

TOWN OF FALMOUTH
SELECT BOARD
AGENDA
MONDAY, AUGUST 22, 2022 – 7:00 P.M.
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

The Select Board may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.

7:00 p.m. OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Recognition
4. Announcements
5. Public Comment

7:15 p.m. TOWN MANAGER'S PRELIMINARY REPORT

7:25 p.m. COMMITTEE INTERVIEW

1. Interview, vote and appoint committee member: Board of Health – John Waterbury

7:30 p.m. PUBLIC HEARINGS

1. Flow Neutral Bylaw – Evaluation of Request for Variance – Blue Moon Sea Grille, Inc. – 159 Main Street, Falmouth (parcel 47A 07 070 000) (15 minutes)
2. Flow Neutral Bylaw – Evaluation of Request for Variance – New Creek LLC – 13 Davis Straits, Falmouth (parcel 39 15 049D 004) (15 minutes)
3. Application for a Change of Officers/Directors and Change of Stock of an All Alcoholic Common Victualler License – 77 Water Street, Inc. d/b/a Captain Kidd Restaurant, 77 Water Street, Woods Hole (5 minutes)

8:05 p.m. BUSINESS

1. Licenses
 - a. Approve application for a Change of Manager of an All Alcoholic Common Victualler License – 77 Water Street, Inc. d/b/a Captain Kidd Restaurant, located at 77 Water Street, Woods Hole (5 minutes)
 - b. Approve application for a Change of Manager of an All Alcoholic Club License – Woods Hole Golf Club, located at 130 Quissett Avenue, Woods Hole (5 minutes)
2. Report - Human Services Committee (15 minutes)
3. Report - Commission on Substance Use (15 minutes)
4. FY24 Operating Budget Policy, Financial Policy Update, and Capital Plan Presentation – Jennifer Mullen, Finance Director (30 minutes)
5. Barnstable County ARPA Grant Applications (10 minutes)

9:25 p.m. CONSENT AGENDA

1. Licenses
 - a. Approve application for an Innholder License, Entertainment License and Sunday Entertainment License – Wagner Hospitality Management, LLC d/b/a Holiday Inn Falmouth, located at 291 Jones Road, Falmouth

- b. Approve application for a Second-Hand Dealer License – Blooming Resale – 577 North Falmouth Highway, Bld. B, North Falmouth
 - c. Approve application for an administrative Change of Address of a Wine and Malt Common Victualler License – Silver Beach Pizza & Seafood, located at 557 North Falmouth Highway, Bld. A, North Falmouth
 - d. Approve application for Special One-Day All Alcohol Liquor Licenses – Falmouth Theatre Guild, located at 58 Highfield Drive, Falmouth – Friday, September 9 and Saturday, September 10, 2022
 - e. Approve application for Special One-Day Wine and Malt Liquor License – Really RAD Festival of Cyclo Cross – WM Cycling Events, Inc. – Cape Cod Fairgrounds – Saturday, November 5 and Sunday, November 6, 2022
 - f. Approve application for Special One-Day Wine and Malt Liquor License – Cape Cod Bocce Tournament – Joe Q Veteran Coffee Break – Falmouth Academy – Saturday, October 1, 2022
 - g. Approve Grant of License to Michael & Joanne Roof to maintain a fence and garden located in the town right of way at 100 Bridge Street – pending Town Counsel approval & verbiage
2. Approve 2022 Seasonal/Annual License Renewal
Second-Hand Dealer License
Cape Kids Treasures, two pop-up consignment events per year
3. Administrative Orders
 - a. Approve mortgage refinance for 27 Mill Farm Way, Unit 16
 - b. Approve request for sign variance – Cape Cod R.O.A.R. – placement of promotional banner on St. Barnabas Church lawn at 91 Main Street – September 1 through September 12, 2022
 - c. Approve request for variance to sign code §184-20 – Off-premise sandwich board style promotional signs for the Falmouth Rotary Club Craft Fair – August 29 - September 4, 2022
 - d. Approve expenditure from the Beach Donations Account in the amount of \$500.00 for the Dr. David Garber “Dare to be Great” award
 - e. Accept a donation in the amount of \$1,500.00 from Falmouth Road Race, Inc. to the Beach Donations Account to fund the annual banquet
 - f. Accept a donation in the amount of \$2,000.00 from Paul Miskovsky to the Beach Donations Account to fund the annual banquet
 - g. Accept a donation in the amount of \$1,900.00 from New England Endurance Events to the Beach Donations Account
 - h. Approve expenditure from the Beach Donations Account in the amount of \$5,667.60 to fund the Beach Department’s annual Staff Awards Banquet
 - i. Authorize letter to Attorney General Maura Healey urging action to prevent Holtec from dumping radioactive water into Cape Cod Bay
4. Vote Reappointments of Certified Weighers
 5. Review and Vote to Approve Minutes of Meetings: Public Session – July 25, 2022

9:35 p.m. TOWN MANAGER’S SUPPLEMENTAL REPORT

9:40 p.m. SELECT BOARD REPORTS

9:50 p.m. DISCUSSION OF FUTURE AGENDA ITEMS

9:55 p.m. ADJOURN

Nancy R. Taylor, Chair
Select Board

OPEN SESSION

TOWN MANAGER'S PRELIMINARY REPORT

August 22, 2022



TOWN OF FALMOUTH
Office of the Town Manager & Select Board
59 Town Hall Square, Falmouth, Massachusetts 02540

TO: Select Board
FROM: Peter Johnson-Staub, Acting Town Manager *PJS*
SUBJECT: Preliminary Report for August 22, 2022
DATE: August 19, 2022

AGENDA TOPICS – PRELIMINARY REPORT:

Two separate meeting notices have been posted for August 22nd at the recommendation of outside counsel. The first meeting begins at 6:15pm to address a mutual separation agreement and release between Julian M. Suso and the Town.

This report addresses the second meeting which is scheduled for 7:00pm.

Hearings:

1. Flow Neutral Bylaw Variance - Blue Moon Sea Grille, 159 Main Street

This variance is request to redevelop what is now retail space into a 130-seat restaurant. Water Superintendent Amy Lowell has provided a referral stating the sewer system has sufficient capacity to accommodate the estimated additional flow. The Board of Health referral states that there is not sufficient space on the property to fit a Title 5 system. The bylaw, §180-56, which is included in your packet, does allow for the Select Board to issue a variance in this circumstance even though the proposed project does not meet this criteria. One of the Board's priority criteria for issuing a variance is economic development. The proposed restaurant would likely represent an increase in employment and meals tax revenues though the applicant has not offered any supporting information to this effect. It is worth noting that there is no space for off street parking on this parcel but the Board may choose to defer that issue to the Zoning Board of Appeals and the Planning Board and focus on the wastewater issues. Included in your packet is correspondence from two residents.

2. Flow Neutral Bylaw Variance – New Creek LLC, 13 Davis Straits

This variance is requested to support redevelopment of a portion of Falmouth Plaza which would replace the former Friendly's, Staples and three additional storefronts with 156 rental apartments, 39 of which would be affordable. Amy Lowell has provided a referral stating that the increased sewage flow could exceed the capacity of the lift station which could cause sewer back-ups. She recommends the Board defer action on this application until a formal engineering evaluation of the lift station can be completed.

The Board of Health did not provide a referral because the flow exceeds the threshold for Title V permits. Any development with a flow of greater than 10,000 gallons per day cannot be permitted by the Board of Health. Such developments are permitted by the MA Department of Environmental Protection under a different regulation. This situation may not have been contemplated when the Flow Neutral Bylaw was written. One might say that technically, the development cannot be permitted under Title V but if the

intent of the bylaw is to determine whether the septic flow could, in theory, be treated on site without a sewer system, the answer may be 'yes' given the size of the parcel.

This proposal is a good fit with the Town's planning goals for this area. The recently adopted Mixed Residential Commercial Overlay District was adopted to encourage multifamily housing in this area and the affordable units are badly needed. Nevertheless, I support the Water Superintendent's recommendation that the Board defer approval of this application until a determination can be made whether the added flow could cause the lift station to fail in times of peak demand.

Business:

1. Licenses

There are two change of manager applications included in the Business agenda so the Board can meet the new managers and reinforce their responsibility for complying with all liquor license requirements.

2. Report – Human Services Committee

This is the annual report from the Committee. I am not aware of any action to be requested of the Board.

3. Report – Commission on Substance Use

This is the annual report from the Committee. I am not aware of any action to be requested of the Board. I do want to mention that I have initiated a dialog with Human Services Director Suzie Hauptman, School Superintendent Lori Duerr, Chief Dunne and others to develop a plan for spending the funds to be received through the national class action lawsuit against opioid makers and retailers. We hope to schedule a presentation from a regional substance use advisory commission in the near future and then submit a recommendation for proposed uses of the funds. We have been provided an estimate of anticipated annual funds that starts at \$156,833 in the first year but then drops to \$83,113 the next year and then varies within a range of \$118,000 to \$62,000 per year through 2038.

4. FY24 Operating Budget Policy, Financial Policy and Capital Plan Presentation

Finance Director Jennifer Mullen and I have drafted an FY24 Operating Budget Policy which will allow us to provide clear instructions to Department Heads for submitting a 'level service' budget which does not require any Proposition 2 ½ override. The policy also recognizes that the Board will continue to discuss budget priorities in the coming months and may wish to consider additional funding sources to address priority needs above and beyond a 'level services' budget.

The Select Board Fiscal Policy (listed as Financial Policy on the agenda) provides a policy foundation that guides annual decisions and was last updated in 2017. The only substantive change to the policy this year is the addition of the policy adopted by the Board this year to allocate a portion of room occupancy excise taxes (i.e. hotel/motel and short-term rental taxes) to affordable housing and the School Department.

The proposed Capital Improvement Plan recommends spending of \$9,669,710 which is nearly \$2.4 million more than last year. To fund these requests, we recommend applying \$1,556,000 from the Capital Stabilization Fund for the purchase of an engine and an ambulance for the Hatchville Fire Station. Chief Smith has advised that it is anticipated that it could take two years to acquire a new engine due to global supply chain disruptions.

5. County ARPA Grant Application

The County is receiving \$41.3 Million in ARPA funds of which Falmouth would have received about \$6 Million if the funds had been awarded directly to the towns by population. The Board has previously authorized a grant application for \$1,334,782 for Wastewater Treatment Facility upgrades. This represents the full amount the County has earmarked for Falmouth to date. The County has recently made additional funds available to municipalities. I will ask the Board to consider authorizing additional applications as explained further in the memo in your packet.

Consent Agenda:

No concerns were raised through staff review of the items on the consent agenda. I recommend approval of all items.

OPEN SESSION

1. Interview, vote and appoint committee member: Board of Health –
John Waterbury

8/22/22

Board of Health (5-member board) (3-year terms)

One vacant position with a term ending 6/30/25

One applicant: John Waterbury



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to the Select Board, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthma.gov.

Name: John Waterbury

Address: 779 Palmer Ave Village: Falmouth ZIP: 02540

Mailing Address: Box 687 Village: W. Falmouth ZIP: 02574

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident _____ (date: 1965) / Taxpayer _____ (date: 1978)

Amount of time you are available to give: Retired

Town Committee, Board or Commission you are interested in serving on:

1. Board of Health
2. _____
3. _____

Seeking: Permanent Position Alternate Position

Have you attended any meetings of the committee for which you are applying? yes

Relevant affiliation and work and personal experiences
See attached CV.

Town offices held in Falmouth or elsewhere and dates of years served:
See attached CV.

Briefly describe the particular skills you feel you will add to the committee or board: _____

Very familiar with T.H.5 from previous years
as a member of the Board of Health

You may attach a resume to this application.

List three (3) references:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<u>Scott McGann</u>	<u>Health Agent</u>	
2.	<u>George HenGelder</u>	<u>Bd of Health</u>	
3.	<u>Steve Rafferty</u>	<u>Water Quality member</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

08/12/2022
DATE

John Wabshay
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

JOHN B. WATERBURY

Scientist Emeritus
Biology Department
Woods Hole Oceanographic Institution



Professional Preparation

B.A., University of Vermont, 1965
M.A., University of California, Berkeley, 1971
Ph.D., University of California, Berkeley, 1976

Appointments

Research Assistant, Woods Hole Oceanographic Institution, 1965-1967
Research Associate, Woods Hole Oceanographic Institution, 1967-1969
Graduate Student, Department of Bacteriology and Immunology, University of California, Berkeley, 1969-1976; Thesis Title: "Purification, developmental patterns and properties of some fresh water and marine cyanobacteria belonging to the orders Chamaesiphonales and Pleurocapsales." Thesis Advisor: Roger Y. Stanier
Visiting Investigator, Pasteur Institute, Paris, France, 1972-1975
Visiting Investigator, Woods Hole Oceanographic Institution, 1975-1976
Postdoctoral Investigator, Woods Hole Oceanographic Institution, 1976-1978
Assistant Scientist, Woods Hole Oceanographic Institution, 1978-1982
Associate Scientist, Woods Hole Oceanographic Institution, 1982-2005
Senior Scientist, Woods Hole Oceanographic Institution, 2005-2007
Scientist Emeritus, Woods Hole Oceanographic Institution, 2007-present

Honors

Elected Fellow of the American Association for the Advancement of Science, 1994
Elected Fellow of the American Academy of Microbiology, 2003
Recipient of the 2012 Gilbert Morgan Smith Medal from the National Academy of Sciences

Author or Co-author of 83 scientific publications.

WHOI Service

I do not presently serve on any institution committees.

Community Service

Town Meeting Member 1990- present.
Board of Health 1993-2007, 2010- 2019; several years as chairman.
Water Quality Management Committee, 2013-2022
County Wastewater Implementation Committee (WIC).
Nutrient Management Group.
Wastewater Technical Advisory Group.
CWMP Review Committee.

PUBLIC HEARINGS

1. Flow Neutral Bylaw – Evaluation of Request for Variance – Blue Moon Sea Grille, Inc. – 159 Main Street, Falmouth (parcel 47A 07 070 000) (15 minutes)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Select Board of the Town of Falmouth will hold a public hearing on Monday, August 22, 2022 at 7:30 p.m. in the Select Board Meeting Room, Town Hall, Falmouth, MA on the application of Blue Moon Sea Grille, Inc. for a wastewater flow variance under Chapter 180, Section 56 of the Code of Falmouth, the so-called Flow Neutral By-law, for increased flow for a proposed restaurant at 159 Main Street in said Falmouth (parcel 47A 07 070 000).

Per Order of the Select Board

Publication date: Friday, August 5, 2022, Falmouth Enterprise

Account #: 2056

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Select Board of the Town of Falmouth will hold a public hearing on Monday, August 22, 2022 at 7:30 p.m. in the Select Board Meeting Room, Town Hall, Falmouth, MA on the application of Blue Moon Sea Grille, Inc. for a wastewater flow variance under Chapter 180, Section 56 of the Code of Falmouth, the so-called Flow Neutral By-law, for increased flow for a proposed restaurant at 159 Main Street in said Falmouth (parcel 47A 07 070 000).

Per Order of the Select Board

August 5, 2022

§ 180-56 Variances in sewer service areas.

A.

The Board of Selectmen, after a public hearing of which notice has been given by publication 1) in a newspaper of general circulation and 2) posting with the Town Clerk and on the Town website for a period of no less than fourteen (14) days prior to the date of hearing, may grant a variance, provided both Subsection **A(1)** and **(2)** below are satisfied:

(1)

Sufficient capacity exists in the treatment facility, as determined by the Wastewater Superintendent. If sufficient capacity does not exist then no variance shall issue.

(2)

Should the Wastewater Superintendent determine sufficient capacity exists the applicant must then demonstrate, through a positive referral from the Board of Health, that a septic system for the total number of bedrooms or nonresidential flow requested, meeting the provisions of 310 CMR 15.000 (Title 5) without significant variances, can be sited on the parcel. If the Board of Health does not make a referral within 45 days of receipt of the request, it shall be considered a positive referral.

B.

The Board of Selectmen may, at its sole and absolute discretion, issue a variance that in its judgment could be granted without substantially derogating from the intent or purpose of this bylaw should the applicant fail to satisfy criteria in § **180-56A(2)** above.

FLOW NEUTRAL BYLAW
GUIDELINES TO SELECT BOARD FOR WAIVER/VARIANCE CONSIDERATION
Presented to Select Board for Discussion Purposes 6-4-18

Suggested Process:

1. Select Board receives confirmation from Board of Health that proposed development can be accommodated with an on-site Title 5 system as well as confirmation from wastewater superintendent that sufficient capacity exists in the treatment facility.
2. Select Board holds Public Hearing on proposed development.
3. Priority areas for waiver/variance consideration:
 - Economic Development. Wastewater connections that will provide significant year-round economic benefit to the Falmouth community. This should be documented with supporting data on employment, revenue generated, taxes paid, etc.
 - Affordable Housing. Wastewater connections that address affordable housing goals as described in the Local Comprehensive Plan and Housing Production Plan. In the case of a project subject to the MGL Ch. 40B comprehensive permit process, the Zoning Board of Appeals assumes the power of the Select Board and grants or denies the waiver/variance request.
 - Mixed Use Development in Business Redevelopment Zone. Wastewater connections which include mixed commercial use on the lower level with residential units above. This is consistent with the zoning bylaw and the Local Comprehensive Plan envisioned by the Planning Board for the eastern portion of the Main Street corridor.
 - Municipal Use.

Note: Process above adopted by Falmouth Select Board on 6-4-18.

AMENT KLAUER LLP

Attorneys at Law
39 Town Hall Square
Falmouth, MA 02540

Robert H. Ament, Esq.
Kevin P. Klauer II, Esq.
Matthew M. Terry, Esq.



July 1, 2022

Peter Johnson-Staub, Acting Town Manager
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540

Re: Application under Flow Neutral By-law for increased flow for proposed restaurant at 159 Main Street

Dear Peter:

Our client Blue Moon Sea Grille, Inc. has leased 159 Main Street real estate from Bogosian Development LLC. The property is in the Business 1 Zoning District, and abuts the west side of the entrance to Town Hall Square. Blue Moon Sea Grille is to be an upscale year-round seafood restaurant serving lunch and dinner. The restaurant is to be managed by John Richardi, who presently helps run Soprano's Casino by the Sea in Falmouth Heights.

Plans for the restaurant, submitted herewith, show seating for 130 guests, with 74 seats inside and 56 seats to be outside on a deck constructed between the existing building and Town Hall Square. The deck will allow handicapped access from Main Street to the restaurant. The Title 5 design flow for a 130-seat restaurant is 4,550 GPD. The existing space leased by Blue Moon Sea Grille comprises about 3,815 square feet, and has a history of office use, for which the design flow is 286 GPD (75 GPD per 1,000 square feet x 3.815). The proposed increase due to having a 130-seat restaurant is 4,264 GPD.

There may be some lower-level space that could be rented for an office or just business storage, so Blue Moon Sea Grille requests that the Select Board allow an increased flow of 4,464 GPD. 159 Main Street is on a lot that includes retail stores at 153 and 155 Main Street, for which the Title 5 design flow is estimated to be less than 200 GPD. The requested total design flow for the property, 153 - 159 Main Street, is 4,950 GPD.

The proposed increase of flow requires a variance from the Select Board under Code of Falmouth Section 185-56 A. and B. Please request the determination of Amy Lowell, the Wastewater Superintendent, as to whether sufficient capacity exists in the municipal treatment facility for the proposed restaurant use. There is no location on the property where a Title 5 system could be installed to serve existing or proposed uses on the lot without significant variances, if at all, so the Select Board is asked to determine under Code Section 180-56B. that a variance to allow the increased flow can be granted without substantially derogating from the intent or purpose of the Flow Neutral By-law. In that regard, I note that in repurposing the

property, the building is being renovated and improved, and Blue Moon Sea Grille would like to improve the adjacent landscaping along the sidewalk in Town Hall Square. This will extend recent aesthetic improvements to properties on Town Hall Square, and the restaurant will enhance Falmouth's increasingly vibrant downtown.

In recent years the Select Board has granted Flow Neutral By-law variances for a number of Falmouth restaurants, including Estia (208 seats), Bluefins (100 seats), Woods Hole Market (67 seats), and a proposed restaurant at 464 Main Street (125 seats),

Optimistically, once the Select Board's variance is issued, applications will be filed with the Board of Appeals for a special permit to waive parking requirements, and with the Planning Board for Site Plan Review due to the change in use. A license will be requested from the Select Board to allow the application to beautify Town Hall Square along the restaurant property, and a liquor license will be applied for. Blue Moon Sea Grille could open in the Spring of 2023.

Please schedule this matter for hearing by the Select Board as soon as possible. Please contact me if there are any questions or if further information is required. Thank you for your assistance.

Very truly yours,

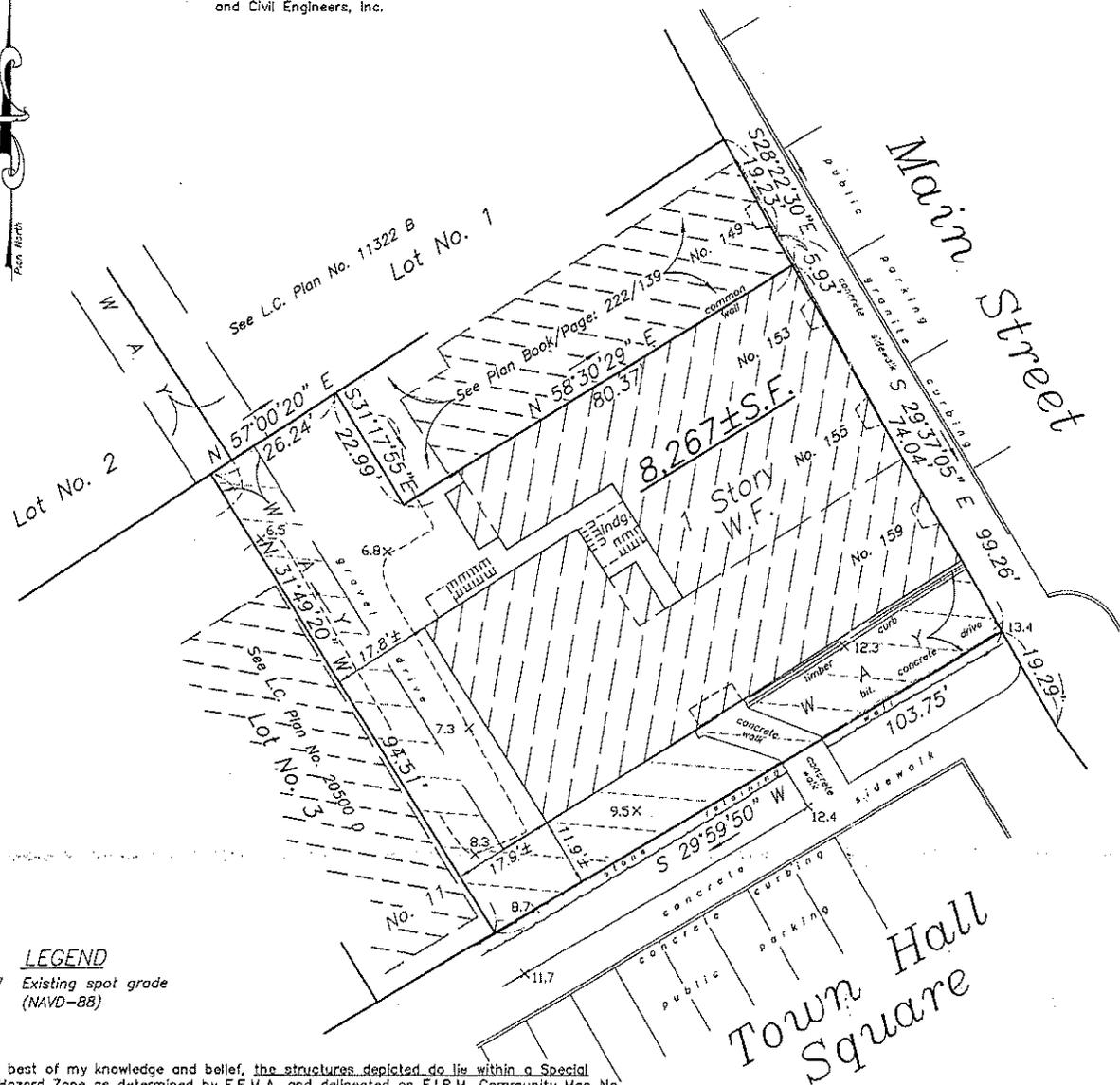


Robert H. Ament

RHA/eeg

cc. Blue Moon Sea Grille, Inc.

This survey and Plot Plan has been prepared in accordance with the Procedural and Technical Standards for the Practice of Land Surveying (250 CMR 6.00) and the Standards as adopted by the Massachusetts Association of Land Surveyors and Civil Engineers, Inc.



ZONING DISTRICT TABLE		BUSINESS 1	
MINIMUM REQUIREMENTS		EXISTING CONDITIONS	
LOT AREA	N/A	LOT COVERAGE	
LOT WIDTH	N/A	BY STRUCTURES	58.3%
FRONTAGE	N/A	(including Building & landings)	
FRONT SETBACK	N/A	LOT COVERAGE BY	
SIDE SETBACK	N/A	STRUCTURES/PAVING	
REAR SETBACK	N/A	PARKING	65.6%
		(including Building, landings, walks & drive** outside of Way)	
MAXIMUM PERCENT		**Practical area available for parking	
LOT COVERAGE BY STRUCTURES	*70%		
LOT COVERAGE BY STRUCTURES /PAVING PARKING	90%		

*For lots where 30% or more of the lot area is covered by buildings lawfully in existence on April 2, 1979, additions may cover up to 40% of the remaining unbuild-upon area. Bylaw Sec. 24C-11.3(1)FN2.

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ASSESSORS REFERENCE
Parcel ID: 47A 07 070 000

TITLE REFERENCE
Barnstable County Registry of Deeds
Deed Book 33250, Page 155.
See also L.C. Plan Nos. 20500 A,B,D & L.C. Plan No. 11322 B, Plan Book No. 222, Page 139.

OWNER OF RECORD
Bogosian Development LLC
367 Main Street
Falmouth, Massachusetts

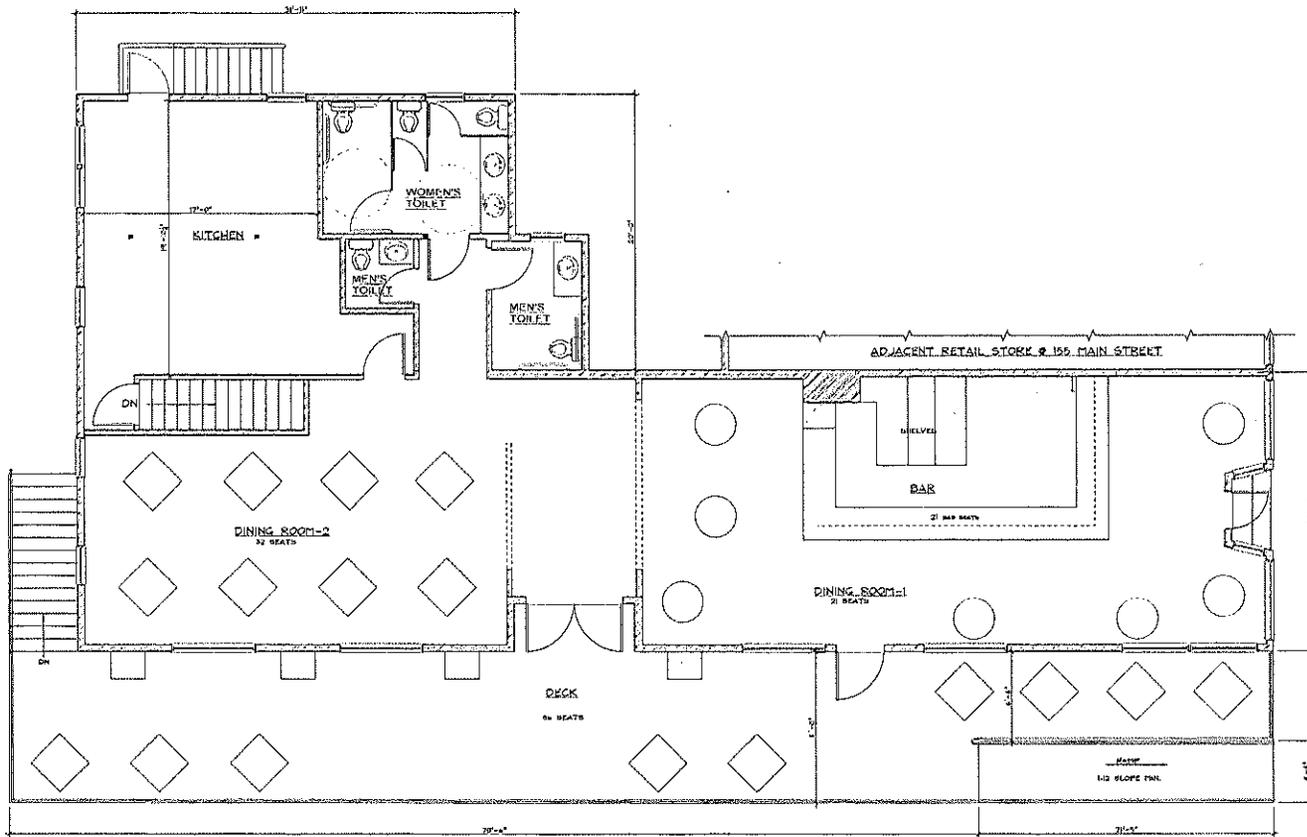
Existing Conditions Plan
in
FALMOUTH, MASSACHUSETTS
prepared for
Ament Klauer LLP

R.A.S. Associates
Civil Engineers - Land Surveyors
Land Use Consultants
30 Carolyn Drive, Falmouth, Massachusetts 02540 (508) 234-9035
P.O. Box 71, Falmouth, Massachusetts 02541 (508) 789-2259
"Serving Cape Cod and the South Shore continuously since 1983"

DATE: June 29, 2022	JOB NO.: 22-0258
COMP./DESIGN: S.W.C.	CHECK: S.W.C.
DRAWN: S.W.C.	SCALE: 1" = 20'

To the best of my knowledge and belief, the structures depicted do lie within a Special Flood Hazard Zone as determined by F.E.M.A. and delineated on F.I.R.M. Community Map No. 255211 dated 07/16/14. (Zone AE-12).

Stephen W. Cartwright, P.L.S.



PROPOSED - FLOOR PLAN
SCALE: 1/4" = 1'-0"

OCCUPANT COUNT	
INDOOR TABLE SEATING: 53	
INDOOR BAR SEATING: 21	TOTAL GUESTS: 130
OUTDOOR TABLE SEATING: 56	
BAR STAFF: 2	TOTAL STAFF: 10
KITCHEN STAFF: 4	
HALL STAFF: 4	TOTAL OCCUPANCY: 150

CONSULTANT	SEWAGE
AGENCY	SEWAGE

RENOVATION TO
COMMERCIAL PROPERTY
150 MAIN STREET
FALMOUTH, MASSACHUSETTS

Giampietro Architects
354 Gifford Street
Falmouth, MA 02540
Main Office: 508-545-1600
jgarcia@giampietroarchitects.com

DRAWING TITLE:
PROPOSED FLOOR PLAN

DRAWN BY:	JJA
CHECKED BY:	XPZ
DATE:	6/3/2023
REVISIONS:	0/20/2023

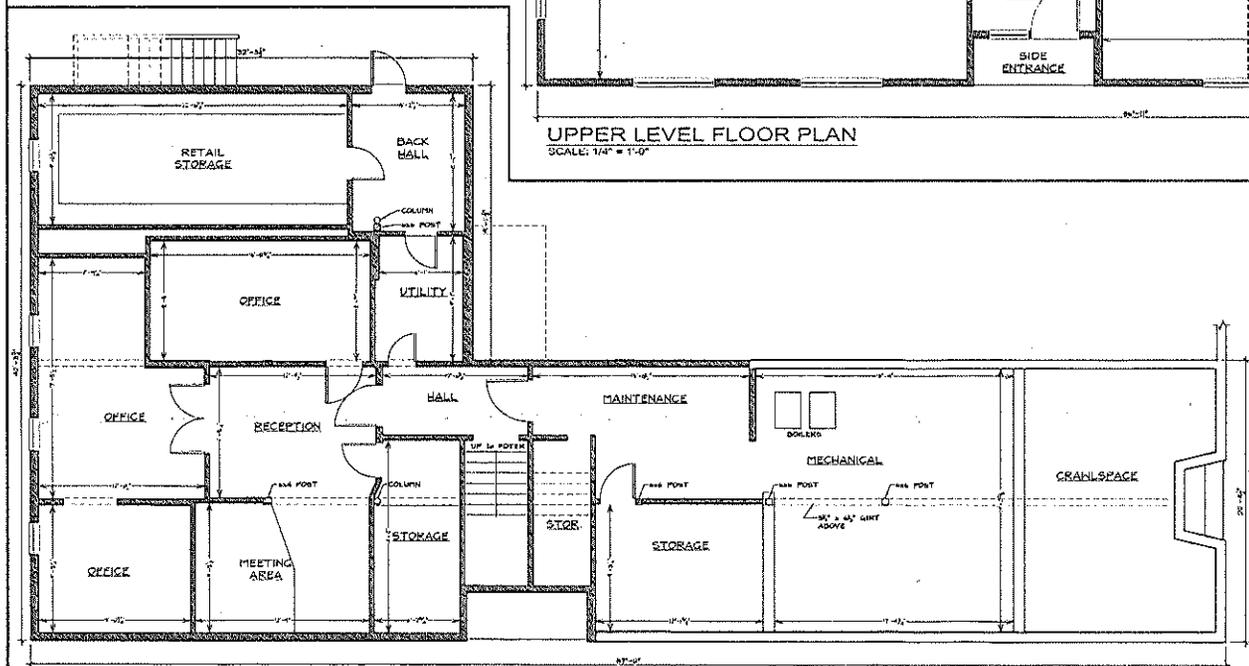
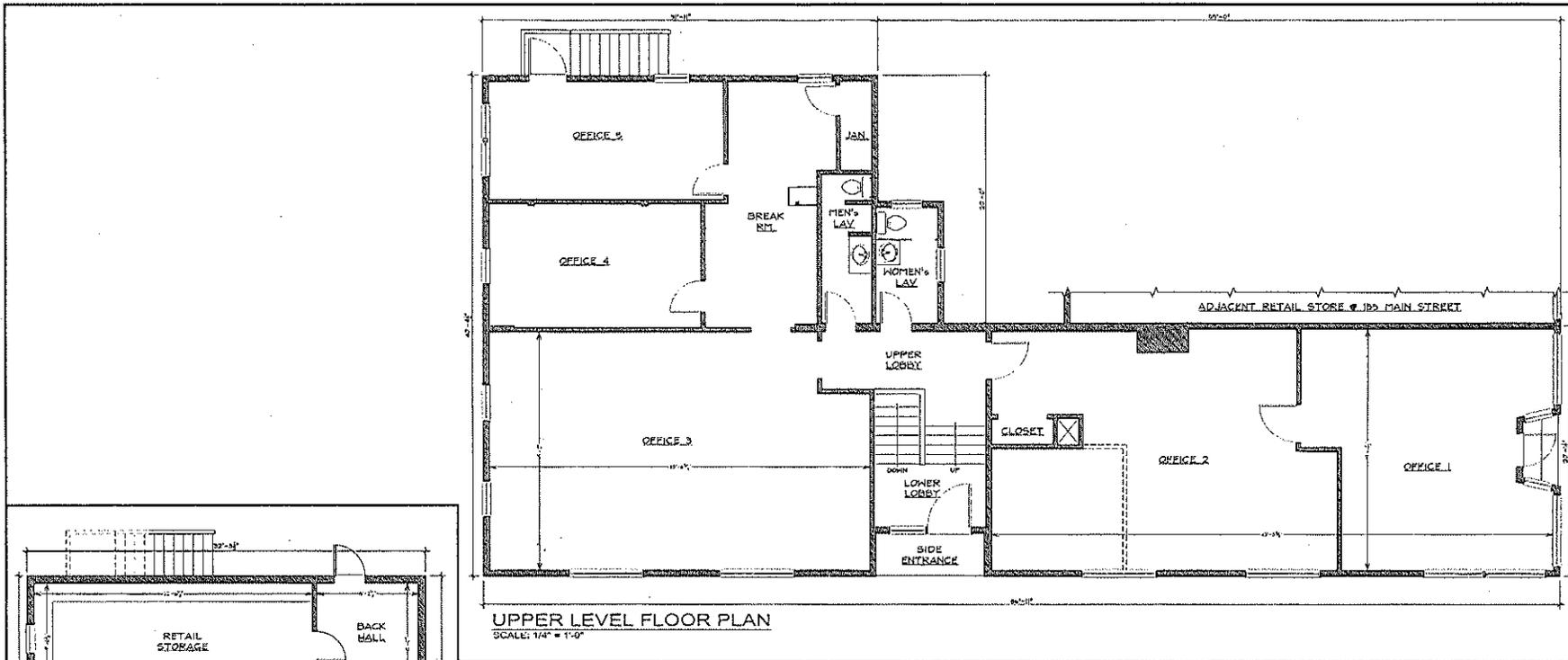
PROJECT No. 2212

This drawing is the property of Giampietro Architects and shall not be used for any other project without the written consent of Giampietro Architects. The user of this drawing shall be held responsible for any errors or omissions. This drawing is not to be used for any other purpose without the written consent of Giampietro Architects.

