

**TOWN OF FALMOUTH**  
**SELECT BOARD**  
**REVISED AGENDA**  
**MONDAY, JUNE 6, 2022 – 6:00 P.M.**  
**SELECT BOARD MEETING ROOM**  
**TOWN HALL**  
**59 TOWN HALL SQUARE, FALMOUTH, MA 02540**

*The Select Board may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.*

**6:00 p.m. OPEN SESSION**

1. Call to Order
2. Pledge of Allegiance

**6:05 p.m. COMMITTEE INTERVIEWS AND APPOINTMENTS**

1. Interview, Vote and Appoint/Re-Appoint Committee Members (30 minutes)

Regulatory Boards

- a. Board of Assessors – Brian Ridgeway
- b. Board of Health – George Heufelder
- c. Conservation Commission – Jamie Mathews, Courtney Bird, Melissa Freitag
- d. Historical Commission – Edward Haddad, Tamsen George, Mason Wilcox
- e. Zoning Board of Appeals – Gerald Potamis, Susanne Murphy, D. Scott Peterson

Non-Regulatory Boards

- a. Affordable Housing Committee – Gina Torielli, David Garrison
- b. Beach Committee – Heather Burke
- c. Bicycle and Pedestrian Committee – Nathaniel Clark, Michael Spall, Peter Mili, Katherine Jansen
- d. Cape Light Compact – Scott Mueller
- e. Council on Aging – Brenda Swain
- f. Cultural Council – Susan Stern
- g. Energy Committee – Scott Mueller
- h. Human Services Committee – Kathleen Soltesz
- i. Sandwich Road Fire Station Building Committee – John Elliott
- j. Solid Waste Advisory Committee – D. Scott Peterson
- k. Water Quality Management Committee – Stephen Leighton

2. Vote committee reappointments (uncontested seats) (5 minutes)

**6:40 p.m.**

1. Proclamation – Day of Portugal – June 11, 2022
2. Recognition
3. Announcements – June 11<sup>th</sup> Portuguese American celebration
4. Public Comment
5. Vote to affirm appointment of Building Commissioner

**6:50 p.m. TOWN MANAGER'S PRELIMINARY REPORT**

**6:55 p.m. CONSENT AGENDA**

1. Licenses
  - a. Approve applications for six (6) One-Day Sunday Entertainment Licenses – Falmouth Yacht Club, 290 Clinton Avenue, Falmouth – 6/26, 7/10, 7/31, 8/14, 8/28, 9/4 – 4:00 pm to 6:00 pm
  - b. Approve Application for New Class I Motor Vehicle Dealer License – Capstan Yachts, 56 Scranton Avenue, Falmouth

**2. Administrative Orders**

- a. Approve Grant of License to John Bowen to install a parking space in front of the home at 102 Grand Avenue
- b. Approve request from the Falmouth Cultural Council for a waiver of the special event permit fees for the Falmouth Art Market at Marina Park on Thursdays from 6/30/22 to 9/1/22
- c. Approve request for sign variance from the East Falmouth Village Association for temporary off-premise signs for the East Falmouth Village Association Annual Meeting
- d. Vote to approve request for exemption under the Conflict of Interest Law, G.L. c. 268A, § 19(b)(1), Disclosure by non-elected municipal employee of financial interest and Determination by Appointing Authority – Acting Town Manager, Peter Johnson-Staub, relative to TAM compensation study
- e. Sign Bond Anticipation Note - Teaticket School Roof
- f. Approve letter of support for Resilient Woods Hole on the request of Woods Hole Oceanographic Institution
- g. Approve request from Marine and Environmental Services to apply to the Office of Coastal Zone Management (CZM) for grant funding from the FY23 Coastal Resilience Grant Program

**7:00 p.m. BUSINESS**

1. Petition related to surplus police department firearms (10 minutes)
2. Report – Golf Advisory Committee (10 minutes)
3. Report – Historical Commission (15 minutes)
4. Allocation of County ARPA funds (10 minutes)

**7:45 p.m. PUBLIC HEARINGS**

1. Wetlands/Dock – Stephen H. Ogilvy, Jr. – Application for Special Permit to reconstruct and license an existing pier, ramp and float in the waters of Siders Pond located at 110 Siders Pond Road, Falmouth (15 minutes)

**8:00 p.m. TOWN MANAGER'S SUPPLEMENTAL REPORT**

**8:05 p.m. SELECT BOARD REPORTS**

**8:15 p.m. DISCUSSION OF FUTURE AGENDA ITEMS**

**8:20 p.m. ADJOURN**

Nancy R. Taylor, Chair  
Select Board

## OPEN SESSION

### COMMITTEE INTERVIEWS AND APPOINTMENTS

1. Interview, vote and appoint / re-appoint committee members

#### Regulatory Boards

- a. Board of Assessors - Brian Ridgeway
- b. Board of Health - George Heufelder
- c. Conservation Commission - Jamie Mathews, Courtney Bird,  
Melissa Freitag
- d. Historical Commission - Edward Haddad, Tamsen George, Mason  
Wilcox
- e. Zoning Board of Appeals - Gerald Potamis, Susanne Murphy, D.  
Scott Peterson

Applications have been received for the following vacancies:

**Regulatory Boards:**

<b>Committee</b>	<b>Term</b>
Board of Assessors (1 position)	6/30/25
Board of Health (1 position)	6/30/25
Conservation Commission (3 full, 3 alternate)	6/30/25 6/30/23
Historical Commission (2 full, 2 alternate)	6/30/25 6/30/24
Zoning Board of Appeals (3 positions)	6/30/24 6/30/25 6/30/27

Board of Assessors

1 incumbent for reappointment with a term until 6/30/25

- Brian Ridgeway

Board of Health

1 incumbent for reappointment with a term until 6/30/25:

- George Heufelder

Conservation Commission

3 full member positions with terms until 6/30/25

3 alternate member positions:

- 2 with terms until 6/30/25
- 1 with term until 6/30/23
  
- Jamie Mathews (full member incumbent requesting reappointment)
- Courtney Bird (full member incumbent requesting reappointment)
- Melissa Freitag (new applicant)



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to the Select Board, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: [www.falmouthma.gov](http://www.falmouthma.gov).

Name: Melissa C. Freitag

Address: 19 Andy's Lane Village: Falmouth ZIP: \_\_\_\_\_

Mailing Address: PO Box 692 Village: Woods Hole ZIP: 02543

Telephone: [REDACTED]

How long have you been a Resident ca 20 (date: \_\_\_\_\_) / Taxpayer ca 20 (date: \_\_\_\_\_)

Amount of time you are available to give: 10 hrs+/- per week

Town Committee, Board or Commission you are interested in serving on:

1. Conservation Commission, alternate
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? yes

Relevant affiliation and work and personal experiences: \_\_\_\_\_

M.A. in I.R. focus: Int'l Environment and Resource Policy

Teach public policy, government

Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_

Town Mtg member; vice chair CRAC (coastal resiliency) 2017-2021;

vice chair BoS 2009-2012; CPC 2007?-2009; Historical Comm. 2006-2009.

Orleans: FinCom 1999-2004; Charter Review Cte '97-'99, H2O quality task force '97-99...

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

Analytical skills, research, presentation, public speaking skills; voracious reader.

Local Knowledge: Deep familiarity with Falmouth's coastline, coastal processes, SLR issues/forcast

Basic knowledge of Conservation issues, understand public policy process

Quick learner.

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	Jennifer Lincoln	Fal. Conservation Agent	
2.	Eric Turkington	Town volunteer extraordinaire	
3.			

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

5 May 2022

DATE

APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

# MELISSA C. FREITAG

P.O. Box 692 Woods Hole MA 02543 USA

<https://www.linkedin.com/in/melissa-c-freitag-a78a3a53>

## EDUCATION

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### Fletcher School of Law and Diplomacy, Tufts University, Medford, MA

- Master of Arts, International Relations, February 2014
- International Environment and Resource Policy, Diplomacy, Negotiation and Mediation
- Master's Thesis *On Climate Change and Indigenous Peoples: Some Realities in the Russian Arctic*

### Brown University, Providence, RI

- Master of Arts, History, May 2006
- Early Modern European History and Twentieth-century Authoritarianism

### Universität Innsbruck, Tyrol, Austria

- Graduate studies in Comparative/International Education, 30 credit hours

### Smith College, Northampton, MA

- Bachelor of Arts, Medieval Studies and History double major
- Junior Year Abroad in Vienna, Austria: German language, Eastern European Politics, Economics, Music, History

## PROFESSIONAL EXPERIENCE

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### Massachusetts Maritime Academy, Buzzards Bay, MA

*Part-Time Lecturer, Social Sciences Department* (2017 to present)

*Interim Assistant Registrar* (spring 2022)

- Teach History of U.S. Foreign Policy, Intro to Polar Affairs, and American Gov't to maritime university students.
- Design courses, assess resources, write/deliver lectures, facilitate discussions, evaluate student progress. DEI training.

### University of Massachusetts, Dartmouth, North Dartmouth, MA

*Part-Time Lecturer, Political Science Department; History Department* (2015 to 2018; 2009 to 2012)

- Taught Comparative Politics, Topics in International Relations/Arctic Policy, Intro to American Politics, and Intro to Public Policy. Taught World History I, II, modern European history seminars, and Western Civilization I, II.
- Designed courses, assessed resources, wrote and delivered lectures, hired and mentored TAs. LGBTQ+ training.

