

# **Taskforce on Workforce Sustainability**

Town of Falmouth

Wednesday, August 7, 2024 at 5:30pm

Select Board Meeting Room

Falmouth Town Hall

59 Town Hall Square, Falmouth MA 02540

*Draft Agenda (all agenda items are subject to change)*

1. Call to order
2. Business of the board (5 min)
  - a. Introduce committee members
  - b. Vote to approve minutes of July 10, 2024
  - c. Elect a chair, vice chair, and recorder/clerk for a term ending 6/30/25 (only if 8 members are present)
  - d. Discuss rules of order and committee operating procedures
  - e. Assign email designees
3. Public comment (5 min)
4. Determine priority areas of need for Workforce Sustainability (15 min)
5. Review and potentially adopt draft action plan (25 min)
6. Discuss current efforts to improve working class housing in the Town of Falmouth and determine potential areas for the Taskforce to provide solutions or support (20 min)
  - a. Presentation from Hannah Vanderschueuren on past and present efforts by the town and town citizens to improve affordable housing
  - b. Discussion
7. Review and potentially adopt draft recruitment letter and list of organizations to target for recruitment (5 min)
8. Consider other Taskforce recruitment measures (5 min)
9. Brainstorm on data-gathering needs (10 min, postponed from 07/10/24)
  - a. Determine organizations and constituencies for outreach
  - b. Determine methods for data collection
  - c. Assign committee members research action items
10. Future agenda items (1 min)
11. Schedule regular meetings (3 min)
12. Review of action items (1 min)
13. Adjournment