

TOWN OF FALMOUTH
SELECT BOARD
AGENDA
MONDAY, AUGUST 28, 2023 – 6:30 P.M.
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

The Select Board may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.

6:30 p.m. OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Recognition
4. Announcements
5. Public Comment

6:35 p.m. COMMITTEE INTERVIEWS

1. Interview, vote and appoint committee members
 - a. Solid Waste Advisory Committee – Julie Boettiger

6:45 p.m. PUBLIC HEARINGS

1. Wetlands/Dock – Wendy Nicodemus – 7 Compass Circle – Application to permit existing bottom anchored float system in the waters of Jenkins Pond

7:00 p.m. BUSINESS

1. Vote on the recommendation to file Watershed Permit Notices of Intent for all Falmouth watersheds designated by the State as Nitrogen Sensitive Areas (10 minutes)
2. Report – Golf Advisory Committee (15 minutes)
3. Six-month compliance review of entertainment license – Town Hall Partners, LLC d/b/a Timber, 23 Town Hall Square, Falmouth (10 minutes)
4. Request for variance to sign code §184-5-Flashing Signs and §184-26, A-Illumination – The Cape Verdean Club of Falmouth, Inc., 126 Sandwich Road (10 minutes)
5. Capital Plan presentation (20 minutes)

8:05 p.m. CONSENT AGENDA

1. Licenses
 - a. Approve the updated application by Falmouth Yacht Club - 290 Clinton Avenue, Falmouth - for a Change of Manager and a Change of Officers.
2. Administrative Orders
 - a. Approve the petition by NSTAR Electric Company d/b/a Eversource Energy for permission to install one (1) FO pole to be labeled 9122/35A in the right of way approximately 75' (feet) northeast of existing pole 9122/35. This pole location is necessary to provide electric service to 233 Brick Kiln Road, Falmouth for a Dog Park.
 - b. Vote to accept Natural Resources Conservation Service (NRCS) Technical Assistance Grant to the Town of Falmouth in the amount of \$83,400 to prepare a design for fish passage on the Quashnet River under Martin Road
 - c. Vote to approve request to withdraw \$7,046.40 from the Beach Donations Account to fund the Beach Department's Staff Awards Banquet

8:10 p.m. TOWN MANAGER'S SUPPLEMENTAL REPORT

8:15 p.m. SELECT BOARD REPORTS

8:25 p.m. DISCUSSION OF FUTURE AGENDA ITEMS

8:35 p.m. ADJOURN

Nancy Robbins Taylor, Chair
Select Board

OPEN SESSION

COMMITTEE INTERVIEWS

1. Interview, vote and appoint committee members
 - a. Solid Waste Advisory Committee – Julie Boettiger



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Committee Interviews 1.a.

ITEM TITLE: Interview, vote and appoint committee members: Solid Waste Advisory Committee- Julie Boettiger

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Mike Renshaw, Town Manager

ATTACHMENTS: Application Form, List of Town Committee Vacancies

PURPOSE:

The Select Board is requested to conduct an interview and vote on the appointment of applicant Julie Boettiger to serve on the Solid Waste Advisory Committee.

BACKGROUND/SUMMARY:

- Applicant Julie Boettiger submitted her application form to serve on the Solid Waste Advisory Committee on July 31, 2023.
- Ms. Boettiger is seeking a permanent position on the Solid Waste Advisory Committee, and her interest is in decreasing the amount of materials that go into the landfill.
- The Solid Waste Advisory Committee is comprised of 7 members who serve for 3-year terms.
- There are currently two vacancies on the Committee
 - One position with a term ending 6/30/26
 - One position with a term ending 6/30/24

DEPARTMENT RECOMMENDATION:

The Town Manager recommends that the Select Board vote to appoint applicant Julie Boettiger to fill one of the two vacancies on the Solid Waste Advisory Committee.

OPTIONS:

- 1) Motion to appoint Julie Boettiger to serve on the Solid Waste Advisory Committee to the position with a term ending June 30, 2026;
- 2) Motion to appoint Julie Boettiger to serve on the Solid Waste Advisory Committee to the position with a term ending June 30, 2024;
- 3) Motion to deny the appointment of Julie Boettiger to serve on the Solid Waste Advisory Committee.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

N/A

TOWN MANAGER COMMENTS:

The Town Manager recommends that the Select Board vote to appoint applicant Julie Boettiger to fill one of the two vacancies on the Solid Waste Advisory Committee.

Michael Renshaw

Town Manager

8/24/2023

Date

Town Committee Vacancies

The Falmouth Select Board announces the following vacancies on Town committees:

Committee	Term Until
Affirmative Action Committee (1 position)	6/30/26
Board of Survey (2 positions)	6/30/24
Building Code Board of Appeals (1 position)	6/30/25
Cable Advisory Committee (3 positions)	6/30/24, 6/30/25, 6/30/26
Cape Cod Commission (1 position)	4/24/24
Cape Cod Regional Transit Authority (1 position)	6/30/26
Commission on Disabilities (5 positions)	6/30/24 (2), 6/30/25 (2), 6/30/26
Conservation Commission (3 alternate positions)	6/30/25 (2), 6/30/26
Constable (2 positions)	6/30/24 (2)
Cultural Council (3 positions)	6/30/24 (2), 6/30/26 (1)
Edward Marks Building Advisory Committee (1 position)	12/31/24
Energy Committee (1 position)	6/30/26
Human Services Committee (2 positions)	6/30/25, 6/30/26
Solid Waste Advisory Committee (2 positions)	6/30/24, 6/30/26

Applications are available on the Town website <https://ma-falmouth.civicplus.com/647/Town-Committees>. Please submit applications to the Office of the Town Manager and Select Board, or email to townmanager@falmouthma.gov.

Solid Waste Advisory Committee (7 members) (3-year terms)

Two vacancies:

- One term ending 6/30/26
- One unexpired term ending 6/30/24

One applicant:

- Julie Boettiger



TOWN OF FALMOUTH
BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to the Select Board, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthma.gov.

Name: Julie Boettger

Address: 20 Strawberry Hill Road Village: Woods Hole ZIP: 02543

Mailing Address: (same) Village: _____ ZIP: _____

Telephone: [REDACTED] Email: [REDACTED]

If possible please contact me by phone, as my email has been unreliable lately
 How long have you been a Resident _____ (date: 1988) / Taxpayer _____ (date: 1986)

Amount of time you are available to give: variable

Town Committee, Board or Commission you are interested in serving on:

1. Solid Waste Advisory Committee
2. _____
3. _____

Seeking: Permanent Position Alternate Position

Have you attended any meetings of the committee for which you are applying? many

Relevant affiliation and work and personal experiences I have been committed to decreasing what goes into the landfill for at least 30 years and have influenced a couple of neighbors to start backyard composting.

Town offices held in Falmouth or elsewhere and dates of years served: N/A

Briefly describe the particular skills you feel you will add to the committee or board: _____

I bring ideas, enthusiasm and persistence. I like to
talk to people and help with their recycling questions.
I'm good at identifying where their stumbling blocks
are to changing the way they do things so as to
decrease their amount of trash.

You may attach a resume to this application.

List three (3) references:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
1. <u>Alan Robinson</u>	<u>Chair, SWAC</u>	
2. <u>Kerry Walton</u>	<u>Former chair, Current member Affordable Housing Comm.</u>	
3. <u>Michael Goldring</u>	<u>Neighbor</u>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Select Board's Appointment Policy and read the material provided.

July 31, 2023
DATE

Julie Boettger
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

OPEN SESSION

PUBLIC HEARINGS

1. Wetlands/Dock – Wendy Nicodemus – 7 Compass Circle –
Application to permit existing bottom anchored float system in
the waters of Jenkins Pond



TOWN OF FALMOUTH

Office of the Town Manager & Select Board

59 Town Hall Square, Falmouth, Massachusetts 02540

Telephone: (508) 495-7320

townmanager@falmouthma.gov

PUBLIC HEARING NOTICE

The Falmouth Select Board will hold a public hearing under Section 240-14.8 (Wetlands Regulations) of the Zoning Bylaws of the Town of Falmouth on Monday, August 28, 2023 at 6:45 p.m. in the Select Board Meeting Room, Falmouth Town Hall, 59 Town Hall Square on the application of Wendy Nicodemus for permission to permit an existing bottom anchored float system in Jenkins Pond, located at 7 Compass Circle, East Falmouth, MA. Area affected is Jenkins Pond. Interested parties may review the file on this hearing at the Office of the Select Board.

Per Order of the
Select Board

Publication dates: Friday, August 11, 2023 and Friday, August 18, 2023; Falmouth Enterprise.



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Public Hearings 1.

ITEM TITLE: Wetlands Dock- Wendy Nicodemus- 7 Compass Circle- Application to permit existing bottom anchored float system in the waters of Jenkins Pond.

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Mike Renshaw, Town Manager

ATTACHMENTS: Wetland Office Procedure Checklist, Public Hearing Notice, Request of Certified Abutters List, Application for Permit to Dredge, Fill, or Other Alter Wetlands, MassDEP Determination of Applicability, Dock Permit Plan, Falmouth Engineering Letter, July 25, 2023

PURPOSE:

Pursuant to section 240-77 (wetland regulations) of the Falmouth Zoning Bylaw, a public hearing is being held for the Select Board to hear and consider an application to permit an existing bottom anchor float system in the waters of Jenkins Pond.

BACKGROUND/SUMMARY:

- On July 25, 2023 the attached Application for Permit to Dredge, Fill, or Other Alter Wetlands was submitted for the permitting of an existing bottom anchored float system in the waters of Jenkins Pond and associated with the applicant's address of 7 Compass Circle, Falmouth
- Staff review and comments (Conservation Commission and Marine Environmental Services) regarding the project were requested on August 21; the Conservation Agent replied that the documents submitted by the applicant matched those that had been reviewed and approved at a

hearing conducted by the Conservation Commission on June 28, 2023 (the Determination form and approved plan is attached).

- Marine Environmental Services responded that the department has no objections or concerns.
- Based upon the completed MassDEP Determination of Applicability Form, the work described in the request is within an area that is subject to protection under the Wetlands Protection Act, but will not remove, fill, dredge, or alter the area and therefore the project does not require the filing of a Notice of Intent under the Town of Falmouth bylaw.
- In addition, the Determination of Applicability Form indicates that although the project is located within the Buffer Zone but will not alter an area subject to the Act, the requested work does not require the filing of a Notice of Intent under the state.

DEPARTMENT RECOMMENDATION:

This matter is the subject of a Public Hearing and additional information may be brought forward during the hearing process; however, Town staff have reviewed the application and have raised no objections to the application.

OPTIONS:

- 1) Following the Public Hearing, a motion to approve the application to permit the existing bottom anchored float system in the waters of Jenkins Pond;
- 2) Following the Public Hearing, a motion to deny approval of the application to permit the existing bottom anchored float system in the waters of Jenkins Pond;
- 3) Board defined alternative.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

N/A

TOWN MANAGER COMMENTS:

This matter is the subject of a Public Hearing and additional information may be brought forward during the hearing process; however, Town staff have reviewed the application and have raised no objections to the application.

Michael Renshaw

8/24/2023

Town Manager

Date

TOWN OF FALMOUTH
BOARD OF SELECTMEN

APPLICATION FOR PERMIT TO DREDGE, FILL OR OTHER ALTER WETLANDS
(As required under Section 240-77 (Wetland Regulations) of the Zoning Bylaw)



To the Board of Selectmen
Falmouth, MA

TOWN CLERK

Date: July 25, 2023

AUG 4, 2023 AM 10:50
RECEIVED

The undersigned hereby applies to the Board of Selectmen as required by Section 240-77 of the Zoning Bylaws, for a permit to alter, as indicated below, the following described premises:

OWNER: Wendy Nicodemus 7 Diamond St. Norfolk, MA 02056
(full name) (address)

AGENT: Falmouth Engineering, Inc. 17 Academy Ln., Ste. 200 Falmouth, MA 02540
(full name) (address)

APPLICANT: Wendy Nicodemus 7 Diamond St. Norfolk, MA 02056
(full name) (address)

1. Location of Property: Map 22 Section 02 Parcel 023 Lot 016
Street Name and House Number 7 Compass Circle

2. Body of water, marsh or stream affected: Jenkins Pond

3. Description of property and project site: Single family dwelling located on 10,000 S.F. lot containing an existing bottom anchored float system to be permitted.

a. Dimensions, Acreage of total parcel: 10,000 S.F.

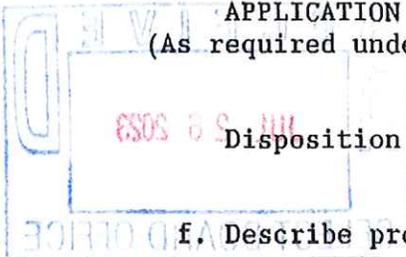
b. Length of water marsh frontage: 57'

c. Dimensions of area to be dredged: N/A Depth N/A

d. Dimensions of area to be filled: N/A

e. Volume of dredging spoil to be moved: N/A

APPLICATION FOR PERMIT TO DREDGE, FILL OR OTHERWISE ALTER WETLANDS
(As required under Section 240-77 (Wetland Regulations) of the Zoning Bylaw)



Disposition of Spoil: N/A

f. Describe proposed riprap or bulkheading, if any: N/A

g. Other (docks, piers and etc.) Existing bottom anchored float system to be permitted.

h. Method (equipment to be used) for proposed work: N/A

4. Purpose of proposed work: Non-commercial docking & access to navigable waters.

5. Zoning which governs area: RC

6. Date of application for permit to dredge or fill from the Commonwealth of Mass. N/A Army Engineers N/A

7. Has a permit ever been approved or refused for this location by State, Federal or Local Authority? Yes

8. Remarks Determination of Applicability issued by Conservation Commission

9. Project Summary for legal notice: _____

Permit existing bottom anchored float system

Owner: Wendy Nicodemus

7 Diamond St.

Norfolk, MA 02056

(Name & Address)

TEL #:

Agent: Falmouth Engineering, Inc.

17 Academy Ln. Ste. 200

Falmouth, MA 02540

(Name & Address)

TEL #:

Applicant: Same as owner

(Name & Address)

TEL #: 508.495.1225

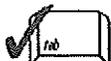
DO NOT WRITE BELOW THIS SPACE, FOR SELECTMEN'S OFFICE USE ONLY



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
WPA Form 2 – Determination of Applicability
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

A. General Information

Important:
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



From: Falmouth
Conservation Commission

To: Applicant	Property Owner (if different from applicant):		
<u>Wendy Nicodemus</u>	<u>Name</u>		
<u>7 Compass Circle</u>	<u>Mailing Address</u>		
<u>East Falmouth</u>	<u>MA</u>	<u>02536</u>	<u>Mailing Address</u>
<u>City/Town</u>	<u>State</u>	<u>Zip Code</u>	<u>City/Town</u> <u>State</u> <u>Zip Code</u>

1. Title and Date (or Revised Date if applicable) of Final Plans and Other Documents:
- | | |
|-------------------------|-----------------|
| <u>Dock Permit Plan</u> | <u>6/7/2023</u> |
| <u>Title</u> | <u>Date</u> |
| <u>Title</u> | <u>Date</u> |
| <u>Title</u> | <u>Date</u> |

2. Date Request Filed:
6/14/2023

B. Determination

Pursuant to the authority of M.G.L. c. 131, § 40, the Conservation Commission considered your Request for Determination of Applicability, with its supporting documentation, and made the following Determination.

Project Description (if applicable):

Proposed project is to grandfather an existing dock.

Project Location:

<u>7 Compass Circle</u>	<u>East Falmouth</u>
<u>Street Address</u>	<u>City/Town</u>
<u>22 02</u>	<u>023 016</u>
<u>Assessors Map/Plat Number</u>	<u>Parcel/Lot Number</u>



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
WPA Form 2 – Determination of Applicability
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Determination (cont.)

The following Determination(s) is/are applicable to the proposed site and/or project relative to the Wetlands Protection Act and regulations:

Positive Determination

Note: No work within the jurisdiction of the Wetlands Protection Act may proceed until a final Order of Conditions (issued following submittal of a Notice of Intent or Abbreviated Notice of Intent) or Order of Resource Area Delineation (issued following submittal of Simplified Review ANRAD) has been received from the issuing authority (i.e., Conservation Commission or the Department of Environmental Protection).

- 1. The area described on the referenced plan(s) is an area subject to protection under the Act. Removing, filling, dredging, or altering of the area requires the filing of a Notice of Intent.
- 2a. The boundary delineations of the following resource areas described on the referenced plan(s) are confirmed as accurate. Therefore, the resource area boundaries confirmed in this Determination are binding as to all decisions rendered pursuant to the Wetlands Protection Act and its regulations regarding such boundaries for as long as this Determination is valid.

- 2b. The boundaries of resource areas listed below are not confirmed by this Determination, regardless of whether such boundaries are contained on the plans attached to this Determination or to the Request for Determination.

- 3. The work described on referenced plan(s) and document(s) is within an area subject to protection under the Act and will remove, fill, dredge, or alter that area. Therefore, said work requires the filing of a Notice of Intent.
- 4. The work described on referenced plan(s) and document(s) is within the Buffer Zone and will alter an Area subject to protection under the Act. Therefore, said work requires the filing of a Notice of Intent or ANRAD Simplified Review (if work is limited to the Buffer Zone).
- 5. The area and/or work described on referenced plan(s) and document(s) is subject to review and approval by:

Name of Municipality

Pursuant to the following municipal wetland ordinance or bylaw:

Name

Ordinance or Bylaw Citation



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Determination (cont.)

6. The following area and/or work, if any, is subject to a municipal ordinance or bylaw but not subject to the Massachusetts Wetlands Protection Act:

7. If a Notice of Intent is filed for the work in the Riverfront Area described on referenced plan(s) and document(s), which includes all or part of the work described in the Request, the applicant must consider the following alternatives. (Refer to the wetland regulations at 10.58(4)c. for more information about the scope of alternatives requirements):

- Alternatives limited to the lot on which the project is located.
- Alternatives limited to the lot on which the project is located, the subdivided lots, and any adjacent lots formerly or presently owned by the same owner.
- Alternatives limited to the original parcel on which the project is located, the subdivided parcels, any adjacent parcels, and any other land which can reasonably be obtained within the municipality.
- Alternatives extend to any sites which can reasonably be obtained within the appropriate region of the state.

Negative Determination

Note: No further action under the Wetlands Protection Act is required by the applicant. However, if the Department is requested to issue a Superseding Determination of Applicability, work may not proceed on this project unless the Department fails to act on such request within 35 days of the date the request is post-marked for certified mail or hand delivered to the Department. Work may then proceed at the owner's risk only upon notice to the Department and to the Conservation Commission. Requirements for requests for Superseding Determinations are listed at the end of this document.

1. The area described in the Request is not an area subject to protection under the Act or the Buffer Zone.
2. The work described in the Request is within an area subject to protection under the Act, but will not remove, fill, dredge, or alter that area. Therefore, said work does not require the filing of a Notice of Intent. *Under the Town of Falmouth bylaw.* *Under the state.*
3. The work described in the Request is within the Buffer Zone, as defined in the regulations, but will not alter an Area subject to protection under the Act. Therefore, said work does not require the filing of a Notice of Intent, subject to the following conditions (if any). *Under the state.*

4. The work described in the Request is not within an Area subject to protection under the Act (including the Buffer Zone). Therefore, said work does not require the filing of a Notice of Intent, unless and until said work alters an Area subject to protection under the Act.



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
WPA Form 2 – Determination of Applicability
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Determination (cont.)

- 5. The area described in the Request is subject to protection under the Act. Since the work described therein meets the requirements for the following exemption, as specified in the Act and the regulations, no Notice of Intent is required:

Exempt Activity (site applicable statutory/regulatory provisions)

- 6. The area and/or work described in the Request is not subject to review and approval by:

Name of Municipality

Pursuant to a municipal wetlands ordinance or bylaw.

Name

Ordinance or Bylaw Citation

C. Authorization

This Determination is issued to the applicant and delivered as follows:

- by hand delivery on by certified mail, return receipt requested on

7/5/23 Erica Buselli
 Date

Falmouth Engineering, Inc
 Date

This Determination is valid for **three years** from the date of issuance (except Determinations for Vegetation Management Plans which are valid for the duration of the Plan). This Determination does not relieve the applicant from complying with all other applicable federal, state, or local statutes, ordinances, bylaws, or regulations.

This Determination must be signed by a majority of the Conservation Commission. A copy must be sent to the appropriate DEP Regional Office (see <https://www.mass.gov/service-details/massdep-regional-offices-by-community>) and the property owner (if different from the applicant).

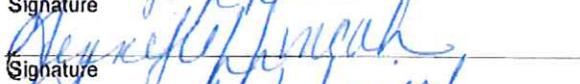
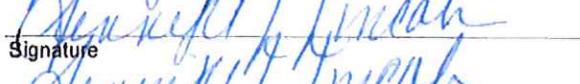


Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
WPA Form 2 – Determination of Applicability
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

C. Authorization (cont.)

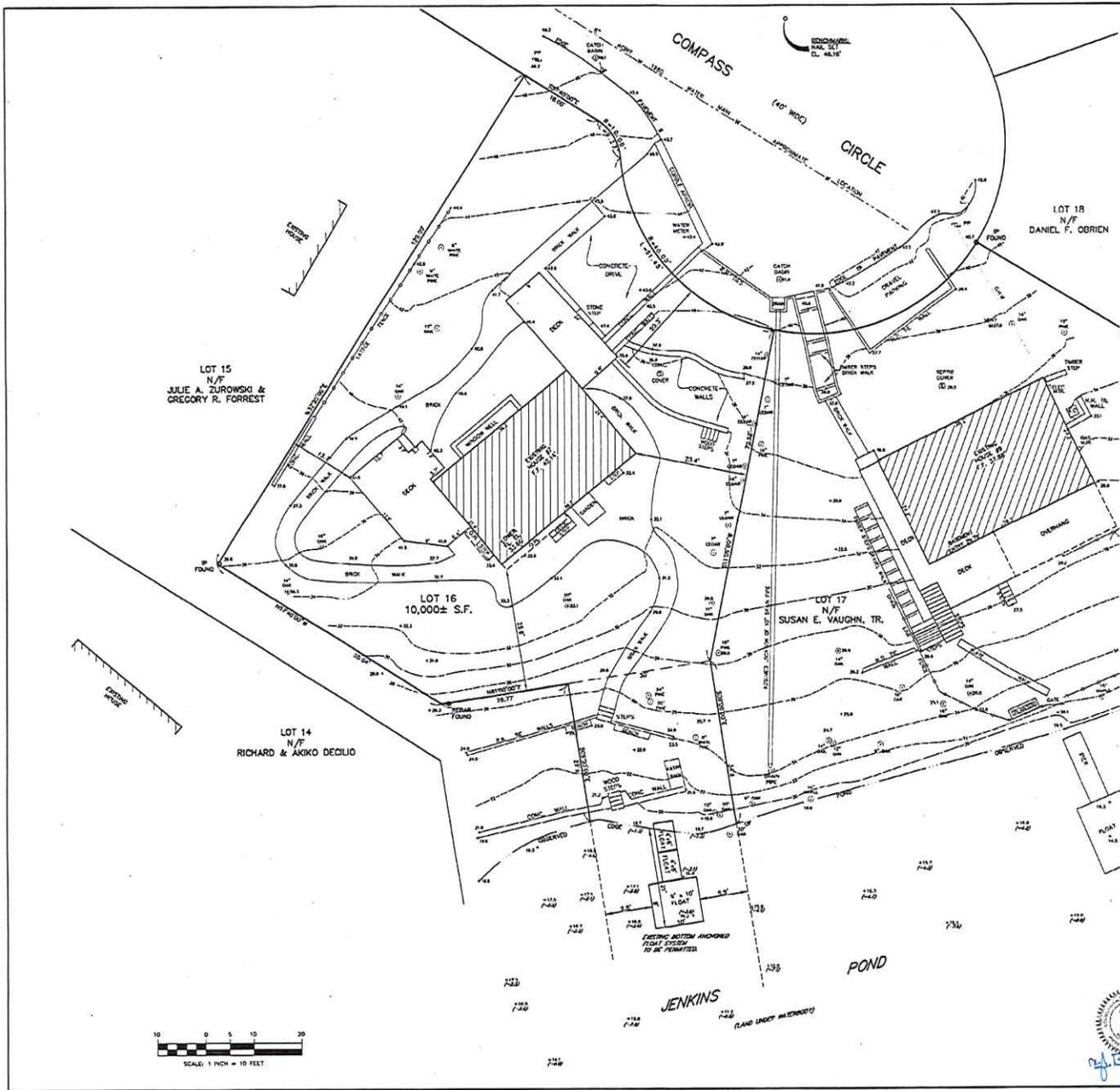
For Signature Authorization see Doc: 1,393,706 BARNSTABLE LAND COURT REGISTRY
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Signatures:

	Jamie Mathews, Chair
Signature	Printed Name
	Stephen Patton
Signature	Printed Name
	Melissa Freitag
Signature	Printed Name
	Kevin O' Brien
Signature	Printed Name

D. Appeals

The applicant, owner, any person aggrieved by this Determination, any owner of land abutting the land upon which the proposed work is to be done, or any ten residents of the city or town in which such land is located, are hereby notified of their right to request the appropriate Department of Environmental Protection Regional Office (see <https://www.mass.gov/service-details/massdep-regional-offices-by-community>) to issue a Superseding Determination of Applicability. The request must be made by certified mail or hand delivery to the Department, with the appropriate filing fee and Fee Transmittal Form (see Request for Departmental Action Fee Transmittal Form) as provided in 310 CMR 10.03(7) within ten business days from the date of issuance of this Determination. A copy of the request shall at the same time be sent by certified mail or hand delivery to the Conservation Commission and to the applicant if he/she is not the appellant. The request shall state clearly and concisely the objections to the Determination which is being appealed. To the extent that the Determination is based on a municipal ordinance or bylaw and not on the Massachusetts Wetlands Protection Act or regulations, the Department of Environmental Protection has no appellate jurisdiction.



LEGEND

	EXISTING 2' CONTOUR
	EXISTING 10' CONTOUR
	EXISTING SPOT ELEVATION
	PROPOSED SPOT ELEVATION
	EXISTING TREE
	EXISTING UTILITY POLE
	CONCRETE BOUND
	DRAINAGE FLOW
	WATER DEPTH REFERENCED TO ANNUAL HIGH POND ELEVATION

- GENERAL NOTES:**
1. ASSESSOR'S INFORMATION: 22 02 023 016
 2. FLOOD ZONE: X (FEMA MAP 25001C07274)
 3. ZONING DISTRICT: RC
 4. WIND EXPOSURE CATEGORY: B
 5. OVERLAY DISTRICT: ZONE II WELLSHEAD PROTECTION & WATER RESOURCE PROTECTION
 6. LOT COVERAGE BY:
 - A. STRUCTURES: 1,407 S.F./10,000 S.F. = 14.1% < 20%
 - B. STRUCTURES/PARKING/PAVING: 1,810 S.F./10,000 S.F. = 18.1% < 40%
 7. WIND BORN DEBRIS REGION: N/A
 8. STREET ADDRESS: COMPASS CIRCLE
 9. HOUSE NUMBER: 7
 10. TOPOGRAPHIC INFORMATION COMPILED FROM AN ON THE GROUND SURVEY
 11. ELEVATIONS SHOWN ARE BASED ON NORTH AMERICAN VERTICAL DATUM 1988.

**DOCK PERMIT PLAN
FOR #7 COMPASS CIRCLE**
PREPARED FOR
WENDY NICODEMUS
FALMOUTH, MA

PLAN DATE: JUNE 7, 2023 PLAN SCALE: 1" = 10'

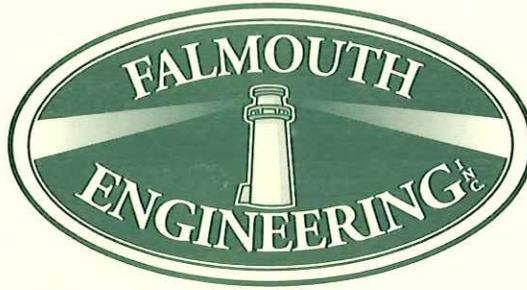
CIVIL ENGINEERING		WETLANDS PERMITTING
WATERWAYS DESIGN		COASTAL ENGINEERING
TITLE & PLOT PLANS		PIERS AND DOCKS
LAND USE PLANNING		COMMERCIAL/RESIDENTIAL

17 ACADEMY LANE, SUITE 200 - FALMOUTH, MA - 02540 - 508.495.1225

PROJECT NUMBER: 22004 | CAD FILE NAME: 22004.CAD | DRAWN BY: LM, ALB. | SHEET 1 OF 1



CIVIL ENGINEERING
WASTEWATER DESIGN
TITLE 5 PLOT PLANS
LAND USE PLANNING



WETLANDS PERMITTING
COASTAL ENGINEERING
PIERS AND DOCKS
COMMERCIAL/RESIDENTIAL

Serving Cape Cod and Southeastern Massachusetts

July 25, 2023

Falmouth Select Board
59 Town Hall Square
Falmouth, MA 02540



Via Hand Delivery & Email

RE: 7 Compass Circle East Falmouth

Dear Board Members:

Please accept this letter and attachments as a request to permit an existing bottom anchor float system as depicted on the enclosed plans under section 240-77 (wetland regulations) of the Falmouth Zoning Bylaw.

We have obtained a Negative Determination of Applicability from the Conservation Commission. A copy of the Determination is enclosed. Also enclosed is the application for permit to dredge, fill, or otherwise alter wetlands under section 240-77, and the required application fee of \$75.00.

We look forward to presenting at the next available public hearing.

Sincerely,

Michael J. Borselli
President

cc: Wendy Nicodemus, Emily Nicodemus

7 COMPASS CIR

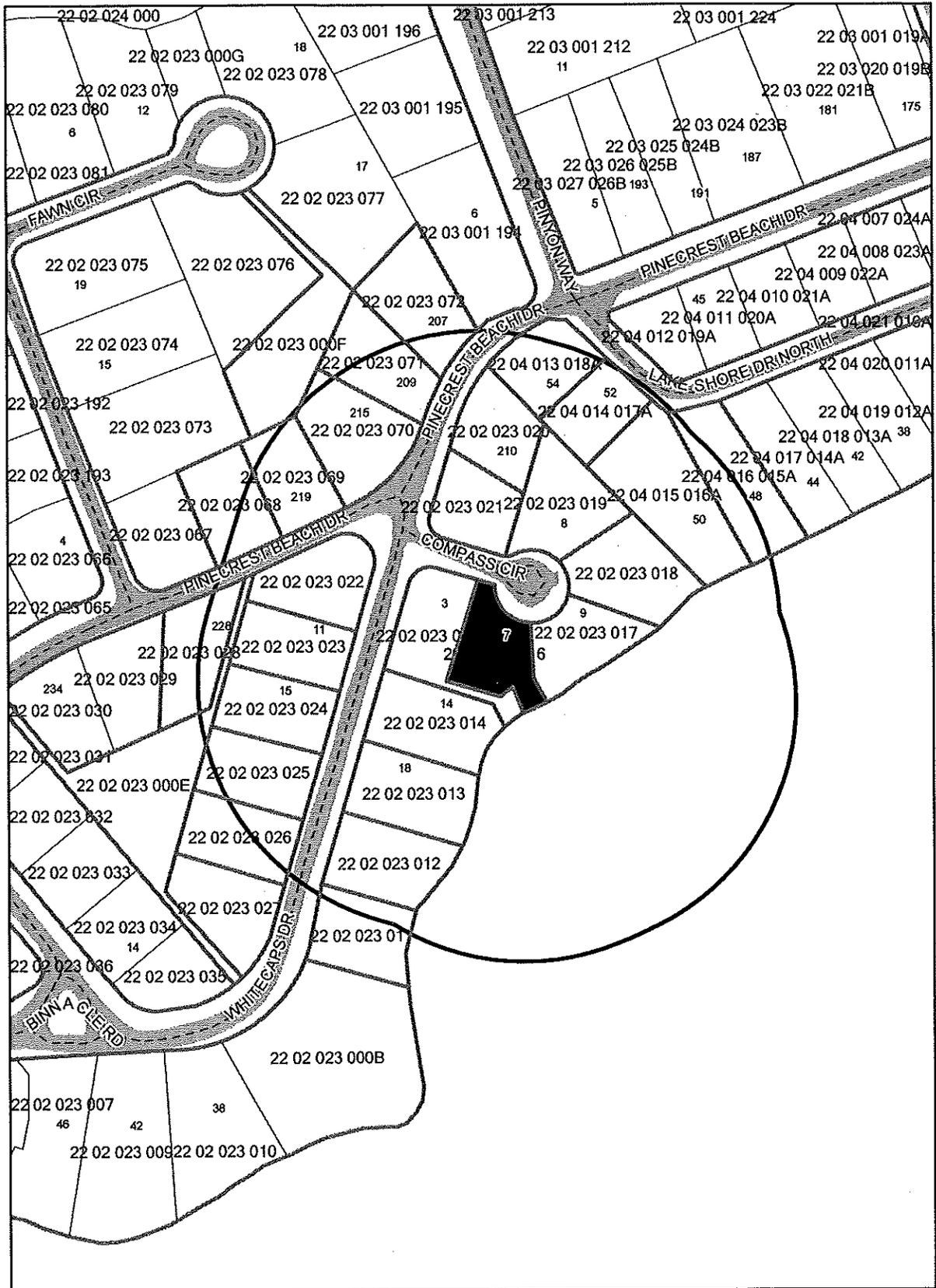
CERTIFIED



Bruce Cabral
Assistant Assessor
Town of Falmouth, MA
August 14, 2023

8 COMPASS CIR BURWELL BEVERLY 38 CLEARWATER DR EAST FALMOUTH, MA 02536	22 02 023 019 LUC: 101	228 PINECREST BEACH DR JOHNSON ELIZABETH K ONEIL TIMOTHY M 228 PINECREST BEACH DR E FALMOUTH, MA 02536-4732	22 02 023 028 LUC: 101	0 FAWN CIR SANDPOINTE SHORES ASSOC INC PO BOX 223 E FALMOUTH, MA 02536	22 02 023 000F LUC: 132
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52 LAKE SHORE DR NORTH COHEN RICHARD M MEISHIED COHEN PAIGE ANN 23 CURTIS RD NATICK, MA 01760	22 04 014 017A LUC: 101	23 WHITECAPS DR LINO ERIC S LINO SANDRA L 23 WHITECAPS DR E FALMOUTH, MA 02536-4772	22 02 023 026 LUC: 101	15 WHITECAPS DR SHALAPYONOK ALEXI SHALAPYONOK LUDMILA S 15 WHITECAPS DR E FALMOUTH, MA 02536-4772	22 02 023 024 LUC: 101
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14 WHITECAPS DR DECILIO RICHARD DECILIO AKIKO 14 WHITECAPS DR E FALMOUTH, MA 02536-4773	22 02 023 014 LUC: 101	7 COMPASS CIR NICODEMUS WENDY 7 DIAMOND ST NORFOLK, MA 02056	22 02 023 016 LUC: 101	11 WHITECAPS DR SWARTZ JR H MARSHALL 11 WHITECAPS DR EAST FALMOUTH, MA 02536-4772	22 02 023 023 LUC: 101
226 PINECREST BEACH DR EAGAR ELAINE M GOODWIN PAUL J 5 WHITE CAPS DR EAST FALMOUTH, MA 02536	22 02 023 022 LUC: 101	18 COMPASS CIR OBRIEN DANIEL F 18 COMPASS CIR E FALMOUTH, MA 02536-4705	22 02 023 018 LUC: 101	50 LAKE SHORE DR NORTH SYLVESTER GEOFF SYLVESTER DEREK 95 BIRCH ST PEABODY, MA 01960	22 04 015 016A LUC: 101
22 WHITECAPS DR ENGLISH BRAGA MOLLY E 22 WHITECAPS DR E FALMOUTH, MA 02536	22 02 023 012 LUC: 101	209 PINECREST BEACH DR OLIVER III RAYMOND 209 PINECREST BEACH DR EAST FALMOUTH, MA 02536	22 02 023 071 LUC: 101	9 COMPASS CIR VAUGHN TRUSTEE SUSAN E S E VAUGHN TRUST 2013 58 ROCHESTER RD NEWTON, MA 02458	22 02 023 017 LUC: 101
215 PINECREST BEACH DR HADDAD PETER A HADDAD TEDDI LYNN 215 PINECREST BEACH DR E FALMOUTH, MA 02536	22 02 023 070 LUC: 101	28 WHITECAPS DR OSTROVSKY YAKOV OSTROVSKY GALINA 9 KIPPY DR WABAN, MA 02468	22 02 023 011 LUC: 101	3 COMPASS CIR ZUROWSKI JULIE A FORREST GREGORY R 160 CAPTAINS ROW MASHPEE, MA 02649	22 02 023 015 LUC: 101
19 WHITECAPS DR HIGGINS ROBERT J MACLEOD LEE ANNE 19 WHITECAPS DR E FALMOUTH, MA 02536	22 02 023 025 LUC: 101	54 LAKE SHORE DR NORTH ROSE LINDA A MORZE DAVID D 54 LAKESHORE DR NORTH EAST FALMOUTH, MA 02536	22 04 013 018A LUC: 101		
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7 COMPASS CIR



Nobska Light Keeper's House Renovations Complete

Maritime Museum Coming Soon

By GILDA GEIST

The Nobska Light keeper's house reopened to the public this past week after five years' worth of renovation.

Over the next few years, Friends of Nobska Light will transform the keeper's house into a museum that will tell visitors about the history of the nearly 200-year-old site. At the top of the hill, a stone patio bears the names of dozens of donors. To raise money for this multimillion dollar project, the Friends of Nobska Light have been engraving people's names and messages onto bricks for \$25 apiece.

While about half the funding for the Nobska Light restoration has come from private donors, another half comes from grants. Friends of Nobska Light vice president Patrick Burke said. Much of the grant money came from the town's Community Preservation Fund, he said.

The Friends of Nobska Light have raised \$4 million so far, Mr. Burke said, with \$3.7 million spent. The restoration of the keeper's house cost \$2.1 million, while \$500,000 was spent on the grounds and another \$300,000 was spent on the lighthouse.