SHEET No.

A1

DESIGN



CONSULTANT	DATE
NO. 0012	01/24/2022
REVISION	

RENOVATION TO
COMMERCIAL PROPERTY
 159 MAIN STREET
 FALMOUTH, MASSACHUSETTS

Giampietro Architects
 354 Gifford Street
 Falmouth, MA 02540
 Main Office: 508-547-7400
 Fax: 508-547-7401
 www.giampietroarchitects.com

DRAWING TITLE: EXISTING UPPER & LOWER LEVEL FLOOR PLANS	
DRAWN BY:	JFH
CHECKED BY:	XPB
DATE:	01/24/2022
REVISIONS:	
PROJECT NO.	22.12
<small> The Architect warrants that the drawings were prepared by him or her or under his or her direct supervision and control, and that they conform to the requirements of the applicable laws and regulations. The Architect warrants that the drawings were prepared by him or her or under his or her direct supervision and control, and that they conform to the requirements of the applicable laws and regulations. </small>	
SUBMIT NO.	
AB-1	
AS-BUILT	



TOWN of FALMOUTH

DEPARTMENT OF PUBLIC WORKS, WASTEWATER DIVISION
416 GIFFORD STREET, FALMOUTH, MASSACHUSETTS 02540
TELEPHONE (508) 457-2543

AMY LOWELL
WASTEWATER SUPERINTENDENT

Date: August 17, 2022

To: Select Board, Acting Town Manager

cc: Health Agent, Town Planner, Attorney Bob Ament

Re: Flow Neutral Bylaw Variance Request – 159 Main Street

I received a referral under the Flow Neutral Bylaw regarding proposed redevelopment of the above property. The property is within an existing sewer service area and the existing building is connected to the municipal sewer system.

The previous and proposed uses of the site and the previous and proposed Title 5 design wastewater flows for each were described in a letter from Attorney Robert Ament to the Town Manager dated 7/1/22. I asked Attorney Ament for a clarification regarding the proposed use for the basement of 159 Main Street and of the other addresses mentioned in the letter (153 and 155 Main Street which share a building with 159 Main Street). Attorney Ament clarified that there no proposed wastewater flow for the basement of 159 Main Street, and no change in use proposed for 153 or 155 Main Street, so that the previous and proposed Title 5 design flows are as follows, in gallons per day (gpd):

	Previous		Proposed	
	Use	Flow (gpd)	Use	Flow (gpd)
159 Main St	3815 sq ft office	286	restaurant -130 seats	4,550
153 + 155 Main St	2,100 sq ft retail	200	same as current	200
	total	486	total	4,750

This would be a Title 5 design (i.e. peak) wastewater flow increase of 4,464 gpd. Because this is a more than 10% increase in Title 5 design flow, this redevelopment requires a flow neutral bylaw variance. A precondition for the Select Board to grant a variance to the flow constraints of the Flow Neutral Bylaw is that “Sufficient capacity exists...as determined by the Wastewater Superintendent.”

The following is a summary of current wastewater system capacity, which in this area is limited by the groundwater discharge permit for the Wastewater Treatment Facility (WWTF):

Permitted Average Annual Discharge Flow (gallons per day):	710,000
Projected Average Annual Flow, With Variances Granted To-Date (gpd):	572,025
Projected Average Annual Flow as % of Permitted Flow	80.6%

The proposed project, if granted a variance, will increase the total projected average annual wastewater flow to 80.9% of the permitted flow. Sufficient sewer system capacity currently exists to accommodate the projected additional flow from this property.

When the *actual* average annual flow to the WWTF reaches 80% of permitted flow, which is expected to occur in the next year or two (when all of the projects granted variances have been completed), the WWTF's discharge permit requires the Town to provide a plan to the Department of Environmental Protection for how the Town will continue to meet its permit requirements. The Targeted Watershed Management Plan for Great Pond, sent to the state for review in July of 2022, includes a plan for expanded discharge capacity. If that plan is not approved or implemented as envisioned, redevelopment in sewer areas could be limited by sewer system discharge capacity.

Note to property owner: change from retail to restaurant use will require changes to the sewer connection for the property, most notably, the addition of an in-ground grease trap sufficiently sized to prevent fats, oils and grease from entering the municipal sewer system. The property owner will need to apply to the Wastewater Division for a sewer connection modification permit, and the application will need to include an engineered plan for the revision(s) to the sewer connection needed for this change in use.

Diane Davidson

From: Scott McGann
Sent: Wednesday, August 17, 2022 3:50 PM
To: Diane Davidson; Peter Johnson-Staub
Subject: FW: flow neutral bylaw memos for 13 Davis Straits and 159 Main Street for Select Board hearings scheduled for Monday August 22nd
Attachments: 159 Main St flow neutral memo 8-17-22.pdf; 13 Davis Straits flow neutral memo 8-17-22.pdf

On 8/1/2022 the BoH heard the flow neutral bylaw referral for 159 Main St. and determined that there is **not** sufficient room on the lot to fit a Title 5 system.

Any questions on this please let me know.

Scott

Scott McGann R.S.
Director/ Agent
Falmouth Health Department
59 Town Hall Square
Falmouth, MA 02540
508-495-7485
scott.mcgann@falmouthma.gov

From: Amy Lowell <amy.lowell@falmouthma.gov>
Sent: Wednesday, August 17, 2022 3:41 PM
To: Diane Davidson <diane.davidson@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Bob Ament <bob@amentklauer.com>
Cc: Scott McGann <scott.mcgann@falmouthma.gov>; Jed Cornock <jed.cornock@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Phyllis Downey <phyllis.downey@falmouthma.gov>
Subject: flow neutral bylaw memos for 13 Davis Straits and 159 Main Street for Select Board hearings scheduled for Monday August 22nd

Hello,

Wastewater Division Flow Neutral Bylaw memos attached for 13 Davis Straits and 159 Main Street, for Select Board hearings scheduled for Monday August 22nd.

Amy

Amy Lowell
Wastewater Superintendent
416 Gifford Street
Falmouth, MA 02540
(508) 457-2543 x 3018
amy.lowell@falmouthma.gov

Diane Davidson

From: Steve Patton [REDACTED]
Sent: Friday, July 29, 2022 6:52 PM
To: Falmouth Selectboard
Subject: 153 Main Street

July 29, 2022

Select Board
59 Town Hall Square
Falmouth, MA 02540

Dear Select Board:

This letter is to express my support for the request of Blue Moon Sea Grille, Inc., for a variance necessary for the proposed 130-seat restaurant at 153 Main Street to be connected to the municipal sewer. The restaurant, with the dining deck off Main Street, adjacent to Town Hall Square, will be a nice improvement to downtown. The restaurant will be an attractive option for Main Street visitors and residents alike and will provide additional revenue to the Town. Additionally, the restaurant will provide job opportunities to local residents.

In conclusion, the new restaurant will provide many benefits to not only Main Street but to the Town of Falmouth as well.

Thank you for your consideration,

Stephen T Patton
Town Meeting Member
30 Rosemary Lane
East Falmouth

Diane Davidson

From: [REDACTED]
Sent: Thursday, August 4, 2022 3:52 PM
To: Falmouth Town Manager
Cc: Nancy Taylor
Subject: Flow Neutral By-law allowance request coming before you
Attachments: Selectboard Members.docx

Dear Chairperson Taylor:

I would like to submit a comment in regard to your upcoming request for the Blue Moon Sea Grille. As you know, the Board of Health's responsibility in the Flow Neutral By-law is limited to giving the Board of Selectmen the fact as to whether the property in question could install a septic system in compliance with 310 CMR 15.000 (Title 5). As you will hear, the applicant could not. The Board of Health's duty is completed.

By way of disclosure, the attached letter is a personal comment and does not necessarily reflect the opinion of the Board. The proposed restaurant will require a 4,264 gallon per day flow allowance. The attached letter reflects my opinion that wastewater treatment gallons allowed here for a business, to some extent, represents a reduction in the ability to address nutrient issues in more sensitive areas. Please consider the opinion letter attached as part of the record. I know these are tough decisions between the vitality of Main Street and the marginal impact on the wastewater infrastructure, but this requested allowance represents approximately 20 homes for which the town will eventually have to sewer in the nitrogen sensitive areas outlined in the wastewater management plan. That margin may seem small but it is real, and every allowance granted adds some margin to the cost of our infrastructure. for which all of us will pay.

Thank you for your consideration

Regards

George Heufelder

78 Oakwood Ave

Falmouth

Selectboard Members:

As a Board of Health member for many years, I have seen a number of request for allowing increased flow to the wastewater treatment plant, particularly from the business community and Main Street. While I appreciate the need and desire to enhance and encourage a vibrant commercial interest, I would ask you to consider the following.

In the historic past, municipal wastewater treatment facilities were designed to handle hydraulic loads of wastewater in areas that could simply not support hydraulically its disposal. As you are now all aware, nitrogen loading now drives the design and location of municipal plants which are all expected to treat wastewater to tertiary levels. Falmouth in particular is challenged with steering all its efforts toward nitrogen removal and as far as treatment capacity, every treated gallon counts toward meeting the nutrient management requirements. Every commercial gallon we allow in areas that are not nitrogen sensitive is a gallon less that we can treat from residences that are in nitrogen sensitive areas.

I don't know what the answer here is regarding your allowance of increased flows under the Flow-Neutral By-law, but it bears consideration that wastewater treatment/disposal options are precious and expensive, and we should balance the needs of the business enterprises located in less sensitive areas against the many residences that are located in nitrogen sensitive areas. Commercial gallons allowed at some level subtract from the capacity to remediate nutrient gallons from more sensitive areas.

Regards

George Heufelder

Board of Health Member



FALMOUTH

CHAMBER OF COMMERCE

Falmouth Chamber of Commerce
20 Academy Lane, Falmouth, MA 02540
P: 508-548-8500
F: 508-548-8521

August 19, 2022

Select Board
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540

Dear Select Board Members:

John Richardi, a seasoned restaurateur in Falmouth and a long-standing member of the Falmouth Chamber of Commerce has reviewed the plans for the Blue Moon Sea Grille restaurant at the entrance to Town Hall Square with us. The Chamber supports Mr. Richardi in obtaining all necessary permits and we enthusiastically submit this letter on his behalf. The location and design, particularly the proposed outdoor dining deck, will be a very attractive addition in the Town's downtown business center.

The continuous renewal and vitality of Main Street is of utmost importance to our business community and to the Town in general. We respectfully urge the Select Board to continue to allocate available sewer capacity to this area.

The Chamber is proud that Main Street is busy in the summer and we understand that traffic & parking are issues of concern. Accordingly, we are collaborating with Main Street business owners to address these issues in ways that will contribute to the vitality of the community. We do not think that another quality restaurant will significantly increase traffic or parking needs as potential customers are already here. The additional restaurant may allow residents and tourists wanting to dine downtown to be seated more efficiently, with less wait than our visitors often experience, and as a result parking spaces may turn over more quickly.

Thank you in advance for your kind consideration.

Sincerely,

Michael Kasparian
President



PUBLIC HEARINGS

2. Flow Neutral Bylaw – Evaluation of Request for Variance – New Creek LLC – 13 Davis Straits, Falmouth (parcel 39 15 049D 004)
(15 minutes)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Select Board of the Town of Falmouth will hold a public hearing on Monday, August 22, 2022 at 7:30 p.m. in the Select Board Meeting Room, Town Hall, Falmouth, MA on the application of New Creek LLC for a wastewater flow variance under Chapter 180, Section 56 of the Code of Falmouth, the so-called Flow Neutral By-law, for mixed residential commercial overlay district development with affordable rental housing at 13 Davis Straits in said Falmouth (parcel 39 15 049D 004).

Per Order of the Select Board

Publication date: Friday, August 5, 2022, Falmouth Enterprise

Account #: 2056

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Select Board of the Town of Falmouth will hold a public hearing on Monday, August 22, 2022 at 7:30 p.m. in the Select Board Meeting Room, Town Hall, Falmouth, MA on the application of New Creek LLC for a wastewater flow variance under Chapter 180, Section 56 of the Code of Falmouth, the so-called Flow Neutral By-law, for mixed residential commercial overlay district development with affordable rental housing at 13 Davis Straits in said Falmouth (parcel 39 15 049D 004).

Per Order of the Select Board

Publication date: Friday, August 5, 2022, Falmouth Enterprise

August 5, 2022

§ 180-56 Variances in sewer service areas.

A.

The Board of Selectmen, after a public hearing of which notice has been given by publication 1) in a newspaper of general circulation and 2) posting with the Town Clerk and on the Town website for a period of no less than fourteen (14) days prior to the date of hearing, may grant a variance, provided both Subsection **A(1)** and **(2)** below are satisfied:

(1)

Sufficient capacity exists in the treatment facility, as determined by the Wastewater Superintendent. If sufficient capacity does not exist then no variance shall issue.

(2)

Should the Wastewater Superintendent determine sufficient capacity exists the applicant must then demonstrate, through a positive referral from the Board of Health, that a septic system for the total number of bedrooms or nonresidential flow requested, meeting the provisions of 310 CMR 15.000 (Title 5) without significant variances, can be sited on the parcel. If the Board of Health does not make a referral within 45 days of receipt of the request, it shall be considered a positive referral.

B.

The Board of Selectmen may, at its sole and absolute discretion, issue a variance that in its judgment could be granted without substantially derogating from the intent or purpose of this bylaw should the applicant fail to satisfy criteria in § **180-56A(2)** above.

FLOW NEUTRAL BYLAW
GUIDELINES TO SELECT BOARD FOR WAIVER/VARIANCE CONSIDERATION
Presented to Select Board for Discussion Purposes 6-4-18

Suggested Process:

1. Select Board receives confirmation from Board of Health that proposed development can be accommodated with an on-site Title 5 system as well as confirmation from wastewater superintendent that sufficient capacity exists in the treatment facility.
2. Select Board holds Public Hearing on proposed development.
3. Priority areas for waiver/variance consideration:
 - Economic Development. Wastewater connections that will provide significant year-round economic benefit to the Falmouth community. This should be documented with supporting data on employment, revenue generated, taxes paid, etc.
 - Affordable Housing. Wastewater connections that address affordable housing goals as described in the Local Comprehensive Plan and Housing Production Plan. In the case of a project subject to the MGL Ch. 40B comprehensive permit process, the Zoning Board of Appeals assumes the power of the Select Board and grants or denies the waiver/variance request.
 - Mixed Use Development in Business Redevelopment Zone. Wastewater connections which include mixed commercial use on the lower level with residential units above. This is consistent with the zoning bylaw and the Local Comprehensive Plan envisioned by the Planning Board for the eastern portion of the Main Street corridor.
 - Municipal Use.

Note: Process above adopted by Falmouth Select Board on 6-4-18.

AMENT KLAUER LLP

Attorneys at Law
39 Town Hall Square
Falmouth, MA 02540

Robert H. Ament, Esq.
Kevin P. Klauer II, Esq.
Matthew M. Terry, Esq.



Telephone (508) 540-6555
Fax (508) 457-1293
Website: www.amentklauer.com

July 18, 2022

Peter Johnson-Staub, Acting Town Manager
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540

Re: Application under Flow Neutral Bylaw for Mixed Residential Commercial Overlay District development with affordable rental housing at 13 Davis Straits Assessors Parcel 39 15 049D 004

Dear Peter:

Our client, New Creek LLC, an ownership entity of Kimco Realty, a publicly traded real estate investment trust, owns the 9.267± acre property on Davis Straits known as Falmouth Plaza. The street addresses of New Creek's property extend from 5 Davis Straits to 35 Davis Straits, with the exclusion of 11 Davis Straits. Attached is a copy of the Town GIS map showing the New Creek property.

Falmouth Plaza is in the Business 2 Zoning District and the Mixed Residential Commercial Overlay District adopted by Town Meeting in November 2021. New Creek proposes to redevelop a portion of the property pursuant to the MRCOD bylaw. The former Friendly's restaurant building (5 Davis Straits), Staples (7 Davis Straits), and three additional storefronts will be removed, making room for a new multi-family dwelling, designed in compliance with the MRCOD bylaw, with up to 156 rental apartments having a total of up to 250 bedrooms. One-fourth of the apartments (39 of 156 apartments) will be affordable units, and all of the apartments will be added to the Town's Subsidized Housing Inventory.

In addition to the proposed housing, New Creek is considering constructing a small commercial building along Davis Straits, for a bank or financial services. That building, with a footprint of about 3,000 square feet, would be on some of the current excess parking along Davis Straits. It would also be designed in accordance with the MRCOD bylaw, as applicable.

Falmouth Plaza is connected to the municipal sewer. The Title 5 design flow for an apartment building with 250 bedrooms is 27,500 GPD. The design flow for the proposed bank building would be about 250 GPD. Together the design flow from the two proposed buildings is up to 27,750 GPD.

The Title 5 design flow from the structures to be removed is calculated as follows:

• Restaurant, 139 seats:	4,865 GPD
• Retail (Staples and Olympia Sports), 31,425 s.f.:	1,571 GPD
• Barber shop and nail salon (15 chairs):	<u>1,500 GPD</u>
Total Existing Flow from Structures to be Removed	7,936 GPD

Falmouth Plaza is connected to the municipal sewer, of course, and the proposed uses must also utilize the sewer. The increased design flow associated with the proposed redevelopment will be up to 19,814 GPD.¹ That increase will require a variance from the Select Board under the Flow Neutral Bylaw, Falmouth Code Section 180-51 et sec.² However, under Code Section 180-55.B., in a Business district, a new multifamily dwelling with six units per acre is allowable, and three bedrooms per permitted unit are allowed by right. Thus, on a 9.27-acre parcel, 55 units could be allowed, with 165 bedrooms and design flow of 18,150 GPD. While New Creek requests a variance to allow increased flow of up to 19,789 GPD, the additional flow beyond what would be allowed by right plus the credit for flow from existing structures to be removed will be only 1,639 GPD.

Per Code Section 180-56A.(1), to grant a variance the Select Board must obtain the determination of the Wastewater Superintendent that sufficient capacity exists in the municipal treatment facility. Being able to connect to the sewer is a prerequisite for MRCOD projects such as we are proposing, which Town Meeting contemplated in adopting the overlay district.

The number of proposed apartments is such that the design flow exceeds 10,000 GPD and therefore the redevelopment could not be served by a Title 5 septic system.

Please make the appropriate referrals so that this request for a variance under the Flow Neutral Bylaw can be scheduled for hearing as soon as possible, and let me know the hearing date. Please contact me with any questions. Thank you for your assistance.

Very truly yours,



Robert H. Ament

RHA/gmb

cc: Donny H.F. Lo, LEED AP,
Director of Development/Regional Construction, Kimco Realty
Jed Cornock, Town Planner
Scott McGann, Health Agent
Amy Lowell, Wastewater Superintendent

¹ Flows from the existing commercial uses (restaurant, fitness and retail) shown as 25-35 Davis Straits on the attached GIS map are not included in these calculations and will continue.

² The small increase in flow from the proposed bank, by itself, would not require a variance, under Code Section 180-55.C.



TOWN of FALMOUTH

DEPARTMENT OF PUBLIC WORKS, WASTEWATER DIVISION
416 GIFFORD STREET, FALMOUTH, MASSACHUSETTS 02540
TELEPHONE (508) 457-2543

AMY LOWELL
WASTEWATER SUPERINTENDENT

Date: August 17, 2022

To: Select Board, Acting Town Manager

cc: Health Agent, Town Planner, Attorney Bob Ament

Re: Flow Neutral Bylaw Variance Request – 13 Davis Straits

I received a referral under the Flow Neutral Bylaw regarding proposed redevelopment of the above property. The property is within an existing sewer service area and the existing buildings are connected to the municipal sewer system. Based on the previous and proposed uses for this property described in a letter from Attorney Robert Ament to the Town Manager dated July 18, 2022, the previous and proposed Title 5 design flows for the property are as follows, in gallons per day (gpd):

Previous		Proposed	
Use	Flow (gpd)	Use	Flow (gpd)
Friendly's restaurant (139 seats)	4,865	Residential (250 bedrooms)	27,500
Retail 31,425 sq ft (Staples + Olympia)	1,571	Office 3,000 sq ft (bank)	225
Barber shop + nail salon (total 15 chairs)	1,500		
Total	7,936	Total	27,725

This would be a Title 5 design (i.e. peak) wastewater flow increase of 19,789 gallons per day. Because this is a more than 10% increase in Title 5 design flow, this redevelopment requires a flow neutral bylaw variance. A precondition for the Select Board to grant a variance to the flow constraints of the Flow Neutral Bylaw is that "Sufficient capacity exists...as determined by the Wastewater Superintendent."

Previous flow neutral bylaw variance referral letters from the Wastewater Division have referred to the limitation imposed by the groundwater discharge permit for the Main WWTF because in most areas of the sewer system that is the most limiting factor. However, wastewater from 13 Davis Straits flows to the Inner Harbor sewer lift station on Robbins Road, and peak flow to the Inner Harbor lift station is near lift station capacity. Addition of the peak flow from the proposed redevelopment at 13 Davis Straits could cause total peak flow to the Inner Harbor lift station to exceed the station's capacity, which could cause sewer back-ups/overflows.

To address this issue, the Wastewater Division has developed a scope for an engineering evaluation of the current capacity of the Inner Harbor lift station, of future projected flow under current zoning (including the new MRCOD overlay), and of alternative options to address this capacity limitation. This evaluation will take six months to complete. **It is recommended that the Select Board postpone a decision on this variance request until this evaluation is completed.**

Diane Davidson

From: Scott McGann
Sent: Friday, August 12, 2022 11:28 AM
To: Diane Davidson; Bob Ament
Cc: Peter Johnson-Staub; Amy Lowell; Maura O'Keefe; Brian Tobin
Subject: 13 Davis Straits Flow Neutral Bylaw

Per the Flow Neutral Bylaw, the Board of Health does a referral to the Selectboard on whether a Title 5 system would or would not fit on the lot. However, this proposal is over 10,000 gallons per day and a septic system would not be allowed as that capacity triggers a groundwater discharge permit through MADEP. I don't see a need to have a referral as that disposal system, if proposed, would not fall under Title 5.

Let me know if anything else is needed on this.

Scott McGann R.S.
Director/ Agent
Falmouth Health Department
59 Town Hall Square
Falmouth, MA 02540
508-495-7485
scott.mcgann@falmouthma.gov

PUBLIC HEARINGS

3. Application for a Change of Officers/Directors and Change of Stock of an All Alcoholic Common Victualler License – 77 Water Street, Inc. d/b/a Captain Kidd Restaurant, 77 Water Street, Woods Hole (5 minutes)

LIQUOR LICENSE HEARING

Notice is hereby given under Chapter 138 of the General Laws, as amended, that 77 Water Street, Inc. d/b/a Captain Kidd Restaurant has applied for a Change of Officers/Directors and a Change of Stock Interest of its All Alcoholic Common Victualler License located at 77 Water Street, Woods Hole, MA. An application for a Change of Manager has also been submitted.

A hearing will be held in the Select Board Meeting Room, Falmouth Town Hall on Monday, August 22, 2022 at 7:30 p.m. on the above application.

Per order of the Select Board

LICENSING BOARD

Nancy R. Taylor

Onjalé Scott Price

Samuel H. Patterson

Douglas C. Brown

Edwin (Scott) P. Zylinski II

Publication date: Friday, August 12, 2022; Falmouth Enterprise

LIQUOR LICENSE HEARING

Notice is hereby given under Chapter 138 of the General Laws, as amended, that 77 Water Street, Inc. d/b/a Captain Kidd Restaurant has applied for a Change of Officers/Directors and a Change of Stock Interest of its All Alcoholic Common Victualler License located at 77 Water Street, Woods Hole, MA. An application for a Change of Manager has also been submitted.

A hearing will be held in the Select Board Meeting Room, Falmouth Town Hall on Monday, August 22, 2022 at 7:30 p.m. on the above application.

Per order of the Select Board

LICENSING BOARD
Nancy R. Taylor
Onjalé Scott Price
Samuel H. Patterson
Douglas C. Brown
Edwin (Scott) P. Zylinski II

August 12, 2022

Owl Researcher To Present In Woods Hole

By NOELLE ANNONEN Wildlife field researcher and owl expert Denver Holt is coming to speak at the Marine Biological Laboratory in Woods Hole on Friday, August 19.

Holt is the founder and president of the Owl Research Institute and the Ninesipes Wildlife Research Center. His research has been on the cover of National Geographic, on the BBC, Disney, among other media.

According to his online biography, Mr. Holt said that long-term field studies are essential to wildlife conservation. He has worked with scientific organizations and magazines around the world.

Democrats To Hold Virtual Meeting

The Falmouth Democratic Town Committee will host leaders from grassroots and statewide political organizations to speak about the recent legislative session and the upcoming elections at its monthly general meeting on Wednesday, August 17, at 7 PM via Zoom, and the public is invited to attend.

Jordan Berg Powers, executive director of Mass Alliance, and Jonathan Cohn, policy director at Progressive Mass and Metro North co-coordinator for Fair Share Amendment, will discuss the outcome of the 2022 Massachusetts legislative session—what happened, what did not and what we can do about it.

As the critical midterm election approach, Madie Koltja of Organic NH will present opportunities for volunteering in the New Hampshire 2022 campaigns. Experienced volunteers and newcomers will learn about ways to play an active role in the 2022 primary and midterm elections on September 8 and November 8, respectively in a local, coordinated campaign through canvassing, phone banking, postcard writing and more.

Like all FDT's general meetings, the August 17 virtual meeting is open to the public. To receive the link, those interested should email scoit_simenas@comcast.net.

To Subscribe Call 1-800-286-7744 or 508-299-8379



Samantha Bauer's community service nonprofit Inspiration Is Everywhere is located in the Falmouth Commons on Spring Bars Road.

Local Nonprofit Starts Playgroup For Nonbinary, Trans Kids

By GLYDA GEIST Falmouth resident Samantha Bauer started the Cape's first playgroup for elementary school-age nonbinary and trans children this summer.

Ms. Bauer runs her own nonprofit on Spring Bars Road called Inspiration Is Everywhere, which is dedicated to fulfilling community needs that are not being met currently.

The idea for the playgroup began when Ms. Bauer started fostering two young children, one 4 years old and one 8. She noticed a disconnect between her foster children and other children in the community.

"There's a lot of stuff they've been through that makes it hard for them to relate to other kids sometimes while they're playing or at school," Ms. Bauer said. Though Ms. Bauer knew of resources for foster children on Cape Cod, she explained that most of them are farther down Cape because the nearest Department of Children and Families office is in Hyannis.

"So I started a group every other week after they got out of school for them to be able to connect with other kids who have DCFS workers or who are in foster care, just so they can have more relatable playtime," she said.

At her foster children's kung fu class in Mashpee, Ms. Bauer said, some parents approached her asking if she knew of any resources similar to her foster children's playgroup, but for nonbinary and trans children.

"I looked around everywhere and a lot of the groups are for people who are 18 and up," Ms. Bauer said. "I said, 'Well, if nobody else is doing it, and I guess that's our cue.'"

Ms. Bauer hosted the first playgroup session in June. The group met every other Thursday afternoon at the Inspiration Is Everywhere office, alternating weekly with the foster children playgroup. The office is full of paint, canvases, clay, toys and other activities, Ms. Bauer said. It also has a yard where children can play outside.

The group met just twice at

Inspiration Is Everywhere before Ms. Bauer had to close the office temporarily, she said, and she hopes it will be able to reopen this month, so that the playgroup can resume when school starts up again. Prior to the office's closure, the group had about three children, Ms. Bauer said. Without much money for paid ads, she was advertising the group through word of mouth, Facebook and other online platforms, she said.

Ms. Bauer said she thought this type of resource did not previously exist in Falmouth because of a wider problem—the town's tendency to overlook young people. "It's easy to get distracted by the fact that we're a tourist economy," she said.

Growing up in Falmouth, Ms. Bauer felt like "there was nothing for kids to do." Though she said she had the teen center at her disposal, "nobody really went there," she said, and added that it was next to a police station.

Between the culture of drinking and partying that exists in any vacation town and the desolate nature of the off-season slump, summer vacation destinations can be hotbeds for underage substance use. In recent years, Massachusetts has ranked the highest of all US states in the percentage of youths, ages 12 to 20, who participate in underage drinking, per a 2019 Boston Herald article. The National Center for Drug Abuse Statistics also reports that "teenagers in Massachusetts are 33.37 percent more likely to have used drugs in the last month than the average American teen."

"When I was growing up, everyone just did drugs in each other's basements because there was nowhere to go, and now everyone's dead," Ms. Bauer said. "I have enough funeral cards to play Go Fish."

Ms. Bauer explained that she does not want the same future for her foster children. "I don't want them to feel like they just live in a stupid tourist town where nobody cares about what kids do," she said. She said she wants them and other local children to be able to participate in open mic nights

that are not at bars, or attend art nights that are not "paint and sip."

"I love drinking wine and making art, but not when you're 12, which is kind of what my friends and I started doing," Ms. Bauer recalled. "If we had a space where we were just allowed to exist without expectations, I feel like we wouldn't have gotten into that so easily."

Trans youth especially are at greater risk of underage substance use than other kids. A study published in the Journal of Adolescent Health found that "the prevalence of substance use was 2.5 to four times higher for transgender youth compared with their non-transgender peers (depending on the substance)."

Ms. Bauer explained why nonbinary and trans children in particular need support.

"If there's a kid who's starting to think about their gender identity and how they want to be identified and how they feel about themselves and if they're comfortable in their body, they're having all of those feelings of uncertainty and anxiety," she said.

Ms. Bauer explained that only in recent years have parents and guardians had the knowledge and understanding to ask for help in supporting their nonbinary and trans children.

"People have been a lot more open to understanding the nuances of gender identity and understanding that it's not something you just realize when you turn into an adult," she explained. "Now it's easier for people to reach out with that need, instead of saying, 'I don't know what's going on with my kid.'"

But Ms. Bauer also noted that not everyone is quite there yet when it comes to understanding trans and nonbinary identities.

"People are like, 'Well, we didn't have people like that when I was growing up.' It's like, well you did, but they were afraid to say it because they'd get assaulted or stigmatized," she said. "It's not that more of it exists, it's just that people now feel safer to be themselves. And that's what I really want for kids growing up in this town."

Town Strives To Keep Affordable Housing Unit

By NOELLE ANNONEN Falmouth Select Board is unable to ensure the future of a unit at 5 Esker Place, as it has no right of first refusal that would allow it to assign a town entity to buy the home and keep it affordable.

Housing coordinator Kimberly Fish said that because 5 Esker Place is going into foreclosure rather than into resale, the deed does not give the town the first right of refusal. While newer deeds come with deed riders, which have restrictions that make homes into affordable housing, this deed is older.

The select board was going to assign the right of first refusal as part of its consent agenda during its meeting on Monday. But Acting Town Manager Peter Johnson-Staub said that the town does not have the right to assign a

town entity to buy 5 Esker Place on its behalf within the deed, and the item was not on the agenda.

"This does not mean we are giving up this unit as affordable housing," Mr. Johnson-Staub told the board. Mr. Johnson-Staub and Ms. Fish both said that the town is investigating a solution, so that it can ensure 5 Esker Place remains affordable. Ms. Fish said that the town has not come up with a solution yet, but that the town government sees it as extremely important to retain as many affordable housing units as possible.

"We're going to do everything we can, within our rights, to save the town from losing this affordable unit," Mr. Fish said in a phone call on Thursday, August 11.

County Seeks Input On Substance Use

Barnstable County Department of Human Services and the Regional Substance Addiction Council will offer two public kickoff meetings in September to collect data intended to update the 2015 baseline assessment of substance use on Cape Cod. The meetings will be facilitated by the project consultant, Health Resources in Acacia.

Discussion at the meetings will focus on a literature review of academic publications, substance use data collection and key informant interviews. The assessment

will research all areas of substance use on Cape Cod including harm reduction, youth substance use prevention, recovery and treatment.

The Department of Human Services encourages attendance by those who have substance use data to contribute or anyone wanting to learn more about the planned assessment and how it will help the region.

Sessions will be held virtually via Zoom on September 7, from 1 to 2 PM and September 8 from 5 to 8 PM. Advance registration is required.

Legal Notices

TOWN OF FALMOUTH DEPARTMENT OF PUBLIC WORKS-WATER DIVISION 416 OFFORD ST. FALMOUTH, MASSACHUSETTS 02540 TELEPHONE (508)437-2843 FAX (508) 544-1537

Notice Town of Falmouth Has Adopted New Inflation Reductions

The Town of Falmouth Select Board has adopted an amendment to the existing water rate schedule effective Aug. 15, 2022 as follows:

All irrigation of outdoor areas is prohibited except for watering lawns.

This ban on automatic and mechanical sprinklers is intended to be temporary until the demand for water subsidies to the point that the system is not cost-effective to water quality and water pressure issues.

August 12, 2022

LIQUOR LICENSE HEARING Notice is hereby given under Chapter 133 of the General Laws, as amended, that 12 Water Street, Inc. aka Claretan Food Restaurant has applied for a Change of Office Address and a Change of Stock Interest of its All Alcoholic Common Retail License located at 77 Water Street, Woods Hole, MA. An application for a Change of Manager has also been submitted.

A hearing will be held in the Select Board Meeting Room, Falmouth Town Hall on Monday August 22, 2022 at 7:30 pm on the above application.