### Town of Falmouth, MA

*Coastal Resilience Action Committee Vice-Chair* (2017 to 2021)

- Analyzed scientific climate change and oceanographic data; advised Town on sea level rise strategic action, adaptive pathways; wrote successful grant applications. Drafted white paper for Select Board.

### Mediation Works, Inc., Boston, MA

*Panel Mediator* (October 2013 to present)

- Mediate occasional small claims and landlord/tenant cases in MA District Courts; train novice mediators. *Pro Bono*.

### Nantucket Grey Seal Research Fund, Nantucket, MA

*Project Coordinator* (May 2016 to Dec 2016)

- Assisted Nantucket SAC and Muskeget Island owner in assembling and convening interdisciplinary public policy workshop, *Unintended Consequences? Grey Seals and the Marine Mammal Protection Act*. Produced synopsis paper.

### Fletcher School of Law and Diplomacy, Medford, MA

*Project Manager/Contractor, Warming Arctic International Inquiry IV* (November 2014 to June 2015)

- Organized two-day international conference, *Leadership, Diplomacy and Science: Resolving the Arctic Paradox*.
- Consulted with Presidential offices, Ministries of Foreign Affairs. Corresponded with high-level diplomatic speakers and guests. Raised funds from Consuls General and Embassies, NGOs and think tanks; managed budget.
- Advised student committee, arranged meetings, set agenda, coached students in high-level outreach, protocol.

(continued)

**Fletcher School of Law and Diplomacy, Medford, MA**

**Project Coordinator, Edward R. Murrow Center for Public Diplomacy** (January 2014 to June 2014)

- Assisted Director in convening *Warming Arctic International Inquiry III: Development, Stewardship and Science*.
- Created program, promotional materials, schedules. Executed all logistics: meals, lodging, facilities, registration.

**Conservation Law Foundation, Ventures, Boston, MA**

**Contractor, Consultant** (September 2014 to January 2015)

- Assisted, collaborated with Managing Dir., planned, convened public policy event *Catalyzing a Climate Roadmap 2050*.
- Liaised with international sponsors, speakers. Facilitated logistics, catering; trained virtual speakers in A/V system.

**Institute for Global Maritime Studies, Somerville, MA**

**Research Fellow** (July 2014 to January 2015)

- Assisted President with planning and execution of graduate-level course, *International Relations of the Arctic*, at the Fletcher School of Law and Diplomacy. Identified and reviewed resources, created curriculum, delivered lectures.

**New England Clean Energy Council, Boston, MA**

**Public Policy Research Fellow** (January 2014 to May 2014)

- Conducted clean energy policy research; drafted fact sheets, policy briefs; prepared briefing documents for President.

**Cape Cod Community College, West Barnstable, MA**

**Adjunct Faculty, Social Sciences Department** (2007 to 2011)

- Taught Comparative Politics, Medieval History, European History I, II and World History I, II.
- Designed courses, assessed resources, wrote/delivered lectures, facilitated discussions. Judged Debate Club events.

**Jill Neubauer Architects, Falmouth, MA**

**Executive Assistant** (2007-2012)

- Facilitated operations, drafted contracts and correspondence, updated and maintained company webpage, databases.

**Dennis-Yarmouth Regional Schools, Yarmouth, MA *High School German Teacher***

**ADDITIONAL EXPERIENCE**

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**Town of Falmouth, MA**

**Board of Selectmen Vice-Chair** (May 2009 to 2012)

- Prioritized, created and implemented \$118 million Budget, envisioned Town goals, set strategic plan, developed and coordinated policy, directed managers, hired department heads, represented electorate, fielded media questions.

**Community Preservation Committee** (2007 to 2009)

- Debated merits of projects for Town CPA support, financing; facilitated approval. Wrote affordable housing grant.

**Historical Commission Vice-Chair** (2006 to 2009)

- Championed preservation, protection and responsible development and zoning of town's historical assets.

**Town of Orleans, MA**

**Finance Committee** (FY 2000 to 2004)

- Designed and proposed Annual Town Budget Policy Guidelines for Town Administrator and Boards. Proposed, monitored \$35mil Budget; analyzed financial opportunities. Devised new criteria for Capital and Omnibus Budgets.

**Water Quality Task Force** (1999 to 2003)

- Collected estuarine water samples at specific points, times, dates. Prepared samples for nitrogen testing.

**SKILLS AND INTERESTS**

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**Languages:** German (advanced business proficiency), French (proficient), Spanish, Italian, and others.

**Computer skills:** Microsoft Office Suite, Mac OS, Google Workspace, Zoom suite, CMS: Blackboard, Moodle.

**Interests:** High-alpine mountaineering, sea kayaking, travel, environmental justice, maritime issues, organic farming, opera.

Historical Commission

2 full member positions with terms until 6/30/25.

2 alternate member positions:

- 1 with a term until 6/30/25
  - 1 with a term until 6/30/24
- 
- Edward Haddad (full member incumbent requesting reappointment)
  - Tamsen George (full member incumbent requesting reappointment)
  - Lee Drescher (alternate member incumbent requesting reappointment)
  - Mason Wilcox (new applicant)



**TOWN OF FALMOUTH**

**BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM**

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Name: Mason Wilcox

Address: 20 N. Falmouth HWY Village: N.Falmouth ZIP: 02556

Mailing Address: 20 N. Falmouth HWY Village: N.Falmouth ZIP: 02556

Telephone: [REDACTED]

How long have you been a Resident 9 years (date: Jan 2013) / Taxpayer 9 years (date: Jan 2013)

Amount of time you are available to give: 10 hours a week

Town Committee, Board or Commission you are interested in serving on:

1. Historical Commission
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? yes

Relevant affiliation and work and personal experiences: I was on the historical commission several years ago before the Coast Guard sent me to Alaska. I am back home now and want to serve my community.

My home is in the historical boundaries, and I want to help preserve our historical homes in town.

Town offices held in Falmouth or elsewhere and dates of years served: Board member of the Capital Yacht Club, DC 4 years 2012-2016

Board member of Massachusetts Maritime Academy Alumni Association, 9 years  
2013-present

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

I have a home in the historical district and like to maintain  
it to keep the look as accurate as possible to preserve  
the historical aspects of my town. I am a engineer by  
education and an inspector for the US Coast Guard. My  
day to day job requires me to interpret federal laws and  
apply them to commercial vessels to increase the safety  
and security of the marine transportation system.

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>Richard Schultz, Capt USCG</u>	<u>Chief of Prevention, 1st CG District</u>	
2.	<u>Phyllis Littleford</u>	<u>Neighbor</u>	
3.	<u>Peter Seward</u>	<u>President, MMAAA</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

3/29/2022  
DATE

 Mason Wilcox  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Zoning Board of Appeals

3 full member vacancies

- 1 with a term until 6/30/27
- 1 with a term until 6/30/25
- 1 with a term until 6/30/24

3 applicants:

- Susanne Murphy
- Gerald Potamis (currently an associate member)
- D. Scott Peterson (currently an associate member)



TOWN OF FALMOUTH  
BOARD, COMMITTEE OR COMMISSION  
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Name: Susanne Murphy  
Address: 10 Old Homestead Rd. Village: West Falmouth ZIP: 02540

Mailing Address: SAME Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident 2021 (date: \_\_\_\_\_) / Taxpayer 2004 (date: \_\_\_\_\_)

Amount of time you are available to give: As Needed.

Town Committee, Board or Commission you are interested in serving on:

1. Zoning Board of Appeals
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position  ZOOM, Cable

Have you attended any meetings of the committee for which you are applying? \_\_\_\_\_

Relevant affiliation and work and personal experiences: \_\_\_\_\_  
Walpole ZBA - 24 years (Chair - 8 years.)

\_\_\_\_\_ Walpole Planning Board - 3 years

Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_  
Walpole MA Town Meeting Member - 30 years

Walpole MA Recreation Committee - 27 years

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Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_  
Having served on ZBA for so many years, I have vast experience with 40Bs.

In the last 10 years, Walpole has had so many applications for comprehensive  
permits, that the town is in "Safe Harbor". I also bring my Planning Board experience to the table.

I understand the process for Special Permits and Variances. I try to be impartial while listening to  
applicants and abutters as they should be heard objectively.

