



TO: Select Board and Staff
FROM: Mike Renshaw *MR*
SUBJECT: Monthly Department Activity Update, October 2025
DATE: November 5, 2025

Upcoming Meetings/Events:

- Town Offices closed in observance of Veterans Day, Tuesday, November 11
- Select Board Called Meeting, November 13 at 5:00 PM, Senior Center
- Annual Town Meeting, Monday, November 17 at 7:00 PM
- Select Board Strategic Planning Workshop, Saturday, November 22 from 9:00 AM to 1:00 PM at the Library Hermann Room
- Town offices closed in observance of Thanksgiving, November 27 and 28

COMMUNITY DEVELOPMENT

Upcoming meetings

- Conservation Commission Meeting 7:00 p.m. Nov. 5, Zoom
- Zoning Board of Appeals Meeting 6:00 p.m. Nov. 6, Town Hall
- Planning Board Meeting 6:30 p.m. Nov. 4, Town Hall
- Conservation Commission Meeting 7:00 p.m. Nov. 12, Zoom
- Zoning Board of Appeals Meeting 6:00 p.m. Nov. 20, Town Hall
- Community Preservation Committee Meeting 6:30 p.m. Nov. 20, School Admin
- Planning Board Meeting 6:30 p.m. Nov. 25, Town Hall

Building Division

Inspectional Services

- 677 applications received and reviewed, building permits were issued including 8 new residential dwellings, 2 accessory structures, 3 demo and rebuild and 0 new commercial building.
- 884 inspections were performed. Inspections included foundations, footings, plumbing, gas, electrical, frame, insulation, final and yearly CI inspections.
- 4,116 permits cleaned and uploaded to Permiteyes.
- \$237,627.35 in fees collected including cash, check, online payments, waived, rejected payments, and refunds.

Zoning Enforcement

- 3 complaints were investigated.
- 2 non-conforming packages were researched.
- 71 calls responding to zoning issues.
- 5 enforcement letters certified.
- 3 fines were issued in total amount of \$900.
- 4 ZBA referrals reviewed, and comments provided.
- 2 Planning Board referrals reviewed, and comments provided.
- 37 scheduled review meetings with Building Commissioner and Assistant Zoning Compliance Agent.
- 31 impromptu meetings with people who drop in with questions.

Conservation Division

Land Management

- The land manager finished up watering projects at several conservation sites and spent most of October coordinating and meeting on several ongoing projects. Mark worked with the Department of Public Works to flag wetland locations for upcoming Town projects.

- As with each month, the land management division was hard at work in October removing invasives species from town owned properties with the help of a dedicated group volunteers.

Regulatory Work

- The Commission held 3 hearings in October. The staff reviewed and processed 23 permit applications which included 4 Notice of Intents (NOI), 16 Request for Determination of Applicability (RDA), and 1 Request to Amend an existing Order of Conditions (AOC). Detailed staff reports were given to the Commission and applicants prior to the hearings. Conservation staff received 6 requests for a Certificate of Compliance and 17 requests for Administrative Review (approval) in October.
- Conservation staff issued 8 approved orders of conditions (decisions). The Commission held 2 enforcement hearings.
- Conservation staff held offices hours each week on Tuesdays and Fridays to assist residents and engineers with projects, ideas, and concerns.
- The Conservation Department was been assigned and reviewed 130 building and express permits during the month of October.

Health Division

- Inspections:

○ Title 5/ septic related	63
○ Food Safety	76
○ Housing/nuisance	10
○ <u>Other (pools, camps, etc)</u>	<u>6</u>
Total	155
- Applications – This month a total of 270 applications were received, and 76 applications were processed. Food service establishments, and Title 5 were the primary applications received. Food establishments with annual permits have until 12-15-2025 to apply for their 2026 permit.
- Reviewed approximately 67 building permit applications and provided 8 ZBA referrals and 2 Planning referrals.
- Staffing – Interviews for the vacant assistant health agent position has been completed.
- On 10-20-2025, the Board of Health voted in favor of a septic system regulation requiring denitrification in Nitrogen Sensitive Areas for those seeking to increase

wastewater flow on their property, such as building a new home or adding bedrooms. The regulation goes into effect on 11-15-2025. Any application received on or after the 15th will be subject to this regulation. Health continues to field a high volume of calls regarding septic systems and denitrification.

- Staff working closely with food establishments with the plastic reduction regulation. There has been a lot of staff time both in the office and in the field during inspections working with establishments on compliance.
- Health sent out registration reminders to all short-term rental listed on the state's short-term rental tax list in January. We have received approximately 805 rental applications thus far in 2025. Health is attending the Short-term Rental Advisory Committee meetings to aid in the development of a future bylaw.

Planning Division

Community Preservation

- Project interviews for all April 2026 Town Meeting CPC applications were held during the two October CPC meetings. The CPC and staff continue to work through the project review process with project votes planned during upcoming CPC meetings.