For order of the Select Board LICENSING BOARD Harry R. Taylor Sarah Scott Peterson Douglas C. Brown Eileen DeWitt P. Gorman

August 12, 2022

4 Applicants, their representatives and individuals with enforcement matters before the Conservation Commission may appear remotely and are not required to be physically present. Applicants, their representatives and individuals with enforcement matters before the Conservation Commission may contact the Conservation Department to arrange an alternative means of real time participation if unable to use the Zoom meeting application. Documentation of remote and/or virtual participation should be forwarded in advance of the meeting to conservation@falmouth.ma.gov so they will be accepted for remote public access viewing.

Complete applications are available by inspection and will be sent by email.

REQUESTS FOR DETERMINATION OF APPLICABILITY David and Bruce Mear, 11 Hunkersport Street, Falmouth, MA - For permission to construct an addition, covered porch and garage, to enlarge the existing garage, and to install an existing extension, grading, and landscaping.

Charles and Carol Shaw, c/o Jeffrey Schuman, 200 Maple Street, North Falmouth, MA - For permission to pump and lift the existing septic tank, abandon the existing leach field, and install a new seepage disposal system.

Lee Goldberg, 175 Edgewater Drive East Falmouth, MA - For permission to construct a deck and steps to install a new playground.

Nicholas Deane, 105 Meadow Neck Road, Falmouth, MA - For permission to water cure according to PWR 10.18(1)(b).

Carl and Catherine Liccione, 282 Edgewater Court East Falmouth, MA - For permission to reconstruct a second floor deck.

Timothy and Susan Madala, 36 Mariners Lane, Falmouth, MA - For permission to raise an existing single family dwelling, construct a new single family dwelling, and to install a new seepage disposal system to meet life requirements.

REQUESTS FOR A HEARING UNDER A NOTICE OF INTENT

Meredith Day, Day Family Trust Falmouth Trust, 10 Love Way, Falmouth, MA - For permission to construct a single family dwelling with garage, porch, and deck on an undeveloped parcel to be used as a pool and to install a five seepage disposal system.

Constance M. Ryan and Andrew Doyle, 151 National Park, Falmouth, MA - For permission to install the existing retirement, construct access stairs, and rounah the lawn.

Pat Baker, Wakeley Development, Inc., 11 Galen Drive, Falmouth, MA - For a change of use permit to convert a residential property to a commercial use, install a new playground, and restore an area of unimproved land.

AC Cape Cod LLC c/o Bartel, 336 Palmer Avenue, Falmouth, MA - For permission to establish an existing seepage disposal system, construct a retaining wall, connect an underground pipe to the well to an existing drainage system, construct a seepage disposal system, install trees, and restore disturbed areas.

Kevin E. Scahill, Trustee, Warren Scahill, Esquire Trust, 461 Central Avenue, East Falmouth, MA - For permission to construct an existing seepage disposal system, and to install mitigation plantings.

REQUESTS TO AMEND AN EXISTING ORDER OF CONDITIONS

James J. Margolis, Jr., 101 Middle Road, Falmouth, MA - Request to amend the Order of Conditions for MA DEP 25-4330 to request site-specific approval of the construction of previously approved decks and for the installation of gravel and gravel-pave, and for the installation of grass stabilization/erosion control plantings.

By Order: James Matthews, Chairman Falmouth Conservation Commission August 12, 2022

The Enterprise FALMOUTH • MASHPEE • BOURNE • SANDWICH SERVING CAPE COD COMMUNITIES SINCE 1995 Complete our reader survey and get one month added to your subscription! Your feedback is valued greatly and will help us continue to produce the best possible product. Scan the QR code or visit capenews.net/reader_survey You must enter your email address at the end of the survey to receive the month added to your subscription.

Help Wanted The Mashpee Enterprise is looking for a community-minded, high-energy news reporter to cover: schools, natural resources, environmental conservation, historic preservation, public health, regional government. The ideal candidate would be curious, have a background in journalism, an understanding of or interest in local government, and be able to write well on deadline. Additionally, this person must appreciate how vital journalism is in keeping a community informed, involved and invested. Please send your resume and letter of interest to Steven Withrow at withrow@capenews.net

LICENSE APPLICATION REVIEW

Restaurant/Business: Captain Kidd Restaurant

Address: 77 Water Street, Woods Hole

License Type: All Alcohol Common Victualler License

New or Transfer of License _____

or

Change of License Change of Officers-Stock Interest

Police No objection

Fire No objection

Building _____

Health _____

Zoning _____

Planning _____

DPW _____

NOTES:



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

00033-RS-0390

City/Town

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/Directors/LLC Managers
- Change of Ownership Interest (LLC Members/LLP Partners, Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee DBA

Street Address Zip Code

Manager

Granted under Special Legislation? Yes No

If Yes, Chapter of the Acts of (year)

Type: (i.e. restaurant, package store)

Class: (Annual or Seasonal)

Category: (i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES Complete description of the licensed premises

One Floor, Bar, Cocktail Lounge, Dining Room and Kitchen. Storage Room

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date Time

Advertised Yes No Date Published Publication

Abutters Notified: Yes No Date of Notice

Date APPROVED by LLA Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:
Seller License Number: Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

APPLICATION FOR MULTIPLE AMENDMENTS

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
77 Water Street Inc.	Falmouth	9-AACV

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

We are applying for a change of stock interest and change of officers, in which William Murray who has previously been involved in the business is becoming 100% owner of the stock and also becoming the President and Treasurer.

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
William Murray	President	bill@thecaptainkidd.com	[REDACTED]

2. AMENDMENT-Change of License Classification

<input type="checkbox"/> Change of License Category	Last-Approved License Category	[Dropdown]
All Alcohol, Wine and Malt, Wine Malt and Cordials	Requested New License Category	[Dropdown]
<input type="checkbox"/> Change of License Class	Last-Approved License Class	[Dropdown]
Seasonal or Annual	Requested New License Class	[Dropdown]
<input type="checkbox"/> Change of License Type*	Last-Approved License Type	[Dropdown]
I.e. Restaurant to Club *Certain License Types CANNOT change once issued*	Requested New License Type	[Dropdown]

3. AMENDMENT-Change of Business Entity Information

<input type="checkbox"/> Change of Corporate Name	Last-Approved Corporate Name:	[Text Box]
	Requested New Corporate Name:	[Text Box]
<input type="checkbox"/> Change of DBA	Last-Approved DBA:	[Text Box]
	Requested New DBA:	[Text Box]
<input type="checkbox"/> Change of Corporate Structure	Last-Approved Corporate Structure	[Dropdown]
LLC, Corporation, Sole Proprietor, etc	Requested New Corporate Structure	[Dropdown]

4. AMENDMENT-Pledge Information

<input type="checkbox"/> Pledge of License	To whom is the pledge being made:	[Text Box]
<input type="checkbox"/> Pledge of Inventory		
<input type="checkbox"/> Pledge of Stock		

6. AMENDMENT-Change of Officers, Stock or Ownership Interest

- Change of Officers/Directors** **Change of Ownership Interest (LLC Managers/LLP Partners, Trustees)** **Change of Stock (E.g. New Stockholder/ Transfer or Issuance of Stock)**

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises (Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
William Murray	8 Crown Ave, Falmouth, MA 02540	()	()
Title and or Position	Percentage of Ownership	Director/ LLC Manager	
President and Treasurer	100	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached? Yes No

CRIMINAL HISTORY
 Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. Yes No

MANAGEMENT AGREEMENT
 Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement. Yes No

6. AMENDMENT-Change of Officers, Stock or Ownership Interest

6B. CURRENT OFFICERS, STOCK OR OWNERSHIP INTEREST

List the individuals and entities of the current ownership. Attach additional pages if necessary utilizing the format below.

Name of Principal	Title/Position	Percentage of Ownership
James O. Crowley		33.33
William Crowley, Jr.	President and Treasurer	33.33
William Murray	Secretary	33.33

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
William Murray	Liquor	Leeside Restaurant	Falmouth

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

9. FINANCIAL DISCLOSURE

Required for the following transactions:

- Change of Officers, Stock or Ownership Interest (E.g. New Stockholder/Transfer or Issuance of Stock)
- Change of Premises Information
- Pledge of License, Inventory or Stock

Purchase Price(s):

There are no start up costs. This is an ongoing business in which William Murray has been an owner. The other two owners William Crowley, Jr. and James O. Crowley are the only two owners of the real estate. The parties have entered into a five year lease.

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial Institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Total	

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

BUSINESS

1. Licenses

- a. Approve application for a Change of Manager of an All Alcoholic Common Victualler License – 77 Water Street, Inc. d/b/a Captain Kidd Restaurant, located at 77 Water Street, Woods Hole (5 minutes)



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

City/Town

00033-RS-0390

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/Directors/LLC Managers
- Change of Ownership Interest (LLC Members/LLP Partners, Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee DBA

Street Address Zip Code

Manager

Granted under Special Legislation? Yes No

If Yes, Chapter of the Acts of (year)

Type (i.e. restaurant, package store)

Class (Annual or Seasonal)

Category (i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES Complete description of the licensed premises

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date Time

Advertised Yes No Date Published Publication

Abutters Notified: Yes No Date of Notice

Date APPROVED by LLA Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:
Seller License Number: Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

AMENDMENT-Change of Manager

Change of License Manager

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
77 Water Street Inc.	Falmouth	9-AACV

2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
William Murray	President	bill@thecaptainkidd.com	[REDACTED]

3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name	Katherine E Murray	Date of Birth	[REDACTED]
Residential Address	8 Crown Ave, Falmouth, MA 02540		
Email	katie@thecaptainkidd.com	Phone	[REDACTED]
Please indicate how many hours per week you intend to be on the licensed premises	40+	Last-Approved License Manager	James O. Crowley

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? Yes No *Manager must be U.S. citizen
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.
 Have you ever been convicted of a state, federal, or military crime? Yes No
 If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
06/2015	12/2020	General Manager/Assistant M	Captain Kidd Restaurant & Bar	William Crowley
11/2018	05/2019	Floor Manager	Burke & Riley's Irish Pub	Phil Palmer

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature	[REDACTED]	Date	[REDACTED]
---------------------	------------	------	------------

APPLICANT'S STATEMENT

I, William Murray the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory
of 77 Water Street Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:

William Murray

Date:

7/28/22

Title:

Principal

ENTITY VOTE

The Board of Directors or LLC Managers of 77 Water Street Inc.
Entity Name
duly voted to apply to the Licensing Authority of Falmouth and the
City/Town
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on 05-08-22
Date of Meeting

For the following transactions (Check all that apply):

Change of Manager

Other

"VOTED: To authorize William Murray
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint Katherine Murray
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

For Corporations ONLY

A true copy attest,

Corporate Officer /LLC Manager Signature


Corporation Clerk's Signature

(Print Name)

WILLIAM P. MURRAY
(Print Name)

Katherine E. Murray

EDUCATION

St. Lawrence University <i>Bachelor of Arts in Government, Minor in Francophone Studies</i> GPA: 3.4/4.00; Member: Model Organization of American States (MOAS)	Canton, NY December 2014
University of Rouen Normandy, Rouen, France <i>Fall Semester Abroad</i>	August 2014 - December 2014
Milton Academy, Milton, MA	September 2007 - June 2010

RELEVANT EXPERIENCE

The Captain Kidd Restaurant and Bar <i>General Manager</i>	Woods Hole, MA March 2020 - December 2020
<ul style="list-style-type: none">Matched prior year sales for July-August and surpassed 2019 sales by an average of 17% for September-December by adopting new strategies to incentivize customer loyaltyResponsible for upholding changing CDC guidelines and safety protocols during the COVID-19 pandemicConducted interviews and hired 44 well-rounded staff members for front of house positionsLed daily staff pre-shift meetings to ensure employee menu knowledge and address any protocol changesStreamlined and maintained Heartland Point of Sale and Guest List Reservation systemsManaged website and social media, gaining 100's of followers on platforms including Facebook and InstagramUtilized Excel to generate front of house labor costs, ensuring a weekly average of 6-9% of total sales	June 2019 - December 2019
<i>Assistant Manager</i>	June 2019 - December 2019
<ul style="list-style-type: none">Oversaw daily operations, ensuring customer satisfaction by enforcing performance and service standardsCreated, maintained, and posted weekly schedule for 80-person staff	June 2015 - October 2018
<i>Lead Server</i>	June 2015 - October 2018
<ul style="list-style-type: none">Trained new servers to follow company protocols, while ensuring an exceptional level of customer satisfactionIdentified employee issues and assisted management with taking proper steps towards resolution	
Burke & Riley's Irish Pub <i>Floor Manager</i>	Breckenridge, CO November 2018 - May 2019
<ul style="list-style-type: none">Interacted with guests and was responsible for resolving any concernsSupervised staff and ensured daily side work tasks were successfully completed	
<i>Server</i>	November 2015 - May 2018
<ul style="list-style-type: none">Met management goals by suggestively selling menu items and informed guests about local attractions	
The Pickle Jar Kitchen <i>Server</i>	Falmouth, MA September 2013 - October 2015
<ul style="list-style-type: none">Ensured prompt and efficient service to guests while remaining personable	

LEADERSHIP

Falmouth Academy, Middle School Soccer Assistant Coach	August 2013 - November 2013
<ul style="list-style-type: none">Empowered and motivated young girls through personal development and accountability	
St. Lawrence University, Division III Women's Basketball Team	August 2010 - May 2012
<ul style="list-style-type: none">Devoted 20 hours per week to athletics while carrying full course loadGained valuable leadership and team-building experience	

SKILLS AND INTERESTS

Computer: Microsoft Office (Excel, PowerPoint, Word), POS Systems (Digital Dining, Aloha, Heartland)
Language: Proficient in French
Travel: Developed strict budget and planned six months of backpacking throughout Southeast Asia and Central America

This is your official TIPS certification card. Carry it with you as proof of your TIPS certification

Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention ProcedureS) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,
Adam Chafetz
Adam F. Chafetz
HCI President

ID#: 5337873 Name: Katherine Elizabeth Murray
Exam Date: 5/4/2020 Expiration Date: 5/4/2023



eTIPS On Premise 3.0
Issued: 5/4/2020
ID#: 5337873

CERTIFIED

Expires: 5/4/2023

Katherine Elizabeth Murray
The Captain KIDD Restaurant
Captain KIDD Restaurant
77 Water St
Woods Hole, MA 02543-1025

For service visit us online at www.gettips.com



BUSINESS

1. Licenses

- b. Approve application for a Change of Manager of an All Alcoholic Club License – Woods Hole Golf Club, located at 130 Quissett Avenue, Woods Hole (5 minutes)**

LICENSE APPLICATION REVIEW

Restaurant/Business: Woods Hole Golf Club

Address: 130 Quissett Avenue, Woods Hole

License Type: All Alcohol Club License

New or Transfer of License _____

or

Change of License Change of Manager

- Police No objection
- Fire No objection
- Building _____
- Health No issues
- Zoning No comment
- Planning No comment
- DPW _____
- _____
- _____
- _____
- _____
- _____

NOTES:



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

00052-R5-0390

City / Town

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/
Directors/LLC Managers
- Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee DBA

Street Address Zip Code

Manager

Granted under Special Legislation? Yes No

If Yes, Chapter
of the Acts of (year)

Type (i.e. restaurant, package store)
Class (Annual or Seasonal)
Category (i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES Complete description of the licensed premises

The licensed premises include the Club House, the Pro Shop and all grounds of the Woods Hole Golf Club (108.68 +/-). Club House is being reconstructed. The Alteration is the substitution of the new Club House under construction for the former Club House that has been razed. New Club House is in substantially the same location as the former Club House. The complete proposed Description, as altered, is attached. (see reverse side for additional description)

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date Time

Advertised Yes No Date Published Publication

Abutters Notified: Yes No Date of Notice

Date APPROVED by LLA Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:
Seller License Number: Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

AMENDMENT-Change of Manager

Change of License Manager

1. BUSINESS ENTITY INFORMATION

Entity Name Woods Hole Golf Club, Inc.	Municipality Falmouth	ABCC License Number 0052-CL-0390
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2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name Kathleen Leone Seeley	Title Controller	Email office@woodsholegolfclub.com	Phone 508-540-1899 x112
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3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the lic

Proposed Manager Name Alessandra Hopman	Date
Residential Address 5 Gold Leaf Lane, Mashpee, MA 02649	
Email office@woodsholegolfclub.com	Phone
Please indicate how many hours per week you intend to be on the licensed premises 40+	Last-Approved License Manager David Zauner

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? Yes No *Manager must be U.S. citizen
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.
 Have you ever been convicted of a state, federal, or military crime? Yes No
 If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
7/2012	6/2021	Clubhouse Manager	Arizona Country Club	Desl Speh
2012	2013	Bartender	Chelsea's Kitchen	Chris Pease

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Alessandra Hopman Date 4.1.2022

APPLICANT'S STATEMENT

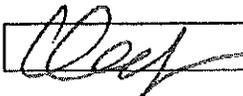
I, Kathleen Leone Seeley the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory
of Woods Hole Golf Club, Inc
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

7/13/22

Title:

Controller

BUSINESS

2. Report – Human Services Committee (15 minutes)

The cover features several black geometric shapes: a small trapezoid at the top left, a cluster of three trapezoids at the top right, a long diagonal bar on the left side, a horizontal bar below it, and a trapezoid at the bottom right.

2022

FALMOUTH HUMAN
SERVICES COMMITTEE

ANNUAL
REPORT

COMMITTEE MEMBERS

- DEB BERGLIN, CO-CHAIR
- MILENE CHIOATTO
- KERIN DELANEY, CO-CHAIR
- JOHNNY HATEM JR.
- TANYA KOHLI
- SHARON SODEKSON

HUMAN SERVICES COMMITTEE GOALS:

- TO ADVOCATE FOR AND SUPPORT THE ROLE OF THE HUMAN SERVICES DEPARTMENT
IN THE TOWN OF FALMOUTH;
- TO IDENTIFY AND PRIORITIZE UNMET AND EMERGING HUMAN SERVICE NEEDS IN THE
COMMUNITY;
- TO ADVISE THE BOARD OF SELECTMEN AND EDUCATE THE COMMUNITY AT LARGE
REGARDING THESE COMMUNITY TRENDS/NEEDS;
- TO STIMULATE THE DEVELOPMENT OF NEW PROGRAMS, SERVICES AND INITIATIVES
BY PUBLIC AND PRIVATE ENTITIES AND/OR PARTNERSHIPS TO ADDRESS HUMAN
SERVICE RELATED NEEDS IN FALMOUTH;
- TO RECOMMEND HUMAN SERVICES RELATED FUNDING TO THE BOARD OF
SELECTMEN AND TOWN MEETING MEMBERS.

FALMOUTH HUMAN SERVICES DEPARTMENT STRATEGICALLY ADDRESSES AREAS OF UNMET NEEDS IN FALMOUTH

1. HOMELESSNESS PREVENTION
2. OUTMIGRATION OF WORKING AGE ADULTS
3. SUBSTANCE USE
4. MENTAL HEALTH
5. *OTHER SUPPORT SERVICES (FOR GENERAL UNMET HUMAN SERVICE NEEDS)*

- The FHSC worked with the Human Services Department this year to review competitive Requests for Proposals for the General Support Services Category
- Falmouth Volunteers in Public Schools (VIPS) Pathways Program was awarded a grant of \$9,500
 - Pathways is a program to serve students in grades 7-12 that are identified as high risk of drop out. Pathways provides in school and out of school programming that seeks to close the “opportunity gap” in Falmouth – rather than the achievement gap – by connecting disengaged students through mentorships, college and career exploration, social emotional learning curriculum, academic support and opportunities for academic enrichment, service learning, and leadership.
-
- Additionally, contracts were extended with Housing Assistance Corporation, AIDS Support Group of Cape Cod, and the Cape Cod Maternal Depression Task Force of Cape Cod Children’s Place.

HUMAN SERVICES COMMITTEE

STRATEGIC PLAN 2022-23

ALIGNED WITH OUR SUPPORT OF THE HUMAN SERVICES DEPARTMENT AND OUR COMMITTEE GOALS, WE HAVE WORKED ON A STRATEGIC PLAN THAT INCLUDES:

- *WORK WITH THE HSD DIRECTOR TO IDENTIFY AND SUPPORT NEEDED DEPARTMENT RESOURCES WITH THE SELECTBOARD OR TOWN MEETING*
- *UTILIZE RESULTS OF COUNTY AND CHC REPORTS AS WELL AS FHS RESULTS FROM 2020 TO IDENTIFY PRIORITY NEEDS WHEN AVAILABLE AND PRESENT TO COMMUNITY*
- *INVITE COMMUNITY GROUPS TO PRESENT TO THE COMMITTEE ON BOTH SERVICES THAT THEY PROVIDE AS WELL AS NEEDS OF THEIR COMMUNITIES*
- *REVIEW PRIORITY CATEGORIES TO DETERMINE AREAS OF FOCUS FOR UPCOMING FUNDING PERIOD BASED ON AVAILABLE COMMUNITY DATA AND INPUT AS WELL AS CONSIDER ADDING DEI COMPONENT TO APPLICATION CRITERIA*
- *REVIEW AND CONSIDER SUPPORTING/ENDORISING ARTICLES/SB AGENDA ITEMS/OTHER TOWN COMMITTEE OR COMMUNITY INITIATIVES TO TOWN MEETING OR SB MEETING FOR HUMAN SERVICE NEEDS OF THE COMMUNITY*
- *PROMOTE/INVITE PUBLIC TO COMMITTEE PRESENTATIONS BY COMMUNITY AGENCIES BY DEVELOPING A SPEAKER CALENDAR AND PROMOTE IT THROUGH FLYERS, COMMUNITY/TOWN WEBSITES, AND OTHER AVENUES.*
- *IDENTIFY AND REACH OUT TO COMMUNITY ORGANIZATIONS AND GROUPS FOR PRESENTATIONS, COMMITTEE PARTICIPATION, AND PROMOTION OF MEETINGS*

- **SUPPORT APPROPRIATE HS-RELATED INITIATIVES (HOUSING, MENTAL HEALTH, SUBSTANCE USE, DIVERSITY, MEDICAL CARE, ETC) THAT INVOLVE REQUESTS FOR TOWN MONEY TO SB OR TOWN MEETING BY WRITING LETTERS OF SUPPORT OR SPEAKING AT SB MEETINGS**
- **PROPOSE/SUPPORT INITIATIVES TO COMMUNITY PARTNERS BASED ON PRIORITY COMMUNITY NEEDS BY KEEPING ABREAST OF COMMUNITY PLANS/INITIATIVES, IDENTIFYING GAPS IN SERVICES, REACHING OUT TO POTENTIAL AGENCIES THAT COULD FILL THOSE GAPS, AND SUPPORTING EFFORTS TO IDENTIFY FUNDING TO PROVIDE SUCH SERVICES**
- **CONTINUE TO REVIEW APPLICATIONS FOR GRANT MONEY AND MAKE RECOMMENDATIONS FOR RECIPIENTS TO THE SB**
- **PROMOTE SCHOLARSHIP OPPORTUNITY FOR GRADS/EXPLORE AVENUES FOR DEVELOPMENT OF ADDITIONAL SCHOLARSHIP TO SUPPORT UNDERGRADS/BIPOC STUDENTS**

BUSINESS

3. Report – Commission on Substance Use (15 minutes)

Town of Falmouth Commission on Substance Use

Report to town Select Board

August 22, 2022

Engagement with Community Partners

- Cape Cod Neighborhood Support Coalition
- Inspiration is Everywhere
- Falmouth Human Services
- Aids Support Group of Cape Cod
- WellStrong
- BAMSI
- Barnstable County Regional Substance Use Council
- Together We Can
- Duffy Health Clinic
- The Massachusetts HEALing Communities Study
- Falmouth Police Department
- Gosnold

Micro Grants, Sponsorships and Support

- WellStrong: Run Well, Run Strong, Fun Run Event
- Aids Support Group of Cape Cod: Fentanyl Test Kits
- Falmouth High School After Prom Party
- Recovery Build
- ASGCC Narcan Training
- Faith Community Forum on Opiate Abuse



Falmouth
**COMMISSION ON
SUBSTANCE USE**
Targeting the Whole Community

Presents

“Fighting For My Life: Finding Recovery and Serenity”

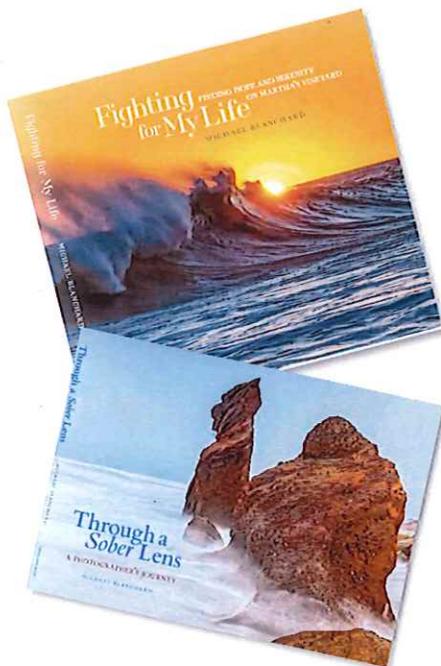


Guest Speaker: Michael Blanchard

Photographer, Philanthropist, Award Winning Author/Writer
and Owner of The Crossroads Gallery on Martha’s Vineyard

MONDAY • SEPTEMBER 19TH • 6:30 PM—8:30 PM

Falmouth Public Library, 300 Main Street, Hermann Meeting Room, Falmouth



Michael’s unexpected journey in recovery began after 3 DUI’s, a suicide attempt and over three months in a rehab facility to address his escalating battle with alcoholism.

Through the lens of his camera and a series of poignant essays in his award winning books “Through a Sober Lens” and “Fighting for My Life”, Michael takes the reader on a moving journey from the wreckage of alcoholism to a new life rebuilt on the foundations of sobriety and contribution. He has become a voice of hope and inspiration for thousands of individuals and families impacted by addiction to alcohol and drugs.

All are welcome. Light refreshments will be served. FREE.

BUSINESS

4. FY24 Operating Budget Policy, Financial Policy Update, and Capital Plan Presentation – Jennifer Mullen, Finance Director (30 minutes)



**TOWN OF FALMOUTH
SELECT BOARD
Fiscal Year 2024
Operating Budget Policy
Proposed August 22, 2022**

INTRODUCTION

The Town of Falmouth, Select Board hereby establishes the following Fiscal Year 2024 (FY2024) budget policy in order to maintain financial stability and meet the needs of our community.

This policy recognizes and amplifies the existing financial policies of the Town and clarifies strategies for meeting the goals contained therein. The FY2024 Budget Policy is intended to establish guidelines to ensure the strong fiscal health of the Town of Falmouth as we continue to follow the sound management practices that have enabled us to meet the Town's financial goals and promote quality of life for Falmouth residents.

The FY2024 budget shall be based on conservative and achievable estimates of available revenues. The FY2023 budget established a baseline for municipal services offered within a sustainable operating budget. Recommended expenses shall continue to be analyzed within a framework of local revenues. Early action shall be taken to address projected shortfalls to ensure that the Town is providing service levels that can be sustained with our anticipated revenue stream over the next few years.

The Town of Falmouth will seek to establish a level service budget which limits increases in order to maintain operations under the proposition 2½ levy capacity. The Select Board may wish to consider pursuing additional funding sources to address priority needs which go beyond a level services budget for FY2024. The Town will not rely on the use of non-recurring revenues such as free cash, stabilization or other one-time revenues to support the operating budget. The Town's management staff will continue to monitor the stream of recurring revenues with

the ongoing goal of identifying additional local revenues to support and enhance service levels in our community.

In establishing a budget ceiling for the coming fiscal year, the Select Board adopts a maximum tax revenue growth of 2.5% above the FY2023 levy and an estimated new growth component of \$800,000.

The operating budget is supported by four major revenue sources: tax levy, state aid, local receipts and other available funds. Among those, the tax levy is the only source of revenue that predictably increases each year. This additional revenue shall be allocated to operating budgets primarily for fixed costs and wage rate increases established through collective bargaining.

The Town will continue to fund appropriations to the Capital Projects Fund and Other Post Employment Benefits (OPEB) funds in the amount of \$1,532,079 from recurring revenues that have been designated as a portion of the operating budget.

The Board may revisit a budget ceiling based on any significant unanticipated, but documented revenue increases which may provide additional flexibility. The Board notes that revenue increases do not necessarily indicate automatic line item budget increases. Individual line item budgets may require reductions or lower proportional growth in order to live within the overall budget increase.

To assist the Acting Town Manager and our Department Managers as they develop an operational budget for the Select Board's review, the following policies will apply:

REVENUE POLICY

Local Estimated Receipts

The Town will continue to maintain the goal of conservatively budgeting local estimated receipts to responsibly avoid any future revenue deficits and to help meet the Town's goals for financial stability. We will continue to monitor local receipts and anticipate a modest increase for FY2024 may be warranted.

Town Meeting voted to increase the room occupancy excise tax rate (i.e. hotel/motel tax including short-term rentals) from 5% to 6% effective July 1, 2022. The additional revenue that results from this rate increase, which is approximately \$350,000, will be allocated to the Falmouth Affordable Housing Fund (FAHF). In addition, the portion of the room occupancy tax attributed to short-term rentals, approximately \$1,000,000, will be allocated to the FAHF and the School Department operating budget with each receiving \$500,000. In future years, the Town may adjust these allocations after there is a full year of actual collections at the 6% room occupancy tax rate.

State Revenues

There was a significant increase in state education (chapter 70) revenues from FY2022 to FY2023. The Town will allocate the increase to the school department after deducting the school assessments. The net increase to the school department is \$1,500,000. At this early stage, the only increase projections will be the \$1.5M allocated to the schools; all other revenues are projected to be level funded.

Property Taxes

The Town will present an operating budget that is consistent with the revenues available within the limits of proposition 2 ½ to support FY2024 level services operations. The Board will continue to evaluate property tax increases including a general override for increased level of services, and capital and debt exclusions for the financing of significant capital improvements or other one-time expenses.

APPROPRIATION POLICY

To protect the Town's conservative budget strategy, appropriations shall be limited to the existing programs and fixed cost increases. Town Departments shall endeavor to limit any significant increase in requested budgets unless there is a fixed cost increase in place to support a current service that the Town offers. Department Heads will submit budgets that do not exceed a 2.3% annual increase.

Strategic Priorities

To further guide the Acting Town Manager in the development of the FY2024 Budget, the Select Board has begun a series of budget priority discussions which will culminate in the adoption of a five-year Strategic Plan FY2023-FY2027 in October of 2022. Priority shall be placed on maintaining public health and safety and basic municipal services.

Increase Reserves

This section addresses three separate reserves: General Stabilization Fund, Capital Stabilization Fund and the OPEB Trust Fund. For the fifth year, the Town will not further appropriate funds into the General Stabilization Fund. The General Stabilization Fund balance is \$7,242,977 which exceeds the overall policy goal of 5% of the previous year's operating budget not including exempt debt. The Town will fund the Other Post Employment Benefit Trust Fund in the amount of \$500,000.

The Town will allocate the same fixed amount to the Capital Stabilization Fund that has been allocated for many years - \$1,032,079. This amount was initially established based on 75% of the meals tax and an amount from the tax levy. We have found this fixed amount continues to be sufficient to meet capital needs in combination with Free Cash and borrowing. After assessing basic service needs, the Town will continue to review revenue growth and make recommendations as necessary to responsibly increase reserves.



**TOWN OF FALMOUTH
SELECT BOARD
FISCAL POLICY
AUGUST 22, 2022**

I. Introduction

The Town of Falmouth recognizes the challenges involved with managing and operating a first-class, full service municipality within the confines of the legally restricted revenue raising authority provided to cities and towns in the Commonwealth of Massachusetts. With growing expenditure pressure for labor costs, fringe benefits, insurance and infrastructure maintenance a systematic and concerted effort is required for all financial decisions in order to be successful in providing sustainable service levels under the restrictions created by proposition 2 ½. The Town of Falmouth has recognized these challenges and over the long term understands that consistent short and long-term financial planning, conservative budgeting techniques, and professional management can result in high quality service levels that contribute strongly to the quality of life in our community while maintaining affordable property taxes.

These financial policies serve to memorialize the critical financial considerations that govern financial decision making at the local level; and contribute to stabilizing our tax levy, controlling expenditures and protecting sufficient levels of fund balances to guarantee internal financial stability regardless of economic uncertainty.

II. Goals

- a. Support Business and Community Development to sustain a vibrant local economy
- b. Promote Long-Term Financial Stability of Town Operations through sound financial planning and practices
- c. Sustain the Town's high AAA bond rating
- d. Minimize financial risk
- e. Submit and maintain a Comprehensive Annual Financial Report

III. Revenue Policy

- a. On or before the first day of October each year, the Town Manager shall request and receive from all financial officers the estimated revenues for the next fiscal year (Charter sec. 8-3a).
- b. Finance officials will consult with state officials to get a timely report on state receipts in order to estimate local aid for the next fiscal year.
- c. Revenue forecasts for local receipts and state aid shall be conservative and revenue deficits will be avoided at all costs.

- d. Annually, fees will be re-examined and possible new revenue sources will be recommended for adoption by the Select Board in order to maximize revenue potential.
- e. The Town voted to increase the room occupancy excise tax rate from 5 to 6% effective July 1, 2022. The 1% increase, which is approximately \$350,000, will be allocated to the Falmouth Affordable Housing Fund (FAHF). In addition, \$500,000 of the Short Term Rental Tax will be allocated to the FAHF, along with \$500,000 to support school department operations.
- f. The Town will re-examine the previous fiscal year and possibly adjust the amount transferred into the FAHF if receipts are higher than anticipated.
- g. Town officials will explore new grant opportunities and scrutinize such opportunities in order to maximize their potential. Future costs will be examined and a recommendation made if the grant will be financially feasible and in the best interest of Town services.
- h. Town officials will review a comparison of estimated revenues against actuals in order to determine if adjustments need to be made.
- i. Actual revenues will be monitored monthly to determine if they are on pace with forecasts or if Management needs to act on any shortfall.
- j. User charges and fees will be set to recover not more than 100% of the total direct and indirect costs associated with their respective programs.

IV. Operating budget policy

- a. On or before the first day of November of each year, the Select Board, after consulting with the Town Manager, shall issue a policy statement relating to the budget for the next fiscal year. The statement shall establish the outer limits of possible budget growth for the Town (Charter sec. 8-3c).
 - i. The operating budget shall be submitted using conservative revenue projections to sufficiently cover projected appropriations.
 - ii. The Town will avoid relying on one-time revenues to fund on-going operations.
- b. All department heads and multimember bodies shall submit budget requests to the Finance Director on or prior to the first day of December each year taking into consideration the Select Board's budget policy and Town Manager's directives. The budget request submitted by the School Committee shall be submitted in sufficient time, and in sufficient detail, to enable the Town Manager to assess the probable impact of the School Department's budget upon the local town budget (Charter sec. 8-3D).
- c. On or prior to the first day of January of each year, the Town Manager shall submit to the Select Board a comprehensive budget for all town functions for the ensuing fiscal year and an accompanying budget message (Charter sec. 8-3e).
- d. The budget message shall explain the budget both in fiscal terms and in terms of what specific projects are contemplated in the year ahead.
 - i. Outline the proposed financial policies of the Town for the ensuing fiscal year.
 - ii. Describe the important features of the budget.
 - iii. Indicate any major changes from the current year in financial policies, revenues and expenditures, together with reasons for such changes.
 - iv. Summarize the Town's debt position
 - v. Include such other material as the Town Manager may deem appropriate. (Charter sec. 8-3f)
- e. The budget shall indicate proposed expenditures for current operations during the ensuing fiscal year, detailed by departments, offices, multimember bodies and specific purposes.
- f. The Select Board shall within 15 days of January 1st adopt the budget with or without recommendations, and submit it to the Finance committee on or before the 16th day of January of each year. The Select Board shall also transmit the budget request of the School Committee to the Finance committee (Charter sec. 8-4a).