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You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	Robert Jarvis	Businessman	
2.	Robert Watson	Retired Falmouth Teacher	
3.	James Johnson	Walpole Town Administrator	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

04/27/2022  
\_\_\_\_\_  
DATE

*Susanne Murphy*  
\_\_\_\_\_  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH  
BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

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Gerald C Potamis 13 Amherst Ave Falmouth Ma.02540

- Telephone Home: [REDACTED]
- Email [REDACTED]

Resident of Falmouth since 2006 and a homeowner since 1976

Amount of time you are available to give: As needed – I am retired

Town Committee, Board or Commission you are interested in serving on: Zoning Board of Appeals  
Seeking: Permanent Position Yes

Relevant profession work & personal experiences

- Bachelor and Master's Degree in Civil/Environmental Engineering
- Registered Professional Engineer
- Retired Senior Manager (GS 15) US Environmental Protection Agency
- Retired Colonel US ARMY
- US Co-Chair, Missisquoi Bay Task Force ,International Joint Commission
- Visiting Lecturer in Environmental Engineering, Northeastern University
- Falmouth Wastewater Superintendent
- Zoning Board of Appeals
- Town Meeting Member .
- Chamber Holiday Parade Committee
- Melrose Conservation Commission

**Continuation POTAMIS Application**  
**ADDITIONAL PROFESSIONAL INFORMATION**

Military Education

- Command and General Staff College
- Advance Officer Courses (Corps of Engineers and Medical
- Army Ranger School

Awards

- US EPA (Affirmative Action Award ,Bronze & Silver Achievement Medals)
- Army ( Legion of Merit , Bronze Star Medals- Viet Nam & Operation Iraqi Freedom)
- Army Ranger Tab

Briefly describe the particular skills you feel you will add to the committee or board:

- The ability to balance regulatory compliance with common sense decisions when dealing with inconsistent or poorly worded bylaws with the goal of reaching consensus
- Sensitivity to Town's priorities, applicants' desires and concerns raised during the public review process.

I respectfully request that the Select Board appoint me to the Zoning Board of Appeals

Three (3) References:

Name	Title	Phone
1. Jenifer (McKay)Lincoln	CONCOM Administrator	
2. Jay Zavala	Retired	
3. Peter McConarty	DPW Director	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

*Gerald C Potamis*

Gerald C Potamis  
May 9, 2022

NOTE:

I AM OUT OF THE COUNTRY THROUGH JUNE 17th.



TOWN OF FALMOUTH  
RD, COMMITTEE OR COMMISSION  
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Name: D. SCOTT PETERSON

Address: 70 SADDLEBACK LANE Village: EAST FALMOUTH ZIP: 02536

Mailing Address: 70 SADDLEBACK LANE Village: EAST FALMOUTH ZIP: 02536

Telephone: [REDACTED]

How long have you been a Resident 63 (date: 1/6/59) / Taxpayer YES (date: 1983)

Amount of time you are available to give: WHATEVER IS NEEDED.

Town Committee, Board or Commission you are interested in serving on:

1. ZONING BOARD OF APPEALS
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? YES

Relevant affiliation and work and personal experiences I AM CURRENTLY AN ALTERNATE MEMBER OF THE ZBA. (TERM STARTED IN SEPTEMBER OF 2021)

Town offices held in Falmouth or elsewhere and dates of years served: NONE OTHER THAN THE ZBA. 9/1/2021 TO CURRENT.

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

I HAVE A BALANCED THOUGHT PROCESS TO PROBLEM SOLVING.

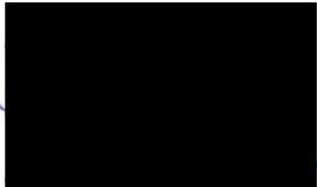
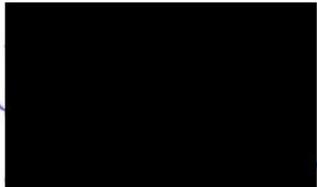
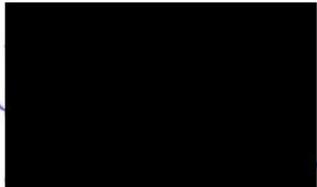
I SEEK TO BE WELL INFORMED SO THAT I CAN MAKE THE BEST DECISION POSSIBLE.

I HAVE WORKED IN A HIGHLY REGULATED INDUSTRY MOST OF MY WORK LIFE.

I HAVE THE TIME TO COMMIT TO HELPING THE TOWN.

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>DOUG BROWN</u>	<u>SELECTMAN</u>	
2.	<u>SCOTT ZYLINSKI</u>	<u>ZBA MEMBER</u>	
3.	<u>DAVID JARVIS</u>	<u>BUSINESS OWNER</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

5/16/2022  
DATE

[Signature]  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

## OPEN SESSION

### COMMITTEE INTERVIEWS AND APPOINTMENTS

#### Non-Regulatory Boards

- a. Affordable Housing Committee – Gina Torielli, David Garrison
- b. Beach Committee – Heather Burke
- c. Bicycle and Pedestrian Committee – Nathaniel Clark, Michael Spall, Peter Mili, Katherine Jansen
- d. Cape Light Compact – Scott Mueller
- e. Council on Aging – Brenda Swain
- f. Cultural Council – Susan Stern
- g. Energy Committee – Scott Mueller
- h. Human Services Committee – Kathleen Soltesz
- i. Sandwich Road Fire Station Building Committee – John Elliott
- j. Solid Waste Advisory Committee – D. Scott Peterson
- k. Water Quality Management Committee – Stephen Leighton

Applications have been received for the following vacancies:

Committee	Term Until
Affordable Housing Committee (3 positions)	6/30/24, 6/30/25, 6/30/25
Beach Committee (2 positions)	6/30/25
Bicycle and Pedestrian Committee (3 positions)	6/30/23, 6/30/25, 6/30/25
Cape Light Compact (1 position)	6/30/24
Council on Aging (1 position)	6/30/25
Cultural Council (3 positions)	6/30/25, 6/30/24, 6/30/25
Energy Committee (2 positions)	6/30/23, 6/30/24
Human Services Committee (3 positions)	6/30/23, 6/30/24, 6/30/25
Sandwich Road Fire Station Building Committee (1 position)	Until completion
Solid Waste Advisory Committee (1 position)	6/30/25
Water Quality Management Committee (1 position)	6/30/25

Affordable Housing Committee

3 vacancies:

- 1 with a term until 6/30/24
- 2 with terms until 6/30/25

2 applicants:

- Gina Torielli
- David Garrison

New applications



TOWN OF FALMOUTH  
BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

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Name: Gina Torielli

Address: 11 Alma Rd Village: Falmouth ZIP: 02540

Mailing Address: 11 Alma Rd Village: Falmouth ZIP: 02540

Telephone: [REDACTED]

How long have you been a Resident 5 yrs (date: 1/2017) / Taxpayer 7 yrs (date: 5/2015)

Amount of time you are available to give: 8 hours per month

Town Committee, Board or Commission you are interested in serving on:

1. Affordable Housing
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? Yes

Relevant affiliation and work and personal experiences: Former public finance and nonprofit law attorney in Michigan; Executive director of Belonging to Each

Other (Falmouth community org serving Falmouth adults experiencing homelessness); formerly on Board of Directors.

Town offices held in Falmouth or elsewhere and dates of years served: Town Meeting member, precinct 2 since 2019

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

**Ability to read and understand complex bond documents and legal authorities; knowledge of current issues relating to affordable rental housing in Falmouth, as they impact people attempting to work here at entry level. Basic understanding of HUD programs, how Housing Finance Authorities work, tax credit deals and experience as a landlord in Michigan.**

You may attach a resume to this application.

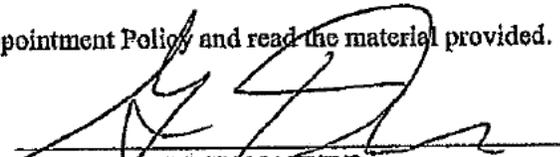
List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>Karen Bissonette</u>	<u>Exec. Director FHT</u>	
2.	<u>Ed Curley</u>	<u>Chair Aff. Housing Comm</u>	
3.	<u>Suzie Hauptmann</u>	<u>Dir Human Serv. Dept</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

5/11/2022  
DATE

  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



**TOWN OF FALMOUTH**

**BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM**

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Name: David Garrison

Address: 1 Southview Way Village: East Falmouth ZIP: 02536

Mailing Address: 1 Southview Way Village: East Falmouth ZIP: 02536

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

How long have you been a Resident 8 yrs (date: 2014) / Taxpayer Yes (date: 2014)  
considerable (I'm retired)

Amount of time you are available to give: \_\_\_\_\_

Town Committee, Board or Commission you are interested in serving on:

1. Affordable Housing Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position  Yes

Have you attended any meetings of the committee for which you are applying? \_\_\_\_\_  
law degree (JD)

Relevant affiliation and work and personal experiences: \_\_\_\_\_  
Falmouth Housing Trust Board; Falmouth Service Center volunteer

\_\_\_\_\_  
Deputy Assistant Secretary for Policy Development, HUD, Washington DC

\_\_\_\_\_  
Legislative Counsel (housing policy), National League of Cities, Washington DC

Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_  
Falmouth Charter Review Committee (2019 - 2022)

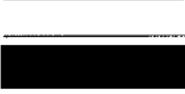
Advisory Neighborhood Commissioner, Washington DC (2006-2014)

Cleveland Heights (OHIO) City Planning Commission (1985-1993; Chair '90-91)

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_  
 I began my career in Washington DC in the mid-60s focused on federal housing and  
 \_\_\_\_\_  
 community development policy and I continued that emphasis throughout most of my  
 \_\_\_\_\_  
 professional life. Since moving to Falmouth in 2014, I have maintained that interest through  
 \_\_\_\_\_  
 my service on the Falmouth Housing Trust Board. I am committed to helping our town  
 \_\_\_\_\_  
 make significant progress in expanding the availability of affordable housing.  
 \_\_\_\_\_  
 My legal training, along with my three years of experience on the Charter Review Committee  
 \_\_\_\_\_  
 and my five years on the Falmouth Housing Trust Board help prepare me for this appointment.

