

**TOWN OF FALMOUTH  
EAST FALMOUTH LIBRARY BUILDING ADVISORY COMMITTEE**

**MINUTES**

**THURSDAY, JULY 10, 2025  
3:00 p.m.**

**TRUSTEES MEETING ROOM  
FALMOUTH PUBLIC LIBRARY  
300 MAIN STREET, FALMOUTH, MA 02540  
With Zoom Option**

*The East Falmouth Library Building Advisory Committee may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.*

Committee Present: Judy Fenwick, Camille Romano, Jane Stimpson – Vice Chair, Christian Valle, Andrew Zimmerman

Committee Absent: Chris Simmler - Chair

Staff: Meg Borden – Assistant Library Director, Peter Johnson-Staub\* – Assistant Town Manager, Lindsay Manning, Manging Librarian – Branch Services, Jennifer McGrory\* – CHA Project Manager, Noel Murphy\* – Oudens Ello Project Manager, Adith Reddy\* – CHA, Brian Stokes – Library Director

\* *via Zoom*

Meeting called to order by J. Stimpson at 3:02 p.m.

1. Approve the minutes of the May 28, 2025 East Falmouth Library Building Advisory Committee (EFLBAC) meeting

The committee reviewed the minutes. C. Romano motioned to approve the minutes of the May 28, 2025 EFLBAC meeting. A. Zimmerman seconded. Motion passed unanimously.

2. Introductions of the Oudens Ello Architecture (OEA) team

The committee and existing staff introduced themselves, as did N. Murphy from OEA.

3. Review the near-term schedule and to identify/confirm key dates for near-term site visits and meetings

N. Murphy reviewed the project timeline and sought input from the committee and staff on updates. P. Johnson-Staub advised that the Select Board would like to review progress on the project a few times. Discussion focused on public engagement, and consensus was that early to mid-September would be ideal for the first public engagement event on the design of the new library. J. Fenwick noted that back-to-school was a very busy time in

town and would be a good time to plan public engagement. P. Johnson-Staub noted that ten days' notice of the event would be sufficient.

4. Summarize next steps

OEA will visit on Tuesday, July 15, for site visits at 310 E. Falmouth Highway and 81 Davisville Road. They will also talk to library staff and review the Library Building Program. OEA, CHA, and Town staff will meet with Conservation Administrator Jennifer Lincoln on Wednesday, July 16, to discuss relevant matters on 310 E. Falmouth Highway. OEA is awaiting topographical study of the 310 E. Falmouth Highway site.

J. Fenwick motioned to adjourn at 3:47 p.m. A. Zimmerman seconded.