- V. Appropriation/Expenditure policy
- a. Town Meeting approves appropriations in April and November.
 - b. Budgeted appropriations will be monitored against expenses weekly by the accounting office and monthly by department heads to ensure such expenditures do not exceed the authorized budget.
 - c. Expenses will be monitored to ensure proper procurement procedures have been met and an approved contract is on file.
 - d. Invoices will be submitted in a timely fashion and authorized by the appropriate signatory authority
 - e. Capital Project appropriations will be closed at the end of the fiscal year if there has been no activity in the past three years and if the project has been completed.

VI. Reserve Fund Balance Policy

Maintaining adequate reserves presents a strong picture of financial performance, which increases the confidence of investors, credit rating agencies and the banking industry which potentially contributes to a high bond rating and access to capital.

- a. The Town shall provide a reserve fund appropriation within each annual budget to be managed by the Finance Committee and the amount will not be less than \$325,000
- b. At a minimum, the Town shall maintain a range of 5-15% of operating budget expenditures in the undesignated fund balance and general stabilization fund.
- c. The Town will maintain a range of 15-25% of operating budget expenditures categorized as unassigned fund balance to include but not limited to:
 - i. Undesignated fund balance
 - ii. General Stabilization Account
 - iii. Capital stabilization account
 - iv. Water Stabilization Account
 - v. Special Education Stabilization Account
- d. The Town will not rely on reserves to sustain operating deficits or operations. The use of such reserves will be limited to assisting the Town with short-term or unanticipated, emerging financial stress.

VII. Capital Improvement and Stabilization Fund Policy

Capital planning and budgeting is central to economic development, transportation, communication, delivery of essential services, environmental management and maintaining the quality of life of our citizens. Much of what is accomplished by local government depends on a sound long-term investment in infrastructure and equipment. In that regard, the Town recognizes conditions that necessitate capital intervention and include:

- o *Imminent threat to the health and safety of citizens/property*
- o *Preservation of operations*
- o *Legal requirement of Federal or State agencies*
- o *Improvement of infrastructure*
- o *Improvement in the efficiency and effectiveness of service delivery*

The Town endeavors to conduct the following to satisfy these objectives:

- a. The Town Manager shall prepare a five-year capital improvement plan, which shall include a clear summary of its contents; a list of capital improvements proposed to be undertaken during the next five (5) fiscal years, together with supporting data; cost estimates, methods of financing and recommended time schedules; and the estimated

annual cost of operating and maintaining the facilities or equipment to be constructed or acquired. (Charter sec. 8-6a) Recognizing the strong need to plan and prioritize capital spending in order to maintain the fiscal stability of the Town, it shall be the policy of the Town that all proposed capital improvements recommended for funding shall have been included in the Capital Improvement Program. Except for emergency situations, any such requests or Town Meeting articles submitted for capital expenditures that have not been submitted through the Capital Improvement Programming process should be referred at the appropriate time of year to the Town Manager for consideration; all projects must be submitted in a timely manner in the capital request form, including justifying backup information, as may be required by the Town Manager as instructions for submitting projects.

- b. Funding for the capital plan will be in accordance with the recommendations from the Town Manager, as follows:
 - i. \$25,000-\$1,000,000 - available funds
 - ii. Greater than \$1,000,000 - borrowing, capital exclusion or available funds
- c. The Finance Committee (the Committee) shall publish, in one (1) or more newspapers of general circulation in the Town, the general summary of the capital improvements plan and a notice stating:
 - i. The time and places where copies of the capital improvements plan are available for inspection
The date, time and place, not less than (7) days following such publication, when the Committee shall conduct a public hearing on said plan. The public hearing should be conducted at least thirty (30) days prior to Town Meeting at which the capital budget is acted upon (Charter sec. 8-7a,b).
- d. Capital Stabilization Fund-The Capital Stabilization Fund was created to address the Town's aging infrastructure needs and to dedicate a revenue source to address those needs.
- e. At a minimum, the Town will continue to dedicate 75% of the meals tax revenue to the Capital Stabilization Fund. The Town will maintain a balance of 2-5% of the operating budget in the fund.
- f. The Capital Stabilization Fund will also be used as a funding source for the Town's capital improvement plan.
- g. The capital stabilization fund may be used in lieu of borrowing to minimize the Town's borrowing and interest costs.

VIII. Debt Policy

Debt is an effective way to finance capital improvements. Properly managed debt helps to preserve the Town's credit rating and is an effective approach to managing the Town's long-term capital assets that maintain or improve its quality of life.

- a. Long-term debt and debt exclusions will be issued for purposes authorized by M.G.L. Chapter 44 sections 7 and 8.
- b. Excluded debt and debt exclusions will be issued in a manner that stabilizes the tax levy over a number of years. The Finance Director will maintain a financing plan that calculates the current and future debt capacity.
- c. The Town will attempt to vote all significant debt ballot questions (over \$1,000,000) exempt from the limits of proposition of 2 ½.
- d. General fund debt service, exclusive of debt funded from dedicated revenue sources and excluded debt, shall not exceed 5% of expenditures.
- e. The Town will continually pursue opportunities to acquire capital by means other than conventional borrowing; such as grants, and low-or-zero interest loans from State or Federal agencies.

- f. The Town will maintain good communications with bond rating agencies, the Town's financial advisor and bond counsel and work closely with them to ensure that all legal requirements are met and that the lowest possible interest rate can be obtained. This includes preparation of the Official Statement.

TOWN OF FALMOUTH
FISCAL 2023
CAPITAL IMPROVEMENT PLAN

Description	Dept	FY 22 Voted	FY 23 Request	FY 23 Proposed	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program	FY 30 Program	FY 31 Program	FY 32 Program
CAPITAL PROGRAM & BUDGET													
				CAPITAL BUDGET									
CAPITAL PROGRAM & BUDGET SUMMARY:													
General Government		199,000	554,568	554,568	102,000	194,000	160,000	214,000	543,000	142,000	127,000	152,000	0
Public Safety		2,423,604	2,545,036	2,545,036	1,859,634	7,014,009	3,220,738	3,496,500	3,268,000	2,071,378	1,254,000	1,890,285	2,761,000
Community Development		0	90,000	90,000	155,000	170,850	155,000	140,850	125,000	140,850	125,000	40,850	25,000
Public Works		3,282,000	6,340,996	4,830,996	81,138,000	6,469,000	10,957,000	63,018,000	6,430,000	5,840,000	6,790,000	6,630,000	3,750,000
Community Services		167,790	299,110	299,110	5,178,000	30,850	100,000	215,850	250,000	65,850	0	15,850	0
Schools		1,200,000	2,250,000	1,350,000	800,000	1,550,000	1,250,000	1,150,000	750,000	1,200,000	1,150,000	1,200,000	2,450,000
Total Capital Budget		7,272,394	12,079,710	9,669,710	89,232,634	15,428,709	15,842,738	68,235,200	11,366,000	9,460,078	9,446,000	9,928,985	8,996,000
Funding Sources:													
Free Cash (capital)		7,322,394		7,827,710									
Free Cash (non-capital)													
Capital Stabilization Fund				1,556,000									
Embarkation Funds				50,000									
Overlay Surplus				200,000									
Other Articles				36,000									
Total Funding Sources		7,322,394	0	9,669,710									
General Government													
Network Upgrades	IT	36,000			40,000	42,000	44,000	46,000	48,000	50,000	52,000	54,000	
Network Switch Rotational Update	IT												
Infrastructure Redesign and Upgrade	IT							5,000	425,000				
Hardware and Software - Server Updates	IT	58,000	250,000	250,000	62,000	64,000	66,000	68,000	70,000	72,000	75,000	78,000	
Essential Software Updates	IT							25,000					
Assessors Revaluation	ASS		200,000	200,000									
GIS LIDAR Project	IT	15,000											
GIS - Move Public App Site to Cloud	IT					68,000		50,000					
GIS - Plotter/Scanner Replacement	IT												
GIS - Imagery and Planimetric Update	IT						50,000						
Golf Equipment	GG	50,000	48,568	48,568									
Online Licensing Software Select Board	GG		36,000	36,000									
Election Booths	GG												
Business Equipment	GG	40,000	20,000	20,000		20,000		20,000		20,000		20,000	
Total General Government		199,000	554,568	554,568	102,000	194,000	160,000	214,000	543,000	142,000	127,000	152,000	0
Public Safety													
Police Department													
Police Cruiser Replacement	PD	120,000	120,000	120,000	126,000	132,000	139,000	146,000	153,000	161,000	169,000	177,000	186,000
Workstations and software	PD				15,000			35,000				16,500	
Support Vehicle	PD										140,000		
Vehicle/Detective	PD				32,879			37,500				37,500	
Security Cameras	PD									150,000			
Ford F250	PD											82,000	
SRO Vehicle	PD					55,000							
Mobile Data Terminals	PD					49,398				51,868			
Fingerprint software (Central Processing)	PD				6,755					13,510			
Fingerprint software (Booking)	PD						22,738					27,285	
Traffic Radar	PD								35,000				
Police Vehicle Radios	PD									120,000			
Portable Radios (Police, Fire, DPW, MES)	PD										250,000		
Security Gates	PD								35,000				
Building Security	PD								60,000				
Firearms (Shotguns)	PD	86,234	30,736	30,736									
Firearms (Handguns)	PD					118,161							
Office Furniture	PD					15,000			15,000				20,000
Detective Equipment - TruNarc Narcotics Identifier	PD	32,870											
Police Station Renovation	PD												

Description	Dept	FY 22	FY 23	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32
		Voted	Request	Proposed	Program	Program	Program	Program	Program	Program	Program	Program	Program
Public Safety Network Segregation (Main Phase)	IT												
Accident Reconstruction Equipment	PD		30,000	30,000									
Subtotal Police		239,104	180,736	180,736	180,634	369,559	161,738	218,500	298,000	496,378	559,000	340,285	206,000
Fire/Rescue Department													
Fire Chief Vehicle (C11)	FD				50,000								
Deputy Chief Vehicle (C12)	FD										90,000		
Dive Support Vehicle	FD						150,000						
Ambulances	FD	410,000	456,000	456,000		465,000			525,000				600,000
Utility Vehicle (C27)	FD								55,000				
Fire Equipment/Protective Gear (PPE & SCBA)	FD		65,000	65,000					200,000	200,000			
FPI Vehicle (C14)	FD				50,000								
Fire Prevention Officer Vehicle (C13)	FD				50,000								
EMS Supervisor Vehicle (C33)	FD				50,000								
Forestry Vehicle	FD							500,000					
Hose & Appurtenances	FD												40,000
Fire Engines	FD		1,100,000	1,100,000		960,000							1,000,000
Fire/Rescue Vehicle	FD												
Marine 1	FD								600,000				
Rescue Boat (RB1)	FD	130,000						125,000					
Mechanic Vehicle w/plow (car 29)	FD								80,000				
Monitors/Defibrillators	FD							235,000					
Shift Commander Vehicle (car 28)	FD	70,000								95,000			
Paramedic Vehicle (34)	FD				60,000								
Fire Gear/Washer	FD									40,000			
Emergency Generators	FD						80,000						
Station Alerting System	FD	425,000											
Brush Breaker	FD											500,000	
SCBA	FD						600,000						
Subtotal Fire/Rescue		1,035,000	1,621,000	1,621,000	260,000	1,425,000	830,000	860,000	1,460,000	335,000	90,000	500,000	1,640,000
Consolidated Communications													
Replace Computer Aided Dispatch (CAD) System	CC	750,000											
Subtotal Consolidated Communications		750,000	0	0	0	0	0	0	0	0	0	0	0
Marine and Environmental Services													
Annual Inlet Dredging	MES	350,000	225,000	225,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Boat Trailers	MES				25,000								48,000
MES 1 - Director Vehicle - 2015 Interceptor	MES					48,000							
MES 2 - Dep Director Vehicle - Replace with like model	MES		45,000	45,000						45,000			
MES 3 - DNR Truck - 2013 F-150	MES	40,000							45,000				
MES 4 - Fisheries/MES Truck - 2017 F-150	MES						38,000						
MES-4 - ACO Van 2019	MES							38,000					
MES 5 - Animal Control Vehicle - 2019 Transit	MES									45,000			
MES 6 - 2019 F350 Maintenance Truck	MES												
MES 7 - F150 New	MES				40,000								
Engines 104 (2)	MES						40,000						
Engine 105	MES								20,000				
Engines 106 (2)	MES					30,000							
Engine 107	MES					18,000							18,000
Engine 108	MES	9,500								8,000			
Engine 109 (shellfish)	MES						12,000						
Patrol Boat Replacement (104)	MES												250,000
Patrol Boat Replacement (105)	MES		190,000	190,000									
Patrol Boat Replacement (106)	MES										175,000		
Pump-out Boat (107)	MES							115,000					
Boat Replacement (108)	MES						40,000						
Boat Replacement (109)	MES					50,000							
Fork lift/lift truck	MES					15,000							15,000
Shellfish Gear	MES						25,000				25,000		
In Town Shellfish Relay	MES					15,000			15,000				
Aids to Navigation/Lights	MES				10,000					10,000			
Marina Power Pedestals	MES				10,000		10,000		10,000		10,000		
Marina Restrooms	MES					50,000							50,000
Marina Building Exp P/E	MES				25,000								
Marina Building Const	MES					250,000							
Security Cameras/Equipment	MES					20,000			20,000				

Description	Dept	FY 22 Voted	FY 23 Request	FY 23 Proposed	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program	FY 30 Program	FY 31 Program	FY 32 Program
Radio Replacement	MES						24,000						24,000
Remodel Restrooms	MES												
Dinghy Racks	MES				20,000		20,000		20,000		20,000		
Computers	MES					10,000			10,000				
Replace AEDs	MES					12,000				12,000			
Storage Shed Replacement	MES						25,000						20,000
Boat Electronics Replacement	MES						20,000						
Dog Pond Fencing	MES					5,000							5,000
Dog Pond Flooring	MES				6,000								
Marina Water Line	MES				23,000								
Tides Water Line	MES					5,000							
Robbins/Davis Water L	MES					5,000							
Babst 1 Pipe	MES					25,000							
Flax to 14 Herring Run	MES				50,000								
Southview 14 Pipe	MES						75,000						
Bourmes Interior Dredge	MES						100,000			100,000			
Child's River Ramp	MES									650,000			
Eel Pond Bridge Dock	MES				75,000								
Eel Pond Dock	MES							200,000					
Eel River Emb Dredge	MES				50,000	250,000							
Falmouth Inner Ramp	MES							750,000					
Great Harbor Com P/E	MES				25,000								
Great Harbor Const	MES					250,000							
Great Harbor Dock	MES				125,000								
Great Harbor Ramp	MES				225,000								
Great Pond Emb Dredge	MES									100,000			
Green Pond Dock	MES								300,000				
Green Pond Ramp	MES								650,000				
Harrington Street Ramp	MES						150,000						
Main Marina Bulkhead	MES					2,020,000							
Main Marina Floats	MES					600,000							
Megansett Dock	MES						300,000						
Megansett Dredge	MES					150,000							
Megansett Ramp	MES					150,000							
Quissett Bulkhead Repair	MES					301,450							
Rand's Canal Dredging	MES							50,000					
Robbins/Davis Bulkhead	MES							950,000					
Robbins Road Floats	MES						150,000						
Tide's Bulkhead	MES						825,000						
New Simpsons Bulkhead	MES				250,000								
Waquoit Bay Ramp	MES					125,000							
Waquoit Emb Dredge	MES					500,000							
WB Channel P/E	MES				50,000								
Wild Harbor Bulkhead	MES											750,000	
Wild Harbor Floats/Ramp	MES				35,000								
West Falmouth Boat Ramp	MES		208,300	208,300									
Great Harbor Dock and Ramp	MES		75,000	75,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
South Inlet Dredge P/E	MES				75,000		75,000		75,000		75,000		175,000
Coastal Pond Studies	MES					15,000		15,000		15,000			
Subtotal Marine and Environmental Services		399,500	743,300	743,300	1,419,000	5,219,450	2,229,000	2,418,000	1,510,000	1,240,000	605,000	1,050,000	915,000
Total Public Safety		2,423,604	2,545,036	2,545,036	1,859,634	7,014,009	3,220,738	3,496,500	3,268,000	2,071,378	1,254,000	1,890,285	2,761,000
Community Development													
Coastal Resiliency	CD				100,000	100,000	100,000	100,000	100,000	100,000	100,000		
Beach Profile Surveys (with Conservation Department)	CD					15,850		15,850		15,850		15,850	
Zoning Bylaw Recodification - Phase 2	CD		30,000	30,000	30,000	30,000	30,000						
Land Management	CD		40,000	40,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Punch Bowl Improvements	CD		20,000	20,000									
Subtotal Community Development		0	90,000	90,000	155,000	170,850	155,000	140,850	125,000	140,850	125,000	40,850	25,000
Total Community Development		0	90,000	90,000	155,000	170,850	155,000	140,850	125,000	140,850	125,000	40,850	25,000
Public Works													
Facilities													
Building Maint Equipment Failure	FAC						200,000	200,000	200,000	200,000	200,000		
Tony Andrews Farm Demolitions	FAC	194,000											
Town Hall Exterior Paint	FAC										45,000		
Main Street Fire Station Exterior Paint	FAC						40,000			50,000			

Description	Dept	FY 22 Voted	FY 23 Request	FY 23 Proposed	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program	FY 30 Program	FY 31 Program	FY 32 Program
Rec Center Exterior Paint	FAC												
Rec Center Exterior Wall Board	FAC												
DPW Exterior Paint	FAC						50,000						
Police Station Exterior Paint	FAC												
Main Library Interior Paint	FAC							100,000					
Main Library Windows	FAC		400,000	400,000									
Main Library Roof - Design Only	FAC		50,000	50,000	2,000,000								
Town Hall Window Replacement	FAC				200,000								
Town Hall Rubber Roof	FAC						100,000						
Animal Shelter Roof	FAC				30,000			35,000					
Main Street Fire Station Roof	FAC					200,000							
DPW Roof	FAC									200,000			
Town Hall Roof	FAC						200,000						
Titus system DPW HVAC	FAC												
Main Street Fire Station HVAC	FAC				100,000								
DPW Security	FAC	45,000											
Main Library Water Treatment	FAC	15,000											
E.F. Library Carpet Replacement	FAC												
Animal Shelter Side Wall and Trim	FAC				30,000								
Plexiglass Replacement-Police Dept	FAC												
Town Hall Ceiling Replacement	FAC					65,000							
Subtotal - Facilities		254,000	450,000	450,000	2,360,000	265,000	590,000	335,000	200,000	250,000	445,000	0	0
Highway Department													
Road Maint/Construction/Sidewalks	HWY	935,000	1,600,000	1,600,000	1,600,000	1,700,000	1,800,000	1,900,000	2,000,000	2,100,000	2,200,000	2,300,000	2,400,000
Bike Path Maintenance	HWY	80,000	90,000	90,000	90,000	90,000	90,000	100,000	100,000	100,000	100,000	100,000	
Solar Compactors	HWY												
Rod / Jet Trailer	HWY				65,000								
Message Boards (2)	HWY												
Fleet Services													
A-1 Chevy Bolt (or equiv) Electric Vehicle	ASS	43,000											
A-2 Ford Escape Plug-in Hybrid	ASS		37,500	37,500									
C-1 Conservation Ford Explorer	CC				34,000								
D-11 Ranger	WM							32,000					
E-2 Ford Explorer	ENG												
E-3 Ford Excursion	ENG				34,000								
F-1 Ford 150 Pickup	FAC	38,000											
F-40 Ford Transit Van	FAC	34,000											
F-41 Ford Ranger	FAC					35,000							
F-43 Ford Transit Connect Van	FAC												
H-1 Ford F-350	HWY		54,000	54,000									
H-5 Ford F-350 Utility Truck with Plow	HWY		82,500	82,500									
H-7 Shop Truck	HWY					140,000							
H-6 Ford F-350 Utility Truck	HWY												
H-9 F350 Utility	HWY							75,000					
H-10 Ford F350 Pick-up Truck w Plow	HWY	52,000											
H-12 Ford F-350 Dump Truck	HWY				68,000								
H-13 Ford F-350 Dump Truck	HWY												
H-17 F350 Dump	HWY							78,000					
H-19 Ford F-350 Dump Truck	HWY		85,000		85,000								
H-28 Peterbuilt 6-Wheeler	HWY							250,000					
H-42 5.5 Ton Excavator	HWY		85,000	85,000									
H-43 Bobcat T770	HWY		100,000	100,000									
H-46 Chevy 6-Wheeler Basin Truck	HWY												
H-47 Ford Tractor	HWY		64,000	64,000									
H-49 Bobcat S185	HWY				70,000								
H-60 Cam Tilt Deck Trailer	HWY		13,000	13,000									
H-64 Stepp Hotbox	HWY				48,000								
H-65 Trailer	HWY					13,000							
H-66 Trailer	HWY					13,000							
I-1 Ford Focus	INSP				31,000								
I-2 Ford Escape Plug-In Hybrid	INSP	29,000											
I-3 Ford F-150 Pick-up Truck	INSP												
I-7 Ford Escape Plug-in Hybrid	INSP		32,500	32,500									
Forestry Equipment Package	PRK		120,000	120,000									
P-11 F350 Dump	PRK							78,000					

Description	Dept	FY 22 Voted	FY 23 Request	FY 23 Proposed	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program	FY 30 Program	FY 31 Program	FY 32 Program
P-13 Ford F-350 Flat Bed Pick-up Truck	PRK												
P-40 Forestry Truck	PRK					180,000							
P-41 Chipper	PRK	58,000											
P-42 Kubota Tractor	PRK												
P-46 Bobcat	PRK												
P-65 Trailer						13,000							
S-11 Ford F-350 Utility Truck	WW				70,000								
W-1 Ford Fusion Sedan	WTR							40,000					
W-2 Ford F-350 Utility Truck w Plow	WTR	69,000											
W-3 Ford F-350 Utility Truck	WTR												
W-11 Ford F-350 Utility Truck	WTR												
W-40 Cat 420 Backhoe	WTR						122,000						
W-41 Caterpillar 420XE Backhoe	WTR		146,000	146,000									
W-60 Trailer	WTR				28,000								
Subtotal Highway		1,338,000	2,509,500	2,424,500	2,223,000	2,184,000	2,262,000	2,303,000	2,100,000	2,200,000	2,300,000	2,400,000	2,400,000
Water													
Water shed protection plan	WTR												
Fresh Pond Reactivation	WTR	400,000											
New Source Development	WTR					200,000	300,000	100,000					
Water Meters	WTR	100,000	100,000	100,000	100,000	100,000	100,000						
Upgrades: Wells, Water Tanks, MMR & CPWTP	WTR	200,000	300,000	300,000	400,000	300,000	200,000	300,000	400,000				
Wells, Connecting Mains, Treatment Plant	WTR												
Water Dist System Rehabilitation	WTR		700,000		3,500,000	1,100,000	1,200,000	1,500,000	1,600,000	2,000,000	1,800,000	2,000,000	
Residuals Disposal	WTR		400,000	400,000	100,000						200,000		
Subtotal Water		700,000	1,500,000	800,000	4,100,000	1,700,000	1,800,000	1,900,000	2,000,000	2,000,000	2,000,000	2,000,000	0
Wastewater													
Wastewater System Equipment	WW	225,000	70,000	70,000	225,000	325,000	325,000	325,000	425,000	425,000	425,000	425,000	425,000
SCADA Communication Upgrades	WW							225,000					
Vulnerability Assessment, ERP, Coastal Resilncy Plan	WW	75,000											
Woods Hole Force Main Design/Const	WW		275,000	275,000	2,000,000								
Preliminary Design WWTF TASA Improvements	WW												
Design WWTF Upgrades (debt exclusion) April 2021	WW												
Construct WWTF Upgrades (debt exclusion) April 2021	WW												
Jones Palmer Force Main Structure Replacements	WW							2,000,000					
Rehabilitate Open Sand Beds 10-13	WW				500,000								
Rehabilitate NSB Infiltration Area	WW					200,000							
Rehabilitate Gravity Sewers	WW					700,000							
Sewer Main Rehab	WW									700,000			
Lift Stations Upgrades (existing)	WW						5,000,000		800,000			900,000	
Nutrient Mngmt / Sewer Const Appropriation (SRF loan)	WW												
TASA Sewer Const - Phase 1	WW				55,500,000								
TASA Sewer Const - Phase 2	WW							55,000,000					
Trunk River Sewer Force Main Relocation	WW				13,000,000								
Sewer Cleaning (Vac-Jet) Truck	WW												
Woods Hole Park Road LS or Low Pressure System	WW												
Woods Hole Force Main Relocation	WW												
Subtotal Wastewater		300,000	345,000	345,000	71,225,000	1,225,000	5,325,000	57,550,000	1,225,000	425,000	1,125,000	1,325,000	425,000
Engineering/Admin													
Coastal Erosion	ENG	75,000	300,000	300,000	750,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Bridge Maintenance	ENG	75,000	80,000	80,000	110,000	120,000	150,000	160,000	160,000	175,000	175,000	180,000	200,000
Rivers/Pond Maintenance	ENG	125,000	140,000	140,000	25,000	25,000	30,000	30,000	40,000	40,000	50,000	50,000	50,000
NPDES Compliance	ENG	125,000	175,000		150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Transportation Engineering	ENG	225,000	80,000	80,000	100,000	100,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000
Engineering & Survey Safety Equipment & Software	ENG	25,000	45,000	45,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
U/G Municipal Fuel Tank Removal & Replacement	ADM												
Sippewissett Road Culvert Replacement	ENG		450,000	50,000	400,000								
Worcester Court and Spring Bars Road Traffic Improvments	ENG		150,000		150,000								
Whites Landing Parking Lot Paving	ENG												
Transportation Noise Study	ENG		50,000	50,000									
Subtotal Engineering		650,000	1,470,000	745,000	1,145,000	755,000	795,000	805,000	815,000	830,000	840,000	845,000	865,000
Parks													
Replace Aerial Lift Truck Chipper	PRK					240,000							

Description	Dept	FY 22 Voted	FY 23 Request	FY 23 Proposed	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program	FY 30 Program	FY 31 Program	FY 32 Program
Tractor Attachments/Brush Cutting	PRK												
Stump Grinder	PRK							60,000					
Replace Mini Excavator	PRK						100,000						
Replace Skidsteer	PRK												
Zero Turn Mowers	PRK					35,000							
Athletic Field Maintenance	PRK	40,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	60,000	60,000
Airation/Cultivation Package	PRK												
Log Loader/Trailer	PRK									85,000			
Irrigation Clocks Upgrades	PRK												
Urban Forest Reforestation Plan	PRK				20,000		20,000		25,000		30,000		
Turf Tank Pro Package	PRK		16,496	16,496	15,000	15,000	15,000	15,000	15,000				
Subtotal Parks		40,000	66,496	66,496	85,000	340,000	185,000	125,000	90,000	135,000	80,000	60,000	60,000
Total Public Works		3,282,000	6,340,996	4,830,996	81,138,000	6,469,000	10,957,000	63,018,000	6,430,000	5,840,000	6,790,000	6,630,000	3,750,000
Recreation													
Replace Basketball rims and backboards	REC												
Pickleball Courts/Old Skate Park	REC		220,000	220,000	2,950,000								
Trotting Park Parking Lot Upgrade	REC		55,000	55,000	528,000								
Handicap Access to Trotting Park and Sandwich Rd	REC												
Playground and Gazebo at Trotting Park	REC							100,000					
Exercise Stations and Disc Golf Course	REC									50,000			
Tennis Courts	REC	60,000											
Turf Field - Design and Engineering	REC		100,000	100,000	1,600,000								
Security Cameras	REC	45,000											
Repaint Tennis Court Surface at Swift Park	REC					15,000							
Design & Engineering for 2 new softball fields	REC							100,000					
Repair Rec Center Outside Basketball Court	REC								250,000				
Ford Transit Cargo Van	REC		50,000	50,000									
SBLI Playground	REC		125,000	125,000									
Total Recreation		105,000	550,000	550,000	5,078,000	15,000	100,000	200,000	250,000	50,000	0	0	0
Library													
E Falmouth Branch Carpet Replacement	LIB												
Total Library		0	0	0	0	0	0	0	0	0	0	0	0
Beach													
Old Silver Beach (Public & Resident) Bathhouse Windows	BCH	12,430											
Beach Profile Surveys	BCH		15,850	15,850		15,850		15,850		15,850		15,850	
Beach Management Plan	BCH		63,723	63,723									
Surf Rake	BCH		69,982	69,982									
Portable Restrooms	BCH				100,000								
Surf Drive, Ellen T Mitchell Bathhouse Windows	BCH	19,105											
Handicap Mats	BCH	11,255											
Electronic Message Sign Boards	BCH	20,000											
Total Beach		62,790	149,555	149,555	100,000	15,850	0	15,850	0	15,850	0	15,850	0
Total Community Services		167,790	299,110	299,110	5,178,000	30,850	100,000	215,850	250,000	65,850	0	15,850	0
Subtotal Capital (General Fund)		6,072,394	9,829,710	8,319,710	88,432,634	13,878,709	14,592,738	67,085,200	10,616,000	8,260,078	8,296,000	8,728,985	6,536,000
Schools													
Admin Bldg Windows	SCH												
Admin Bldg Boilers	SCH					500,000							
General Repairs/Painting-Systemwide	SCH												
School Safety, Security and Communications	SCH									200,000		300,000	
Systemwide - Design/Architect	SCH					200,000			200,000		150,000		200,000
EF Interior Repairs (Walls, Painting, etc)	SCH												
EF Floors/Windows/Painting	SCH					100,000	200,000			200,000		300,000	
EF Generator Upgrade	SCH								300,000				
EF Playgrounds	SCH												250,000
HS Chiller (Secondary)	SCH												
HS Field	SCH												
HS Roof Repairs and Replacements	SCH												1,000,000
HS Tennis Courts	SCH												
HS Floors/Windows	SCH					200,000							
HS Turf Replacement	SCH									1,000,000			
Lawrence School Interior Repairs (Walls, Painting, etc)	SCH												
Lawrence School Parking Lots (Lighting/Paving)	SCH	300,000											

Description	Dept	FY 22	FY 23	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32
		Voted	Request	Proposed	Program	Program	Program	Program	Program	Program	Program	Program	Program
Lawrence Cafeteria Roof Painting	SCH					350,000							
Lawrence Elevator	SCH		350,000										
Lawrence Recurbing/Sidewalks	SCH							750,000					
Lawrence Ceilings	SCH									400,000			
MH Generator Upgrade	SCH						250,000						
MH Playgrounds	SCH												250,000
MH Interior Repairs (Walls, Painting, etc)	SCH												
MP Interior Repairs (Walls, Painting, etc)	SCH												
MP Replace Ceiling Tiles	SCH												
MP Univent and Control Project	SCH	900,000											
Morse Pond Alarm Upgrade	SCH		350,000		350,000								
MP Façade front/back	SCH					200,000							
MP Windows/Floors/Doors	SCH								250,000				
MP Playgrounds	SCH												250,000
NF Boiler	SCH						600,000						
NF Controls and Univents	SCH							400,000					
NF Windows/Floors/Doors	SCH									200,000		300,000	
NF Playgrounds	SCH												250,000
Teaticket Generator	SCH		200,000		200,000								
NF Interior Repairs (Walls, Painting, etc)	SCH												
TT Interior Repairs (Walls, Painting, etc)	SCH												
TT Roof Repairs and Replacements	SCH												
TT Floors/Windows/Doors	SCH						200,000			200,000		300,000	
TT Playgrounds	SCH												250,000
Mobile Infrastructure	SCH		250,000	250,000	250,000								
Tennis Courts	SCH		1,100,000	1,100,000									
Subtotal Schools		1,200,000	2,250,000	1,350,000	800,000	1,550,000	1,250,000	1,150,000	750,000	1,200,000	1,150,000	1,200,000	2,450,000

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Information Technology	Submitted/Prepared By:	Dawn Lewis	Priority #	
Project Title/Description:	Server Replacements				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	250,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	250,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	250,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The following is a summary of the continued investment by the Department of Information Technology in the regular replacement of aging infrastructure for the Town's IT system over the next 12-month period. Ongoing technology replacement of servers is addressed to optimize system reliability and reduce the incidence of critical failure and comply with security.

The last major update was many years ago and the Town is starting to get behind on its technology.

Server Replacements - Allow for the replacement of servers and server-related hardware, including addressing any incidental network infrastructure modifications that may occur.

Replace (15) aging servers as they are past the end of life.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	ASSESSORS	Submitted/Prepared By:	TRISHA FAVULLI	Priority #	
Project Title/Description:	Assessors Revaluation				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other	200,000	CAMA PROGRAM AND VALUATION
Contingency		
Total Capital	200,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	200,000	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available		

Project Need/Goals and Performance Measurement:

The funds allow us to analyze and evaluate the data on all parcels throughout the town and review all neighborhood delineations, sales analysis and land schedules. They will also allow us to analyze market influence, such as waterfront and waterviews, as well as adjust valuation methods as needed to value property in a uniform and equitable manner with submission of all reports, CAMA tables and spread sheets to the Department of Revenue.

The funds will also be used to analyze, value, and report to the Department of Revenue all personal property details, which includes all forms, spreadsheets, tables and reports. All aspects of the CAMA valuation program allow the town to submit values to the Department of Revenue to obtain final certification each year. This includes a review of all personal property forms of list, utility appraisals, and onsite review of inventory and assets of each account.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Town Manager	Submitted/Prepared By:		Priority #	
Project Title/Description:	Golf Equipment				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	48,568	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	48,568	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	48,568	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The funds will be used to purchase a John Deere Aercore 2000 Aerator and Pronovost P-508 3S Trailer for Falmouth Country Club.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Town Manager	Submitted/Prepared By:		Priority #	
Project Title/Description:	Online Licensing and Permitting Software				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other	36,000	
Contingency		
Total Capital	36,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	36,000	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available		

Project Need/Goals and Performance Measurement:

The funds will be used to add a module to the current online permitting software. It will enable the Select Board's office to electronically receive applications for licensing purposes and track committee appointments.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Town Manager	Submitted/Prepared By:	Jennifer Mullen	Priority #	
Project Title/Description:	Business Equipment				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	20,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	20,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	20,000	
<i>FY 2024</i>		
<i>FY 2025</i>	40,000	
<i>FY 2026</i>		
<i>FY 2027</i>	40,000	
<i>FY 2028</i>		
<i>FY 2029</i>	40,000	
<i>FY 2030</i>		
<i>FY 2031</i>	40,000	
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

Funds will be used for various business equipment including but not limited to; office furniture, file storage, small copiers and label machines. Needs arise throughout the year for small business equipment items that are not accounted for in the operating budget.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Police	Submitted/Prepared By:	Capt. Brian Reid	Priority #	
Project Title/Description:	Police Cruiser Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	120,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	120,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	120,000	
<i>FY 2024</i>	126,000	
<i>FY 2025</i>	132,000	
<i>FY 2026</i>	139,000	
<i>FY 2027</i>	146,000	
<i>FY 2028</i>	153,000	
<i>FY 2029</i>	161,000	
<i>FY 2030</i>	169,000	
<i>FY 2031</i>	177,000	
<i>FY 2032</i>	186,000	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

Need: As of 2020 Ford Motor Company began offering a Hybrid Police Utility Vehicle due to the Police Interceptor Sedan being discontinued. To date the Town has purchased eight of these vehicles in an effort to reduce its carbon footprint. The cost to replace and deploy each Hybrid Police Utility (PI) Vehicle is \$55,000 per unit. The cost moving forward assumes an average annual increase of 5% per vehicle. The request would supplement our current operating budget and allow the Department to purchase and outfit 4 vehicles from our marked cruiser fleet of 15 vehicles. This allows for a complete marked fleet turnover approximately every 4 years.