You may attach a resume to this application.

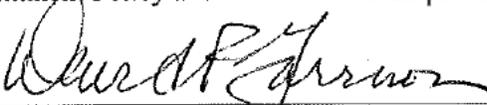
List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	Peter Clark	Chair, Charter Review Com	
2.	Karen Bissonnette	Ex Dir., Falmouth Housing Trust	
3.	Robert Ament	Attorney	
4.	Carter Hunt	retired	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

May 16, 2022  
DATE

  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

**RESUME**  
(May 2022)

**David F. Garrison**  
1 Southview Way  
Falmouth, MA 02536



**EDUCATION**

1970	<b>LLM</b>	George Washington University National Law Center (urban law)
1968	<b>JD</b>	George Washington University National Law Center
1965	<b>BA</b>	Amherst College (political science)

**Falmouth, MA:** resident 2014 - present

**EMPLOYMENT**

**Washington, DC**

2010: Retired

2009 – 2010: **Non-Resident Senior Fellow, Greater Washington Research, Brookings**

2002 - 2009: **Senior Fellow and Deputy Director, Greater Washington Research, Brookings**

2001 to 2002: **Vice President, National Academy of Public Administration**

1993-2001: **U.S. Department of Health and Human Services**

1999-2001: **Counselor to the Deputy Secretary**

1998-1999: **Acting Director, Office for Civil Rights**

1996-1998: **Principal Deputy Assistant Secretary for Planning and Evaluation**

1993-1996: **Deputy Director/Senior Advisor, Intergovernmental Affairs**

**Cleveland, Ohio**

1981-1993: **Director, The Urban Center, Levin College of Urban Affairs, Cleveland State University**

## **Washington, DC**

- 1977-1980: **U.S. Department of Housing and Urban Development**
  - 1980-1981: **General Deputy Assistant Secretary, Office of Policy Development and Research**
  - 1977-1980: **Deputy Assistant Secretary, Office of Policy Development and Research**
  
- 1975-1977: **Budget Analyst, Budget Priorities Staff, Committee on the Budget, U.S. House of Representatives**
  
- 1970-1975: **Legislative Counsel, Office of Federal Relations, National League of Cities and U.S. Conference of Mayors** (last few months with the affiliated **National Community Development Association**)
  
- 1969-1970: **Assistant Director, Center City Community Corporation** (OEO Community Action Program-funded neighborhood center)
  
- 1968-1969: **VISTA Volunteer** (Neighborhood Legal Services, Washington, DC)
  
- 1965-1968: **Staff Assistant to Congressman F. Bradford Morse** (5<sup>th</sup> District - Massachusetts), U.S. House of Representatives

## **CIVIC ACTIVITY**

### **FALMOUTH**

- Falmouth Charter Review Committee, member 2019 - present
- Falmouth Housing Trust Board member, 2017 - present
- Falmouth Service Center volunteer, 2017 (ongoing)
- Cape Cod Curling Club, member 2014 (ongoing)
- Upper Cape Camera Club, member 2015 (ongoing)

### **WASHINGTON, DC**

- District of Columbia Advisory Neighborhood Commissioner (ANC 6B01), elected 2006, Re-elected 2008, 2010, and 2012; Secretary 2007–2008, Chair 2009-1010
- Fellow*, National Academy of Public Administration, elected 1998
- Member of the Board, National Academy of Public Administration, 2009 - 2015
- Museum of African-American History (Boston), Board, 2006 - 2012, 2014 - 2019;
  - Member of the Board's Executive Committee, 2016-2017
- Trustee Nominating Committee, Amherst College, 2006 - 2008
- National Capital Club de Petanque (joined 2000); Treasurer, 2006-2009, President 2009 - 2014
- Potomac Curling Club, member 2003 - 2014
- Wellfleet Non-Resident Taxpayers Association, Board, 2001-2007

William Lloyd Garrison 2005 Bicentennial Planning Committee, 2003 - 2005, Chair

**CLEVELAND, OHIO**

Board of Trustees, FHC Housing Corporation, Cleveland Heights, 1982 - 1993

Member, Cleveland Heights City Planning Commission, 1985 - 1993;

Chairperson, 1990 - 1991

Cleveland Heights Citizens Advisory Committee, 1983 to 1985 (chair, 1985)

Leadership Cleveland, 1983 Class

Federation for Community Planning (Cleveland)

\* Board of Trustees, 1987 to 1993 (Executive Committee, 1991 - 1993)

\* Commission on Social Concerns, 1984 - 1989

\* Government Affairs Committee, 1982 to 1993 (chair, 1984 - 1993)

**BAR** District of Columbia (inactive)

**PUBLICATIONS**

"DHS Headquarters at St. Elizabeths: Economic Impact in Ward 8," pages 158-169, "East of the River: Continuity and Change," Smithsonian Anacostia Community Museum, November 2010

"Interagency Collaborators", Chapter 11, "Getting It Done: A Guide for Government Executives", The IBM Center for the Business of Government, November 2009  
(<http://www.businessofgovernment.org/book/getting-it-done-guide-government-executives>)

"The Prospects (Revisited) for the St. Elizabeths Hospital Complex," Greater Washington Research, Brookings, November 2007

"DC Public School and Public Charter School Capital Budgeting: Task 3 Report," with Alice Rivlin and Carol O'Cleireacain, Brookings, and Mary Filardo, 21st Century School Fund, Greater Washington Research, Brookings, April 2005

"A New Federal Contribution to the District of Columbia? The Need, Likely Impact, and Some Options," with Ed Lazere, Executive Director, DC Fiscal Policy Institute, Brookings, November 2005

"Redeveloping the St. Elizabeths Hospital Campus: Opportunity and Complexity on a Hill," Brookings, September 2003

"Interagency Collaborations: Are There Best Practices or Just Good Practice?" (A report to the President's Management Council via the National Partnership for Reinventing Government), 2001

"The Community Development Block Grant Program", *Nation's Cities Magazine* (The National League of Cities), 1974

6/6/2022

Beach Committee

2 vacancies:

- 2 with terms until 6/30/25

1 applicant:

- Heather Burke

\* planned on attending 5/18/22 meeting but had a family emergency  
I plan on attending the June BC meeting.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

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Name: Heather Burke

Address: 207 Grand Avenue Village: Heights ZIP: 02540

Mailing Address: Same Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED]

How long have you been a Resident 3 (date: 2017) / Taxpayer 10 (date: 2012)

Amount of time you are available to give: 5 hours / month

Town Committee, Board or Commission you are interested in serving on:

1. Beach Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? NO \*

Relevant affiliation and work and personal experiences: I am on the Board of Trustees of the Falmouth Dog Park. organized Thanksgiving food drive for Falmouth Service Center.

Town offices held in Falmouth or elsewhere and dates of years served: None

Briefly describe the particular skills you feel you will add to the committee or board: I live across the street from the Falmouth Heights Beach. I am concerned about the safety and sustainability of all Falmouth beaches. I have organized neighborhood beach cleanups for Falmouth Heights Beach.

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>Barbara Schneider</u>	<u>Vice Chair of Beach Committee</u>	
2.	<u>Jon Modelevski</u>	<u>FT Resident</u>	
3.	<u>Jack Driscoll</u>	<u>Kinlin Graver Compass Branch Executive</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

5/19/22  
DATE

Heather Burk  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Bicycle and Pedestrian Committee

3 vacancies:

- 1 with a term until 6/30/23
- 1 with a term until 6/30/24
- 1 with a term until 6/30/25

4 applicants:

- Nathaniel Clark
- Michael Spall
- Peter Mili
- Katherine Jansen



**TOWN OF FALMOUTH**

**BOARD, COMMITTEE OR COMMISSION  
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Name: Nathaniel G Clark, MD

Address: 80 County Road, Unit 6 Village: North Falmouth ZIP: 02556

Mailing Address: 80 County Road, Unit 6 Village: North Falmouth ZIP: 02556

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident 12 yrs (date: 2010) / Taxpayer 20 yrs (date: 2002)

Amount of time you are available to give: As required

Town Committee, Board or Commission you are interested in serving on:

1. Bicycle & Pedestrian
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? Yes

Relevant affiliation and work and personal experiences: I am a board member of Friends of Falmouth Bikeways committee and a member of Mass Bike. I am a regular rider of the SSB. As a physician, I understand the importance of regular physical activity and the role that walking and biking can play.

Town offices held in Falmouth or elsewhere and dates of years served: None to date

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

Willingness to work collaboratively with committee members and outside entities to accomplish goals. I am an experienced communicator and enjoy presenting and explaining the goals of projects. I am closely following information regarding grant funds available for new and improved bikeways, keeping the SSB safe, use of eBikes on the SSB and ongoing efforts to promote safe streets in Falmouth.

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	Judith Fenwick	Member, FDTC	
2.	Paul Silvia	President, FFB	
3.	Judith Risch	Falmouth resident	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

May 8, 2022

DATE



APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

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Name: Michael Spall  
Address: 84 Ransom Road Village: Falmouth ZIP: 02540  
Mailing Address: 84 Ransom Road Village: Falmouth ZIP: 02540  
Telephone: [REDACTED]

How long have you been a Resident  (date: 01/90) / Taxpayer  (date: 03/90)

Amount of time you are available to give: attend monthly meetings, work at occasional events as required

Town Committee, Board or Commission you are interested in serving on:

1. Bicycle & Pedestrian Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? no

Relevant affiliation and work and personal experiences: I am a long-time resident and cyclist in Falmouth.