The group's fundraising goal is \$5 million for the full rehabilitation of the property, including the creation of the museum. The

group also hopes to raise an additional \$2 million that will go toward maintaining and operating the property in the future.

Downstairs in the keeper's house, the restored flooring is made from old-growth Southern pine wood reclaimed from an old mill in New England. Upstairs, the original floors remain.

Back before the Cape Cod Canal was built, the only way to transport



The Nobska Light and keeper's house

goods from the south to the north along the East Coast was to pass between Falmouth and Martha's Vineyard, Mr. Burke said. At that time, old-growth Southern pine was being brought to the north and used for building mills and houses.

"There were 60, 70, 80 ships a day that went through here," Mr. Burke said. "So we try to use some products inside that actually without a doubt sailed right by Nobska."

The building is mostly empty now, save for a Nobska-themed gift shop. But as more funding comes

in, the Friends of Nobska Light will be transforming the keeper's house into a maritime museum. Mr. Burke estimated that will take an additional \$800,000.

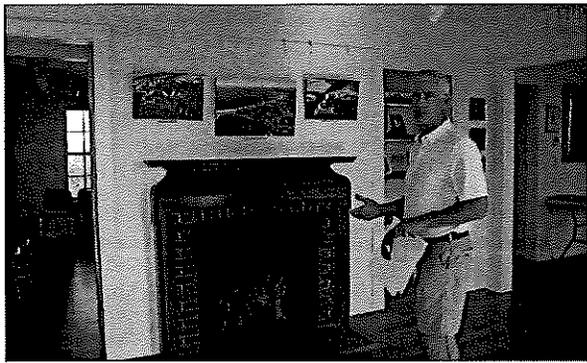
Each room in the keeper's house will feature a different exhibit. The largest room will teach visitors about the history of the Nobska Light, the history of shipping and navigation, and the science behind the lighthouse itself. That exhibit will include a full-size replica of the Fresnel lens, which is the type of lens used in the lighthouse to magnify light.

Another room will focus on the lives of past Nobska Light keepers and their families. A descendant of a lighthouse keeper who lived at Nobska circa 1829 contacted the Friends of Nobska Light claiming to have the original bedroom set from that time. Mr. Burke said he is hoping some of that furniture will go into the museum.

A third room will teach all about storms in relation to navigation. The exhibit will cover famous shipwrecks, high-stakes rescues and the impacts of climate change on storm activity.

The fourth room is reserved for rotating exhibits and programming. The exhibit will cover famous shipwrecks, high-stakes rescues and the impacts of climate change on storm activity.

The keeper's house used to be two separate houses. With just three feet between them, one was for the lighthouse keeper and one was for the assistant keeper. The houses were joined when the Coast Guard took over lighthouse

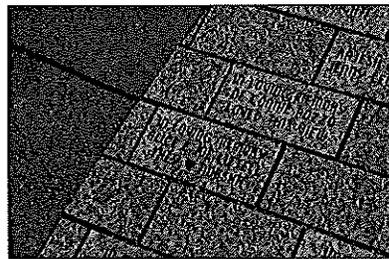


Friends of Nobska Light vice president Patrick Burke inside the newly renovated keeper's house.

operations. However, the houses are only joined on the bottom floor. The second floors remain disconnected, with two separate sets of stairs. Mr. Burke pointed out the three-foot gap between two rooms on the second floor, where it is said that the children of the Coast Guard commanders would climb back and forth into each other's rooms.

Nobska Point is also now more accessible, with a parking spot reserved for people with disabilities and a low-grade path snaking up to the lighthouse. Along the path are signs with information about the lighthouse's history and its restoration.

The keeper's house is open to visitors on Tuesdays and Thursdays.



Memorial bricks like this one helped fund the restoration of the keeper's house.



On hand for this week's ribbon-cutting at the Nobska Light keeper's house are, from left, Catissa April, Stephen Levi, Charlotte Helms, Barbara Meissner, Kathy Waltraf, Mike Kasparian, Laura Butler, Pat Burke and Jeff Thomas. Select board member Robert Masceni was also present.

Legally Yours
by Christopher G. Leberer
Attorney at Law

INTESTACY

Intestacy refers to the legal situation when someone dies without leaving behind a valid will. In such cases, the person's assets and property will be distributed according to the laws of the state or country where they reside. The distribution process can be lengthy and time-consuming and may not align with the deceased person's wishes or intentions. For example, assets may be distributed equally among family members without a will, which may not be the desired outcome. Moreover, the probate process can be lengthy and expensive and may result in family disputes. Creating a will or estate plan can help ensure that a person's assets are distributed according to their wishes and can provide peace of mind for loved ones.

LEBERER & LEBERER, Attorneys at Law, has been preparing Wills, Powers of Attorney, and Health Care Proxies for years, but that's only where things begin. Estate Planning, Medicaid Planning, Tax Planning and sound general advice are the services we have been offering since 1951. For your estate related concerns, why not go with experience and an overall successful track record? Please call (508) 548-6500 to schedule a legal consultation. We are located at 683 Bailey Court, 99 Town Hall Square.

It is essential to consult with an attorney to ensure that your estate plan is properly drafted and executed in accordance with the law.

DIANA LUCIVERO | COMPASS GROUP

Diana Lucivero, CRS
diana.lucivero@compass.com
508.667.8977

Exceptional service, expert guidance, tailored to each client.

By Order of the Planning Board
Pat O'Driscoll
Chair/Secretary

August 11, 18, 2023

TOWN OF FALMOUTH PLANNING BOARD PUBLIC HEARING NOTICE

APPLICANT: Michael Galasso

LOCATION: 635 Main Street, Falmouth, MA 02540

PROPOSAL: Preparing of the public hearing for the Special Permit application for parking when 5 feet of a property line

DATE & TIME: Tuesday, August 22, 2023 at 6:30pm

PLACE: Falmouth Town Hall, 59 Town Hall Sq, Falmouth, MA 02540

Documents may be viewed online at: <https://www.falmouthma.gov/1227/Applications-Currently-Under-Review>

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PUBLIC HEARING NOTICE

The Falmouth Select Board will hold a public hearing under Section 24B-14.8 (Wetlands Regulations) of the Zoning Bylaws of the Town of Falmouth on Monday, August 28, 2023 at 6:45 pm, in the Select Board Meeting Room, Falmouth Town Hall, 59 Town Hall Square on the application for a Special Permit for permission to permit an existing bottom anchored float system in Jordan Pond, located at 7 Congress Circle, East Falmouth, MA. An interested person may review the application at the Office of the Select Board.

Pat O'Driscoll
Chair of the Select Board

August 11, 18, 2023

TOWN OF FALMOUTH PLANNING BOARD PUBLIC HEARING NOTICE

APPLICANT: Geoffrey Nicholson for Corvus Coop, Inc.

Location: 31 Technology Park Drive, Maple 15 04 027A 04

PROPOSAL: Special Permit application to allow parking when 5 feet of a property line

DATE & TIME: Tuesday, August 29, 2023 at 6:30pm

PLACE: Falmouth Town Hall, 59 Town Hall Sq, Falmouth, MA 02540

Documents may be viewed online at: <https://www.falmouthma.gov/1227/Applications-Currently-Under-Review>

Legal Notices

Foley Applied to the Zoning Board of Appeals for a special permit pursuant to section(s) 24B-14.8 & 24B-13.1A(1) of the Code of Falmouth to erect a steel garage bay on subject property known as 255 Walker Street, Falmouth, MA.

Application #046-23 John F. and Heidi L. Dunbar Applied to the Zoning Board of Appeals for a special permit pursuant to section(s) 24B-13.2A of the Code of Falmouth to raise and reconstruct the existing non-conforming single-family dwelling on subject property known as 218 Oriskany Street, East Falmouth, MA.

Application #047-23 Joseph and Kristina Pelonzo Applied to the Zoning Board of Appeals for a special permit pursuant to section(s) 24B-13.2A and 24B-13.1A(1) of the Code of Falmouth to raise and reconstruct the existing non-conforming dwelling exceeding 25% lot coverage by structure on subject property known as 19 Bartlett Road, North Falmouth, MA.

Fees are available in the Board of Appeals Office at Town Hall for review by interested parties.

August 11, 18, 2023

RESCHEDULED HEARING PUBLIC HEARING NOTICE

You are hereby notified that a hearing will be held at Falmouth Town Hall in the Small Conference Room at 3:00 pm, on Thursday August 24, 2023, upon the petition of HESTER Electric Company d/b/a Hester Energy for permission to install one (1) FO pole to be labeled #12295A in the right of way approximately 75' west/northwest of average pole #12205.

The public location is necessary to provide electric service to 213 Rock Hill Road, Falmouth for a Dog Park.

Pat O'Driscoll
Chair of the Falmouth Select Board
August 11, 2023

TOWN OF FALMOUTH PLANNING BOARD PUBLIC HEARING NOTICE

APPLICANT: Monique Kapachouian

Location: 12 Old Barnyard Ln, Maple 33 08 003 518

PROPOSAL: Site Plan Review application to construct a detached accessory apartment

DATE & TIME: Tuesday, August 29, 2023 at 6:30pm

PLACE: Falmouth Town Hall, 59 Town Hall Sq, Falmouth, MA 02540

Documents may be viewed online at: <https://www.falmouthma.gov/1227/Applications-Currently-Under-Review>

By Order of the Planning Board
Pat O'Driscoll
Chair/Secretary

August 11, 2023

one to log in though it may be less if you have previously used Zoom on the device you will use to access the meeting.

3. Additionally, public comments may be sent in advance of the meeting to community@falmouthma.gov at least 6 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email. Submitted email comments and documents will be made a part of the meeting record and may be read into the record summarized or displayed during the meeting at the discretion of the chair.

4. Applicants, their representatives, and individuals with enforcement matters before the Conservation Commission may appear remotely and are not required to be physically present. Applicants, their representatives, and individuals with enforcement matters before the Conservation Commission may contact the Conservation Department to arrange an alternative means of real-time participation, such as using the Zoom virtual meeting software. Documentary exhibits and/or visual presentations would be submitted in advance of the meeting to conserve@falmouthma.gov so they may be displayed for remote public access viewing.

Complete applications are available by request and will be sent via email.

REQUESTS FOR DETERMINATION OF APPLICABILITY

Reza and Brian Harbich, 130, 125, and 133 Old Oak Road, Falmouth, MA - For permission to demolish and reconstruct a single family dwelling with a garage, and to install a Tide V-seg disposal system.

Buzzell Bay Colton, Sprague Road and Gunning Point Avenue, Falmouth, MA - For permission to continue the annual monitoring and spot treatment of invasive plants at both Flame Pond and Gunning Point Pond.

Peter and Susan Burk, 50 Loop Road, Falmouth, MA - For permission to prune shrubs, remove invasive vegetation, and install a Tide V-seg disposal system according to FWR 13.18.10(b).

Marine Biological Laboratory, 33 Bar Harbor Road, Falmouth, MA - For permission to install an earth berm and native plantings.

Jacqueline Stephen and Michael Burnita, Thoresen, 64 Harbor Hill Road, Falmouth, MA - For permission to construct a berm and retail displays.

REQUESTS FOR A HEARING UNDER A NOTICE OF INTENT

John Simpson, 511 Home Avenue, Falmouth, MA - For permission to raise an existing single-family dwelling, construct a new single-family dwelling with garage, patio, and porch, and to upgrade the existing sewage disposal system to meet Tide V-seg requirements.

Brandi Pellogon, 0 Oyster Pond Road, Falmouth, MA - For permission to construct an invasive species removal.

William F. Solomka, Jr., 114 Quaker Road and 42 Quaker Road (Maple), Falmouth, MA 02540 - For permission to raise an existing single-family dwelling, construct a new single-family dwelling with garage, patio, and porch, and to upgrade the existing sewage disposal system and install impervious plantings.

Kelissa Moran, Thoresen, Nara's Marina Realty Trust, 336 Sprague Avenue, Falmouth, MA - For permission to demolish and reconstruct a single-family dwelling, construct a new single-family dwelling with garage, patio, and porch, and to upgrade the existing sewage disposal system, and install impervious plantings.

Robert Murray, Thoresen, The Murray Family Trust - 2021 231 Harbor Point Avenue, Falmouth, MA - For permission to demolish and reconstruct a single-family dwelling, construct a new single-family dwelling with garage, patio, and porch, and to upgrade the existing sewage disposal system, and install impervious plantings.

By Order of
Janet Matthews, Chairman
Falmouth Conservation Commission
August 11, 2023

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By Order of
Janet Matthews, Chairman
Falmouth Conservation Commission
August 11, 2023

OPEN SESSION

BUSINESS

1. Vote on the Recommendation to File Watershed Permit Notices of Intent for all Falmouth Watersheds Designated by the State as Nitrogen Sensitive Areas **(10 minutes)**



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Business 1.

ITEM TITLE: Vote on the Recommendation to File Watershed Permit Notices of Intent for all Falmouth Watersheds Designated by the State as Nitrogen Sensitive Areas

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Amy Lowell

ATTACHMENTS: Presentation made on this subject during the 8/7/23 Select Board Meeting; recommendation letters from Board of Health and Water Quality Management Committee

PURPOSE:

The purpose is to vote on the recommendation to, by January 7, 2024, file Notices of Intent to apply for watershed permits for all Falmouth watersheds designated by the state as Nitrogen Sensitive Areas.

BACKGROUND/SUMMARY:

- In July of this year, the Department of Environmental Protection issued a modification to Title 5, the regulation governing septic systems, as well as set of new Watershed Permit regulations.
- This pair of regulations defines the watersheds to all coastal ponds with nitrogen Total Maximum Daily Load limits as "Nitrogen Sensitive Areas" and offers 2 options for those areas:
 1. All property owners in these areas are required to upgrade their septic systems to "Best Available Nitrogen Removing Technology." **OR**
 2. The Town applies for watershed permits for these areas, providing the Town's own plan and schedule to meet the TMDLs. The Town must then implement the plan/schedule.

- See attached presentation for explanation of these options, evaluation of their pros and cons, and recommendation.
- The Board of Health and the Water Quality Management Committee both discussed these options at their meetings in the week of July 31st and voted to recommend that the Town apply for watershed permits (each submitted a letter to the Select Board stating their recommendation).

RECOMMENDED MOTION:

I move that the Town, by January 7, 2024, file Notices of Intent to apply for watershed permits for all Falmouth watersheds designated by the state as "Nitrogen Sensitive Areas."

OPTIONS:

- 1) Vote as recommended.
- 2) Board defined alternative.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

- No allocation of funds is required for this vote. However, in the future, funds will be required to complete Watershed Management Plans for all remaining watersheds, apply for watershed permits, and proceed to execute those plans and comply with those permits.
- An additional Wastewater staff person will be proposed to assist with planning and execution.
- Though the other option, (the "upgrade all septic systems" option) would have placed significantly more workload on the Health Department, implementation of the watershed permit option will still likely involve septic system upgrades for some areas of Town, which will in turn require additional Health Department permitting, inspection and enforcement effort.

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

N/A

TOWN MANAGER COMMENTS:

The Town Manager recommends that the Select Board vote to file permit Notices of Intent for all Falmouth watersheds designated by the State as Nitrogen Sensitive Areas.

Michael Renshaw

Town Manager

8/24/2023

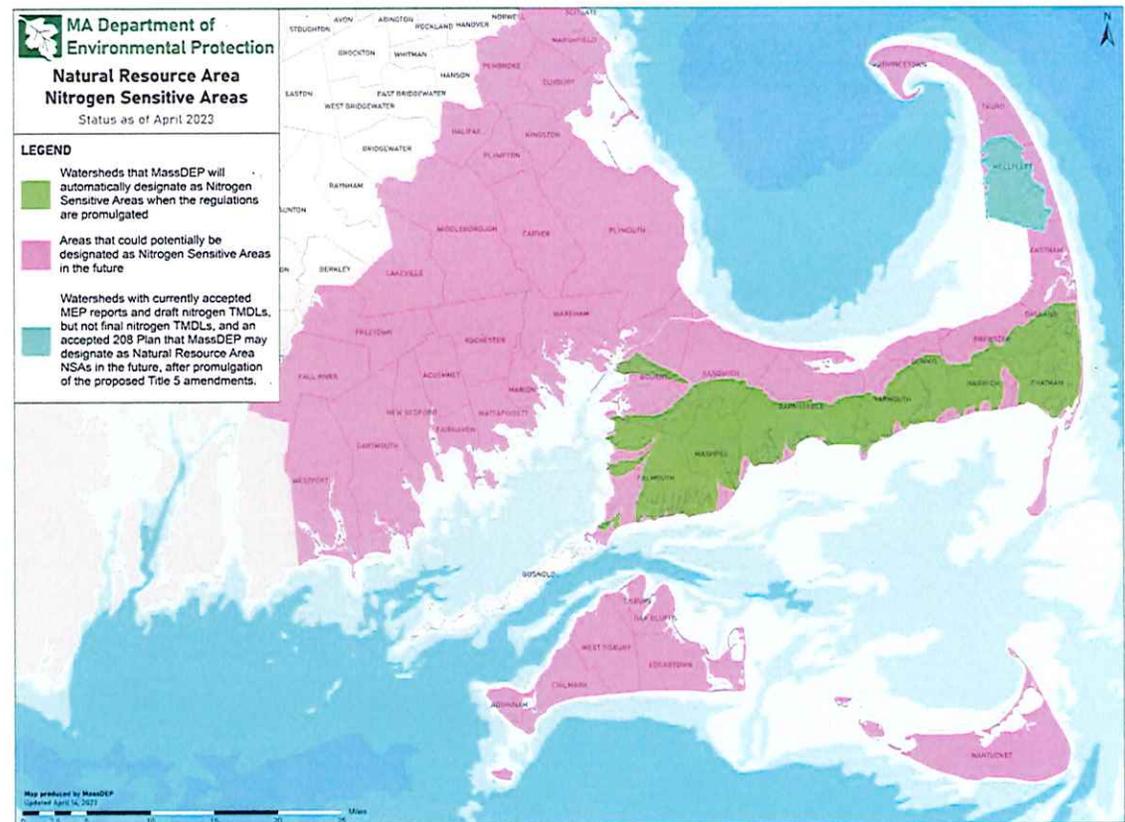
Date

Introduction to MA Regulation Changes: Septic Systems and Watershed Permits

Amy Lowell, Wastewater Superintendent
Select Board Meeting, August 7, 2023

Intent of Regulation Changes:

- Increase Cape Cod Towns' rate of progress towards meeting nitrogen Total Maximum Daily Loads (TMDLs)
- Reduce nitrogen load to coastal ponds from septic systems using state-approved methods



A Pair of Closely Related Regulations:

Modification to Existing Regulation, Title 5 (310 CMR 15.000),
which governs onsite sewage treatment systems with flow <
10,000 gallons per day, including septic systems

New Watershed Permit Regulations (314 CMR 21.00)

Both effective July 7, 2023

Regulations Designate “Nitrogen Sensitive Areas”

- All watersheds to ponds with nitrogen Total Maximum Daily Loads (TMDLs) – shown in green



Regulations Establish Two Options for Nitrogen Sensitive Areas:

1) All property owners in these areas are required to upgrade their septic systems to “Best Available Nitrogen Removing Technology.”

OR

2) Town applies for watershed permits for these areas, providing the Town’s own plan and schedule to meet the TMDLs. The Town must then implement the plan/schedule.

Title 5 Option
(upgrade all septic systems in
Nitrogen Sensitive Areas)

Timeline if Proceed With Title 5 Upgrade Option:

All properties in Nitrogen Sensitive Areas (~13,000 properties in Falmouth) shall upgrade septic systems to “Best Available Nitrogen Reducing Technology”

- Existing Systems: within 7 years (by July 7th, 2030)
 - approved nitrogen-reducing septic systems installed since July 2013 are grandfathered
- New Construction or construction involving a flow increase: starting 6 months from the regulation effective date (starting January 7th, 2024)

Timeline caveat

- Regulations say that DEP *may* extend any time limit for good cause, including: an insufficient supply of necessary equipment or materials, or unavailability of contractors.
- This is a recognition of a few of the likely obstacles in implementation of the Title 5 regulations
- Nitrogen removing septic systems are not ready for implementation at large scale.
 - Design, permitting, manufacturing, installation, inspection, operation, monitoring capacity all limited.

“Best Available Nitrogen Reducing Technology”

- Definition in new regulations is complicated/confusing. But it is basically: Innovative/Alternative (I/A) systems approved for use by the DEP for nitrogen removal (with a goal of better types of systems being installed over time after DEP approves them).
- Existing Title 5 regulations involve 3 levels of DEP use approval: general use, pilot use, and provisional use.
- The DEP’s process for reviewing and approving systems has been very slow and not effective at advancing high-performing systems.

“Best Available Nitrogen Reducing Technology”

- The systems already approved for general use are approved for an “effluent performance value” of 19 mg/L, but performance is generally worse.
 - Good performance requires good installation, operation, maintenance and monitoring.
 - Performance is lower with seasonal occupancy/flow
- There are 2 systems that appear able to achieve an effluent nitrogen concentration of 10 mg/L on average. Neither is approved for general use.
- To achieve TMDLs for the Town’s southcoast ponds, we need 100% septic nitrogen removal from the lower watersheds, and additional nitrogen removal in the upper watersheds.

Enforcement

- Enforcement of upgrade requirement on property owners by local Board of Health



Photos Credit: 12/12/19 Buzzards Bay Coalition Presentation to WQMC re: West Falmouth Harbor Shoreline Septic Remediation Project

Watershed Permit Option

Timeline if proceed with watershed permits

- File a Notice of Intent to apply for Watershed Permits within 2 years (by July 7, 2025)
 - If Town does not wish the I/A requirement for new construction to take effect, then Town needs to file the Notice of Intent by *January 7, 2024*.
 - This suspends the Title 5 system upgrade requirement
 - Simple online form
 - Shall include a proposed schedule for the filing of a Watershed Permit application and issuance of the permit as soon as practicable but no later than seven years from the applicable Nitrogen Sensitive Area designation.
- Apply for watershed permits. Must be applied for and issued by July 7th, 2030 (if deadline not met, reverts to Title 5 upgrade requirements)

Watershed Permit Application Requirements

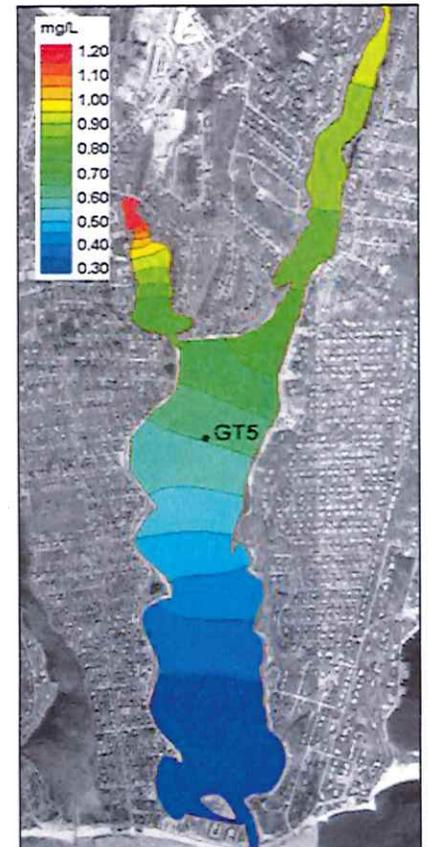
- Online application form
- Watershed Management Plan (can be a Comprehensive Watershed Management Plan or a Targeted Watershed Management Plan), including:
 - Description of all planned actions to achieve Necessary Nitrogen Load Reductions “to restore the waterbody to applicable water quality and habitat quality restoration goals identified in a TMDL”
 - Implementation schedule not > 20 years, including activities that will occur in each 5-year period. Schedule becomes enforceable.
 - Contingency plan reliant on Conventional Control Technologies (sewers or I/A's)
 - Cost estimate
 - Monitoring plan
- If a shared watershed, an Intermunicipal Agreement

Reasonable Progress

- If the plan will not attain the Necessary Nitrogen Load Reductions within 20 years, DEP may allow reasonable progress alternative if:
 - Alternative is reasonable based on financial costs and environmental impacts, and
 - Town cannot reasonably achieve the necessary nitrogen load reductions within 20 years, and
 - Either: (1) at least 75% of the necessary load reduction will be achieved in 20 years, or (2) an alternative schedule is appropriate based on watershed specific issues
 - i.e., number or complexity of watersheds, proportion of land area in watersheds, total nitrogen load to be reduced, logistical, financial, etc.
- The alternative plan must include a plan/schedule to ultimately achieve the required reductions

Elements of a Watershed Permit

- Approved Plan and Implementation Schedule
- Annual reporting of water quality monitoring results for each watershed.
- Progress reports every five years
- Adaptive management framework – evaluate results, adjust and modify the strategy as needed; contingency plan



Termination or Revocation of a Permit

- DEP can modify, revoke, terminate or renew watershed permits.
- If permit is revoked or terminated, revert to Title 5 upgrade requirements; properties in Nitrogen Sensitive Areas have 2 years to incorporate Best Available Nitrogen Removing Technology

Enforcement

- DEP can take action to enforce the provisions of 314 CMR 21.00 and any Watershed Permit, including:
 - Requiring permittee to provide information
 - Revoking permit
 - Assessing civil administrative penalties



Decisions to be Made

- Does the Town want to file Notices of Intent and apply for Watershed Permits for all nitrogen sensitive areas in Falmouth or allow the Title 5 upgrade requirement to take effect in certain areas?
- What role should Board of Health and Water Quality Management Committee play?
- Who from the Town should lead the process?

Pros of Option 1 – Septic System Upgrades for All

- Takes effect soon; would begin to reduce nitrogen load to ponds (though load reduction performance would be low for most systems installed)
- No town vote, appropriation or plan required

Cons of Option 1 – Septic System Upgrades For All

- For some of Falmouth's coastal ponds (all southcoast ponds), this would not even come close to achieving the goal (would not reduce the nitrogen load enough to meet TMDLs)
- For some of Falmouth's coastal ponds, this would exceed the nitrogen removal requirement, requiring upgrades of more properties than necessary
- No prioritization/no planning, no town control

Cons of Option 1 – Septic System Upgrades For All, Continued

- Not even feasible to fully comply
 - There are only 2 types of systems that sufficiently reduce nitrogen, neither approved
 - Installation of low performing systems allowed when others not available
 - Manufacturers/installers do not have capacity to install at this scale
 - Town/County do not have capacity to enforce, oversee
 - Systems do not perform well if not properly installed, operated, monitored
- Puts all cost/responsibility on homeowners for implementation, and on Board of Health for permitting/enforcement
- If the Town later needs to implement other actions (sewers) in watersheds to actually improve water quality, homeowners would have to “pay twice”

Pros of Option 2 – Watershed Permits

- Town would control the planning, prioritization, implementation and cost distribution.
- Will ultimately achieve much greater nitrogen load reduction (meet the TMDLs), with an appropriate plan customized for each watershed.
- Not all 13,000 property owners in Nitrogen Sensitive Areas would have to upgrade their septic systems within 7 years.
- Innovative/Alternative nitrogen reducing systems will be required in some areas under the Town's watershed plans but:
 - Areas will be targeted based on the watershed needs and development density (ex: areas of lower density and/or where no sewer is envisioned).
 - Town can set its own standards for the nitrogen removal technology. Won't waste resources on technology that does not work.

Cons of Option 2 – Watershed Permits

- More effort and cost for the Town
- Slower start to implementation

Recommendation

- By January 2024, submit Notices of Intent to file watershed permit applications for all Nitrogen Sensitive Areas (may group watersheds to reduce the number of permits)
 - Town staff can do this
- Town Meeting article in 2024 to fund Wastewater Management Plan for remaining watersheds
- Apply for watershed permits for all watersheds as soon as reasonably feasible; before July 7, 2030 deadline.



Falmouth Health Department

Falmouth Town Hall • 59 Town Hall Square • Falmouth, Massachusetts 02540
(508) 495-7485 • health@falmouthma.gov

August 2, 2023

Dear Town Manager Mike Renshaw and the Falmouth Selectboard:

On July 31, 2023, The Falmouth Board of Health voted to support the Town of Falmouth pursuing watershed permits as outlined in 314 CMR 21.00 and the recent changes to 310 CMR 15.000 (Title 5).

Sincerely,

Scott McGann, Health Agent

On behalf of the members of the Board of Health:

Diana Molloy, Chair
Georger Heufelder
Kevin Kroeger
John Waterbury
Amy Roth

August 2, 2023

Dear Town Manager Mike Rennshaw and the Falmouth Selectboard:

On July 31, 2023 the Water Quality Management Committee held a public meeting and received a powerpoint presentation on the recent changes to 310CMR 15.000 the segment of the code related to on site wastewater disposal, commonly referred to as Title V as well as on the newly promulgated regulation 314 CMR 21.00 that establishes the guidelines for Watershed Permits for Nitrogen Sensitive Designated Watersheds.

At the conclusion of the presentation the following motion was made and seconded:

“That the WQMC recommend that the Select Board proceed with filing watershed permit Notices of Intent by January 7, 2024.”

The motion was unanimously approved by the members present.

Sincerely,

Stephen Rafferty, WQMC Chairperson
On behalf of the members of the Water Quality Management Committee.

OPEN SESSION

BUSINESS

2. Report – Golf Advisory Committee **(15 minutes)**



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Business 2.

ITEM TITLE: Golf Advisory Committee Report

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Mike Renshaw, Town Manager

ATTACHMENTS: Golf Advisory Committee Annual Report Presentation

PURPOSE:

The Select Board will hear and discuss the annual activities report of the Golf Advisory Committee. This item is for information and discussion purposes only, no formal action is requested.

BACKGROUND/SUMMARY:

- Carey Murphy, Chair of the Golf Advisory Committee, will present the Committee's annual report.
- The mission of the Committee is to advise the Select Board on annual activities and long-term goals of Golf Facilities Operations at Falmouth Country Club.

DEPARTMENT RECOMMENDATION:

This item is for informational purposes only. No formal action of the Select Board is requested.

OPTIONS:

Briefly state the options the Select Board should consider.

There will usually be a minimum of three options:

- 1) approval of your recommended action or request;
- 2) denial of your recommended action or request;
- 3) Board defined alternative.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

TOWN MANAGER COMMENTS:

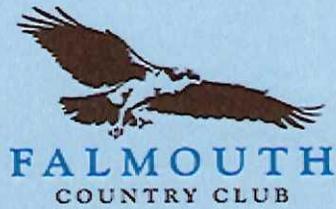
This item is for informational purposes only. No formal action of the Select Board is requested.

Michael Renshaw

Town Manager

8/24/2023

Date



Falmouth Country Club

August 28th, 2023 Town of Falmouth – Select Board

PREPARED BY:





Financial Performance

Falmouth Country Club Historical Financials

2006-2022 Historical Revenues & 2023 Forecast

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Revenues										
Green / Cart Fees	\$1,194,983	\$1,349,259	\$1,383,906	\$1,320,683	\$1,304,281	\$1,237,037	\$1,231,344	\$1,206,998	\$1,163,913	\$1,256,914
Range Fees	\$60,105	\$72,387	\$74,462	\$69,015	\$72,734	\$69,135	\$81,471	\$83,285	\$87,921	\$103,062
Annual Pass Sales	\$58,350	\$55,482	\$58,564	\$68,165	\$70,100	\$85,301	\$76,000	\$85,944	\$84,124	\$107,497
Rental / Handicap	\$8,589	\$11,206	\$13,709	\$8,915	\$11,995	\$12,027	\$10,969	\$11,403	\$9,022	\$11,845
Total Revenue	\$1,322,027	\$1,488,334	\$1,530,641	\$1,466,778	\$1,459,110	\$1,403,500	\$1,399,784	\$1,387,630	\$1,344,980	\$1,479,317
Rounds										
Total Rounds	33,144	44,500	46,336	43,806	44,185	42,653	42,796	39,406	37,892	41,011
Rent										
Base Fee	\$257,500	\$265,225	\$273,181	\$281,376	\$325,000	\$334,750	\$344,793	\$355,136	\$365,790	\$370,000
Concession Fee	\$20,600	\$21,218	\$21,854	\$22,510	\$25,000	\$25,750	\$26,524	\$27,318	\$28,138	\$25,000
Golf Revenue Share	\$0	\$65,613	\$45,197	\$0	\$0	\$0	\$0	\$0	\$0	\$43,341
Concession Revenue Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,954
Total Rent	\$278,100	\$352,056	\$340,232	\$303,886	\$350,000	\$360,500	\$371,317	\$382,454	\$393,928	\$440,295

	2016	2017	2018	2019	2020	2021	2022	2023 Forecast
Revenues								
Green / Cart Fees	\$1,198,410	\$1,134,196	\$1,088,126	\$1,198,703	\$1,775,101	\$1,719,107	\$1,826,492	\$1,986,063
Range Fees	\$95,724	\$85,712	\$83,807	\$91,580	\$117,433	\$146,710	\$148,077	\$213,438
Annual Pass Sales	\$98,358	\$120,014	\$127,905	\$131,785	\$146,447	\$267,388	\$311,962	\$344,504
Rental / Handicap	\$13,662	\$12,082	\$11,996	\$12,163	\$10,013	\$13,799	\$12,060	\$9,215
Total Revenue	\$1,406,154	\$1,352,004	\$1,311,834	\$1,434,231	\$2,048,994	\$2,147,004	\$2,298,591	\$2,553,220
Rounds								
Total Rounds	40,482	39,192	36,865	39,075	54,928	55,575	53,077	58,064
Rent								
Base Fee	\$370,000	\$372,500	\$372,500	\$375,500	\$375,000	\$375,000	\$375,000	\$375,000
Concession Fee	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Golf Revenue Share	\$5,547	\$0	\$0	\$7,116	\$314,497	\$378,906	\$444,898	\$548,828
Concession Revenue Share	\$1,577	\$1,114	\$1,640	\$3,760	\$3,151	\$9,364	\$8,626	\$12,253
Total Rent	\$402,124	\$398,614	\$399,140	\$411,376	\$717,648	\$788,270	\$853,524	\$961,181

BASE RENT

Increase base rent to \$375,000 in 2020

GOLF REVENUE THRESHOLD

Reset revenue threshold in 2020 to \$1,420,000
Revenue share % to town of 50%
There will now be a revenue share of 10% of Golf Shop and Food & Beverage Sales over \$200k.

CONCESSION RENT

Golf Shop and F&B concession Base Rent is \$12,500 each (total \$25K)

CAPITAL

The town spends \$50k a year in capital expenses.

2023 Financial Performance



Residents Come First

Residents Come First

Experience 27 Holes of a True Cape Cod Classic

2023 Memberships Starting at \$1,000

Membership Benefits:

- Unlimited Green Fees (Twilight Pass begins at 4pm)
- 14 Day Advance Tee Time Access
- 20% Off Range & Practice Facility Usage
- Complimentary USGA GHIN Handicap Service
- 10% Off Merchandise (Except Golf Clubs, Special Orders and Sale Merchandise)
- Access to Falmouth Country Club Golf Events
- Reduced Guest Fees
- 20% Off 18-Hole Riding Cart

1 Unlimited Season Pass \$2,850

- Unlimited golf 7 days per week anytime.
- No time or date restrictions!
- Spouse Add-On for only \$1,000

2 Individual Season Pass \$1,975

- Unlimited golf 7 days per week anytime.*
- Spouse Add-On for only \$1,000

3 Twilight Pass \$1,000

- Unlimited golf 7 days per week any time after 4pm.*
- Residents of Falmouth or Mashpee can begin play at 12pm.

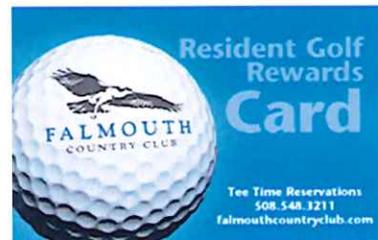
4 Junior Pass \$299

- Unlimited golf 7 days per week anytime on the Talon Course Only.
- You must be under 18 years old.

Scan to Learn More And
Join Falmouth Today!



*Unlimited green fees 7 days per week except June 15 - September 15. During that time period you can only play the Championship Course Monday - Thursday anytime and Fridays - Sundays before 7am and after 12am. The Talon Course is unrestricted.



Resident In-Season Green Fees May 1, 2023 - October 9, 2023

	MONDAY - THURSDAY	FRIDAYS, WEEKENDS & HOLIDAYS
OPEN - 2PM	\$42	\$58
TWILIGHT (AFTER 2PM)	\$32	\$38
9 HOLE	\$30	\$32

Resident Off-Season Green Fees October 10, 2023 - April 30, 2024

	MONDAY - THURSDAY	FRIDAY & WEEKENDS
OPEN - 12PM	\$35	\$40
TWILIGHT (AFTER 12PM)	\$30	\$35
9 HOLE	\$25	\$25





Community & Falmouth Country Club



AUDUBON INTERNATIONAL



Certified Audubon Cooperative Sanctuary



Kids Play Free
GOLF FOR LIFE



Community & Falmouth Country Club



Player Development

Player Development

- a. Golf Academy – Get Golf Ready/Golf Fore Women
- b. Kids Play FREE with a paid adult on the Talon Course
- c. PGA Junior League
- d. Boston US Kids Tour
- e. Cape Cod Junior Golf Association
- f. NEPGA Jr Tour Series
- g. Rec. Center Junior Golf program
- h. Boys and Girls High School Golf Teams
- i. Morse Pond After School Program
- j. Lawrence School After School Program
- k. Falmouth Adult Education
- l. MIAA High School Sectional Qualifier
- m. Hurricane Junior Golf Event
- n. Individual Instruction with Tim Turbeville, PGA our Head Golf Professional with over 25 years as a PGA Member.