Geographic Information Services (GIS)

- Created maps for Annual town meeting for a variety of Articles
- Generated maps for alternative Police Station
- Printed warrant for Town Clerk to display at various Falmouth Locations
- Assisted Assessing Department with Abutters Lists on various projects
- Printed the 2025 Charity Drive Posters for the Town Lobby Donation tables
- Leveraged specialized GIS knowledge to guide an IT staff member through the complex licensing and authorization process for ArcGIS Engine. This collaboration ensured the successful deployment of the software on the new assessor's workstation, enabling the department to continue critical data management functions.
- Created Sporth Gardens by Town Trustee onto an E size map
- Developed layouts of Frederick Road adding hydrants, mains, nodes

- Aiding building department addresses and parcel queries to determine the correct parcel for permits
- Digitized former Lewis St parcels to Sailaway Lane for water account corrections
- Corrected property lines for Brick Kiln Subdivision and reclassing the open spaces

Housing

Local Initiative Program (“LIP”) Applications

- There is one pending LIP application:
 - 0 Broken Bow Ln – Rental units on 1.5 acres – Developer met with the Housing Development Working Group (“HDWG”) for the third time in the Pre-Application Phase of the process on April 24, 2025. They will be filing their Application with the Working Group and will discuss it at the HDWG meeting.

Town-Owned Land Disposition

- Staff presented the draft Request for Proposals (“RFPs”) for the disposal of the town-owned land approved by Town Meeting in November 2024, to the Select Board on June 30, 2025. Staff held a public meeting on July 23, 2025, to gather public comments. Staff presented to the Select Board on July 28, 2025, sharing the public comments received and the revised draft RFPs. The Select Board voted to release the RFPs. Staff will finalize them and begin the procurement process.

Falmouth Affordable Housing Fund (FAHF)

- Current FAHF applications
 - 85 Brick Kiln Road, Dan Maclone/Nick Mirrione: Applicant has filed an amended application to increase the request to \$2,250,000 from \$1,920,000 for a project that includes forty (40) rental units total. Of that forty (40), the developer is proposing ten (10) units deed restricted at 80% of the AMI and five (5) units restricted at 120% of the AMI beyond the 25% required by the 40B statute (10 units) for a total of twenty-five (25) deed restricted units. All in perpetuity. Applicant went before the CPC on June 12, 2025 and received a positive recommendation. Applicant will go before the Select Board, as Trustees of the FAHF once conditions of the recommendation are met.

- 4 Sandwich Road, Michael Galasso: Applicant is requesting \$1,500,000 for a project that includes ten (10) deed restricted units. Of that ten (10), two (2) will be deed restricted at 80% of the AMI, three (3) will be deed restricted at 100% of the AMI, and six (6) will be deed restricted at 120% of the AMI. Applicant went before the CPC on June 12, 2025 and received a positive recommendation. Applicant may be revising building plans. Putting on hold going before the Select Board, as Trustees of the FAHF.
 - 545 Main Street, Michael Galasso: Applicant is requesting \$3,400,000 for the acquisition of 545 Main Street. The project is the redevelopment of a former nursing home into 67 rental units. Of those 67, 34 will be year round, deed restricted units at 80% AMI and the remaining 37 units will be seasonal, market rate (140% AMI) units. Applicant met with FAHF Working Group on July 30, 2025, and August 27, 2025. Applicant also went before the CPC on September 11, 2025 and before the Select Board on September 26, 2025. The Select Board, as Trustees of the FAHF approved the application allocating \$2,100,000 for acquisition and \$1,300,000 for construction.
 - 805 Gifford Street Ext., Habitat for Humanity of Cape Cod: Applicant is requesting \$100,000 in supplemental funding. The project includes four (4) affordable deed restricted homes for homeownership. Applicant met with FAHF Working Group on August 27, 2025, CPC on September 11, 2025, and before the Select Board on September 29, 2025. The Select Board, as Trustees of the FAHF approved the application.
 - 439 Pinecrest Beach Drive, Falmouth Housing Trust: Applicant is requesting \$175,000 for acquisition of 439 Pinecrest Beach Drive. Applicant is purchasing a market rate single-family home to convert to an affordable deed restricted home at 120% AMI upon resale. Applicant is scheduled to meet with the FAHF Working Group on September 24, 2025 and the CPC on October 9, 2025. They are scheduled to go before the Select Board on October 27, 2025.
- Staff is preparing financial award documents for several projects recently approved by the Select Board.
 - As part of the Housing Partnership Group (“HPG”), the Housing Coordinator (“HC”) is working on presenting an educational housing forum. The goal of the HPG is to host 2 a year as part of the goals and strategies of the 2024 Housing Production Plan.

- HC attended the Affordable Housing Committee meeting and gave her monthly report.
- As a member of the Barnstable County HOME Consortium Advisory Committee, HC attended the monthly meeting held on the 3rd Thursday of the month as well as attending “open office hours” for the Shared Regional Housing Services every other Tuesday.