I generally bike or walk to work, and often hike and walk around the upper cape. I have served on the

Oyster Pond Environmental Trust Board of Directors since 2016 (term ends in 2023). I have volunteered for

the Falmouth Public Schools (Science Fair judge, ran math and science nights) for many years.

Town offices held in Falmouth or elsewhere and dates of years served: none

\_\_\_\_\_  
\_\_\_\_\_

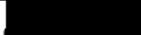
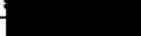
Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

I have lived in Falmouth since 1990 and have walked, biked, rollerbladed all around town with baby strollers, toddlers, in groups, and on my own. I am interested in improving the environmental health of the area and the quality of life in Falmouth. I am organized and have experience in service on non-profit committees and volunteering in Falmouth Public Schools. I am able to see different perspectives of a problem and evaluate tradeoffs in decision-making. My service on the OPET board will end in 2023 and I will have time to devote to the Bicycle & Pedestrian Committee.

\_\_\_\_\_

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>Ken Foreman</u>	<u>co-director SES, MBL</u>	
2.	<u>Mindy Hall</u>	<u>WHOI Research Specialist</u>	
3.	<u>Stephen O'Neil</u>	<u>Falmouth police captain, retired</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

05/19/2022

DATE

*Michael A. Spall*

APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

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Name: Peter Mili

Address: 83 Allen Ave Falmouth, MA Village: \_\_\_\_\_ ZIP: 02540

Mailing Address: same Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

How long have you been a Resident 12 mo (date: 5/2021) / Taxpayer 29 yrs (date: 10/1991)

Amount of time you are available to give: varies as needed

Town Committee, Board or Commission you are interested in serving on:

- Bicycle & Pedestrian Committee
- \_\_\_\_\_
- \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? no

Relevant affiliation and work and personal experiences: \_\_\_\_\_

I am a retired educator, working part time now, have volunteered in a number of capacities, in my lifetime.

I am an active recreational bike rider and walker

Town offices held in Falmouth or elsewhere and dates of years served: none

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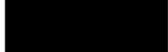
Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

I consider myself to be a good listener, open minded  
and thought contributor to the endeavors I participate in

I see 'problems' as challenges looking for solutions  
and favor exploring options to address them

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>Bob Butcher</u>	<u>friend/neighbor</u>	
2.	<u>Frank Burke</u>	<u>friend/neighbor</u>	
3.	<u>Jon Englund</u>	<u>friend</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

5/17/2022

DATE

\_\_\_\_\_  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
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Name: Katherine Jansen

Address: 36 Waquoit Farms Drive, East Falmouth Village: Waquoit ZIP: 02536

Mailing Address: same as above Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ Email: \_\_\_\_\_

How long have you been a Resident <sup>2.5 years</sup> (date: <sup>10/2019</sup> ) / Taxpayer <sup>2.5 years</sup> (date: <sup>10/2019</sup> )

Amount of time you are available to give: 10-20 hours per month

Town Committee, Board or Commission you are interested in serving on:

1. Bicycle and Pedestrian Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? 90% of meetings

Relevant affiliation and work and personal experiences: I am currently a board member of MassBike and a volunteer for Neighborhood Falmouth. I am a retired former executive of Intuit and Digital Insight. I've regularly attended Committee meetings since January 2021

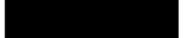
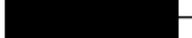
Town offices held in Falmouth or elsewhere and dates of years served: n/a

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

Because of MassBike I have connections to other Bike/Ped committees on Cape. I also have experience in grant writing, am an innovation catalyst, an experienced problem solver, and an enthusiastic local cyclist. I know how to tell a story and make a presentation interesting. I'm friendly with the CCC and have participated in the Cape bridges replacement initial design and public meetings. Finally, I have a LOT of friendly energy and can be a positive force.

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>Patty &amp; Leonard Johnson</u>	<u>Friends of Falmouth Bikeways</u>	
2.	<u>Allison Burson</u>	<u>Chair, MassBike</u>	
3.	<u>CeCe Morken</u>	<u>Board member, Wells Fargo</u>	

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I have received a copy of the Select Board's Appointment Policy and read the material provided.

May 3, 2022  
DATE

  
\_\_\_\_\_  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

6/6/2022

Cape Light Compact

1 vacancy:

- 1 with a term until 6/30/24

1 applicant:

- Scott Mueller



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

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Name: Scott J. Mueller

Address: 87 Loop Road Village: Falmouth ZIP: 02540

Mailing Address: SAME Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED]

How long have you been a Resident 5 yrs (date: 9/17) / Taxpayer 7 yrs (date: 8/15)

Amount of time you are available to give: 10 hours a week or more as needed

Town Committee, Board or Commission you are interested in serving on:

- Cape Light + Compact
- Energy Committee
- \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? NO

Relevant affiliation and work and personal experiences: I have 35 years experience as an energy attorney in Massachusetts, representing a wide variety of clients in energy transactions and regulatory proceedings. I am President Emeritus and a director of the Northeast Energy and Commerce Association for over 25 years.  
Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_

Advisory Board, Cambridge Commission for Persons with Disabilities (1981-84)

Briefly describe the particular skills you feel you will add to the committee or board: I have extensive experience with energy policy and markets in Massachusetts and have drafted and negotiated hundreds of contracts for the sale and supply of electricity and natural gas. I am also very familiar with the state agencies (Dept. of Public Utilities / Dept. of Energy Resources) which regulate and set policy for the energy industry including municipal aggregations like the Cape Light Compact. I am retiring July 1, 2022 and believe I could make an effective contribution on energy issues on behalf of the Town of Falmouth and its residents.

SEE RESUME ATTACHED

List three (3) references:

Name	Title	Phone
1. Philip Carr	Director, Good Energy LP	[REDACTED]
2. Scott Durkee	Energy Director, City of New Bedford	
3. Paul Dexter	Attorney, NH Dept. of Energy	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

May 19, 2022  
DATE

[Signature]  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

# Scott J. Mueller Law Office

[scott@sjmuellerlaw.com](mailto:scott@sjmuellerlaw.com)

(██████████)

16 Conant Road

Chestnut Hill, MA 02467



**Scott J. Mueller** has over 30 years of experience representing energy companies and a wide variety of clients in regulatory proceedings, corporate transactions and litigation. Mr. Mueller previously served as co-chair of the energy regulatory department of a major global law firm, where he led a diverse group of attorneys who counseled participants in the electric, natural gas, renewables and utility industries on regulatory matters before federal and state agencies. He has also worked with colleges and universities on regulatory compliance issues and investigations particularly in regards to federal and state civil rights statutes. Mr. Mueller represents utilities on regulatory and rate matters before the state utility commissions and appellate courts in New York and New England, as well as before the Federal Energy Regulatory Commission. His clients include electric utilities, independent power producers, natural gas-distribution companies, financial institutions, investors, energy marketers, interstate pipelines, municipalities and large consumers of energy. Mr. Mueller provides clients with regulatory and strategic advice regarding the state regulation of utilities and energy suppliers, the introduction of competition in regulated markets, renewable energy incentives, the purchase and sale of gas and electricity, the financing and development of energy projects, and the state law aspects of public utility financings, mergers and acquisitions. He has counseled domestic and international clients on state regulatory matters in more than 35 jurisdictions in the United States.

Representative matters handled by Mr. Mueller include:

- represents an aggregation consultant, and over 40 cities and towns, in developing and operating electric municipal aggregations plans and associated regulatory and power supply bid proceedings in Massachusetts
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- represents a merchant transmission company in competitive bid proceedings in Massachusetts for development of on- and off-shore wind generation
- represented a proposed 1.2 Bcf LNG storage facility in competitive bid proceeding before the Maine Public Utilities Commission (PUC)
- advised owner operator of CNG fueling station on regulatory and gas supply matters in New Hampshire
- represented utility holding company on acquisition and sale of natural gas distribution assets in Massachusetts

- represented electric utility in prudency investigation regarding credit and collections before the Maine PUC
- advised energy holding company on structuring of the sale of LNG assets in CT
- counseled natural gas distribution company on franchise rights and regulatory dispute in Maine
- advised independent power producer on acquisition of six solar generating projects in Massachusetts
- represented electric utility on sale of street light facilities in Massachusetts
- counseled gas utility on sale of manufactured gas plant site in Maine
- advised international holding company on regulatory matters in regard to the sale of its interest in a gas utility and interstate pipeline in the northeast
- special counsel to gas utility on rate treatment of acquisition discount
- advised electric utility on rate treatment of storm recovery costs
- advised international holding company on U.S. regulatory matters for its merger and acquisition of a large generation company
- represented two New York gas and electric utilities in rate proceedings before the New York Public Service Commission
- represented electric utility in the Massachusetts Department of Public Utilities' (MDPU) investigation into it's emergency response to a major ice storm
- represented two gas utilities in litigated base rate cases before the Connecticut DPUC and appellate courts
- represented two gas utilities in litigated over-earnings proceedings before the Connecticut DPUC and related judicial appeals
- advised generation company on acquisition of renewable assets in Florida, California and Hawaii
- represented a public utility holding company in the acquisition of a gas utility and interstate pipeline before the Massachusetts, Maine and New Hampshire state commissions
- advised holding company on potential acquisition of renewable energy assets in the northeast
- advised holding company on its acquisition of a multi-state electric utility in the western U.S.

