

TOWN OF FALMOUTH
SELECT BOARD
REVISED AGENDA, #2
MONDAY, MARCH 6, 2023 – 6:30 P.M.
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

The Select Board may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.

6:30 p.m. OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Public Comment

6:35 p.m. TOWN MANAGER'S PRELIMINARY REPORT

6:40 p.m. BUSINESS

1. Vote to approve the warrant for the April 10, 2023 Special Town Meeting **(5 minutes)**
2. Vote article recommendation for the April 10, 2023 Special Town Meeting **(5 minutes)**
3. Presentation – Owner's Project Manager's Report on Cost of Wastewater Treatment Facility Improvements Project – Weston & Sampson **(10 minutes)**
4. Vote to accept Owner's Project Manager's Report on Cost of Wastewater Treatment Facility Improvements Project and authorize application to Division of Local Services for determination of whether a second referendum is required due to the increase in cost for the Wastewater Treatment Facility Improvements project **(5 minutes)**

7:05 p.m. CONSENT AGENDA

1. Administrative Orders
 - a. Approve Falmouth Fire Rescue Department Application for FY2022 Emergency Management Planning Grant (EMPG)

7:10 p.m. MINUTES

1. Review and Vote to Approve Minutes of Meetings
 - a. Public Session – January 23, 2023

7:15 p.m. ADJOURN

Nancy R. Taylor, Chair
Select Board

OPEN SESSION

TOWN MANAGER'S PRELIMINARY REPORT

March 6, 2023



TOWN OF FALMOUTH
Office of the Town Manager & Select Board
59 Town Hall Square, Falmouth, Massachusetts 02540

TO: Select Board
FROM: Peter Johnson-Staub, Interim Town Manager *PJS*
SUBJECT: Preliminary Report for March 6, 2023
DATE: March 3, 2023

Business:

1. Vote warrant for April 10, 2023 Special Town Meeting

The draft Special Town Meeting warrant in your packet includes one article. As discussed last week, the sole article adds to the Town Position Classification Plan two new positions and increases the pay grade for the Diversity Equity and Inclusion Officer position. The new positions are:

- Assistant Superintendent of Parks, Forestry and School Grounds, and
- Sustainability Coordinator.

A draft recommendation and explanation of the article are included in your packet. A copy of all three job descriptions will be posted on the Town Meeting page of the website prior to the first precinct meeting.

This Special Town Meeting is being called for 7:15pm. The Town Moderator has indicated the Special will be taken up after the Annual Town Meeting has been opened but before acting on any of the Annual Town Meeting articles.

2. Vote article recommendation for April 10, 2023 Special Town Meeting

In order to include the Board's recommendation for Article 1 of the Special Town Meeting in the Town Meeting warrant book, the Board needs to vote its recommendation on the same night that the warrant is approved.

3. Presentation – Owner's Project Manager (OPM) Report on Cost of Wastewater Treatment Facility Improvements Project

As you are aware, Wastewater Superintendent Amy Lowell gave a presentation to the Select Board on February 13th outlining the report submitted by Weston & Sampson, which is the consulting firm retained as the OPM for this project. A Division of Local Services official has requested that the Board receive a presentation directly from the Owner's Project Manager addressing the reasons for the cost increase for this project as part of the process for determining whether a second ballot vote will be required to exempt the debt for this project from the limits of Proposition 2 ½.

When this project was initially brought to Town Meeting in the Spring of 2022, the project was only at the preliminary design stage. Cost estimates at the preliminary design phase are inherently less accurate than estimates based on 100% design, or better still, full construction documents. As we plan future

construction projects that require debt exemption ballot votes, I recommend we require cost estimates based on at least 90% design so we do not have a recurrence of a project being so far over budget.

4. Vote to accept Owner's Project Manager's Report on Cost of Wastewater Treatment Facility Improvements Project and authorize application to Division of Local Services for determination of whether a second referendum is required due to the increase in cost for the Wastewater Treatment Facility Improvements project

We are asking the Board to vote this a second time to clarify that the vote includes acceptance of the OPM report. A copy of the OPM report and application to the Division of Local Services are included in your packet.

Consent Agenda:

1. Administrative Orders:

There is just one item on the consent agenda. The Fire Department seeks approval to submit an application for an Emergency Management Planning grant.

OPEN SESSION

BUSINESS

1. Vote to approve the warrant for the April 10, 2023 Special Town Meeting **(5 minutes)**

DRAFT 3/3/2023

**SPECIAL TOWN MEETING
APRIL 10, 2023**

ARTICLE 1: To see if the Town will vote to amend the Town's Position Classification Plan as follows:

	Title	Employee Group	Grad	Wage Rate (FY23)
Delete	Diversity, Equity and Inclusion Coordinator	Technical Administrative Management	Grade 8	\$36.06 - \$47.77
Add	Diversity, Equity and Inclusion Officer	Technical Administrative Management	Grade 9	\$40.27 - \$52.56
Add	Sustainability Coordinator	Technical Administrative Management	Grade 8	\$36.06 - \$47.77
Add	Assistant Superintendent of Parks Forestry and School Grounds	Department of Public Works	Grade 12	\$34.29 - \$43.69

Or do or take any other action on the matter. On request of the Select Board.

OPEN SESSION

BUSINESS

2. Vote Article Recommendation for April 10, 2023 Special Town Meeting **(5 minutes)**

DRAFT 3/3/2023

**SPECIAL TOWN MEETING
APRIL 10, 2023**

ARTICLE 1: To see if the Town will vote to amend the Town's Position Classification Plan as follows:

	Title	Employee Group	Grad	Wage Rate (FY23)
Delete	Diversity, Equity and Inclusion Coordinator	Technical Administrative Management	Grade 8	\$36.06 - \$47.77
Add	Diversity, Equity and Inclusion Officer	Technical Administrative Management	Grade 9	\$40.27 - \$52.56
Add	Sustainability Coordinator	Technical Administrative Management	Grade 8	\$36.06 - \$47.77
Add	Assistant Superintendent of Parks Forestry and School Grounds	Department of Public Works	Grade 12	\$34.29 - \$43.69

Or do or take any other action on the matter. On request of the Select Board.

RECOMMENDATION (Finance Committee): That the Town vote Article 1 as printed.

EXPLANATION: This article seeks to amend the Town Position Classification Plan which establishes the pay grade for each position. Positions are placed at the appropriate pay grade based upon the qualifications and duties for the position using a rating manual.

