

The Coastal Resiliency Action Committee  
**MEETING MINUTES - TUESDAY, MAY 25, 2021, 4:00 P.M.**

In accordance with the Governor’s Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, **the May 25, 2021 public meeting of the Coastal Resiliency Action Committee shall be physically closed to the public to avoid group congregation.**

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be televised via Falmouth Community Television.
2. Real-time public comment can be addressed to the Coastal Resiliency Action Committee utilizing the Zoom virtual meeting software for remote access. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments will be read into the record at the appropriate points in the meeting.
  - a. Zoom Login instructions:
    - i. Instructions and the meeting link for this specific meeting can be found at the following web address: <http://www.falmouthma.gov/CoastalResiliency>
    - ii. Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.
3. Additionally public comments may be sent in advance of the meeting to [concom@falmouthma.gov](mailto:concom@falmouthma.gov) at **least 5 hours prior** to the beginning of the meeting. Documents and audio or video files may also be submitted via email. Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized or displayed during the meeting at the discretion of the chair.

Present: Charles McCaffrey, Chair  
Melissa Freitag, Vice-Chair  
Jamie Mathews  
Paul Dreyer  
Andrew Ashton  
Ed Schmitt, Alternate  
Jennifer McKay, Conservation Commission Administrator

Mr. McCaffrey opened the meeting at 4:08 p.m.

**Continue to discuss final report.**

Mr. McCaffrey: The Charter amendment requiring that all Town actions be consistent and reflect the policies of the Strategic Plan and the Comprehensive Plan was passed at the Town election. The Select Board will make a determination re the actions.

I received an email from a member of the Buzzards Bay Coalition re a grant she is submitting to CZM for an educational project studying sea level rise from Fall River to Falmouth. She asked us to endorse the project but needed our response by Monday and I told her I couldn't endorse the project without speaking to the members of the Committee first. The Energy Committee did issue an endorsement of the project. We didn't require anything from Woods Hole Group (WHG) this week.

Ms. Freitag: When you're making edits update the most current draft. Please do not edit documents unless you check with others, e.g. changes made by the charter. You edited the whole first page of the area that Paul Dreyer was to be writing and the development part that I'm working on.

Mr. McCaffrey: I edited the information about New Silver Beach and some charts. I took out the material that were recommendations that we said we don't need.

Ms. Freitag: Where you put it was supposed to be under development – look at page 9 – you changed the whole introduction.

Mr. McCaffrey: Only the first paragraph. More work needs to be done.

Ms. Freitag: It's still in draft form. Please talk to us first if you're going to change anything.

Mr. McCaffrey: I did at the last meeting. It's important to reflect the specific aspects on how this might work.

Ms. Freitag: We agreed to start out with the geologic history of the Town. We need to use one or the other – Surf Drive or North Falmouth. Reach out if you're going to change things.

Mr. McCaffrey: I felt it needed changing and I put it in “track change”.

Ms. Freitag: On page 28 or 29 in Under Planning and Projects are the bullet points break out and you put the berm in there. The berm needs to go somewhere else – possibly 4.5.2. Look at the prior section – results and studies completed – that's where the Surf Drive study recommendations are.

Ms. Lincoln: You mean the Vulnerability Assessment.

Ms. Freitag: Yes. It's not in a list.

Mr. McCaffrey: The project list should include recommendations.

Ms. Freitag: The section on studies completed – the project can go in there. If we're going to elaborate on one, do we have to elaborate on all?

Mr. McCaffrey: We discussed advancing this one.

Ms. Lincoln: It needs to be in a different section.

Ms. Freitag: You're editing without keeping strictly to what the minutes say. You could put some writing on the side and do it in sections. It was also discussed in the minutes that you would email me your changes and I would include them in the report.

Ms. Lincoln: On page 20 (4.2) – regulatory actions – it's about retiring infrastructure.

Mr. McCaffrey: It's been in there for awhile. It was moved from issues to the regulatory section. It needs further editing.

Ms. Lincoln: The first paragraph of 4.2 – can you explain the last sentence?

Mr. McCaffrey: That's a holdover from the outline. As you control development you also control the phasing out of infrastructure. It's needs to be tracked. I did nothing but cut it and move it. It was in the wrong section. It was in development before.

Ms. Freitag: I hate track changes.

Mr. McCaffrey: We can send it to the editor (Elise Leduc) for insertion. I used Elise's last version.

Ms. Freitag: We all need to start focusing on sections that have not been written yet and not changing those we have written. The bullet points have names next to them.

Mr. McCaffrey (to Andrew) Do you have something on sediment?

Mr. Ashton: I will now that I am no longer teaching.

Mr. McCaffrey: The replication of the Surf Drive Study – we need to edit that. As for the legal section, I have substantial notes on that. There are significant issues re that, i.e. abandoning roads and other infrastructure. There is an awareness of the need to change. We need to find out who is addressing it so we can give good guidance to the Select Board.

Mr. Dreyer: I sent some comments to Melissa and the rest of the Committee. Are any of my comments being considered re the sensitivity around the vulnerable population in Falmouth?

Ms. Freitag: It's still in draft form on page 11. We do need to talk about environmental justice.

Ms. Lincoln: The environmental justice neighborhood in Falmouth that was discussed doesn't include all the vulnerable neighborhoods in Falmouth.

Mr. McCaffrey: We're in an awkward position with environmental justice. The area we're concerned with is quite affluent. These are good points that should be included.

Ms. Freitag read the draft from Paul Dreyer.

Mr. McCaffrey: Given the nature of Paul's comments, some might be included.