#### **Honors & Awards**

- Massachusetts *Super Lawyers* magazine, 2004, 2007-2013
- Guide to the World's Leading Energy Attorneys, 2012
- Public Utilities Fortnightly, Groundbreaking Energy Lawyer, 2010

#### **Memberships**

- *Law360*, Energy Editorial Advisory Board, 2011-2013
- Northeast Energy and Commerce Association, Director and President Emeritus
- Energy Bar Association

## **Publications**

- 2011 - A Fast Start Dampened by Volatile Markets and Regulatory Speed Bumps, *Key Developments in Power and Utilities M&A*, 2012
- Massachusetts Raises Bar for Utility Mergers, *Law360*, 2011
- 2010 – M&A Bounces Back, *Key Developments in Power and Utilities M&A*, 2011
- United States Chapter, *The International Comparative Legal Guide to Gas Regulation*, 2009
- Report from New England: Lessons Learned on the Road to Competition, *The Impact of Competition*, 2000

## **Speaking Engagements**

- Natural Gas 101, Lecturer, Marlborough, MA, October 2016
- Expanding Infrastructure in the Northeast: Who Will Pay for Reliability, Moderator, Marlborough, MA, September, 2015
- Natural Gas 101, Lecturer and Chair, Westborough, MA, April 2015
- Fuel Markets in the Northeast: Past, Present and Future, Conference Chair, Marlborough, MA, September 2014
- Natural Gas Infrastructure – Federal and State Regulatory Issues, Lecturer, Suffolk University, Boston, MA, April 2014
- FERC Permitting of Interstate Natural Gas Pipelines, Lecturer, Boston, MA, September 2013
- Natural Gas Outlook for New England Electric Generation, Moderator, Newton, MA, September 2012
- Emerging Legislative and Regulatory Policy Issues, Moderator, Powering the Future, Amelia Island, FL, October 2011
- Infrastructure Cost Recovery Mechanisms for Gas and Electric Utilities, Lecturer, New York, September 2011
- Natural Gas and Fuel Issues in the Northeast, Moderator, Westborough, MA, September 2011
- State Rate Design: Infrastructure Cost Recovery Mechanisms, Lecturer, American Gas Association (AGA) Legal Forum, Santa Fe, NM, July 2011
- State Regulatory Review of Public Utility M&A Transactions, Lecturer, Washington, D.C., March 2010
- Managing the PUC Management Audit, Lecturer, AGA Legal Forum, Vail, CO, July 2007
- Strategies for Working with Intervenors and Settling Rate Cases, Presenter, Utility Rate Case Issues and Strategies (Law Seminars Int.), February 2007
- Public Utility Commission Decisions: Rate Case Appeals, Lecturer, AGA Legal Forum, Seattle, WA, July 2006

## **Education**

- Suffolk University Law School, J.D., cum laude
- University of Virginia, B.A.

## **Bar Admissions**

- Massachusetts

## **Court Admissions**

- U.S. Court of Appeals for the First Circuit

6/6/2022

Council on Aging

1 vacancy:

- 1 with a term until 6/30/25

1 applicant:

- Brenda Swain



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

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Name: Brenda Surain

Address: 29 Victoria Lane Village: E. Falmouth ZIP: 02536

Mailing Address: Same Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED]

How long have you been a Resident 39 (date: 5/83) / Taxpayer 35 (date: 6/80)

Amount of time you are available to give: whatever is needed

Town Committee, Board or Commission you are interested in serving on:

1. Council on Aging
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? Served 9 years

Relevant affiliation and work and personal experiences Served 9 years on COA, 9 years on Human Services Committee, Director Falmouth Service Center 20 years, volunteer at new Senior Center for 2 years

Town offices held in Falmouth or elsewhere and dates of years served: Town Meeting member at least 18 years, COA, Human Services Committee

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

Good listener, able to see the big picture,  
understand rules and regs around committee  
work (ie open meeting laws, postings, committee  
member behavior etc.) Able to mediate  
discord, enjoy participating in and coordinating  
meeting flow. Supportive of COA director,  
staff, volunteers and members. Really want to  
see the Center thrive.

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>Jill Irving Bishop</u>	<u>Director Senior Center</u>	<u>[REDACTED]</u>
2.	<u>Jim Vieira</u>	<u>Chair COA</u>	<u>50 [REDACTED]</u>
3.	<u>Cathy Kligler</u>	<u>Board Chair</u> <u>Falmouth Service</u> <u>Center</u>	<u>T [REDACTED]</u>

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

4/4/22  
DATE

Brenda Swain  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

6/6/2022

Cultural Council

3 vacancies:

- 1 with a term until 6/30/24
- 2 with terms until 6/30/25

1 applicant:

- Susan Stern



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

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Name: Busan J Stern

Address: 107 Chester St Village: N. Falmouth ZIP: 02556

Mailing Address: PO Box 1046 Village: N. Falmouth ZIP: 02556

Telephone: [REDACTED]

How long have you been a Resident 15 years (date: 2009) / Taxpayer 18 yrs (date: 6/2004)

Amount of time you are available to give: as much time as needed  
a number of hours per week

Town Committee, Board or Commission you are interested in serving on:

- Falmouth Cultural Council
- \_\_\_\_\_
- \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? yes

Relevant affiliation and work and personal experiences I've been a student, observer, and appreciator of the arts my entire life back to childhood.

I was a teacher, and understood not only the cultural importance of the arts, but the avenue it allowed students to express themselves and shine. I myself am an artist of many mediums including painting, porcelain

Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_

NOTE  
painting, collage and mosaics

Briefly describe the particular skills you feel you will add to the committee or board:

A passion for the arts and a desire to support people in connecting their art with the community. I have strong organizational skills, have had my own design business, am a team player and am interested in helping this council be successful and thrive. I'd like to become a contributor in the community which is now home.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	Elene Kranou	friend currently on council	
2.	Nancy Lemelman	friend	
3.	Esther Kaplan	friend	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

May 19, 2022  
DATE

Heison J. Stern  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

6/6/2022

Energy Committee

2 vacancies:

- 1 with a term until 6/30/23
- 1 with a term until 6/30/24

1 applicant:

- Scott Mueller



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

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Name: Scott J. Mueller

Address: 87 Loop Road Village: Falmouth ZIP: 02540

Mailing Address: SAME Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED]

How long have you been a Resident 5yr (date: 9/17) / Taxpayer 7 yrs (date: 8/15)

Amount of time you are available to give: 10 hours a week or more as needed

Town Committee, Board or Commission you are interested in serving on:

- Cape Light + Compact
- Energy Committee
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Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? NO

Relevant affiliation and work and personal experiences: I have 35 years experience as an energy attorney in Massachusetts, representing a wide variety of clients in energy transactions and regulatory proceedings. I am President Emeritus and a director of the Northeast Energy and Commerce Association for over 25 years.

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See resume attached

List three (3) references:

Name	Title	Phone
1. <u>Philip Carr</u>	<u>Director, Good Energy LP</u>	( [REDACTED] )
2. <u>Scott Durkee</u>	<u>Energy Director, City of New Bedford</u>	( [REDACTED] )
3. <u>Paul Dexter</u>	<u>Attorney, NH Dept. of Energy</u>	( [REDACTED] )

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May 19, 2022  
DATE

[Signature]  
APPLICANT'S SIGNATURE

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# Scott J. Mueller Law Office

████████████████████  
████████████████████  
16 Conant Road  
Chestnut Hill, MA 02467



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- 2010 – M&A Bounces Back, *Key Developments in Power and Utilities M&A*, 2011
- United States Chapter, *The International Comparative Legal Guide to Gas Regulation*, 2009
- Report from New England: Lessons Learned on the Road to Competition, *The Impact of Competition*, 2000

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- Strategies for Working with Intervenor and Settling Rate Cases, Presenter, Utility Rate Case Issues and Strategies (Law Seminars Int.), February 2007
- Public Utility Commission Decisions: Rate Case Appeals, Lecturer, AGA Legal Forum, Seattle, WA, July 2006

## **Education**

- Suffolk University Law School, J.D., cum laude
- University of Virginia, B.A.

## **Bar Admissions**

- Massachusetts

## **Court Admissions**

- U.S. Court of Appeals for the First Circuit

Human Services Committee

3 vacancies:

- 1 with a term until 6/30/23
- 1 with a term until 6/30/24
- 1 with a term until 6/30/25

1 applicant:

- Kathleen Soltesz

Called 6/1/22 @ 12:30

YLO. Confirmed ✓



TOWN OF FALMOUTH

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Name: Kathleen (Kate) Soltesz

Address: 64 Sady's Lane Village: East Falmouth ZIP: 02536

Mailing Address: Same as above Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED] Email: \_\_\_\_\_

How long have you been a Resident  (date: 1/2001) / Taxpayer  (date: 1/2001)

Amount of time you are available to give: as needed

Town Committee, Board or Commission you are interested in serving on:

1. Human Services
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? no

Relevant affiliation and work and personal experiences \_\_\_\_\_

Special Education Teacher K-12  
School Counselor K-5  
Guidance Counselor 9-12

} CT  
1974-2014

Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_

Cape Cod Academy 2014-2018

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

My experience as an educator for over thirty-five years includes teaching, counseling and collaborating with students, staff, families and community agencies. My community outreach included work with food banks, social workers, crisis counselors, the Dept of Children and Families, resource officers, nursing home staff, and other mental health professionals.