Planning

- Zoning Amendments: The public hearing for Planning Board zoning amendments for the November 2025 ATM was closed on August 26, 2025. Amendments include:
 - Amend Section 240-5.1C Prohibited Uses and SP Allowance
 - Amend Section 240-6.2B Business District Use Table
 - Amend Section 240-9.1 Accessory Dwelling Units
 - Amend Section 240-11.5A Maximum Building Height Table
 - Amend Section 240-11.5B Accessory Structures

Full article language was submitted to the Select Board office following the close of the public hearing.

- Permiteyes Administration: Staff continued administrative oversight of the Conservation and ZBA modules launch.
- Meetings/Initiatives:
 - On October 2nd, staff attended a meeting for reviewing potential sites for the new Police Department.
 - On October 20th, staff attended the Traffic Advisory Committee meeting.
 - On October 22nd, staff attended the Short Term Rental Advisory Committee Meeting.

Regulatory Work

- The Planning Board received two (2) applications in September, one (1) was for Approval Not Required and one (1) was for Site Plan Review.
- The Historical Commission received six (6) applications in September – all were for a Certificate of Appropriateness.

Zoning Board of Appeals Division

Regulatory Work

- New Applications: 8
- Filed with Town Clerk:
 - Decisions: 8
 - Administrative Approvals: 4
 - Amendment: 1

Comprehensive Permits

- 375 Sandwich Rd “The Easterly”: 300 rental units granted
 - Sidewalk installation proposal vetted by the Town
 - Awaiting DEP approval
- 19 North Falmouth Hwy “West Falmouth Estates”, requesting 20 homeownership single family dwellings (reduction from 24)
 - Decision granted; appealed. HAC hearing opened in Falmouth; now awaiting a HAC ruling
- 85 Brick Kiln Rd, requesting 40 rental units:
 - Decision granted; appealed. ZBA contingent mediated and was able to settle the appeal; Housing Appeals Committee has confirmed resolution of appeal.
- 419 Waquoit Hwy, approved 5 single family homeownership
 - Under construction
- 805 Gifford Road “Habitat for Humanity”. Four single family homeownership; all affordable (part of ReStore property)
 - Decision granted
- 809 Sandwich Road: 36 rental units proposed. 9 units are proposed to be affordable (80% AMI or less), and 4 units are proposed to be tiered affordable (100-120% AMI “workforce”).
 - Hearing is continued to November 20, 2025
 - Town claim of Safe Harbor is under review by EOHLC

- “0” Sandwich Road (Lot 003): 50 single-family age restricted 55+ dwellings; 10 are proposed to be affordable (50% AMI)
 - Hearing continued to November 20
 - Town claim of Safe Harbor is under review by EOHLC
- 48 Benjamin Nyes Lane: Habitat for Humanity. 14 single family homeownership, all affordable, ranging from below 60% AMI to a maximum of 80% AMI
 - Collaboration with The 300 Committee; conserving 48 acres
 - Hearing continued to December 4

Other

- Participation in weekly land use permitting group to review current projects/development concerns or issues, proposed By-Law revisions
- Continued work on Permiteyes module
- Work with Special Town Counsel and provided testimony to HAC on 19 North Falmouth Highway
- Continuing project to prepare old zoning files for scanning project, creating a fully accessible and inclusive database
- Work on FY 2027 budget

FIRE RESCUE

- Our department assisted the Cape Cod Marathon (October 11th and 12th) with medical support during this weekend. We wish to acknowledge Lt. Cowan, our EMS Supervisor, for his time to help with overseeing runners needing medical attention. The race supports approximately 3,500 runners, and the race organizers reported another successful year.
- The Fire Rescue Department answered **777** emergency calls in September. We currently are averaging **27** daily Fire/EMS responses in October.
- As we approach the end of the month, we remind everyone of daylight savings being observed on Sunday 11/2/25. This is the time of year when we set our clocks back one hour and we remind everyone to check your smoke and carbon monoxide detectors by testing them to ensure they are working properly and/or replacing batteries if applicable depending on your devices.

- We wish to welcome our newest Recruit Firefighters, John Schofield and Robert Miller. Both recently graduated from the 10-wk Massachusetts Firefighting Academy recruit training program (Springfield Campus) on October 10th, 2025. Both will now begin to work on their department training for the many aspects of our department's operations to be considered qualified for shift duties.



Here are our current Fire and EMS run stats for October. As you can see, most of our incidents are related to medical response, but we respond to many other emergencies as listed below.

