CHARTER REVIEW COMMITTEE VOTED MINUTES
Monday, July 13, 2020 – 4:00 p.m. (ZOOM)

Members Present: Peter Clark, H. Carter Hunt; David Garrison; Judy Fenwick; Flannery du Rivage Rogers; Daniel H. Shearer; Charles McCaffrey

Members Absent: Frank Duffy, Ex Officio

Chair’s statement of remote operating procedures and Other
Peter Clark called the meeting to order at 4:00 via ZOOM, read regulations and ground rules for conducting remote open meetings and called the roll.
Peter Clark, present.
Carter Hunt, present.
David Garrison, present.
Judy Fenwick, present.
Flannery Rogers, present.
Dan Shearer, present.
Charles McCaffrey, present.

Hear Public Comment
None.

Discuss and Act on Minutes
Minutes of March 9, 2020
David Garrison moved to approve. Judy Fenwick seconded.
A roll call vote was taken. The vote was 5 yea, two abstentions (McCaffrey, Shearer)
Motion passed.

Review New Committee Emails and Documents
Earliest possible date for meeting with Select Board is August 10

Discuss and Act on Committee Procedures
•Review remaining tasks and Other
Peter Clark has a Word version of the Charter with scrivener’s errors corrected so far, which he will send out.
Work on Articles 4-9 remains to be done, as well as work on the personnel statement.
Flannery du Rivage Rogers reported that she is moving out of town and August 10 would be her last meeting.

Discuss and Act on Charter Amendment Recommendations
•14 Potential Recommendations for Select Board Review
Chairman Clark had distributed a list of fourteen potential recommendations that the CRC might move forward to the Select Board, based upon the committee discussions earlier this year. The
committee decided that since the Select Board had reviewed amendments 1-5 last August, it would make sense to leave them as is and not refine them any further.

The next set of amendments (#6-10) attempted to better align the planning process. Though there are proposed changes to 5 sections, in concept, they constitute one integrated change regarding the way the town approaches planning. The committee discussed various options. Peter Clark and Charles McCaffrey agreed to do additional work on the proposed language and bring a revised version back to the next meeting.

The committee next turned to Article 32 on last fall’s warrant, a Charter amendment that the Town Meeting rejected. Article 32 would have deleted four town advisory committees from the Charter on the grounds that they no longer met the definition of “governmental body”. Chairman Clark’s new proposed Amendment #11 would add the Recreation Committee to the list of town entities to be represented on the Community Preservation Committee. Chairman Clark suggested that this recognition of the Recreation Committee in the Charter as a CPC member might be sufficient such that the Recreation Committee would agree to the deletion of the Rec Committee from the listing of governmental bodies otherwise delineated in Charter section C7. After some discussion, the David Garrison moved that the Committee approve Amendments 11 and 12 as a block. Charles McCaffrey seconded the motion. The roll call vote was 7-0, unanimous. Motion passed.

Peter Clark said he will seek a meeting with the Recreation Committee to discuss this alternative approach and report back to the CRC.

Amendment 13 reviewed several proposals the CRC put forth last year (re: C3-3B, C9-9, and C3-6C) that would have deleted requirements that certain actions occur within stated time frames. The Committee discussed whether these changes were of sufficient moment to warrant them being brought forth as Charter amendments now.

David Garrison moved to drop these proposals from consideration. Carter Hunt seconded. A roll call vote was 7-0, unanimous. Motion passed.

Discuss and Act on Non-Charter Issues for Final Report

•Personnel-related matters
The Committee took up the discussion of a proposed section of the Committee’s planned report to the Select Board on Non-Charter issues. The draft section dealt with personnel system issues. It was drafted by David Garrison and last discussed by the CRC during its meeting on March 9, 2020. An updated and revised draft of this section of the report was distributed by Chairman Clark (document entitled Charter Review Committee Position Statements on Topics not Solved by Amendments, item “A. Personnel-Related Matters”). The Committee consensus confirmed that the CRC did not want to advance a formal Charter amendment on this topic. Instead, the Committee considered the revised section A in the above document and the consensus was to approve it as presented.

David Garrison moved to adopt a personnel statement. Flannery du Rivage Rogers seconded. The roll call was 7-0, unanimous.
A roll call vote was taken. Motion passed.

Chairman Clark asked if the Committee was prepared to share this statement with the Select Board and Town Manager now, rather than waiting for the completion of the full CRC report, given that the town officials were actively discussing modifications in the personnel system. The consensus was in the affirmative. Chairman Clark said he would convey the Committee’s statement to the Board and Town Manager right away.

Flannery du Rivage Rogers then moved to formally drop further discussion of a Charter amendment on personnel issues. Carter Hunt seconded. The roll call vote was 7-0, unanimous. Motion passed.

• Delegation of some issues from Select Board agenda action: The Committee agreed to postpone discussion of these issues to the next meeting.

Review Charter for Scrivener’s Errors and Other Issues (as time permits or as decided in item E above): The Committee agreed to postpone further work on scrivener’s errors to a later meeting.

NEXT MEETING: •Monday, July 27, 2020; 4:00 PM

At 5:52 David Garrison moved to adjourn. Carter Hunt seconded. The committee concurred and the meeting adjourned.

Relevant Documents

Email from Frank Duffy regarding Select Board meeting
Char Amend Recs for Nov202 v.1
Non-amend Issue Positions 7.9.20