

Hatchville Fire Station Building Committee

MEETING MINUTES:

Hatchville Fire Station Building Committee
 Meeting, Falmouth, MA – Meeting #32

MEETING DATE: May 9, 2024

MEETING TIME: 6:00PM

MEETING PLACE:

Falmouth Fire HQ Training Room (in-person)

ISSUED BY: Steven Kirby, Vertex

PROJECT:

Sandwich Road/Hatchville Fire Station, Falmouth, MA

ATTENDEES:

<u>NAME</u>	<u>COMPANY</u>	<u>TITLE</u>	<u>PRESENT</u>
Chris Simmler	Sandwich Road Fire Station Building Committee	Member, Co-Chair	Y
George Rogers	Sandwich Road Fire Station Building Committee	Member, Co-Chair	Y
Boyd DeMello	Sandwich Road Fire Station Building Committee	Member, Fire Inspector	Y
Patrick Callahan	Sandwich Road Fire Station Building Committee	Member	Y
Peggy Nickerson	Sandwich Road Fire Station Building Committee	Member	Y
Christian Valle	Sandwich Road Fire Station Building Committee	Member	Y
John J. Elliott	Sandwich Road Fire Station Building Committee	Member	Y
Timothy Smith	Falmouth Fire Department (FFD)	Chief	Y
Michael Renshaw	Town of Falmouth (TOF)	Town Manager	Y
Melanie Bush	Town of Falmouth	Asst to the Treasurer/Fin Director	Y
Greg Endicott	Town of Falmouth	Facilities Manager	Y
Steven Kirby	The Vertex Companies LLC (VTX)	Owner's Project Manager	Y
Ellen Light	Context Architecture (CTX)	Project Architect	Y
Jeff Shaw	Context Architecture	Principal in Charge	Y
Patrick Fitzgerald	Tower Construction	Vice President	Y

Initiation Date:	Item:	Discussion:	Action by:
5/9/24	32-1	Committee Meeting opened by Co-Chair Chris Simmler at 5:57PM.	--

Initiation Date:	Item:	Discussion:	Action by:
5/9/24	32-2	Schedule – Schedule – Tower attended meeting to present history, current status, and progress on key issues needed to complete the project. Current schedule issues: kitchen casework replacement, building lettering repositioning, four -fold door delivery, HVAC completion and commissioning, electrical sub progress, generator installation and PV installation.	VTX
5/9/24	32-3	Kitchen casework – On 4/15, laminate discovered to have peeled from all cabinet doors, island sides, lower shelves, and other locations in the kitchen. Update: Casework re-reviewed by project Team. Wall cabinets are full replacement. Base cabinets, island, and full height cabinet boxes can remain. All cabinet doors to be replaced and areas of peeling island end panels. 5-year extended warranty to be provided by Tower. Casework replacement started today.	Closed
5/9/24	32-4	Building Lettering Signage – Lettering installation is offset, and two letters are not plumb. Update: 4 options previously proposed. Option selected to remove siding and remount letters in correct dimensional orientation using same wire holes. New Hardie siding to be installed. Work to be performed by certified Hardie installer starting next week.	Closed
5/9/24	32-5	Four-Fold Doors – Manufacturer (JUS) delays continue. Update: Tower has offered to pay OT but rejected by JUS. JUS does not work on Fridays. Communication has been difficult. Per JUS on 5/8, doors will be back from painting on 5/9, then glazing installation next week, then shipping on 5/16 or 17 Based on past experience on this project, this schedule is subject to change. The installer, Next Generation, is ready to install and has offered to pick up doors in NC. Installation duration is 2 weeks. Tower’s Plan B, to purchase from Door Engineering, is not feasible as the delay would be 12-16 weeks. FSBC suggested Tower or Next Generation take a trip to NC to confirm doors.	Tower
5/9/24	32-6	HVAC – ERV-1 startup to be scheduled. Currently has a controls communication issue. Veteran’s has started testing and balancing in the building and will continue next week. Commissioning tentatively scheduled for 5/20 with Cx Agent, WSP.	Tower
5/9/24	32-7	Electrical – MAK continues to delay project. <ul style="list-style-type: none"> • Generator delivered 5/7/24, but not wired yet. Docking station parts backordered. Gas to be tied in this week. • PV System – MAK will not proceed without final change order. Ongoing issue. • BDA – MAK will not conduct pretest without four-fold doors installed in App Bay • Lightning Protection – MAK claims lightning protection cannot be installed until PV System is installed. Team not in agreement. 	Tower
5/9/24	32-8	Public Comment – “Building looks great.”	All

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A motion was made and seconded to adjourn the meeting at 7:01 PM.

The next meeting will be May 23, 2024 with a Tower rep, at 6:00PM at the Fire HQ Training Room.

Future meeting dates are: TBD. Outlook invite or notification to be sent to all Committee members and attendees.