The job description for the Diversity Equity and Inclusion (DEI) Officer has been revised to increase the qualifications and the pay classification for this position in an effort to attract qualified applicants. This position will report directly to the Town Manager and lead development of a strategic plan for diversity, equity and inclusion. The DEI Officer will work collaboratively with staff, and board and committee members to implement the DEI strategic plan.

The Assistant Superintendent of Parks, Forestry, and School Grounds is a previously existing position that was removed from the Classification Plan in 2012. Experience since that time has demonstrated that the responsibilities of the Parks Superintendent/Tree Warden exceed what can reasonably be expected of one individual. The Superintendent is frequently required to be in the field to perform Tree Warden functions in addition to planning and overseeing the daily work of a department that is responsible for: maintenance of 80 acres of athletic field, 167 acres of grounds, Goodwill Park, Shining Sea Bikeway, 6 cemeteries, 20 playgrounds, 12 hard courts, maintenance of street trees and vegetation along 242 miles of roadways, and 24-hour emergency response related to street trees. The Assistant Superintendent will take over much of the planning of daily work and some of the tree inspection work which will allow the Superintendent to carve out some time for project planning and administrative responsibilities.

The Sustainability Coordinator is a new position that is being classified for the first time. The primary purpose of this position is to lead renewable energy and energy conservation activities which will generate new revenues and reduce future energy expenditures. This position does not include leadership of coastal resiliency planning which requires a completely different skill set.

The job descriptions for these three positions will be posted on the Town Meeting page of the www.falmouthma.gov in advance of precinct meetings.

OPEN SESSION

BUSINESS

3. Presentation – Owner’s Project Manager’s Report on Cost of Wastewater Treatment Facility Improvements Project – Weston & Sampson **(10 minutes)**

Wastewater Related Warrant Articles - April 2023 Town Meeting

Select Board Meeting February 13, 2023
Amy Lowell, Wastewater Superintendent



Article 24 :
Supplemental Appropriation
for Wastewater Treatment
Facility Improvements



Wastewater Treatment Facility (WWTF) Improvements - Background -

- WWTF Improvements required to accommodate Teaticket-Acapesket area (TASA) flow as well as new flow from existing service areas, while continuing to meet groundwater discharge permit limits
- Appropriated \$24M for construction in April 2022
- Designed in 2022 using ARPA funds
- Hired an independent cost estimating firm to estimate cost based on final design
- New estimate of project cost is \$9.5M more than the amount appropriated in 2022

Falmouth WWTF Improvements Estimated Project Cost

Item	Previous Cost Estimate	Current Cost Estimate
Sequencing Batch Reactor	\$4,000,000	\$7,500,000
Sludge Processing	\$5,800,000	\$8,400,000
Operations Buildings	\$4,400,000	\$6,600,000
Influent Equalization	\$1,100,000	\$2,100,000
Ultraviolet Disinfection	\$900,000	\$1,600,000
Electrical Service	\$400,000	\$400,000
Subtotal	\$16,600,000	\$26,600,000
Contingency (25%, then 10%)	\$4,200,000	\$2,700,000
Subtotal	\$20,800,000	\$29,300,000
Construction Engineering	\$3,100,000	\$4,200,000
Overall Total	\$24,000,000	\$33,500,000

Material Cost Increases 2020-2022

Period	Diesel	Gasoline	Portland Cement	Steel
Dec 2020 to Dec 2022	93%	51%	25%	83%

Sources:

- 1) For Gas, Diesel, Cement – Massachusetts Department of Transportation Highway Division contract price adjustments
- 2) For Steel – U.S. Bureau of Labor Statistics, Producer Price Index Commodity data for metals and metal products

Other Similar Municipal Projects Bid in the Past Year

Project	Bid Opening	Engineer's Pre-Bid Estimate	Low Bid	% Higher
Mashpee New WWTF	Jun-22	\$19.3M	\$26.7M	38%
Hull WWTF Improvements	Apr-22	\$8.5M	\$15M	76%
Barnstable New Sewer Pump Station	Apr-22	\$6.5M	\$8M	23%

Department of Revenue Review

- A debt exclusion for this project passed on the ballot in May 2022.
- Owner's Project Manager is preparing a report for Department of Revenue outlining the cost increase and the inflationary circumstances.
- Report will be provided to the Select Board for review/vote to accept.
- Department of Revenue will review and make a determination whether or not an additional debt exclusion vote is required.
- Anticipate that an additional ballot vote will not be required because the scope of the project has not changed.

- Funding Support -

- State Revolving Fund (SRF) Loan
 - 0% interest loan anticipated
 - Minimum 3.3% loan forgiveness
- Up to 25% Grant from the Cape Cod and Islands Water Protection Fund

MassDEP Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection
One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker
Governor