Elite falmouth

Monthly Fire and EMS Runs combined

Falmouth EMS Incidents by NFPA Group-Last Month

Basic Incident NFPA Type	Number of Fires/Incidents
20. Rescue, Emergency Medical Responses (ambulance, EMS, rescue) (IT 300–381)	587
24. All Other Responses (smoke scares, lock-outs, animal rescues, etc.) (IT 200–251, 500–699, 800–911)	15
Total: 602	

Report Criteria

Basic Incident Type Code and Description (Fd1.2): Is In 300 - Rescue, EMS incident, other, 311 - Medical assist, assist EMS crew, 320 - Emergency medical service, other (Public Assist), 321 - EMS call, excluding vehicle accident with injury, 322 - Motor vehicle accident with injuries, 323 - Motor vehicle/pedestrian accident (MV Ped), 381 - Rescue or EMS standby, 600 - Good intent call, No Patient Found, 661 - EMS call, party transported by non-fire agency

Basic Incident Date - Derived (Fd1.3): Is Equal To Last Month

Falmouth Fire ONLY Incidents by NFPA Group-Last Month

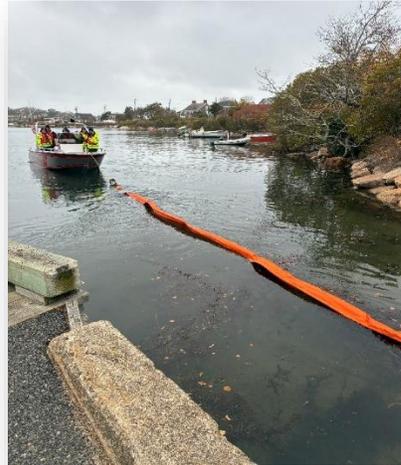
Basic Incident NFPA Type	Number of Fires/Incidents
01. Private Dwellings (1 or 2 family), including mobile homes (FPU 419)	2
15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc.) (IT 140,141,161–162,164,170–173)	1
16. Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved. (IT 142–143)	1
17. Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved. (IT 150–155)	1
20. Rescue, Emergency Medical Responses (ambulance, EMS, rescue) (IT 300–381)	9
21. False Alarm Responses (malicious or unintentional false calls, malfunctions, bomb scares) (IT 700–746)	90
23a. Hazardous Materials Responses (spills, leaks, etc.) (IT 410–431)	6
23b. Other Hazardous Responses (arcing wires, bomb removal, power line down, etc.) (IT 440–482, 400)	4
24. All Other Responses (smoke scares, lock-outs, animal rescues, etc.) (IT 200–251, 500–699, 800–911)	61
Total: 175	

Report Criteria

Basic Incident Type Code and Description (Fd1.2): Is Not In 300 - Rescue, EMS incident, other, 311 - Medical assist, assist EMS crew, 320 - Emergency medical service, other (Public Assist), 321 - EMS call, excluding vehicle accident with injury, 322 - Motor vehicle accident with injuries, 323 - Motor vehicle/pedestrian accident (MV Ped), 381 - Rescue or EMS standby, 600 - Good intent call, No Patient Found, 661 - EMS call, party transported by non-fire agency

Basic Incident Date - Derived (Fd1.3): Is Equal To Last Month

- Our department participated in a multi-agency oil spill drill sponsored by the Massachusetts Department of Environmental Protection (DEP). The drill included classroom and practical use of marine assets (boats) and boom equipment that would be used if a fuel spill/release were to occur in our surrounding waterways. Along with DEP, our department, personnel from Falmouth MES, the USCG, Mashpee Fire, Mashpee Harbor Master and the Department of Fire Services and their drone unit came together in Woods Hole for this well coordinated drill.



HUMAN RESOURCES

Retirements

Congratulations to Lori Lieberman, Library Information Assistant, who retired on October 27, 2025!

Recruitment

We are very pleased to welcome our new year-round employees:

Name	Department	Position	Start Date
Matt Cunningham	Emergency Communications	Lateral Per Diem Communications Officer	10/13/2025
Allyssa Medeiros	Emergency Communications	Full-Time Communications Officer	10/14/2025
Jenn Hinds	Finance – Accounting Division	Administrative Clerk	10/14/2025

Active Recruitments

We are currently in various stages of the recruitment process for the following positions:

- Assistant Assessor
- Assistant DPW Mechanic
- Assistant Health Agent
- Assistant Town Clerk
- Communications Officers
- Conservation Land Manager
- Deputy Building Commissioner
- Fire Chief
- Firefighter/EMTs and Firefighter/Paramedics
- Forestry Maintenance Worker
- IT Support Specialist I
- IT Support Specialist II
- Lateral Per Diem Communications Officers

Employment opportunities that are still accepting applications can be found [here](#).

Recruitment and Onboarding Platform

We continue to work with the vendor to troubleshoot and improve the software, and we continue to work through the substantial queue of recruitment and onboarding work that was stalled during a period in which the recruiting and onboarding platforms were not functional.

Other Human Resources Activity

We were very pleased to assist with the annual Staff Appreciation Cookout on Friday, October 3, 2025. Thank you to:

- Our DPW grill masters and food preparers, **Parks Superintendent Jeremiah Pearson, Assistant Water Utilities Supervisor Sean Buckley, Parks Field Supervisor Brett Nangle, Parks Assistant Field Supervisor Shawn Speroni, and Parks Crew Leader Dan Preston.**
- **Director of Veterans' Services Jim Gouzas** for cooking and serving delicious pulled pork sandwiches.
- **Sustainability Specialist Stephanie Madsen and Solid Waste Coordinator Mary Ryther** for helping us ensure that we held a sustainable event.