Goal: To maintain a dependable / reliable fleet that will assist the Department's Personnel in its everyday operation.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Police Department	Submitted/Prepared By:	Sgt. Ben Guthrie	
Project Title/Description:	Replacement of Department Firearms (Shotguns)			

Estimated Costs (attach additional information if available)	
Capital:	Cost
<i>Equipment</i>	\$30,736
<i>Maintenance</i>	
<i>Planning/Study</i>	
<i>Design</i>	
<i>Construction</i>	
<i>Land Acquisition</i>	
<i>Other</i>	
<i>Contingency</i>	
Total Capital	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	\$30,736	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

FY2023:
 Replace the 29 department issued Remington 870 shotguns currently in inventory with 33 new Mossberg shotguns. Mossberg have an ambidextrous thumb safety which the Remington 870 does not. All of the shotguns in the line units have been switched over to Less Lethal weapons and currently utilize beanbag rounds. Most of the shotguns will have been in service for in excess of 30 years (estimated at 35 years based on date code stamp on some of the barrels). This will equip all cruisers currently equipped with Less Lethal shotguns and provide 8 training Less Lethal shotguns so that they are not taken from line units during training. Currently we only have 1 Less Lethal shotgun allocated for training. The cost is estimated based upon 2020 18.5" barreled Mossberg S90A1 shotguns price + 14% and includes cost of new Less Lethal (orange) stocks and forends for all shotguns.

\$20,790 + \$1,815 (Less Lethal stocks & forends) + \$1,124 (slings) + \$3,102(sidesaddle shell holders)

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Police Department	Submitted/Prepared By:	Captain Brian Loewen	Priority #	2
Project Title/Description:	Accident Reconstruction Equipment				

Estimated Costs (attach additional information if available)	
Capital:	Cost
<i>Equipment</i>	30,000
<i>Maintenance</i>	
<i>Planning/Study</i>	
<i>Design</i>	
<i>Construction</i>	
<i>Land Acquisition</i>	
<i>Other</i>	
<i>Contingency</i>	
Total Capital	30,000

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	30,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Falmouth Police Department has seen a recent increase in fatal motor vehicle accidents. There have been twenty two fatal motor vehicle accidents since January 1, 2017 with eight fatal motor vehicle accidents since January 1, 2021. There has also been an increase in serious motor vehicle accidents involving pedestrians and bicyclists. In 2021 alone, there were twenty seven motor vehicle accidents involving either a pedestrian or a bicyclist and one hundred and forty nine since January 1, 2017. The Falmouth Police Department has officers that are currently trained and/or currently enrolled in training programs for accident reconstruction investigation. Accident Reconstruction Investigation has evolved over the years as has the equipment used to investigate these incidents. The modern equipment allows investigators to accurately map accident scenes. The accident scenes are then uploaded to computer software that is an invaluable investigative tool. The current accident reconstruction equipment will assist our investigator's in conducting adequate and professional accident reconstruction investigations.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fire/Rescue	Submitted/Prepared By:	Timothy R. Smith	
Project Title/Description:	New Ambulance - Hatchville Fire Station			FY 2023

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	456,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	456,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	456,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		0

Project Need/Goals and Performance Measurement:
 This funding request is to provide an ambulance to be assigned to the new Hatchville Fire Station . It will serve a primary response ambulance for the newly created Hatchville district. All our fire stations, with the exception of the West Falmouth Station, are assigned an ambulance. This equipment along with an assigned fire engine, will allow this mission-critical vehicle to enable our Department to provide exceptional levels of care to our citizens and visitors alike in this area and the Town as a whole. Our resource planning for apparatus deployment is consistent with ongoing plans developed for Fire/EMS coverage from the newly designated 878 Sandwich Rd. Station.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fire/Rescue	Submitted/Prepared By:	Timothy Smith	FY 2023
Project Title/Description:	Personal Protective Equipment			

Estimated Costs (attach additional information if available)	
Capital:	Cost
<i>Equipment</i>	65,000
<i>Maintenance</i>	
<i>Planning/Study</i>	
<i>Design</i>	
<i>Construction</i>	
<i>Land Acquisition</i>	
<i>Other</i>	
<i>Contingency</i>	
Total Capital	65,000

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	65,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>	200,000	
<i>FY 2029</i>	200,000	
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

Funding will allow the department to complete the replacing of non-NFPA compliant (greater than 10 years old and/or no longer serviceable) protective gear. The Department has been incrementally issuing a second set of gear to all members. A second set of gear is the current industry best practice to minimize documented cancer risks to firefighters. With previous funding through TM approval, we have been able to work on our goal to completing upgrades of our protective gear and provide this 2nd set as noted. Also, the department has been successful in obtaining a State fire equipment grant in 2022 of \$21,000 that was used for our protective clothing inventory consistening of boots, gloves& helmets that would have required use of our annual operating budget. Due to manufacturing costs (which have increased 35% from May 2021 to May 2022) and the addition of newly added personnnel, we will require additional funds to meet NFPA standards. We beleive this minimal request is reflective of our financial strategies and planning for this vital safety equipment program for department personnel.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	FIRE RESCUE	Submitted/Prepared By:	Timothy Smith	Priority #:	
Project Title/Description:	New Fire Engine - Hatchville Fire Station				FY 2023

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	1,100,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	1,100,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	1,100,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This funding request is to provide a new fire engine to be assigned to the new Hatchville Fire Station. It will serve as a primary response fire suppression vehicle for the newly created Hatchville district. All our fire stations, are assigned a fire engine. This equipment along with an assigned ambulance, will allow this mission-critical vehicle to enable our Department to provide exceptional levels of care to our citizens and visitors alike in this area and the Town as a whole. Our resource planning for apparatus deployment is consistent with ongoing plans developed for Fire/EMS coverage for the newly designated 878 Sandwich Rd. Station.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES/Waterways Comm	Submitted by	G Fraser / Jeff Thomas	Priority #	# 5
Project Title/Description:	Annual Inlet and Embayment Dredging				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	225,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	225,000	

Estimated Cash Flow:	Capital	O&M
FY 2023		225,000
FY 2024		200,000
FY 2025		200,000
FY 2026		200,000
FY 2027		200,000
FY 2028		200,000
FY 2029		200,000
FY 2030		200,000
FY 2031		200,000
FY 2032		200,000

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

1. This will fund the department's annual dredging of the south facing inlets in town. Each spring the department surveys Falmouth Inner Harbor, Great Pond, Green Pond, Bourne's Pond, and Eel River inlets to determine which need to be dredging to maintain safe navigation into and out of the ponds. The town then applies for the required Time of Year dredge restriction waivers from the DEP and ACOE's. Once in place, the Barnstable County Dredge performs the required maintenance dredging. Whenever possible dredge spoils are deposited on town property or stockpiled for use on town projects. This is determined in part by the county schedule and availability of the larger dredge and/or booster if the disposal site isn't next to the dredge site. Cost \$100,000
2. This will also fund the stand-alone dredge project in Great Pond Inner Channel from the bridge north to the last set of navigational aids off Brockton Street. This channel to be dredged is approximately 1400' x 50' and will be dredged to a depth of -4 feet at MLW. Cost \$125,000



CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES	Submitted/Prepared By:	Gregg Fraser	Priority #	#2
Project Title/Description:	Truck Replacement (MES-2)				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	45,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	45,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	45,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>	45,000	
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

Replace the departments 2014 Ford F-150 Pick-up truck. Current mileage as of June 28, 2022 is 79,662. This vehicle is used by the Deputy Director of MES. The current vehicle has become expensive to maintain given its age and wear and tear. The vehicle is constantly exposed to the saltwater environment and has significant amounts of rust and corrosion on the undercarriage.

This vehicle will be replaced with a similar sized and equipped pick-up truck through currently available government contract pricing.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES	Submitted/Prepared By:	Gregg Fraser	Priority #	# 1
Project Title/Description:	Boat Replacement (105)				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	190,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	190,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	190,000	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>	190,000	Waterways Improvement Fund
Total Available		

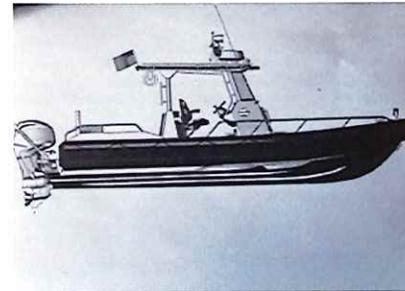
Project Need/Goals and Performance Measurement:

This will fund the replacement of the departments 2004 23' Edgewater CC Patrol boat with a 23' commercial grade vessel. The manufacturer has advised us that due to current backlog, parts and accessory supply issues new order delivery will likely be delayed for 18 – 24 months from the order date. Therefore we would expect to take delivery in 2024.

The estimated residual resale value of the current 23' Edgewater is \$20,000.

The new vessel will be purchased through governmental sales at GSA pricing. It will be a Deep-Vee hull with a foam filled collar making it ideal for all weather operations. The vessel will have no through hull fittings and will be self-draining to minimize any possible flooding conditions. The new vessel will have a single 4-stroke outboard engine to maximize fuel economy.

23' Rigid Hull Inflatable CC



CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES/Waterways Comm	Submitted/Prepared By:	G Fraser / Jeff Thomas	Priority #	#3
Project Title/Description:	West Falmouth Boat Ramp				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study		
Design		
Construction	208,300	
Land Acquisition		
Other		
Contingency		
Total Capital	208,300	

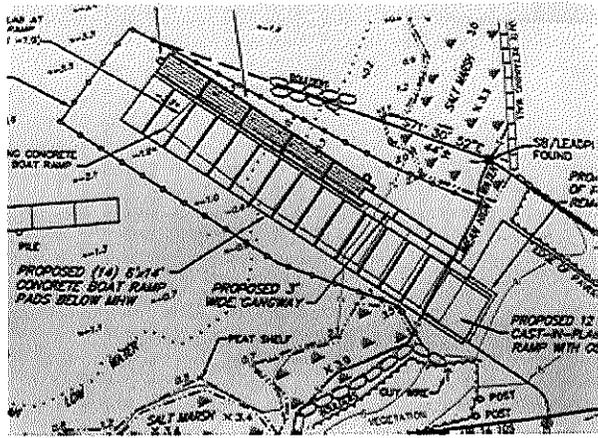
Estimated Cash Flow:	Capital	O&M
FY 2023	208,300	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds	116,700	West Falmouth Ramp Replacement
Total Available	116,700	

Project Need/Goals and Performance Measurement:

This request is for supplemental funding for a new boat ramp at West Falmouth Harbor. The original cost estimate of \$150,000 was based on 2018 costs. The new ramp is now fully permitted by all local, state and federal agencies so a new engineers cost estimate was obtained. The new cost including the concrete ramp, ramp gangway and floats is \$325,000. We currently have a balance of \$116,742 in line item 01-295-6032 dedicated to this project so the supplemental funding needed to proceed is \$208,300.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES/Waterways Comm	Submitted by	G Fraser / Jeff Thomas	Priority #	# 4
Project Title/Description:	Great Harbor Dock and Ramp				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>	75,000	Engineering & Permitting
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	75,000	

Estimated Cash Flow:	Capital	O&M
FY 2023		75,000
FY 2024		100,000
FY 2025		100,000
FY 2026		100,000
FY 2027		100,000
FY 2028		100,000
FY 2029		100,000
FY 2030		100,000
FY 2031		100,000
FY 2032		100,000

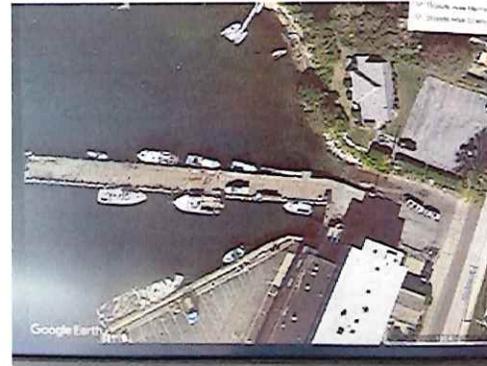
O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This will fund the required engineering and permitting for the following:

1. A new boat ramp at Great Harbor Woods Hole. This ramp is in poor condition and needs to be completely replaced. We likely will use the successful ramp type/style currently in place at the Great Pond and Megansett locations. This ramp is one of two in town not accepted by the State Office of Fishing and Boating as a state funded ramp. (Other is West Falmouth) The Waterways Committee anticipates requesting funding for construction in the Fall 2023 Capital Budget. \$50,000
2. Repair and maintenance of the Great Harbor Commercial Dock. This will fund the town's 25% match as we will be seeking grant funding for the permitting, engineering and construction phases of the dock project from the Seaport Advisory Council. \$25,000 grant match



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Planning	Submitted/Prepared By:	Jed Cornock	Priority #	
Project Title/Description:	Zoning Bylaw Recodification - Phase 2				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study	30,000	
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	30,000	

Estimated Cash Flow:	Capital	O&M
FY 2023		30,000
FY 2024		30,000
FY 2025		30,000
FY 2026		30,000
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available		

Project Need/Goals and Performance Measurement:

This funding will allow the Planning Department's consultants to continue working on potential changes to the zoning bylaw that were identified in Phase 1 of the project. Phase 2 is expected to take approximately 3-4 years to complete as it includes numerous sections of the bylaw in need of review and refinement.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Conservation	Submitted/Prepared By:	Jennifer L. Lincoln	Priority #	1
Project Title/Description:	Land Management				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	7,500	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other	32,500	lumber, seed, and signage
Contingency		
Total Capital	40,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	40,000	
FY 2024	25,000	
FY 2025	25,000	
FY 2026	25,000	
FY 2027	25,000	
FY 2028	25,000	
FY 2029	25,000	
FY 2030	25,000	
FY 2031	25,000	
FY 2032	25,000	

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds	5,402.00	LM Article 11/18 remaining balance
Total Available		

Project Need/Goals and Performance Measurement:

The Conservation Department is requesting \$40,000 for Land Management related items to improve the accessibility, safety, and protection of 151 parcels. Funding will be used to purchase equipment, lumber for fences, railings, habitat/bird boxes, etc., signage for safety and trail markings, kiosks for education and information, game camera for vandalism surveillance, invasive removal projects, and parcel clean up days.

An initial investment of approximately \$7,500 for equipment such as chain saw, brush mower, backpack sprayer, and a weed whacker will allow Conservation staff to maintain open space parcels without having to rely on the DPW which has multiple projects and responsibilities with limited staff.

The Town of Falmouth has over 1800 acres of land to maintain for the public to safely enjoy. Past funding has enabled the Conservation Department to purchase signage, seed for restoration projects, and perform general maintenance on our parcels.

Examples of projects, equipment, and materials to be purchased or completed with approximated cost estimates in include:

- Fencing for Conservation properties.
Improvements to better define parking areas and to exclude the public from specific areas.
Peterson Farm - PT fencing around parking and wetland restoration area (approximately 450 linear feet, one rail 12' x 2" x 6" boards, 12' x 6' x 6' posts cut in half and hardware) \$11,250
Fender/Wald - PT fencing around reconfigured parking area along TB Landers Road (approx. 100 linear feet, one rail 12' x 2" x 6" boards, 12' x 6' x 6' posts cut in half and hardware) \$2,500
- Recycled concrete for parking areas.
Current cost \$17/ton-Peterson Farm (approx. 25 tons) \$425; Fender/Wald (approx. 40 tons) \$680
To define, fill holes and stabilize surfaces.
- Backpack sprayer- Flowzone Typhoon 2.5 variable speed \$375
For selective herbicide treatment on Conservation properties.
- Herbicide product. For use with backpack sprayer for treatment on invasive plant species. \$300
- Gas powered or electric weed whacker. Stihl (gas powered) \$450 with Replacement heads and string \$350
For trimming along signage, trails, parking areas, etc.
- Loppers- Fiskars \$45
For clearing trails and cutting vegetation.
- Electric chain saw-Stihl MSA 200 \$350 with batteries \$400
For cutting fallen trees along trails or removing invasive plant species.
- Brush mower-Gravely walk-behind \$4,500
For mowing miles of paths, especially along Lower and Upper Coonamessett River.
- Native grass seed and perennial mix. Native little blue stem mix and perennials (14 acres) \$7,500
Subcontracting using a planting machine \$5,000
To continue sandplain restoration work at Breivogel parcel now that invasives are better controlled.
- Field cameras- Spypoint trail cam & mounting brackets x 2 \$600/Service plan x 2 \$400
Used for surveillance to document dumping, vandalism or ATV violations.
- Trail and parcel signage- Various sizes and wording, hardware and posts \$700
For marking trails, safety, posting for restoration area or ATV's, interpretive display.

Additional funding from this capital request will be used for general maintenance of open space parcels and purchased equipment.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Conservation	Submitted/Prepared By:	Jennifer L. Lincoln	Priority #	2
Project Title/Description:	Punch Bowl Improvements				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	20,000	SCA and materials (lumber)
<i>Contingency</i>		
Total Capital	20,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>		20,000
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Conservation Department is requesting \$20,000 for improvements to the Punch Bowl. The Punch Bowl is a kettle hole pond located in Beebe Woods popular for swimming, dog walking and recreation activities. Unfortunately, due its popularity, stormwater runoff, and the very steep slope leading to the water's edge erosion has been occurring for many years.

The Conservation Department with the assistance of the DPW has developed some ideas to slow the stormwater run-off, fence off certain trails leading to the water, and improve the safety of remaining trails for access to the pond.

DPW will be surveying the area to assist in the design of improvements. Improvements will include stormwater breaks, fencing and installation of landscape logs to create level steps to access the water. The Conservation Department will apply to the Student Conservation Association (SCA) for assistance in implementing the improvements. The SCA is a national organization whose members "protect and restore national parks, marine sanctuaries, cultural landmarks and community green spaces in all 50 states". SCA will be supervised by Town staff and a State Forestry Service official who has worked with SCA in the past and recommended the organization to the Town.

This request will fund the SCA partnership (\$9,500 for two weeks of service) and materials such as lumber and landscape logs. It is estimated the project will require approximately 200 linear feet of fencing (estimate \$5,000) with remaining funds to be used for additional materials needed.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	FAC	Submitted/Prepared By:	Greg Endicott	Priority #	
Project Title/Description:	Main Library Window Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	375,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>	25,000	Approx 7%
Total Capital	400,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	400,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The wooden windows on the original section of the Main Library are in disrepair beyond rehabilitation. Many are non-functional and deteriorated. Design/bid documents to replace the windows are currently being completed by an Architectural Engineer under a previously funded Article.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	FAC	Submitted/Prepared By:	Greg Endicott	Priority #	
Project Title/Description:	Main Library Roof				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	10,000	
<i>Design</i>	40,000	
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	50,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	50,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Main Library roof is showing significant signs of wear and tear. The town is constantly repairing leaks and replacing slate shingles that come loose and fall to the ground. There are multiple different sections of the roof at varying ages due to additions and repairs over the years. The Town is seeking funds to have a professional engineer inspect the entire roof as a single system, suggest repairs/replacement of sections as needed, and provide design/bid documents, including an engineered construction cost estimate to be voted on for FY24.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	HIGHWAY DIVISION	Submitted/Prepared By:	JAMES F GRADY JR.	Priority #	1
Project Title/Description:	Roadway Construction and Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	800,000	roadway paving/sidewalk imp.
<i>Planning/Study</i>		
<i>Design</i>	100,000	planning / design / permits
<i>Construction</i>	300,000	drainage / curbing etc.
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<i>Pavement Preservation</i>	400,000	crack sealing / micro surfacing
Total Capital	1,600,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	1,600,000	
<i>FY 2024</i>	1,600,000	
<i>FY 2025</i>	1,700,000	
<i>FY 2026</i>	1,800,000	
<i>FY 2027</i>	1,900,000	
<i>FY 2028</i>	2,000,000	
<i>FY 2029</i>	2,100,000	
<i>FY 2030</i>	2,200,000	
<i>FY 2231</i>	2,300,000	
<i>FY 2032</i>	2,400,000	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Department of Public Works Highway Division is requesting an increase in funding to keep up with the rising costs of maintaining and improving the streets, storm water drainage and sidewalks within the community. With the rising costs of construction materials, it has become extremely difficult to stay on track with planned road and sidewalk work. Approved funding will help the Division move forward with scheduled work as well as the implementation of new "Pavement Preservation" methods. Although crack sealing has been used in past years as our main method of preservation, new and improved techniques such as cold in place milling, fog seals and chip seals have proven to be a cost effective way of maintaining our roadways long term. As in past years, Guidance from the Complete Streets concept as well as Sidewalks improvements with ADA accommodations will be made a priority. Planning and design for future roadway projects is also a necessary part of the process and the funding will also assist in that process as well.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW HIGHWAY DIVISION	Submitted/Prepared By:	JAMES F GRADFY JR	Priority #	2
Project Title/Description:	Bicycle/Pedestrian Accomodations				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	90,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	90,000	

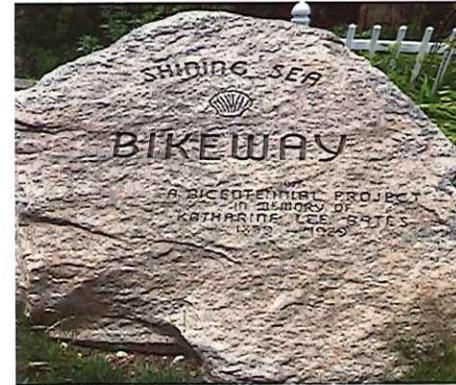
Estimated Cash Flow:	Capital	O&M
FY 2023		90,000
FY 2024		90,000
FY 2024		90,000
FY 2025		90,000
FY 2026		90,000
FY 2027		100,000
FY 2028		100,000
FY 2029		100,000
FY 2030		100,000
FY 2031		100,000

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Highway Division requesting yearly funding for continued bicycle and pedestrian accomodations on the Shining Ses Bikeway. Improvements on asphalt, signage, parking, pathway markings and landscape work are all part of the yearly maintenance performed to keep our pathway safe and looking attractive to our may visitors who frequent the area.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Assessors Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	A-2 2023 Ford Escape Plug-in Hybrid				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	37,500	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	37,500	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	37,500	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace A-2. It is a 2007 Jeep Liberty with 55,000 miles Vin# 1J8FF47W87D180124 . This is an everyday used vehicle by the Assessors Department. It will be replaced with a 2023 Ford Escape Plug-in Hybrid vehicle. A-2 has served the town very well, but it is time for replacement as it is an older vehicle and starting to have a high maintenance repair cost as well as frame and body rot, and only getting worse.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Highway Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	H-1 2023 Ford F-350				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	54,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	54,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	54,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace H-1 2010 Ford Explorer With 96,000 miles Vin# 1FMEU7DEXAUA29987 that is used by the Highway Superintendent. H-1 has served the town very well, but it is time for replacement. As an older vehicle, it is starting to have high maintenance repair costs and has a lot of frame and body rot, and it is only getting worse. We will be replacing H-1 with a 2023 Ford F-350 gas pickup, regular cab long bed, to be used year-round due to the emergency situations that we get on Cape Cod.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Highway Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	H-5 2023 F-350 Utility Truck with Plow				

Estimated Costs		(attach additional information if available)
Capital:	Cost	Comments
<i>Equipment</i>	82,500	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	82,500	

Estimated Cash Flow:	Capital	O&M
FY 2023	82,500	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace H-5, a 2008 F-350 Pickup with 150,000 miles Vin# 1FTW31R78ED92415. This is an everyday used vehicle for the Highway Department, and Beaches over the summer months. It will be replaced with a 2023 F-350 utility with plow. H-5 has served the town very well, but it is time for replacement as it is an older vehicle starting to have a high maintenance repair cost.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Highway Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	H-42 2023 5.5 Ton Excavator				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	85,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	85,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	85,000	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace H-42 a 2007 Komatsu Backhoe with 6000hr Vin# A73021. This is a machine that is used very frequently to do tasks around town including clearing out the rivers at the beaches. We would like to replace the H-42 with a 2023 5.5 Ton Excavator.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet- Highway Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	H-43 2023 Bobcat T770				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	100,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	100,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	100,000	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace H-43 a 2005 Champion Grader with 4000 HR Vin#C86B2705431. This machine is used to grade parking lots and dirt roads. We would like to replace H-43 with a 2023 Bobcat T770 with different attachments that could help year-round.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Beach Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	H-47 2023 Ford Tractor				

Estimated Costs		(attach additional information if available)
Capital:	Cost	Comments
<i>Equipment</i>	64,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	64,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	64,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace H-47 a 1996 Ford Tractor with 4500hr Vin# 028733B. H-47 is primarily used to tow behind the beach rack to clean the beaches. We would like to replace H-47 with a 2023 tractor that can help year-round.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Highway Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	H-60 2023 Cam Tilt Deck Trailer				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	13,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	13,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	13,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace H-60 a 1994 Equipment Trailer Vin# 44BH62023RL005083. This Trailer is used to haul equipment around town to various job sites. We would like to replace H-60 with a 2023 Cam Tilt Deck Trailer.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Inspections Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	I-7 2023 Ford Escape Plug-In Hybrid				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	32,500	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	32,500	

Estimated Cash Flow:	Capital	O&M
FY 2023	32,500	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace I-7 a 2002 Ford Explorer with 130,000 miles Vin# 1FMZU72E42UC72054. This is an everyday used vehicle by the Inspections Department. It will be replaced with a 2023 Ford Escape Plug-in Hybrid. I-2 has served the town very well, but it is time for replacement as an older vehicle is starting to have a high maintenance repair cost.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Parks Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	Forestry Equipment Package - 2023 T66 Trackloader & 2023 MT100 Mini Trackloader				

Estimated Costs		(attach additional information if available)
Capital:	Cost	Comments
<i>Equipment</i>	120,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	120,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	120,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to acquire a forestry equipment package for the Parks Department that includes a small track machine and a large track machine that would be used to help with everyday forestry work that the Parks Department deals with daily. The equipment package would consist of a 2023 T66 Trackloader and 2023 MT100 Mini Trackloader. It would include many attachments to help with removal and town maintenance.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Water Div	Submitted/Prepared By:	E.Rivera	Priority #	
Project Title/Description:	W-41 2023 Caterpillar 420XE Backhoe				

Estimated Costs (attach additional information if available)	
Capital:	Cost
<i>Equipment</i>	146,000
<i>Maintenance</i>	
<i>Planning/Study</i>	
<i>Design</i>	
<i>Construction</i>	
<i>Land Acquisition</i>	
<i>Other</i>	
<i>Contingency</i>	
Total Capital	146,000

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	146,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This is a request to replace the W-41 a 2005 Komatsu Backhoe with 7000 Hr Vin# A70080. W-41 has been used by the Water Department for many years and is now due for replacement. With parts for this machine no longer available due to the age and it being discontinued for many years now, we would like to replace W-41 with a 2023 Caterpillar 420XE Backhoe.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW Water	Submitted/Prepared By:	Cathal O'Brien	Priority #:	#1
Project Title/Description:	Water Meter Replacement with Radio Read Meters Program				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	100,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	100,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	100,000	
<i>FY 2024</i>	100,000	
<i>FY 2025</i>	100,000	
<i>FY 2026</i>	100,000	
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available	0	

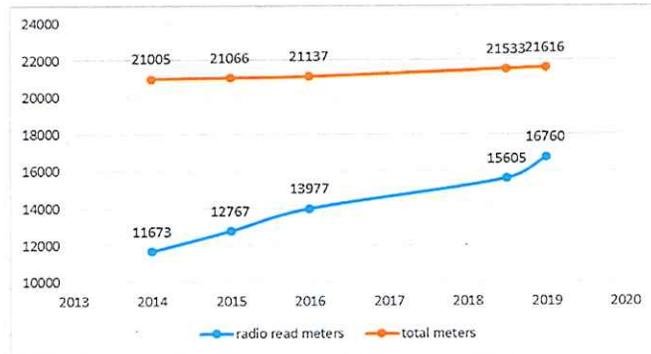
Project Need/Goals and Performance Measurement:

This Capital Request is year 9 of an initial 10 year program to convert all meters in Town to Radio Read meters. We are requesting a capital allocation of \$100,000 this year. We are currently at over 85% radio read meters. As we get into the last 20% we are finding that the ability to change a lot of meters is challenging. Contacting summer residents, chasing down reluctant homeowners. Therefore we are reducing the request from 200K to 100K and stretching out the end until FY2025. The benefit of having all radio read meters are

1. Ability to change the billing and revenue collection cycle from bi-annual to quarterly providing improved cash flow during the fiscal year.
2. Improved ability to identify and manage delinquent accounts.
3. Improved ability to detect abnormal water consumption - out of range excess usage is potentially a leak and is brought to the attention of property owners thereby minimizing waste of water and financial hardship to the homeowner.
4. With radio readers the labor and time to read meters is reduced allowing the Town to migrate to quarterly readings without having to increase staff.

Currently the operational budget has a line item, 01-450-5865, funded at \$175,000 which is 3.5% of the \$5M capitalized value of the metering system. This appears to be an adequate line item for annual maintenance and repair. Since the most equitable means of financing water system O&M and Capital Improvements is via accurate metering, an ongoing meter replacement of 1,000 meters / year keeps the metering system life cycle at 20 years.

An annual allocation of \$250,000 was included in the 2016 water and sewer rate analysis.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW Water	Submitted/Prepared By:	Cathal O'Brien	Priority #:	# 3
Project Title/Description:	Upgrades at Wells, Water Tanks, MMR and CPWTP				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design/Bidding</i>		
<i>Construction</i>	300,000	Construct in FY23
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	300,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	300,000	
<i>FY 2024</i>	400,000	
<i>FY 2025</i>	300,000	
<i>FY 2026</i>	200,000	
<i>FY 2027</i>	300,000	
<i>FY2028</i>	400,000	
<i>FY2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available	0	

Project Need/Goals and Performance Measurement:

This is year three of a five year capital investment to upgrade instrumentation, radio, chemical feed, electrical and mechanical systems at the town's four well sites, the connection site to the Upper Cape Regional Water Supply, at the water tanks, and at the Crooked Pond Water treatment plant.

The Long Pond Water Treatment Plant is designed for automatic operation, it also is the central location for control of the remote sites. Communication with the remote sites is via a direct line of site dedicated radio link. In FY19 capital was appropriated and was used to upgrade the chemical feed systems and the computer controls at the Crooked Pond Treatment plant. With the experience of running the new plant, and with lessons learned from the March 2018 storms, upgrade requirements to increase reliability and to standardize chemical and control systems have been identified. These include:

1. Equipment Storage Shelter. The Water Division currently has a significant inventory of mobile equipment that is stored outside year round, and is exposed to the weather. There is a need for a unheated, ground mounted shelter building to protect this equipment and save money on upkeep and maintenance.
2. The Water Division currently has an unlicensed low wattage radio telemetry system that signals tank levels, well pump station parameters, and interconnects all the information back to the SCADA system at LPPS. This system is nearing the end of its intended life cycle. We regularly experience communication issues that affect monitoring and control of the water system. The reliability of the communication is impacted by the increased level of background interference as a direct result of increased usage of mobile devices etc. We are proposing to upgrade the system from an unlicensed system to a more robust and stronger signal with a FCC licensed system similar to the system for The Wastewater.
3. Pumps, motors and the Variable Frequency Drives (VFDs) at each of the wells, at the Upper Cape, at the Crooked Pond and Coonamessett Pond Water Treatment Plant, and at the Long Pond Water Treatment Plant need to be rebuilt or replaced in the near future. During the last two years we have experience failure on two of the various VFDs. Replacement VFDs would have improved electronics and power monitoring capabilities and an increase in efficiency.
4. Well cleaning. Over time the specific yield of a well decreases and periodically each well needs to be taken off line and "cleaned". During FY20 we cleaned the Crooked and Coonamessett Wells. We cleaned and refurbished the Mares Pond well site in FY21. These sites will have to be serviced within every 5 years to maintain adequate water quality and quantity, and protect the assets at each site. We placed Fresh Pond Well back into service in FY22 after several years off line - so it is due for redevelopment as soon as possible.
5. Upgrade/replace building roofing. The membrane roof on the Coonamessett well is at the end of their expected life and require replacement prior to failure.

Funding would come from water revenue.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW Water	Submitted/Prepared By:	Cathal O'Brien	Priority #:	#2
Project Title/Description:	Residuals Removal, Storage, and Sampling for Reuse/Disposal				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	400,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	400,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	400,000	
<i>FY 2024</i>	100,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>	200,000	
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available	0	

Project Need/Goals and Performance Measurement:

In order to maintain proper operations at the Long Pond WTF, the construction of a residuals storage area/drying bed is needed. The existing lagoons need to be cleaned out, and the residuals removed must be stored and dried before they can be sampled for eventual removal/reuse off site. The Long Pond Water Treatment Plant operates 20 to 22 hours per day on peak demand days in the summer, so it is critical to keep the lagoons operational now that the Plant has been open over 5 years. The DPW Highway Division has already excavated the site, so a liner and walls/fencing is needed to complete the work. Then we can clean out the lagoons, store the material for drying and sampling, and then remove it off site for reuse and or disposal.

8/12/2022 15:22

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Wastewater	Submitted/Prepared By:	A. Lowell	Priority #:	1	WW-23-01
Project Title/Description:	Wastewater System Equipment Rehabilitation / Replacement					

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		included in construction
Maintenance		included in O&M budget
Planning/Study		NA
Design		NA
Construction	\$70,000	
Land Acquisition		NA
Other		NA
Contingency		included in construction
Total Capital	\$70,000	

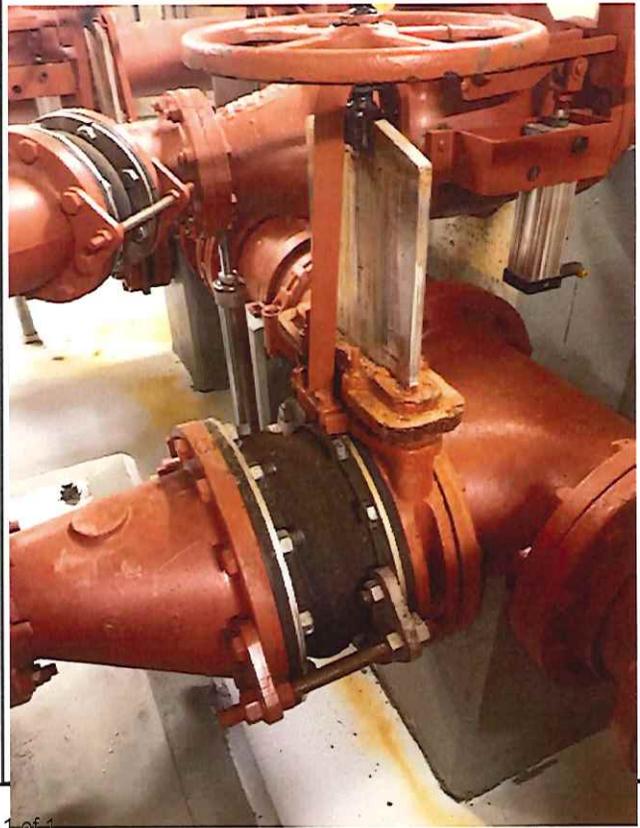
Project Need/Goals and Performance Measurement:
These funds are requested in order to perform wastewater system rehabilitation/ replacement work, including:
 1. Replace knife gate valves at Woods Hole lift station, Jones Palmer lift station and Shivericks lift station.
 2. Purchase a spare blower for NSB WWTF. Aeration blowers are 13 years old. Need a spare in case of blower failure.