Kathleen A. Theoharides
Secretary

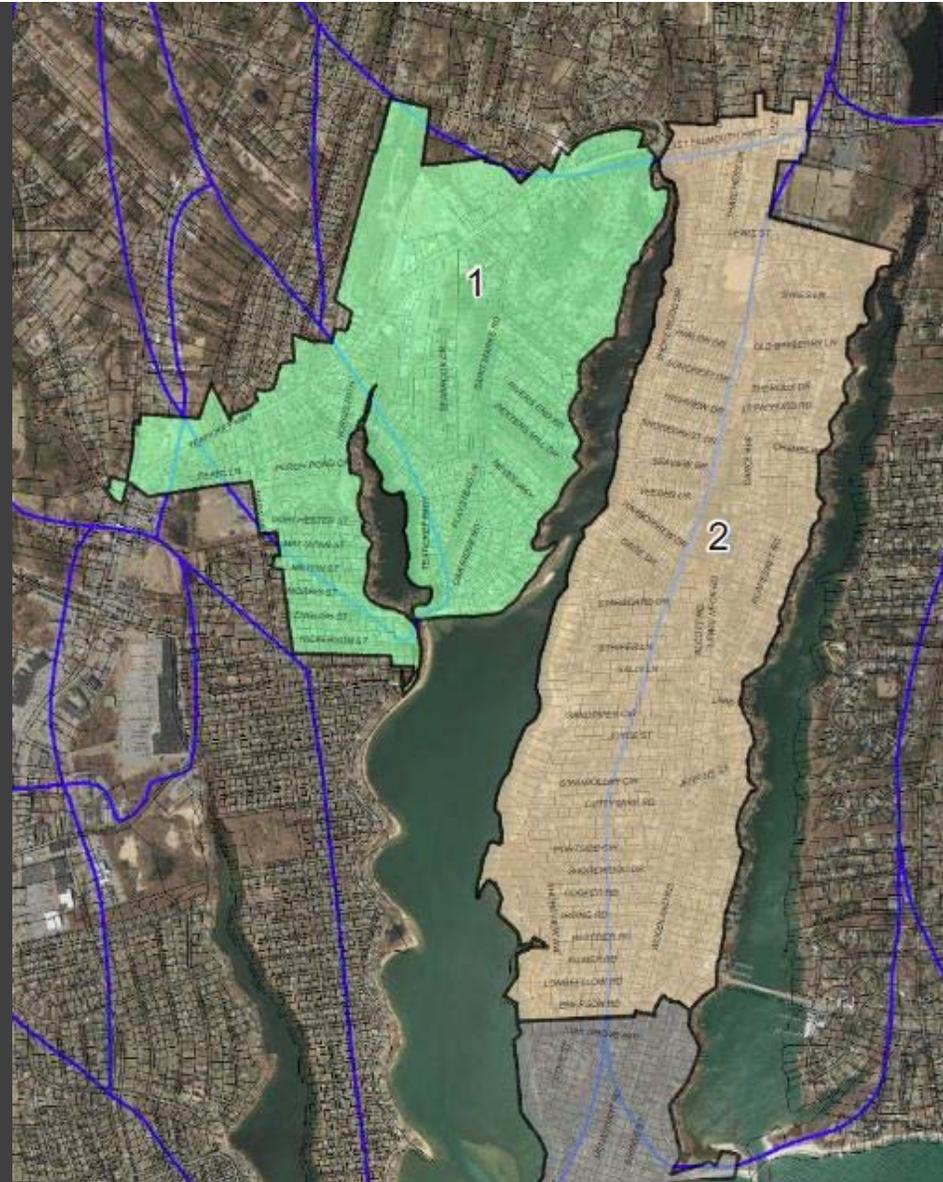
Karyn E. Polito
Lieutenant Governor

Martin Suuberg
Commissioner

FINAL 2022 INTENDED USE PLAN
For the
CLEAN WATER STATE REVOLVING
FUND
May 9, 2022

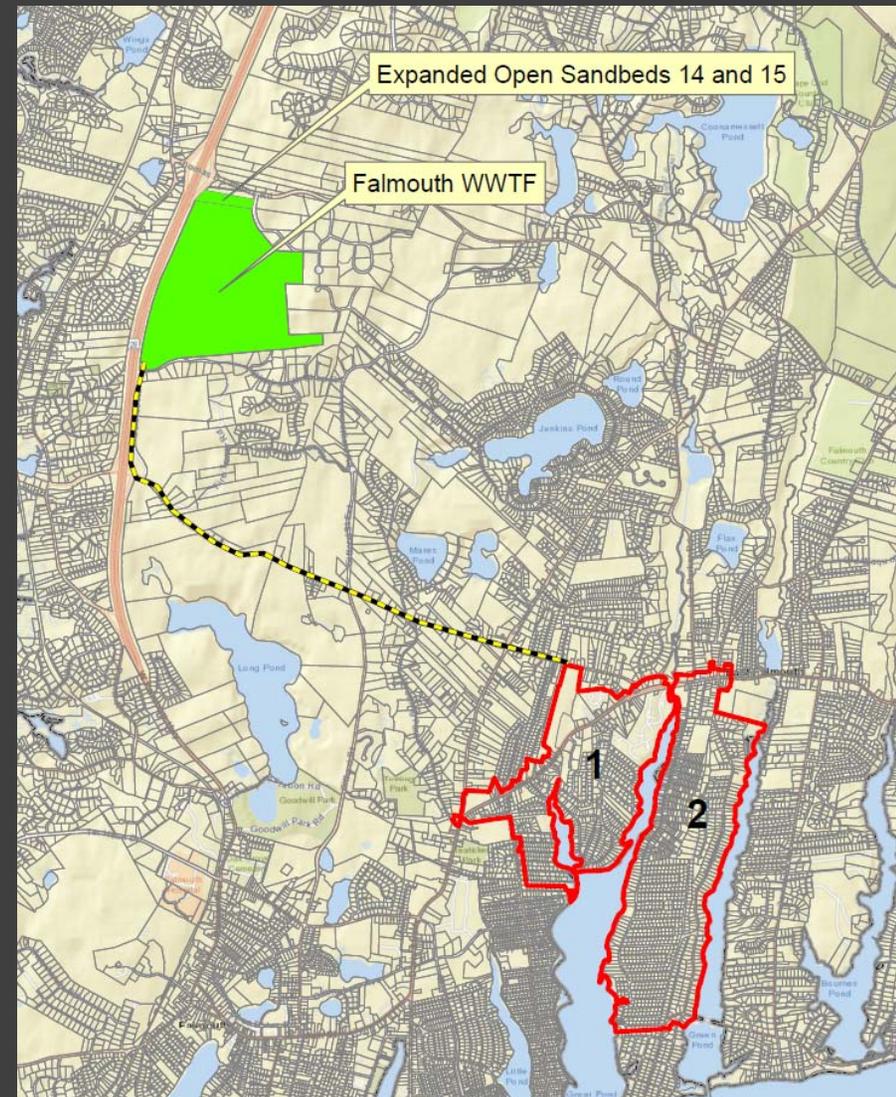


Article 25 April 2023
Town Meeting:
Design and Permitting
Teaticket-Acapesket Sewer
Area – Phase 1



Article 25 Design and Permitting Appropriation

- \$4.5 Million
- Collection and Transmission System – Phase 1 Area
- Expansion of recharge area at beds 14 and 15



Teaticket-Acapesket Sewer Area – Phase 1

- Design -

- Subsurface soil borings
- Surveys
- Permitting – including Groundwater Discharge, MassDOT, Massachusetts Historical Commission
- Financing Application (State Revolving Fund)
- Design of phase 1 collection system, booster lift station, force main and effluent recharge bed expansion

Teaticket-Acapesket Sewer Area – Phase 1 Schedule in approved Great Pond TWMP:

- Design Appropriation - April Town Meeting 2023
- Construction Appropriation \$60M – April Town Meeting 2024
- Bid - Spring 2025
- Construction begin - Summer 2025

Article 33 April 2023 Town Meeting: Update of Flow Neutral Bylaw

- To meet the “land use control” requirement for the 0% interest State Revolving Fund loan

The proposed amended bylaw Sections 180-53(B) and (C) shall read as follows, with the new language in **bold**:

B. The flow allocations for present and future sewer service areas **for treatment at the Blacksmith Shop Road Wastewater Treatment Plant** are as follows:

(1) Areas sewered prior to the Town's 2013 Comprehensive Wastewater Management Plan: 450,000 gallons per day (excluding the Service Areas listed below).

(2) Little Pond Sewer Service Area: 260,000 gallons per day.