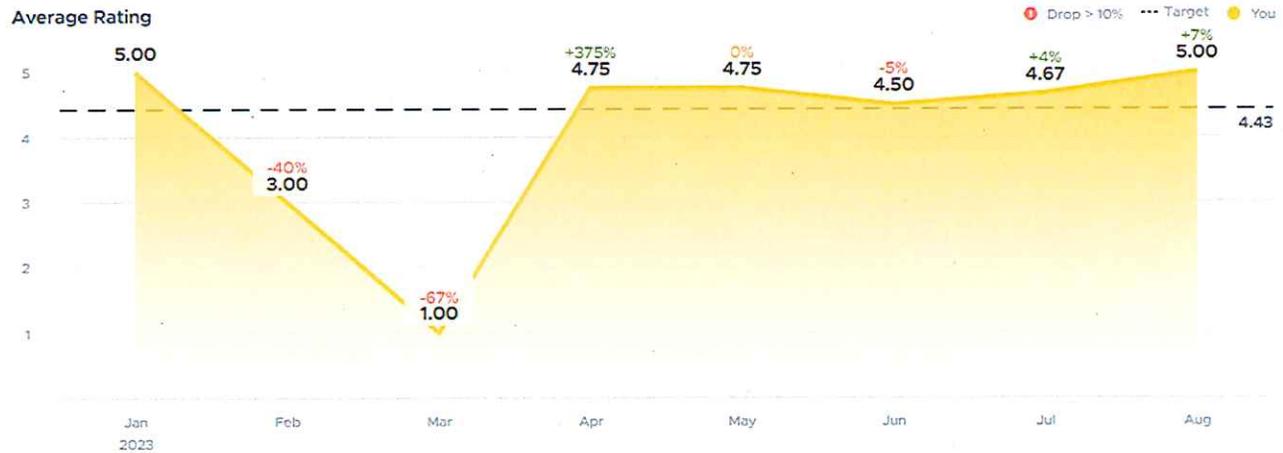


Online Reputation Management

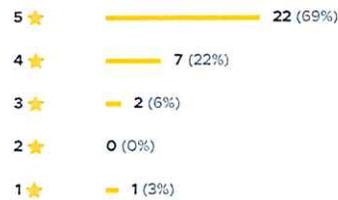
Online Reputation

2023 Jan-Aug 23rd
Average Rating
4.53
Total Reviews
32

2022 Jan-Aug 23rd
Average Rating
4.16
Total Reviews
43



Ratings Distribution



Review Sites Distribution





Online Customer Feedback- 2023

★★★★★ GOLFADVISOR.

Great for new golfers

Brought a new golfer and had a great time. Course layout is very forgiving, but not over the top easy.

★★★★★ Google

Great course for family and a challenging round. The golf pro Matt is helpful and pleasant.

★★★★★ GOLFADVISOR.

Great course and staff

Thank you Matt, Tim and Ben. And the Superintendent for great conditions. Wonderful course(27 holes) and great value. Never seems too crowded during the week. Even in season on Cape Cod. Must be all the good players that keep things moving! 5 stars.

★★★★★ GOLFADVISOR.

Great customer service

We live across the state and misjudged the time it took to get there. We ended up arriving a few hours early. They went out of their way to get us out with another twosome, earlier than our actual tee time. They actually came out to the driving range to let us know we could play instead of waiting. You don't get customer service like this any more. Course was great and everything was taken care of nicely. The price was more than reasonable. We went to a more "picturesque" course on the Cape that same weekend and found Falmouth to be, hands down, the better course. We will definitely come back when we return to the Cape.

★★★★★ GOLFADVISOR.

Regular Track

I've been golfing here for 20 years.

course conditions are good (greens/fairways/tees), once you get 30 yards off the fairway, not as well maintained.

thr talon 9 is probably the best value on cape cod and I've played almost every one (yes, paul harney counts and I consider it to be a great kids tourney track!).

i even played the now defunct nine holer next to the old folks home in falmouth... fcc is far better!

★★★★★ GOLFADVISOR.

Forgiving layout

Talon course was great. Was playing with a new golfer and none of the holes were too difficult. Course is extremely flat with forgiving fairways and simple greens. Got stuck behind an extremely slow group who were holding up many other groups. 9 holes took just over 3 hours. Would have been nice for a ranqer to speak with them, but altogether was a positive experience and fun round.



App Performance

App Performance Summary

Jan-Jul

Course

Falmouth

\$51,230.45
Total 2023 Revenue

\$50,896.97
Total 2022 Revenue

636
New Downloads

\$51,230
2023 Revenue

Revenue by Month

● 2022 Revenue ● 2023 Revenue



Offer Locker Specials

14

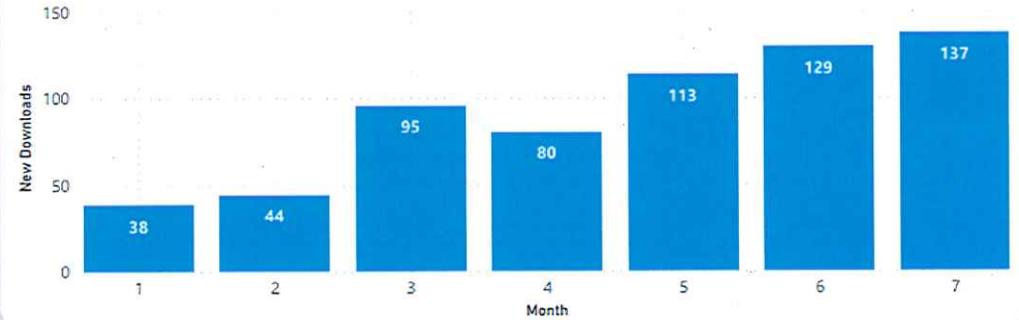
Offers Redeemed

157

12

Sum of Pushes

New Downloads by Month



OPEN SESSION

BUSINESS

3. Six-month compliance review of entertainment license – Town Hall Partners, LLC d/b/a Timber, 23 Town Hall Square, Falmouth **(10 minutes)**



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Business 3.

ITEM TITLE: Six-month compliance review of entertainment license- Town Hall Partners, LLC d/b/a Timber, 23 Town Hall Square

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Mike Renshaw, Town Manager

ATTACHMENTS: Entertainment License, Town Hall Partners, LLC d/b/a Timber issued February 13, 2023, Select Board Meeting Minutes from February 13, 2023, Report of Noise Complaint Calls for Service at 23 Town Hall Square between February 14, 2023 and August 24, 2023

PURPOSE:

The Select Board will conduct a six-month compliance review of the Entertainment License issued to Town Hall Partners, LLC, located at 23 Town Hall Square, on February 13, 2023.

BACKGROUND/SUMMARY:

- The Select Board issued Entertainment License # 066-AAENT to Town Hall Partners, LLC d/b/a Timber on February 13, 2023.
- Specified conditions of that License stated that:
 - The building must be so insulated that all entertainment, musical, or otherwise, will not be heard outside of the building under the following conditions:
 - That soundproofing panels are installed to prevent sound from

- emanating from the building, and,
- The License is subject to compliance review in six (6) months.

- The License is valid until December 31, 2023.
- A report of noise complaints from the period of February 14, 2023 through August 24, 2023 was requested from the Falmouth Police Department; there were no noise complaints reported during this time.

DEPARTMENT RECOMMENDATION:

Due to Falmouth Police Department records indicating there were no reported noise complaints during the period February 14, 2023 through August 24, 2023, The Town Manager is recommending that the Select Board find that the Entertainment License held by Timber is in compliance with the stipulated conditions.

OPTIONS:

- 1) Motion to find that the Entertainment License held by Town Hall Partners, LLC d/b/a Timber is in compliance with specified conditions;
- 2) Motion to find that the Entertainment License held by Town Hall Partners, LLC d/b/a Timber is not in compliance with specified conditions, listing in the motion the action to be taken as a result of the non-compliance;
- 3) Select Board defined alternative.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

N/A

TOWN MANAGER COMMENTS:

Due to Falmouth Police Department records indicating there were no reported noise complaints during the period February 14, 2023 through August 24, 2023, The Town Manager is recommending that the Select Board find that the Entertainment License held by Timber is in compliance with the stipulated conditions.

Michael Renshaw

Town Manager

8/24/2023

Date

PAID
\$100
CASH

PU
2-15-23

Number:
066-AAENT

Fee
\$100.00

The Commonwealth of Massachusetts
Town of Falmouth

This is to certify that
Town Hall Partners, LLC d/b/a Timber
Devan Muttart, Manager
23 Town Hall Square, Falmouth MA 02540

is hereby granted this
Entertainment License

A single story building with ten (10) bowling lanes, kitchen seating, & eight (8) lanes for hatchet throwing. Total square footage includes bowling lanes, mechanical area, & kitchen.

This license is granted in accordance with the provisions of Chapter 140 of the General Laws as amended by Chapter 299 of the Acts of 1926, and amendments thereto, to conduct the amusements as herein described in connection with his regular business of innholder, common victualler, or owner, manager or controller of a café, restaurant or other eating or drinking establishment.

This license is granted as subject to the provisions of the General Laws, chapter one hundred and forty, sections twenty-two to thirty-two inclusive, and amendments thereto and shall not be valid for a location other than as herein described.

BUILDING MUST BE SO INSULATED THAT ALL ENTERTAINMENT, MUSICAL OR OTHERWISE, WILL NOT BE HEARD OUTSIDE THE BUILDING. Conditions:
1. That soundproofing panels are installed to prevent sound from emanating from the building.
2. The license is subject to compliance review in six (6) months.

Valid from: February 13, 2023

Valid until: December 31, 2023

By order of The Falmouth Board of Selectmen

February 13, 2023

Nancy R. [Signature]
[Signature]
[Signature]
[Signature]

This License Must be Posted in a Conspicuous Place upon the Premises

TOWN OF FALMOUTH
SELECT BOARD
Open Meeting Minutes
MONDAY, FEBRUARY 13, 2023 – 6:30 P.M.
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

The Select Board may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.

Select Board:

Present: Nancy Taylor, Chair; Onjalé Scott Price, Vice-Chair; Samuel Patterson; Douglas Brown; Edwin (Scott) Zylinski II

Absent: None

Others present: Peter Johnson-Staub, Interim Town Manager

OPEN SESSION

Call to Order: By Chair Nancy Taylor at 6:30 p.m.

Pledge of Allegiance: Led by the Select Board

Proclamation: Mr. Brown read out the Proclamation for Black History Month contained in its entirety in the Select Board Packet.

Motion by Doug Brown: To proclaim February 2023 to be Black History Month in the Town of Falmouth and urge all citizens to observe this month with appropriate programs, ceremonies, and activities. Second: Sam Patterson Vote: Yes – 5 No - 0

Recognition: Ms. Scott Price recognized key individuals and groups who assisted people with housing during the severe cold weather a few weekends ago: Suzie Hauptmann, Director of Falmouth Human Services; Gina Torielli and Carol Greenly from Belonging to Each Other; Stephanie Rault, Outreach Coordinator at Housing Assistance Corp. (HAC); Mark Abbott, Falmouth Human Services (FHS) social worker, and the AIDS Support Group of Cape Cod outreach workers.

Mr. Brown also recognized support and refuge provided by the community during the cold snap, namely a few hotels and the police station.

Announcements: Tracey Crago, Executive Director of Volunteers in Public Schools (VIPS), showed a video to celebrate the non-profit's 40th anniversary. The presentation highlighted relationships built through volunteering for programs organized around mentoring, academic support, financial literacy, and wellness.

Public Comment:

Dr. Barbara Schneider - said there was a very successful discussion among residents at a Precinct 4 meeting regarding affordable housing. She said she contacted other precinct captains with information should they, too, want to hold similar discussions in their precincts.

Peter McConarty, Director of Public Works – said that the water department would begin tomorrow installing water main on Hayway Rd., saying it was a 4-phase project, but wanted to inform residents of the timeline for specific areas of installation. He said the whole project was to improve service and pressure of water lines.

TOWN MANAGER'S PRELIMINARY REPORT

Mr. Johnson-Staub orally previewed/summarized all agenda items for the Board, referring to a memo in the Select Board packet entitled *Preliminary Report for February 13, 2023*, and dated February 10, 2023. Mr. Johnson-Staub alerted the Board to one candidate for Beach Committee who had withdrawn her application, and that the two scheduled hearings would be taken out of order. He also clarified that in the Consent Agenda, Item d, the seasonal wage schedule, if voted, would change from a fiscal year to a calendar year schedule.

COMMITTEE INTERVIEWS

Interview, vote and appoint committee members - Gerard Cogliano, Trisha Herlihy, Susan DiPasquale (Susan DiPasquale had withdrawn her application.)

Gerard Cogliano – Town Meeting member from Precinct 7 – has experience in the coast guard and army - has history in Falmouth since 1962 – has experience with environmental issues – understands the importance of the town’s beaches as a resource – said he would be available year-round.

Trisha Herlihy – thanked community members for varied services to the town – came to Falmouth in 1978 as a lifeguard – loves saltwater – is devastated over what has happened to the beaches over the past 40 years – sees the changes in what the beach committee deals with now versus years ago – visits all 10 Falmouth beaches regularly – talks regularly with current beach committee member about degraded beaches and other issues. When asked if her past experience with the Beach Committee and other areas would help currently, Ms. Herlihy said yes, it would, highlighting the need for creativity in solving these problems. She said she would be available year-round.

Motion by Scott Zylinski: To nominate Trisha Herlihy for the unexpired term on the Beach Committee ending on 6/30/2024 Ms. Scott Price noted that anyone can attend Beach Committee meetings and offer input, even if not an active member. **Vote: Yes – 5 No - 0**

PUBLIC HEARINGS

Chair Taylor noted the change in order of the hearings from the published agenda, as stated in Mr. Johnson-Staub’s preliminary report. Ms. Scott Price read out the hearing notice.

Approve an application by the Portuguese American Association of Falmouth, Inc. to amend its Entertainment License and Sunday Entertainment License to be exercised at 55 Ashumet Road, East Falmouth

Michael Duarte, President of the Portuguese American Assn. of Falmouth, said that the group has always had a license for outdoor entertainment and wants to continue that. Mr. Brown asked Mr. Johnson-Staub if the issue over the license could be related to confusion over a full rather than a club liquor license, but no further information was known.

Public Comment: None

Motion by Sam Patterson: To close the hearing Second: Scott Zylinski Vote: Yes – 5 No - 0

Motion by Doug Brown: To move approval of an application by Portuguese American Association of Falmouth, Inc. to amend its entertainment license and its Sunday entertainment license to be exercised at 55 Ashumet Road, East Falmouth Second: Scott Zylinski Vote: Yes – 5 No - 0

Application for an Entertainment License – Town Hall Partners LLC d/b/a Timber Axe Bar & Bowl, 23 Town Hall Square, Falmouth. Continued from 1/9/23, 1/30/23.

Mr. Brown recused himself from the hearing and left the room.

Ms. Scott Price read out the hearing notice.

Attorney Kevin Klauer, representing the applicant Michael Mueller, said that he had submitted the requested signed proposal for sound mitigation requested by the Select Board. Sam Patterson, referring to his experience with sound proofing in a past situation, said that reverberation is a huge factor in successfully sound proofing a room. Until you attenuate reverberation, he said, you are not going to get a significant change. He said he saw the proposal as conditional, seeing the need for more sound-absorbing material. He said he had serious doubts that the proposal would work.

Atty. Klauer briefly explained the technician’s plan to use acoustical panels to push the sound to the area of the room, the bar, that does not have the same amount of reverberation, making it an effective means to address the noise. Mr. Zylinski raised the possibility of a probationary license, suggesting 3 months/90 days, during which time the effectiveness of the panels could be evaluated and input could be obtained from neighbors. Mr. Patterson again expressed doubt that the proposed panels would be sufficient to solve the noise problem and supported the idea of a

“trial run.” Atty. Klauer and Michael Mueller talked about the price of the needed 6 panels at \$1,000 each as a significant cost to the business, especially as the business is new and trying to establish a customer base.

Public comment:

Dennis Ditullio, Precinct 8 – said he wondered what tests would indicate if the sound proofing had actually worked – would it be about decibel levels? - science? – complaints from people? Mr. Zylinski said that it was important to try to satisfy the rights of both parties in this issue. Mr. Patterson said he appreciated the question and that an objective basis would be needed to measure the level of noise mitigation. Mr. Ditullio again asked about what the test for successful mitigation would be. Mr. Patterson explained again his previous experience with sound proofing a large room, which required surrounding ceiling-to-floor sound-absorbent material in order to be effective.

Linda Tsimortos, 137 Main St. – referred to an email from Richi Mehta and said her views are the same as his – highlighted points made in the email, saying the building is old and doesn’t have the proper insulation – hopes the soundproofing works – said she is there at night – glad that the business is making an effort – wants the issue settled saying it’s been 9 months – supports the 3-month trial – said amplification should not be heard beyond the walls of an establishment – said she heard the bowling for years but this is different due to amplification and hours of operation.

At this point, Atty. Klauer reiterated that the requested license is until 11:00 on a limited basis. He said the applicant’s preference is not to shorten the time frame and said 3 months is difficult due to the logistics of ordering and receiving the panels and scheduling musicians, and that the sample size for measuring effectiveness would be too small. He said 6 months would be better, but said the preference is to request the license renewal in November. He said revenue data with/without entertainment is not known at this point. He said the scope of what is being requested by the applicant has been reduced in a meaningful way.

Motion by Sam Patterson: To close the hearing Second: Scott Zylinski Vote: Yes – 4 No – 0 (Doug Brown had recused himself.)

Mr. Zylinski said he could agree to a six-month time period. Mr. Patterson said it would be the responsibility of the applicant to install enough sound proofing to be effective at noise mitigation. Ms. Scott Price said she appreciates what the applicant has done to be a good neighbor in addressing the noise concerns.

Motion by Scott Zylinski: To approve the license for 6 months, with it being incumbent upon the applicant to make sure they install enough sound absorbing material, and to return before the Select Board in 6 months Second: Onjalé Scott Price Vote: Yes – 4 No – 0 (Doug Brown had recused himself.)

Mr. Brown returned to the meeting room.

BUSINESS

Update on the Town Manager Hiring Process

Interim Town Manager Peter Johnson-Staub left the meeting room for the duration of this item.

Richard White, principal of Groux-White Consulting, summarized the hiring process:

- Began in mid-December, advertised January 10 in publications including but not limited to Cape Cod Times, local papers, Massachusetts Municipal Association (MMA) website, with the ads continuing for approximately one month
- Solicited possible candidates and contacted 75 current managers
- Convened two meetings so far of the selection committee
- Plan to begin interviewing in late February
- Have received 34 cover letters and resumes (including 15 current or past CEOs, 1 asst. CEO, 7 senior level dept. heads) all of whom have had direct or indirect involvement with municipal government
- 20 candidates are from Massachusetts, 24 from New England, 10 have New England connection
- Plan to start confidential interviews soon, probably 8 or more; selection committee will present 3-4 finalists to Select Board by mid-March for the public process
- Had conversations with Falmouth dept. heads regarding what they were looking for
- Asked Select Board members for up to 5 community leaders to interview
- Coordinated results of those conversations to develop themes and trends of desired characteristics

Chair Taylor noted that Mr. White had received the notes from the public listening session and the collated comments from the town's website. Regarding the choosing of the selection committee members, she said that she and Mr. White had agreed that five was a good number. She said a few people wrote to request being on the committee, and that she had sent those names to each Select Board member. Each Select Board member put up one name, and they voted that slate. She said the result is a very strong screening committee.

Responding to a question by Mr. Brown about what candidate information the Board would receive, Mr. White said that each Select Board member would receive a complete packet of all applicants, as well a list of final recommendations. Ms. Scott Price asked if a Select Board member could request that a candidate who is not on the final recommended list be interviewed. Mr. White said yes, that the Select Board has that right. Mr. Zylinski asked Mr. White if he felt the people from the community who were interviewed were being candid. Mr. White said his impression was that people were being very straightforward and honest, and that due to the richness of the feedback, he could tell no one was holding back.

Police Department Staffing Update

Police Chief Ed Dunne updated the Board on the staffing situation in the department. He said that the department is budgeted for 65 people where there should be 52 patrolmen, but is currently at 46 people with 33 patrolmen, breaking it down further by position. He went on to detail reductions in staff due to retirements, injuries, medical leave, military duty, resignations, and leaving for jobs in other towns. He said he expects staff to number 40-41 officers going into the summer months. He said Mashpee, Bourne, and Falmouth offer mutual aid assistance to each other when needed and expects that to continue.

Board questions and discussion focused on the situation and what can be done to alleviate it. Chief Dunne said that the Civil Service component presents obstacles in terms of the hiring process and efficiency. Now, it takes about a year from start to finish for an applicant to complete the necessary requirements, he said, much of it "jumping through hoops" with Civil Service. Hiring from other towns, called lateral movement, is something being done now among departments in MA. There was brief comment about adding more clinicians. Chief Dunne also said he would not want to have to remove the resource officer from schools. There is an upcoming Town Meeting article addressing the Civil Service component that may provide some relief to this situation. He said he realized the staffing update was discouraging but wanted the Board to know about it heading into the summer.

Funding Plan for Capital Borrowing Projects

Mr. Johnson-Staub began the presentation entitled "Financing Large Capital Projects" saying that the impetus for the report was the unanticipated increase over the past year of the costs of the water treatment plant upgrades. The report focused on large capital projects (those over \$2M) going approximately 10 years into the future, and how to accomplish those projects, in terms of borrowing, without a tax increase. Mr. Johnson-Staub said that the presented "concept capital plan" is the beginning of a conversation and will, of course, require further study. He clarified that the two capital projects planned for 2023 April Town Meeting can be accomplished without a tax increase. Mr. Johnson-Staub then began the 10-screen presentation, moving through the information on each.

Halfway through, Finance Director Ed Senteio continued the presentation, noting other parties from the wastewater department and financial departments who had contributed to the concept model for debt service. Mr. Senteio explained in some detail a screen entitled "Debt Drop Off" and how to read the graph on it. He said that the concept plan is adaptive in that it can be adjusted to account for changing interest rates.

Mr. Johnson-Staub then explained the screen entitled "Additional Capital Needs Would Require Tax Increase or Other Funding Sources," focusing on the first item, water main replacement program, and how it could be funded. He reiterated that the listed projects are not covered in the concept plan, making the point that the Town's projected needs outstrip the tax levy.

Board comment included Mr. Patterson asking about electric vehicle charging stations and the requisite infrastructure upgrades for the energy source, and where that funding would come from. Mr. Johnson-Staub said that there are grant opportunities to make use of, but that this need was not included in the plan. Mr. Brown said that an ambitious dredging plan from the waterways committee would also need to be considered. Ms. Scott Price said that she would like to see the financial model that was referred to in the presentation.

At this point, a meeting attendee who did not identify himself asked if the Town has money set aside for climate change disasters. Mr. Johnson-Staub said that the concept plan does not have an allocation for coastal resiliency, but

a project to relocate the Trunk River sewer main would fall under that category. Chair Taylor had to stop the meeting attendee from asking an additional question about wind farms.

Wastewater Capital Project Updates – Treatment Facility Improvements and Design of Sewer System Extension to Teaticket-Acapesket Area

Amy Lowell, Wastewater Superintendent, narrated a presentation consisting of 14 screens which explained 3 wastewater-related articles on the April Town Meeting warrant: Article 24 – Supplemental Appropriation For Wastewater Treatment Facility Improvements; Article 25 – Design and Permitting Teaticket-Acapesket Sewer Area-Phase 1; Article 32 (corrected during the presentation from the incorrect article number on the screen) – Update of Flow Neutral Bylaw. Ms. Lowell moved through each screen, providing detail where necessary.

- Details for Article 24 included reasons for cost increases, comparisons with similar projects in other towns, and MA Department of Revenue (DOR) requirements.
- Details for Article 25 focused specifically on what is included in this phase of the project and what isn't (not a lift station at Robbins Road, ascertained by a question from Mr. Patterson), construction details, survey work, application costs, and timeline.
- Article 32 deals with requirements for obtaining a 0% interest loan.

Mr. Brown asked about betterment payments required of people who live in a 40B development. Ms. Lowell said this issue is known about and is being reviewed as part of the water and sewer rate study. Mr. Brown also asked about additional wastewater treatment needs due to increasing affordable housing in Town. Ms. Lowell said conflicting needs and plans, such as maintaining water quality in ponds and estuaries while meeting affordable housing goals, have to be carefully balanced. She said it is one of the Town's biggest challenges.

Presentation of Petition Articles for April 2023 Town Meeting

Present Petition Article #15 – Rosemary Carey

Ms. Carey presented approximately 8 screens explaining what the article seeks and the benefits to the Town if passed. She said that the article would reverse a Select Board decision not to grant permission to a wind developer to conduct soil tests on town-owned property. The presentation included reasons to support the article, examples of other towns which have benefitted from the testing, and assurances that there are no health risks. Chair Taylor granted Ms. Carey a few moments of additional time to complete the presentation.

Present Petition Article #16 – Patricia P. Johnson

Ms. Johnson requested that the Select Board vote indefinite postponement on this article.

Present Petition Article #17 – Patricia P. Johnson

Ms. Johnson requested that the Select Board vote indefinite postponement on this article.

Present Petition Article #18 – Philip Alexander Gessen

Mr. Gessen explained this article which seeks to reduce the use of single-use plastic containers, especially take-out food containers. He provided rationale for this action, focusing on negative impacts of plastics to the environment and health, and cited statistics to make that point. He said the article is part of a Cape-wide initiative to help citizens transition to using more sustainable and re-usable products.

Present Petition Article #19 – Sandra Faiman-Silva

Via telephone connection, Dr. Faiman-Silva explained the article, a resolution to change the Massachusetts flag, seal, and motto. She said the current flag depicts a white hand holding a drawn sword over the head of an indigenous person. The motto in Latin translates to, "Peace under the sword, but peace with liberty." Dr. Faiman-Silva stressed the importance of imagery and symbolism, and said we need to examine those images for meaning and context, taking into account how the imagery makes those depicted in it feel. She stressed the importance of determining what images and symbols accurately convey our core values. She said the debate about the flag's imagery has been going on for 40 years, and that more than 56 municipalities have already passed the resolution to permanently change it.

Acting as Trustees of the Falmouth Affordable Housing Fund, Discussion and Vote on application from the Affordable Housing Committee for funds in the amount of \$9,500 to retain Brian Switzer Video to create an affordable housing video

Motion by Onjalé Scott Price: That the Board, acting as Trustees of the Falmouth Affordable Housing Fund, approve an expenditure of \$9,500 from the Fund to retain the services of Brian Switzer to create a video outlining the affordable housing issues in our community and authorize the Interim Town Manager to expend said funds for this purpose **Second: Sam Patterson Vote: Yes- 5 No - 0**

Acting as Trustees of the Falmouth Affordable Housing Fund, Discussion and Vote on application from the Affordable Housing Committee to request funding in the amount of \$30,000 to hire a consultant to update the Housing Production Plan

Mr. Johnson-Staub summarized the item, saying that the plan needs updating every 5 years. He said he would ask the housing coordinator to work with the consultant to produce a succinct report but stressed that the research and analysis required to produce an updated plan are outside the scope of what the housing coordinator can be expected to do at this time.

Motion by Onjalé Scott Price: That the Board, acting as Trustees of the Falmouth Affordable Housing Fund approve an expenditure of \$30,000 from the Fund to retain the services of a consultant to update the Housing Production Plan and authorize the Interim Town Manager to expend said funds for this purpose
Second: Scott Zylinski Vote: Yes – 5 No - 0

Discussion on Sustainability Coordinator Job Description

Mr. Johnson-Staub highlighted the features of the sustainability coordinator job description, features such as researching grant opportunities, writing grant proposals, assembling information on energy consumption, working with Cape Light Compact and other entities to prioritize energy efficiency initiatives, researching projects, and overall project management. He said the energy committee has offered feedback on the draft. He said while the Select Board does not need to approve the job description, he is seeking their input to assure that the job description is in line with their priorities. Ms. Scott Price said that she would like to see the comments from the energy committee.

Board discussion included this feedback:

- The importance of being an effective communicator
- Converting buildings as well as vehicles to electrification
- Adding solar panels to roofs of school buildings, and communicating with school leaders to coordinate energy efficiency efforts

Mr. Zylinski said the draft job description mirrored the priorities of the strategic plan and that it was very well done. Chair Taylor said the draft, with input, would go back to Mr. Johnson-Staub who would finalize it.

CONSENT AGENDA

Chair Taylor read out the items on the Consent Agenda below.

Administrative Orders

- a. Approve a Grant of License to William and Carol Brenner to maintain an existing post and rail fence along the eastern edge of the property which encroaches onto the road layout at 3 Ruth Terrace.
- b. Approve application to the Cape Cod Commission for 2023 District Local Technical Assistance (DLTA) funding for the Town's Open Space and Recreation Plan
- c. Vote to amend Select Board Naming Policy
- d. Affirm seasonal wage schedule for calendar year 2023

Motion by Onjalé Scott Price: To approve the Consent Agenda **Second: Scott Zylinski**
Vote: Yes – 5 No - 0

MINUTES

Review and Vote to Approve Minutes of Meetings

Public Session – October 24, 2022

Ms. Scott Price complimented the minutes for their thoroughness, saying she thought they were well done. She later noted they were done by Diane Davidson.

Motion by Sam Patterson: To approve and release to the public Second: Onjalé Scott Price

Vote: Yes – 5 No - 0

TOWN MANAGER'S SUPPLEMENTAL REPORT

Mr. Johnson-Staub read the Town Manager's *Supplemental Report* dated February 12, 2023 and found in the Select Board packet.

The first item, SAFER Grant, Mr. Johnson-Staub explained with detail as he read through, elaborating where necessary. He stressed that the grant was a temporary solution only, not a long-term funding source, for additional fire department personnel.

At the conclusion of Item #2 - Mayflower/South Coast Wind - Chair Taylor asked for clarification on the public forums held by South Coast. Mr. Johnson-Staub said that the company was going directly to the public, organizing and hosting the forums for the residents of Falmouth themselves rather than involving the Select Board.

SELECT BOARD REPORTS

Mr. Brown reported on the following:

- Attended the Precinct 4 meeting at East Falmouth School to discuss housing concerns voiced by residents. He said Ms. Scott Price and Mr. Johnson-Staub were also present. He said he heard what residents' needs are, especially related to housing assistance.
- Also attended the Cape and Islands Municipal Leaders Association with Mr. Patterson. He said Provincetown has drafted their own version of a deed which restricts housing to be used only for year-round housing.
- Last, Mr. Brown said he would be attending the Planning Board meeting on Valentine's Day.

Ms. Scott Price reported on the following:

- Attended the same Precinct 4 meeting with Mr. Brown and Mr. Johnson-Staub. She said she was glad that Barbara Schneider has started to do that.
- Also noted two upcoming Black History Month events: A lecture on Thursday at Falmouth Academy, and another lecture on line on Friday.

Mr. Zylinski reported on the following:

- Attended meetings of the solid waste advisory committee and the historical commission. He said he continues to be impressed with the dedication, input, and drive of those groups.
- Also attended a ZBA workshop, saying it was the most intuitive and collaborative meeting/workshop that he has experienced with that board. He said it was well done and well received by participants.

Mr. Patterson

- No report at this meeting.

Chair Taylor reported on the following:

- Said the commission on disabilities is looking at self-assessment in terms of what is happening in Town.
- Attended the board of health meeting because she wanted to hear from everyone on Mrs. Johnson's warrant article. She said it was very well done.
- Attended the Water Quality Management Committee (WQMC) meeting earlier in the day, and said it was interesting to listen to their recommendations and how they are moving forward with Department of Environmental Protection (DEP) regulations.
- Last, Chair Taylor attended the Finance Committee (FINCOM) meeting to hear about the budget.

DISCUSSION OF FUTURE AGENDA ITEMS

Mr. Brown would like to further discuss the Mayflower/South Coast Wind proposal to get a better sense of lines of communication. He said the Board is in an odd position now with the company communicating directly with the public rather than with the Town. He said he thinks the company needs to come and negotiate with the Town if they want to do something on Town property. Chair Taylor added that she thinks the Select Board vote was misunderstood and could be a point of that discussion as well.

Mr. Brown also mentioned the policy workshop coming up on April 1, as noted in the town manager's supplemental report. He said he would send along his list to the chair.

Mr. Patterson asked about a report on the Robbins Road lift station, which he brought up during Amy Lowell's report. He said it was last September that the Board discussed the issue and there has been no update. Mr. Johnson-Staub said the engineering report evaluating the options for that lift station was expected in March, and Chair Taylor remembered Ms. Lowell had asked for 6 months. Mr. Brown also mentioned other possible pathways to a lift station on that property. Chair Taylor suggested an update on a March agenda.

Motion by Onjalé Scott Price: To adjourn at 9:15 Second: Scott Zylinski
Vote: Yes – 5 No - 0

Respectfully submitted,
Carole Sutherland, Recording Secretary

Diane Davidson

From: Mike Simoneau <michael.simoneau@falmouthpolicema.gov>
Sent: Thursday, August 24, 2023 1:17 PM
To: Diane Davidson
Cc: Jeff Lourie; Michael Renshaw
Subject: RE: Noise Complaint Calls for Service at 23 Town Hall Square, Timber

Good Afternoon Diane,

The police department did not receive any noise complaints for Timber Axe Bar and Bowl between February 14, 2023 and August 24, 2023.

Respectfully,

Lt. Mike Simoneau

Lieutenant Michael Simoneau
Falmouth Police Department
750 Main Street
Falmouth, MA 02540
Office: 774-255-4527 ext. 4506
Fax: 508-457-2566
Michael.Simoneau@falmouthpolicema.gov
www.falmouthpolice.us

From: Jeff Lourie <Jeff.Lourie@falmouthpolicema.gov>
Sent: Thursday, August 24, 2023 11:59 AM
To: Mike Simoneau <michael.simoneau@falmouthpolicema.gov>
Subject: Fwd: Noise Complaint Calls for Service at 23 Town Hall Square, Timber

FYI

[Get Outlook for iOS](#)

From: Michael Renshaw <mike.renshaw@falmouthma.gov>
Sent: Thursday, August 24, 2023 11:54:01 AM
To: Jeff Lourie <Jeff.Lourie@falmouthpolicema.gov>
Cc: Diane Davidson <diane.davidson@falmouthma.gov>
Subject: Noise Complaint Calls for Service at 23 Town Hall Square, Timber

Chief-

On August 28, the Select Board has a scheduled 6-month compliance review of the entertainment license they issued to Timber located at 23 Town Hall Square. Can you please have one of your staff provide a report of the noise complaint calls for service between the dates of February 14, 2023 and August 24, 2023? Diane, once received can you please place this document in the Board packet?

Mike Renshaw, ICMA-CM, MPA

Town Manager
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
O: (508) 495-7324
C: (774) 392-1365



When responding, please be aware that the Massachusetts Secretary of State has determined that most email correspondence is public record and therefore cannot be kept confidential.



TOWN OF FALMOUTH

Office of the Town Manager & Select Board

59 Town Hall Square, Falmouth, Massachusetts 02540

Telephone: (508) 495-7320
townmanager@falmouthma.gov

August 14, 2023

Mr. Edmund Reid
Town Hall Partners, LLC d/b/a Timber
23 Town Hall Square
Falmouth, MA 02540

manager@timberaxbarbowl.com

Subject: Entertainment - Six-Month Compliance Review

Dear Mr. Reid:

The current Entertainment License for Timber Partners, LLC was approved by the Select Board on February 13, 2023, with the condition that a six-month compliance review be completed.

The compliance review has been scheduled for the Select Board meeting on August 28, 2023. Please plan to attend the review or advise the Select Board Office of the authorized representative from Timber Partners, LLC who will be in attendance.

Respectfully,

Mike Renshaw
Town Manager

cc: Select Board
Town Counsel

Phyllis Downey

From: manager <manager@timberaxbarbowl.com>
Sent: Friday, August 25, 2023 8:51 AM
To: Phyllis Downey
Subject: Re: Select Board-Entertainment License Compliance Review

Hello Phyllis

Muke Mueller and I will attend the meeting.

Thanks

Eddie

Sent via the Samsung Galaxy S22+ 5G, an AT&T 5G smartphone

Get [Outlook for Android](#)

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Friday, August 18, 2023 3:52:12 PM
To: manager <manager@timberaxbarbowl.com>
Cc: Diane Davidson <diane.davidson@falmouthma.gov>
Subject: Select Board-Entertainment License Compliance Review

Good afternoon Edmund Reid,

The Falmouth Select Board has scheduled the six-month compliance review of Timber's Entertainment License for **Monday, August 28, 2023 at 7:00 pm.** Please plan to attend the meeting or respond to this message to advise the Select Board of the authorized representative from Timber Partners, LLC who will attend.

Please contact me if you have any questions or I can be of assistance.

Thank you,
Phyllis

Phyllis Downey
Town of Falmouth
59 Town Hall Square
Falmouth MA 02540
508-495-7325

When responding, please be aware that the Massachusetts Secretary of State has determined that most email correspondence is public record and therefore cannot be kept confidential.

OPEN SESSION

BUSINESS

4. Request for variance to sign code §184-5-Flashing Signs and §184-26, A-Illumination – The Cape Verdean Club of Falmouth, Inc., 126 Sandwich Road **(10 minutes)**



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Business 4.

ITEM TITLE: Request for variance to sign code, Section 184- The Cape Verdean Club of Falmouth, Inc., 126 Sandwich Road

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Mike Renshaw, Town Manager

ATTACHMENTS: Staff Review Comments via Email, Illustration of Existing Sign, Illustration of Proposed LED Sign

PURPOSE:

The Select Board is requested to review and consider a sign code variance requested by The Cape Verdean Club of Falmouth, Inc., located at 126 Sandwich Road.

BACKGROUND/SUMMARY:

- The Cape Verdean Club of Falmouth, Inc. submitted an application for a sign permit through the Building Department which was previously rejected because the Building Department determined that the type of LED sign that is being proposed has the ability to continuously change its message screen.
- During its review, the Building Department also determined that the proposed sign is classified as a Flashin Sign, whose illumination is not kept at a constant intensity at all times when in use, and which exhibits changes in light, color, direction, or animation.
- Flashing Signs are prohibited in section 184-5 subsection B.

- Chapter 184-26 section A also requires that signs shall be illuminated only with steady, stationary, and shielded light sources.

DEPARTMENT RECOMMENDATION:

Based upon the review and comments provided by the Building Department, the Town Manager is recommending that the Select Board deny the request for a sign variance as presented and requested by the applicant.

