

**TOWN OF FALMOUTH
EAST FALMOUTH LIBRARY BUILDING ADVISORY COMMITTEE**

Minutes

**THURSDAY, APRIL 17, 2025
4:00 p.m.**

**BAY MEETING ROOM
FALMOUTH PUBLIC LIBRARY
300 MAIN STREET, FALMOUTH, MA 02540**

The East Falmouth Library Building Advisory Committee may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.

Present: Judy Fenwick, Camille Romano, Chris Simmler (Chair), Jane Stimpson (Vice Chair), Christian Valle, Andrew Zimmerman

Town Staff Present: Meg Borden – Assistant Library Director, Peter Johnson-Staub – Assistant Town Manager, Brian Stokes – Library Director

C. Simmler called the meeting to order at 4 p.m.

1. Approve the minutes of the April 11, 2025 East Falmouth Library Building Advisory Committee meeting

The minutes were reviewed and edits were suggested to Item 2, adding the phrase “The committee agreed that not acknowledging the addendum could be waived as an informality.” J. Stimpson motioned to approve the minutes as amended. A. Zimmerman seconded. The motion passed unanimously.

2. Interview candidates for Owner’s Project Manager (OPM) services for the East Falmouth Library building project

The committee interviewed representatives from three OPM service firms – Pomroy Associates, CHA, and P3.

3. Discuss and vote on a recommendation for OPM services to be made to the Board of Library Trustees.

The committee discussed the strengths and weaknesses of each firm’s presentation. The committee reviewed feedback collected by Library Director Brian Stokes through nine reference checks – three for each firm. After further discussion, a motion was made by C. Simmler to rank the firms in order of preference and recommend that order of preference to the Board of Library Trustees:

1. CHA
2. P3
3. Pomroy Associates

C. Valle seconded. The motion passed 4-1.

J. Stimpson made a motion to adjourn, C. Valle seconded. The motion passed unanimously and the meeting was adjourned at 6:57 p.m.