(3) Teaticket-Acapesket Service Area: 360,000 gallons per day.

C. These flow allocations will be adjusted if additional flow or modifications to sewer service areas are made through (1) approved comprehensive wastewater management plans, (2) approved notice of project change to **a comprehensive wastewater management plan**, or (3) approval from MA Department of Environmental Protection.

OPEN SESSION

BUSINESS

4. Vote to accept Owner's Project Manager's Report on Cost of Wastewater Treatment Facility Improvements Project and authorize application to Division of Local Services for determination of whether a second referendum is required due to the increase in cost for the Wastewater Treatment Facility Improvements project **(5 minutes)**

Motion:

Vote to accept Owner's Project Manager's Report on Cost of Wastewater Treatment Facility Improvements Project and authorize application to Division of Local Services for determination of whether a second referendum is required due to the increase in cost for the Wastewater Treatment Facility Improvements project.

**DETERMINATION OF BORROWING
COVERED BY DEBT EXCLUSION**

G.L. c. 59, §21C(k)

APPLICATION FROM CITY/TOWN OF FALMOUTH

Application Date: 2/27/23

Email Form to:
Deborah A. Wagner
Director of Accounts
wagnerd@dor.state.ma.us

INSTRUCTIONS: Provide ALL information requested.

A. AUTHORIZED SIGNATURES. Must be signed by city council president and mayor or city manager or majority of the selectboard. Signature certifies that all information is true and correct.

	Select Board Member		<u>2/27/23</u>
Name <u>Nancy Roberts</u>	Title		Date
	Select Board Member	<u>Chair</u>	<u>2/27/23</u>
Name <u>Ed Senteio</u>	Title		Date
	Select Board Member	<u>member</u>	<u>2/27/23</u>
Name <u>Angeli Scott</u>	Title		Date
	Select Board Member	<u>Vice - chair</u>	<u>2/27/23</u>
Name <u>Samuel Patterson</u>	Title		Date
	Select Board Member		<u>2/27/23</u>
Name <u>[Signature]</u>	Title		Date
			<u>2/27/2023</u>

B. CONTACT. Provide name and telephone number of person to contact if additional information is needed to process this application. Amy Lowell, Wastewater Superintendent, (508) 457-2543 x 3018 or Ed Senteio, Finance Director, (508) 495-7364

YOU MUST ALSO COMPLETE SECTIONS C, D AND E

DOR USE ONLY

FOR COMMISSIONER OF REVENUE

Base exclusion:

\$ _____

Director of Accounts

Additional debt approved:

\$ _____

Date: _____

Total debt covered by debt exclusion:

\$ _____

I attest that we accept the architect, cost estimator or OPM's report detailing the categories and reasons for project cost increases. I further attest that the increased project costs are not related to project scope changes.



Chair, Selectboard/Council President

February 27, 2023
Date

February 14, 2023

Amy Lowell
Wastewater Superintendent
Town of Falmouth
416 Gifford St
Falmouth, MA 02540

Re: Owners Project Manager Report to support Falmouth's application to the Department of Revenue for determination of borrowing covered by a debt exclusion - Wastewater Treatment Facility (WWTF) Improvements Project

Dear Ms. Lowell,

In April 2022, Falmouth Town Meeting appropriated \$24,000,000 for the Falmouth WWTF Improvements Project. A debt exclusion for the project passed on the ballot in May of the same year. The projected cost of the project has increased since the cost estimate was developed prior to the April 2022 Town Meeting. This letter details the circumstances affecting the anticipated increases in costs for the Falmouth WWTF Improvements project for consideration of the need for a second ballot vote. As required, this letter also summarizes efforts by the project team throughout the design phase to mitigate anticipated project cost increases.

Preliminary costs for the project were based on planning-level estimates included in the *December 2020 Falmouth WWTF Fiscal Sustainability Plan*. These cost estimates were updated by the Design Engineer in February 2022 in preparation for the 2022 Spring Town Meeting appropriation for construction phase funding. These estimates are shown in Table 1 below in the "Original Amount" column.

As the project has proceeded through the design phase, each component has been reviewed for necessity toward the project goals, which include creating treatment capacity for the near future Teaticket-Acapesket (TASA) area flows and flows from existing service areas. The project team has had regular discussions about each project component with the intent to optimize cost-effectiveness.

Because this project will be publicly bid and because market costs appeared to have increased substantially, the Town requested an independent cost estimate be performed at the final design stage. This independent cost estimate was contracted through the OPM.

Table 1 compares the current anticipated project costs at the final design phase with those used as basis for the original appropriation at the April 2022 Town Meeting (the May ballot vote did not include a dollar amount, but it was understood to be based upon the Town Meeting appropriation).

Table 1: Comparison of Anticipated Project Cost

Description	Original Amount ¹	Current Amount ²	Increase
Sequencing Batch Reactor	\$4,000,000	\$7,500,000	\$3,500,000
Sludge Processing	\$5,800,000	\$8,400,000	\$2,600,000
Operations Buildings	\$4,400,000	\$6,600,000	\$2,200,000
Influent Equalization	\$1,100,000	\$2,100,000	\$1,000,000
Ultraviolet Disinfection	\$900,000	\$1,600,000	\$700,000
Electrical Service	\$400,000	\$400,000	-
<i>Subtotal – Construction cost</i>	<i>\$16,600,000</i>	<i>\$26,600,000</i>	<i>\$10,000,000</i>
Contingency (25%/10%) ³	\$4,200,000	\$2,700,000	-\$1,500,000
Construction engineering ⁴	\$3,100,000	\$4,200,000	\$1,100,000
Total – Project cost	\$24,000,000	\$33,500,000	\$9,500,000

1. As presented to the Select Board and Finance Committee prior to the April 2022 Town meeting; Costs by Design Engineer, based on preliminary design documents.
2. Estimate by Independent Cost Estimator; based on final design documents.
3. Contingency was 25% at preliminary design stage and 10% at final design stage.
4. Original estimate did not include cost for Owner's Project Manager during construction.

As shown, the total anticipated project cost has increased by \$9.5M, which is due to increases in the project construction costs. The cost increase is not related to a change in scope from the project originally approved by the electorate at the time the debt exclusion was approved; the scope of work has not changed materially from that used to estimate the original costs. Instead, the anticipated increases in construction costs are based on recent local trends in the construction industry, which have been affected by factors including: COVID-19 disruptions to equipment/material supply chains; strong demands for specialized construction services; limitations on construction labor availability; inflation and other macro-economic factors; etc. Also, since cost estimation is based on projecting historic costs into the future, it has been difficult with recent economic trends to conservatively predict future costs.