Estimated Cash Flow:	Capital	O&M
FY 2023		\$70,000
FY 2024		\$225,000
FY 2025		\$325,000
FY 2026		\$325,000
FY 2027		\$325,000
FY 2028		\$425,000
FY 2029		\$425,000
FY 2030		\$425,000
FY 2031		\$425,000
FY 2032		\$425,000

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available		

Photo of knife gate valve that does not seal properly and requires replacement.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Wastewater	Submitted/Prepared By:	A. Lowell	Priority #:	1	WW-23-02
Project Title/Description:	Woods Hole Force Main Evaluation and Design					

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study	\$75,000	
Design	\$200,000	
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	\$275,000	

Project Need/Goals and Performance Measurement:

This work will follow on a portion of the evaluation conducted under the FY 22 Municipal Vulnerability Action Grant, with a more detailed assessment of the options for the protection of the Woods Hole sewer force main, and a design of resiliency improvements for the portion of the Woods Hole force main in Woods Hole village.

Estimated Cash Flow:	Capital	O&M
FY 2023	\$275,000	
FY 2024	\$2,000,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

Photo of woods hole force main corrosion adjacent to Eel Pond bridge in Woods Hole Village



O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available		

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #: 1	
Project Title/Description:	Coastal Erosion Repair and Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study		
Design	150,000	Grand Ave and Menahant Rd
Construction	150,000	Chapoquoit Road
Construction		
Construction		
Contingency		
Total Capital	300,000	

Estimated Cash Flow:	Capital	O&M
FY 2023		300,000
FY 2024		750,000
FY 2025		350,000
FY 2026		350,000
FY 2027		350,000
FY 2028		350,000
FY 2029		350,000
FY 2030		350,000
FY 2031		350,000
FY 2032		350,000

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		0

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available	0	

Project Need/Goals and Performance Measurement:

Capital improvement funds for Coastal Erosion Repair are necessary for performing work along Chapoquoit Road. This capital request will repair the final section of Chapoquoit Road that is currently experiencing undermining. It is anticipated that the undermining will become progressively worse as has already occurred in sections of the road to the immediate south which have been repaired. The proposed work consists of installing sheet piling behind the existing undermined concrete sea wall, removing and rebuilding the upper section of the wall and rebuilding the stone revetment in front of the wall. New guard rail and pavement will complete the work. The work will extend from the previously repaired section north approximately 275 feet to the end of the Public Way. Sheet Piling, Wall and Revetment Reconstruction, Guard Rail and Pavement are estimated at \$950,000, the \$150,000 will supplement funding previously authorized.

Capital improvement funds for protection of Grand Avenue and Menauhant Road. Sections of these roadways that are supported by revetments and sea walls are showing evidence of undermining. Engineering investigations are necessary to determine the most cost effective means of repair. Engineering costs are estimated at \$150,000. Future repairs to be undertaken in FY 24 are estimated at \$750,000.

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #:	5
Project Title/Description:	Bridge Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance	80,000	
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	80,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	80,000	
FY 2024	110,000	
FY 2025	120,000	
FY 2026	150,000	
FY 2027	160,000	
FY 2028	160,000	
FY 2029	175,000	
FY 2030	175,000	
FY 2031	180,000	
FY 2032	200,000	

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense	100,000	
Other		
Total O & M	100,000	

Available/Potential Funds:	Amount	Comment
Federal T.S. Sandy Reimb. ?		
State		
CPA		
Existing Articles/Funds		
Total Available	0	

Project Need/Goals and Performance Measurement:
This asset program provides funds to continue maintenance and repairs to 22 Town-owned bridges. The results of implementing this project are: 1) Eliminates Downtime. 2) Eliminates need for major repairs. 3) Provides for emergency repairs. The cost of this program if not implemented could run into several hundred thousand dollars to keep our bridges operational.
Eel Pond Bridge Maintenance includes:
Repairs to the gates; Landing Pads and Shims
Maintenance of Emergency Generator; and
Emergency repair callouts.
Per Coast Guard Regulations, the waterway under the bridge must be navigable at all times.
Projected Maintenance Costs FY2023:
Bridges (22 Town Owned) Maintenance/repair \$80,000/yr.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #: 3	
Project Title/Description:	Rivers / Ponds Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance	25,000	Inlet Maintenance
Planning/Study		
Design		
Construction	115,000	Salt Pond Jetties Repairs
Land Acquisition		
Other		
Contingency		
Total Capital	140,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	140,000	
FY 2024	25,000	
FY 2025	25,000	
FY 2026	30,000	
FY 2027	30,000	
FY 2028	30,000	
FY 2029	40,000	
FY 2030	40,000	
FY 2031	50,000	
FY 2032	50,000	

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		0

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available	0	

Project Need/Goals and Performance Measurement:
Funding is required for DPW-Rivers and Coastal Pond Maintenance. This program is necessary for the permitting, dredging and maintenance of Trunk River – Oyster Pond, Salt River – Salt Pond, Fresh River – Sider's Pond, and Little Pond Outlet. Dredging and sediment / seaweed removal is necessary on an annual basis in order to keep the ponds and outlets clear for fish passage, tidal flow, odor, and Water Quality. Approximately \$115,000 will be utilized to supplement funds for repairs to the Salt Pond Jetties.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #:	4
Project Title/Description:	Transportation Engineering				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study	80,000	
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	80,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	80,000	
FY 2024	100,000	
FY 2025	100,000	
FY 2026	105,000	
FY 2027	105,000	
FY 2028	105,000	
FY 2029	105,000	
FY 2030	105,000	
FY 2031	105,000	
FY 2032	105,000	

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other Storm Equipment install		
Total O & M		0

Available/Potential Funds:	Amount	Comment
Other		
State		
CPA		
Existing Articles/Funds		
Total Available		0

Project Need/Goals and Performance Measurement:

The Engineering Division has received requests for Traffic Engineering Studies to be performed along roadways, and at unsignalized / signalized intersections. Implementing this service will allow the engineering division to have Traffic Analyses performed for safety and intersection vehicle flows. The analyses will determine future improvements for intersection layout and traffic lane geometry.

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #: 6	
Project Title/Description:	Engineering and Survey Safety Equipment and Software				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	45,000	Software & Equipment
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	45,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	45,000	
FY 2024	10,000	
FY 2025	10,000	
FY 2026	10,000	
FY 2027	10,000	
FY 2028	10,000	
FY 2029	10,000	
FY 2030	10,000	
FY 2031	10,000	
FY 2032	10,000	

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	

Available/Potential Funds:	Amount	Comment
Federal T.S. Sandy Reimb. ?		
State		
CPA		
Existing Articles/Funds		
Total Available	0	

Project Need/Goals and Performance Measurement:
This asset program provides funds to continue engineering and survey capabilities of the Engineering Division. Engineering and Survey software, AutoCAD and GPS require renewal. Additionally, the survey instruments are required to be calibrated to maintain viability. Safety Signage and PPE are required to continue to provide survey field work safely and efficiently.

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #:	7
Project Title/Description:	Sippewissett Road Culvert Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study		
Design	50,000	
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	50,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	50,000	
FY 2024	400,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		0

Available/Potential Funds:	Amount	Comment
Federal T.S. Sandy Reimb. ?		
State		
CPA		
Existing Articles/Funds		
Total Available	0	

Project Need/Goals and Performance Measurement:
 An existing cross culvert on Sippewissett Road of unknown origin appears collapsed and is allowing minimal flow under the roadway. The upstream drainage area is significant and without replacement, flooding of roadway and adjacent private property is likely. Replacement is expected to require road closure and detours.

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #:	10
Project Title/Description:	Transportation Noise Study				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study	50,000	
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	50,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	50,000	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		0

Available/Potential Funds:	Amount	Comment
Federal T.S. Sandy Reimb. ?		
State		
CPA		
Existing Articles/Funds		
Total Available	0	

Project Need/Goals and Performance Measurement:

The SMART Citizens Task Force has requested that the Town of Falmouth allocate funds for the purpose of carrying out a professional transportation noise study along corridors defined as West Falmouth Highway (at Braeside Drive), Palmer Avenue, North Main Street, Locust Street, Woods Hole Road, Crane Street, Cowdry Road and Railroad Avenue including the Woods Hole harbor environment; and Main Street, Scranton Avenue, Falmouth Heights Road, Robbins Road, and the Falmouth Harbor environment to determine the noise impacts of ferry operations and potential to mitigate noise associated with ferry operations.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Parks	Submitted/Prepared By:	Jeremiah Pearson	Priority #	
Project Title/Description:	Athletic Field Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	50,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	50,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>		50,000
<i>FY 2024</i>		50,000
<i>FY 2025</i>		50,000
<i>FY 2026</i>		50,000
<i>FY 2027</i>		50,000
<i>FY 2028</i>		50,000
<i>FY 2029</i>		50,000
<i>FY 2030</i>		50,000
<i>FY 2031</i>		60,000
<i>FY 2032</i>		60,000

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Parks Department is dedicated to restoring the health and playability to our overused athletic fields. This capital request allows the Department to sub-contract cultural practices beyond our scope and ability. Each Spring and Fall season our fields are continually damaged with overuse and a lack of observance of our field use policy. These funds are vital in restoring damaged turf, pest outbreaks and unforeseen issues.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Parks	Jeremiah Pearson	Priority #
Project Title/Description:	Turf Tank Pro Package		

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	16,496.00	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	16,496	

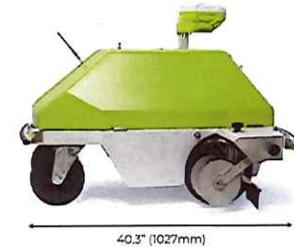
Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>		16,496
<i>FY 2024</i>		15,000
<i>FY 2025</i>		15,000
<i>FY 2026</i>		15,000
<i>FY 2027</i>		15,000
<i>FY 2028</i>		15,000
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Turf Tank Pro Package is a GPS based line marking robot designed to do all sport line markings with exact accuracy. The Parks Department spends hundreds of hours in the Fall and Spring marking fields for school sporting events, this robot will cut hours out of the day needed for marking fields. Tuft tank will produce precision accuracy while using less man hours and expensive aerosol paint. This is a yearly subscription of 15,000 guaranteed for 6 years with a no penalty option to cancel each year, with a one time startup fee of 1,500. Currently the Parks Department spends around 11,000 on field marking paint alone, with this system 3,000 dollars of paint is included and due to its accuracy and spray design will go much further than conventional methods currently used, while reducing our carbon footprint without the use of traditional toxic aerosols spray cans.



Annual price is guaranteed for 6 years, but each year you have the option to cancel without penalties.

Products & Services

Item & Description

Quantity

Unit Price

Total

US - Turf Tank Pro Package - Upfront Implementation Cost

Includes: - Configuration & Shipping of Robot - Secure Inventory & Lock in Installation Date - Product Training & Online Resources

1

\$1,500.00

\$1,500.00

US - Turf Tank Pro Package - Subscription

Includes: - GPS Paint Robot + GPS Package - Continuous Software Improvements - Free Form Text Creation - Customized Logo Creation - Standard Geometry Package - Extended Geometry Package - Paint: \$3,000 Allotment of Paint (White) - (3) Robot Batteries - Customer Support: 24/7 Monday-Sunday - Hardware Warranty Program: Full (Includes Consumables) - (1) Paint System Service Kit/per year: (Includes: 1-Solenoid, 1-Pump, 1- Suction rod assembly, 1- tubing set.) - (2) 5.5 Gallon Paint Container for Robot - (2) 2.5 Gallon Empty Paint Containers - Customized Robot Wrapping - (2) Maintenance Visits/Per Year - Courtesy Robot (If necessary)

CAPITAL IMPROVEMENT REQUEST FORM

Department:	RECREATION	Submitted/Prepared By:	JOE OLENICK	Priority #: 1	
Project Title/Description:	PICKLEBALL/OLD SKATE PARK CONSTRUCTION REHABILITAION-DESIGN AND ENGINEERING				

Estimated Costs\$345,000 (attach additional information if available)		
Capital:	Cost:	Comments
Equipment		
Maintenance		
Planning/Study		
Design	220,000	Design & Engineering
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	220,000	

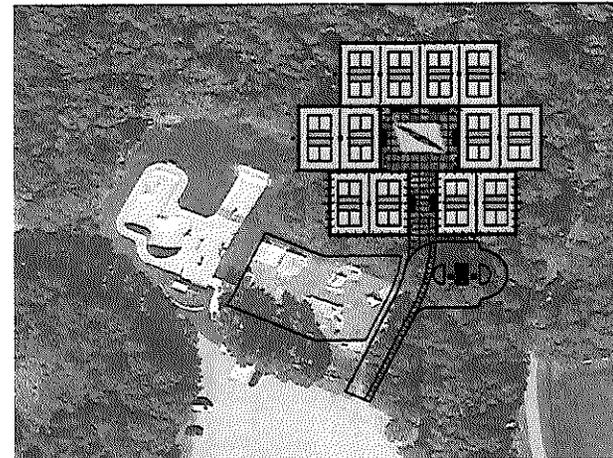
Estimated Cash Flow:	Capital	O&M
FY 2023	220,000	
FY 2024	2,200,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		0

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available	0	

Project Need/Goals and Performance Measurement:

This is a much needed project as the Town of Falmouth has fallen behind in the development of needed Pickleball Courts. Falmouth has roughly a minimum of 400-500 Pickleball players in town during the off season and a high demand for additional courts beyond the one dedicated court and 4 additional ones on Tennis courts. Once the Nye Park Courts are completed we will still be far behind other towns on the Cape. We hope to build a minimum of 8 courts and as many as 14-16 courts. There is also the need to rehabilitate the old Skate Park as it is used more often than the new Skate Park. Please see attached, an early conceptual design for the Pickleball Courts.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Recreation	Submitted/Prepared By:	Joe Olenick	Priority #: 4	
Project Title/Description:	Trotting Park Parking Lot Upgrade - Design and Engineering				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>	55,000	
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	55,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	55,000	
<i>FY 2024</i>	528,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2031</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available	0	

Project Need/Goals and Performance Measurement:
 With approval of the Trotting Park Pickleball Court/Old Skate Park Project, the Parking lot at Trotting Park should be upgraded from a dirt lot to a paved lot where there will be enough parking for all of the games, skating and court play. The lot in the condition it's in now does not have any painted lines for organized parking and it is frequently torn up by cars spinning their wheels in circular motions.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	RECREATION	Submitted/Prepared By:	JOE OLENICK	Priority #: 2	
Project Title/Description:	Turf Field Design and Engineering - Trotting Park Fields				

Estimated Costs \$100,000 (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>	100,000	Design and Engineering
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	100,000	

Estimated Cash Flow:	Capital	O&M
FY 2023	100,000	
FY 2024	1,600,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available	0	

Project Need/Goals and Performance Measurement:

For design and cost projection to convert 1 Trotting Park Soccer Field into an all purpose Soccer/Lacrosse field. This request is for funds to estimate the cost of prepping, installing, and future maintenance and possible lighting for a Turf Field. This field will help to reduce use of the other 2 grass fields at Trotting Park. Spring Youth Sports begin in Mid-March and we need to limit use of the grass fields, as use at that time of year will kill the grass before it has a chance to start the growing season.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	RECREATION	Submitted/Prepared By:	JOE OLENICK	Priority #: 4	
Project Title/Description:	Ford Transit Cargo Van For Transporting Equipment				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	50,000	Ford Transit Cargo Van
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	50,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	50,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available	0	

Project Need/Goals and Performance Measurement:

The Recreation Pick-up Truck was taken off the road a couple of years ago. Our passenger van was converted to a van. It now has been in the shop multiple times for engine issues as well as a roof that has rusted out and whenever it rains fills the inside cup holders with water. The Rec staff doesn't feel safe driving it and they are also concerned it will break down while they are at a program. DPW Dept Head Edwin Riviera has recommended a Recreation Department vehicle. We use the van to transport Soccer equipment, Basketball Equipment and Baseball to various sites for our on going programs. We also use the van to move our Sailboats for our sailing program every summer.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	RECREATION	Submitted/Prepared By:	JOE OLENICK	Priority #: 3	
Project Title/Description:	SBLI Playground				

Estimated Costs \$125,000 (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	125,000	Surfacing/Equipment/Hardware
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	125,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	125,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		0

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		0

Project Need/Goals and Performance Measurement:

When the Senior Center was built next to the Recreation Center, the SBLI Playground had to be removed. The SBLI Playground was to be relocated to the Sandwich Road Fields. But once it was removed, if it is relocated it must be Handicapped Accessible, this means that the new surface of the playground needs to be a rubber surface. At this time I am still waiting for a cost to reinstall. I will forward any estimates that I receive. The DPW has already cleared a spot for the playground and we would like to add a couple of accessible pieces of equipment as well as replace a swingset that was damaged in Falmouth Heights by one of last years winter storms.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Beach	Submitted/Prepared By:	Maggie Clayton	Priority #	1
Project Title/Description:	Beach Profile Surveys				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	15,850	bi-annual surveys
<i>Contingency</i>		
Total Capital	15,850	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	15,850	
<i>FY 2024</i>		
<i>FY 2025</i>	15,850	
<i>FY 2026</i>		
<i>FY 2027</i>	15,850	
<i>FY 2028</i>		
<i>FY 2029</i>	15,850	
<i>FY 2030</i>		
<i>FY 2031</i>	15,850	
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Beach Department is requesting \$15,850 for bi-annual beach survey profiles to be completed as recommended by the Beach Management Plan and the Conservation Commission Order of Conditions. The bi-annual beach profiles are important to determine which beaches are experiencing erosion/accretion and if so, at what rate.

The surveys would be conducted at the following beaches:

- Megansett (approx. 8 acres)
- Old Silver (approx. 17 acres)
- Chapoquoit (approx. 33 acres)
- Woodneck (approx. 19 acres)
- Surf Drive (approx. 13 acres)
- Falmouth Heights (approx. 13 acres)
- Bristol (approx. 9 acres)
- Menauhant (approx. 12 acres)

Professional Unmanned Aircraft System (UAS) services would capture georeferenced images of the eight beaches in a multi-flight-based mission from an altitude of approx. 150-200 ft. under lunar low-tide conditions once in the spring and once in the fall, at \$7,500.00/task with an \$850 on-call flight if a post storm evaluation was to be needed separate from regularly scheduled flights.

The data prepared would provide the Beach Dept., Conservation Commission, and Engineering Dept. with data to inform beach nourishment practices.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Beach	Submitted/Prepared By:	Maggie Clayton	Priority #	2
Project Title/Description:	Beach Management Plan				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study	63,723	
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	63,723	

Estimated Cash Flow:	Capital	O&M
FY 2023	63,723	
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
Total Available		

Project Need/Goals and Performance Measurement:

The Beach Management Plan has not been updated since April 2008 and includes important guidance regarding priority activities for the Dept.

The Beach Department is requesting \$63,723 for acquiring the services of a vendor to accomplish the below tasks needed to update the Falmouth Beach Management Plan; total cost and breakdown is based on the estimate of one vendor -- The Woods Hole Group.

Task 1: Update Public Beaches Inventory (\$16,900)

- Kickoff meeting
- Site visit to all public beaches to map boundaries of wetland resources and document existing infrastructure
- Develop maps for each site showing wetland resources, topography from Town's drone data, infrastructure, FEMA flood zones, NHESP data for endangered species
- Update rates of shoreline change for all beaches (i.e., erosion and accretion)
- Utilize Woods Hole Group state-wide mapping for future flood risks in 2030, 2050, and 2070 to demonstrate future risk of inundation at each site, factoring in updated rates of shoreline erosion from above
- Meeting with Beach Dept. to discuss services at each beach, problems, etc.

Task 2: Update Management Structure (\$3,644)

- Meet with Town officials to review management structure for beaches and to gather financial info
- Summarize financial info (i.e., revenue from beaches, expenses, special projects, etc.)

Task 3: Evaluate Management Alternatives (\$19,060)

- Use information from Tasks 1 and 2 to develop management alternatives for each beach (i.e., retreat, beach and/or dune nourishment, infrastructure upgrades, sediment management from municipal dredging projects)
- Conduct numerical modeling for applicable sites to determine future cross-shore erosion during storms and to evaluate designs for beach/dune nourishment
- Develop conceptual designs for beach and or dune nourishment where applicable (informed by numerical modeling)
- Meeting with Beach Dept. to discuss alternatives

Task 4: Update Recommended Activities (\$16,235)

- Review recommendations in earlier Beach Management Plan to ID what has been completed vs. what is still left to be done
- Develop management recommendations based on Tasks 1-3
- Meeting with Beach Dept. to discuss recommended activities
- Develop list of next steps and costs for each recommendation (i.e., who is responsible, additional data needed, design, permitting, construction, monitoring)
- Incorporate recommendations into Beach Management Plan

Task 5: Public Outreach & Engagement (\$7,884)

- Develop questions for on-line public survey
- Set up on-line survey and launch it
- Compile survey responses
- Discuss survey responses with the Beach Dept. in a meeting
- Public presentation to Board of Selectmen
- Prepare final Beach Management Plan

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Beach	Submitted/Prepared By:	Maggie Clayton	Priority #	3
Project Title/Description:	Beach Rake				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	69,982	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	69,982	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	69,982	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

The Beach Rake is the frontline defense for beach maintenance. It grooms the sand, catching the litter, and evenly distributing the cobble that should stay as natural protection against erosion, and is visible work for the public and stakeholders to see that we are investing in the care and upkeep of our grounds. We currently have one rake that is regularly out of commission because of its age and wear on the tines. We cannot comb each beach on any consistent schedule with the current equipment at our disposal.

The Beach Department is requesting a Surf Rake, such as the Surf Rake 600HD from H. Barber & Sons, Inc. with hot dip galvanizing, automatic finisher attachment, hydraulic moldboard, lights assembly, as well as operator training by the factory and a two-year warranty.

The cost of this new equipment is predicated on the trade-in of our current machine Serial #61472, valued at \$6,937 dollars after shipping.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Patrick Murphy	Priority #	Top
Project Title/Description:	Falmouth High School Mobile Phone Infrastructure				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	250,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	250,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	250,000	
<i>FY 2024</i>	250,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This request is to add building based mobile phone infrastructure to enable cell phone usage within the FHS building. Currently, there are very few and limited locations within the FHS building that allow for cell phone calls or texts to be made or received.

FHS is used as a regional shelter. At one point equipment was available to allow for cell phone coverage during shelter emergencies. This equipment is no longer compatible with modern mobile cell phones.

This request is being made and supported by the FHS administration, the school based safety team, and the Falmouth Police Department.

FHS, like all Falmouth schools, does have an internal radio system that allows for internal communications among various staff throughout the building. FHS also have phone communications available in each classroom. FHS, like all Falmouth schools, has public safety radios available in the building too.

The goal of this project is to improve the communication infrastructure so that all FHS staff could make 911 calls or receive updates from the district's notification application using their own mobile phone in an emergency.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Patrick Murphy	Priority #	Top
Project Title/Description:	Falmouth High School Tennis Courts				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	950,000	Tennis court project
<i>Planning/Study</i>	150,000	Engineer, OPM, Inflation
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	1,100,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2023</i>	1,100,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

This request is to replace the eight tennis courts at the Falmouth High School. These courts are well beyond their useful life. The project would completely rebuild the asphalt courts. The project would include regrading of the sub surface ,new fencing, new nets etc.. These courts will remain primarily tennis courts to be used by the FHS physical education classes and the interscholastic tennis teams. However, pickle ball lines will be added to the courts to accomodate community use when school is not in session or not being used by the FHS tennis teams.

CDM SMITH provided the initial site engineering and cost estimate for this project as of June, 2022. Cape and Islands Tennis and Track provided a similar draft cost estimate in December of 2021.

The expectation is the project would get done during the July- October timeframe of 2023.

BUSINESS

5. Barnstable County ARPA Grant Applications (10 minutes)



TOWN OF FALMOUTH
 Office of the Town Manager & Select Board
 59 Town Hall Square, Falmouth, Massachusetts 02540

TO: Select Board
FROM: Peter Johnson-Staub, Acting Town Manager *PJS*
SUBJECT: County ARPA Grant Applications
DATE: August 19, 2022

The County is receiving \$41.3 Million in ARPA funds of which Falmouth would have received about \$6 Million if the funds had been awarded directly to the towns by population. The Board has previously authorized a grant application for \$1,334,782 for Wastewater Treatment Facility upgrades. This represents the full amount the County has earmarked for Falmouth to date. More recently, the County began accepting applications from municipalities and non-profits for grants up to \$500,000. The County has allocated a total of \$5,000,000 for these small grants. I ask the Board to consider authorizing an application of \$500,000 for design of the Teaticket Acapesket sewer collection system and up to \$4,200,000 for construction of the Teaticket Acapesket sewer collection system. There are several reasons for recommending that all the County funds be allocated for wastewater.

1. The County application portal and process is time consuming so it is preferable to limit the number of applications.
2. Wastewater is a longstanding priority of the Board and the town and we have specific projects to which the funds can be allocated. Expanding the sewer system not only delivers water quality improvements, it also facilitates affordable housing and commercial development within the confines of applicable zoning and the flow neutral bylaw limitations.
3. The other priority that comes to mind is affordable housing but we do not presently have a specific project to which ARPA funds could be applied and we have a significant balance of uncommitted funds in the Falmouth Affordable Housing Funds that can be allocated as projects are identified.

Allocations of County Funds	
Wastewater Treatment Plant Upgrades (construction), Article #14, 04/2022	1,334,782
Teaticket Acapesket Collection System Design - <i>Proposed</i>	500,000
Teaticket Acapesket Collection System construction - <i>Proposed</i>	4,200,000
TOTAL	\$ 6,034,782

CC: Jennifer Mullen, Amy Lowell

//ARPA SB Memo 08-22-2022

Peter Johnson-Staub

From: Eric t. Turkington <eric.t.turkington@gmail.com>
Sent: Monday, July 18, 2022 9:05 AM
To: Peter Johnson-Staub; Amy Lowell; 'Daniel Gessen'; Jennifer Mullen
Subject: [EXTERNAL] - county ARPA \$\$

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello all –

I understand that the advisory committee to the county commissioners on allocating the \$41.3M county ARPA funds is recommending (in rough numbers):

\$1.3M to the county for administration of the funds;

\$10M to the towns, by population, to be applied for through the county portal. Falmouth's share is approximately \$1.4M

Falmouth is one of 5 towns that have thus far applied, in our case for \$1.4M toward the wastewater treatment plant upgrades.

\$5M for towns, regional entities, non profits, to apply for a variety of potential purposes, through the county portal

\$25M for wastewater and affordable housing only, applications from towns, regional entities, and non profits

I would strongly urge that Falmouth submit preferably more than one application for funding wastewater projects from this pool of money.

\$4.9M for design of phase 1 teaticket/acapesket (TASA) collection system is a possibility. I have discussed this with Amy and she may have other ideas.

The county portal is hard to work with but getting Falmouth its fair share of this ARPA money is worth pursuing, the sooner the better. I have discussed this with our county Assembly delegate Dan Gessen and he agrees.

ERIC TURKINGTON, Chair
Water Quality Management Committee



This email has been checked for viruses by Avast antivirus software.
www.avast.com

CONSENT AGENDA

1. Licenses

- a. Approve application for an Innholder License, Entertainment License and Sunday Entertainment License – Wagner Hospitality Management, LLC d/b/a Holiday Inn Falmouth, located at 291 Jones Road, Falmouth

LICENSE APPLICATION REVIEW

Restaurant/Business: Wagner Hospitality Management, LLC d/b/a Holiday Inn Falmouth

Address: 291 Jones Road, Falmouth

License Type: Innholder License

New or Transfer of License Innholder, Entertainment and Sunday Entertainment Licenses

or

Change of License _____

- Police No objection
- Fire Okay, complete after hours information provided
- Building No Issues, certificates of inspection updated 7/26/22
- Health All set
- Zoning Special Permit provided
- Planning No comments
- DPW _____
- Assessor _____
- Tax Collector _____
- _____
- _____
- _____

NOTES: Applications for Transfer of License, Entertainment and Sunday Entertainment License are expected. The Building Commissioner has reviewed the plans as they pertain to entertainment



PAID
\$10
Oct 10 1999

TOWN OF FALMOUTH
Office of the Town Manager & Selectmen
59 Town Hall Square, Falmouth, Massachusetts 02540
Telephone (508) 495-7320

RETAIL LICENSE APPLICATION – includes Common Victualler & Innholder Licenses

CHECK THE APPROPRIATE LICENSE

- Common Victualler
- Annual License
- Innholder
- Seasonal License

Required fields are outlined in red:

NAME OF APPLICANT: TITLE:

HOME ADDRESS:

Town: State: Zip code:

BUSINESS NAME

D/B/A *if any*:

BUSINESS ADDRESS:

Town: State: Zip code:

MAILING ADDRESS *(if different)*:

Town: State: Zip code:

FEDERAL ID #: MANAGER OF RECORD:

EMAIL – *required*:

TELEPHONE – BUSINESS: HOME:

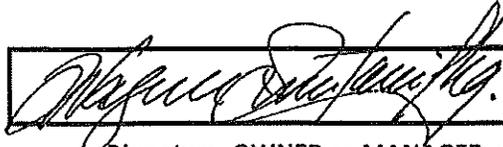
DAYS OF OPERATION:

HOURS OF OPERATION:

SEATING CAPACITY :

APPLICATION MUST BE SIGNED BY OWNER, MANAGER of RECORD, OR AUTHORIZED REPRESENTATIVE

**DATE:



APPLICATION REQUIREMENTS :

- Food Service Establishment Permit – Health Department
- Business Structure Documents:
 - a. Copy of Articles of Organization (*if corporation*)
 - b. Copy of LLC Agreement (*if limited liability company*)
 - c. Copy of Partnership Agreement (*if partnership*)
 - d. Copy of Certificate of Doing Business (*if sole proprietorship*)
- Copy of lease or deed
- Copy of special zoning permits, *if any*
- Copy of Floor Plan
- Copy of Menu
- Attend a hearing before the Board of Selectmen at a time and date designated



PAID \$10 ct# 1099

Town of Falmouth
Office of the Town Manager/Selectmen
59 Town Hall Square, Falmouth, MA 02540
508-495-7320

ENTERTAINMENT LICENSE ANNUAL APPLICATION

Massachusetts General Laws, Chapter 140, Section 183A as amended by Chapter 694 of 1981

Required fields are outlined in red.

NAME OF BUSINESS: Holiday Inn Falmouth D/B/A Wagner Hospitality Mgmt.
ADDRESS: 291 Jones Road.
TOWN: Falmouth STATE: MA ZIP CODE: 02540
NAME OF OWNER/MANAGER: Wagner Quintanilha
TELEPHONE #: [redacted] EMAIL: [redacted]
MAILING ADDRESS: 291 Jones Road Falmouth MA 02540

LOCATION OF ENTERTAINMENT ON PREMISES: Restaurant and meeting room

DAYS OF ENTERTAINMENT: 7 days/week.
HOURS OF ENTERTAINMENT: 5pm - 10pm

Provide a detailed description of proposed entertainment in the field below and provide a FLOOR PLAN including the proposed locaton of the entertainment:

Small local and regional acoustic and amplified bands and solo performers. Stand up comedy. Bingo.

PLEASE CHECK THE APPROPRIATE BOX FOR ALL TYPES OF ENTERTAINMENT REQUESTED:

SUNDAY ENTERTAINMENT: NO [] YES [X] (if YES, complete a separate Sunday Entertainment application - contact Select Board office)
1. DANCING By Patrons [X] No Dancing []
2. MUSIC Recorded [X] Live [X] Amplified [X] Acoustic [X] Other []

I certify that this application contains a true description of the entertainment provided by this establishment and that I have complied with M.G.L. Chapter 140, Section 183A, Paragraph 3, by stating whether as part of the concert, dance exhibition, cabaret and public show any person will be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any female person will be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the breast below the top of the areola, or any simulation thereof.

TAX ATTESTATION: I certify under the penalties of perjury that the information provided in this application is true and that, to my best knowledge, I have filed all state tax returns and paid all state and local taxes as required under law. I understand that Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation:

DATE [] X [Signature]
Signature - OWNER or MANAGER

Total Town Fees: \$110
Filing Fee: \$10
License Fee: \$100

Fees payable to Town of Falmouth

PAID
1/10
CK 51099

THE COMMONWEALTH OF MASSACHUSETTS
Town _____ OF Falmouth



State Fee, \$ 100.00
Municipal Fee, \$ \$150.00

LICENSE

For
PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Holiday Inn Falmouth in or on the property at No. _____
291 Jones Road, Falmouth, MA, 02540. (address)

The Licensee or Authorized representative, Wagner Quintanilha in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
Annual	1pm - Midnight	Small local and regional acoustic and amplified bands and solo performers. Stand up comedy. Bingo.

Hon. _____ Mayor/ Chairman of Board of Selectman, Town of Falmouth (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

CONSENT AGENDA

1. Licenses

- b. Approve application for a Second-Hand Dealer License –
Blooming Resale – 557 North Falmouth Highway, Bld. B,
North Falmouth

Address is 557 North Falmouth Highway, Bldg. B (formerly referred to as 563 North Falmouth Highway).

LICENSE APPLICATION REVIEW

Restaurant/Business: Blooming Resale

Address: 563 North Falmouth Highway

License Type: Second Hand Dealer

New or Transfer of License _____

or

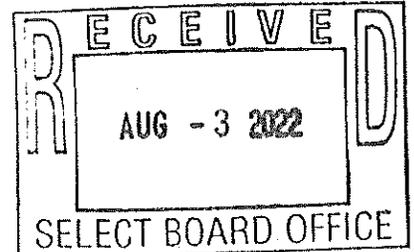
Change of License _____

- | | |
|--|------------------------------------|
| <input checked="" type="checkbox"/> Police | <u>No Objection</u> |
| <input checked="" type="checkbox"/> Fire | <u>Address Correction required</u> |
| <input type="checkbox"/> Building | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Zoning | <u>No Comment</u> |
| <input checked="" type="checkbox"/> Planning | <u>No Comments</u> |
| <input type="checkbox"/> DPW | _____ |
| <input type="checkbox"/> Assessor | _____ |
| <input type="checkbox"/> Tax Collector | _____ |
| <input type="checkbox"/> _____ | _____ |
| <input type="checkbox"/> _____ | _____ |
| <input type="checkbox"/> _____ | _____ |

NOTES:

Address Correction required

Licensee will apply for town background check.



**TOWN OF FALMOUTH
APPLICATION for SECOND HAND DEALER LICENSE**

LICENSE TO SELL, TRADE OR BARTER JUNK, OLD METALS OR SECOND-HAND ARTICLES
CODE OF FALMOUTH CH. 136

Required fields are outlined in RED

NAME OF OWNER: Nichelle Paquette-Christensen

HOME ADDRESS: 122 Sandwich Rd

TOWN: Teaticket STATE: MA ZIP CODE: 02536

BUSINESS NAME: Blooming Resale, LLC

D/B/A - if any:

BUSINESS ADDRESS: 563 N Falmouth Hwy

TOWN: North Falmouth STATE: MA ZIP CODE: 02556

MAILING ADDRESS (if different):

MANAGER - if any:

FEDERAL ID #: [REDACTED] EMAIL required: [REDACTED]

TELEPHONE BUSINESS: N/A HOME: [REDACTED]

MOTOR VEHICLES - list year, make and license number of each vehicle:
N/A

TYPE OF GOODS SOLD: Women's clothing, accessories and home decor

TAX ATTESTATION: I certify under the penalties of perjury that the information provided in this application is true and that, to my best knowledge, I have filed all state tax returns and paid all state and local taxes as required under law. I understand that Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation:

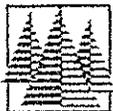
8/2/2022
DATE

Nichelle Paquette-Christensen
OWNER / MANAGER / AUTHORIZED AGENT

A Background Check for the Owner of the establishment must be performed annually at the Falmouth Police, Central Records Office within 10 days of submitting this application, call 774-255-4527 for hours & details.