Congratulations to the Staff Appreciation raffle winners:

\$50 Taco Blanco Gift Card – **Brian Gardiner**

\$50 Crab Apples Gift Card – **Lindsey Demers**

\$50 Cape Cod Pie Shop Gift Card – **Meg Borden**

\$25 Maison Villatte Gift Card (2 available) – **Calvin Bowen** and **Amy Lowell**

\$25 Café Grounded Gift Card (2 available) – **Rebecca Frye** and **Jennifer Gleason**

Ferguson Kitchen Faucet – **Sean Buckley**

- As a Cape Cod Municipal Health Group (CCMHG) Board Member, we participated in the senior health plan rate setting and prepared for Senior Health Plan Open Enrollment, which is held in November 2025 for changes effective January 1, 2026.
- The Human Resources Department is part of the team planning and executing

the implementation of the payroll, timekeeping, and accrual modules of the integrated financial management software with an anticipated Go-Live date of January 1, 2027.

- We assisted and are actively assisting departments and divisions with personnel issues/concerns and labor relations matters.

HUMAN SERVICES

September Statistics

- 116 residents served in clinical programs – individual counseling, group counseling, and case management services
- 372 units of clinical service
- 73 info and referral calls/consultations/requests for info

October Activities

- Bilingual social worker (1 day per week), Milene Chioatto, provided 36 units of service to Spanish and Portuguese-speaking residents during the month of October. (Outreach, consultation, case management, counseling, sessions, community outreach, and engagement.)
- 36 residents participated in weekly support groups hosted at the Senior Center: *Women's Support Group, LGBTQIA Senior Drop-in Group.*
- Concluded a 12-week women's trauma recovery group
- Hosted 3 days of MA Health Navigation services and 3 days of immigration legal assistance from Community Action of Cape Cod.
- Hosted 3 Essential Services Network (ESN) meetings to support ongoing multi-agency collaboration serving Falmouth's unhoused residents.
- Hosted a Human Services Department outreach table at the Senior Center, Service Center to promote the services and support available from the department.
- In response to a recent school safety threat, staff social workers partnered with Riverside Community Care to host "Psychological Care During Unsettling Times" on October 7
- Suzie Hauptmann provided an in-service presentation to the Falmouth Service Center Staff on the topic of *Psychological Care in the Workplace: Managing stress in unsettling times.*
- Along with members of the Human Services Committee, attended the Cape Cod Commission/CCRTA Transit Needs Listening Session and provided input on areas in need of improved bus access

- Participated in planning meetings for “In From the Streets,” a Duffy Health Center program that provides emergency winter shelter during dangerously cold nights through collaboration with local homeless service agencies
- Prepared FY27 department budget
- Suzie Hauptmann provided consultation to the Falmouth Fund on emerging community needs and human services trends, and also participated in the Cape Care Health Foundation Grants Committee review process for 2026.
- Continued efforts to expand community awareness of Human Services programs — beginning in November, a department social worker will offer monthly drop-in hours at the Main Library (4th Monday, 3–4 p.m.)
- Susan Clondas, Administrative Assistant, represented the department at this year’s Trunk or Treat — and had a “batty” good time! 🦇



INFORMATION TECHNOLOGY

System & Network Health:

- Uptime: 99.75% uptime across critical systems.
- Unplanned Outages: None for October.

Security Status:

- **Access Controls:** Healthy, with regular reviews of user permissions and elevated access requests.
- **Anti-Malware:** No active malware detected on the network.
- **Endpoint Security:** No active infections detected

- **Firewall Activity:** No unusual traffic patterns detected.
- **Vulnerability Scans:** Recent scan performed, remediation IP. IT continues to refine our vulnerability management strategy to proactively identify and mitigate potential security risks.

IT Service Desk Analytics

2025	Created	Resolved	Unresolved
Jan	458	422	234
Feb	590	578	238
Mar	207	533	199
Apr	532	541	200
May	558	554	204
Jun	413	409	214
Jul	567	589	211
Aug	588	689	154
Sep	794	688	283
Oct	737	695	308