Mr. Dreyer: I revised the final draft at the last meeting.

Ms. Freitag: We have a month to do this.

Ms. Lincoln: I didn't send anything to Elise last week.

Ms. Freitag: I think the amendments are easily included. I have a problem with track changes.

Ms. Lincoln: Do not use track changes with Melissa.

Mr. McCaffrey: I have no other way to do it.

Mr. Ashton: We need to use track changes or we won't know what was changed. Could we use Google docs? Would that violate the open meeting law?

Ms. Lincoln: That's what I'm thinking.

Mr. Ashton: Use email and let people know what you're doing.

Mr. McCaffrey: Elise should always be working on the latest copy. Are there any graphics, tables or maps that should be added to the document in appropriate places? Think about that and make a note and Elise can do that.

Ms. Freitag: We can do that also. We own the images. The inundation map in 2070 – that one page is like 4,000 words.

Ms. Lincoln: Should we add the image?

Ms. Freitag: Yes. The 2030 inundation map is interesting also for an example. The Mitchell Bathhouse has water up to the front door or covered.

Mr. McCaffrey: Is that from a storm surge or sea level rise?

Ms. Freitag: In 2030 it's from a 100 year storm.

Mr. McCaffrey: I don't think we have images of just sea level rise.

Ms. Freitag: We can include that if we want to. If everyone could find one graphic – some eye candy and not just words.

Mr. McCaffrey: So they can understand the substance of our report I will do a power point presentation for the Select Board and forward it to all of you. I will have it for the next meeting.

Ms. Lincoln: Everyone should find a graphic and continue writing.

Mr. Ashton: And use track changes.

Ms. Freitag: And stick to things we signed on to and not other things.

Mr. Ashton: The date has to be changed each time.

Ms. Freitag: How can we make sure the editing was done on the most recent draft?

Mr. McCaffrey: Use the last draft we got from Elise.

Ms. Freitag: I'll change my draft to the 5/25 date and you should too.

Ms. Lincoln: And add the date you're working on.

Mr. McCaffrey: Mine was dated April 20 something.

Ms. Freitag: Now it's 5/25.

Ms. Lincoln: The last version Elise sent was on 5/6 and we reviewed it at the May 11<sup>th</sup> meeting. I forwarded it to everyone on May 7<sup>th</sup> and we discussed it at the 5/11 meeting.

Mr. McCaffrey: That's when I started making changes.

Ms. Lincoln: Take your changes and put them in the 5/6 document.

Mr. McCaffrey: I can cut them out, label them and then do the track changes.

Ms. Freitag: Right now you need to do what Jen said.

Ms. Lincoln: Do you changes on the May 7<sup>th</sup> email.

Ms. Freitag: Charlie is editing things now. Wait until he makes changes on the May 6<sup>th</sup> version.

Mr. McCaffrey: You can cut and paste the changes.

Ms. Lincoln: Make the changes but don't send us things one hour before the next meeting.

Mr. McCaffrey: At least I've edited things.

Ms. Lincoln: Right.

Mr. McCaffrey: We do have assignments and we need to be writing instead of talking.

Mr. Dreyer: Will you have your power point presentation before the next meeting?

Ms. Freitag: I can't be at the next meeting. Have it at the one after it.

Ms. Lincoln: We can have meetings anytime – on the first, eighth or fifteenth of June. Just let me know.

Mr. McCaffrey: If we have information prior to a meeting send it to the group.

Ms. Freitag: Schedule the meeting for the 1<sup>st</sup> for one hour.

Ms. Lincoln: I will schedule the meetings for the 1<sup>st</sup>, 8<sup>th</sup> and 15<sup>th</sup>.

Ms. Freitag (to Mr. Dreyer) Do you want me to edit your comments?

Mr. Dreyer: Yes.

Ms. Freitag: I need the correct version in the next 48 hours. The last section has a lot of blanks. You can write 2 or 3 sentences on each thing.

Mr. McCaffrey: Are we looking at anything more than just the title?

Ms. Freitag: Section 3 has to be fleshed out. We need a little blurb for each of them.

Mr. McCaffrey: We need one or two exceptions to the Study.

Ms. Freitag: We're telling them what not to do.

Mr. McCaffrey: We should look at the 3<sup>rd</sup> and 4<sup>th</sup> option and not the first two.

Ms. Freitag: I'll take care of that.

Mr. McCaffrey: The report is intending to replace the MVP study as a plan.

Ms. Lincoln: You will need to go through the proper process to do that for the State. You can't just replace the MVP report.

Ms. Freitag: This report embellishes the MVP report.

Mr. McCaffrey: We can revise the plan saying that we intend to use the report.

Ms. Lincoln: Let me check with the program about amending reports.

Mr. McCaffrey: One of the steps we'll take is the MVP plan being revised to mimic the report. Does anyone have any comments or suggestions?

There were none.

## **VOTE MINUTES**

5/11/2021

Mr. Mathews: Move to adopt the minutes as corrected.

Mr. Dreyer: Second.

Mr. McCaffrey: Dreyer, aye; McCaffrey, aye; Ashton, aye; Freitag, aye; Mathews, aye.  
Unanimous, so moved.

Mr. Ashton: Move to adjourn

Ms. Freitag: Second.

Mr. McCaffrey: Dreyer, aye; McCaffrey, aye; Ashton, aye; Freitag, aye; Mathews, aye.  
Unanimous, so moved.

The meeting adjourned at 5:09 p.m.

Respectfully submitted,

Susan Cronin, Recording Secretary