Total License fee payable to Town of Falmouth: \$65.00





HARTEL COMMERCIAL REAL ESTATE

Strategic Real Estate Services

LEASE AGREEMENT

For Property Located at

557 North Falmouth Highway (aka 563), North Falmouth, MA 02649

THIS LEASE made as of the 21 day of July, 2022 by and between the John G White Trust, Suzanne Pittman and Jay Moody, trustees, (hereinafter referred to as "Landlord") and Blooming Resale, LLC (hereinafter referred to as "Tenant").

WITNESSETH THAT:

In consideration of the mutual covenants herein set forth to be paid, performed and observed, the parties hereto agree as follows:

1. Referenced Data/Basic Terms: The basic terms set forth below are incorporated into Lease and reference in this Lease to any of the following shall have the meaning set forth below:
 - 1.1. Commencement Date/Date of the Lease: This lease shall commence on August 1, 2022. Tenant shall have access to premise as of August 1, 2022.
 - 1.2. Premises: The building containing 1,941± SF of space located at 557 North Falmouth Highway (aka 563), North Falmouth, MA established and identified by the Town of Falmouth Assessor as a portion of Parcel ID 05 09 006 000 and further described in a Deed registered with the Barnstable County Division of Land Court in Certificate #85597.
 - 1.3. Address of Landlord: 13216 Jenner Lane, Austin, TX 78729.
 - 1.4. Tenant Address: 122 Sandwich Road, Teaticket, MA 02536.
 - 1.5. Term Commencement: August 1, 2022 to July 31, 2025.

CONSENT AGENDA

1. Licenses

- c. Approve application for an administrative Change of Address of a Wine and Malt Common Victualler License – Silver Beach Pizza & Seafood, located at 557 North Falmouth Highway, Bld. A, North Falmouth



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

City/Town

04252-RS-0390

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/Directors/LLC Managers
- Change of Ownership Interest (LLC Members/LLP Partners, Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other Administrative address change
- Change of DBA

APPLICANT INFORMATION

Name of Licensee Silver Beach Pizza of Cape Cod, Inc. DBA Silver Beach Pizza & Seafood

Street Address 557 North Falmouth Highway, Building A Zip Code 02556

Manager Luzia Reardon

\$12 Restaurant Annual Wines and Malt Beverages
(i.e. restaurant, package store) (Annual or Seasonal) (i.e. Wines and Malts / All Alcohol)

Granted under Special Legislation? Yes No

If Yes, Chapter
of the Acts of (year)

DESCRIPTION OF PREMISES Complete description of the licensed premises

One story building, indoor dining area 408 sq. ft. seating capacity 20, patio/outdoor area 320 sq. ft. seating at four picnic tables, one entrance, 3 exits

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date 08/04/2022 Time 1:00 pm

Advertised Yes No Date Published n/a Publication

Abutters Notified: Yes No Date of Notice n/a

Date APPROVED by LLA 08/22/2022 Decision of the LLA Approves this Application

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:
Seller License Number: Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director



Town of Falmouth

Department of Public Works - Engineering Division

416 Gifford Street, Falmouth, MA 02540
Office: 508-457-2543, Fax: 508-548-1537

Scott Schluter, P.E., Staff Engineer

Scott.schluter@falmouthma.gov

John G. White Trust
Suzanne Pittman & Jay Moody, Trustees
13216 Jenner Lane
Austin, TX, 78729

August 4, 2022

Re: Address Change

Trustees,

It has come to our attention during licensing for the proposed Blooming Resale business that the parcel does not conform to the Town's current address policy. The Town's policy is that each parcel is assigned a street number, and buildings within parcels are assigned letters.

We have issued an address change for your parcel as follows:

Parcel ID: 05 09 006 000

Address 1: 557 North Falmouth Highway Bld A

Address 2: 557 North Falmouth Highway Bld B

The Select Board will update the Alcoholic Beverages Control Commission and the owner for the license at Silver Beach Pizza & Seafood. The Select Board will inform the owner of Blooming Resale of the formal address as part of their approval of the Second Hand Dealer License.

We have attached a copy of the address assignment which was sent out to all the agencies listed on the form. We have also provided a change of address checklist you may find useful. Please have the businesses post the addresses on the buildings as soon as possible per §99-1, a copy of which we have also included. Please contact us if you have any questions.

Thank you,

Scott Schluter, P.E.
Staff Engineer
DPW Engineering Division



Town of Falmouth

Department of Public Works - Engineering Division

416 Gifford Street, Falmouth, MA 02540
Office: 508-457-2543, Fax: 508-548-1537

Jim McLoughlin, P.E., Town Engineer

Jim.McLoughlin@falmouthmass.us

House Number Assignment/Change

***NOTE: VACANT LOTS MUST HAVE A VALID BUILDING PERMIT IN ORDER TO BE ASSIGNED A HOUSE NUMBER**

Date: **8/4/2022**

From: Engineering Division

To:	Assessors Department	Gis Department	Planning
	Building Department	Combined Dispatch Center	Fire Prevention
	Board of Appeals	Notify911	United States Postal Service

Parcel ID(s) (Use separate sheet if required):

05 09 006 000

Owner's Name:

**John G. White Trust
Suzanne Pittman, Trustee
Jay Moody, Trustee**

Old Address(es) (Use separate sheet if required):

557 & 563 North Falmouth Highway

New Address(es) (Use separate sheet if required):

**557 North Falmouth Highway Bld A
557 North Falmouth Highway Bld B**

This road is: PUBLIC PRIVATE STATE

A Driveway Permit IS REQUIRED AND IS ON FILE WITH ENGINEERING Permit #:

IS NOT REQUIRED

Falmouth Fire Rescue Approved YES NOT APPLICABLE

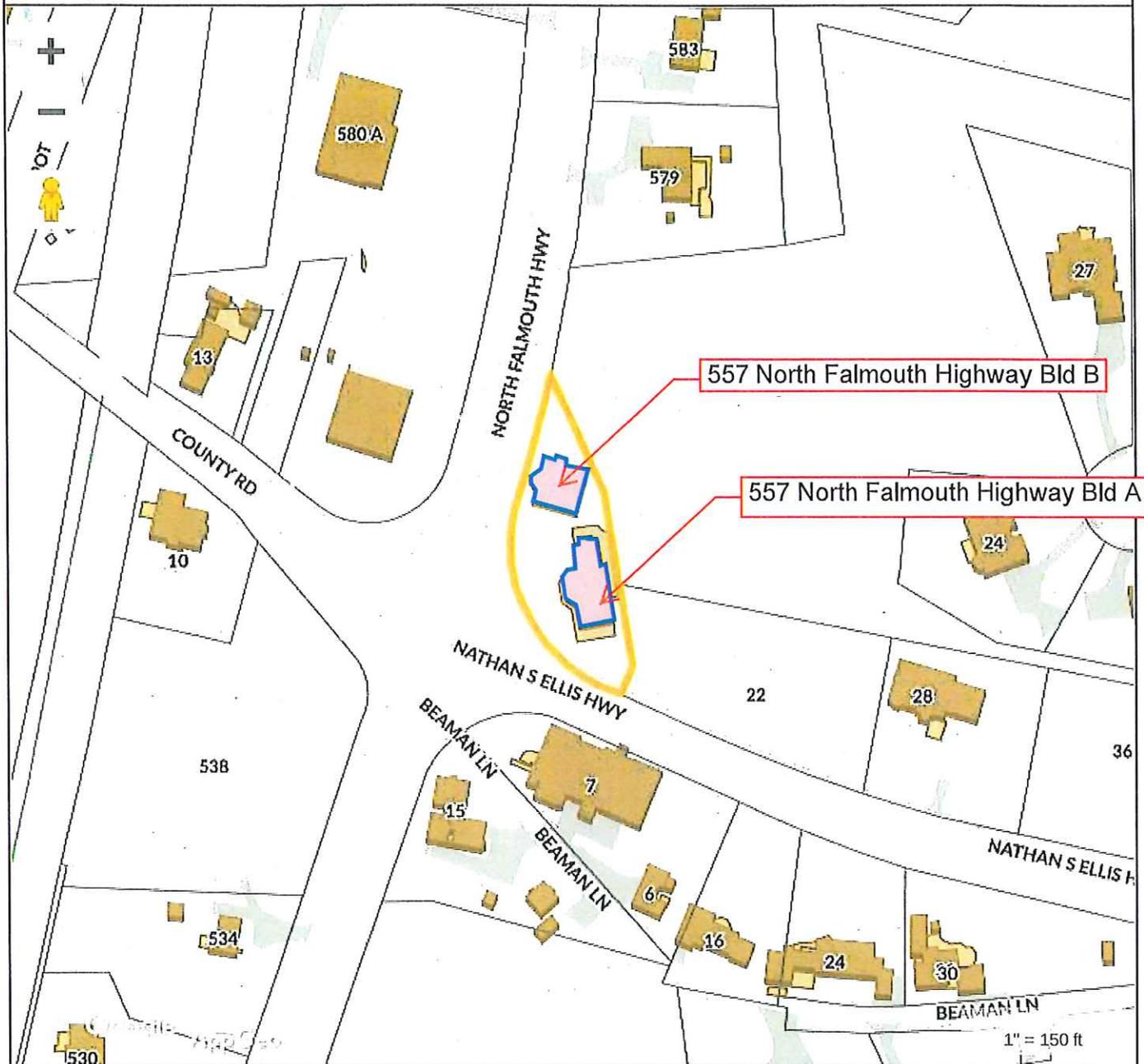
Assigned by: Scott Schluter, P.E.

Notes:

Per request of Falmouth Fire Rescue, this assignment brings this lot into conformance with current address policy.

THIS FORM IS INFORMATIONAL ONLY.
ADDRESS CHANGES ARE OFFICIAL WHEN ASSESSING PUTS IT IN THEIR SYSTEM.

557 North Falmouth Highway



Addresses to assign:

557 North Falmouth Highway Bld A

557 North Falmouth Highway Bld B



MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

Town of Falmouth, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 05/05/2022
Data updated 07/21/2022

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

Town of Falmouth, MA
Friday, April 5, 2019

Chapter 99. Buildings, Numbering of

[HISTORY: Adopted by the Town of Falmouth Special Town Meeting 5-11-1971, Art. 6. Amendments noted where applicable.]

GENERAL REFERENCES

Building construction — See Ch. 95.

§ 99-1. Affixing of legible numbers required; time limit for compliance.

Each premises used as a dwelling or place of business shall maintain in a conspicuous place legible from the street that street number assigned to it by the Town Engineer, who shall assign such number upon application for and prior to issuance of a building permit, or upon request of the owner, occupant or any public official in case of existing buildings. Such numbers, with numerals at least three (3) inches high, shall be affixed by the owner within three (3) months of notification of assignment in the case of existing buildings. Any preexistent conflicting numbers shall be moved within the same time limit.

§ 99-2. Premises for which building permits have been issued.

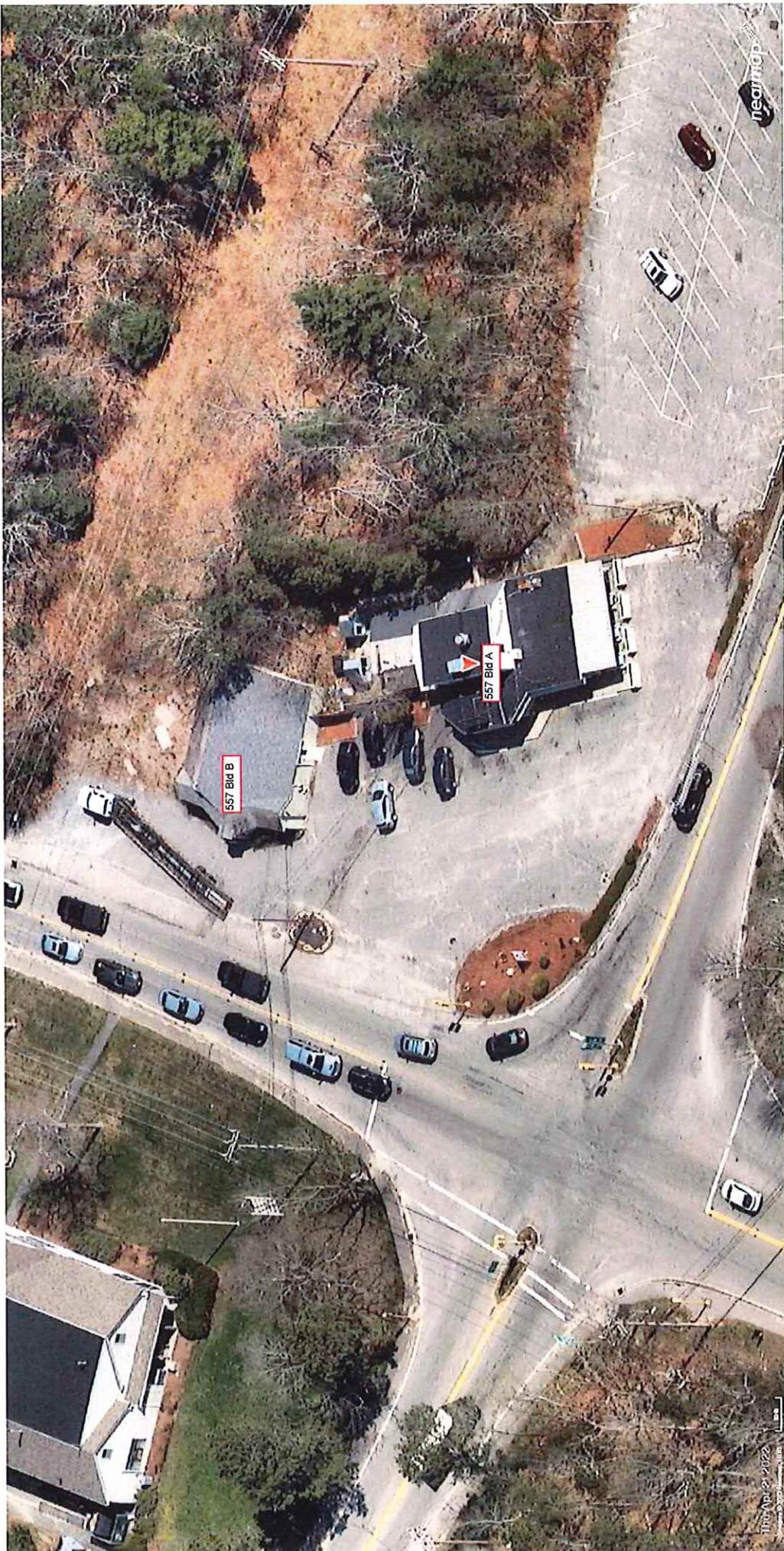
Any premises for which a building permit has been issued shall forthwith be identified by either a permanent street number, as above, or by a temporary number of comparable size and visibility.

§ 99-3. Enforcement.

This chapter shall be enforced by the Building Commissioner.

§ 99-4. Violations and penalties.

Whoever violates any of the provisions of this chapter shall be punished by a fine. For penalty, see Chapter 1, General Provisions, Article I, Penalties.



CONSENT AGENDA

1. Licenses

- d. Approve application for Special One-Day All Alcohol Liquor Licenses – Falmouth Theatre Guild, located at 58 Highfield Drive, Falmouth – Friday, September 9 and Saturday, September 10, 2022

LICENSE APPLICATION REVIEW

Restaurant/Business: Falmouth Theatre Guild

Address: 58 Highfield Drive

License Type: All Alcohol One-Day Liquor Licenses

New or Transfer of License _____

or

Change of License One-Day Liquor License

Police

No objection

Fire

No issues

Building

Health

Zoning

Planning

DPW

NOTES:



**TOWN OF FALMOUTH
APPLICATION
SPECIAL ONE-DAY LIQUOR LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES
M.G.L.A. CHAPTER 138, SECTION 14**

NAME OF APPLICANT: Falmouth Theatre Guild - Brian Buczkowski, Director-at-large

ADDRESS OF APPLICANT: P.O. Box 383, Falmouth, MA 02541

NAME OF ORGANIZATION: Falmouth Theatre Guild

MAILING ADDRESS: same as above

TELEPHONE #: (508) 564-0181 **EMAIL:** bjbuczkowski@gmail.com

LOCATION TO BE LICENSED: Highfield Theater - 58 Highfield Drive, Falmouth

EVENT TITLE: "A Day in the Life: A Beatles Experience" (Concert) **APPROXIMATE # OF PEOPLE:** 275 per performance

DATE(S) OF EVENT: Sep. 9 & 10 (2 days) **HOURS OF EVENT:** Friday and Saturday: 6:30pm - 10:00pm

AUTHORIZED MANAGER OF ESTABLISHMENT/EVENT Tomas McCahill, Concessions Chair

TYPE OF LICENSE:

- | | | | | | | |
|----|---------------|---------------|-----------------|---------------|------------|---------------|
| 1. | WINE & MALT | <u> </u> | NON-PROFIT | <u> ✓ </u> | FOR PROFIT | <u> </u> |
| 2. | ALL ALCOHOLIC | <u> ✓ </u> | NON-PROFIT ONLY | <u> </u> | | |

REQUIREMENTS check list:

1. Provide a narrative describing the event, including food service and security
2. Certificate of non-profit status (if your organization is non-profit)
3. Certificate of liquor liability insurance (*1 million per occurrence and \$2 million aggregate*)
4. Certificate of TIPS or other alcohol safety training for all persons handling alcohol
5. Floor plan of area where alcohol will be served and consumed, and security plan
6. Temporary Food Permit (Health Department) or confirmation from caterer (*12c license*)

8/1/2022
DATE

Brian Buczkowski, Director-at-large
APPLICANT SIGNATURE

Filing Fee: \$10.00

License Fee: \$25.00 per day

SELECT BOARD

CONSENT AGENDA

1. Licenses

- e. Approve application for Special One-Day Wine and Malt Liquor License – Really RAD Festival of Cyclo Cross – WM Cycling Events, Inc. – Cape Cod Fairgrounds – Saturday, November 5 and Sunday, November 6, 2022



PAID
\$60.00 CK#
001499



APPLICATION

SPECIAL ONE-DAY LIQUOR LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES
M.G.L.A. CHAPTER 138, SECTION 14

NAME OF APPLICANT: Bill Sykes

ADDRESS OF APPLICANT: 13 River St, Plymouth, MA 02360

NAME OF ORGANIZATION: WM Cycling Events, Inc

MAILING ADDRESS: 13 River St, Plymouth, Ma 02360

TELEPHONE #: [REDACTED] EMAIL: bill@intlcycling.com

LOCATION TO BE LICENSED-ADDRESS: Cape Cod Fairgrounds

EVENT TITLE: Really RAD Festival of Cyclo Cross APPROXIMATE # OF PEOPLE: 300

DATE(S) OF EVENT: November 5 & 6 HOURS OF EVENT: 12pm - 4pm

AUTHORIZED MANAGER OF ESTABLISHMENT EVENT: Bill Sykes

TYPE OF LICENSE:

- 1. WINE & MALT NON-PROFIT FOR PROFIT
- 2. ALL ALCOHOLIC NON-PROFIT ONLY

REQUIREMENTS check list:

1. Provide a narrative overview of the event including food service and security
2. Certificate of non-profit status (if your organization is non-profit)
3. Certificate of liquor liability insurance; 1 MILLION PER OCCURANCE - \$2 MILLION AGGREGATE
4. Certificate of TIPS or other alcohol safety training for all persons handling alcohol
5. Floor plan of area where alcohol will be served and consumed, and security plan
6. Temporary Food Permit (Health Department)

8/2/22

Bill Sykes

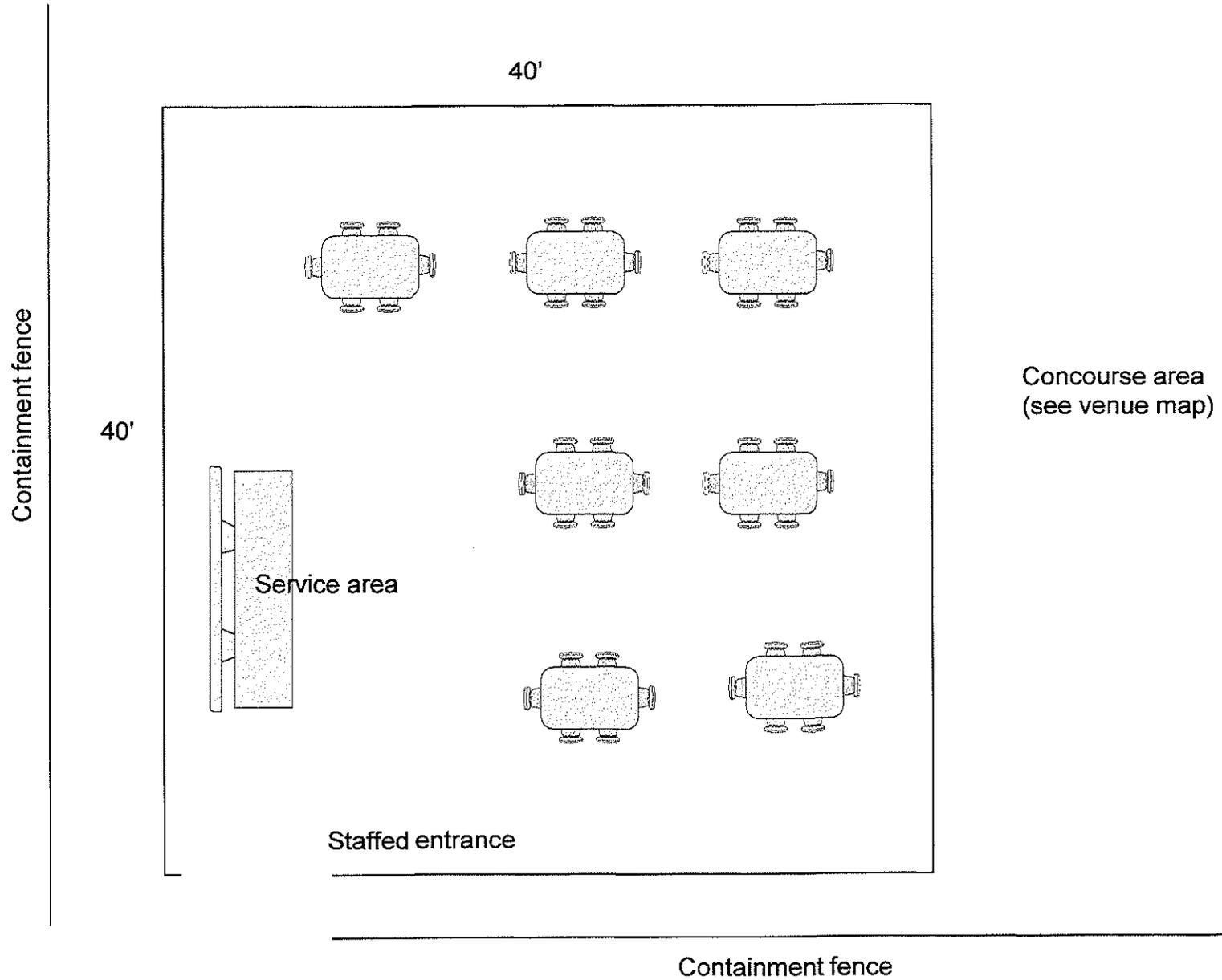
DATE

APPLICANT SIGNATURE

FEE: \$25.00 PER DAY

\$10.00 FILING FEE

Floor Plan for Beer Garden at Cape Cod Fairgrounds, November 5 and 6, 2022



CONSENT AGENDA

1. Licenses

- f. Approve application for Special One-Day Wine and Malt Liquor License – Cape Cod Bocce Tournament – Joe Q Veteran Coffee Break – Falmouth Academy – Saturday, October 1, 2022

 **PAID**
\$35.00
CK# 251



RECEIVED
AUG - 5 2022
SELECT BOARD OFFICE

APPLICATION

**SPECIAL ONE-DAY LIQUOR LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES
M.G.L.A. CHAPTER 138, SECTION 14**

NAME OF APPLICANT: Carole Kenney

ADDRESS OF APPLICANT: 84 Brigantine Dr. Hatchesville MA 02536

NAME OF ORGANIZATION: Joe Q Veteran Coffee Break

MAILING ADDRESS: PO Box 1423 N. Falmouth, MA 02536

TELEPHONE #: [REDACTED] **EMAIL:** joeqcoffee@gmail.com

LOCATION TO BE LICENSED-ADDRESS: Falmouth Academy
7 Highfield
Falmouth

EVENT TITLE: 14th Annual Cape Cod Bocce Tournament **APPROXIMATE # OF PEOPLE:** 130

DATE(S) OF EVENT: October 1, 2022 **HOURS OF EVENT:** 10am - 3pm

AUTHORIZED MANAGER OF ESTABLISHMENT EVENT: Carole Kenney

TYPE OF LICENSE:

1. **WINE & MALT** **NON-PROFIT** **FOR PROFIT**

2. **ALL ALCOHOLIC** **NON-PROFIT ONLY**

REQUIREMENTS check list:

1. Provide a narrative overview of the event including food service and security ✓
2. Certificate of non-profit status (if your organization is non-profit) ✓
3. Certificate of liquor liability insurance; 1 MILLION PER OCCURANCE - \$2 MILLION AGGREGATE
4. Certificate of TIPS or other alcohol safety training for all persons handling alcohol
5. Floor plan of area where alcohol will be served and consumed, and security plan
6. Temporary Food Permit (Health Department)

August 4, 2022

Carole J. Kenney

DATE

APPLICANT SIGNATURE

FEE: \$25.00 PER DAY

\$10.00 FILING FEE

14th Annual Cape Cod Bocce Tournament

October 1, 2022

Falmouth Academy Athletic Fields

7 Highfield Drive, Falmouth, MA 02540

10 am sign in 11 am lunch by LaCucina 12 pm Tournament play begins

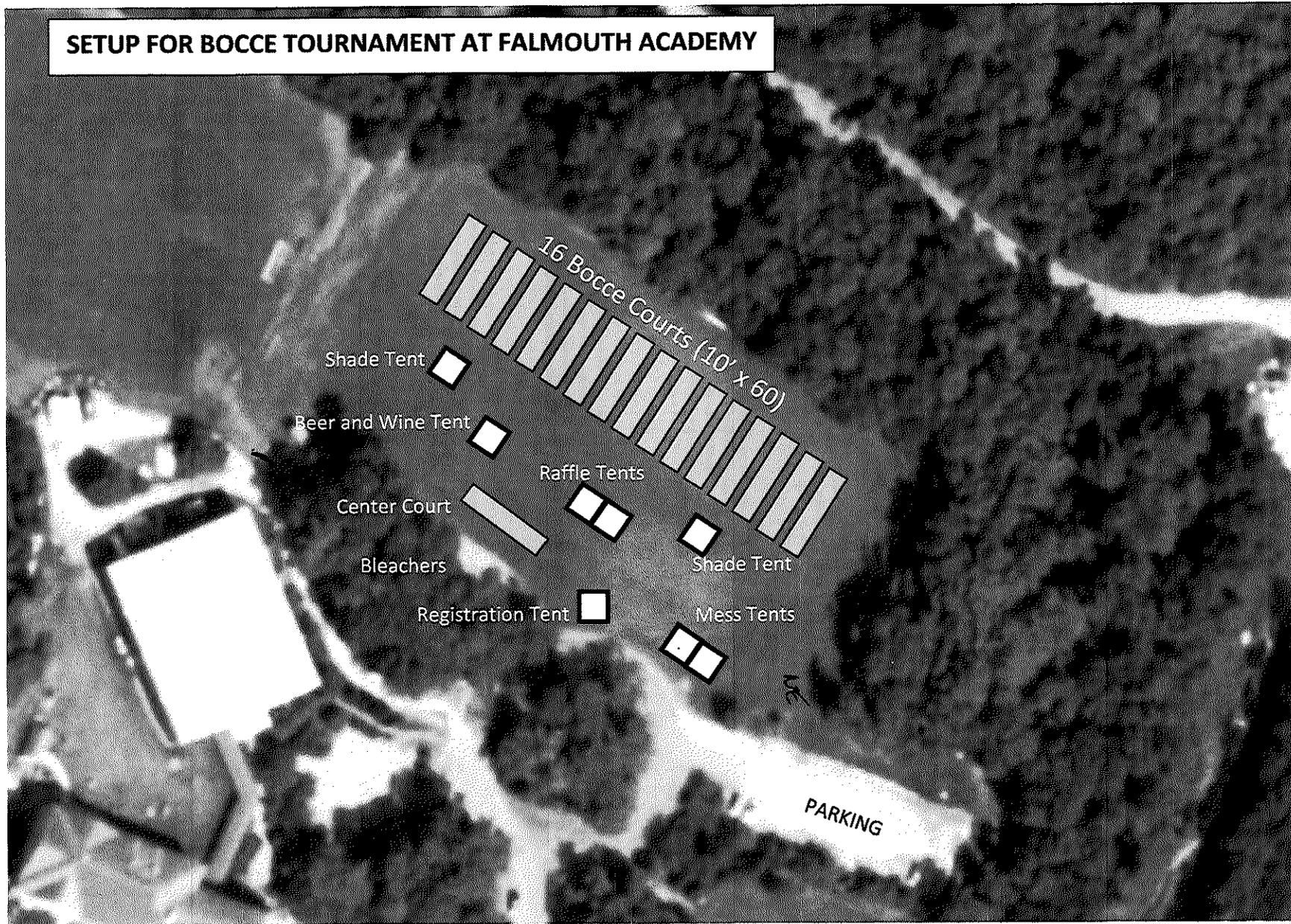
Fundraiser For Joe Q Veteran Coffee Break to benefit the Falmouth Community Veterans Center

Contact- Carole Kenney 508-274-4848

The 14th Annual Cape Cod Bocce Tournament is a fundraising event started by the Ralph Vaccaro Family 14 years ago. The tournament for the last several years has been run by the Samaritans of Falmouth as a fundraiser for them. This year, the Samaritans are unable to do the tournament due to some scheduling conflicts. The Vaccaro Family asked the Board of Joe Q Veteran Coffee Break to do the event as a fundraiser for the Falmouth Community Veterans Center.

The tournament will consist of 32 teams with 4 players on a team. A pot luck luncheon will be provided for all the players. Beer and wine will be available as well as a water filling station. No outside drinks or coolers will be allowed. There will be 2-3 TIP certified bartenders. 2-3 people will be on the fields for security. Beer and wine sales will be by ticket purchase. Beer and wine will stay in the athletic field area. Porta Pots will be available on the field.

SETUP FOR BOCCE TOURNAMENT AT FALMOUTH ACADEMY



CONSENT AGENDA

1. Licenses

- g. Approve Grant of License to Michael & Joanne Roof to maintain a fence and garden located in the town right of way at 100 Bridge Street

GRANT OF LICENSE

The TOWN OF FALMOUTH, a Municipal Corporation and political subdivision of the Commonwealth of Massachusetts having its usual place of business at 59 Town Hall Square, Falmouth, Barnstable County, Massachusetts acting by and through its duly elected Board of Selectmen, in consideration of One and 00/100 (\$1.00) Dollar and of the covenants contained herein, hereby grants to Michael J. Roof and Joanne Roof the following license to use certain portions of town road known as Bridge Street adjacent to property known as 100 Bridge Street, Falmouth, MA. For reference see deed filed with the Barnstable County Registry Division of the Land Court with Certificate No. 153365.

The license is given to maintain a fence and garden within the layout of Bridge Street, as more fully described in a sketch plan of the approved location of the licensed area, attached hereto.

This license is granted upon the following expressed conditions:

- a. Said license is revocable by the Select Board at any time when they deem it appropriate to revoke the same in the best interest of the Town of Falmouth and/or public convenience, safety and needs; the Town may revoke this license by sending a notice to the grantee, its successors and assigns at the above-referenced property address and by thereafter within a reasonable time recording a Notice of Revocation of License in the Barnstable County Registry Division of the Land Court;
- b. Upon such revocation, the grantee, its successors and assigns shall, if and when directed by the Select Board, remove all encroaching improvements from the Town's road and restore any disturbed area to its original condition;
- c. If the licensee, and their successors and assigns, fails to remove said encroachment, all the expenses of the Town to do same or have the same done or any expenses arising from the failure to comply with this license, including attorney's fees, costs and expenses and contractor fees shall be paid by the licensee, and their successors and assigns, to the Town upon demand, and if not so paid, shall, upon the recording of a Notice thereof in the Registry of Deeds or Registered Land Division, constitute a lien on said property, without limiting any other rights of the grantor;
- d. Until such revocation, this License shall continue permissively;
- e. The licensee and their successors and assigns shall be forever obligated to indemnify, defend and hold harmless the Town of Falmouth, its agents, officers, officials and employees for any and all claims, actions, suits, or demands for personal injury or property damage arising out of the licensed encroachments and the grant of this License.

- f. Nothing contained in the License shall authorize the grantee, its successors and assigns to do any work or undertake any activity or to continue any activity not otherwise in full compliance with all applicable laws, rules and regulations; and
- g. The terms, conditions, agreements and covenants contained herein shall be binding on the grantee, its successors and assigns.

IN WITNESS WHEREOF, the seal of the Town of Falmouth is affixed hereto and these presents executed and delivered in its name and behalf by its Select Board, hereto duly authorized this _____ day of _____, 2022.