OPTIONS:

- 1) Motion to deny the variance as requested due to the type of sign being prohibited by Chapter 184-5 (B) with regards to flashing signs being prohibited and Chapter 184-26 (A) requiring signs be illuminated with steady, stationary, and shielded light sources;
- 2) Motion to approve the sign variance as requested by the applicant;
- 3) Motion to approve a sign variance with some specified modifications to the sign type being proposed by the applicant.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

N/A

TOWN MANAGER COMMENTS:

Based upon the review and comments provided by the Building Department, the Town Manager is recommending that the Select Board deny the request for a sign variance as presented and requested by the applicant.

Michael Renshaw

Town Manager

8/24/2023

Date

Cape Verdean Club of Falmouth, Inc.:

The Cape Verdean Club of Falmouth submitted an application to the Building Department for a sign permit to add a message sign module on the top of their existing sign. The application was rejected by the Building Department because the LED sign image on the proposed sign can change continuously. The Building Department found that the sign qualifies as a Flashing Sign, whose illumination is not kept at constant intensity at all times when in use, and which exhibits changes in light, color, direction or animation.

The Cape Verdean Club of Falmouth is requesting a variance to:

1. Ch. 184-5 line B – Flashing signs, and
2. Ch. 184-26, A – Signs shall be illuminated only with steady, stationary, shielded light sources . . .

Location: 126 Sandwich Road

Dimensions: 8'2-½" h x 40" w (current sign)

Dimensions: 14" h x 40" w (proposed additional sign)

August 28, 2023

40 INCHES

8 FT 2 1/2 INCHES



The
Cape Verdean Club
of
Falmouth, Inc.

Since 1944

126 Sandwich Rd.

“The Big Club”

Rentals

Available for All Occassions

call

(508) 548-9021

Product Dimensions

40 x 14 x 0.4 inches

Customer Reviews

3.9

112 ratings

Item model number

POLAR LED light 40x14 P10 with outdoor

3.9 out of 5 stars

Best Sellers Rank

#48,683 in Office Products (See Top 100 in Office Products)

VIDEOS

IMAGES



LED
WiFi
RGB
resol
new
scroll

Product Description

POLAR LED LIGHT deliver only high quality products, with new SMD technology to improve advertising of your business.

FEATURES:

- Display size 40" x 14".
- Package size 44" x 16" x 4".
- Display resolution 192 x 32 pixels.
- Support for different language: English, French, Portuguese, Spanish, Arabic, Russian, Chinese.
- For outdoor and indoor use.
- Software works with Windows based computers. Software do not work with Apple iMac or mac book.
- Software for mobile phone works with ANDROID and iPhone.
- NEW Bright SMD light source.

BEST TOOL FOR ADVERTISING

POLAR LED sign with easy to program and simple to run software on to your MS windows computer or mobile phone.

BEST ADVERTISING TOOL:

- Bright led sign with WiFi and USB flash drive file transfer.
- For indoor and outdoor use.
- Low power consumption.

LED sign OUTDOOR 40" x 14" WiFi P10 resolution, full LED RGB color sign with high resolution P10 96x32 dots and new SMD light technology, scrolling display. Perfect solution for advertising, programmable message board

Brand: POLAR light

3.9 3.9 out of 5 stars_ 112 ratings

| 32 answered questions

-5% \$236.00\$236.00

List Price: \$248.00\$248.00

FREE Returns

Brand	POLAR light
Size	40x14"
Color	Full color
Mounting Type	Wall Mount
Light Type	LED
Pre-printed	Letter
Product Dimensions	40"L x 14"W

About this item

- WiFi connection slim full color LED sign with SMD technology. WiFi connection with Windows computer and mobile phone. VIDEO tutorial and printed INSTRUCTION manual included .
- BRIGHT led sign with latest edition of SMD light source. Pixel density P10 (10 mm 0.39" distance between dots), display resolution 96x 32 dots.
- Display support : text (98 scrolling options), time, your company logo. Over 100 messages are supported.
- Size of LED sign 40" x 14" depth 2", strong aluminium case. Software Works with MS Windows operating system. Software do not work with Apple i Mac or mac book. Software for mobile phone works with ANDROID and IPHONE. Software work with WINDOWS computer , software DO NOT work with Apple iMac od MacBook computers. Software support Apple iPhone and Android mobile phones.
- FCC and UL listed power supply 5V with USA plug 85-240 V (USA 110V supported), for OUTDOOR and indoor use

Monteiro, Doreen

From: Doreen Monteiro [REDACTED]
Sent: Wednesday, August 16, 2023 10:19 PM
To: Monteiro, Doreen
Subject: [EXT] Fw: You received an answer to your question, "Can brightness of colors be dimmer "

EXTERNAL Warning: This message originated from **outside** Cape Cod Healthcare.

Sent from Yahoo Mail on Android

----- Forwarded Message -----

From: "Amazon Answers" <answers@amazon.com>
To: [REDACTED]
Sent: Wed, Aug 16, 2023 at 9:46 PM
Subject: You received an answer to your question, "Can brightness of colors be dimmer "



The seller answered your question on LED sign OUTDOOR 40" x 14"...

[View product](#)

You asked:

"Can brightness of colors be dimmer "

POLAR LED LIGHT answered:

"In computer software you can set brightness in lower down corner of program window. On mobile phone software go to main menu (upper left corner of program) then select SET BRIGHTNESS option . After you set brightness save to USB or send to led sign via WiFi."

See all answers

Diane Davidson

From: Eleanor MacKay
Sent: Tuesday, August 22, 2023 8:04 AM
To: Diane Davidson
Cc: Phyllis Downey
Subject: RE: Sign Variance Request - The Cape Verdean Club of Falmouth

Hi Diane,

She did already submit an application and was rejected, the nature of the LED they propose is that the image can change continuously, here's what we found:

1. under the definitions, we find the proposed sign to qualify as a Flashing Sign, whose illumination is not kept at constant intensity at all times when in use, and which exhibits changes in light, color, direction or animation.
2. Flashing signs are prohibited in 184-5 line B.
3. And Ch 184-26, A. Signs shall be illuminated only with steady, stationary, shielded light sources.....

We didn't think that this LED sign was allowed by right. When she came down to question our decision, I suggested that if she wants this, to request a variance from the Select Board.

Please let me know if you have any more questions.

Best
Eleanor

From: Diane Davidson <diane.davidson@falmouthma.gov>
Sent: Monday, August 21, 2023 4:13 PM
To: Eleanor MacKay <eleanor.mackay@falmouthma.gov>
Cc: Phyllis Downey <phyllis.downey@falmouthma.gov>
Subject: FW: Sign Variance Request - The Cape Verdean Club of Falmouth

Hi Eleanor,

A member of the Cape Verdean Club stopped by the office to apply to the Select Board for a sign variance. I have asked her to provide this office with more information, below. In the meantime, should she submit an application on PermitEyes first? Then you can let me know which section of the sign code this sign does not comply with?

Thank you,

Diane

From: Diane Davidson
Sent: Wednesday, August 16, 2023 9:19 AM
To: capeverdeanclubfalmouth@gmail.com
Cc: Eleanor MacKay <eleanor.mackay@falmouthma.gov>
Subject: Sign Variance Request - The Cape Verdean Club of Falmouth

Good morning, Philomena,

Your request for a variance to the sign code to install an LED lit sign for The Cape Verdean Club of Falmouth is scheduled on the Monday, August 28 Select Board meeting.

Attached are copies of the existing sign and information on the LED's you provided for the proposed sign. Would you please provide me with the following:

- a rendering of the new sign (if different than the attached photo)
- a description, dimensions and location
- the brightness (lumens) of the LED's, and if they will be dimmable

Please let me know if you have any questions.

Thank you,

Diane

*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Select Board
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
diane.davidson@falmouthma.gov
(508) 495-7321*

Town of Falmouth, MA
Thursday, August 24, 2023

Chapter 184. Signs

Article II. General Standards

§ 184-5. Prohibited signs.

- A. Billboards, streamers, pennants, ribbons or other similar devices shall not be constructed, posted or erected in any zoning district. Exceptions include flags, as allowed under § 184-30A, and buntings exhibited to commemorate national patriotic holidays, and temporary banner(s) announcing charitable or civic events as allowed under § 184-30B, which shall be defined as temporary signs.
- B. Flashing signs, roof signs, signs containing moving parts, and parts containing reflective elements which sparkle or twinkle in the sunlight are not permitted. Barber poles and signs indicating the current time and/or temperature are permitted, provided that they meet all other provisions of this chapter.
- C. Any sign advertising or identifying a business or organization which is either defunct or no longer located on the premises is not permitted. Exceptions are granted to landmark signs which may be preserved and maintained even if they no longer pertain to the present use of the premises.
- D. No sign shall be larger than forty (40) square feet, except for a mall sign, which shall be no larger than one hundred thirty-two (132) square feet.
- E. No sign, except for a traffic, regulatory or informational sign, shall use the words "stop," "caution" or "danger" or shall incorporate red, amber or green lights resembling traffic signals or shall resemble "stop" or "yield" signs in shape and color.

*Town of Falmouth, MA
Thursday, August 24, 2023*

Chapter 184. Signs

Article IV. Standards for Specific Types of Signs

§ 184-26. Illumination.

- A. Signs shall be illuminated only with steady, stationary, shielded light sources directed solely onto the sign without causing glare.
- B. Internal illumination is permitted for up to forty (40) square feet of area for any sign, except that no internal illumination is permitted for residential and/or home occupation signs and for all signs in the Historic Districts other than time-and-temperature signs, Residential Districts and Agricultural Districts, regardless of the use of the property. In no case shall internally illuminated signs cause a glare.
- C. Neon window signs may be permitted as in § 184-38.
- D. Gas-filled light tubes shall be allowed for indirect illumination and when placed in such a manner that the tubes are not exposed to view from any point along the public roadway or sidewalk.

OPEN SESSION

BUSINESS

5. Capital Plan presentation **(20 minutes)**



ITEM NUMBER: Business 5

ITEM TITLE: Capital Plan presentation

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Michael Renshaw, Town Manager

ATTACHMENTS: Capital Improvement Plan Summary, 10-Year Capital Improvement Plan, Individual Capital Request Forms, Slide Presentation

PURPOSE:

The Town Manager will present an overview of the 10-Year Capital Improvement Plan with an emphasis on proposed spending for the coming year. Per the Town Charter, the Select Board is required to submit the Plan to the Finance Committee for review with, or without, amendment. A vote to submit the Plan at this meeting will afford the Finance Committee sufficient time to complete its thorough review of each request.

BACKGROUND/SUMMARY:

- We have made several changes to the Capital Improvement Plan submitted this year. It is more comprehensive than in years past in that we have asked departments to identify all capital spending regardless of funding source. This gives us a more complete picture of the amount of work required of our staff to carry out these projects. It also highlights substantial improvements undertaken with funding from grants and Community Preservation funds, which are primarily Falmouth tax dollars with some subsidy from the Commonwealth.
- Another adjustment made to the review process this year is that we asked departments to identify a project manager for each project so it is clear who is responsible for carrying out

the project. This enabled the Town Manager to confirm that the staff doing the work will be able to complete the project within 3-years of receiving the funds.

- You will see that the individual request forms now include identification of how the proposed capital spending relates to the Select Board Strategic Plan.
- The scope of infrastructure and equipment that the Town is responsible for maintaining is vast. Consistent investments in capital improvements are required to maintain these assets for the benefit of Falmouth residents and visitors.
- This proposed capital plan seeks to strike a balance. If we do not spend enough, we run the risk of creating a backlog of required improvements. Once we fall behind, it is difficult to catch up. On the other hand, if we are too ambitious, we run the risk of depleting reserves, increasing financial burden on residents and property owners, and having unspent funds sit stagnant.
- The Town Manager, Assistant Town Manager and Finance Director met with every department head submitting a request for funds.
- The projects proposed for the coming year represent the upper limit of what we believe we can accommodate within fiscal policies and what staff are prepared to carry out.
- Free Cash will be certified sometime between late September and mid-October. FY2023 actual local receipts revenues were \$11.9 million greater than the estimates relied on to balance the budget. As has been the case in recent years, there will also be a significant “turnback” of budgeted dollars not spent for FY2023. We do not yet have a precise estimate of Free Cash to be certified as of June 30, 2023 but anticipate it will be greater than \$15,000,000.
- Additional highlights are addressed in the slide presentation attached.
- I want to thank all department staff for preparing the capital requests. I commend Melanie Bush and Ed Senteio for outstanding work in compiling the data in an improved master spreadsheet that allows us to capture more information and filter the data in a variety of different ways needed present a more complete picture of the Plan. In the future, we hope to have a software application that will simplify data entry and reporting.

DEPARTMENT RECOMMENDATION:

I recommend the Select Board vote to submit the Capital Improvement Plan to the Finance Committee with, or without, amendment. Prompt action will afford the Finance Committee the time it needs to thoroughly review these proposals before voting its recommendations for inclusion in the Town Meeting booklet.

OPTIONS:

- 1) Vote to submit Capital Improvement Plan to the Finance Committee;

2) Vote to amend and submit Capital Improvement Plan to the Finance Committee;

3) Defer action to September 11, 2023

BUDGET INFORMATION: **Applicable:** **Not Applicable:** **Budgeted:** Yes
 No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

TOWN MANAGER COMMENTS:

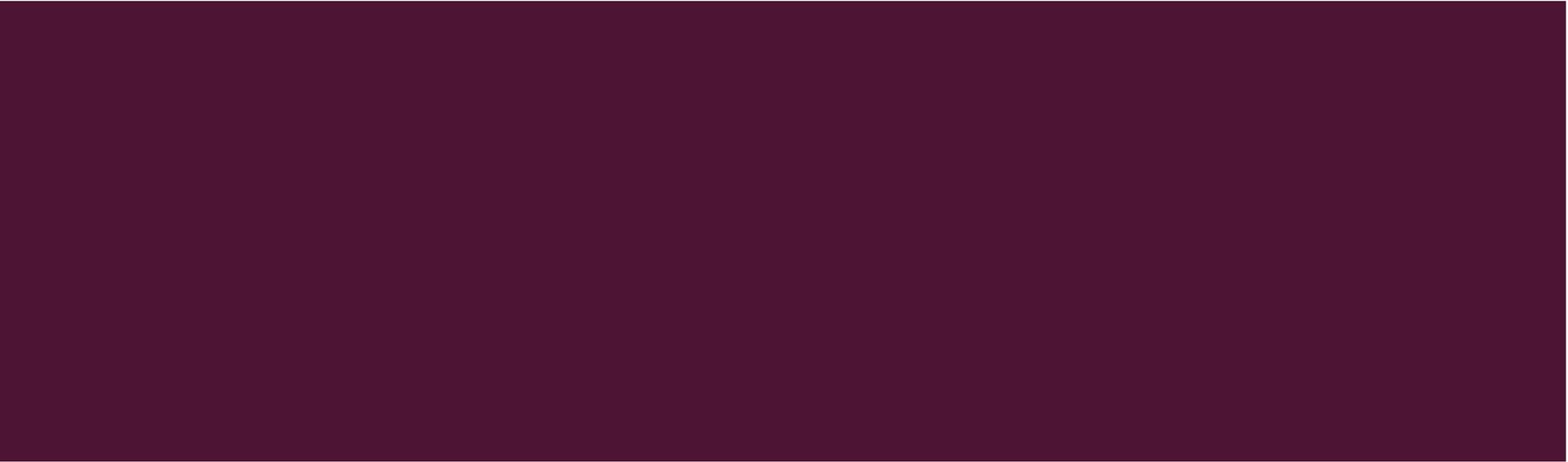
Town Manager

7/14/2023
Date



CAPITAL IMPROVEMENT PLAN FY2024

SELECT BOARD PRESENTATION - AUGUST 28, 2023



CAPITAL SPENDING PRIORITIES – FROM FISCAL POLICY

- Imminent threat to the health and safety of citizens/employees/property
- Preservation of operations
- Legal requirement of Federal or State agencies
- Improvement of infrastructure
- Improvement in the efficiency and effectiveness of service delivery

CHANGES FROM PRIOR YEARS

- More Comprehensive Capital Improvement Plan
- Includes all proposed capital spending from all funding sources
 - Grants, Community Preservation, borrowing, and capital items funded within the operating budget (e.g. Police vehicles & water meters)
- Project Manager identified in request – assures capacity to complete project
- Strategic Planning Priority connection identified

FUNDING SOURCES

- Free Cash – Goal to limit spending and boost reserves
 - Free Cash certification expected to be over \$15 Million
- Balances from prior capital appropriations – Re-appropriate where possible
- Embarkation Funds used for speed indicator signs and replacement of parking meters
- Grants, Special Revenues, and Other Funding – Maximize use of non-Free Cash funding to address priorities and maximize reserves

OVERVIEW – CASH CAPITAL & GRANTS

	Proposed Spending
Free Cash	11,558,930
Capital Stabilization	960,000
Water Stabilization	601,007
Special Revenues	485,000
Operating & Water Rates	900,000
Bond Proceeds	410,000
Transfers from Existing Articles	1,335,170
Grants & Donations	7,308,993
Community Preservation Act	3,300,000

**TOTAL Cash Capital +
Grants = \$26,859,100**

**Requests Not Funded:
\$2,398,120**

OVERVIEW – BORROWING

	Proposed Spending
Sewer System Extension, Teaticket Path & NE Maravista - Design	3,800,000
Sewer System Extension, Teaticket Path & NE Maravista – Construction (<i>April Town Meeting</i>)	41,300,000
North Falmouth Elementary School Roof Replacement (<i>April Town Meeting</i>)	4,915,000
TOTAL Borrowing	\$50,015,000

HIGHLIGHTS

New Police Station Feasibility	200,000
Police Station Building Exterior	500,000
Public Safety Radio System Replacement/Upgrade	2,000,000
Financial Management System Conversion/Upgrade	1,137,000
Wastewater Outfall – Phase I Permitting	1,400,000
Water Main Replacements	2,320,000
School Department Facility Improvements	1,851,720
Upper Coonamessett River Restoration	2,930,500

CONCLUDING REMARKS

- Seek to balance need to maintain equipment and infrastructure with limitations of available funding and capacity to carry out projects
- Proposals represent upper limit of what we can spend while maintaining, and hopefully building, reserves
- Proposed capital projects represent tremendous amount of work for staff
- Seek vote to submit capital improvement plan to Finance Committee



END OF PRESENTATION



**TOWN OF FALMOUTH
FISCAL 2024
CAPITAL IMPROVEMENT PLAN**

Description	FY 2023 Voted	FY 2024 Requested	FY 2024 Proposed	FY 2025 Program	FY 2026 Program	FY 2027 Program	FY 2028 Program	FY 2029 Program	FY 2030 Program	FY 2031 Program	FY 2032 Program	FY 2033 Program
CAPITAL PROGRAM & BUDGET SUMMARY:												
			CAPITAL BUDGET									
General Government	556,000	1,690,000	1,540,000	1,043,500	455,500	705,500	80,500	75,000	300,000	80,000	50,000	80,000
Public Safety	2,550,036	5,801,000	5,398,000	2,528,759	4,065,000	8,728,500	5,077,800	19,453,668	5,747,929	1,168,500	3,219,000	2,551,000
Community Development	151,500	2,995,500	2,995,500	30,000	30,000	-	-	-	-	-	-	-
Public Works	4,830,996	58,402,000	57,066,000	54,533,000	30,802,700	61,869,181	35,472,526	11,710,822	43,225,157	15,312,622	84,168,310	13,862,320
Community Services	699,555	3,617,000	3,617,000	1,419,400	200,000	6,847,500	485,000	68,000	40,000	18,500	500,000	59,000
Schools	2,200,000	6,766,720	6,257,600	5,038,150	6,089,568	5,292,775	2,640,000	1,795,000	2,275,000	3,825,000	1,675,000	2,675,000
Total Capital Budget	10,988,087	79,272,220	76,874,100	64,592,809	41,642,768	83,443,456	43,755,826	33,102,490	51,588,086	20,404,622	89,612,310	19,227,320
Funding Sources												
Free Cash Proposed			11,558,930									
Articles Existing			1,335,170									
Betterments			0									
Bond Proceeds			410,000									
Borrowing			50,015,000									
Capital Stabilization			960,000									
Community Preservation Act			3,300,000									
Donation			57,000									
Embarkation			175,000									
Golf Special Revenue			160,000									
Grants			7,251,993									
Overlay Surplus			0									
Operating			300,000									
User Rates			600,000									
Taxes/Local Receipts			0									
Title V			150,000									
Water Stabilization			601,007									
Total Funding Sources			76,874,100									
Category			Analysis									
Requested			79,272,220									
Proposed			76,874,100									
% Proposed vs. Requested			97%									
Net (after other funding sources) Free Cash Requested			13,957,050									
Net (after other funding sources) Free Cash Proposed			11,558,930									
% Free Cash Proposed vs. Requested			83%									

Description	Dept Name	FY 2023 Voted	FY 2024 Requested	FY 2024 Proposed	FY 2024 Proposed Free Cash	FY 2025 Program	FY 2026 Program	FY 2027 Program	FY 2028 Program	FY 2029 Program	FY 2030 Program	FY 2031 Program	FY 2032 Program	FY 2033 Program
Golf Equipment	SELECT BOARD/TM	50,000	50,000	50,000	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Golf Maintenance Shed Repair	SELECT BOARD/TM		110,000	110,000	0									
Strategic Planning Software	SELECT BOARD/TM		25,000	25,000	25,000									
Town Hall Modifications	SELECT BOARD/TM		25,000	25,000	25,000									
Business Equipment	SELECT BOARD/TM	20,000			0	25,000		25,000		25,000		30,000		30,000
Online Licensing Software Select Board	SELECT BOARD/TM	36,000			0									
	SELECT BOARD/TM Total	106,000	210,000	210,000	50,000	75,000	50,000	75,000	50,000	75,000	50,000	80,000	50,000	80,000
Financial Management Conversion / Upgrade	FINANCE		1,137,000	1,137,000	1,137,000									
	FINANCE Total	0	1,137,000	1,137,000	1,137,000	0	0	0	0	0	0	0	0	0
Assessors Revaluation	ASSESSORS	200,000			0			225,000			250,000			
	ASSESSORS Total	200,000	0	0	0	0	0	225,000	0	0	250,000	0	0	0
End User Technology Replacement	INFORMATION TECH		50,000	50,000	50,000	50,000	50,000	50,000						
Additional Access Controls	INFORMATION TECH		40,000	0	0	40,000	20,000	20,000						
Digital Forensic Computer, Server & Software / Fingerprinting Technology	INFORMATION TECH		123,000	123,000	123,000									
Mobile Technology Training EMS Lab	INFORMATION TECH		20,000	0	0	20,000								
Police Training Room Technology Upgrade	INFORMATION TECH		80,000	0	0									
Town Camera Additions & Maintenance	INFORMATION TECH		20,000	20,000	20,000	20,000	25,000	25,000						
Asset Tracking System	INFORMATION TECH		10,000	0	0									
Essential Software Updates	INFORMATION TECH				0	50,000								
GIS - Imagery and Planimetric Update	INFORMATION TECH				0		50,000							
GIS - Move Public App Site to Cloud	INFORMATION TECH				0	68,000		50,000						
GIS - Plotter/Scanner Replacement	INFORMATION TECH				0				12,500					
GIS LIDAR Project	INFORMATION TECH				0				18,000					
Hardware & Software / Server Upgrades	INFORMATION TECH				0	250,000	75,000	75,000						
Infrastructure Redesign & Upgrade	INFORMATION TECH				0		25,000	25,000						
Internet Failover - FDHQ	INFORMATION TECH				0	30,000								
Microsoft Azure Redesign & Upgrade	INFORMATION TECH				0	75,000	20,000	20,000						
Municipal Fiber additions/Improvements	INFORMATION TECH				0	30,000	25,000	25,000						
Network Switches Replacements	INFORMATION TECH				0	30,000	30,000	30,000						
Network Upgrades	INFORMATION TECH				0	50,500	50,500	50,500						
Phone System Upgrades	INFORMATION TECH				0	200,000								
Servers	INFORMATION TECH	250,000			0									
SonicWall Upgrades	INFORMATION TECH				0	20,000	10,000	10,000						
Technology Wiring	INFORMATION TECH				0	15,000	15,000	15,000						
Wireless Network Upgrades	INFORMATION TECH				0	20,000	10,000	10,000						
	INFORMATION TECH Total	250,000	343,000	193,000	193,000	968,500	405,500	405,500	30,500	0	0	0	0	0
Upper Coonamessett Restoration	CONSERVATION		2,930,500	2,930,500	0									
Land Management	CONSERVATION	40,000			0									
Punch Bowl Improvements	CONSERVATION	20,000			0									
Red Brook Rd Culvert Repair	CONSERVATION	61,500			0									
	CONSERVATION Total	121,500	2,930,500	2,930,500	0	0	0	0	0	0	0	0	0	0
Open Space & Recreation Plan ADA Transition	PLANNING BOARD		15,000	15,000	15,000									
Wayfinding Plan	PLANNING BOARD		20,000	20,000	20,000									
Zoning Bylaw Recodification - Phase 2	PLANNING BOARD	30,000	30,000	30,000	30,000	30,000	30,000							
	PLANNING BOARD Total	30,000	65,000	65,000	65,000	30,000	30,000	0	0	0	0	0	0	0
Police Cruiser Replacement (\$125K in Ops Budget)	POLICE	125,000	376,000	376,000	251,000	257,000	264,000	271,000	278,000	286,000	294,000	302,000	311,000	319,000
Vehicle Upgrades	POLICE		102,000	54,000	54,000									
Multi Space Parking Pay Stations	POLICE		205,000	205,000	5,000						224,929			
Detective Vehicle	POLICE		35,000	0	0			37,500				37,500		
New Police Station Feasibility Study	POLICE		200,000	200,000	0									
Police Building Exterior	POLICE		500,000	500,000	0									
Accident Reconstruction Equipment	POLICE	30,000			0									
Building Security	POLICE				0			60,000						
Firearms (Handguns)	POLICE				0	118,161				45,000				
Firearms (Shotguns)	POLICE	30,736			0			38,000						
Ford F250	POLICE				0	75,000								

Description	Dept Name	FY 2023 Voted	FY 2024 Requested	FY 2024 Proposed	FY 2024 Proposed Free Cash	FY 2025 Program	FY 2026 Program	FY 2027 Program	FY 2028 Program	FY 2029 Program	FY 2030 Program	FY 2031 Program	FY 2032 Program	FY 2033 Program
Mobile Data Terminals	POLICE				0	49,398				51,868				
New Police Station Construction or Renovation	POLICE		0	0	0			TBD						
Office Furniture	POLICE				0	15,000			15,000					
Police Vehicle Radios	POLICE				0					120,000				
Security Cameras	POLICE				0					150,000				
Security Gates	POLICE				0				35,000					
SRO Vehicle	POLICE				0	55,000								250,000
Support Vehicle - Prisoner/Equipment	POLICE				0						140,000			
Traffic Radar	POLICE				0				35,000					
	POLICE Total	185,736	1,418,000	1,335,000	310,000	569,559	264,000	346,500	423,000	652,868	658,929	339,500	311,000	569,000
West Falmouth Station Improvements	FIRE		80,000	80,000	80,000									
Driveway Replacements Main St & E Falmouth	FIRE		330,000	330,000	330,000									
Ambulance Equipment	FIRE		556,000	556,000	100,000									
Marine 1 Upgrades	FIRE		150,000	150,000	150,000						600,000			
Back-Up Radio System	FIRE		100,000	100,000	100,000									
Rescue Boat 1 (RB1)	FIRE		170,000	170,000	40,000									
Chief Vehicle (C11)	FIRE		80,000	0	0									90,000
Paramedic Vehicle (32)	FIRE		90,000	0	0									
Ambulances	FIRE	456,000			0		525,000		575,000				600,000	
Brush Breaker	FIRE				0							500,000		
Deputy Chief Vehicle (C12)	FIRE				0						90,000			
Emergency Generators	FIRE				0		80,000							120,000
EMS Supervisor Vehicle (C33)	FIRE				0	50,000								
Fire Engines	FIRE	1,100,000			0	960,000							1,000,000	
Fire Equipment/Protective Gear (PPE & SCBA)	FIRE	65,000			0				200,000	200,000				300,000
Fire Gear/Washer	FIRE				0					40,000				
Fire Prevention Officer Vehicle (C13)	FIRE				0	50,000								60,000
Forestry Vehicle	FIRE				0			500,000						
FPI Vehicle (C14)	FIRE				0	50,000								60,000
Hose & Appurtenances	FIRE				0								40,000	
Monitors/Defibrillators	FIRE				0			235,000						
Rescue Boat 1 (RB2)	FIRE				0			125,000						
SCBA - Self Contained Breathing Apparatus	FIRE				0		600,000							800,000
Shift Commander Vehicle (car 28)	FIRE				0					95,000				
Station Design & Construction - 3 & 4	FIRE				0				950,000	12,000,000				
Utility Vehicle (C27)	FIRE				0						55,000			
	FIRE Total	1,621,000	1,556,000	1,386,000	800,000	1,110,000	1,205,000	860,000	1,725,000	12,335,000	745,000	500,000	1,640,000	1,430,000
Radio System Replacement	CONSOLIDATED COMM		2,000,000	2,000,000	2,000,000									
Portable Radios (Police, Fire, DPW and MES)	CONSOLIDATED COMM				0						250,000			
	CONSOLIDATED COMM Total	0	2,000,000	2,000,000	2,000,000	0	0	0	0	0	250,000	0	0	0
Marina Electrical Upgrades	MARINE & ENVIRON		20,000	20,000	20,000		25,000		25,000		25,000		25,000	
Bulkhead - New Simpsons	MARINE & ENVIRON		430,000	430,000	58,330									
Vehicle - New Pickup Truck	MARINE & ENVIRON		27,000	27,000	27,000									
Dock & Ramp - Great Harbor Dock & Ramp	MARINE & ENVIRON	75,000	200,000	200,000	200,000									
Dredging - Annual Inlet/Engineering	MARINE & ENVIRON	225,000	150,000	0	0	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
AED Replacement	MARINE & ENVIRON				0		9,000				9,000			
Aids to Navigation/Lights	MARINE & ENVIRON				0					10,000				
ATV Covered Trailer	MARINE & ENVIRON				0			10,000						
ATV Replacement 4W	MARINE & ENVIRON				0		15,000							15,000
ATV Single Track	MARINE & ENVIRON				0	17,000					17,000			
Boat Engine 105 Patrol	MARINE & ENVIRON				0							40,000		
Boat Engine 107 Pump Out	MARINE & ENVIRON				0		18,000						18,000	
Boat Engine 108 Marina	MARINE & ENVIRON				0						8,000			
Boat Engine 109 (shellfish)	MARINE & ENVIRON				0			12,000						
Boat Engines 104 (2)	MARINE & ENVIRON				0		40,000						40,000	
Boat Engines 106 (2)	MARINE & ENVIRON				0	30,000					30,000			
Boat Pump-out (107)	MARINE & ENVIRON				0			120,000						
Boat Replacement (109)	MARINE & ENVIRON				0		45,000						45,000	

Description	Dept Name	FY 2023 Voted	FY 2024 Requested	FY 2024 Proposed	FY 2024 Proposed Free Cash	FY 2025 Program	FY 2026 Program	FY 2027 Program	FY 2028 Program	FY 2029 Program	FY 2030 Program	FY 2031 Program	FY 2032 Program	FY 2033 Program
Boat Trailers	MARINE & ENVIRON				0	20,000					20,000			
Bulkhead - Quissett	MARINE & ENVIRON				0			310,000						
Bulkhead - Tide's Bulkhead	MARINE & ENVIRON				0		885,000							
Bulkhead - Wild Harbor Bulkhead	MARINE & ENVIRON				0								645,000	
Bulkhead / Dock - Main Marina 2822 LF	MARINE & ENVIRON				0			6,209,000						
Bulkhead / Dock - Robbins /Davis 477LF	MARINE & ENVIRON				0				1,050,000					
Computers	MARINE & ENVIRON				0		10,000		10,000		10,000		10,000	
Dinghy Racks	MARINE & ENVIRON				0	20,000		20,000		20,000		20,000		20,000
Dock - Eel Pond	MARINE & ENVIRON				0				184,800					
Dock - Eel Pond Bridge	MARINE & ENVIRON				0	35,200								
Dock - Great Harbor Dock	MARINE & ENVIRON				0	100,000								
Dock - Megansett	MARINE & ENVIRON				0		150,000							
Dock - MH Fixed	MARINE & ENVIRON				0			286,000						
Dredging - Bournes Interior	MARINE & ENVIRON				0				150,000					
Dredging - Eel River Emb	MARINE & ENVIRON				0	100,000				100,000				100,000
Dredging - Eel River Manauhant	MARINE & ENVIRON				0						3,000,000			
Dredging - Great Pond Emb	MARINE & ENVIRON				0						150,000			
Dredging - Green Pond Emb	MARINE & ENVIRON				0					650,000				
Dredging - Megansett Embayment	MARINE & ENVIRON				0					5,000,000				
Dredging - Rand's Canal	MARINE & ENVIRON				0							40,000		
Dredging - Waquoit Emb	MARINE & ENVIRON				0		250,000		250,000					
Floats - Main Marina	MARINE & ENVIRON				0		600,000							
Floats - Robbins Road	MARINE & ENVIRON				0	150,000								
Herring Run - Babtist 1 Pipe	MARINE & ENVIRON				0			30,000						
Herring Run - Caleb's/Bog Pond	MARINE & ENVIRON				0	75,000								
Herring Run - Flax	MARINE & ENVIRON				0		50,000							
Herring Run - Southview 14 Pipe	MARINE & ENVIRON				0				75,000					
Marina Building Const	MARINE & ENVIRON				0	50,000	300,000							
MPTC Police Academy	MARINE & ENVIRON				0	12,000				12,000				12,000
Patrol Boat Replacement (104)	MARINE & ENVIRON				0								275,000	
Patrol Boat Replacement (105)	MARINE & ENVIRON	190,000			0									225,000
Patrol Boat Replacement (106)	MARINE & ENVIRON				0				150,000					
Patrol Boat Replacement (108) 18' Eastern	MARINE & ENVIRON				0			40,000						
Ramp - Child's River	MARINE & ENVIRON				0						650,000			
Ramp - Falmouth Inner	MARINE & ENVIRON				0				750,000					
Ramp - Green Pond Ramp	MARINE & ENVIRON				0					448,800				
Ramp - Harrington Street	MARINE & ENVIRON				0			250,000						
Ramp - West Falmouth	MARINE & ENVIRON	208,300			0									
Security Cameras/Equipment	MARINE & ENVIRON				0	25,000			25,000				25,000	
Shellfish Gear	MARINE & ENVIRON				0	25,000			25,000			25,000		
Storage Shed Replacement	MARINE & ENVIRON				0			30,000						30,000
Vehicle - Fork lift/lift truck	MARINE & ENVIRON				0		14,000					14,000		
Vehicle 1 - Director Vehicle - 2015 Interceptor	MARINE & ENVIRON				0	40,000						40,000		
Vehicle 2 - Dep Director Vehicle	MARINE & ENVIRON	45,000			0					40,000				
Vehicle 3 - Truck 2021	MARINE & ENVIRON				0				40,000					
Vehicle 4-F150 2017	MARINE & ENVIRON				0		35,000						35,000	
Vehicle 5 - Animal Control Vehicle - 2019 Transit	MARINE & ENVIRON				0			35,000						
Vehicle 6 - 2019 F350 Maintenance Truck	MARINE & ENVIRON				0				45,000					
Vehicle 7 - F150 New	MARINE & ENVIRON				0					35,000				
Vessel Electronics Replacement	MARINE & ENVIRON				0			20,000			25,000			
	MARINE & ENVIRON Total	743,300	827,000	677,000	305,330	849,200	2,596,000	7,522,000	2,929,800	6,465,800	4,094,000	329,000	1,268,000	552,000
Tony Andrews Farm Demolition & Construction	FACILITIES		200,000	200,000	200,000									
DPW Entrance Door	FACILITIES		10,000	10,000	10,000									
Main Library Roof - Design/Bid/Construction	FACILITIES	50,000	125,000	125,000	125,000									
Main Library Windows	FACILITIES	400,000	132,000	132,000	132,000	40,000								
Animal Shelter Roof	FACILITIES				0		30,000			35,000				
Animal Shelter Side Wall and Trim	FACILITIES				0		30,000							