Website Analytics

www.falmouthma.gov

- **Pages** - 1647
- **Docs** - 3353

Pages w/o Visits – 100

Total Visits – 47,727

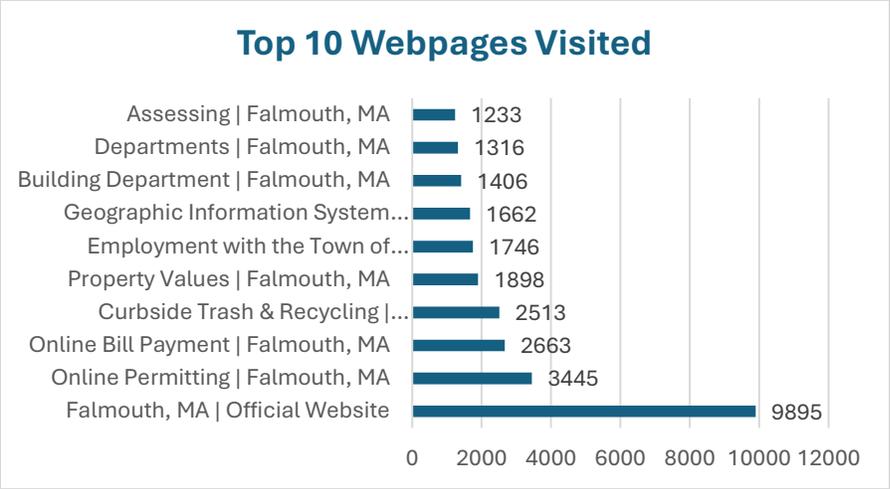
- **Pageviews** – 107,461
- **Average visit time** - 0:02:06

Broken Links - 423

- **Pages Affected** - 152
- **Documents Affected** - 111

Website Health:

- Uptime: 99.61% uptime
- Average response time 987 ms
- Unplanned Outages: (23) ranging from 1 to 43 minutes in length
- **Traffic sources**
- Search Engines – 27,725 (59.09%)
- Direct visits – 16,730 (35.05%)



Cybersecurity Platform Health

Town Hall - Entities Protected 235 Windows 19 Servers

Analyzed 144,496,463 events from 235 entities on our network. Of those events, 118 signals were detected through both automated and human analysis. Information Technology manually investigated 11 suspicious signals. Those investigations led to 8 incident reports, which required remediation of compromised entities by Information Technology.

This defense strategy continues to reduce our risk, which maximizes our security and minimizes cyberattack damage to the Town of Falmouth.

Incident Severity & Source



Fire - Entities Protected 52 Windows 2 Servers

Analyzed 45,098,577 events from 52 entities on the network. Of those events, 26 signals were detected through both automated and human analysis. Information Technology manually investigated 0 suspicious signals. Those investigations led to 0 incident reports.

This defense strategy continues to reduce our risk, which maximizes our security and minimizes cyberattack damage to the Town of Falmouth.

Police - Entities Protected 72 Windows 9 servers

Analyzed 54,343,511 events from 72 entities on the network. Of those events, there were 48 signals detected through automated and human analysis. Security analysts manually investigated 1 signal that was suspicious in nature. That investigation led to 1 incident report, which required remediation of compromised entities by Information Technology.

This defense strategy continues to reduce our risk, which maximizes our security and minimizes cyberattack damage to the Town of Falmouth.

Incident Severity & Source



Town, Fire & Police Departments

- **Access Control Review** - Check access control lists (ACLs) to ensure proper user permissions and network segmentation.
- **Disk Usage Analysis** - Monitor disk space on servers and network storage devices to prevent potential storage issues.
- **Documentation Update** - Keep network documentation up to date with changes made to hardware, software, and configurations.
- **Hardware Inspection** - Visually inspect network devices for signs of damage, overheating, or malfunction.
- **Network Monitoring** - Monitor key network metrics like bandwidth usage, packet loss, and device status to identify potential issues proactively.
- **Performance Optimization** - Analyze network traffic patterns and optimize bandwidth usage to improve network performance.
- **Preemptive network repairs** - Using auto-generated reports and analytics to spot and patch usage problems across the IT network before they turn existential.
- **Security Audits** - Conduct regular security checks to identify vulnerabilities and potential threats on the network.

- **Software and Firmware Updates** - Regularly apply security patches and updates to operating systems, network devices, and applications on your network.

Troubleshooting - Address any reported network issues and perform troubleshooting steps to resolve problems.

LIBRARY

- The Library celebrated October with programming throughout the spookiest month of the year. A Scooby Doo villains scavenger hunt took over the Main Library, while the East Falmouth Library hosted a Halloween party on the October 21 Falmouth Public Schools early release day. The Main Library played host to a Halloween party of its own on Saturday, October 25, which took over the entire lower level of the building. Finally, folks who prefer cinematic scares (with a heavy dose of silly) caught a screening of *Beetlejuice Beetlejuice* in the Hermann Foundation Meeting Room on October 31.
- Visitors to the Main Library's Adult Collections room were treated to a new art installation in October. *Wish You Were Here: Postcards from the Past* was put together by Calliope Poetry is an exhibition of new photography and writing that were inspired by the Falmouth Public Library's trove of historical postcards. The exhibition was curated by Calliope Poetry for Community and was featured at the library through the end of October to the delight of everyone who stopped by to check it out.
- The Main Library will host a presentation by immigration attorney Antonio Massa Viana on Wednesday, November 19th from 6:30-8 p.m.. "Restoring the Promise" is a non-partisan, community-based discussion that invites participants to reflect on the impact of current immigration policies, the way immigration has shaped our nation and the constitutional questions that affects both non-U.S and U.S citizens alike. Through real-life stories, legal insight and historical analysis, the program explores what the Constitution guarantees in terms of legal rights and legal protections, why our immigration system is ineffective and needs reforms, myths and realities about immigration, and why ignoring immigration abuses today opens the door to broader civil rights violations tomorrow. There will be dialogue with the audience including Q&A at the end.
- The second community engagement forum for the East Falmouth Library Project will take place in the Hermann Foundation Meeting Room at the Main Library on Wednesday, November 5, at 7 p.m. Oudens Ello Architecture will present the latest designs for the new library, incorporating community feedback that was shared at the first community meeting in September. The final design is