You may attach a resume to this application.

List three (3) references:

Name	Title	Phone
1. Deb Hobday	Librarian - Cape Cod Academy	(609) 426-1111
2. Dora Seri	past co-member Neighborhood Assoc. 1-019-253-1111	(609) 426-1111
3. Melissa Wilson	previous educator Cape Cod Academy	(609) 426-1111

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

5-10-21  
DATE

Kathleen Soltau  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

6/6/2022

Sandwich Road Fire Station Building Committee

1 full member vacancy:

- Term until completion

1 applicant:

- John Elliott (currently serving as an alternate on this committee)



**TOWN OF FALMOUTH**

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Name: John J. Elliott

Address: 112 Hayway Rd. Village: E. Falmouth ZIP: 02536

Mailing Address: Same Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED]

How long have you been a Resident  (date: 1970) / Taxpayer  (date: 1984)

Amount of time you are available to give: as needed

Town Committee, Board or Commission you are interested in serving on:

1. Sandwich Rd Fire Station Building Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? Yes

Relevant affiliation and work and personal experiences: I am the alternate member,

Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_

Town Meeting Member 20 + yrs.

\_\_\_\_\_

\_\_\_\_\_

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

① alternate member

② asst. master mechanic, Falmouth Fire Rescue Dept.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

You may attach a resume to this application.

List three (3) references:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
1. <u>Frederick Crocker</u>	<u>Fire Capt. Ret.</u>	
2. <u>Timothy Smith</u>	<u>Fire Chief</u>	
3. <u>Alden Cook</u>	<u>FFRD Ret.</u>	

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I have received a copy of the Select Board's Appointment Policy and read the material provided.

5/4/22  
DATE

John J. Elliott  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

6/6/2022

Solid Waste Advisory Committee

1 vacancy:

- 1 with a term until 6/30/25

1 applicant:

- D. Scott Peterson (he is out of the country until June 15, so unable to attend tonight).

NOTE:

I AM UNAVAILABLE  
MAY 22 - JUNE 15<sup>th</sup>

THANK YOU.

D. SCOTT PETERSON



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to the Select Board, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: [www.falmouthma.gov](http://www.falmouthma.gov).

Name: D. SCOTT PETERSON

Address: 70 SADDLEBACK LANE Village: E. FALMOUTH ZIP: 02536

Mailing Address: 70 SADDLEBACK LANE Village: E. FALMOUTH ZIP: 02536

Telephone: [REDACTED]

How long have you been a Resident 63 YEARS (date: 11/1/59) / Taxpayer YES (date: 1983)

Amount of time you are available to give: I AM RETIRED. WHATEVER IS NEEDED.

Town Committee, Board or Commission you are interested in serving on:

1. SOLID WASTE ADVISORY COMMITTEE
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? YES

Relevant affiliation and work and personal experiences I HAVE 30 YEARS OF ENERGY FROM WASTE, LANDFILL AND WASTE TRANSFER STATION OVERSIGHT. MY LAST ROLE AS A REGIONAL VP WAS TO ACQUIRE 10 MILLION TONS OF MSW/YEAR.

Town offices held in Falmouth or elsewhere and dates of years served: I AM A CURRENT ALTERNATE/ASSOCIATE MEMBER OF THE ZONING BOARD OF APPEALS.

\* MUNICIPAL SOLID WASTE AUGUST 30, 2021 - CURRENT

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

I HAVE A BALANCED THOUGHT PROCESS TO PROBLEM SOLVING.

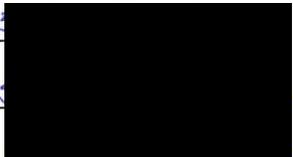
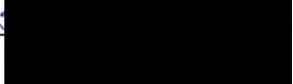
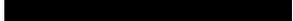
I SEEK TO BE WELL INFORMED SO THAT I CAN MAKE THE BEST DECISION POSSIBLE.

I HAVE WORKED IN A HIGHLY REGULATED WASTE INDUSTRY MOST OF MY WORK LIFE.

I HAVE BEEN INVOLVED IN LONG DURATION APPROVAL PROCESSES AND UNDERSTAND COSTS AND RISKS.

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>DOUG BROWN</u>	<u>SELECTMAN</u>	
2.	<u>SCOTT ZYLINSKI</u>	<u>ZBA MEMBER</u>	
3.	<u>DAVID JARVIS</u>	<u>BUSINESS OWNER</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

APRIL 11, 2022  
DATE

[Signature]  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

6/6/2022

Water Quality Management Committee

1 vacancy:

- 1 with a term until 6/30/25

1 applicant:

- Stephen Leighton



**TOWN OF FALMOUTH**  
**BOARD, COMMITTEE OR COMMISSION**  
**APPLICATION FORM**

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Name: Stephen B. Leighton  
 Address: 137 Oyster Pond Rd Village: Quissett/WH ZIP: 02540

Mailing Address: P.O. Box 841 Village: Falmouth ZIP: 02541

Telephone: [REDACTED]

How long have you been a Resident 15y (date: 1/07) / Taxpayer 38 (date: 3/84)

Amount of time you are available to give: whatever it takes, within reason

Town Committee, Board or Commission you are interested in serving on:

1. Water Quality Management Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? 98% since inception

Relevant affiliation and work and personal experiences Member of same cttee from inception until term limited 6/21, Former president of OPET.

Retired professional engineer, Ran a small engineering & manufacturing firm in Maryland.

Town offices held in Falmouth or elsewhere and dates of years served: President, Woodside Park

Civic Assoc, Silver Spring, MD, 1977 & 1988

Briefly describe the particular skills you feel you will add to the committee or board: Impartial  
quantitative & creative viewpoint of a design engineer.  
Ability to communicate with people on both sides of  
an issue. Understanding of budgets, RFP's and contracts  
both as vendor and purchaser.

Record of 10 years on the W&MC. Please ask any  
member who was on the cttee from 2011-2021.

You may attach a resume to this application.

List three (3) references:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
1. <u>Eric Turkington</u>	<u>Chair W&amp;MC</u>	(6 [REDACTED])
2. <u>John Waterbury</u>	<u>V. Chair W&amp;MC</u>	(6 [REDACTED])
3. <u>Kristen Rathjen</u>	<u>Technical Advisor, W&amp;MC</u>	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

5/9/22  
DATE

S. B. Seyler  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

## **OPEN SESSION**

### **COMMITTEE INTERVIEWS AND APPOINTMENTS**

2. Vote committee re-appointments (uncontested seats)

**Non-Regulatory Boards**

Incumbents who expressed interest in being reappointed to another term.

(Uncontested seats—no applications for these positions were received.)

Committee	Incumbent for Reappointment	Term
Affirmative Action Committee	Terry Alves-Hunter	6/30/25
Agricultural Commission	Karen Schwalbe Jack Simonds	6/30/25 6/30/25
Bicycle & Pedestrian Committee	Neel Aluru Edward Gross	6/30/25 6/30/25
Cable Advisory Committee	Michael Eder	6/30/25
Cape & Vineyard Electric Cooperative	Rosemary Carey	6/30/25
Cape Cod Water Protection Collaborative	Raymond Jack	6/30/24
Commission on Substance Use	Beverly Ciavola	6/30/25
Constable	Ronald Braga	6/30/25
Council on Aging	Elizabeth Hike	6/30/25
Cultural Council	Marilyn Rowland	6/30/25
EDIC	Mark Lowenstein Thomas Feronti	6/30/25 6/30/25
Energy Committee	Rosemary Carey	6/30/25
Golf Advisory Committee	Robert Pacheco	6/30/25
Human Services Committee	Deb Berglin	6/30/25
Recreation Committee	Robert Brown Michael Heylin	6/30/25 6/30/25
Shellfish Advisory Committee	Scott Lindell Brian Ridgeway John W. Sylvia, Sr.	6/30/25 6/30/25 6/30/25
Steamship Authority – Port Council	Robert S.C. Munier	6/30/24
Upper Cape Regional Water Supply Cooperative	Raymond Jack	6/30/24
Veterans Council Committee	Robert Foos Paula Smith	6/30/23 6/30/23
Water Quality Management Committee	Thomas Duncan	6/30/25
Waterways Committee	Joseph Voci Charles Eastman	6/30/25 6/30/25

## **OPEN SESSION**

1. Proclamation – Day of Portugal – June 11, 2022



## PROCLAMATION

- WHEREAS The Town of Falmouth is home to a large number of Portuguese-American People; and
- WHEREAS The Portuguese culture is praiseworthy and world famous; and
- WHEREAS Luis Vaz de Camoes, the famous sixteenth century epic poet is a symbol of Portuguese cultural achievements and is honored by Portuguese people the world over on this day; and
- WHEREAS Members and friends of the Portuguese have formed an Association to foster Portuguese culture and instill a pride of heritage; and
- WHEREAS A committee was organized to plan a celebration of these events: The Day of Portugal, the remembrance of the dearly departed; and
- WHEREAS Falmouth joins with other Portuguese communities in recognition of Luis Vaz de Camoes' great accomplishment of recording Portugal's notable and remarkable history to be promoted on this day.