Description	Dept Name	FY 2023 Voted	FY 2024 Requested	FY 2024 Proposed	FY 2024 Proposed Free Cash	FY 2025 Program	FY 2026 Program	FY 2027 Program	FY 2028 Program	FY 2029 Program	FY 2030 Program	FY 2031 Program	FY 2032 Program	FY 2033 Program
Building Maint Equipment Failure	FACILITIES				0				200,000	200,000	200,000	200,000	200,000	
DPW Exterior Paint	FACILITIES				0				50,000					
DPW Roof	FACILITIES				0								200,000	
Main Library Interior Paint	FACILITIES				0					100,000				
Main Street Fire Station Exterior Paint	FACILITIES				0				40,000					
Main Street Fire Station HVAC	FACILITIES				0	100,000								
Main Street Fire Station Roof	FACILITIES				0			200,000						
Rec Center Exterior Wall Board	FACILITIES				0	125,000								
Facility Assessment Study	FACILITIES				0	500,000								
Town Hall Ceiling Replacement	FACILITIES				0			65,000						
Town Hall Exterior Paint	FACILITIES				0	50,000							45,000	
Town Hall Roof	FACILITIES				0				200,000					
Town Hall Rubber Roof	FACILITIES				0				100,000					
Town Hall Window Replacement	FACILITIES				0		200,000							
	FACILITIES Total	450,000	467,000	467,000	467,000	815,000	260,000	265,000	590,000	335,000	200,000	200,000	445,000	0
Metal Prefabrication Staff / Equipment Building	DPW ADMIN & ENG		363,000	363,000	363,000									
Sippewissett Road Culvert Replacement	DPW ADMIN & ENG	50,000	350,000	350,000	350,000									
Worcester Court and Spring Bars Road Traffic Improvements	DPW ADMIN & ENG		175,000	175,000	175,000									
NPDES Compliance	DPW ADMIN & ENG		175,000	175,000	175,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Quissett And Sippewissett Speed Signs	DPW ADMIN & ENG		75,000	75,000	0									
Nobska Bridge Replacement & Maintenance	DPW ADMIN & ENG	80,000	250,000	250,000	250,000									
Cedar Lake Herbicide Treatment	DPW ADMIN & ENG		50,000	0	0	50,000								
Coastal Erosion	DPW ADMIN & ENG	300,000			0									
Engineering & Survey Safety Equipment & Software	DPW ADMIN & ENG	45,000			0									
Private Road Taking	DPW ADMIN & ENG				0	500,000								
Rivers/Pond Maintenance	DPW ADMIN & ENG	140,000			0									
Transportation Engineering	DPW ADMIN & ENG	80,000			0									
Transportation Noise Study	DPW ADMIN & ENG	50,000			0									
	DPW ADMIN & ENG Total	745,000	1,438,000	1,388,000	1,313,000	675,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Road Maint/Construction/Sidewalks - Grant Funded	HIGHWAY		3,200,000	3,200,000	0									
Bike Path Maintenance	HIGHWAY	90,000	90,000	90,000	90,000	90,000	90,000	100,000	1,000,000	100,000	125,000	125,000	125,000	125,000
Road Maint/Construction/Sidewalks - Town Funded	HIGHWAY	1,600,000	1,600,000	1,600,000	1,600,000	1,700,000	1,800,000	1,900,000	2,000,000	2,100,000	2,200,000	2,300,000	2,400,000	2,500,000
	HIGHWAY Total	1,690,000	4,890,000	4,890,000	1,690,000	1,790,000	1,890,000	2,000,000	3,000,000	2,200,000	2,325,000	2,425,000	2,525,000	2,625,000
H-19 Ford F-350 Dump Truck	FLEET SERVICES		134,000	134,000	134,000									
H-64 Stepp Hotbox	FLEET SERVICES		62,000	62,000	62,000									
E-3 Ford Excursion Replace with Ford Transit	FLEET SERVICES		68,000	68,000	68,000									
Zero Turn Mowers (3)	FLEET SERVICES		55,000	55,000	55,000									
W-4 Ford F-150 Pickup Truck	FLEET SERVICES		72,000	0	0									
S-11 Ford F-350 Utility Truck	FLEET SERVICES		108,000	108,000	108,000									
H-12 Ford F-350 Dump Truck	FLEET SERVICES		106,000	106,000	106,000									
W-65 Utility Trailer	FLEET SERVICES		16,000	16,000	16,000									
ATV All Terrain Utility Veh - Reservoir Patrol & Road Maint.	FLEET SERVICES		38,000	0	0									
Ford Ranger	FLEET SERVICES		36,000	0	0				80,000					
A-2 Ford Escape Plug-in Hybrid	FLEET SERVICES	37,500			0									125,000
Bobcat for Distribution Main Work / Services	FLEET SERVICES				0	100,000								
F-1 Ford 150 Pickup	FLEET SERVICES				0	68,000								
F-41 Ford Ranger	FLEET SERVICES				0	35,000								
F-42 Ford F-150 Pickup Truck	FLEET SERVICES				0				78,000					
F-43 Ford Transit Connect Van	FLEET SERVICES				0	85,000								
Forestry Equipment Package	FLEET SERVICES	120,000			0									
H-1 Ford F-350	FLEET SERVICES	54,000			0	28,000								
H-17 F350 Dump	FLEET SERVICES				0			110,000						
H-28 Peter built 6-Wheeler	FLEET SERVICES				0	280,000								

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H-42 5.5 Ton Excavator	FLEET SERVICES	85,000			0									
H-43 Bobcat T770	FLEET SERVICES	100,000			0									
H-47 Ford Tractor	FLEET SERVICES	64,000			0									
H-49 Bobcat S185	FLEET SERVICES				0		70,000							
H-5 Ford F-350 Utility Truck with Plow	FLEET SERVICES	82,500			0									
H-60 Cam Tilt Deck Trailer	FLEET SERVICES	13,000			0									
H-65 Trailer	FLEET SERVICES				0	14,000								
H-66 Trailer	FLEET SERVICES				0		14,000							
H-7 Shop Truck	FLEET SERVICES				0		140,000							
H-9 F350 Utility	FLEET SERVICES				0			95,000						
I-1 Ford Focus	FLEET SERVICES				0		34,000							
I-2 Ford Escape Plug-In Hybrid	FLEET SERVICES				0					35,000				
I-3 Ford Taurus	FLEET SERVICES				0		34,000							
I-7 Ford Escape Plug-in Hybrid	FLEET SERVICES	32,500			0									
Log Loader/Trailer	FLEET SERVICES				0					85,000				
P-1 Ford Escape SUV	FLEET SERVICES				0				54,000					
P-11 F350 Dump	FLEET SERVICES				0			98,000						
P-17 Ford F-350 Dump Truck	FLEET SERVICES				0				96,000					
P-40 Forestry Truck	FLEET SERVICES				0	210,000								
P-48 Toro Mower	FLEET SERVICES				0				120,000					
P-65 Trailer	FLEET SERVICES				0	14,000								
Replace Aerial Lift Truck Chipper	FLEET SERVICES				0	240,000								
S-3 F150 Pick Up	FLEET SERVICES				0	54,000								
Stump Grinder	FLEET SERVICES				0			60,000						
W-1 Ford Fusion Sedan	FLEET SERVICES				0			40,000						
W-40 Cat 420 Backhoe	FLEET SERVICES				0		160,000							
W-41 Caterpillar 420XE Backhoe	FLEET SERVICES	146,000			0									
W-60 Trailer	FLEET SERVICES				0	32,000								
	FLEET SERVICES Total	734,500	695,000	549,000	549,000	1,160,000	452,000	403,000	348,000	200,000	0	0	0	125,000
Athletic Field Maintenance	PARKS	50,000	88,000	88,000	88,000	88,000	88,000	88,000	88,000	98,000	98,000	98,000	98,000	98,000
Turf Tank Pro Package	PARKS	16,496	15,000	15,000	15,000	15,000	15,000	15,000						
Accessibility Mats	PARKS		29,000	29,000	29,000									
Urban Forest Reforestation Plan	PARKS				0		20,000		20,000		20,000			
	PARKS Total	66,496	132,000	132,000	132,000	103,000	123,000	103,000	108,000	98,000	118,000	98,000	98,000	98,000
Wastewater System Equipment Rehab/Replace	WASTEWATER	70,000	125,000	125,000	125,000	225,000	325,000	325,000	325,000	425,000	425,000	425,000	425,000	425,000
Outfall - Data Collection and Permitting Phase 1	WASTEWATER		1,400,000	1,400,000	650,000									
Urine Diversion Pilot	WASTEWATER				0	TBD								0
Design Teaticket Path Peninsula & NE Maravista	WASTEWATER		3,800,000	3,800,000	0									
Construct Teaticket Path Peninsula & NE Maravista	WASTEWATER		41,300,000	41,300,000	0	41,300,000								
Constr-Sewer System & Lift Station Resiliency Impr	WASTEWATER				0				5,000,000					5,000,000
Construction - Acapesket Collection System	WASTEWATER				0			51,000,000						
Construction - Outfall	WASTEWATER				0				20,000,000					
Construction - Outfall Force Main	WASTEWATER				0						36,000,000			
Construction - Vineyard Sound Watersheds - Next Phase	WASTEWATER				0								75,000,000	
Construction-Alternative Nutrient Reduction Tech	WASTEWATER				0		750,000							
Constr-Woods Hole V. & Trunk River Force Main Impr	WASTEWATER				0		15,000,000							
CWMP for Remaining Nitrogen Sensitive Areas	WASTEWATER				0	500,000	350,000	350,000	350,000					
Design - Acapesket Collection System	WASTEWATER				0		5,100,000							
Design - Alternative Nutrient Reduction Technology	WASTEWATER				0	200,000								
Design - Outfall	WASTEWATER				0		1,600,000							
Design - Outfall Force Main	WASTEWATER				0					3,600,000				

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Design - Vineyard Sound Watersheds - Next Phase	WASTEWATER				0							7,500,000		
Design-Sewer System & Lift Station Resiliency Impr	WASTEWATER				0			400,000				400,000		
Design-Woods Hole V. & Trunk River Force Main Impr	WASTEWATER	275,000			0	1,200,000								
Electrical & Other Upgrades - Existing Lift Stations	WASTEWATER				0				900,000					900,000
Jones Palmer Force Main Structure Replacements	WASTEWATER				0			2,000,000						
Outfall - Permitting Phase 2	WASTEWATER				0	750,000								
Rehabilitate Gravity Sewers - I/I Reduction	WASTEWATER				0					700,000			700,000	
Rehabilitate NSB Infiltration Area	WASTEWATER				0	200,000								
Rehabilitate Open Sand Beds 10-13	WASTEWATER				0	500,000								
SCADA Communication Upgrades	WASTEWATER				0		225,000							
WASTEWATER Total		345,000	46,625,000	46,625,000	775,000	44,875,000	23,350,000	54,075,000	26,575,000	4,725,000	36,425,000	8,325,000	76,125,000	6,325,000
Water Meters (\$175,000 from Operating)	WATER	100,000	425,000	425,000	250,000	425,000	350,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Water Mains	WATER		3,000,000	2,320,000	0	3,090,000	3,182,700	3,278,181	3,376,526	3,477,822	3,582,157	3,689,622	3,800,310	3,914,320
Leak Detection Survey	WATER		120,000	120,000	120,000	120,000	120,000	120,000	120,000					
Upgrades: Wells, Water Tanks, MMR & CPWTP	WATER	300,000	200,000	150,000	150,000	200,000	200,000	200,000	200,000				200,000	200,000
Air Stripping Tower	WATER		410,000	0	0					100,000				
3rd Lagoon at LP Water Treatment Plant	WATER				0	100,000	0	1,000,000						
AMI Automatic Meter Reading/Advance Meter Infrastructure	WATER				0	350,000								
Distribution Storage Building Constr. (Design Complete)	WATER				0	500,000								
Long Pond Dehumidification	WATER				0			50,000	500,000					
Media Replacement CPTP Carbon	WATER				0	250,000								
Media Replacement Long Pond	WATER				0		600,000							
New Supervisor Truck Distribution	WATER				0	80,000								
Process Equipment Replacement	WATER				0		150,000							
Residuals Disposal	WATER	400,000			0				400,000				400,000	
Wells, Connecting Mains, Treatment Plant	WATER				0					200,000	200,000	200,000	200,000	200,000
WATER Total		800,000	4,155,000	3,015,000	520,000	5,115,000	4,602,700	4,898,181	4,726,526	4,027,822	4,032,157	4,139,622	4,850,310	4,564,320
East Falmouth Preschool Playground Fencing	SCHOOL		25,000	25,000	25,000									
Mullen Hall & North Falmouth PA Systems	SCHOOL		105,600	105,600	105,600									
District Wide Floor Repair & Replacement	SCHOOL		300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	400,000	400,000	400,000
District Wide Van Purchases	SCHOOL		260,000	90,000	90,000	90,000	90,000	180,000	180,000	180,000	250,000	250,000	250,000	250,000
District Wide Security Camera Additions	SCHOOL		162,000	162,000	162,000									
District Wide Door Replacements	SCHOOL		60,000	60,000	60,000	60,000	60,000	60,000	60,000	75,000	75,000	75,000	75,000	75,000
Lawrence Stage Lighting	SCHOOL		290,000	0	0							1,000,000		
East Falmouth Outdoor Learning Space	SCHOOL		26,000	0	0									
Lawrence Cafeteria Roof	SCHOOL		550,000	550,000	0									
Teaticket Exterior Painting	SCHOOL		50,000	50,000	50,000									
Lawrence Granite Stairs	SCHOOL		9,120	0	0									
Lawrence Window Repairs	SCHOOL		14,000	0	0					20,000				
Systemwide Repairs/Painting	SCHOOL				0	50,000	50,000	50,000	50,000	100,000	100,000	100,000	100,000	100,000
Admin Bldg. Boilers and Vents	SCHOOL				0						1,200,000			
Admin Bldg. Fire Alarm Upgrade	SCHOOL				0		250,000							
Admin Bldg. Project Adventure	SCHOOL				0	150,000								
District Wide Roof and AC	SCHOOL		4,915,000	4,915,000	0	3,388,150	4,301,982	3,500,000	1,500,000					
EF Generator Upgrade	SCHOOL				0			102,775						
EF Windows/Painting	SCHOOL				0			250,000						
Lawrence Ceiling Tile / Floor	SCHOOL				0			450,000						
Lawrence Elevator	SCHOOL	160,000			0									
Lawrence Recurbing/Sidewalks	SCHOOL				0		750,000					1,000,000		
Lawrence Track	SCHOOL				0							750,000		
MH Generator Upgrade	SCHOOL				0					125,000				

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MP Alarm Upgrade	SCHOOL	90,000			0									
MP Generator Upgrade	SCHOOL				0					125,000				
MP Windows/Floors/Doors	SCHOOL				0					450,000				
NF Boiler	SCHOOL				0	600,000								
NF Fire Alarm	SCHOOL				0				150,000					
NF Generator Upgrade	SCHOOL				0				300,000					
Systemwide Building Assessment	SCHOOL				0	200,000								
Systemwide Classroom Reconfiguration	SCHOOL				0		100,000	100,000	100,000	100,000	100,000			
Systemwide Mobile Infrastructure	SCHOOL	250,000			0									
Systemwide Playgrounds	SCHOOL				0					250,000	250,000	250,000	250,000	
Systemwide School Safety, Security and Communications	SCHOOL				0	200,000								
Systemwide Turf Replacement	SCHOOL				0									1,000,000
Systemwide Windows	SCHOOL				0								600,000	600,000
Tennis Courts	SCHOOL	1,700,000			0									
TT Generator	SCHOOL				0		97,586							
TT Interior Repairs (Walls, Painting, etc.)	SCHOOL				0									250,000
TT Windows	SCHOOL				0			300,000						
	SCHOOL Total	2,200,000	6,766,720	6,257,600	792,600	5,038,150	6,089,568	5,292,775	2,640,000	1,795,000	2,275,000	3,825,000	1,675,000	2,675,000
East Falmouth Library Renovate or Replace	LIBRARY				0			6,000,000						
	LIBRARY Total	0	0	0	0	0	0	6,000,000	0	0	0	0	0	0
Pickleball Courts	RECREATION		2,600,000	2,600,000	0									
Replace Gym Floor	RECREATION		275,000	275,000	275,000									
Lawrence & Swift Park Tennis Court Repainting	RECREATION		88,000	88,000	88,000									
Lawrence School Tennis Courts Electronic Access Clock	RECREATION		30,000	30,000	30,000									
Old Skate Park	RECREATION	220,000	507,500	507,500	0									
Exercise Stations at Trotting Park	RECREATION				0		100,000							
Ford Transit Cargo Van	RECREATION	50,000			0									
Frisbee Golf Course	RECREATION				0					50,000				
Gazebo at Trotting Park	RECREATION				0		100,000							
John Neil Baseball Complex - Phase 2	RECREATION				0	1,000,000								
New Athletic Field at Sandwich Road Fields	RECREATION				0			150,000						
Repair Rec Center Outside Basketball Court	RECREATION				0				250,000					
Replace Basketball rims and backboards	RECREATION				0	50,000								
Replace Carpet Recreation Office Center Office	RECREATION				0	42,900								
SBLI Playground	RECREATION	125,000			0									40,000
Trotting Park Parking Lot Upgrade	RECREATION	55,000			0									
Turf Field - Design and Engineering	RECREATION	100,000			0									
	RECREATION Total	550,000	3,500,500	3,500,500	393,000	1,092,900	200,000	150,000	250,000	50,000	0	0	0	40,000
Beach Facilities Study	BEACH		50,000	50,000	50,000									
Beach Profile Surveys	BEACH	15,850	17,000	17,000	17,000	17,000	17,500			18,000		18,500		19,000
Parking Attendant Booths	BEACH		49,500	49,500	0	49,500								
Beach Management Plan	BEACH	63,723			0				235,000					
Beach Signs	BEACH				0	60,000								
Electronic Message Sign Boards	BEACH				0						40,000			
Handicap Mats	BEACH				0			80,000						
Portable Restrooms	BEACH				0	200,000								
Surf Drive, Ellen T Mitchell Bathhouse Windows	BEACH				0								500,000	
Surf Rake	BEACH	69,982			0			600,000						
	BEACH Total	149,555	116,500	116,500	67,000	326,500	0	697,500	235,000	18,000	40,000	18,500	500,000	19,000
	Grand Total	10,988,087	79,272,220	76,874,100	11,558,930	64,592,809	41,642,768	83,443,456	43,755,826	33,102,490	51,588,086	20,404,622	89,612,310	19,227,320

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Town Manager	Submitted/Prepared By:	Peter Johnson-Staub	Priority #	2
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Project Title/Description:	Strategic Planning Tracking and Reporting Software				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Software</i>	25,000	
<i>Contingency</i>		
Total Capital	25,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: The funding will be used to track department activities versus the Select Board's Strategic Plan. The software will also provided for reporting of this information to the Select Board, the Public and Town Departments.

Project Manager: Peter Johnson-Staub / Mike Renshaw

Connection to Select Board Strategic Plan:

Select Board Strategic Goals: VI. Organizational Effectiveness & Community Engagement

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	25,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Y		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		25,000
<i>Other</i>		
Total O & M	0	25,000

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>InKind</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	-	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Falmouth Country Club	Submitted/Prepared By:	Ry Mutti	Priority #	1
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Project Title/Description:	2024 Falmouth Country Club Capital Equipment				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	38,688	John Deere 402R Tractor
<i>Maintenance</i>	10,137	John Deere Gator TX
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>	1,175	
Total Capital	50,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 As part of the Golf Course lease commitment the Town funds \$50,000 in capital for the course. This year a John Deere 402R Tractor for \$38,687 and a John Deere Gator TX for \$10,137 will be purchased.

The funds will be provided by the Golf Special Revenue Fund derived from the Golf Course Lease.

Project Manager: Ry Mutti

Connection to Select Board Strategic Plan: III. Financial and Economic Stability

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	50,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Golf Revolving Fund</i>	50,000	
<i>State Grant</i>		
<i>CPA</i>		
Total Available	50,000	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Falmouth Country Club	Submitted/Prepared By:	Matthew Burgess, Indigo Golf	Priority #	2
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Project Title/Description:	Golf Maintenance Building Repair Request
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	100,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital		

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	50,000	
<i>FY 2025</i>	50,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Golf Revolving Fund</i>	110,000	
<i>State Grant</i>		
<i>CPA</i>		
Total Available	110,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: The golf course maintenance facility is the heart of the golf course maintenance operation. It contains the superintendent's office, irrigation system computers, mowers, lift, tools, fuel, chemicals and fertilizers. The Golf Maintenance building is in need of building envelope repairs in order to extend the life of the building. The Facilities Manager inspected the building and recommends these improvements:

- Re-roof (remove and replace asphalt shingles)
- Remove and replace rotted trim, soffit and rake boards with composite trim
- Remove and replace a few windows.
- Remove and replace and paint misc. T1-11 siding as needed (5-10 sheets) and paint

Project Manager: This project will be overseen by Matt Burgess Director of Golf for Indigo Golf which is the Falmouth Country Club lessee. Falmouth Finance staff will assist with preparing procurement documents. The Facilities Manager will play a minor support role.

Connection to Select Board Strategic Plan: III. Financial and Economic Stability

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Town Manager	Submitted/Prepared By:	Peter Johnson-Staub	Priority #	1
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Project Title/Description:	Town Hall Interior Improvements				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	25,000	
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>		
Total Capital	25,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	25,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		N/A

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>InKind</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	-	

Project Description / Project Management / Connection to Select Board Strategic Plan:
<p>Project Description: These funds will be used to create better workspace within Town Hall including, but not limited to, the offices for the Diversity Equity and Inclusion Officer and the Sustainability Coordinator positions. This will include furnishings, partitions, sound mitigation, and potentially some limited interior renovations.</p> <p>Project Manager: Peter Johnson-Staub/Greg Endicott</p> <p>Connection to Select Board Strategic Plan:</p> <p>VI. Organizational Effectiveness & Community Engagement</p> <p>This request supports the effectiveness of the two new positions and other staff members by creating more functional workspace.</p>

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Town Management School Management Human Resources Information Technology Finance All Town Departments - Vendors - Employees Affected	Submitted/Prepared By: Ed Senteio	Priority # 1
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Project Title/Description: Financial Management System Replacement

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Annual Software License - 1st year when converting</i>	365,000	
<i>Land Acquisition</i>		
<i>Implementation Services</i>	772,000	
<i>Contingency</i>		
Total Capital	1,137,000	

Estimated Cash Flow:		
	Capital	O&M
<i>FY 2024</i>	568,500	
<i>FY 2025</i>	568,500	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:		
	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		365,000
<i>Other</i>		
Total O & M	0	365,000

Available/Potential Funds:		
	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
The Town of Falmouth Financial Management environment includes an array of disconnected system that severely hamper efficiency/productivity, providing information to inform operations, paper intensive, hinders employee recruitment and is now a risk.

The following is directly from the Town's Independent Auditor put in the most recent Management Letter:

"The Town is aware that its present electronic general ledger system that is the software used by the Town Accountant's Office for approximately a decade to maintain the official general ledger and process receipts, payments to vendors, record payroll, and provide budgetary management functions will at some point in the not too distant future be permanently discontinued as the vendor was bought out by another software company that intends to sunset the Town's present system. This change to a different system will mark a significant event in the long-term course of the Town's management information system processes for years to come."

The Department of Revenue also commented on the need to move to a long term Financial Management Software Solution

The comment above is about one of the various systems Town Staff must try to navigate to perform Financial Management. Rather than having one system readily available in the market place that does most functions Town Staff including almost all employees must try to manage the following:

- SoftRight* - Web Based - for General Ledger, Accounts Payable and Budgeting - risks outlined above
- SoftRight* - Client/Server - never migrated to the Web Based platform for Collections-Real Estate, Personal Property, a portion of Boat Excise, Motor Vehicle Excise and a portion of Tax Title (seriously delinquent taxes)
- TopGun* - for a portion of the Tax Titles not converted to SoftRight
- Vadar* - Betterments, Sewer and Water Billing
- Harpers*-Payroll
- Gradiance*-Time Off Management
- Webtime*-Timeclock Management - portion of time and attendance
- Civic Plus*-Job Applicant Management

The ability to convert all the data to actionable information (management information) is limited. Spreadsheets are used to band aid the environment, processes are paper intensive / do not provide paperless efficiencies /electronic document management that is needed to hold down processing costs.

The ongoing cost includes the vendor hosting the software, providing disaster recovery, cybersecurity and other functions that the Town will not have to perform.

Revenues to help offset: *Finance has produced \$280,000 of additional tax revenue realized in delinquent tax collections bolstering the Town's FY 2024 Free Cash balance . It is estimated Finance will produce 2-3 million dollars more dollars from delinquent taxes on the books for decades to completely offset the one-time cost to implement the system.*

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Information Technology	Submitted/Prepared By:	Dawn Lewis	Priority #	1
Project Title/Description:	End User Technology Replacement				

Estimated Costs	50,000
Capital:	Cost Comments
<i>Equipment</i>	50,000
<i>Maintenance</i>	
<i>Planning/Study</i>	
<i>Design</i>	
<i>Construction</i>	
<i>Land Acquisition</i>	
<i>Other</i>	
<i>Contingency</i>	
Total Capital	50,000

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	50,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?	Y	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 Desktop Replacement Plan. Town computer equipment replacement on a 4 year cycle. Each unit is \$996.20 for the CPU only. OptiPlex Micro (Plus 7010).

Computer Technology must be periodically replaced due to aging equipment and technology. Includes replacement of computers, monitors, printers for the entire Town except for Library but including Police and Fire.

Implications of deferring the project:

Some applications wont be able to run on future operating systems. Crashes and system downtime. Increased costs of maintaining antiquated systems. Security holes.

IT will be overseeing the project management and the purchasing and implementation of the hardware.

Project Manager: Dawn Lewis

Connection to Select Board Strategic Plan: III. Financial and Economic Stability

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Information Technology	Submitted/Prepared By:	Dawn Lewis	Priority #	3
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Project Title/Description: Digital Forensic Computer, Server and Software / Fingerprinting Technology

Estimated Costs 122,891

Capital:	Cost	Comments
<i>Equipment</i>	123,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	123,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
Digital Forensic Computer, Server and Software
 The replacement of digital imaging technology to assist in the investigation and prosecution of criminal activities and to comply with open records requests. This project funds crime analysis and investigative software along with the associated hardware used to investigate crimes and solve cases through data analysis. Currently using an end of line standard desktop computer with VCL software. VLC is a free and open-source cross-platform multimedia player and framework that plays most multimedia files, and various streaming protocols. Digital forensics tools consist of hardware and software tools that can be used to aid in the recovery and preservation of digital evidence. Law enforcement can use digital forensics tools to collect and preserve digital evidence and support or refute hypotheses before courts.

Forensic Server - \$60k
 This project provides funding to purchase a server for storage of digital evidence associated with computer crimes. The goal of the project is to provide sufficient storage space for illicit criminal digital evidence (child pornography) as required by the Adam Walsh Child Protection and Safety Act of 2006, Title V Sec 504, which prohibits any reproduction of child pornography material. The server is required to maintain the evidence separate from other Town evidence and files.

Forensic Computer - \$8K
 Purchase a pc. Following industry standards for optimum performance, following system specifications for desktop. Must be multi-core CPU; the more cores and higher clock speed your CPU has, the faster the software will process video enhancements.

Investigative Software - \$25K
 Currently looking at several vendors. Forensic Software (Windows-based video forensic and redaction software). There has been a massive growth of video evidence in recently years.

Finger Printing Technology
 The use of technology has, however, been an important part of police work, and technological innovation has gone hand-in-hand with the evolution of police practice. Fingerprinting is used by police to provide strong physical evidence tying suspects to evidence or crime scenes. Fingerprint identification has been a powerful way for law enforcement agencies to confirm identifying information. Fingerprints can be used to search for people who were at the crime scene, and if a matching fingerprint is found, it can identify a potential criminal suspect. Fingerprint evidence can play a crucial role in criminal investigations as it can confirm or disprove a person's identity.

Fingerprint Machine - (Booking - Arrestee) \$21,120
 Fingerprint Scanner - (Central Records) \$8,771

Project Management: Dawn Lewis
Connection to Select Board Strategic Plan: IV. Health and Public Safety

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	123,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		25,000
<i>Other</i>		
Total O & M	0	25,000

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate		
Bond Proceeds Unspent		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Information Technology	Submitted/Prepared By:	Dawn Lewis	Priority #	6
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Project Title/Description:	Adding Exterior Cameras in Front and Rear Parking Lots at Falmouth Town Hall				
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Estimated Costs	20,000
Capital:	Cost
Equipment	20,000
Maintenance	
Planning/Study	
Design	
Construction	
Land Acquisition	
Other	
Contingency	
Total Capital	20,000

Option a parking gate w/badge, Signs, etc.

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

Currently there are no exterior cameras at Falmouth Town Hall. Within the last two weeks there have been several hit and run accidents damaging employees cars in the back parking lot. The benefits of installing exterior cameras in the proposed location. This can include increased security, and crime prevention.

Improved security and crime prevention: The cameras will act as a deterrent to potential criminals and will provide valuable evidence in the event of a security breach.

Reduced liability: The cameras will provide evidence in the event of accidents or other incidents on your premises, which can help to reduce liability.

Project Scope: The proposed exterior camera installations will cover front and back parking areas near Falmouth Town Hall. By strategically placing high-quality cameras and utilizing advanced surveillance technology, we will create a comprehensive surveillance network to monitor and deter potential security threats.

Furnish and install 4 external cameras to the Falmouth Town Hall.

Implications of deferring the project:

No security coverage in these areas.

Project Management: Dawn Lewis

Connection to Select Board Strategic Plan: IV. Health and Public Safety

Fixed Dome Varifocal Camera

180 Degree Camera



270 Degree Camera



Estimated Cash Flow:	Capital	O&M
FY 2024	20,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate		
Bond Proceeds Unspent		
Federal Grant		
State Grant		
CPA		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Conservation	Submitted/Prepared By:	Jennifer Lincoln	Priority #	1
Project Title/Description:	Upper Coonamessett River Wetland Complex Restoration				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	2,930,500	
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>		
Total Capital	2,930,500	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	1,465,250	
<i>FY 2025</i>	1,465,250	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?	N/A	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>	1,678,000	NOAA
<i>Federal Grant</i>	1,052,500	USFWS
<i>State Grant</i>		
<i>CPA</i>	200,000	
Total Available	2,930,500	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: This project will remove seven fish passage barriers and restore riverside and in-stream habitat along the Coonamessett River. This restoration work enhances biodiversity, increases climate resiliency, and mitigates flooding through floodplain reconnection. Species that will benefit from restoration include river herring, blueback herring, American eel, and eastern brook trout. This project builds on previous downstream work restoring a former cranberry bog habitat that involved removing barriers to fish passage, improving the river channel habitat, and improving the surrounding wetland habitat. This river is part of the local public water supply, therefore the project benefits the neighboring community.

Project Manager: Jennifer Lincoln

Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Planning	Submitted/Prepared By:	Jed	Priority #	1
Project Title/Description:	Open Space & Recreation Plan - ADA Transition Plan				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	15,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Pavement Preservation</i>		
<i>Roadway Paving</i>		
<i>Contingency</i>		
Total Capital	15,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The Americans with Disabilities Act (ADA) Transition Plan is one the required components of an Open Space and Recreation Plan that a community completes and submits to the MA Department of Conservation for approval. Through District Local Technical Assistance (DLTA) funding awarded to the town in 2022, the Planning Department, with assistance from an outside consultant, was able to develop an updated Draft Open Space and Recreation Plan. However, due to funding and time constraints, the ADA Transition Plan was not completed. With this capital funding request, the Planning Department will hire a consultant to develop the ADA Transition Plan. Once complete, a final draft Open Space and Recreation Plan will be filed with the State for approval.

Project Manager:
 Michaela Shoemaker, Community Development Planner and Jed Cornock, Town Planner

Connection to Select Board Strategic Plan:
 Having a state approved Open Space and Recreation Plan allows the town to apply for state and federal grant funds to acquire properties for conservation and recreation purposes. These properties may be valuable to the town as they can help improve water quality, reduce wastewater production, and protect public health. This aligns with Priority Area VII Water, Wastewater, and Solid Waste Management of the FY 2023-2027 Strategic Plan.

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	15,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Planning	Submitted/Prepared By:	Jed	Priority #	2
Project Title/Description:	Wayfinding Plan				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	20,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Pavement Preservation</i>		
<i>Roadway Paving</i>		
<i>Contingency</i>		
Total Capital	20,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	20,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

This Wayfinding Plan was originally identified as a need by the Transportation Management Committee in their 2021 *Improving Access to Downtown* Report. Specifically, the report recommended improving alternative connectivity by increasing helpful signage that would direct bicyclists and pedestrians to key destinations in the downtown. Wayfinding is a system of visual cues - signs, landscaping, pavement markings, or other objects that help people orient themselves in physical space and navigate from place to place. A well-designed wayfinding system reflects community identity and directs people to key destinations and spaces. The Wayfinding Plan initiative will include data/information collection and analysis, public surveys, signage design concepts, and implementation strategies. This capital request will allow the Planning Department to contract with the Cape Cod Commission to develop the town's first Wayfinding Plan.

Project Manager:

Michaela Shoemaker, Community Development Planner and Jed Cornock, Town Planner

Connection to Select Board Strategic Plan:

This aligns with Priority Area III Financial and Economic Stability of the FY 2023-2027 Strategic Plan as it supports business and community development to promote a vibrant local economy. Having these wayfinding signs placed strategically throughout the downtown area will help connect the users of the Shining Sea Bikeway to the shops and restaurants along Main Street and beyond.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Planning	Submitted/Prepared By:	Jed	Priority #	3
Project Title/Description:	Zoning Bylaw Recodification - Phase 2				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	30,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Pavement Preservation</i>		
<i>Roadway Paving</i>		
<i>Contingency</i>		
Total Capital	30,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	30,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Zoning Bylaw Recodification - Phase 2 project includes analyzing and drafting potential changes to the zoning bylaw that were identified in Phase 1 of the overall Recodification project. Phase 2 is a long-term initiative (taking approximately 3-4 years) as it includes numerous sections of the bylaw in need of review and refinement. Examples of Zoning Bylaw sections that will be reviewed include, but are not limited to: Parking, Site Plan Review, Landscaping, Transfer of Development Rights, and Nonconforming Uses, Structures, and Lots. This capital funding request will allow the Planning Department to continue working with the current consultants on this long-term project.

Project Manager:

Michaela Shoemaker, Community Development Planner and Jed Cornock, Town Planner

Connection to Select Board Strategic Plan:

This aligns with Priority Area I Affordable Housing of the FY 2023-2027 Strategic Plan as it will include amendments to the Zoning Bylaw that enable greater housing diversity while providing incentives for affordable housing production.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Police Department	Submitted/Prepared By:	Captain Brian Loewen	Priority #	2 - A
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Project Title/Description:	Police Cruisers				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	251,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	251,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The request would supplement our current operating budget and allow the Department to purchase and outfit 4 vehicles from our marked cruiser fleet of 15 vehicles. This allows for a complete marked fleet turnover approximately every 4 years.

The request it to supplement the \$125,000 for vehicle replacements in the operating budget to add \$251,000 to get to \$376,000 in total vehicle replacement funds.

GOAL- To maintain a dependable/ reliable fleet that will assist the Department's Personnel in its everyday operation.

Project Management:
 Operations Captain would be responsible for this procurement.

Connection to Select Board Strategic Plan: IV Health and Public Safety

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	251,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
<i>Operating Budget</i>	125,000	
Total Available	125,000	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Police Department	Submitted/Prepared By:	Captain Brian Loewen	Priority #	2
Project Title/Description:	Vehicle Upgrades				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	54,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	54,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	54,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

1) **NEED- RADAR UNITS;** Purchase of new radar units for each patrol vehicle. The Falmouth Police Department currently have twelve patrol cruisers that are outfitted with radar units. The current radar units are outdated with most no longer functioning. Our current radar units are estimated to be between 12-15 years old. The radar units are crucial equipment that allow patrol officers to conduct proper traffic enforcement.

GOAL-Department to be able to respond to traffic related complaints and conduct traffic enforcement to mitigate traffic crashes. Traffic enforcement is a large community concern and complaint. The Falmouth Police Department responds to numerous traffic accidents each year including traffic fatalities. The Falmouth Police have responded to 4,104 total crashes since July 2018 with 19 total fatal motor vehicle crashes. Estimated total value of \$35,000 which includes installation.

2) **NEED- MOBILE RADIO UNITS;** Purchase of a total of 6 mobile radio units for Department Cruiser fleet. The Department is trying to increase the take home cruiser fleet to allow the Lieutenants to be on call and have the ability to respond to scenes in times of supervisory need. The Department is also looking to increase the number of detectives which will require additional cruiser over time. The Department is requesting 4 mobile radio units for unmarked vehicles. The cost of each radio unit is estimated to be \$5,500.00 each.

GOAL-To outfit an increased unmarked cruiser fleet for lieutenants and detectives with functioning radio systems for officer safety. The Department is also requesting two backup radio units in the event repairs need to be made or older units begin to fail. Total mobile radio units to be 6 with a total estimated cost to be \$47,358.78.

2) **NEED- CARGO BOXES;** To organize the increased amount of equipment required by police officers to include first aid kits, AED kits, ammunition, tactical gear, etc. Current organizers in the cruisers are old and equipment runs a risk of getting damaged responding to emergencies.

GOAL- To improve the uniformity of the cruiser fleet to better protect and organize the amount of equipment in cargo areas of each patrol cruiser in the fleet. Total cost for 10 line patrol units is \$19,000.00

Project Management:

Operations Captain would be responsible for this procurement.

Connection to Select Board Strategic Plan- IV; Health and Public Safety

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Police	Submitted/Prepared By:	Lt. Simoneau	Priority #	3
Project Title/Description:	Multi-Space Pay Stations				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	205,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	205,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	205,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Embarkation Fee</i>	50,000	
<i>State Grant</i>		
<i>CPA</i>		
Total Available	50,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The Department has been informed by IPS, the Department's parking meter vendor, that 170 (70%+) of the 232 parking meters contain modems that will be obsolete in September 2022. These modems need to be replaced. Instead, we propose using the funds to assist with replacing all the parking meters (232) that were purchased in 2016 with twenty (20) Multi-Space Pay Stations.

Goal: Replacing the parking meters will help keep the town current with evolving technology and reduce the need to use the annual budget to replace and/or maintain meters in disrepair.

Performance Measurement: Well-maintained Multi-Space Pay Stations will help sustain or increase customer satisfaction, income flow, and parking availability.

Project Management:
 Lt. Simoneau would be responsible for the oversight of this project working with IT, DPW as well as the possibility of the Collectors Office.

Connection to Select Board Strategic Plan: IV. Health and Public Safety

Fees collected from the meters, in FY23 the Town Collected \$203,045.59

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Police	Submitted/Prepared By:	Kristin Nickerson	Priority #	1a
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Project Title/Description:	Feasibility Study - New Police Station				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study	200,000	
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	200,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The Chief of Police would like to dedicate funding to conduct a feasibility study to get a detailed analysis of all critical aspects in determining the likelihood of getting approval for the construction of a new Police Station.

Project Management:
 Members of the Police staff will be responsible as well as working with the Finance Department, DPW / Facilities, and IT to manage aspects of the request.

