

## Memorandum

December 14, 2011

To: Julian Suso, Town Manager  
Fm: Heather B. Harper, Assistant Town Manager

Cc: Nils Bolgen, MassCEC  
Jerry Potamis, Wastewater Superintendent  
Raymond Jack, Director of Public Works

RE: Board of Selectmen's Review  
Weston and Sampson's December 16, 2011 Report on Mitigation Alternatives.

The Board of Selectmen will receive the CEC report on Friday, and discuss how to review this report with the community on Monday, December 19, 2011 Meeting.

The Board of Selectmen should seek a neutral consultant to talk with concerned parties and make recommendations on a process that can foster productive discussion about the range of mitigation options offered in the CEC report. The Board can explain that it will work through the Massachusetts Clean Energy Center as funder and contracting agent for the neutral, and can therefore select from CEC's roster of firms with the capacity to provide neutral facilitation assistance. The Board will give members of the Falmouth community until January 4, 2012 to share their input on these firms, and will make their selection by the beginning of January. The town will also release the CEC report on facilitator/assessor options to the public at that time.

Over the month of January, the neutral assessor will meet with 20-40 citizens in confidential interviews or focus groups. The assessment will seek to clarify community views on the options raised in the report, and to collect people's thoughts about what, if any, process can effectively bring people together to review and discuss the report options in order to offer input to the Board of Selectmen in advance of their decisions on next steps in April. The neutral would provide a report of their findings and recommendations, without attributions, for the Board and all participants by the beginning of February. If a process is deemed feasible, then it can convene February - March.

Attached is a proposed agreement with the MassCEC. A list of firms publicly solicited by the MassCEC will be available on Friday to accompany the agenda packet.