scheduled to be submitted to the Massachusetts Board of Library Commissioners by the end of the year.

MARINE & ENVIRONMENTAL SERVICES DEPARTMENT

Harbormaster Division

- Harbormaster elected Vice-Chairman of the Barnstable County Dredge Advisory Committee
- Final 2025 mooring fees calculated. Boat Yard \$51,360, Yacht Club \$10,075, Private \$288,835 = Total Collections of \$350,270
- Site visit and meeting with Office of Fishing and Boating regarding the Waquoit Bay Boat ramp reconstruction project.
- Site visit with PAB regarding propeller wash issues and very low water level at Ashumet Pond.
- Attended CIHMA monthly meeting in Sandwich
- YTD transient wharfage as of 10/8/25 \$225,220
- Repair plans finalized for the Great Harbor Woods Hole Commercial Dock
- New construction plans approved for the gangway system at Eel Pond Woods Hole
- Meeting with Chappy YC representatives to discuss youth sailing options in 2026.
- Finance Committee Capital Budget meeting
- MES 105 & 106 pulled for season and winterized.
- Attended monthly Waterways Committee Meeting

Natural Resource Division

- All herring runs checked for water levels and obstructions
- DEP First Responder Oil Spill expertise meeting, drill planned for 10/29/25 in Woods Hole.
- Land manager position meeting with HR/DPW/MES
- Installed walking gat above new fish path in Bournes Pond.

- Coonamessett headwaters opened to assist in cranberry bog harvests. Herring has not been let out yet due to a water shortage, so an exclusion net was placed to prevent any drop-down fry during the harvest.
- Responded to several complaints about illegal fishing in Long Pond.
- Osprey next in Salt Pond is stored for the winter.
- Attended monthly Local Emergency Planning Committee Meeting on cybersecurity and artificial intelligence.
- Assisted with the Volunteer Appreciation Annual Lunch.



Oyster seeding in West Falmouth Harbor

Shellfish Division

- Attended monthly Shellfish Advisory Committee meeting
- Receipt and seeding of 10,000 12-mm quahog seeds in the Bourne Pond Family Area
- Seeding of West Falmouth second-year floating oyster farm (~70,000 oysters) in conjunction with volunteers from Team Rubicon in the West Falmouth Family Area
- Receipt and deployment of 30,000 1-inch oysters from Muscongus Bay Aquaculture to floating oyster farm in Waquoit Bay
- Pulled and winterized upweller pumps in West Falmouth and Falmouth Harbor
- Hosted new class of 20 students and 2 teachers from Upper Cape Tech School on Oyster Farming.
- Reorganized DPW storage facility with County Inmates.

Animal Control Division

- 9 Dogs impounded and returned to owners.
- 20+ Wildlife calls responded to service and evaluation.
- 8 Pets placed under and released from quarantine per Massachusetts General Law for bite related incidents.
- 1 Cat surrendered and transferred to the MSPCA to be adopted out.
- 3 Citations issued for failure to follow town bylaws.
- Daily beach patrols conducted for off-leash dogs on Falmouth town beaches.
- Senior ACO Masson and ACO Eressy completed multiple continuing education courses pertaining to domestic animals and wildlife.

POLICE DEPARTMENT

Specialized Services Division Monthly Update

General Detectives

- Four new cases, under investigation
- Working existing cases
- Assisted the patrol division with three Unattended Death Investigations
- Prepping Cases for Court

Missing Persons

- Missing Person Case, Michael Boling still an active investigation, assisted by the MA State Police Detectives assigned to the District Attorney's Office.
- Cold Case Missing Person, Raymond Barabe, from 1968, still an active investigation, assisted by the MA State Police Cold Case Unit.

Sexual Assault Investigations

- Two new cases, under investigation.

Narcotics

- Our Task Force Officer assigned to the Cape Cod DEA Task Force wrapped up another investigation by serving a search warrant on a Teaticket residence. Representatives from the Falmouth Drug Task Force, DEA, and Barnstable County Sheriff's Office Bureau of Criminal Investigation assisted in the operation. As a result of the search warrant, the 56 year old male resident was arrested and charged with Distribution of a Class B Drug, Possession to Distribute Class B Drug, Possession of a Class E Drug, and Possession of Ammunition without an FID Card.

Schools

- SRO's received two new investigations.