Connection to Select Board Strategic Plan: IV. Health and Public Safety

Check with Bond Counsel

Estimated Cash Flow:	Capital	O&M
FY 2024	200,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		Y

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate - 310-3213-7127 FB - A11 11/21 POLICE RENOVATION - \$1,731,873.10	200,000	To use funds that have already been held for the station renovation
Bond Proceeds Unspent		
Federal Grant		
State Grant		
CPA		
Total Available	200,000	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Police	Submitted/Prepared By:	Jeff Lourie	Priority #	1b
Project Title/Description:	Police Station Exterior Repairs				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	500,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	500,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	250,000	
<i>FY 2025</i>	250,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate - 310-3213-7127 FB - A11 11/21 POLICE RENOVATION - \$1,731,873.10</i>	500,000	To use funds that have already been held for the station renovation
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	500,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The Police Station requires exterior work to prevent moisture from entering the building which can lead to mold and unhealthy working conditions. The Town is also seeking funds to explore the feasibility of constructing a new Police Station. If a new Police Station is funded, it will be more than 3 years before a new station could be constructed and occupied. The improvements proposed here will be limited to what is needed to maintain a healthy workspace for the years it will remain occupied. The work needed includes repointing the bricks and water proofing to prevent water from entering the building.

Project Management:
 Facilities Manager will oversee the project working with Police command staff and IT staff.

Connection to Select Board Strategic Plan: IV. Health and Public Safety

CAPITAL IMPROVEMENT REQUEST FORM

Department:	FIRE RESCUE	Submitted/Prepared By:	CHIEF SMITH	Priority #	1
Project Title/Description:	WEST FALMOUTH FIRE STATION BUILDING IMPROVEMENTS				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	80,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	80,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	40,000	
<i>FY 2025</i>	40,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

An evaluation conducted by the Town Building Commissioner, Facilities Maintenance Manager and Department of Public works resulted in the determination that the existing second floor rear egress staircase requires replacement.

This rotted staircase which is structurally unsound and dangerous is estimated to have been installed in the 1960's. It is not compliant with current building and life safety codes. Likewise a building structural evaluation is necessary, and other interior/exterior repairs must be done to ensure it is habitable/usable by Fire personnel.

Project Manager: PETER MCCONARTY, DPW DIRECTOR AND GREG ENDICOTT, FACILITIES MAINTENANCE DIRECTOR

Connection to Select Board Strategic Plan: IV. Health and Public Safety



CAPITAL IMPROVEMENT REQUEST FORM

Department:	FIRE RESCUE	Submitted/Prepared By:	CHIEF SMITH	Priority #	2
Project Title/Description:	DRIVEWAY REPLACEMENT - MAIN STREET & EAST FALMOUTH FIRE STATIONS				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	330,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	330,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	165,000	
<i>FY 2025</i>	165,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

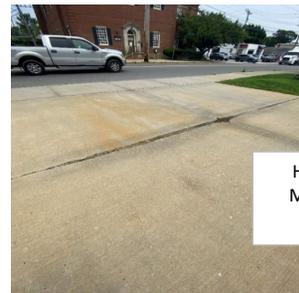
Project Description:

THE FRONT APPARATUS DRIVEWAYS AT BOTH THE MAIN STREET AND EAST FALMOUTH FIRE STATIONS AND THE DRIVEWAY/PARKING AREA AT THE KING STREET SIDE OF THE MAIN STREET FIRE STATION ARE FAILING AND NEED REPLACEMENT.

ALL SURFACES ARE CURRENTLY SHOWING SIGNIFICANT EROSION OF THE CONCRETE AND ASPHALT. AREAS ARE BEING AFFECTED BY HEAVY FIRE APPARATUS THAT CONTINUOUSLY TRANSIT THESE AREAS. SOME TEMPORARY REPAIRS HAVE BEEN MADE, BUT PER THE DPW DIRECTOR, IN ORDER TO ENSURE A PERMANENT REPAIR THESE DRIVEWAYS NEED TO BE REPLACED WITH ALL CONCRETE SURFACES TO SUPPORT THE WEIGHT AND HIGH APPARATUS TRAFFIC AT THESE STATIONS.

Project Manager: PETER MCCONNARTY, DPW DIRECTOR

Connection to Select Board Strategic Plan: IV. Health and Public Safety



HEADQUARTERS:
MAIN STREET BAY
DRIVEWAY



HEADQUARTERS:
KING STREET BAY

CAPITAL IMPROVEMENT REQUEST FORM - CONTINUED

Department:	FIRE RESCUE	Submitted/Prepared By:	CHIEF SMITH	Priority #	2
Project Title/Description:	DRIVEWAY REPLACEMENT - MAIN STREET & EAST FALMOUTH FIRE STATIONS				
Project Description / Project Management / Connection to Select Board Strategic Plan:					



STATION 5:
E. FALMOUTH HWY DRIVEWAY

CAPITAL IMPROVEMENT REQUEST FORM

Department:	FIRE RESCUE	Submitted/Prepared By:	CHIEF SMITH	Priority #	3
Project Title/Description:	NEW AMBULANCE - SUPPLEMENTAL FUNDING				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	100,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	100,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	100,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Y		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>ARTICLE 4 11/22 - 01-220-6038</i>	456,000	
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	456,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 FUNDS REQUESTED WILL COMPLETE REQUIRED EQUIPMENT PURCHASES AND EXTENDED WARRANTIES FOR THE STRYKER POWER-LOAD COT RETENTION SYSTEM AND THE POWER-PRO 2 AMBULANCE COT, INCLUDING CARDIAC MONITOR AND LUCAS DEVICE, COMMONLY KNOWN AS A HANDS FREE CPR DEVICE.

MANUFACTURING COSTS ORIGINALLY QUOTED FOR THE CAPITAL REQUEST SUBMITTED FOR NOVEMBER 2022 SIGNIFICANTLY INCREASED FOLLOWING THE SUBMISSION AND PRINTING OF THE WARRANT. IT WAS DETERMINED BY THE TOWN MANAGER AND FINANCE DIRECTOR TO RETURN FOR THE NECESSARY FUNDING IN 2023.

THESE FUNDS WILL BE ADDED TO THE CAPITAL REQUEST OF \$456,000 APPROVED AT THE NOVEMBER 2022 TOWN MEETING.

Project Manager: A/EMS SUPERVISOR LT. CHRIS COWAN

Connection to Select Board Strategic Plan: IV. Health and Public Safety

CAPITAL IMPROVEMENT REQUEST FORM

Department:	FIRE RESCUE	Submitted/Prepared By:	CHIEF SMITH	Priority #	4
Project Title/Description:	MARINE 1 UPGRADES				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	150,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	150,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	150,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

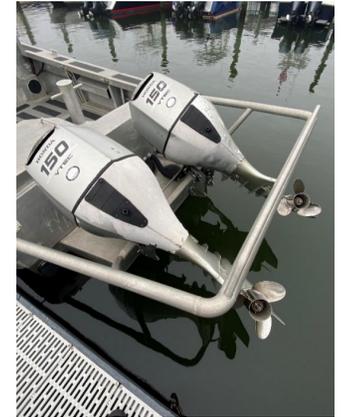
Project Description:

MARINE 1, DOCKED AND AT THE READY AT FALMOUTH HARBOR FROM MAY THROUGH DECEMBER EACH YEAR, IS CAPABLE OF RESPONDING TO BOTH FIRE AND EMS MARINE RESPONSES. BASED ON THE GEOGRAPHY OF OUR TOWN THIS VESSEL IS A VITAL LIFE SAVING RESOURCE. FALMOUTH IS BUZZARDS BAY'S EASTERNMOST TOWN, WITH BOURNE TO THE NORTH AND THE ISLAND COMMUNITIES OF GOSNOLD AND MARTHA'S VINEYARD TO THE SOUTH. OF THE TOWN'S 46 SQUARE MILES 42% OF THAT AREA IS LOCATED WITHIN THE BUZZARDS BAY WATERSHED. THE TOWN'S SHORELINE STRETCHES 68 MILES ALONG BUZZARDS BAY AND VINEYARD SOUND, WHICH INCLUDES SEVERAL HARBORS AND WATERWAYS. THIS IMPORTANT RESOURCE IS EQUIPPED WITH A FIRE PUMP FOR MARINE FIREFIGHTING AND MEDICAL EQUIPMENT THAT ENABLES PERSONNEL TO QUICKLY ACCESS AND TREAT AN INJURED/ILL PATIENT IN OUR SURROUNDING WATERS.

THIS BOAT, A 31 FOOT ALUMINUM VESSEL, WAS SUCCESSFULLY OBTAINED THROUGH A FEDERAL GRANT IN 2005. OVER TIME WE HAVE BEEN ABLE TO FUND MINOR UPGRADES AND REPAIRS TO OUR ELECTRONICS SYSTEM AND OUTBOARD MOTORS. HOWEVER, THE COST IS NOW BEYOND WHAT OUR ANNUAL OPERATING BUDGET CAN ABSORB AND WE NEED TO UPDATE BOTH MOTORS SO THEY ARE MORE FUEL EFFICIENT AND OUR AGED NAVIGATION EQUIPMENT FOR SAFE AND RELIABLE OPERATIONS OF THIS VESSEL.

Project Manager: DEPUTY SCOTT THRASHER

Connection to Select Board Strategic Plan: IV. Health and Public Safety



CAPITAL IMPROVEMENT REQUEST FORM

Department:	FIRE RESCUE	Submitted/Prepared By:	CHIEF SMITH	Priority #	5
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Project Title/Description:	BACK-UP RADIO SYSTEM-UHF				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	100,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	100,000	

Estimated Cash Flow:	Capital	O&M
FY 2024	100,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
Federal Grant		
State Grant		
CPA		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 OUR DEPARTMENT CURRENTLY USES A SOLE RADIO SYSTEM THAT IS A STATE OPERATED SYSTEM THROUGH THE MASSACHUSETTS STATE POLICE. ALL RADIOS IN OUR DEPARTMENT USE THIS SYSTEM. WE RECENTLY TRANSITIONED TO A NEW DEPARTMENT-WIDE STATION ALERTING SYSTEM. THIS SYSTEM REQUIRES A DEDICATED RADIO CHANNEL, BUT IF BUSY WITH OTHER CALLS THE CONFIGURATION WILL CREATE DELAYS IN TRANSMITTING CALLS. THE FFRD HAS NO BACK-UP RADIO SYSTEM SHOULD WE HAVE A FAILURE OF THE PRIMARY 800 RADIO SYSTEM. IN ORDER TO ENSURE A RELIANT AND STRONG COMMUNICATION SYSTEM THAT PROVIDES REAL-TIME ALERTS AND SAFETY FOR OUR PERSONNEL WE REQUIRE A BACK-UP ALTERNATIVE. THE USE OF A UHF RADIO SYSTEM CAN BE CONFIGURED AND UTILIZED BY OUR CURRENT APPARATUS AND AMBULANCES THAT WE HAVE BEEN UPGRADING TRI-BAND RADIOS FOR THIS FUTURE CHANGE.

Project Manager: CHIEF TIMOTHY SMITH

Connection to Select Board Strategic Plan: IV. Health and Public Safety

CAPITAL IMPROVEMENT REQUEST FORM

Department:	FIRE RESCUE	Submitted/Prepared By:	CHIEF SMITH	Priority #	6
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Project Title/Description:	RESCUE BOAT
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	170,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	170,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	170,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
ARTICLE	\$130,000	
Bond Proceeds Unspent		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	\$130,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 A COMMITTEE, FORMED PRIOR TO THE SUBMISSION OF THE ORIGINAL CAPITAL REQUEST FOR 2021, OBTAINED SPECIFICATIONS AND A QUOTE FOR THIS NEEDED REPLACEMENT LIFE SAVING PIECE OF EQUIPMENT THAT IS INTERGAL TO SUPPORTING MARINE INCIDENTS. UNFORTUNATELY, MANUFACTURING COSTS, COUPLED WITH SUPPLY AND DEMAND, INCREASED EXPONENTIALLY IN A SHORT TIME AND THE APPROVED FUNDS WERE NO LONGER SUFFICIENT TO REPLACE THIS RESOURCE. BASED ON UPDATED QUOTES AN ADDITIONAL \$40,000 IS NEEDED.
 THESE ADDITIONAL FUNDS WILL SUPPLEMENT THE APPROVED TOWN MEETING ARTICLE FOR \$130,000 ENABLING THE FIRE RESCUE DEPARTMENT TO REPLACE THE CURRENT TRAILERED 1976 BOSTON WHALER.

Project Manager: DEPUTY SCOTT THRASHER
Connection to Select Board Strategic Plan: IV. Health and Public Safety

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Communications	Submitted/Prepared By:	Christopher Campbell	Priority #	1
Project Title/Description:	Police Department Radio System Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	1,700,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>	300,000	
Total Capital	2,000,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	1,500,000	
<i>FY 2025</i>	500,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?	Y	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:
<p><u>Project Description:</u> The Falmouth Communications Department in conjunction with the Police Department currently operates on a 800 MHZ six (6) site radio system which was originally installed in the mid 1990's. The current equipment is beyond end of life, and no longer supported by the manufacturer or our radio service company. When equipment within the system fails the lack of availability of parts will severely impact the critical operations of the Police Department and Public Safety Communications. Additionally due to the age of the existing infrastructure, configuration of the system and reliance on outdated technology coverage is also negatively impacted by weather which for a seaside community can change by the minute.</p> <p>The current system has a single transmitter/receiver site in North Falmouth and 5 additional receive only sites located across the community. Radio coverage is broken down into two (2) categories, in street and in building, the current system does not provide proper "In street" coverage for officers in the field, with major radio coverage gaps in the Woods Hole and East Falmouth areas of town and inadequate "in building coverage" throughout town, including within our own building on Main St. These coverage issues create a life safety risk to the officers on duty daily.</p> <p>Current "subscriber units" (both mobile and portable radio's) in use by the Police Department do not allow for proper interoperability with other law enforcement agencies in the Commonwealth nor do they allow for interoperability with Maritime radio's.</p> <p>Lastly, having a single transmission site on the system makes for a single point of system failure and does not allow for any type of emergency failover within the system.</p> <p>The project would replace existing system infrastructure, add an additional radio transmit site to allow for better overall coverage in the community as well as provide emergency failover capabilities. It would also replace outdated existing Verizon copper phone lines currently in use with fiber optic connectivity to radio sites which would enhance system operations and failover capabilities and begin the process to upgrade the Police Departments subscriber units to allow for proper interoperability across UHF, VHF, 700 & 800 MHZ radio networks.</p> <p><u>Project Manager:</u> The project will be overseen by the Communications Administrator in conjunction with a representative from the Police Department.</p> <p><u>Select Board Strategic Plan:</u> This project falls within priority area IV of the Selectboards Strategic Plan Priorities. Replacing critical infrastructure for the Police Department helps to enhance Public Safety Services across the community, improves the efficiency of Police and Dispatch Operations to the community and addresses critical life safety issues for Town employees.</p>

CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES	Submitted/Prepared By:	Gregg Fraser	Priority #	1
Project Title/Description:	Marina Electrical Upgrades				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	20,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	20,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	20,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?	Yes	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Town Electrician has informed us the electrical code for marina power pedestal breakers has changed for new or replacement units. When a breaker now fails, it must be replaced with a GFI compliant breaker. Our Eaton Lighthouse style pedestal breakers come directly from the manufacturer. The cost currently is 20A @ \$249, 30/50A @ \$478, and 100A @ \$539 each. The GFI breakers are much more expensive than non-GFI units. The town marina currently has (61) power pedestals, with a total of 187 breakers. The estimated cost to convert all breakers to GFI compliant ones is \$88,300. Our plan is to request additional annual funding for marina electrical updates starting in the FY 25 budget. This request will provide funding through July 2024. The Waterways Committee is aware of these additional expenses and anticipates recommending increases to the electrical fees charged slip holders to cover these future costs in the future.

Project Manager: Gregg Fraser

Connection to Select Board Strategic Plan: V. Management of Coastal/Natural Resources & Infrastructure

CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES	Submitted/Prepared By:	Gregg Fraser	Priority #	2
Project Title/Description:	New Simpson's Landing Bulkhead				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
Construction	430,000	Seaport EC Grant Match = \$322,500
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	430,000	

Estimated Cash Flow:	Capital	O&M
FY 2024	107,500	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

For Free Cash Articles- able to complete in 3 Years (Y/N)? ?

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

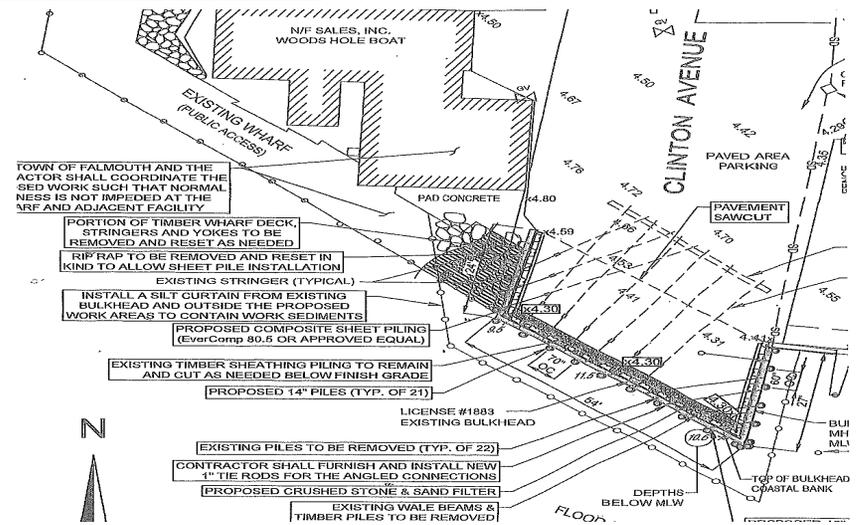
Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate ART 12 04/19 SIMPSONS BLKHD	49,170.21	
Bond Proceeds Unspent		
Federal Grant		
State Grant	322,500	Anticipated 2024
CPA		
Total Available	322,500	

Project Description / Project Management / Connection to Select Board Strategic Plan:

MES was awarded a Seaport Economic Council Grant in 2022 which paid for design, engineering, and permitting of a new bulkhead at Simpson's Landing. The replacement bulkhead will be installed seaward of the existing failing bulkhead to avoid any obstructions in the ground. In 2016 & 2017 the town repaired the failing bulkhead by installing sheathing behind the existing wood structure. That repair was not able to fully correct the failure due to underground obstructions encountered while driving the new sheathing. (Old bridge support/revetments) The obstructions could not be removed so new sheathing could not be installed for the entire bulkhead length as proposed. Test pilings were driving this year seaward of the existing bulkhead to ensure no obstructions would be encountered in the new project footprint. This appropriation will fund the 25% town match required for phase II construction. MES will apply for construction funding from the Seaport Economic Council this fall. If granted, the state will fund 75% of the construction costs. This project will be competitively bid and overseen by the Harbormaster. The request is based on our engineers, Cape & Island Engineering, cost estimate dated July 5, 2023.

Project Manager: Gregg Fraser

Connection to Select Board Strategic Plan: Management of Coastal/Natural Resources & Infrastructure



CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES	Submitted/Prepared By:	Gregg Fraser	Priority #	3
Project Title/Description:	Pick-up Truck				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	27,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	27,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 This request is to fund the purchase of a new vehicle to provide additional transportation for several divisions of MES. We anticipate purchasing a small Ford Maverick or similar sized vehicle. The Harbormaster and shellfish staff are routinely required to use personal vehicles for work activities because the other MES vehicles are often in use. This vehicle will be a basic small-sized 4 door truck capable of transporting 5 employees and equipment to work sites and shellfish grow out locations. The vehicle will also be capable of towing most of the departments vessels and equipment. The vehicle will be purchased through government contract pricing so bidding will not be required.

Project Manager: Gregg Fraser

Connection to Select Board Strategic Plan: V. Management of Coastal/Natural Resources & Infrastructure

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	27,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES	Submitted/Prepared By:	Gregg Fraser	Priority #	4
Project Title/Description:	Great Harbor Boat Ramp				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study		
Design		
Construction	200,000	
Land Acquisition		
Other		
Contingency		
Total Capital	200,000	

Estimated Cash Flow:	Capital	O&M
FY 2024	200,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate ART 4 11/22 GREAT HARBOR DOCK/RAMP?		
Bond Proceeds Unspent		
Federal Grant		
State Grant		
CPA		
Total Available	0	

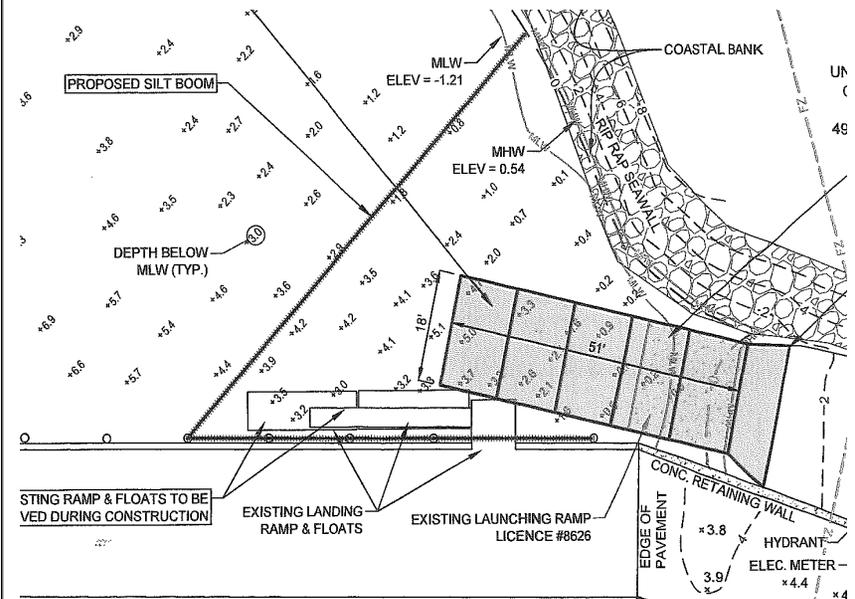
Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

This request is to fund phase II of the Great Harbor Boat Ramp reconstruction. Article 4 of the November 2022 Town Meeting funded the engineering and permitting to replace the failing boat ramp with a similar sized new one. The town hired Cape & Islands Engineering, Inc. to design the new boat ramp and obtain all the necessary local, state and federal permits for this project. This request is for money to fund phase II construction. The project will be competitively bid and overseen by the Harbormaster. The request is based on our engineers cost estimate dated July 19, 2023.

Project Manager: Gregg Fraser

Connection to Select Board Strategic Plan: V. Management of Coastal/Natural Resources & Infrastructure



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Facilities	Submitted/Prepared By:	Greg Endicott	Priority #	1
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Project Title/Description:	Andrews Farm Construction				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
Construction	182,000	
<i>Land Acquisition</i>		
<i>Software</i>		
Contingency	18,000	10%
Total Capital	200,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 Under Town Article 8 11/21 all structures at 398 Old Meetinghouse Rd. were fully abated and 2 of the buildings were demolished. The Town is seeking funds to construct a 40'x40' steel barn with a 40'x10' vegetable wash bay to provide adequate space for farm operations and equipment. Temporary means of storage have been provided until the new building is complete. Upon completion of the new barn the remaining 2 buildings which are in temporary use will be removed.
 The Town has already completed the engineering and design for the new building and is ready to move forward with procurement and construction upon approval of funds.

Project Manager: *Greg Endicott, Facilities Director*

Connection to Select Board Strategic Plan: III. Financial and Economic Stability

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	150,000	
<i>FY 2025</i>	50,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)?

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>	None	
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Facilities	Submitted/Prepared By:	Greg Endicott	Priority #	2
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Project Title/Description:	DPW Entrance Doors				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	8,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	2,000	
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>		
Total Capital	10,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The Town is seeking funds to install automatic door openers on the two main entry doors at the DPW to provide ease of access to the general public.

Project Manager: *Greg Endicott, Facilities Director*

Connection to Select Board Strategic Plan: III. Financial and Economic Stability

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	10,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)?

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		As Necessary
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Facilities	Submitted/Prepared By: Greg Endicott	Priority # 3
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Project Title/Description:	Library Window Replacement		
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	120,000	
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>	12,000	10%
Total Capital	132,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	50,000	
<i>FY 2025</i>	82,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)?

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Town has entered in to Phase 1 of design development to replace 40 of the Main Library windows with Gale Associates under Town Article 4 11/17. This Phase includes evaluation, removal and replacement of a sample set of windows to verify construction details, and an engineered cost estimation for construction. The Town is seeking additional funding for the remainder of the design development phase, bidding services, and construction administration services. Any remaining funds will be coupled with Town Article 4 11/22 to fund construction.

Project Manager: Greg Endicott, Facilities Director

Connection to Select Board Strategic Plan: III. Financial and Economic Stability

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Facilities	Submitted/Prepared By: Greg Endicott	Priority # 4
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Project Title/Description:	Library Roof Design / Bid / Construction
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	112,500	
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>	12,500	10%
Total Capital	125,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	125,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

Portion of the main library slate roof are coming loose and falling to the ground creating a public safety issue. The funding will be used to design the correction, bid the work and perform the necessary construction to correct the problem.

Project Manager: Greg Endicott, Facilities Director

Connection to Select Board Strategic Plan: III. Financial and Economic Stability

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Public Works Administration	Submitted/Prepared By:	Peter McConarty	Priority #	1
Project Title/Description:	Waste Management Facility -Metal Prefabrication Staff / Equipment Building				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	Completed	
<i>Design</i>	Completed	
<i>Construction</i>	330,000	
<i>Land Acquisition</i>	Town Property	
<i>Other</i>		Managed by Public Works
<i>Contingency</i>	10% 33,000	
Total Capital	363,000	

Estimated Cash Flow:	Capital	O&M
FY 2024	272,250	
FY 2025	90,750	
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

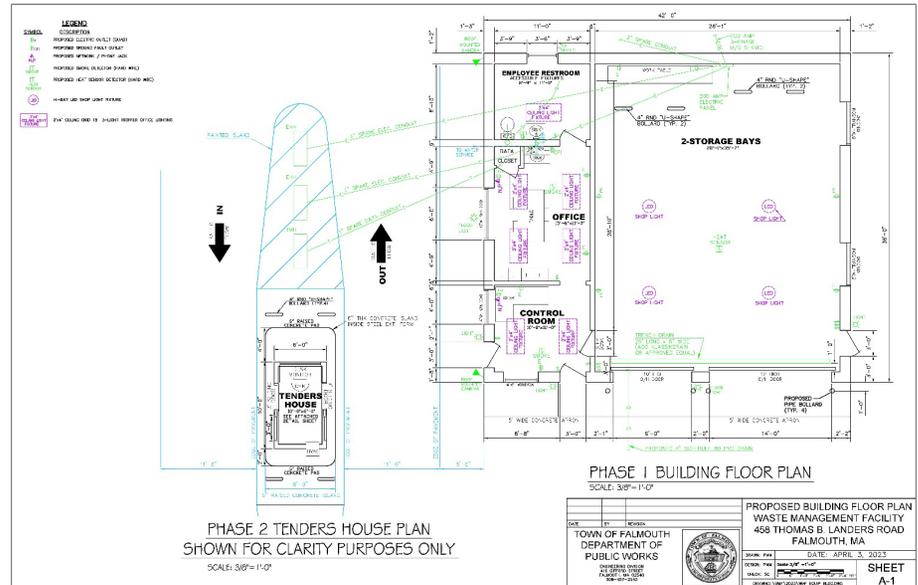
Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The existing staff office trailer at the Waste Management Facility is in disrepair and needs to be replaced. The office building was installed in the late 1980's and has been failing. The employees working at the facility need to have a safe and healthy working environment. This proposed building will be a pre-engineered metal prefabrication building that will be placed on a recently installed foundation. The building will include an 11' wide X 38' long office area along with a bathroom, breakroom area, and control room that will be equipped to run the electronic transactions and communication for the facility. In addition, the building will also have a 2 bay equipment / storage area.

Project Manager: Peter McConarty

Connection to Select Board Strategic Plan: Water, Wastewater & Solid Waste Management



CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #	1
Project Title/Description:	Sippewissett Road Culvert				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
Construction	350,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	350,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: *An existing cross culvert on Sippewissett Road of unknown origin appears collapsed and is allowing minimal flow under the roadway. The upstream drainage area is significant and without replacement, flooding of roadway and adjacent private property is likely. Replacement is expected to require road closure and detours.*

Project Manager: *James McLoughlin*

Connection to Select Board Strategic Plan: *IV. Health and Public Safety*

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	350,000	
<i>FY 2025</i>		2,000
<i>FY 2026</i>		2,000
<i>FY 2027</i>		2,000
<i>FY 2028</i>		2,000
<i>FY 2029</i>		2,000
<i>FY 2030</i>		2,000
<i>FY 2031</i>		2,000
<i>FY 2032</i>		2,000

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #	2
Project Title/Description:	Worcester Court and Spring Bars Road Traffic Improvements				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	175,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	175,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

***Project Description:** The intersection of Worcester Court and Spring Bars Road has been identified as an intersection requiring safety improvement. A design has been completed for a flashing signal on a mast arm. The estimated cost for construction is \$175,000.*

***Project Manager:** James McLoughlin*

***Connection to Select Board Strategic Plan:** IV. Health and Public Safety*

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	175,000	
<i>FY 2025</i>		2,000
<i>FY 2026</i>		2,000
<i>FY 2027</i>		2,000
<i>FY 2028</i>		2,000
<i>FY 2029</i>		2,000
<i>FY 2030</i>		2,000
<i>FY 2031</i>		2,000
<i>FY 2032</i>		2,000

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #	3
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Project Title/Description:	NPDES Installation of BMP for Phosphorous Mitigation				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>	20,000	
<i>Construction</i>	155,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	175,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: Funding for the Town's National Pollutant Discharge Elimination System (NPDES) program is necessary to comply with the EPA/DEP General Permit for Stormwater Discharges for small municipal separate storm sewer systems located in the Town of Falmouth.
 A BMP project that will reduce phosphorous as Ashumet Pond will satisfy the EPA requirement of a Demonstration project to comply with the NPDES Permit.

Project Manager: James McLoughlin

Connection to Select Board Strategic Plan: Management of Coastal/Natural Resources & Infrastructure

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	175,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #	4
Project Title/Description:	Quissett And Sippewissett Speed Signs				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>	15,000	
<i>Construction</i>	60,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	75,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

***Project Description:** Funding is requested for installation of speed feedback signs on Quissett Avenue and Sippewissett Road. The signs are expected to reduce speeding on these roads which are often used an alternate route to the Steamship Authority.*

***Project Manager:** James McLoughlin*

***Connection to Select Board Strategic Plan:** Health and Public Safety*

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	75,000	
<i>FY 2025</i>		5,000
<i>FY 2026</i>		5,000
<i>FY 2027</i>		5,000
<i>FY 2028</i>		5,000
<i>FY 2029</i>		5,000
<i>FY 2030</i>		5,000
<i>FY 2031</i>		5,000
<i>FY 2032</i>		5,000

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Engineering	Submitted/Prepared By:	James McLoughlin	Priority #	5
Project Title/Description:	Nobska Bridge Replacement and Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	250,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	250,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: Funding is requested for replacement of the bridge over Nobska Roar that carries bicycle and pedestrian traffic. The design is complete and combining used maintenance funds from prior years with the requested funds will allow for the replacement to occur. Funding will also be used for maintenance of the town's existing bridges, particularly the Eel Pond Bridge in Woods Hole.

Project Manager: James McLoughlin

Connection to Select Board Strategic Plan: Health and Public Safety

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	250,000	
<i>FY 2025</i>		50,000
<i>FY 2026</i>		50,000
<i>FY 2027</i>		50,000
<i>FY 2028</i>		50,000
<i>FY 2029</i>		50,000
<i>FY 2030</i>		50,000
<i>FY 2031</i>		50,000
<i>FY 2032</i>		50,000

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW Admin & Engineering - Chapter 90	Submitted/Prepared By:	Peter McConarty	Priority #	1
Project Title/Description:	Roadway Construction and Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study		
Design		
Construction	3,200,000	
Land Acquisition		
Pavement Preservation		
Roadway Paving		
Contingency		
Total Capital	3,200,000	

Estimated Cash Flow:	Capital	O&M
FY 2024	1,300,000	
FY 2025	1,900,000	
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate		
Bond Proceeds Unspent		
Federal Grant		
State Grant - Chapter 90	3,200,000	The cost of the entire project work indicated in this document is funded by State Chapter 90 Grant Funds -- no Town Funding required.
CPA		
Total Available	3,200,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: The intersection of Route 151 / Sam Turner Road / Boxberry Hill Road / Locustfield Road is considered the most dangerous intersection in Town with numerous traffic related accidents occurring continuously. The intersection has inadequate roadway alignment, poor lighting, drainage, and experiences excessive speed.

Intersection control and roadway upgrades are necessary to correct the above-stated deficiencies. Public Works has retained a traffic engineering consultant to create design drawings and specifications with 75% final design complete. We are anticipating that the project design and review will be completed in early 2024. Funding for this project will be through the Town's State of Massachusetts Chapter 90 funding allocation.

Project Manager: Peter McConarty

Select Board Strategic Plan: III. Financial and Economic Stability

ROADWAY AND INTERSECTION IMPROVEMENTS

NATHAN S. ELLIS HIGHWAY (ROUTE 151) AT SAM TURNER ROAD/ BOXBERRY HILL ROAD/ CLOVERFIELD WAY

IN THE TOWN OF
FALMOUTH
BARNSTABLE COUNTY
COMMONWEALTH OF MASSACHUSETTS

PRELIMINARY SUBMISSION

GPI
Geotechnical & Planning Inc.
1000 STATE ST.
FALMOUTH, MA 01905
TEL: 508-548-1100
WWW.GPI-MASS.COM

PROJECT NO. 2024-001
DATE: 08/20/2024
SCALE: AS SHOWN

TITLE SHEET & INDEX
AS SHOWN
MADE BY: P.MC
1 OF 55

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW HIGHWAY DIVISION	Submitted/Prepared By:	JAMES F GRADY JR	Priority #	2
Project Title/Description:	Bicycle / Pedestrian Accommodations				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	15,000	Paint Markings / Signage
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Pavement Preservation</i>	10,000	Crack Sealing / Patching
<i>Paving</i>	65,000	Asphalt Paving
<i>Contingency</i>		
Total Capital	90,000	TOTAL

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	90,000	
<i>FY 2025</i>		90,000
<i>FY 2026</i>		90,000
<i>FY 2027</i>		100,000
<i>FY 2028</i>		100,000
<i>FY 2029</i>		100,000
<i>FY 2030</i>		125,000
<i>FY 2031</i>		125,000
<i>FY 2032</i>		125,000

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Department of Public Works Highway Division requests funding for continued maintenance and repair on the Shining Sea Bikeway. As in Previous years, the requested funding will allow the division to make necessary asphalt improvements. This asphalt work mainly consists of pulverizing and paving sections of the pathway affected by the "raised root bumps" caused by the root system of the Black Locust trees along the path. Having this funding available has made it possible to get ahead of this issue and make for a smoother more safer pathway for all to enjoy. Additionally, there are always ongoing maintenance needs such as signage, paint markings, fences and portable restrooms relying on this funding.

Project Manager: James F Grady Jr

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	HIGHWAY DIVISION	Submitted/Prepared By:	JAMES F GRADY JR	Priority #	1
Project Title/Description:	Roadway Construction and Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	200,000	crack sealing / fog sealing
<i>Planning/Study</i>		
<i>Design</i>	100,000	planning / design / permits
<i>Construction</i>	200,000	drainage improvements
<i>Land Acquisition</i>		
<i>Pavement Preservation</i>	800,000	micro surfacing / chip seal
<i>Roadway Paving</i>	300,000	asphalt surfacing
<i>Contingency</i>		
Total Capital	1,600,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	1,200,000	
<i>FY 2025</i>	400,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	-	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Department of Public Works Highway Division requests funding for continued roadway maintenance and repair. As in the Previous year, the requested funding will allow the division to make needed infrastructure improvements within the community. Improvements and repairs to our stormwater system, sidewalks and roadways are the primary focus of this request. New methods of roadway preservation such as Micro-surfacing, crack sealing, and Chip sealing were a focus last fiscal year and will continue. Preservation treatments will prolong the life of our roadways and allow for reconstruction of other roadways in need. Making Accommodations for Complete Streets , ADA compliance, crosswalk and sidewalks are always a focus.

Project Manager: James F Grady Jr

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet- Engineering	Submitted/Prepared By:	E. Rivera	Priority #	3
Project Title/Description:	E-3				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	68,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	68,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	68,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)?

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

This request is to replace a 2004 Ford Excursion with 70,000 miles. This vehicle is used every day by the engineering Dept. The vehicle hauls all the land survey equipment for the department. It will be replaced with a 2024 Ford Transit T-250 van. E-3 has served the town well, but it is time for replacement as a large SUV the vehicle does no long hold a purpose as the department need have grown.

Project Manager: Edwin Rivera

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Highway Div	Submitted/Prepared By:	E. Rivera	Priority #	1
Project Title/Description:	H-19				

Estimated Costs	(attach additional information if available)	
Capital:	Cost	Comments
<i>Equipment</i>	134,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	134,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	134,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
<i>For Free Cash Articles- able to complete in 3 Years (Y/N)?</i>		Y
O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
Total Available		

Project Need/Goals and Performance Measurement:

Project Description:
 This is a request to replace H-19 a 2006 Ford F350 Dump Truck with 180,000 miles Vin# 1FDWF37P38EC98771. This is an everyday used vehicle by Highway Dept it will be replace with a 2023 Ford F350 Dump Truck with plow and sander. H-19 has saved the town very well, but it is time for replacement as an older vehicle is starting to have a high maintenance repair cost and frame and body rot.

Project Manager: Edwin Rivera

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Highway Div	Submitted/Prepared By:	E. Rivera	Priority #	2
Project Title/Description:	H-64 Hot Box				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	62,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	62,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	62,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

This is a request to replace H-64 Stepp Hot Box. This a unit that is used to carry asphalt to patch holes. H-64 is a 2009 trailer mounted unit. H-64 will be replaced with a 2024 Stepp Trailer mounted dump hot box. H-64 is used year-round and has carried an unknown amount of asphalt. H-64 has served its time and now is in need of replacement.

Project Manager: Ed Rivera

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet- Highway	Submitted/Prepared By:	E. Rivera	Priority #	7
Project Title/Description:	H-12				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	106,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	106,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	106,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

This request is to replace H-12 it is a 2009 Ford F350 Dump truck w/plow. H-12 has 160,000 miles. This vehicle is an everyday used. H-12 will be replaced with a 2023 Ford F350 dump truck w/plow. H 12 has served the town very well, but it is time for replacement due to the high miles and maintenance cost. H 12 also has frame and body rot and is getting worse.