The impacts of these factors have been seen in recent, local bids for other similar projects, including the Mashpee Phase 1 Water Resources Reclamation Facility (WRRF). This example project's low bid received in August 2022 was approximately 38% higher than the estimated costs generated during the design phase, though design phase cost estimates for that project were completed by both the design engineer and an independent cost estimator. This reveals some of the difficulty in predicting the actual bid environment at that time. To more conservatively budget for the Falmouth project, cost estimation for this project has included comprehensive consideration of these factors.

The project team has taken steps to reduce the scope of work (and thereby mitigate costs) in response to these factors, as much as is reasonably possible. Such efforts have included the following:

- Reducing the size of the new odor control system by reducing the number and volume of spaces it will treat (eliminating treatment of wet well and influent equalization tank air, and continuing use of the existing odor control for the Septage Receiving tanks).
- Eliminating the previously proposed access road behind the Operations Building.
- Eliminating pumping from the Influent Equalization tank to reduce capital and future O&M cost increases.
- Where appropriate, identifying more than one option for pipe material type, to allow the contractor to select the most cost-effective pipe material during construction.

- Simplifying stormwater management design while maintaining stormwater retention and treatment function.
- Displacing limited work scopes to be performed by Town personnel (e.g., preparatory relocations, etc.).

These efforts have helped to mitigate some of the anticipated cost increases but have not changed the project intent or significantly impacted the intended effect of the completed project. The primary scope of work cannot be changed as the improvements comprise essential process and operational improvements to accommodate planned future flows. Eliminating or significantly reducing the scope of these components would undermine the critical project objectives and is therefore not practical.

It is our understanding that the Town of Falmouth will be using available funding sources to mitigate the effect of this project cost on Falmouth rate payers, as follows:

Current Estimated Project Cost	\$33,500,000
American Rescue Plan Act grant	\$1,330,000
Cape Cod Water Protection Collaborative up to 25 % loan forgiveness	\$8,375,000
State Revolving Loan program up to 3.3% loan forgiveness	<u>\$1,105,500</u>
<i>Approximate total local project cost after grants/forgiveness</i>	<i>\$22,700,000</i>

The project increases have been discussed in several public forums, have been reported in the newspaper and broadcast on public television to create awareness of the situation. In April 2023, Town meeting will vote on the additional spending authorization. The Town has a decades long practice of adding new projects when debt drops off from previous projects to ensure the projects do not increase the tax rate beyond proposition 2 ½ plus new growth.

Please let us know if you have any questions on the information contained herein or if you need something more to support this piece of the project moving forward.

Sincerely,
WESTON & SAMPSON ENGINEERS, INC.



Laurie Toscano
Team Leader

\\Wse03.Loca\WSE\Projects\MA\Falmouth MA\2211231 - OPM For WWTF\Funding\TASA_WWTF_Imp-Costsmy - Final.Docx

QUESTION 2
THE ANNUAL TOWN ELECTION
AND THE VOTE THEREON
HELD IN FALMOUTH, MASSACHUSETTS
MAY 17, 2022

Question 2:

Shall the Town of Falmouth be allowed to exempt from the provisions of proposition two and One half, so called, the amounts required to pay for the bonds issued to pay costs of of engineering, design and construction of improvements to the Wastewater Treatment Facility including, without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the of the General Laws, as most recently amended by St. 1998, c. 78, including the payment of all other costs incidental and related thereto?

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTALS
YES	536	388	273	314	396	400	253	276	276	3112
NO	145	123	96	142	105	120	135	111	107	1084
Blank	36	38	16	32	28	29	27	34	17	257
Total Ballots Cast	717	549	385	488	529	549	415	421	400	4453

TRUE COPY ATTEST


MICHAEL PALMER, TOWN CLERK
FALMOUTH, MASSACHUSETTS

**ARTICLE 14
AND THE VOTE THEREON AT
THE ANNUAL TOWN MEETING
CONVENED IN FALMOUTH, MASSACHUSETTS
APRIL 4, 2022**

ARTICLE 14: To see if the Town will vote to appropriate a sum of money to fund the engineering, design and construction of improvements to the Wastewater Treatment Facility, including costs incidental and related thereto, to determine how the same shall be raised and by whom expended. Or do or take any other action on the matter. On request of the Select Board.

VOTED: By a unanimous vote, a quorum being present on Monday, April 4, 2022 the Town voted the sum of \$24,000,000 is appropriated to pay for costs of engineering, design and construction of improvements to the Wastewater Treatment Facility including, without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c. 78, including the payment of all other costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$24,000,000 and issue bonds or notes therefor under Chapter 44, Section 7(1) and Chapter 29C of the General Laws, as most recently amended by st. 1998, c.78, or pursuant to any other enabling authority; provided, however, that no sums shall be borrowed or expended hereunder unless and until that Town shall have voted to exclude the amounts required to repay any borrowing authorized by this vote from the limitations of Chapter 59, Section 21C of the Mass. General Laws (also known as Proposition 2½); that any bonds or notes issued pursuant to this vote shall be general obligation bonds of the Town unless the Treasurer with the approval of the Select Board determines that they should be issued as limited obligation bonds and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St.1998, c.78; that the Treasurer with the approval of the Select Board is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c. 78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action to carry out the project.

A TRUE COPY ATTEST


**MICHAEL PALMER, TOWN CLERK
FALMOUTH, MASSACHUSETTS**

OPEN SESSION

CONSENT AGENDA

1. Administrative Orders

- a. Approve Falmouth Fire Rescue Department Application for FY2022 Emergency Management Planning Grant (EMPG)



FALMOUTH FIRE RESCUE DEPARTMENT
ADMINISTRATIVE MEMO

To: Peter Johnson-Staub, Interim Town Manager
From: Kim Strohm, Administrative Assistant
Subject: Contract signature -Emergency Management Planning Grant
Date: March 1, 2023

Attached please find the contract paperwork, requiring your signature for the Emergency Management Planning Grant (EMPG). The Town of Falmouth has been successful in receiving this grant for the past ten years. This grant is instrumental to the continued success of our Comprehensive Emergency Management Plan, Hazardous Materials Response Planning, our Emergency Operations Center plans, hazardous materials training, exercises and operations, including tabletop exercises conducted within the Local Emergency Planning Committee (LEPC).

Thank you for your attention to this matter.