NOW, THEREFORE, WE Nancy R. Taylor, Onjalé Scott Price, Samuel H. Patterson, Douglas C. Brown and Scott Zylinski as Select Board of the Town of Falmouth, by the authority vested in us, do hereby **PROCLAIM**

### **JUNE 11, 2022 AS DAY OF PORTUGAL**

IN WITNESS THEREOF, we have hereunto set our hand and caused the great seal of the Town of Falmouth to be affixed on this 6<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
Nancy R. Taylor, Chair

\_\_\_\_\_  
Douglas C. Brown

\_\_\_\_\_  
Onjalé Scott Price, Vice Chair

\_\_\_\_\_  
Scott Zylinski

\_\_\_\_\_  
Samuel H. Patterson

SELECT BOARD

## **OPEN SESSION**

3. Announcements – June 11<sup>th</sup> Portuguese-American celebration



Board of Selectman  
59 Town Hall Square  
Falmouth, MA 02540  
May 10, 2022

Dear Board of Selectman:

The Board of Directors of the Portuguese American Association is respectfully requesting that June 11, 2022 be declared a Day of Portugal to celebrate the rich heritage of the Portuguese people who helped make this town what it is. Thank you.

Sincerely;

A handwritten signature in black ink, appearing to read "Michael Duarte Jr.", written in a cursive style.

Michael Duarte Jr  
President

Located: 55 Ashumet Road  
East Falmouth, Massachusetts

Mailing Address: PO Box 70  
Falmouth, MA 02541

**OPEN SESSION**

5. Vote to affirm appointment of Building Commissioner

# GARY STREET

## Professional Summary

Experienced management professional who excels in establishing excellent working relationships with customers, employees and contractors. Focused on team building and talent development. Driven to surpass customer's expectations while thriving in deadline-driven environments. Talented Building Official possessing in-depth knowledge of construction, as well as advanced understanding of project management. Personable and friendly with superb negotiation and presentation skills. Enthusiastic team player dedicated to implementing improvements and staff development.

## Certifications

Construction Supervisor 1980 - present  
Home Improvement Contractor  
Local Building Inspector 2002 - present  
Certified Building Official 2003 - present  
Inspector of Buildings 2004 - present

## Skills

Project management  
Multi-operations management  
Customer relations  
Project controls  
Quality control Personnel management  
Multi-site operations expert  
Customer-oriented  
Complex problem solving Results-oriented

## Work History

**Falmouth Custom Homes, Owner**  
Self employed – Falmouth, MA

09/1980 to Current

Developed concept design of single family dwellings from land acquisition to use and occupancy permit. Created customer specific marketing solutions for acquired properties. Drafted budget and payment schedules for construction projects. Conducted reviews of all aspects of ongoing projects. Prepared organizational timeline goals and quality to be met by subcontractors to insure complete customer satisfaction.

**Building Inspector**

09/2002 to Current

**Town of Falmouth** – 59 Town Hall Square

Inspection of buildings under construction to monitor compliance with building codes and zoning bylaws. Inspected safety conditions existing buildings, issue certificates of inspections, stop work orders, review plans, maintain associated logs and records. Investigate complaints of alleged zoning and building violations. Interpret and enforce regulations firmly and impartially to deal appropriately with both the public and the building community. Able to read and interpret building plans and blueprints.

## Education

**Bachelor of Arts: Business Administration**  
University of New Hampshire - Durham, NH

1978

## Accomplishments

Certified private pilot with SEL and SES ratings Instrument rated FAAST team member  
Volunteer Young Eagles pilot with 60 missions EAA and AOPA member Governor of the Hyannis Hangar of Quiet Birdmen

**OPEN SESSION**

**TOWN MANAGER'S PRELIMINARY REPORT**

June 6, 2022



**TOWN OF FALMOUTH**  
Office of the Town Manager & Select Board  
59 Town Hall Square, Falmouth, Massachusetts 02540

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**TO:** Select Board  
**FROM:** Peter Johnson-Staub, Acting Town Manager  
**SUBJECT:** Town Manager's Report for May 23<sup>rd</sup> Meeting  
**DATE:** June 3, 2022

**AGENDA TOPICS – PRELIMINARY REPORT:**

Committee Interviews and Appointments:

Per the Select Board policy, appointments to fill completed terms are scheduled in June of each year. The policy requires that all candidates for appointment or re-appointment to regulatory bodies must be interviewed whereas re-appointments to non-regulatory bodies can be appointed without interview.

*At the request of the Select Board Chair, we have allotted one minute for each interview. A question was raised by a Board member after the last meeting as to whether the Board is obligated to vote to appoint an individual in a circumstance where there is only one candidate who has submitted an application to fill a vacant seat. Town Counsel has advised the answer is 'no'. The Board may choose to not appoint and seek additional candidates if it feels that the candidate is not well suited to serve the committee in question.*

Building Commissioner Appointment:

Acting Building Commissioner Gary Street has accepted appointment to the Building Commissioner position on an ongoing, full-time basis subject to the Board's affirmation. Mr. Street has served the Town as a Local Building Inspector since 2002 and has considerable private sector building experience as well. Mr. Street is a Falmouth resident so there is no need to waive the residency requirement.

Consent Agenda:

I would like to highlight two items on the consent agenda.

- The grant of license for a parking space in front of 102 Grand Avenue is an unusual situation. I'm advised by Town Engineer Jim McLaughlin that many of the lots in this neighborhood are small and there is limited space for offstreet parking. The homeowner is seeking Town approval to add a third parking spot which would be located within the Town Right of Way. There are apparently some other homeowners in the area who have installed parking within the Town Right of Way without approval. This license agreement protects the Town's interests to use the Right of Way in the future if needed for utilities or sidewalks.
- Funds have been appropriated to conduct a compensation study for non-union technical, administrative and management positions similar to what has been done over the past two years for certain union positions. There are approximately 45 of these non-union positions which includes some department heads. It is critically important that this study be completed and salary ranges adjusted to enable the Town to attract and retain qualified staff. Any changes to salary ranges will be brought to

the Select Board for approval and subject to Town Meeting budget appropriation. The Assistant Town Manager is one of the 45 positions to be evaluated. As such, I have submitted a conflict of interest disclosure which requires Select Board approval for me to participate in the review process.

Petition related to surplus Police Department firearms:

Included in your packet is a petition organized by Reverend Deborah Warner which asks the Select Board to prevent the Police Department from trading in the semi-automatic long guns that are being replaced. The Police Department issued a purchase order to Powderhorn Outfitters which included the purchase of new long guns and trade-in of surplus long guns in March. The new weapons have been received. On May 23, 2022 the Select Board voted to adopt a policy which allows for such long guns to be "...disposed of in a manner that assures the surplus firearms will only be resold to individuals who are qualified to purchase, own or possess them under Massachusetts laws, with a preference to consideration that the surplus firearms be sold back to active members of the Falmouth Police Department." On May 26, 2022 I signed a contract confirming the subject firearms will be sold to Powderhorn Outfitters.

Allocation of County ARPA funds: In consultation with Finance Director Jennifer Mullen, I recommend that the Select Board authorize allocation of the full amount of ARPA funds that Barnstable County has made available to the Town to date. The amounts identified in your packet.

**SUPPLEMENTAL REPORT (NOT RELATED TO THE AGENDA):**

Solid Waste and Recycling Collection Contract:

We have executed a new 5-year contract for curbside collection of solid waste and recycling with the incumbent vendor Republic Services. Republic Services was the only vendor to respond to the Town's request for interest in this curbside collection contract. The new contract includes improved terms to enforce contract compliance. The cost of this service have escalated significantly as anticipated due to labor and fuel costs. Thanks to the foresight of Jennifer Mullen and Peter McConarty a substantial increase was included in the FY23 budget. The fixed costs of this contract are within the budget for FY23. There are pass through costs related to recycling and fuel prices that will determine the final costs related to this contract each year.

Mayflower Wind Public Forum:

This forum is scheduled for 6:00pm at the Lawrence School Auditorium. Mayflower will give a brief presentation followed by a question and answer session. Mayflower announced last week that it has made significant changes in its plans regarding the number of megawatts that will be brought to Brayton Point in Somerset Massachusetts that has implications for its plans to install electric cables in Falmouth. Details will be addressed at the forum.

Staffing & Hiring Updates:

- Personnel Office – In the absence of a Personnel Director, I am overseeing the Personnel Office. I want to thank Cathy Belair and Kristin Nickerson for taking on additional duties to keep up with the extraordinary volume of work required of this office.

- Assistant Recreation Director – We received a notice of resignation from one of our three Recreation Program Directors last week. At the recommendation of Recreation Director Joe Olenick and the Recreation Committee, and in consultation with Finance Director Jennifer Mullen, I am reinstating the Assistant Recreation Director position. This change will improve opportunities for succession planning and retention. The number of budgeted positions remains the same. This change can be accomplished without a budget increase.

//SB Meeting Report 05-23-2022