SELECT BOARD OF
THE TOWN OF FALMOUTH

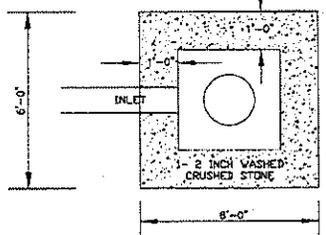
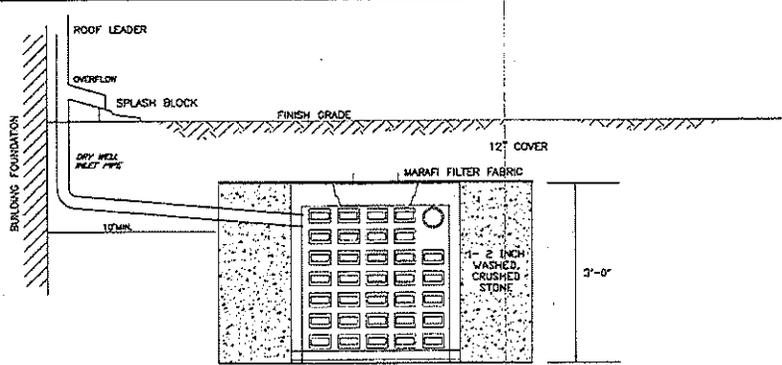
Nancy R. Taylor
Chair, Select Board

Onjalé Scott Price, Vice Chair

Samuel H. Patterson

Douglas C. Brown

Edwin P. Zylinski II



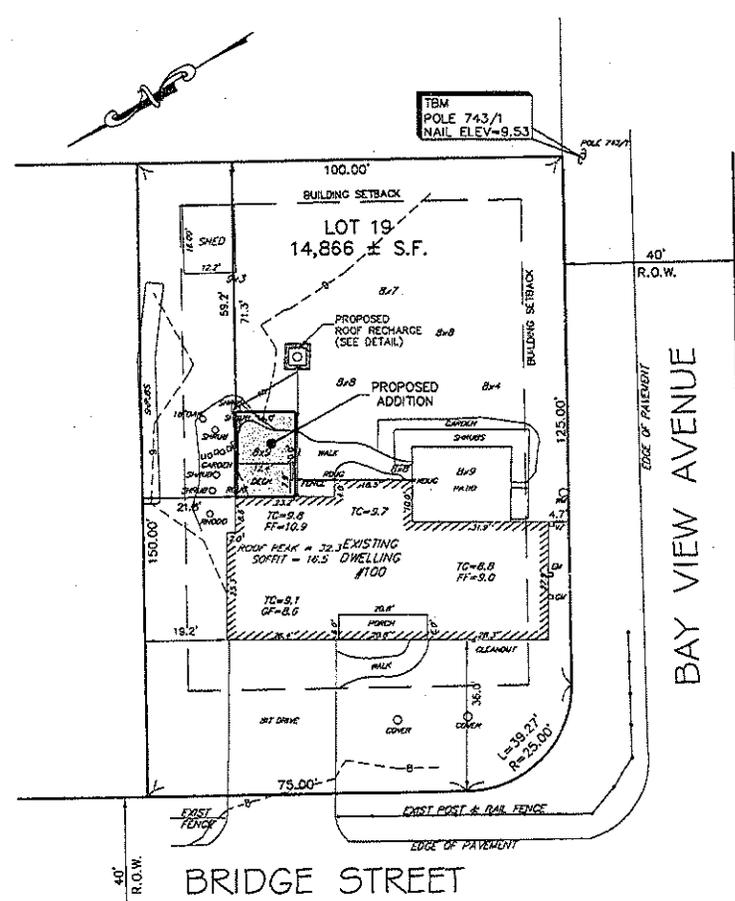
- NOTES
1. CONCRETE LIDS FOR INLET AND 24 INCH. SPACES FOR ROOF LEACHING GALLEY AVAILABLE IN BOTH ONE AND CENTER SECTIONS. CENTER SECTIONS HAVE LIDS OPENING IN BOTH THE NORTH AND SOUTH DIRECTIONS.
 2. TOP 10% OF REINFORCED WASHED CRUSHED STONE TO BE PLACED BETWEEN ROWS.

LEACHING PIT STORAGE REQUIRED:
 PROPOSED ADDITION IMPERVIOUS AREA = 280 sq.ft.
 STORAGE CAPACITY REQUIRED: 1.0 inch reinfor x 280 s.f. = 24 cu. ft.
 PROVIDED LEACHING CAPACITY:
 GALLEY STORAGE: (18'x6") (42"x43"x2.5")=31 cu.ft.
 STONE STORAGE: ((6"x6"x2")-(31 cu.ft.)) x 0.40 (voids) = 30 cu.ft.
 TOTAL STORAGE: 31 cu.ft + 30 cu.ft = 61 cu.ft x 4 = 244 cu.ft.

NOTE: ALL ROOF RUNOFF FROM ADDITION SHALL BE DIRECTED TO INFILTRATIONS SYSTEM.

ROOF LEACHING GALLEY DETAIL

NOT TO SCALE



ZONING CLASSIFICATION:
 SINGLE RESIDENCE B - RB
 MIN. LOT SIZE = 40,000 S.F.
 MIN. FRONTAGE = 100'
 MIN. LOT WIDTH = 125'

MIN. SETBACK REQUIREMENTS:
 FRONT SET BACKS = 25'
 SIDE/REAR SETBACKS = 10'

LOT COVERAGE
 STRUCTURES = 20%
 IMPERVIOUS = 40%

MAX. HEIGHT = 35'

FEMA FLOOD DESIGNATION
 ZONE AE ELEV=12
 FLOOD INSURANCE RATE MAP
 25001C0737J
 EFFECTIVE DATE 7/16/2014

NOTE:
 ELEVATIONS REFER TO NAVD88 DATUM

LOT COVERAGE
EXISTING:
 STRUCTURE = 2,720 S.F. = 18.3%
 IMPERVIOUS = 4,509 S.F. = 30.3%

PROPOSED:
 STRUCTURE = 2,902 S.F. = 19.5%
 IMPERVIOUS = 4,567 S.F. = 30.7%

DEED REFERENCE:
 BARNSTABLE REGISTRY OF DEEDS
 L.C. CERT#153365

ASSESSOR PARCEL ID:
 45 07 000 019

BAY VIEW AVENUE

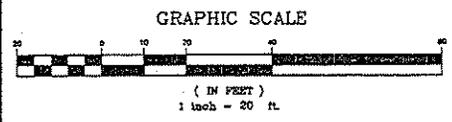
BRIDGE STREET

LEGEND

- RDUG (ROOF DRAIN UNDERGROUND)
- 9x0 SPOT ELEVATION (EXISTING)
- CONTOUR (EXISTING)

I certify that the building on this property is located as shown.

REVISED: 7/18/2022 ROOF DRAIN
 8/03/2022 DEED & ASSESSOR REF.



GLM Engineering Consultants, Inc.
 19 EXCHANGE STREET
 HOLLISTON, MA 01746
 P: 508-429-1100 F: 508-429-7160
 www.GLMengineering.com

FLD.: RC, ML
 DRW.: CNG
 CHKD.: JEH



PROPOSED ADDITION PLAN
 100 BRIDGE STREET
 FALMOUTH, MASSACHUSETTS
 PREPARED FOR
 MIKE ROOF

JOB No.	17,270
DATE:	4/12/22
SCALE:	20,417
PLAN No:	1 of 1

Michael & Joanne Roof
100 Bridge Street
East Falmouth, Ma 02536



July 7, 2022

TOWN OF FALMOUTH
SELECT BOARD OFFICE
59 TOWN HALL SQUARE
FALMOUTH, MA 02540

RE: 100 Bridge Street

We are requesting a grant of license for a fence and garden located in the Town's right of way
In the process of getting a Special Permit to construct first and second floor
sunroom additions,
The approved permit has a condition for us to either remove a fence and garden or ask for a
license to keep the fence and garden currently located on the side of the house on BayView
Ave.

Thank you for your consideration

Joanne Roof
Michael Roof

Phyllis Downey

From: Jim McLoughlin
Sent: Friday, August 12, 2022 8:28 AM
To: Phyllis Downey; Maura O'Keefe
Subject: RE: Grant of License request-100 Bridge Street

Hi Phyllis,
We have no objection to the license request for 100 Bridge Street.
Thanks,
Jim

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Thursday, August 11, 2022 1:15 PM
To: Jim McLoughlin <james.mcloughlin@falmouthma.gov>; Maura O'Keefe <maura.okeefe@falmouthma.gov>
Subject: RE: Grant of License request-100 Bridge Street

Good afternoon Jim,

We have been advised that the Zoning Board of Appeals issued Decision # 035-22, attached, with Condition #2, requiring application for a license to maintain existing fencing and landscaping in the road layout, or removal. Please let me know if this changes you recommendation.

Thank you,
Phyllis

Phyllis Downey
Town Administration
508-495-7325

Be advised that most emails to, and from, municipal offices and officials are public record. Confidentiality should not be expected.

From: Jim McLoughlin <james.mcloughlin@falmouthma.gov>
Sent: Thursday, August 4, 2022 7:14 AM
To: Phyllis Downey <phyllis.downey@falmouthma.gov>; Maura O'Keefe <maura.okeefe@falmouthma.gov>
Subject: RE: Grant of License request-100 Bridge Street

Hi Phyllis,
Engineering has no objection to this license.
Thanks,
Jim

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Wednesday, August 3, 2022 2:42 PM
To: Jim McLoughlin <james.mcloughlin@falmouthma.gov>; Maura O'Keefe <maura.okeefe@falmouthma.gov>
Subject: Grant of License request-100 Bridge Street

Good afternoon,

A Grant of License to maintain a fence and garden located in the town right of way at 100 Bridge Street has been submitted. A large copy of the plan is attached as is a copy of the plan updated with the deed reference and the letter of request.

If the request meets your approval we can schedule it for Select Board review on August 22nd or on September 12th. Please let me know if further information is needed or I can be of assistance.

FYI- We are waiting on updated material for a similar license request at 97 Bridge Street.

Phyllis

Phyllis Downey
Administrative Assistant
Town Administration
508-495-7325

Be advised that most emails to, and from, municipal offices and officials are public record. Confidentiality should not be expected.

CONSENT AGENDA

2. Approve 2022 Seasonal/Annual License Renewal

Second-Hand Dealer License

Cape Kids Treasures, two pop-up consignment events per year

SECOND HAND DEALER LICENSE RENEWAL

Cape Kids Treasures, two pop-up consignment events per year

The first event is on September 29 – October 2 at Falmouth Plaza at 7 Davis Straits, next to Planet Fitness

CONSENT AGENDA

3. Administrative Orders

- a. Approve mortgage refinance for 27 Mill Farm Way, Unit 16



TOWN OF FALMOUTH

Office of the Town Manager & Select Board
59 Town Hall Square, Falmouth, Massachusetts 02540

TO: Select Board
FROM: Peter Johnson-Staub, Acting Town Manager *PJS*
SUBJECT: 27 Mill Farm Way, Unit 16
DATE: August 19, 2022

27 Mill Farm Way, Unit 16 is a deed restricted affordable unit. Per the deed rider, Select Board approval is required for the owner to enter a new mortgage against the property. The owner seeks approval to refinance the mortgage. Housing Coordinator Kim Fish has reviewed the application and found it to be in compliance with the deed. The new mortgage payment represents a reasonable percentage of the applicant's reported income.

I recommend approval.

CC: Kim Fish, Housing Coordinator

//27 Mill Farm Way, 16

CONSENT AGENDA

3. Administrative Orders

- b. Approve request for sign variance – Cape Cod R.O.A.R. – placement of promotional banner on St. Barnabas Church lawn at 91 Main Street – September 1 through September 12, 2022

8/22/22

Cape Cod R.O.A.R. (Ride for Opioid Addiction Recovery) Banner:

Request for variance to sign code §184-30 to display a temporary promotional banner for the ride for opioid addiction on Sunday, September 11, 2022.

Length of time: 12 days (Thursday, September 1 through Monday, September 12, 2022)

Location: St. Barnabas Church Lawn, 91 Main Street, Falmouth

Size: 30' x 4'.

Town of Falmouth Sign Permit Application (rev. 12/08)
 (508) 495-7470 Fax (508) 548-4290

For office use only:
 BD Permit#: _____ Fee*: _____ HDC App. #: _____ DRC App. #: _____

*The Sign Permit Fee is \$25.00 per sign, payable to the Town of Falmouth (special event and promotional signs under §180-30 are no charge) – please submit the required fee to the Building Department along with the completed sign permit application.

DATE: August 8, 2022 Banner - 91 Main St, Falmouth MA 02540
 STREET ADDRESS FOR PROPOSED SIGN(S): _____
 APPLICANT NAME: ROAR - James Pina PHONE: _____
 MAILING ADDRESS: 64 Michelle Ave. TOWN/STATE/ZIP: Cotuit, MA 02635
 BUSINESS NAME: ROAR
 BUSINESS OWNER: James & Karen ADDRESS/PHONE: _____
 PROPERTY OWNER: _____ ADDRESS/PHONE: _____
 CONTRACTOR / SIGN COMPANY: BANNER
 ASSESSOR'S PARCEL ID: _____ ZONING DISTRICT: _____

IS THE PROPOSED SIGN LOCATED WITHIN A LOCAL HISTORIC DISTRICT? Y / N - ?
 If YES, the applicant must first submit this application to the Historic District Commission (HDC) for their approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a detailed description of the HDC requirements.

FREESTANDING SIGN(s) § 184-25; Projecting sign(s) § 184-35
 List number and sizes of each sign that presently exist for each street frontage: _____
 Area of proposed standing sign is: _____ x _____ = _____ square feet.
 Do the frames, borders, etc. exceed 8 square feet in area? Y / N
 The proposed standing sign will be set back from _____ street line _____ feet.

WALL SIGN(s) § 184-37; Awning(s) § 184-22
 List number and sizes of each wall and roof sign that presently exist on building: _____
 Size of proposed wall sign is: _____ x _____ = _____ square feet.
 The lineal frontage of the wall supporting the sign is: _____ lineal feet.
 The proposed sign will face _____ street/parking lot

ROOF SIGN(s) § 184-37
 List number and sizes of each wall and roof sign that presently exist on building: _____
 Size of proposed roof sign is: _____ x _____ = _____ square feet.
 The wall that the sign will be above is: _____ lineal feet.

PROMOTIONAL/SPECIAL EVENT SIGN(s) § 184-30
 Size of proposed sign is: 30 x 4 = 120 square feet. BANNER - Temporary for -
 Start date: Sept. 1; End date: Sept. 12 Total number of days that the sign will be displayed: 12 days. Event

If the sign is eight (8) square feet or greater, this application must be submitted the Design Review Committee (DRC) for approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a description of the DRC requirements.

OFF-PREMISES SIGN(s) § 184-32; VARIANCE § 184-20
The Board of Selectmen must approve all off-premise signs.
 Proposed location: _____ Size: _____ square feet.
 Board of Selectmen License No.: _____ *(Note: A copy must be attached)*

INSTRUCTIONS TO APPLICANT: (1) Attach a separate sheet with a site plan showing the location of the proposed sign on the lot as well as a sketch of the proposed sign with dimensions and the approximate appearance. (2) All signs in local Historic Districts must receive approval from the Historic District Commission (HDC) before the sign permit application is filed with the building department. (3) All applications for signs at a size of eight (8) square feet or greater that are located outside of local historic districts must be submitted to the Design Review Committee (DRC) for approval.

[Signature] 8-8-22
 Signature of Applicant Date

 Historic District Commission Date or Design Review Committee Date
 With the following conditions: _____

 Building Commissioner/Inspector Date
 With the following conditions: _____

RIDE FOR OPIOID ADDICTION RECOVERY

SEPT. 11, 2022
9AM



FALMOUTH
TO
BARNSTABLE

WWW.ROARCAPECOD.COM

Diane Davidson

From: Michael Kasparian <MKasparian@falmouthchamber.com>
Sent: Thursday, May 26, 2022 2:21 PM
To: Peter Johnson-Staub
Subject: RE: [EXTERNAL] - Banner on Main Street

Hi Peter,

Thank you so much and I will get that information for you.

Michael

From: Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>
Sent: Thursday, May 26, 2022 1:45 PM
To: Michael Kasparian <MKasparian@falmouthchamber.com>
Cc: Diane Davidson <diane.davidson@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>
Subject: RE: [EXTERNAL] - Banner on Main Street

Hi Michael,

I'm happy to look into this for you. I'll need to check on our past practice for review of such requests and get back to you on the process. In the interim, do you know the specific location where the banner would be hung, and the dimensions, height of installation, etc?

Peter

Peter Johnson-Staub
Acting Town Manager
Town of Falmouth, MA
O: 508-495-7320

www.falmouthma.gov

Be advised that most emails to, and from, municipal offices and officials are public record. Confidentiality should not be expected.

From: Michael Kasparian <MKasparian@falmouthchamber.com>
Sent: Thursday, May 26, 2022 1:22 PM
To: Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>
Subject: [EXTERNAL] - Banner on Main Street

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Peter,

One of our members, Cape Cod R.O.A.R holds an annual motorcycle run down Cape every September 11th. They would like to hang a banner across Main Street for the two weeks prior to the event and I told them we would help with the process.

I spoke with Peter McConarty who advised that they could hang the banner, but that we would need to seek approval from the Town Manager's Office. Can you advise on the process please.

Thanks so much,
Michael

Michael Kasparian, IOM
President & CEO
Falmouth Chamber of Commerce
20 Academy Lane
Falmouth, MA 02540
508-548-8500
508-548-8521 Fax



please consider the environment before printing this e-mail

Diane Davidson

From: Edward Haddad [REDACTED]
Sent: Monday, August 8, 2022 5:17 PM
To: Falmouth Selectboard
Cc: Michael Kasparian
Subject: ROAR Banner

The Historical Commission supports the temporary placement, for 12 days from September 1 to September 12, of a banner in the Falmouth Village Historic District at 91 Main Street by ROAR to announce their Ride for Opioid Addiction Recovery.

Ed Haddad
Chair, Falmouth Historical Commission

Sent from my iPhone

CONSENT AGENDA

3. Administrative Orders

- c. Approve request for variance to sign code §184-20 – Off-premise sandwich board style promotional signs for the Falmouth Rotary Club Craft Fair – August 29 - September 4, 2022

Falmouth Rotary Club Craft Fair Signs:

Request for variance to sign code §184-30 off-premise promotional signs for Rotary Club Craft Fair at Marina Park on Saturday, September 3 and Sunday, September 4, 2022.

Length of time: August 29 – September 4, 2022

Locations:

1. Smitty's Ice Cream Shop, Rt. 28, East Falmouth
2. John Barrett Real Estate Office, Rt. 28, East Falmouth
3. Deer Run Veterinary Clinic, Rt. 28, Teaticket
4. Condos at corner of Sandwich Rd. and Brick Kiln Rd., East Falmouth
5. Corner of Scranton Ave. and Rt. 28, Falmouth
6. Suzanne Glynn's Office, Locust St., Falmouth
7. Corner Rt. 151 and Sandwich Rd., Hatchville
8. Rt. 151 by the Rt. 28 overpass, North Falmouth
9. Jack in the Beanstalk, Rt. 28A, North Falmouth
10. Crabapples Restaurant, Rt. 28, Falmouth
11. The Eatery Restaurant, 151 Sandwich Rd., East Falmouth

Quantity: 11

Size: (2 ft. x 3 ft.) 6 square feet. Sign size is within the 8 sq. ft. maximum size.

Town of Falmouth Sign Permit Application (rev. 12/20)
 (508) 495-7470 Fax (508) 548-4290

For office use only:

BD Permit#: _____ Fee*: _____ HDC App. #: _____ DRC App. #: _____
*\$8 per \$1000/ Min. \$100 (per sign)

DATE: 8/9/2022
 STREET ADDRESS FOR PROPOSED SIGN(S): ATTACHED - 11 LOCATIONS
 BUSINESS NAME: FALMOUTH ROTARY CLUB
 BUSINESS OWNER: _____ ADDRESS/PHONE: _____
 PROPERTY OWNER: _____ ADDRESS/PHONE: _____
 CONTRACTOR / SIGN COMPANY: _____
 APPLICANT E-MAIL: wbkeyfoot@keyfoottech.com

EVENT: ROTARY CRAFT FAIR
SEPT 3 AND 4

Please Provide Two Copies of the Following:

- *Finished sign design.
- *Storefront elevations and plan to show sign location.
- *Documentation (including dimensions) of all existing signs on site.
- *Pictures of the building and all signs on property.
- *Structural Design for Freestanding Signs
- *Attachment Details for Wall Mounted Signs

IS THE PROPOSED SIGN LOCATED WITHIN A LOCAL HISTORIC DISTRICT?

Y N

If YES, the applicant must first submit this application to the Historic District Commission (HDC) for their approval (§184-13).

Type of Sign

Check

- FREESTANDING SIGN(s) § 184-25; Projecting sign(s) § 184-35
- WALL SIGN(s) § 184-37; Awning(s) § 184-22
- ROOF SIGN(s) § 184-37
- PROMOTIONAL/SPECIAL EVENT SIGN(s) § 184-30' SANDWICH SIGNS ROTARY CRAFT FAIR
- OFF-PREMISES SIGN(s) § 184-32; VARIANCE § 184-20 AUGUST 29 - SEPT 4

The Select Board must approve all off-premise signs.

Proposed location: SEE ATTACHED Size: 2x3

Please Attach Approval Letter

Wick B. Keyfoot

Signature of Applicant

8/10/2022

Date

FALMOUTH ROTARY CLUB

Signature of Owner

Date

Historic District Commission

Date

With the following conditions: _____

Sign Review Committee

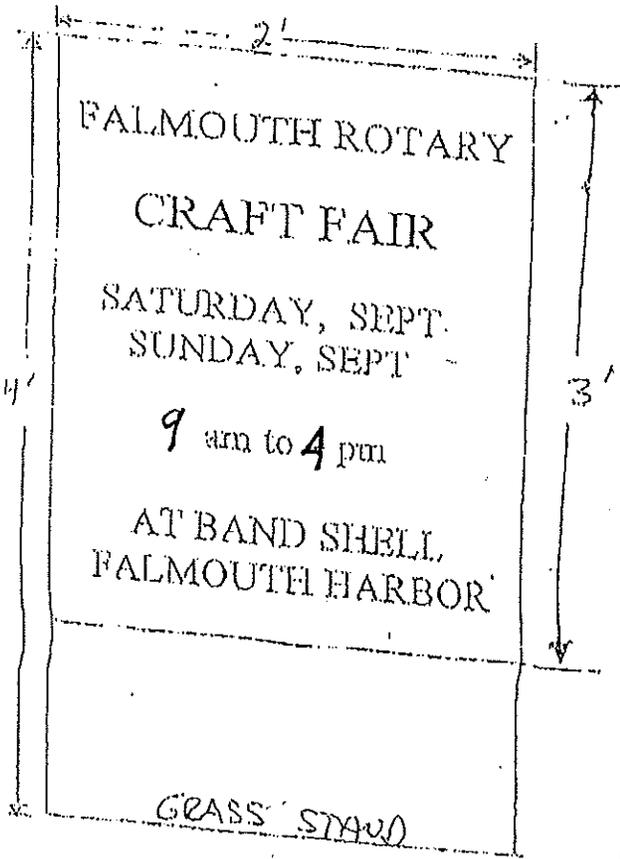
Date

With the following conditions: _____

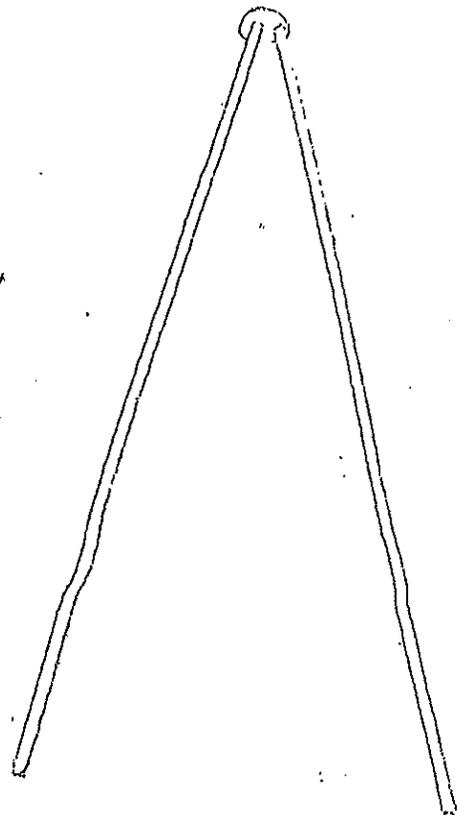
Building Commissioner/Inspector

Date

With the following conditions: _____



FRONT &
BACK VIEW



SIDE VIEW

June 28, 2005

Bill Kerfoot

RE: Location of Rotary Antique Fair Sandwich Board Signs

- ① Smithy's Ice Cream Shop Rt. 28 East Palmouth
- ② John Barrett Real Estate Office Rt. 28 East Palmouth
- ③ Deer Run Veterinary Clinic Rt. 28 Thurtield
- ④ Condos @ Corner of Sandwich Rd. and Brick Kiln Rd. East Palmouth
- ⑤ Corner of Beranton Ave. and Rt. 28 Palmouth
- ⑥ Suzanne Flynn's Office Locust Street Palmouth
- ⑦ Corner Rt. 151 and Sandwich Rd. Hatelyville
- ⑧ Rt. 151 by the Rt. 28 Overpass North Palmouth
- ⑨ Jack in The Donutsh Rt 28A North Palmouth
- ⑩ Crabapples Restaurant Rt. 28 Palmouth
- ⑪ The Eatery Restaurant 151 Sandwich Rd. East Palmouth

CONSENT AGENDA

3. Administrative Orders

- d. Approve expenditure from the Beach Donations Account in the amount of \$500.00 for the Dr. David Garber "Dare to be Great" award

Diane Davidson

From: Maggie Clayton
Sent: Friday, August 12, 2022 12:37 PM
To: Diane Davidson
Subject: Agenda Items for next Select Board meeting

Hi, Diane:

1. This is a written request to the Select Board for permission to withdraw \$500 from Beach Donations Account (28-632-5655-4830) for the Dr. David Garber "Dare to be Great" Award given to a lifeguard during our annual banquet. The funds for this award from David's Old Silver Swim, Inc. c/o Robert Catalano were approved for deposit by the Board on 6/27/2022. The Beach Department Senior Staff voted on the recipient of the award for 2022 this week, James Marathas. James is a student in the Isenberg School of Management at The University of Massachusetts Amherst Class of 2024, and is an active member of the Phi Sigma Kappa ($\Phi\Sigma\Kappa$) fraternity chapter there. He is in his 5th year working for the Town of Falmouth Beach Dept. and has been the Head Lifeguard at Chapoquoit Beach for Summer 2022.
2. This is a written request to the Select Board to vote to approve a donation in the amount of \$1500.00 from Falmouth Road Race, Inc. to the Beach Donations Account, 28-632-5655-4830, to fund the annual banquet.
3. This is a written request to the Select Board to vote to approve a donation in the amount of \$2000.00 from Paul Miskovsky to the Beach Donations Account, 28-632-5655-4830, to fund the annual banquet.

I will send another request next week for withdrawal of funds from the account to pay the bill when I have the invoice from the Flying Bridge with a set amount.

Thank you in advance for your consideration,

Maggie Clayton
Beach Superintendent
Town of Falmouth
(774)392-6900

CONSENT AGENDA

3. Administrative Orders

- e. Accept a donation in the amount of \$1,500.00 from Falmouth Road Race, Inc. to the Beach Donations Account to fund the annual banquet

Diane Davidson

From: Maggie Clayton
Sent: Friday, August 12, 2022 12:37 PM
To: Diane Davidson
Subject: Agenda Items for next Select Board meeting

Hi, Diane:

1. This is a written request to the Select Board for permission to withdraw \$500 from Beach Donations Account (28-632-5655-4830) for the Dr. David Garber "Dare to be Great" Award given to a lifeguard during our annual banquet. The funds for this award from David's Old Silver Swim, Inc. c/o Robert Catalano were approved for deposit by the Board on 6/27/2022. The Beach Department Senior Staff voted on the recipient of the award for 2022 this week, James Marathas. James is a student in the Isenberg School of Management at The University of Massachusetts Amherst Class of 2024, and is an active member of the Phi Sigma Kappa (ΦΣΚ) fraternity chapter there. He is in his 5th year working for the Town of Falmouth Beach Dept. and has been the Head Lifeguard at Chapoquoit Beach for Summer 2022.
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Thank you in advance for your consideration,

Maggie Clayton
Beach Superintendent
Town of Falmouth
(774)392-6900

CONSENT AGENDA

3. Administrative Orders

- f. Accept a donation in the amount of \$2,000.00 from Paul Miskovsky to the Beach Donations Account to fund the annual banquet

Diane Davidson

From: Maggie Clayton
Sent: Friday, August 12, 2022 12:37 PM
To: Diane Davidson
Subject: Agenda Items for next Select Board meeting

Hi, Diane:

1. This is a written request to the Select Board for permission to withdraw \$500 from Beach Donations Account (28-632-5655-4830) for the Dr. David Garber "Dare to be Great" Award given to a lifeguard during our annual banquet. The funds for this award from David's Old Silver Swim, Inc. c/o Robert Catalano were approved for deposit by the Board on 6/27/2022. The Beach Department Senior Staff voted on the recipient of the award for 2022 this week, James Marathas. James is a student in the Isenberg School of Management at The University of Massachusetts Amherst Class of 2024, and is an active member of the Phi Sigma Kappa ($\Phi\Sigma\Kappa$) fraternity chapter there. He is in his 5th year working for the Town of Falmouth Beach Dept. and has been the Head Lifeguard at Chapoquoit Beach for Summer 2022.
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Thank you in advance for your consideration,

Maggie Clayton
Beach Superintendent
Town of Falmouth
(774)392-6900

CONSENT AGENDA

3. Administrative Orders

- g. Accept a donation in the amount of \$1,900.00 from New England Endurance Events to the Beach Donations Account

Diane Davidson

From: Maggie Clayton
Sent: Tuesday, August 16, 2022 2:17 PM
To: Diane Davidson
Subject: Re: Agenda Items for next Select Board meeting

Still no bill for invoice amount, but one more over five-hundred dollar donation to put on agenda.

This is a written request to the Select Board to vote to approve a \$1900 donation from New England Endurance Events to the Beach Donations Account (28-632-5655-4830) for the Beach Dept.'s support of the annual sprint triathlon at Surf Drive, held in 2022 on Sunday, July 10.

From: Diane Davidson <diane.davidson@falmouthma.gov>
Sent: Friday, August 12, 2022 12:44 PM
To: Maggie Clayton <maggie.clayton@falmouthma.gov>
Subject: RE: Agenda Items for next Select Board meeting

Hi Maggie,

I will add these three items to the August 22 Select Board agenda.

Thank you,

Diane

From: Maggie Clayton
Sent: Friday, August 12, 2022 12:37 PM
To: Diane Davidson <diane.davidson@falmouthma.gov>
Subject: Agenda Items for next Select Board meeting

Hi, Diane:

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Thank you in advance for your consideration,

Maggie Clayton
Beach Superintendent
Town of Falmouth
(774)392-6900

CONSENT AGENDA

3. Administrative Orders

- h. Approve expenditure from the Beach Donations Account in the amount of \$5,667.60 to fund the Beach Department's annual Staff Awards Banquet

Diane Davidson

From: Maggie Clayton
Sent: Wednesday, August 17, 2022 9:11 AM
To: Diane Davidson
Subject: Re: Agenda Items for next Select Board meeting

Hi, Diane:

This is a written request to the Select Board for permission to withdraw \$5,667.60 from the Beach Donations Account (28-632-5655-4830) to fund the Beach Department's annual Staff Awards Banquet, which was recently held at the Flying Bridge on Tuesday, August 16.

Sorry for so many individual items. Thank you for compiling.

Maggie

From: Diane Davidson <diane.davidson@falmouthma.gov>
Sent: Tuesday, August 16, 2022 2:23 PM
To: Maggie Clayton <maggie.clayton@falmouthma.gov>
Subject: RE: Agenda Items for next Select Board meeting

Hi Maggie,

I will add this donation to the 8/22 agenda.

Thank you,

Diane

From: Maggie Clayton
Sent: Tuesday, August 16, 2022 2:17 PM
To: Diane Davidson <diane.davidson@falmouthma.gov>
Subject: Re: Agenda Items for next Select Board meeting

Still no bill for invoice amount, but one more over five-hundred dollar donation to put on agenda.

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Sent: Friday, August 12, 2022 12:44 PM
To: Maggie Clayton <maggie.clayton@falmouthma.gov>
Subject: RE: Agenda Items for next Select Board meeting

Hi Maggie,

I will add these three items to the August 22 Select Board agenda.

Thank you,

Diane

From: Maggie Clayton

Sent: Friday, August 12, 2022 12:37 PM

To: Diane Davidson <diane.davidson@falmouthma.gov>

Subject: Agenda Items for next Select Board meeting

Hi, Diane:

1. This is a written request to the Select Board for permission to withdraw \$500 from Beach Donations Account (28-632-5655-4830) for the Dr. David Garber "Dare to be Great" Award given to a lifeguard during our annual banquet. The funds for this award from David's Old Silver Swim, Inc. c/o Robert Catalano were approved for deposit by the Board on 6/27/2022. The Beach Department Senior Staff voted on the recipient of the award for 2022 this week, James Marathas. James is a student in the Isenberg School of Management at The University of Massachusetts Amherst Class of 2024, and is an active member of the Phi Sigma Kappa (ΦΣΚ) fraternity chapter there. He is in his 5th year working for the Town of Falmouth Beach Dept. and has been the Head Lifeguard at Chapoquoit Beach for Summer 2022.
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Thank you in advance for your consideration,

Maggie Clayton
Beach Superintendent
Town of Falmouth
(774)392-6900

CONSENT AGENDA

3. Administrative Orders

- i. Authorize letter to Attorney General Maura Healey urging action to prevent Holtec from dumping radioactive water into Cape Cod Bay



TOWN OF FALMOUTH

Office of the Town Manager & Select Board

59 Town Hall Square, Falmouth, Massachusetts 02540

Telephone (508) 495-7320

Fax (508) 457-2573

August 22, 2022

Attorney General Maura Healey
1 Ashburton Place
20th Floor
Boston, MA 02108

RE: Holtec discharge of nuclear wastewater into Cape Cod Bay

Dear Attorney General Healey:

The Falmouth Select Board has grave concerns about the possibility that Holtec may be permitted to discharge wastewater containing radioactive material into Cape Cod Bay. We write to urge your office to take immediate action to ensure this does not happen. We are advised that the Pilgrim Nuclear Power Plant permit issued by the EPA does not allow the discharge of any spent fuel pool water or any other decommissioning water into Cape Cod Bay. Nevertheless, we remain concerned that the EPA may not enforce this permit.

The Falmouth Select Board has heard from many constituents who are opposed to any potential discharge of nuclear material into Cape Cod Bay. In response to a citizen petition, the following question was placed on the May 2022 election ballot and approved by an overwhelming majority:

Question 3:

Shall the Town of Falmouth vote to direct the Select Board to communicate with Governor Charlie Baker, Attorney General Maura Healey, and the State Legislature to employ all means available to ensure that Holtec commits to immediately withdraw any plans to dump any radioactive water into Cape Cod Bay?

The Town's economy and identity are closely tied to our coastal assets and water quality is of paramount importance. The potential impacts of radioactive discharge on fishing, shell fishing and recreation are extremely troubling. It is our hope that your office can take action to prevent Holtec from discharging any nuclear material into Cape Cod.

Thank you for your consideration.

Respectfully,

Nancy R. Taylor, Chair
Falmouth Select Board

CONSENT AGENDA

4. Vote Reappointments of Certified Weighers

Town Committee Appointments

Other Appointments:

Appointment	Name	Term Ending
Certified Weighers – Cape Cod Aggregates	Michael Thomas	6/30/2023
	Ted Bousfield	6/30/2023
	Jennifer Quinn	6/30/2023



**1550 Phinney's Lane
P.O. BOX 517
Barnstable, MA 02630-0096**



July 25 2022

Town Manager's Office
Barnstable Town Hall, 2nd Floor
367 Main Street
Hyannis, MA 02601

RE: Sworn Weigher's 2022-2023

Cape Cod Aggregates respectfully requests that the following persons be appointed as sworn weighers for fiscal year 2022-2023

Michael Thomas
31 Blackthorn Path
Forestdale, MA 02644

Jennifer Quinn
106 Bridge Street
East Falmouth, MA 02536

Ted Bousfield
62 Wood Avenue
East Falmouth, MA 02536

Thank you for your assistance with this matter. Please email Jenn with any questions.
jenn@capecodagg.com

Sincerely,

Laura L.L. Peterson
Vice President

CONSENT AGENDA

5. Review and Vote to Approve Minutes of Meetings –
Public Session – July 25, 2022

Please note: The minutes of 7/25/22 are being finalized.

TOWN MANAGER'S SUPPLEMENTAL REPORT