Project Manager: Edwin Rivera

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Parks Div	Submitted/Prepared By:	E. Rivera	Priority #	4
Project Title/Description:	Mower Package				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	55,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	55,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
This Capital request is for the replacement of 3 Parks Stander mowers and a utility trailer. The current 3 stander mowers are over 10 years old and are used heavily throughout a 3 seasons period. These mowers are used primarily for small parcels and cemeteries where our larger mowers cannot access. Frequent large price repairs and high operating hours to the engines have prioritized the need for replacement.

Project Manager: Edwin Rivera

Select Board Strategic Plan: III. Financial and Economic Stability

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	55,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Water Dept	Submitted/Prepared By:	E. Rivera	Priority #	8
Project Title/Description:	Trailer 7 ton				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	16,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	16,000	

Estimated Cash Flow:	Capital	O&M
FY 2024	16,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Y		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 This is a request to add a 2024 7 Ton Top deck over full tilt trailer to the water dept fleet. The water dept only has one trailer in is fleet to move equipment this would be a great addition to the fleet.

Project Manager: Edwin Rivera

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Fleet-Wastewater	Submitted/Prepared By:	E. Rivera	Priority #	6
Project Title/Description:	S-11				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	108,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	108,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	108,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

This is a request to replace S-11 a 2009 Ford F350 utility body with 110,000 miles. This vehicle is used every day by the wastewater dept it will be replaced with a 2023 Ford F350 utility body with a plow. S-11 has served the town very well due to the environment that we are in the vehicle has chassis and body rot and the cost of service is becoming very high.

Project Manager: Edwin Rivera

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Parks	Submitted/Prepared By:	Jeremiah Pearson	Priority #	1
Project Title/Description:	Athletic Field Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	88,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	88,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	88,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Parks Department has been sub contracting Athletic field cultural practices to our prioritized recreational fields since 2021 after the reconstruction of Trotting and George Gaspa fields. This involves a 3 year maintenance contract providing a high level of management practices beyond the scope of which the Parks Department can provide. These maintenance practices are crucial to provide a healthier and safer playing surface to these heavily over used Athletic fields (Trotting, George Gaspa, Fuller). The Parks Superintendent is responsible for preparing procurement and overseeing all related work. Parks has revised the past contract to provide an even higher level of maintenance to keep up with the wear and tear of heavy field usage. Since the release of the Gale Report in 2017, Parks has reconstructed both Trotting and George Gaspa fields with Capital funds and is committed to their upkeep, without this Athletic Field Maintenance Article these fields would not be playable with just DPW resources.

Project Manager: Jeremiah Pearson

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Parks	Submitted/Prepared By:	Jeremiah Pearson	Priority #	3
Project Title/Description:	Turf Tank Pro Package				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		Yearly subscription
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Subscription</i>	15,000	
<i>Contingency</i>		
Total Capital	15,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	15,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		15000
<i>Other</i>		
Total O & M	0	15000

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

In FY23 Parks received ART 5 11/22 TURF TANK PRO PACKAGE. This subscription for a GPS based line marking robot designed to do all sport line marking with exact accuracy, has been a great success in efficiency, precision and reduced paint costs. Parks wishes to renew this subscription, and continue to offer our school athletics professional field marking accuracy with a reduction of our carbon footprint by eliminating traditional toxic aerosol spray cans.



US - Turf Tank Pro Package - Subscription

Includes: - GPS Paint Robot + GPS Package - Continuous Software Improvements - Free Form Text Creation - Customized Logo Creation - Standard Geometry Package - Extended Geometry Package - Paint: \$3,000 Allotment of Paint (White) - (3) Robot Batteries - Customer Support: 24/7 Monday-Sunday - Hardware Warranty Program: Full (Includes Consumables) - (1) Paint System Service Kit/per year: (Includes: 1-Solenoid, 1-Pump, 1- Suction rod assembly, 1- tubing set.) - (2) 5.5 Gallon Paint Container for Robot - (2) 2.5 Gallon Empty Paint Containers - Customized Robot Wrapping - (2) Maintenance Visits/Per Year - Courtesy Robot (If necessary)

Project Manager: Shawn Speroni Parks Assistant Field Supervisor

Select Board Strategic Plan: Financial and Economic Stability

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Parks	Submitted/Prepared By:	Jeremiah Pearson	Priority #	3
Project Title/Description:	Unitary Rubber Accessibility Mats For North Falmouth Elementary Playgrounds				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	29,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	29,000	

Estimated Cash Flow:	Capital	O&M
FY 2024	29,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
Federal Grant		
State Grant		
CPA		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

Unitary rubber accessibility mats are an alternative surfacing solution to provide ADA accessibility to our many playgrounds that use Engineered Wood Fiber (EWF) as a surface. These mats will go over the EWF and create an accessible route for people in wheel chairs as required by 521 CMR 19.7. The state of Massachusetts guidelines for accessible playgrounds are becoming more restrictive on engineered wood fiber as ADA surfacing, these mats will comply and provide an economical solution to resurfacing our many playgrounds. This being our pilot year trying this product, the Parks Department would like to test this product at North Falmouth Elementary School, and only purchase enough for one school to make sure the investment is a long term solution for the ADA needs of our playgrounds.

Project Manager: Jeremiah Pearson

Select Board Strategic Plan: Financial and Economical Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Wastewater	Submitted/Prepared By:	A. Lowell	Priority # WW-24-01	1			
Project Title/Description:	Wastewater System Equipment Rehabilitation / Replacement							
Estimated Costs	<i>(attach additional information if available)</i>							
Capital:	Cost	Comments	Project Description / Project Management / Connection to Select Board Strategic Plan:					
<i>Equipment</i>		included in construction	<i>Project Description:</i>					
<i>Maintenance</i>		included in O&M budget	These funds are requested in order to perform wastewater system rehabilitation / replacement work, including:					
<i>Planning/Study</i>		NA	1. Replace leaking knife gate valves at Jones Palmer lift station and Shivericks lift station (3 valves need replacement each location).					
<i>Design</i>		NA	2. Purchase spare pumps for New Silver Beach lift station and WWTF.					
<i>Construction</i>	\$125,000		Project Manager: A. Lowell					
<i>Land Acquisition</i>		NA	Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management					
<i>Other</i>		NA						
<i>Contingency</i>		included in construction						
Total Capital	\$125,000							
Estimated Cash Flow:	Capital	O&M	Photo of knife gate valve at Jones Palmer Lift Station that does not seal properly and requires replacement (was installed in 1980s).					
<i>FY 2024</i>	\$125,000	\$0						
<i>FY 2025</i>	\$0	\$0						
<i>FY 2026</i>	\$0	\$0						
<i>FY 2027</i>	\$0	\$0						
<i>FY 2028</i>	\$0	\$0						
<i>FY 2029</i>	\$0	\$0						
<i>FY 2030</i>	\$0	\$0						
<i>FY 2031</i>	\$0	\$0						
<i>FY 2032</i>	\$0	\$0						
<i>FY 2033</i>	\$0	\$0						
For Free Cash Articles- able to complete in 3 Years (Y/N)?						Y		
O & M Costs:	One Time	Annual/Ongoing						
<i>Personnel</i>		\$0				\$0		
<i>Expense</i>		\$0	\$0					
<i>Other</i>		\$0	\$0					
Total O & M		\$0	\$0					
Available/Potential Funds:	Amount	Comment						
<i>Department Articles to Re-appropriate</i>								
<i>Bond Proceeds Unspent</i>								
<i>Federal</i>	\$0							
<i>State</i>	\$0							
<i>CPA</i>	\$0							
<i>Existing Articles/Funds</i>	\$0							
Total Available	\$0							

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Wastewater	Submitted/Prepared By:	A. Lowell	Priority # WW-24-02	5
Project Title/Description:	Construct Teaticket Path Peninsula and Northeast Maravista Sewers and Discharge				
Estimated Costs	(attach additional information if available)				
Capital:	Cost	Comments			
<i>Equipment</i>					
<i>Maintenance</i>					
<i>Planning/Study</i>					
<i>Design</i>					
<i>Construction</i>	\$41,300,000				
<i>Land Acquisition</i>					
<i>Other</i>					
<i>Contingency</i>					
Total Capital	\$41,300,000				

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>		\$0
<i>FY 2025</i>		\$0
<i>FY 2026</i>		\$0
<i>FY 2027</i>		\$0
<i>FY 2028</i>		\$0
<i>FY 2029</i>		\$0
<i>FY 2030</i>		\$0
<i>FY 2031</i>		\$0
<i>FY 2032</i>		\$0
<i>FY 2033</i>		\$0
For Free Cash Articles- able to complete in 3 Years (Y/N)?	Y	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>	\$0	\$0
<i>Expense</i>	\$0	\$0
<i>Other</i>	\$0	\$0
Total O & M	\$0	\$0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
Total Available	\$0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 Funds are requested to construct: (1) a sewer collection system for the northeast portion of the Maravista peninsula (which was not sewered as part of the Little Pond project), and the Teaticket Path peninsula, (2) a booster station and force main to convey the wastewater to the Main Wastewater Treatment Facility (this force main and booster station will also serve future sewer areas to the east of this area), and (3) increased discharge at the infiltration beds 14 and 15 site, north of the WWTF. These projects are part of the Targeted Watershed Management Plan for Great Pond, approved by the state in January 2023.

Project Manager: A. Lowell

Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management

Below is a photo of Perch Pond, which is the northwestern branch of Great Pond. Perch Pond is severely degraded by excess nitrogen from septic systems. This request will fund the design and permitting of a system to collect wastewater from properties on both sides of Perch Pond.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Wastewater	Submitted/Prepared By:	A. Lowell	Priority # - WW-24-03	3
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Project Title/Description:	Outfall - Data Collection and Permitting Phase 1
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	\$1,400,000	
<i>Design</i>		future request anticipated
<i>Construction</i>		future request anticipated
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>		
Total Capital	1,400,000	

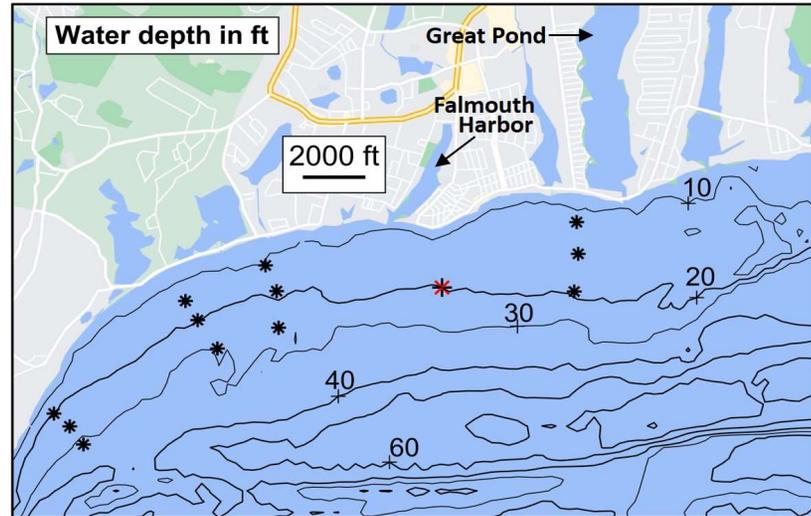
Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 Funds are requested to collect data and conduct evaluations required to permit an ocean outfall for discharge of Falmouth's tertiary treated wastewater. The effort will include: scoping meetings with regulators, a public outreach program, marine soil borings, eelgrass survey, assessment by the US Geological Survey of potential hydrologic impact of an outfall on the aquifer, Vineyard Sound water quality monitoring, habitat assessments, sediment transport modeling, archeological assessment, and other evaluations. Funding will be requested at a future Town Meeting to incorporate the information gained from this first phase into an Environmental Impact Statement and permit applications. An outfall would allow the town to cease discharge of treated wastewater to the land upgradient of coastal and freshwater ponds.

Project Manager: A. Lowell

Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management

The asterisks in the figure below shows Vineyard Sound outfall locations modeled to-date



Estimated Cash Flow:	Capital	O&M
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>AFCEE NUTRIENT MANAGEMENT FUND</i>	600,000	
<i>Title V Fund</i>	150,000	
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	750,000	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	DPW-Wastewater	Submitted/Prepared By:	A. Lowell	Priority # WW-24-02	2
Project Title/Description:	Design and Permit - Teaticket Path Peninsula and Northeast Maravista Sewers and Discharge				

Estimated Costs	(attach additional information if available)	
Capital:	Cost	Comments
<i>Equipment</i>		included in construction
<i>Maintenance</i>		included in operating budget
<i>Planning/Study</i>		completed
<i>Design</i>	\$3,800,000	
<i>Construction</i>		future request \$41.3M
<i>Land Acquisition</i>		NA
<i>Other</i>		NA
<i>Contingency</i>		included in construction
Total Capital	\$3,800,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 Funds are requested to design and permit: (1) a sewer collection system for the northeast portion of the Maravista peninsula (which was not sewered as part of the Little Pond project), and the Teaticket Path peninsula, (2) a booster station and force main to convey the wastewater to the Main Wastewater Treatment Facility (this force main and booster station will also serve future sewer areas to the east of this area), and (3) increased discharge at the infiltration beds 14 and 15 site, north of the WWTF. These projects are part of the Targeted Watershed Management Plan for Great Pond, approved by the state in January 2023.

Project Manager: A. Lowell

Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	\$1,900,000	\$0
<i>FY 2025</i>	\$1,900,000	\$0
<i>FY 2026</i>	\$0	\$0
<i>FY 2027</i>	\$0	\$0
<i>FY 2028</i>	\$0	\$0
<i>FY 2029</i>	\$0	\$0
<i>FY 2030</i>	\$0	\$0
<i>FY 2031</i>	\$0	\$0
<i>FY 2032</i>	\$0	\$0
<i>FY 2033</i>	\$0	\$0
For Free Cash Articles- able to complete in 3 Years (Y/N)?	Y	

Below is a photo of Perch Pond, which is the northwestern branch of Great Pond. Perch Pond is severely degraded by excess nitrogen from septic systems. This request will fund the design and permitting of a system to collect wastewater from properties on both sides of Perch Pond.



O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>	\$0	\$0
<i>Expense</i>	\$0	\$0
<i>Other</i>	\$0	\$0
Total O & M	\$0	\$0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
Total Available	\$0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Water	Submitted/Prepared By:	Michael Reghitto	Priority #	1
Project Title/Description:	Water Meter Replacement Program to convert to 100% radio read meters				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	250,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	250,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	250,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Operating</i>	175,000	<i>Included in operating budget to provide a total of \$450,000</i>
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	175,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

We are requesting a capital allocation of \$250,000 this year for water meter replacement. We are currently at over 91% radio read meters. Over the next three years, the department would like to be at 100% radio read meters.

The benefit of having all radio read meters are as follows:

1. Ability to change the billing and revenue collection cycle from bi-annual to quarterly providing improved cash flow during the fiscal year.
2. Improved ability to identify and manage delinquent accounts.
3. Improved ability to detect abnormal water consumption - out of range excess usage is potentially a leak and is brought to the attention of property owners thereby minimizing waste of water and financial hardship to the homeowner.
4. With radio readers the labor and time to read meters is reduced allowing the Town to migrate to quarterly readings without having to increase staff.
5. The ability to implement a fixed metering network for real time meter reading.

Project Manager: Michael Reghitto

Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Water	Submitted/Prepared By:	Michael Reghitto	Priority #	2
Project Title/Description:	Water Main Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	2,320,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	2,320,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	2,320,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Capital Stabilization</i>	410,000	
<i>Water Stabilization</i>	601,007	
<i>Federal Grant - ARPA</i>	398,993	
<i>Bond Proceeds</i>	410,000	
<i>CPA</i>		
<i>Water Rate Increase</i>	500,000	<i>Rate increase 1/2 year - 1st yr</i>
Total Available	2,320,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The Town had a consultant create a capital efficiency plan (CEP) in 2019 to evaluate the condition of the Falmouth water mains. The plan identified 3 phases of work that would replace water mains in Town. Phase 1 and 2 of the CEP calls for spending roughly 3 million dollars annually replacing water mains over a 40 year period. This is the first year of implementing the CEP and would replace water mains on the following streets: Gansett Road, Little Island Road, Connecting Edgewater Drive West to Rt. 28, Leslie Street, Sumner Street, Hilton Avenue and James Street area off Woods Hole Road.

DESIGN
 Design for this water main replacement article is complete and ready for construction.

FUNDING
 Water rates would fund this project supplemented by free cash, area funds, article re-appropriation, and other funding sources as identified.

Project Manager: Michael Reghitto

Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management

Water Mains requiring replacement versus a new water main.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Water	Submitted/Prepared By:	Michael Reghitto	Priority #	3
Project Title/Description:	Leak Detection				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	120,000	FY24
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	120,000	

Estimated Cash Flow:	Capital	O&M
FY 2024	120,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

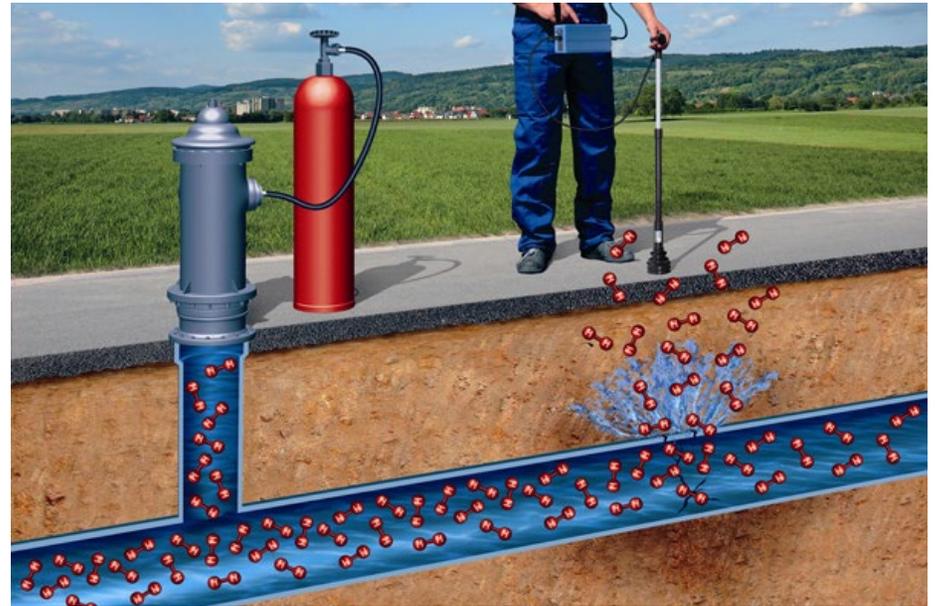
Project Description:

The Falmouth Water system consists of roughly 400 miles of water main. With a lot of old pipe in the system, dating back to the 1800's, along with water mains in close proximity to sea water, small leaks can happen that go unnoticed. Leak detection is a great way to find and repair water main leaks. In more recent years with droughts, conserving every drop of water is important. Finding small leaks and fixing them also protects the water system from any potential backflow or cross connection event.

Pricing estimates state that 100 miles of water main could be surveyed for \$120,000. The plan is to create a program where we survey a quarter of the water mains in town annually.

Project Manager: Michael Reghitto

Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Water	Submitted/Prepared By:	Michael Reghitto	Priority #	4
Project Title/Description:	Water Treatment Facility Upgrades				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	200,000	FY24
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	200,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	200,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Towns Water infrastructure is starting to age in certain locations. Small repairs and preventative measures can be taken to ensure longevity and quality drinking water for years to come. Those include:

1. Upgrade roadways that lead to the water facilities. Most roads are gravel or dirt that need to be upgraded or paved. This will ensure proper accessibility for tractor trailers that deliver chemicals and crane trucks that work on well equipment
2. Installation of new software and hardware that will prove better reliability to the facilities.
3. Pumps, motors and the Variable Frequency Drives (VFDs) at each of the wells, at the Upper Cape, at the Crooked Pond Water Treatment Plant, and at the Long Pond Water Treatment Plant need to be rebuilt or replaced in the near future. Replacement VFDs would have improved electronics and power monitoring capabilities and an increase in efficiency.
4. Well cleaning. Over time the specific yield of a well decreases and periodically each well needs to be taken off line and "cleaned".
5. Upgrade/replace building roofing, siding, and trim.
6. Equipment Storage trailer. The Water Division currently has a significant inventory of mobile equipment that is stored outside year round, and is exposed to the weather.

Project Manager: Michael Reghitto

Connection to Select Board Strategic Plan: VII. Water, Wastewater & Solid Waste Management

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Paul Dart	Priority #	1
Project Title/Description:	New Fencing for East Falmouth Preschool Playground				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	25,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	25,000	Y

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: This request is for a new fence enclosing the preschool playground at East Falmouth. The area to be fenced in is approximately 54 ft by 240 ft. along the right side of the school. The quote was provided by Accurate Fence a local vendor. Two new preschool classes are scheduled to move to East Falmouth in September.

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Building Manager FHS, and Don Drew Head of Maintenance Lawrence School.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: Immediate

Estimated Cash Flow:	Capital	O&M
FY 2024	25,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		
		Y

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate		
Bond Proceeds Unspent		
Federal Grant		
State Grant		
CPA		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Paul Dart	Priority #	2
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Project Title/Description:	Mullen Hall and North Falmouth PA System Replacement				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	105,600	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	105,600	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	105,600	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: This request is for the upgrade of the PA systems at both Mullen Hall and North Falmouth Schools. The 2 proposals total \$105,600 and are based on a quotes provided by Norel Service Co. Inc

Mullen Hall system upgrade includes a new Rauland tele center critical Communication System. The proposal also includes (2) 24 port IP Gateways for two-way talk back in 48 classrooms, a new server, and PoE switch. The request also covers 12 new speakers in classrooms currently without them. The north Falmouth proposal covers (6) new speakers in the hallways, (2) speaker horns in the gymnasium and (9) new speakers in classrooms and offices without any coverage.

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Building Manager FHS, and Don Drew Head of Maintenance Lawrence School.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: November- December 2023

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Paul Dart	Priority #	3
Project Title/Description:	District Wide Floor Repairs and Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance	300,000	
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	300,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: This request is for the removal and replacement of asbestos flooring where damaged, or as an alternative option, the covering over of the flooring with non-asbestos tiles. The schools involved include Morse Pond, Teaticket and North Falmouth. Because of the complexity in removing Asbestos tiles only certain areas within a given school can be done over the summer months at once, versus doing the entire school's flooring. The \$300,000 would be allocated to remove the tiles in the worst condition within 1 section of each of the buildings mentioned. For example a 12ft x 12ft hallway area of Morse Pond has broken exposed asbestos tiling. Cost estimates are \$25,000 for that one small area.

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Supervisor Building Maintenance FHS, Kevin Pimental, Head Custodian, Teaticket and Asbestos Abatement Specialist for the Falmouth School District.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: immediate -September 2024

Estimated Cash Flow:	Capital	O&M
FY 2024	25,000	
FY 2025	275,000	
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Y		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate		
Bond Proceeds Unspent		
Federal Grant		
State Grant		
CPA		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Paul Dart	Priority #	4
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Project Title/Description:	Purchase of Three New 7D Vans				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	260,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
Total Capital	260,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:
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Project Description: This request is for the purchase of (3) Ford Transit 7D Vans. The vans are \$86,783.14 each per a quote from DeVivo Bus Sales. These vans would replace (3) vans currently in use and owned by the School Department: one with mileage of 282,319, (1) with mileage of 239,127, and (1) with 227,321. The vans are used for SPED student transportation.

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Supervisor Building Maintenance FHS, Kevin Pimental, Head Custodian, Teaticket and Asbestos Abatement Specialist for the Falmouth School District.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: immediate

Estimated Cash Flow:	Capital	O&M
FY 2024	260,000	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Y		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate		
Bond Proceeds Unspent		
Federal Grant		
State Grant		
CPA		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Paul Dart	Priority #	5
Project Title/Description:	District Wide Security Cameras				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	162,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	162,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: This request is for the continued addition of 86 new security cameras both indoors and outdoor to fill in gaps in coverage throughout the school district. The quote is from Stream-Sight Communications which has provided cameras throughout the district. The need is based on a security review of all the schools. The breakdown includes: (6) cameras for Lawrence, (25) for Mullen Hall, (23) Morse Pond, (12) at East Falmouth, (12) at Teaticket and (8) at North Falmouth

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Supervisor Building Maintenance FHS, Kevin Pimental, Head Custodian, Teaticket and Asbestos Abatement Specialist for the Falmouth School District.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: immediate -September 2024

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	162,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Y		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Paul Dart	Priority #	6
Project Title/Description:	District Wide Door Replacements				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	60,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	60,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: This request is for funds needed to replace doors damaged by wind, rain and ice. priority is given to East Falmouth, Mullen Hall and North Falmouth. Each door is between \$5,000-\$6,000 in cost.

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Supervisor Building Maintenance FHS, Kevin Pimental, Head Custodian, Teaticket and Asbestos Abatement Specialist for the Falmouth School District.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: immediate -September 2024

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	60,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School	Submitted/Prepared By: Paul Dart	Priority # 9
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Project Title/Description: Lawrence Cafeteria Roof Replacement

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	550,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	550,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

This request is to replace the Cafeteria Roof at Lawrence School. The roof over time has buckled and warped and is currently pooling water. Roof needs to be removed down to plywood deck structure, reinsulated to current code and lead flashing replaced. Roof is currently leaking in several areas. Roof is currently over 25 years old. The roof area in need of replacement is approximately 12,052 sq. feet. Project Estimate is based on initial bid of contractor Gibson Roof. A 2nd estimate is in process. Pricing does not include disconnects, reconnects or extensions of HVAC and other mechanical items and vents.

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Building Manager FHS, and Don Drew Head of Maintenance Lawrence School.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: July-September 2024

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>		
<i>FY 2025</i>	550,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School Department	Submitted/Prepared By:	Paul Dart	Priority #	10
Project Title/Description:	Teaticket Exterior Painting				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	50,000	Exterior Painting TT
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	50,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>		
<i>FY 2025</i>	50,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Y		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: This request is for the exterior painting of the Teaticket Elementary School. Following the completion of the new roof and facade repairs project, painting is needed to complete exterior work. Significant rusting and chipping has built up around old uninvents and underside of roof overhangs.

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Supervisor Building Maintenance FHS, Kevin Pimental, Head Custodian, Teaticket and Asbestos Abatement Specialist for the Falmouth School District.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: July - September 2024

CAPITAL IMPROVEMENT REQUEST FORM

Department:	School	Submitted/Prepared By: Paul Dart	Priority # 13
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Project Title/Description: North Falmouth Elementary School New Roof

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	4,915,000	Roof Replacement
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
Total Capital	4,915,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	100,000	
<i>FY 2025</i>	4,815,000	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?	Yes	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	None	

Project Description / Project Management / Connection to Select Board Strategic Plan:

INSTRUCTIONS: 1) Describe the project. 2) Identify the staff members who will be responsible for preparing procurement specifications and overseeing the work of consultants and contractors hired to complete the project. Confirm with staff members that they can initiate the project within one year of receiving funds. 3) Describe how this project relates to one or more Select Board Strategic Plan Priorities.

Project Description: The North Falmouth Elementary School has had significant problems with roof leaks throughout the facility, resulting in both interior and exterior damage. In addition, there has been significant heat loss through the roof, resulting in frozen and burst sprinkler system pipes. The project includes a new roof, gutters, drainage areas and catch basins, fascia, repairs to front entranceway and canopy, masonry work, exterior painting, and loading dock driveway reconfiguraation to allow for better drainage etc. The project repairs interior damage from leaks including but not limited to floors, ceiling tiles, wall repairs, painting, and insulation replacement etc. The project scope also includes architectural, engineering and HVAC evaluation of cost for future addition of air conditioning and possible addition of solar energy panels.

Project Manager: Paul Dart Assistant Director of Finance and Operations, Marcel Sanchez Building Manager FHS, and Joe Deneen Head Custodian North Falmouth Elementary School.

Connection to Select Board Strategic Plan: The project falls within Section III of the Select Board Strategic Plan Priorities, "Continue collaboration with School Department to complete facility and efficiency upgrades."

Project Timeline: July-September 2024

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Recreation	Submitted/Prepared By:	Joe Olenick	Priority #	1
Project Title/Description:	Pickleball Court Construction at the Trotting Park Fields (12-16)				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
Construction	2,600,000	Based on 16 courts + lights, no restrooms, water or parking
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>		
Total Capital	2,600,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: The Recreation Department is looking to build a 12-16 court Pickleball Complex behind the Old Skate Park at the Trotting Park Fields. This complex will include 2 handicapped accessible Pickleball Courts, a Handicapped accessible path from the parking lot to the court area. Possibly night lighting (to extend the playing hours to help accommodate the over 500 local Pickleball players) if approved by the Planning Board at a future Planning Board Meeting.
Please find attached: 2 early possible court designs. We have a dedicated group of Pickleball players with a couple of Recreation Committee members working hard everyday to help this project be a success. This project is still in the early stages and evolves weekly. We are looking at many options for the courts amenities as well the parking lot and rest rooms. We would like to achieve as many goals as possible in one phase but also realize it may take multiple phases to get the project completed.

Project Manager: Recreation Director Joe Olenick along with the Town Engineering Department.

Connection to Select Board Strategic Plan: Plan for use, development or disposition of Town properties. This project expands a highly used Recreational facility to include older adults that do not have many options for recreation in Falmouth.

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	650,000	3,240
<i>FY 2025</i>	975,000	3,240
<i>FY 2026</i>	975,000	3,240
<i>FY 2027</i>		3,240
<i>FY 2028</i>		3,240
<i>FY 2029</i>		3,240
<i>FY 2030</i>		3,240
<i>FY 2031</i>		3,240
<i>FY 2032</i>		3,240

For Free Cash Articles- able to complete in 3 Years (Y/N)? ?

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
CPA	\$2.6 Million	<i>I have also applied for CPA funds</i>
Total Available	0	



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Recreation	Submitted/Prepared By:	Joe Olenick	Priority #	2
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Project Title/Description: Gus Canty Gym Floor Replacement

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	239,250	Proposal
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>	35,750	13%
Total Capital	275,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	275,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

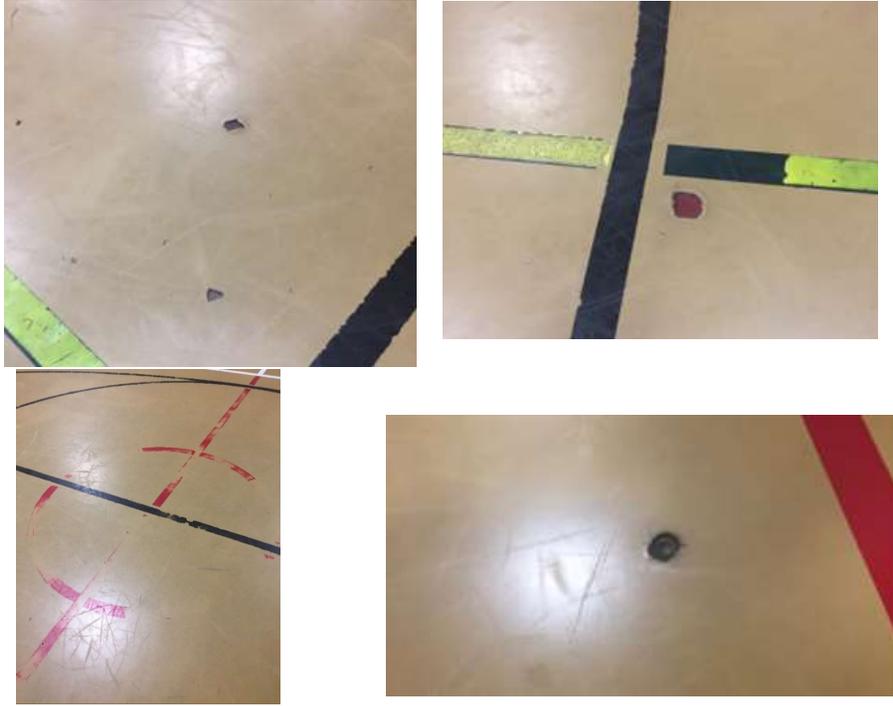
Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The Gym Floor in the Gus Canty Community Building is very worn down. The roof has had water leaks over the years which prevented us from replacing the floor. Those leaks have been repaired. We returned the previous Capital Funds that were for the floor to be replaced. This request for \$275,000 is the new proposal due to increasing costs. It includes a 13% contingency. I do have a second proposal. I have included both in this request. We would like to move forward with this as soon as possible in FY 24.

Previous funding was approved and turned back until the roof leak was fixed. The previous funds were not expended.

Project Management: Joe Olenick Director of Recreation & Greg Endicott, Facilities Director

Select Board Strategic Plan: III. Financial and Economic Stability



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Recreation	Submitted/Prepared By:	Joe Olenick	Priority #	3
Project Title/Description:	Painting over Pickleball Lines at the Lawrence School and Swift Park Tennis Courts				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
Construction	80,000	Swift Park- \$36,159.00
Land Acquisition		Lawrence School- \$43,357
<i>Other</i>		
Contingency	8,000	
Total Capital	88,000	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:
 The Town is looking to paint over the Pickleball lines at the Lawrence School and Swift Park Tennis Courts. This cost includes washing the courts for better paint adhesion and repainting the courts for Tennis and not including Pickleball lines. The Playground game, 4 Square will be painted on the single Pickleball Court at the Lawrence School with the Pickleball netting system removed and capped.

Project Management: Joe Olenick Director of Recreation & Town Manager and Assistant Town Manager

Select Board Strategic Plan: III. Financial and Economic Stability

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	88,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Y		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Recreation	Submitted/Prepared By: Joe Olenick	Priority # 6
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Project Title/Description:	Lawrence School Tennis Courts Electronic Access Control
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	20,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	10,000	
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>		
Total Capital	30,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	30,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		-
<i>Expense</i>	TBD	
<i>Other</i>		
Total O & M	0	-

Available/Potential Funds:	Amount	Comment
<i>Donations</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	-	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: The Town would like to secure access to the Lawrence School Tennis Court access. This system would allow the Town to lock and unlock the gates to the courts on a daily basis with an automated, programmable electronic system. This requires running an electrical connection to the entrance for the courts. This will allow for wiring a time clock to control access to the location.

The cost estimate includes equipment and installation of the locking system and Eversources charges to bring power to the site.

Project Manager: Recreation Director Joe Olenick with support from Town Electrician

Connection to Select Board Strategic Plan: Plan for use, development or disposition of Town properties. This project expands a highly used Recreational facility to include older adults that do not have many options for recreation in Falmouth.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Recreation	Submitted/Prepared By:	Joe Olenick	Priority #	5
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Project Title/Description:	Skate Park at the Trotting Park Fields				
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Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	507,500	
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>		
Total Capital	507,500	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: The Skate Park is in poor condition. Rehabilitating this Park will help to make the Trotting Park Field area a go to recreational spot for youth and young adults. Falmouth at this time has limited skate board opportunities. When this rehabilitation is complete, Falmouth will have two skate parks that are updated and should last for years to come.

Project Manager: Recreation Director Joe Olenick along with the Town Engineering Department.

Connection to Select Board Strategic Plan: Plan for use, development or disposition of Town properties. This project expands a highly used Recreational facility to include older adults that do not have many options for recreation in Falmouth.

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	253,750	1,620
<i>FY 2025</i>	253,750	1,620
<i>FY 2026</i>		1,620
<i>FY 2027</i>		1,620
<i>FY 2028</i>		1,620
<i>FY 2029</i>		1,620
<i>FY 2030</i>		1,620
<i>FY 2031</i>		1,620
<i>FY 2032</i>		1,620

For Free Cash Articles- able to complete in 3 Years (Y/N)? Y

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		1,620
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	1,620

Available/Potential Funds:	Amount	Comment
<i>Donations</i>	7,500	
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>	500,000	<i>Application submitted</i>
Total Available	507,500	

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Beaches	Submitted/Prepared By:	Maggie Clayton	Priority #	1
Project Title/Description:	Beach Facilities Feasibility Study & Concept Plan				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	50,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Software</i>		
<i>Contingency</i>		
Total Capital	50,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	50,000	
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		
For Free Cash Articles- able to complete in 3 Years (Y/N)?		N/A

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>InKind</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	-	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description: This feasibility study will examine options for repairing or replacing the Beach Department structures at Old Silver Beach and Surf Drive. These structures currently contain restrooms, offices and food concessions. The existings facilities are not as attractive as we would like for them to be and there are some functional limitations as well. The Surf Drive bathhouse is subject to flooding during storm events which necessitates additional cleaning and maintenance. A working group comprised of staff members and a Beach Committee representative will identify options and work with a consulting architect to evaluate feasibility and costs. Options to be explored will include eliminating food concession buildings and leasing space for a food truck, relocating offices to an alternate site, replacing fixed structures with mobile units, and repairing existing structures. The consultant retained for this project will assist with evaluating the feasibility of options and prepare concept plans and cost estimates.

Project Manager: Peter Johnson-Staub

Connection to Select Board Strategic Plan:

V. Management of Coastal/Natural Resources & Infrastructure

--Develop a plan to prioritize and protect public infrastructure and to inform private development.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Beach	Submitted/Prepared By:	Maggie Clayton	Priority #	1
Project Title/Description:	Beach Profile Surveys				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	17,000	bi-annual surveys
<i>Contingency</i>		
Total Capital	17,000	

Estimated Cash Flow:	Capital	O&M
<i>FY 2024</i>	8,500	
<i>FY 2025</i>	8,500	
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		
<i>FY 2030</i>		
<i>FY 2031</i>		
<i>FY 2032</i>		

For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
<i>Department Articles to Re-appropriate</i>		
<i>Bond Proceeds Unspent</i>		
<i>Federal Grant</i>		
<i>State Grant</i>		
<i>CPA</i>		
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Beach Department is requesting \$15,850 for bi-annual beach survey profiles to be completed as recommended by the Beach Management Plan and the Conservation Commission Order of Conditions. The bi-annual beach profiles are important to determine which beaches are experiencing erosion/accretion and if so, at what rate.