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions](#), [Contractor Certifications](#) and [Commonwealth Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME:(and d/b/a): FALMOUTH, Town of		COMMONWEALTH DEPARTMENT NAME: Massachusetts Emergency Management Agency (MEMA)	
Legal Address: (W-9, W-4): 59 TOWN HALL SQ FALMOUTH MA 02540-2761		Business Mailing Address: 400 Worcester Rd, Framingham, MA 01702	
Contract Manager: Timothy Smith	Phone:	Billing Address (if different): same	
E-Mail: timothy.smith@falmouthfirema.gov		Contract Manager: Barbara Stachelek	Phone: 508-820-1407
Contractor Vendor Code: VC6000191790		E-Mail: EM.Grants@mass.gov	Phone:
Vendor Code Address ID (e.g. "AD001"): (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): FY23EMPG220000FALMO	
		RFR/Procurement or Other ID Number: FFY2022EMPG	
X_ NEW CONTRACT		CONTRACT AMENDMENT	
PROCUREMENT OR EXCEPTION TYPE: (Check one option only)		Enter Current Contract End Date <i>Prior to</i> Amendment: _____.	
Statewide Contract (OSD or an OSD-designated Department) Collective Purchase (Attach OSD approval, scope, budget) X Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) Emergency Contract (Attach justification for emergency, scope, budget) Contract Employee (Attach Employment Status Form, scope, budget) Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		Enter Amendment Amount: _____. AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) Amendment to Date, Scope or Budget (Attach updated scope and budget) Interim Contract (Attach justification for Interim Contract and updated scope/budget) Contract Employee (Attach any updates to scope or budget) Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): X Commonwealth Terms and Conditions Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) X Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or <i>new</i> total if Contract is being amended). \$8,500.00			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days % PPD; Payment issued within 15 days % PPD; Payment issued within 20 days % PPD; Payment issued within 30 days % PPD. If PPD percentages are left blank, identify reason: agree to standard 45 day cycle statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); X only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: Funding for this grant is provided via a Federal Fiscal Year 2022 Emergency Management Performance Grant (EMPG), CFDA #97.042 and has a required dollar-for-dollar match. Funds may only be used for activities outlined in the subrecipient's approved FFY2022 application and in accordance with attached Federal Terms and Conditions, and MEMA Special Conditions and Reporting Requirements.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: X 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of June 30, 2023 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Peter Johnson-Staub</u> Print Title: <u>Inkton Town Manager</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>David Mahr</u> Print Title: <u>Chief Administrative Officer</u>	

OPEN SESSION

MINUTES

1. Review and Vote to Approve Minutes of Meetings
 - Public Session – January 23, 2023

TOWN OF FALMOUTH
SELECT BOARD
AGENDA
MONDAY, JANUARY 23, 2023 – 6:30 P.M.
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

The Select Board may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.

6:30 p.m. OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Recognition
4. Announcements – Woodneck Beach Update
5. Public Comment

6:35 p.m. TOWN MANAGER’S PRELIMINARY REPORT

6:45 p.m. BUSINESS

1. Update on COVID-19 – Scott McGann, Health Agent (**5 minutes**)
2. Vote Seasonal Wage Rates for FY2024 (**5 minutes**)
3. Discuss override for fire staffing (**10 minutes**)
4. Review of April 2023 Town Meeting Articles (**45 minutes**)

7:50 p.m. CONSENT AGENDA

1. Licenses
 - a. Approve application for three Special One-Day Wine and Malt Liquor Licenses – West Falmouth Library, located at 575 West Falmouth Highway, West Falmouth – January 25, March 15, and June 7, 2023, from 6:00 p.m. to 7:30 p.m.
2. Administrative Orders
 - a. Approve letter for support for Town of Sandwich special legislation regarding state revolving fund eligibility for wastewater treatment and disposal facilities located at Joint Base Cape Cod
 - b. Approve agreement for Payment in Lieu of Taxes for Personal Property between SCS Nathan Ellis 011282 Falmouth West, LLC and the Town of Falmouth
 - a. Approve 2023 Seasonal Population Increase Estimation Form for submittal to the Alcoholic Beverages Control Commission

7:55 p.m. MINUTES

1. Review and Vote to Approve Minutes of Meetings
 - Public Session – October 24, 2022; December 19, 2022; January 7, 2023; January 9, 2023; January 11, 2023

8:00 p.m. TOWN MANAGER’S SUPPLEMENTAL REPORT

8:05 p.m. SELECT BOARD REPORTS

8:15 p.m. DISCUSSION OF FUTURE AGENDA ITEMS

8:20 p.m. ADJOURN

Nancy R. Taylor, Chair
Select Board

TOWN OF FALMOUTH
SELECT BOARD
Meeting Minutes
Open Session
MONDAY, JANUARY 23, 2023 – 6:30 P.M.
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

The Select Board may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.

Present: Onjalé Scott Price, Acting Chair; Sam Patterson; Doug Brown; Scott Mr. Zylinski.

Absent: Nancy Taylor, Chair.

Staff Present: Peter Johnson-Staub, Interim Town Manager.

1. Call to Order by Acting Chair Scott Price at 6:30 p.m.
2. Pledge of Allegiance
3. Recognition
Mr. Brown recognized Peter McConarty, Director of Public Works; Jim McLoughlin, Town Engineer; and Steven Cadorette, Deputy Director of Public Works for securing a complete streets grant.
4. Announcements – Woodneck Beach Update
Mark Kasprzyk reported erosion due to storms during the first week of January 2023 that exposed rusty metal stakes and old snow fencing wire. He and Mike Souza cleaned up the beach and brought in sand to refortify what was lost. The Select Board asked about pumping sand from offshore back onto the beach, Mr. Kasprzyk responded that will most likely result in the sand ending up in an unintended area.
5. Public Comment-none.

TOWN MANAGER'S PRELIMINARY REPORT

Mr. Johnson-Staub reviewed his Preliminary Report in the packet.

BUSINESS

1. Update on COVID-19 – Scott McGann, Health Agent

Mr. Zylinski moved to take this item out of order. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.

Mr. McGann provided his report via PowerPoint presentation. CDC guidance on community level transmission was reviewed. January is the worst month for Covid. Hospitalizations in Barnstable County were reviewed. About one third of people in town have their second booster. Biweekly updates are provided via FCTV. Home test kits are being distributed as they become available.

2. Vote Seasonal Wage Rates for FY2024
Mr. Johnson-Staub referred to the schedule in the packet for employment grades 2-11; all of all those amounts are increased 15% over prior amounts. The four elections positions listed are an 11% increase, and the Town Clerk supports this increase. The bonus program used last year will be continued, but the Town may make some adjustments for retention purposes. One position, night watch harbormaster, will be stricken from the schedule.

