Remote Meeting Agenda Template for Non-Regulatory Committees

In accordance with the Governor’s Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the February 10, 2021 public meeting of the Recreation Committee for the Town of Falmouth shall be physically closed to the public to avoid group congregation.

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be held via Zoom video conference. The public can view and hear the meeting in real time by joining the Zoom video conference.
2. Real-time public comment may be permitted at the discretion of the chair utilizing the Zoom virtual meeting software. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments may be read into the record at the appropriate points in the meeting as determined by the Chair.
   a. Zoom Login instructions:
      i. Instructions and the meeting link for this specific meeting can be found at the following web address:

         http://www.falmouthmass.us/1161/Recreation-Committee

      ii. Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.

3. Additionally, public comments may be sent in advance of the meeting to Joe Olenick at joe.olenick@falmouthma.gov (Recreation Director) at least 5 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email in advance of the meeting. Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized, or displayed during the meeting at the discretion of the chair.
**Meeting Agenda**

7:00 PM    Open Remote Zoom Meeting and Announce Meeting Procedure.

7:05 PM    Proposed New Fire Department on Town owned land on Sandwich Road adjacent to the George Gaspa Sports Complex presentation by Town Official, discussion and vote recommendations.

8:00 PM    Discussion regarding need for new recreation fields as recommended in the Athletic Field Master Report (1/31/2017) if third field at George Gaspa Sports Complex is no longer an option for expansion.

8:20 PM    Discussion on Town Community Building Signage at and near Recreation Department and Senior Center and vote recommendations.

8:35 PM    Recreation Director Update and Discussion regarding Recreation Department present and future programs during pandemic and Recreation Fields, Parks and Playground maintenance and upgrades report.

8:40 PM    Recreation Committee discussion and plan future report to Board of Select Update.

8:45 PM    Recreation Department Budget, Interesting Correspondence and Building Use.

8:50 PM    Items for future agenda.

8:55 PM    Review and approve the minutes from December 9, 2020.

9:00 PM    Adjourn.