The surveys would be conducted at the following beaches:

- Megansett (approx. 8 acres)
- Old Silver (approx. 17 acres)
- Chapoquoit (approx. 33 acres)
- Woodneck (approx. 19 acres)
- Surf Drive (approx. 13 acres)
- Falmouth Heights (approx. 13 acres)
- Bristol (approx. 9 acres)
- Menauhant (approx. 12 acres)

Professional Unmanned Aircraft System (UAS) services would capture georeferenced images of the eight beaches in a multi-flight-based mission from an altitude of approx. 150-200 ft. under lunar low-tide conditions once in the spring and once in the fall, at \$7,500.00/task with an \$850 on-call flight if a post storm evaluation was to be needed separate from regularly scheduled flights.

The data prepared would provide the Beach Dept., Conservation Commission, and Engineering Dept. with data to inform beach nourishment practices. We have not fully spent our last funds, but could/will need more before November 2024 as the cost of 1 year of services increased from \$15,850 to \$17,000.

Project Manager:

Jim McLoughlin/Maggie Clayton

Connection to Select Board Strategic Plan:

Section V. Management of Coastal/Natural Resources & Infrastructure

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Beach	Submitted/Prepared By:	Maggie Clayton	Priority #	3
Project Title/Description:	Parking Attendant Booths				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment		
Maintenance		
Planning/Study		
Design		
Construction	49,500	
Land Acquisition		
Other		
Contingency		
Total Capital	49,500	

Estimated Cash Flow:		
	Capital	O&M
FY 2024	49,500	
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		
FY 2030		
FY 2031		
FY 2032		
For Free Cash Articles- able to complete in 3 Years (Y/N)? Yes		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
Total O & M	0	0

Available/Potential Funds:	Amount	Comment
Department Articles to Re-appropriate		
Bond Proceeds Unspent		
Federal Grant		
State Grant		
CPA		
Gifts/Donation: Manduano - Acct: 28-632-5657-5780?	49,500	Use this funding rather than tax payer dollars - Ed's note
Total Available	0	

Project Description / Project Management / Connection to Select Board Strategic Plan:

Project Description:

The Beach Dept. identified the need for new Parking Attendant booths in summer 2022, recognizing that the present infrastructure is no longer sturdy (plywood flooring, etc.), nor providing adequate sun protection for staff.

We see the beaches as the "Face of Falmouth," and currently that "face" is looking a bit worn with basic 2x4s and plywood assemblies under layers of paint at the entrance. With the new design from Jill Neubauer Architects, Inc., we can have a welcome sight to our beach parking lots and provide our staff with a space for them to complete their public-facing jobs in a more secure and sun-protected environment. The installation of any number of these will make a statement to all residents, taxpayers, visitors, and employees that this coastal community takes pride in the natural resource of its beaches, and we want everyone to stop by and enjoy.

Upper Cape Tech. could be a partner to construct some units this winter/spring if we supply the hardware and lumber for construction. Looking at the itemized materials list for the design, we are anticipating a high cost of \$4,000+/booth due to current estimates of pressure-treated lumber, etc. (the "plus" because list does not include screws/bolts/glue/etc.). This sum is outside the scope of Town-allocated funds to the Beach Dept. and the beach maintenance line item in the budget for the Highway Division of the DPW. When beach "furniture" breaks, we do not have a line item to pull from for repairs which leads to only as-needed maintenance to the units.

We built 2 ADA-compliant booths with 5x5' interiors and collapsible chairs that can be stored in the booth through the Manduano donations account and were placed/ready before summer 2023 started. Another 2-3 4x4' interior adjusted designs (roof change, materials change for price & reaction to heat) in process with the remaining funds the Beach Dept. was permitted to use by the Select Board in fall 2022-'23, which leaves another 11 units to build and provide seating.

Project Manager:

Jim Grady, Jr./Brooke McMillan

Connection to Select Board Strategic Plan:

V. Management of Coastal/Natural Resources & Infrastructure



OPEN SESSION

CONSENT AGENDA

1. Licenses

- a. Approve the updated application by Falmouth Yacht Club – 290 Clinton Avenue, Falmouth – for a Change of Manager and a Change of Officers



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Consent Agenda – Licenses 1.a.

ITEM TITLE: Approve the updated application by Falmouth Yacht Club- 290 Clinton Avenue, for a Change of Manager and a Change of Officers

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Mike Renshaw, Town Manager

ATTACHMENTS: Retail Alcoholic Beverages License Application for Multiple Amendments, Licensing Authority Certification, Amendment- Change of Officers, Stock, or Ownership Interest

PURPOSE:

The Select Board is requested to review and approve an application by the Falmouth Yacht Club for a Change of Manager and a Change of Officers.

BACKGROUND/SUMMARY:

- A Change of Manager application was approved by the Select Board on April 24, 2023.
- The Change of Manager that was approved on April 24 was returned by the Alcoholic Beverages Control Commission advising that the submission of a Change of Officers was also required, stating that the Commission required the most current names that are listed on the Corporate Structure in order to be able to approve the application.
- There is no departmental application review required for this updated application.

DEPARTMENT RECOMMENDATION:

The Town Manager recommends that the Select Board approve the updated application for a Change of Managers and Change of Officers as presented.

OPTIONS:

- 1) Motion to approve the updated application by Falmouth Yacht Club for a Change of Manager and a Change of Officers as presented;
- 2) Motion to deny approval of the updated application by Falmouth Yacht Club for a Change of Manager and a Change of Officers as presented;
- 3) Board defined alternative.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

N/A

TOWN MANAGER COMMENTS:

The Town Manager recommends that the Select Board approve the updated application for a Change of Managers and Change of Officers as presented.

Michael Renshaw

Town Manager

8/24/2023

Date

LICENSE APPLICATION REVIEW

Restaurant/Business: Falmouth Yacht Club

Address: 290 Clinton Avenue

License Type: _____

New or Transfer of License _____

or

Change of License Change of Manager/Change of Officers

Police _____

Fire _____

Building _____

Health _____

Food Service Permit

Zoning _____

Planning _____

DPW _____

Assessor _____

Tax Collector _____

Wastewater _____

NOTES: The Change of Manager approved by the Select Board on April 24, 2023, was returned by the ABCC advising that submission of a Change of Officers application was also needed.

No departmental review is required.



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM
 APPLICATION FOR MULTIPLE AMENDMENTS

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

00006-CL-03900

ENTITY/ LICENSEE NAME

Falmouth Yacht Club

ADDRESS

290 Clinton Ave

CITY/TOWN

Falmouth

STATE

MA

ZIP CODE

02540

For the following transactions (Check all that apply):

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input checked="" type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other | <input type="checkbox"/> Change of DBA | |

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3
 Chelsea, MA 02150-2358

RECOMMENDATION OF THE INVESTIGATOR

Entity Name: City/Town:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other: <input type="text"/> | <input type="checkbox"/> Change of DBA |

I have reviewed the application and respectfully recommend that this application be Returned No Action (RNA) to the Municipal Licensing Board for the following reasons:

This Investigator has advised the applicant that in order to complete this application review, the applicant must provide the following amendments, information and or documentation:

1. The applicant needs to file a Change of Officers/Directors amendment with this application. We need the most current names that are on the Corporate Structure in order to be able to approve and move forward.
2. Once that is complete, the applicant can file for both amendments to the Local Licensing Authority and the ABCC.

Thank you.

Please forward all corrections and/or documents to the Municipal Licensing Board. After review and approval, the Municipal Licensing Board will forward all documents to the ABCC Licensing Division. No further fee is required.

Special Investigator: <input type="text" value="Brian Gould"/>	Date: <input type="text" value="5/30/23"/>
E-mail: <input type="text" value="Brian.f.gould@tre.state.ma.us"/>	Phone: <input type="text" value="617-352-2041"/>



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

City/Town

00006-CL-0390

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual/ Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/Directors/LLC Managers
- Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee DBA

Street Address Zip Code

Manager

\$12 Club

Type (i.e. restaurant, package store) Class (Annual or Seasonal) Category (i.e. Wines and Malts / All Alcohol)

Granted under Special Legislation? Yes No
 If Yes, Chapter
 of the Acts of (year)

DESCRIPTION OF PREMISES Complete description of the licensed premises

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date Time

Advertised Yes No Date Published Publication

Abutters Notified: Yes No Date of Notice

Date APPROVED by LLA Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:
 Seller License Number: Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director

6. AMENDMENT-Change of Officers, Stock or Ownership Interest

Change of Officers/Directors **Change of Ownership Interest (LLC Managers/LLP Partners, Trustees)** **Change of Stock (E.g. New Stockholder/ Transfer or Issuance of Stock)**

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
 - On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers** - At least 50% must be US citizens;
 - Off Premises (Liquor Store) Directors or LLC Managers** - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Kate Killory	149 Jericho Road Scituate, MA 02066	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	
President	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Clifford Long	35 Quail Hollow Rd N.Falmouth, MA 02556	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	
Treasurer	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Frederick Ahearn	31 Teneycke Hill Rd. N.Falmouth, MA 02556	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen MA Resident
Secretary	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Jamie Tormey	130 Old Campus Dr East Falmout, MA 02536	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen MA Resident
Rear Commodore	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Michael Richards	16 Pine Grove Rd Hingham, MA 02556	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen MA Resident
Vice Commodore	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Victoria Chapman	49 Blair Lane Falmouth, MA 02540	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No

Additional pages attached? Yes No

CRIMINAL HISTORY
 Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

Yes No

MANAGEMENT AGREEMENT
 Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement.

Yes No

ADDENDUM A

6. Change of Officers, Stock or Ownership Interest (Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Percentage of Ownership in Entity being Licensed
(Write "NA" if this is the entity being licensed)

Falmouth Yacht Club

NA

Name of Principal	Residential Address	
Michael Allieta	25 Robinson Rd. Falmouth, MA 02540	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	
John Callahan	2 Ardmore St. East Falmouth, MA 02536	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	
Shirley Walsh	101 Priscilla St Falmouth, MA 02540	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	
John Armour	177 N. Falmouth Highway Falmouth, MA 02556	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	
Margaret Walker	31 Sanddollar Circle East Falmouth, MA 02536	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	
Ronald Golub	33 Old Colony Place Falmouth, MA 02540	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	
Jennifer Follett	5 Essex Rd. Franklin, MA 02038	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

Yes No

ADDENDUM A

6. Change of Officers, Stock or Ownership Interest (Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Percentage of Ownership in Entity being Licensed (Write "NA" if this is the entity being licensed)
Falmouth Yacht Club	NA

Name of Principal	Residential Address	
John Wayne	16 Burnham Dr Falmouth, MA 02540	
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	
Jeffrey Camuso	8 Brandon Woods Circle Hingham, MA 02043	
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen MA Resident
Director	NA	<input type="radio"/> Yes <input checked="" type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen MA Resident	
		<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No	

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen MA Resident	
		<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No	

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen MA Resident	
		<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No	

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen MA Resident	
		<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No	

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen MA Resident	
		<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No	

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

Yes No

OPEN SESSION

CONSENT AGENDA

2. Administrative Orders

- a. Approve the petition by NSTAR Electric Company d/b/a Eversource Energy for permission to install one (1) FO pole to be labeled 9122/35A in the right of way approximately 75' (feet) northeast of existing pole 9122/35. This pole location is necessary to provide electric service to 233 Brick Kiln Road, Falmouth for a Dog Park.



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Consent Agenda – Administrative Orders 2. a.

ITEM TITLE: Approve the petition by NSTAR Electric Company d/b/a Eversource Energy for permission to install one FO pole to be labeled 9122/35A in the right of way approximately 75 feet northeast of existing pole 9122/35.

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Mike Renshaw, Town Manager

ATTACHMENTS: Petition for Pole Locations dated August 4, 2023, Form for Order for Pole Locations W/O # 13151170, Installation Plan Diagram

PURPOSE:

The Select Board is requested to review and approve a petition for pole location submitted by Eversource Energy to install a FO pole within the right of way.

BACKGROUND/SUMMARY:

- The attached Petition for Pole Locations was submitted by Eversource Energy on August 4, 2023, for the purpose of installing a FO pole in the right of way approximately 75 feet northeast of an existing pole.
- The pole location is necessary in order to provide electric service to 233 Brick Kiln Road for a Dog Park.

DEPARTMENT RECOMMENDATION:

The Town Manager recommends that the Select Board approve the petition by Eversource Energy for permission to install a FO Pole within the right of way approximately 75 feet from existing pole 9122/35.

OPTIONS:

- 1) Motion to approve the petition by Eversource Energy for permission to install a FO Pole within the right of way approximately 75 feet from existing pole 9122/35;
- 2) Motion to deny petition by Eversource Energy for permission to install a FO Pole within the right of way approximately 75 feet from existing pole 9122/35;
- 3) Board defined alternative.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

N/A

TOWN MANAGER COMMENTS:

The Town Manager recommends that the Select Board approve the petition by Eversource Energy for permission to install a FO Pole within the right of way approximately 75 feet from existing pole 9122/35.

Michael Renshaw

Town Manager

8/24/2023

Date



Town of Falmouth

Department of Public Works - Engineering Division

416 Gifford Street, Falmouth, MA 02540
Office: 508-457-2543, Fax: 508-548-1537

Nicholas Croft, Engineering Technician

nicholas.croft@falmouthma.gov

Date: August 25, 2023

To: Board of Selectmen

From: Nicholas Croft, Hearing Officer

Subject: Eversource – Petition to install one (1) new Fully Owned Eversource Pole on Brick Kiln Road

A petition was submitted by Eversource to install one (1) new Fully Owned Eversource Pole (9122/35A) on Brick Kiln Road to provide service to 233 Brick Kiln Road (Falmouth Dog Park)

The Engineering recommendation is to approve the request as submitted on Plan No. 13151170, W/O #13151170, dated July 26, 2023.

Eversource Reminder: All Street Openings require a permit obtained from the Engineering Office.

Thank you,

Nicholas Croft
Engineering Technician
DPW Engineering Division

August 4, 2023
RE: WO# 13151170

Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540

Dear Nicholas Croft,

Enclosed is a petition to install one (1) new FO pole along Brick Kiln Road, Falmouth

This proposed location is required to provide electrical service to 233 Brick Kiln Road for a Dog Park.
This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval?

If you have any questions, please email Jessica.elder@eversource.com.

Warm Regards,

Jessica Elder

Jessica Elder
Right of Way Agent
NSTAR Electric
d/b/a EVERSOURCE ENERGY

**PETITION FOR POLE LOCATIONS
WO#13151170**

August 4, 2023

**Barnstable County, Massachusetts
To the Select Board of Falmouth, Massachusetts.**

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

requests permission to locate poles, wires, cables, and fixtures, including the necessary sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Brick Kiln Road, Falmouth

To install 1 FO pole labeled 9122/35A in the right of way approximately 75' (feet) northeast of existing pole 9122/35.

Wherefore we pray that after due notice and hearing as provided by law, we be granted joint or identical locations for permission to erect and maintain poles, wires, and cables, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked **Plan. 13151170** Dated July 26, 2023.

Also, for permission to lay and maintain underground cables, conduits, wires, and necessary equipment in the above or intersecting public ways for the purpose of making connections with the poles and buildings as each may desire for distributing purposes.

Your petitioner agrees to reserve space for one crossarm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

**NSTAR ELECTRIC COMPANY
d/b/a EVERSOURCE ENERGY**

By: *Jessica Elder*

Right of Way Agent
Jessica S. Elder

**FORM OF ORDER FOR POLE LOCATIONS
WO#13151170**

SELECT BOARD FOR THE TOWN OF FALMOUTH, MASSACHUSETTS.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED:
that **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**

be and they are hereby granted locations for permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 4th day of August 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber and reasonably straight and shall be set substantially at the points indicated upon the plan marked sketch work order# 13151170 Dated July 26, 2023 filed with said petition. There may be attached to said poles by said **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** necessary wires, cables and fixtures and all said wires and cables shall be placed at a height of not less than 18 feet from the ground at highway crossings, and not less than 16 feet from the ground elsewhere.

The following are public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Brick Kiln Road, Falmouth

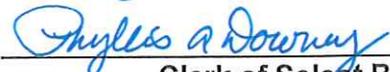
Install 1 FO pole labeled 9122/35A in the right of way approximately 75' (feet) northeast of existing pole 9122/35.

One (1) FO Pole 9122/35A

This pole location is necessary to provide electric service to 233 Brick Kiln Road for a Dog Park.

Also, that permission be and hereby granted to said company to lay and maintain underground cables, conduits, wires, and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Select Board for the Town of Falmouth, Massachusetts held on the 20th day of August 2023.


Clerk of Select Board

_____, Massachusetts _____ 2023.

Received and entered in the records of location orders of the Town of Falmouth
Book _____ Page _____

Attest:

Town Clerk

We hereby certify that on August 24 2023, at 3:00 o'clock, P. M. at Falmouth Town Hall a public hearing was held on the petition of the

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

for permission to erect the poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Companies are permitted to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

**Select Board for the Town of
Falmouth, Massachusetts**

CERTIFICATE

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the Select Board of the Town of Falmouth, Massachusetts, on the 28th day of August 2023, and recorded with the records of location orders of said Town, Book _____, Page _____.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk.

WO #13151170
BRICK KILN ROAD
FALMOUTH, MA

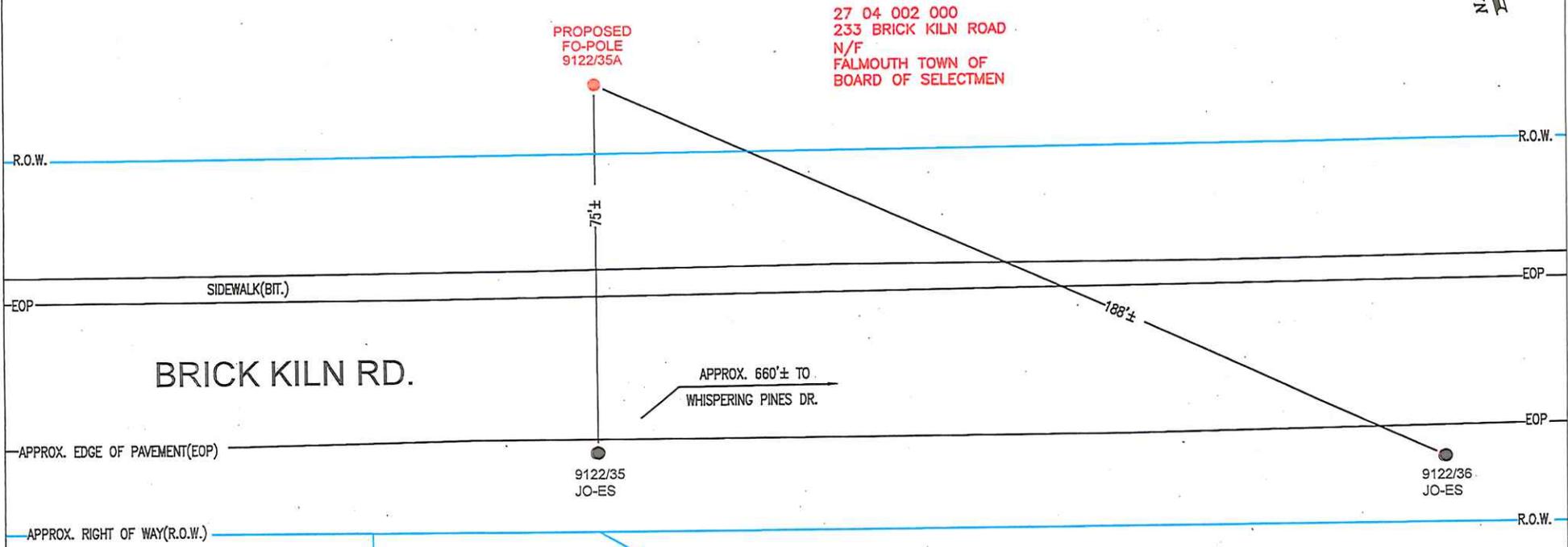
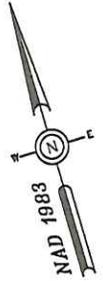
27 07 004 000
220 BRICK KILN ROAD
N/F
MURPHY STEPHANIE A
SHEPROW DOUGLAS
220 BRICK KILN RD.
EAST FALMOUTH, MA. 02536

27 04 002 000
233 BRICK KILN ROAD
N/F
FALMOUTH TOWN OF
BOARD OF SELECTMEN
59 TOWN HALL SQ.
FALMOUTH, MA. 02540-2761

27 07 006C 002
246 BRICK KILN ROAD
N/F
STONE JR RONALD M
CARVALHO LILIANE A
568 LOCUSTFIELD RD
EAST FALMOUTH, MA. 02536

27 07 006B 001
254 BRICK KILN ROAD
N/F
NAVICKAS TRUSTEE MICHAEL K
NAVICKAS TRUSTEE TERESA R
35 SHERYLES WAY
MARSTON MILLS, MA. 02648

Plan to accompany petition of EVERSOURCE ENERGY to install JO-ES Pole #9122/35A in the Right of Way of Brick Kiln Rd.



PROPOSED
FO-POLE
9122/35A

27 04 002 000
233 BRICK KILN ROAD
N/F
FALMOUTH TOWN OF
BOARD OF SELECTMEN

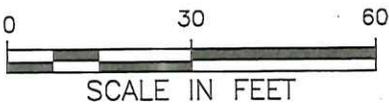
27 07 006B 001
254 BRICK KILN ROAD
N/F
NAVICKAS TRUSTEE MICHAEL K
NAVICKAS TRUSTEE TERESA R

27 07 006C 002
246 BRICK KILN ROAD
N/F
STONE JR RONALD M
CARVALHO LILIANE A

27 07 004 000
220 BRICK KILN ROAD
N/F
MURPHY STEPHANIE A
SHEPROW DOUGLAS

LEGEND

- Existing Pole
- Proposed Pole



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED. UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	13151170	
Ward #		
Work Order #	13151170	
Surveyed by:	N/A	
Research by:	JC	
Plotted by:	SJ	
Proposed Structures:	SJ	
Approved:	T THIBAUT	Scale 1"=30'
P#		Date JULY 26, 2023
	SHEET	1 of 1

1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of BRICK KILN ROAD
FALMOUTH
Showing PROPOSED POLE LOCATION

OPEN SESSION

CONSENT AGENDA

2. Administrative Orders

- b. Vote to accept Natural Resources Conservation Service (NRCS) Technical Assistance Grant to the Town of Falmouth in the amount of \$83,400 to prepare a design for fish passage on the Quashnet River under Martin Road



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Consent Agenda – Administrative Orders 2. b.

ITEM TITLE: NRCS Grant for Design of Fish Passage at Martin Road

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Mark Kasprzyk and James McLoughlin

ATTACHMENTS: Statement of Work Prepared by NRCS

PURPOSE:

The Natural Resources Conservation Service (NRCS) of the U.S. Department of Agriculture has offered to provide a Technical Assistance grant to the Town of Falmouth in the amount of \$83,400 to prepare a design for fish passage on the Quashnet River under Martin Road. The technical assistance grant is funded 100% by NRCS.

BACKGROUND/SUMMARY:

- 1. The NRCS has identified this location as a good candidate to improve fish passage and wildlife habitat by the eventual replacement of the old culvert.
- 2. The Technical Assistance grant is funded entirely by NRCS. The only cost to the Town is the administrative management of the design contract.
- 3. NRCS and the Town shall work with Trout Unlimited, Division of Marine Fisheries and Massachusetts Division of Fish & Game in the design process for the RFP.

DEPARTMENT RECOMMENDATION:

MES, Conservation and DPW support this design effort.

OPTIONS:

Briefly state the options the Select Board should consider.

Approval of the request is recommended.

Denial of the request might lessen the likelihood of obtaining future grant funds from NRCS.

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

TOWN MANAGER COMMENTS:


Town Manager


Date

WATERSHED FLOOD PREVENTION OPERATIONS
STATEMENT OF WORK

PURPOSE

The purpose of this agreement is for the United States Department of Agriculture, Natural Resources Conservation Service, hereinafter referred to as the "NRCS", to provide technical and financial assistance to Town of Falmouth hereinafter referred to as the "Sponsor", for the design of the Martin Road Fish Passage Project (ID# FA-FP-UP-1) to improve fish passage in the Quashnet River under the Watershed and Flood Prevention Operations (WFPO) Program's Cape Cod Water Resources Restoration Project.

OBJECTIVES

To develop a design for culvert replacement for a structure at Martin Road that is in poor condition as part of the larger Quashnet River/ Johns Pond fish passage improvement project. The replacement of the culvert will improve the long term access of migratory fish to upstream spawning habitat, improving wildlife habitat and fisheries resources.

BUDGET NARRATIVE

The official budget described in this Budget Narrative will be considered the total budget as last approved by the Federal awarding agency for this award.

Amounts included in this budget narrative are estimates. Reimbursement will be based on actual expenditures, not to exceed the amount obligated.

Total Estimated Project Budget: \$83,400

The budget includes:

1. Technical Assistance (TA) funds provided 100 percent by NRCS:
\$83,400 in Engineering Design
2. NRCS will provide TA up to the amount of **\$83,400** not exceeding actual costs as reimbursement to the Sponsor for eligible engineering costs directly charged to the project. These costs include but are not limited to developing a project design that includes construction drawings and specifications, an operation and maintenance plan, a quality assurance/inspection plan and an engineer's estimate of the project installation costs.
3. NRCS pays 100 percent of eligible design costs, not to exceed \$83,400. Sponsor is responsible for paying all other design costs.

RESPONSIBILITIES OF THE PARTIES

If inconsistencies arise between the language in this Statement of Work (SOW) and the General Terms and Conditions attached to the agreement, the language in this SOW takes precedence.

SPONSOR RESPONSIBILITIES

1. Perform the work and produce the deliverables as outlined in this Statement of Work.
2. Comply with the applicable version of the General Terms and Conditions.
3. Ensure the design follows the policy set forth in the NRCS National Engineering Manual Part 511 or other procedure and documentation policy accepted by NRCS. This includes obtaining all necessary permits, land rights, and easements in accordance with the policy directive section 505.36.
4. Obtain the services of a professional registered engineer, with the concurrence of NRCS, to prepare the design, specifications, and drawings for the construction of the project. The Sponsor must obtain NRCS review and concurrence on the design package at the 30% (conceptual), 60% (permit) and 90% (final draft) design stages. In addition, a final design should be submitted for approval.
5. Obtain NRCS acceptance of the final design package prepared by a Massachusetts licensed professional engineer prior to soliciting contractors to install the project. The design package will include drawings, specifications, a quality assurance plan, an operation and maintenance plan, a bid schedule and an engineer's cost estimate at a minimum. The review of the submittals (drawings, specifications, etc.) by NRCS will be general only, and nothing contained in the NRCS acceptance shall relieve, diminish, or alter in any respect the responsibilities of the Sponsor or approving Licensed Professional Engineer in achieving the results and performance specified in this Agreement. The Sponsor and the Licensed Professional Engineer are responsible for the soundness and adequacy of the designs, drawings, specifications, and other services performed under this Agreement.
 - a. The design shall include an assessment of sea level rise and ensure the stormwater treatment measures will function to meet the design objectives for a 50-year design life.
 - b. The operation and maintenance plan shall identify any individual components that may require replacement during the 50-year design life. Estimated replacement costs shall be included in the estimated annual operation and maintenance costs.
6. Ensure the design of the project shall meet and conform to all applicable NRCS Conservation Practice Standards (CPS), including CPS MA 396, Aquatic Organism Passage. In addition, the design of the project shall meet and conform to all applicable local and state requirements.
7. Be responsible for all ineligible project costs. Ineligible costs are costs not referenced in this agreement. The Sponsor is also responsible for all costs in excess of the federal cost-share in this agreement.
8. The Sponsor must secure at its own expense all Federal, State, and local permits and licenses necessary for completion of the work described in the budget narrative as well as any necessary natural resource rights or land rights, and provide copies of all permits and licenses obtained to NRCS. The cost of obtaining permits is not an eligible expense for the sponsor non-Federal match.
9. The contracts for services described in this Agreement shall not be awarded to the Sponsor or to any firm in which any Sponsor's official or any member of such official's immediate family has direct or indirect interest in the pecuniary profits or contracts of such firms. Reference 2 CFR § 200.318 regarding

standards of conduct covering conflicts of interest and governing the performance of its employees engaged in the selection, award, and administration of contracts.

10. Notify NRCS of environmental clearance, modification of construction plans, and any unresolved concerns and issues prior to award of any contracts for installation of the work for the project specified in this agreement. Modifications to the final approved design drawings or construction specifications must have NRCS concurrence.
11. Accept all financial and other responsibility for any excess costs resulting from its failure to obtain, or delay in obtaining adequate land and water rights; natural resource rights; or Federal, State, and local permits and licenses needed for the work described in this agreement for the Project.
12. Take reasonable and necessary action of all contractual and administrative issues arising out of contracts awarded under this agreement.
13. Ensure the information in the System for Award Management (SAM) is current and accurate until the final financial report (SF 425) under this award or final payment is received, whichever is later.
14. Dispose of all claims resulting from the contract; secure prior written concurrence of the State Conservationist if NRCS funds are involved.
15. Take reasonable and necessary actions to dispose of all contractual and administrative issues arising out of the contract awarded under this agreement. This includes, but is not limited to disputes, claims, protests of award, source evaluation, and litigation that may result from the project. Such actions will be at the expense of the Sponsor, including any legal expenses. The Sponsor will advise, consult with, and obtain prior written concurrence of NRCS on any litigation matters in which NRCS could have a financial interest.
16. Sponsor must indemnify and hold NRCS harmless to the extent permitted by State law for any costs, damages, claims, liabilities, and judgments arising from past, present, and future acts or omissions of the Sponsor in connection with its acquisition and management of the Watershed Flood Prevention Operations Program pursuant to this project agreement. Further, the Sponsor agrees that NRCS will have no responsibility for acts and omissions of the Sponsor, its agents, successors, assigns, employees, contractors, or lessees in connection with the acquisition and management of the Watershed Flood Prevention Operations Program pursuant to this project agreement that result in violation of any laws and regulations that are now or that may in the future become applicable.
17. Be liable to the NRCS for damages sustained by the NRCS as a result of the contractor failing to complete the work within the specified time. The damages will be based upon the additional costs incurred by the NRCS resulting from the contractor not completing the work within the allowable performance period. These costs include but are not limited to personnel costs; travel, etc. The NRCS will have the right to withhold such amount out of any monies that may be then due or that may become due and payable to the Sponsor. This liability is not applicable to the extent that the contract performance time is extended by court judgment unless such judgment results from actions of the Sponsor not concurred in by NRCS.
18. Submit reports and payment requests to the ezFedGrants system or the Farm Production and Conservation (FPAC) Grants and Agreements Division via email to FPAC.BC.GAD@usda.gov as outlined in

the applicable version of the General Terms and Conditions. For payments ezFedGrants does not have a process for construction line items. Reporting frequency is as follows:

- a. Performance reports: Semi-annual. Each report shall include a statement of progress, including the results to date and a comparison of actual accomplishments with proposed goals for the period; any current problems or unusual developments or delays; and work to be performed during the succeeding period if applicable.
- b. SF425 Financial Reports: Semi-annual.

NRCS RESPONSIBILITIES

1. Review and concur with the design, construction plans and specifications, Quality Assurance Plan (QAP), O&M plan, and all other contract documents developed for or by the sponsor.
2. Provide authorized assistance such as, but not limited to, estimates of contract costs, length of contract period, results of tests and studies as available, site investigations, design and layout, drawings and specifications, and quality assurance, as requested by the Sponsor and as its resources permit.
3. Provide the services of Government Representative.
4. Make payment to the Sponsor covering the NRCS's share of the cost upon receipt and approval of SF-270, withholding the amount of damages sustained by NRCS as provided for in this agreement.

SPECIAL PROVISIONS

1. The furnishing of financial, administrative, and/or technical assistance above the original funding amount by NRCS is contingent on there being sufficient unobligated and uncommitted funding in the Watershed Flood Prevention Operations Program that is available for obligation in the year in which the assistance will be provided. NRCS may not make commitments in excess of funds authorized by law or made administratively available. Congress may impose obligational limits on program funding that constrains NRCS's ability to provide such assistance.
2. Additional funds, including interest properly allocable as design costs as determined by NRCS, required as a result of decision of the sponsor contracting officer or a court judgment in favor of a claimant will be provided in the same ratio as design funds are contributed under the terms of this agreement. NRCS will not be obligated to contribute funds under any agreement or commitment made by the Sponsor without prior concurrence of NRCS.
3. The State Conservationist may make adjustments in the estimated cost to NRCS for constructing the works of improvement. Such adjustments may increase or decrease the amount of estimated funds that are related to differences between such estimated cost and the amount of the awarded contract or to changes, differing site conditions, quantity variations, or other actions taken under the provisions of the contract.
4. NRCS, at its sole discretion, may refuse to cost share should the Sponsor, in administering the contract, elect to proceed without obtaining concurrences described in this agreement.

EXPECTED ACCOMPLISHMENTS AND DELIVERABLES

1. Schedule and facilitate a pre-design meeting with the professional registered project engineer and representatives of the Sponsor and NRCS.
2. Prepare a design, construction specifications, and drawings in accordance with standard engineering principles that comply with NRCS programmatic requirements. Submit design to NRCS for review at the 30% (conceptual), 60% (permit) and 90% (final draft) stages of completion. Also submit final design for approval. The Sponsor must ensure each description of the work described in this agreement is reviewed, concurred, and approved by NRCS. Sponsor must not move to the next project work description in this agreement until the prior work is completed and approved by NRCS.
3. Develop a quality assurance plan (QAP) outlining the inspection requirements during construction to ensure compliance with the design and submit to NRCS for review and concurrence.
4. The sponsor must provide NRCS with documentation of the actual cost incurred for the services acquired.
5. The Sponsor must provide NRCS with a signed Operation and Maintenance (O&M) Agreement prior to soliciting contractors to install the project. By signing the agreement the Sponsor agrees to maintain the project as outlined in the Operation and Maintenance Plan for the 50-year lifespan of the project.
6. Contract for services as appropriate, award and administer any contracts for the work for the project specified in this agreement in accordance with the Code of Federal Regulations (CFR), 2 CFR § 200.317 through 200.327, applicable state requirements, and the Sponsors' procurement regulations, as appropriate. See general terms and conditions attached to this agreement for a link to the CFR. In accordance with 2 CFR § 200.327 contracts must contain the applicable provisions described in Appendix II to Part 200. Davis-Bacon Act would not apply under this Federal program legislation.
7. Provide copies of site maps to appropriate Federal and State agencies for environmental review. Notify NRCS of environmental clearance, modification of construction plans, or any unresolved concerns prior to award of the contracts for construction of the works of improvement.
8. Provide to NRCS, as a minimum, the following data to support the Sponsor's request for reimbursement for design of the project:
 - a. Copies of the basis for design including, but not limited to, design report(s), data collected for design (surveys, geotechnical investigations, etc.), design computations, and design assumptions.
 - b. Copies of the final AutoCAD drawing files, specifications, and design sheets in PDF format.
 - c. Certification from a Professional Engineer registered in the State of Massachusetts that all works meets construction standards and specifications. Sponsors will prepare design and record drawings, stamped by a MA licensed Professional Engineer (PE) certifying that the "To the best of my professional knowledge, judgment and belief, this practice is designed in accordance with the plans and specifications and meets NRCS standards."

SPONSOR: Town of Falmouth
PROJECT: Martin Road Fish Passage Project

RESOURCES REQUIRED

See the Responsibilities of the Parties section for required resources, if applicable.

MILESTONES

Pre-design Meeting	June 2024
Completion of 30% design	September 2024
Completion of 60% Design	March 2025
Completion of 90% Design	March 2026
Sponsor and NRCS acceptance of Final Design	June 2026

OPEN SESSION

CONSENT AGENDA

2. Administrative Orders

- c. Vote to approve request to withdraw \$7,046.40 from the Beach Donations Account to fund the Beach Department's Staff Awards Banquet



AGENDA ITEM SUMMARY SHEET

ITEM NUMBER: Consent Agenda – Administrative Orders 2. c.

ITEM TITLE: Beach Dept. Annual Awards Banquet

MEETING DATE: 8/28/2023

WORK SESSION **REGULAR MEETING** **PUBLIC HEARING**

SUBMITTED BY: Maggie Clayton, Beach Superintendent

ATTACHMENTS: n/a

PURPOSE:

This is a written request to the Select Board for permission to withdraw \$7,046.40 from the Beach Donations Account (28-632-5655-4830) to fund the Beach Department's Staff Awards Banquet, which was recently held at the Flying Bridge on Wednesday, August 16.

BACKGROUND/SUMMARY:

- This is an annual event that honors the service that the approx. 145 Beach Dept. staff provides to the residents, taxpayers, and visitors of Falmouth daily each summer.
- The Falmouth Walk funds the Ellen T. Mitchell Scholarships which give approx. 5 staff members who are going to college or trade school \$300-\$1000/each, and those with winning essays receive their award at banquet.
- It is a joyful evening that brings together staff from the Beaches, Town Hall, the DPW, and the Beach Committee for one night to recognize moments of outstanding service and the highlights of the season.

DEPARTMENT RECOMMENDATION:

That the Town of Falmouth recognizes this celebratory event as an important staff recruitment & retention tool and allows this funding source to cover the expense for the evening that included a 3-course plated dinner, 5 scholarship announcements, 19 award speeches, and a slideshow that captured the season's memories.

OPTIONS:

- 1) approval of the above recommended request;
- 2) denial of the above recommended request;
- 3) Select Board defined alternative

BUDGET INFORMATION: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
DONATIONS	Beach Dept.	28-632-5655-4830		\$13,218.32*	\$7,046.40	\$6,171.92

*Amount calculated prior to expected donation from New England Endurance Events for the Beach Department's work at the Falmouth Sprint Triathlon in July 2023 (last 2 years, their donation was \$1900)

FINANCE DIRECTOR COMMENTS (IF APPLICABLE):

TOWN MANAGER COMMENTS:



Town Manager

8/18/2023

Date