Mr. Patterson moved to approve the FY2024 Seasonal Wage Rates. Second Mr. Brown. Vote: Yes-4. No-0. Absent-1.

3. Discuss override for fire staffing (10 minutes)

Mr. Johnson-Staub made a PowerPoint presentation, which is in the packet. He reviewed the tax rate impact scenarios, the average 2022 and 2023 single-family tax bill, the 2023 Tax Rates in Barnstable County, Tax Deferral and Exemption Options.

Housing remains a big issue for all employers across the State.

The \$1.5M override is only for expenses directly related to hiring the firefighters. The stabilization funds may be used for other one-time costs associated with hiring firefighters. The interest accrued would remain in the Fire Department stabilization fund.

The smaller override of \$950,000 means that as of FY24, Mr. Johnson-Staub is less confident we have sufficient revenues to be assured we can pay for all the costs associated with hiring those 14 firefighters into the future depending on the economy. He is comfortable with the assumptions that are required on the smaller override option because the revenue estimates are conservative at 80%.

Information was provided on the tax impact on each potential override.

Mr. Johnson-Staub provided information to the Select Board related to tax exemptions. The information is available to the public on the Town website. In order to adopt programs that the town doesn't currently have requires a town meeting vote.

According to Mr. Johnson-Staub, the same 14 additional positions are proposed under both override amounts. He feels comfortable with both options. The override amount goes to the Fire Department. Under both scenarios the Town can fund the FFD, and under the \$950,000 scenario we would be relying on local estimated receipts and there would be less money available for other purposes. They would look at other ways to increase revenues, such as the ambulance fee; the finance director looked at ambulance rates across the cape, Falmouth is below average and we can raise another \$150,000, which may be used to make the funding plan more secure with the smaller override.

4. Review of April 2023 Town Meeting Articles

Mr. Johnson Staub reviewed the Articles in the packet.

Article 5: creation of the stabilization fund. This is recommended to be done under either override, if one of the overrides is not approved, then this fund will not be needed.

Article 6: override article to pay for the 14 additional firefighters and appropriate a sum of money into the stabilization fund.

The override needs to be approved at an election ballot unless a special election is held to consider the override.

There is time to pull something off the election ballot if Town Meeting votes it down.

Mr. Zylinski asked if that could be worded to encompass the flexibility at Town Meeting?

Mr. Johnson-Staub does not believe so, but they could potentially vote both overrides knowing one would be taken off the ballot.

Mr. Brown asked if we get to Town Meeting and do not explain why the Safer Grant is not used, we should review that again at the next meeting on 1/30/23. Mr. Johnson-Staub suggested it is within the scope and there is no grant available to apply for at this time. If that changes, Mr. Johnson-Staub would suggest they apply for it. The Safer Grant is temporary, there is a way to incorporate a Safer Grant for some of the positions. The grant funds would have to be spent on actual firefighters hired and would change the funding plan.

More information will be had in about a month regarding Articles 9 and 10. Financial articles are printed in the warrant, the explanation is written in the Town Meeting booklet.

Article 12 the Town borrowed money for a capital project, the money is in a bank account and we have not spent it all. Funds need to be appropriated for a capital project, likely for the Wastewater treatment facility, so the Select Board would need to reauthorize these borrowed funds for this purpose.

Article 14 was submitted by Falmouth Retirement Board, and it proposes increasing the wage base upon which the annual cost of living adjustment is applied for retirees. Municipal pension Cost of Living Adjustments are only applied to maximum of \$18,000. Falmouth applies it to the first \$14,000 of the pension benefit that would be raised to \$16,000 with this article. The Finance Committee will recommend.

Article 15 rescinds acceptance of the Civil Service statute for Police and Fire. It is here because the legislature has not acted on the Town's petition to withdraw the Police Department from Civil Service. Town Counsel conferred with other attorneys and it is her opinion we can exit Civil Service even if the State does not act on that petition, but we would need to have Town Meeting vote this article. There are towns doing that now and they have been successful, they have not faced a legal challenge to this point.

Articles 16-19 petitioner's articles. These must be placed on the Town Meeting Warrant.

Article 20 broadens the purpose of the funds to be used for union and non-union employees.

Article 21 free cash appropriated for three purposes: support opioid use disorder treatment funds received through the lawsuits, fireworks celebration, retain consultant for independent department reviews.

Article 22 funded by appropriating funds from unspent school capital articles.

Article 23 funding design, permitting, construction of East Falmouth, North Falmouth, and Morse Pond Schools roof replacements. OPM and design money not construction.

Article 24 sum of money appropriated for design and construction of improvements to the Wastewater Treatment Facility, these costs will be \$10 million higher than originally anticipated. Looking at options to raise revenues, reuse funds, approved with debt exemption, we need a new plan to cover the additional funding without a tax increase.

Article 25 design and permitting of extension of sewer system to the Teaticket/Acapesket area. If this requires a tax increase, we may need to consider deferring this project.

Article 26 replace section of water main, \$3.1 million estimated cost. We may need to consider deferring this project.

Article 27 study of water mains to detect lead and other hazardous materials funded free cash.

Article 28 there may be a grant to offset the cost of this project.

Article 29 sum of money for evaluating locations for treatment of raw water from the Ashumet and Fresh Pond wells, funded by the US Air Force so the cost will be reimbursed. A written agreement is needed to cover the cost.

Article 30 draft not in the packet. Amend position classification plan, Diversity, Equity, and Inclusion position from a grade 8 to 9. Create the Sustainability Coordinator position at a grade 8.

Article 31 change in fingerprint bylaw. Requiring a finger print for all liquor license applicants every year is an administrative burden on the police department, would like to change to every 5 years for liquor licenses. Any new license or change in manager would require fingerprint check.

Article 32 a bylaw change brings insurance requirements in line with reality for taxi operators

Article 33 amendment for the Flow Neutral Bylaw, wastewater treatment capacity associated with each different area: Little Pond Sewer Service Area, Teaticket/Acapesket Sewer Service Area, and the rest of the Town.

Article 34 the Board of Health needs to modernize the stable bylaw, proposing authorizing the Board of Health to develop and promulgate the regulations.

Article 35 The Town Clerk requested this housekeeping item that specifies how Saturday office hours are treated regarding regulatory deadlines.

Article 36 appropriate a sum of money to fund relocation of a water main connected with the work Eversource is doing to provide power to Martha's Vineyard. Have an inquiry with the MA Department of Revenue to see if that can be treated as a grant and spent without appropriation.

Article 37 Eversource asked for modification of an easement for installation of the power line at the parking lot on Locust Street.

Article 38 Community Preservation articles automatically on the warrant.

CONSENT AGENDA

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 - a. Approve 2023 Seasonal Population Increase Estimation Form for submittal to the Alcoholic Beverages Control Commission

Mr. Zylinski moved approval of the Consent Agenda. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.

MINUTES

1. Review and Vote to Approve Minutes of Meetings
Public Sessions:

December 19, 2022

Mr. Patterson moved to approve as amended and release for public access. Second Mr. Brown. Vote: Yes-4. No-0. Absent-1.

January 7, 2023

Mr. Patterson moved to approve as amended and release for public access. Second Mr. Brown. Vote: Yes-4. No-0. Absent-1.

January 9, 2023

Mr. Patterson moved to approve as amended and release for public access. Second Mr. Zylinski. Vote: Yes-4. No-0. Absent-1.

January 11, 2023

Mr. Brown moved to approve as amended and release for public access. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.

TOWN MANAGER'S SUPPLEMENTAL REPORT

Mr. Johnson-Staub working on the Town Meeting Warrant.

SELECT BOARD REPORTS

Mr. Brown:

Attended the Massachusetts Municipal Association (MMA) Annual Meeting. The MMA and the Cape and Islands Municipal Leaders Association voted to send a comment letter to the Massachusetts Department of Environmental Protection (DEP) regarding the impact of impractical changes to Title V and requested restoring the funding of \$2 million associated with it noting the DEP is bringing forward a flawed plan.

Attended workshops at the annual meeting, subject matter included the fiscal outlook, Division of Local Services, and Private Roads.

Attended the Beach Committee meeting, the committee is disappointed that cleaning of bathhouses funding provided last year was not included in this year's budget.

Mr. Brown will attend the opening of Megansett Crossing on Thursday, 1/26/23 at 3 p.m.

Mr. Patterson:

Attended the Massachusetts Municipal Association Annual Meeting. One workshop Mr. Patterson attended was on electric vehicle implementation, and there is a lot of money available for it. The Cape Cod Commission can be a resource.

Acting Chair Scott Price:

Attended the Massachusetts Municipal Association Annual Meeting. She attended workshops on subject matter including working from home, retention of employees, and Housing. Acting Chair Scott Price asked for the Select Board members' notes and she will compile them and send them to Mr. Johnson-Staub to provide them to each department head.

Attended the Massachusetts Black Law Makers Round Table: Michael Curry talked about inequalities in healthcare and what we can do.

DISCUSSION OF FUTURE AGENDA ITEMS

Acting Chair Scott Price stated there will be an update on Black Beach at the Select Board's meeting on 1/30/23.

Mr. Zylinski asked for Town Counsel to clarify the Conflict of Interest Law. Mr. Johnson-Staub reported that he talked with Chair and Vice Chair, and the Select Board may take that up at a Saturday Workshop meeting as part of Conflict of Interest training. Tentatively planned for March, but the date is to be determined. This would be a workshop meeting for Select Board training and not open to the public.

Mr. Brown would like a policy discussion regarding consistent dates for the flags to be posted for the Martin Luther King, Jr. holiday. Mr. Brown noted wanting to discuss other policies as well. Mr. Johnson-Staub asked Mr. Brown to provide a list of policies that Mr. Brown would like to have addressed.

ADJOURN

Mr. Brown moved to adjourn the meeting at approximately 8:40 p.m. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.

Respectfully Submitted,

Jennifer Chaves
Recording Secretary

Index included in the January 23, 2023 Select Board packet
for the review of April 2023 town meeting articles.

March 6, 2023

Article

- 1 Choose Town Officers
- 2 Hear Reports from Committees and Town Officers
- 3 Fix Salaries of Elected Officials
- 4 FY2024 Operating Budget
- 5 Authorize - Stabilization Fund for Fire Department Wages and Expenses
- 6 Fund - Override for Fire Department Wages and Expenses
- 7 Fund - Capital Improvement Stabilization Fund
- 8 Fund - Other Post Employment Benefits Trust Fund
- 9 FY2023 Budget Transfers
- 10 FY2023 Budget Appropriations
- 11 Rescind Debt Authorization
- 12 Re-authorize Debt
- 13 Authorize - Revolving Funds
- 14 Authorize - Retiree COLA Calculation Adjustment
- 15 Authorize - Rescind Chapter 31 Section 48 Acceptance of Civil Service for Police and Fire
- 16 Petition: Authorize Access to Conduct Testing for Wind Energy Landfall
- 17 Petition: Amend Town Code Leaf Blower Regulation
- 18 Petition: Amend Town Code Plastic Reduction Bylaw
- 19 Petition: Resolution to Support Change to State Flag
- 20 Fund - Union settlements and Non-union wage adjustments (transfer and appropriate)
- 21 Fund - Various items from free cash
- 22 Fund - School capital items (transfer and appropriate)
- 23 Fund - School design and owner's project manager services for three roof replacements
- 24 Fund - Supplemental Appropriation for Wastewater Treatment Facility Improvements
- 25 Fund - Design and Permitting of sewer system extension to Teaticket-Acapesket and related sewer system improvements (borrowing authorization)
- 26 Fund - Water Main Replacements (borrowing authorization)
- 27 Fund - Water Service Line Lead Inventory
- 28 Fund - Water Supply Testing - unregulated contaminants
- 29 Fund - Ashumet Well & Fresh Pond Well Treatment Locations
- 30 Amend - Position Classification Plan (Non-Union)
- 31 Amend - Town Code Article X Fingerprint-Based Background Checks
- 32 Amend - Town Code - Article IV Vehicle for Hire Permit, Section 280-12 Insurance Certification
- 33 Amend - Flow Neutral Bylaw (Sewer Service Area Updates)
- 34 Amend - Town Code, Div. 1, Part II, Article 1, Sections 83-1 - 83-12, Stable Regulations
- 35 Accept MGL Chapter 41, Section 110A relative to calculating legal deadlines for filing matters with Town Clerk
- 36 Authorize - Eversource Funds to Relocate and Reconnect Jones Rd and Mill Rd Water Mains

Article

- 37** Authorize - Nstar d/b/a Eversource Electric Company Easements
- 38** CPC: Upper Coonamesett River Restoration
- 39** CPC: Little Pond Conservation Area improvements
- 40** CPC: Edward Marks Building exterior improvements
- 41** CPC: Old Burying Ground ground penetrating radar survey
- 42** CPC: Preservation of Francis Wicks House, 55 Palmer Ave and historical artwork rehabilitation
- 43** CPC: Preservation of Highfield Hall, 56 Highfield Drive
- 44** CPC: Falmouth Affordable Housing Fund
- 45** CPC: Administrative Expenses