Staff Clinicians

- Encounters: 64
 - Each individual person served creates approximately 3-10 collateral contact / follow up calls (Families, schools, providers, etc.)
- Patrol co-response calls: 43
 - Calls addressed during routine co-response hours (911 calls, dispatch requests, in-person follow-ups, etc.) and officer referrals for outreach / support
- Station walk-in requests / incoming calls / Officer referrals: 21
 - Community requests or referrals to speak to a Clinician
- Section 12 commitments: 5
 - Petitions for mental health evaluations at Falmouth Hospital under Section 12
- Mandated reports: 1
- Jail Diversion: 3
- Hospital Diversion: 27
- Area checks complete: 30

Meetings / Networking

- Senior Center open house
- Dennis CIT
- Meeting with Mashpee Wampanoag substance use services
- Essential Services Network meeting

- FPD Open house
- School community forum
- Senior center/EMS/PD monthly collaboration meeting
- Homeless/Emergency Response/Winter planning meeting
- PTA Alice/mental health training
- Statewide co-response clinician meeting

Operations Division Update

OUIs and Crashes

- Sept 20 – Officers arrested an intoxicated driver at a local bar following a parking lot crash.
- Sept 21 – A vehicle struck a building after the operator suffered a medical emergency; officers performed life-saving measures.
- Sept 25 – Two-car crash on Sandwich Road; one person transported and the at-fault driver cited.
- Oct 2 – Motorcycle fled from police on Barrows Road; charges filed for failure to stop and negligent operation.
- Oct 4 – Two-car crash at Sandwich and Brick Kiln Roads; one vehicle ran a red light.
- Oct 10 – Vehicle vs. e-bike crash on East Falmouth Highway; the rider sustained non-life-threatening injuries.
- Oct 13 – Three-car crash on Jones Road; two vehicles towed and an unlicensed operator charged.
- Oct 14 – Three separate crashes within five minutes on Brick Kiln, East Falmouth Highway, and Waquoit Highway; no major injuries

Felony Investigations and Charges

- Sept 19 – Officers arrested a subject for possession with intent to distribute crack cocaine.
- Sept 25 – Arrest made for a nighttime breaking and entering and larceny from a residence.
- Sept 29 – Vehicle break-in and theft of a purse reported; investigation ongoing.
- Oct 7 – Motor vehicle stop led to seizure of narcotics and additional drug charges.
- Oct 10 – Stolen motorcycle recovered from a self-storage facility; BCSO processed the scene.

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Disorderly and Quality of Life Calls

- Sept 18 – Officers resolved a dispute between private security and a bicyclist at a neighborhood entrance.
- Sept 27 – Disorderly person arrested outside a local business after resisting officers.
- Oct 6 – Neighbor dispute over burning materials was de-escalated and documented.
- Oct 9 – Officers responded to a parking dispute involving threats; report filed.
- Oct 11 – Officers handled multiple disturbances downtown including a verbal altercation at a restaurant and a group making racially insensitive remarks at a business.
- Oct 12 – Officers removed a disorderly individual from a bank after a trespass violation.

Community Engagement

- September 15th Officer Jardine read a book to a class at North Falmouth Elementary School.
- September 15th Officer Meunier attended a school assembly at East Falmouth Elementary School.
- September 16th Officer J. Massi visited every school except the High School.
- September 17th Officer Gilboy, Officer Kowalska, Officer Lawler and Clinician Marshall assisted an elderly, disabled gentleman with moving furniture after Officer Kowalska and Officer Gilboy had responded to the house the night prior during a call for service and identified that the resident needed assistance.
- September 17th Sergeant D. Massi did a presentation on ways to protect yourself from fraud and what to do if you are a victim of fraud at the Falmouth

Community Veterans Center.

- September 19th Officer J. Massi arranged for the Barnstable County Sheriff's Office comfort dog to visit North Falmouth Elementary School.
- September 20th Falmouth Police Department hosted the annual open house event.
- September 23rd multiple officers on shift stopped by Dairy Queen and helped hand out ice cream.
- September 24th Officer J. Massi had lunch with the 4th graders at Teaticket Elementary School.
- September 25th Officer J. Massi had lunch with the 3rd graders at Mullen Hall School.
- September 25th Chief Lourie and Sergeant D. Massi attended a planning meeting for the new police station.
- September 26th Officer Jardine did high five Friday at North Falmouth Elementary School.
- September 26th Chief Lourie and Officer J. Massi visited every school in town to check in.
- September 27th Officers attended a Cops and Cones event at Dairy Queen where they served ice cream to raise money for Special Olympics Massachusetts. \$1500 was raised during the event and Dairy Queen matched the donation bringing the total amount raised to **\$3000**.
- September 28th Officer Guertin and Officer Chapman attended the American Parkinson Disease Association's optimism walk. The walk organizer later emailed the Chief to express her gratitude for their attendance and stated they "went above and beyond to help make our event a success. They were not only friendly and professional but also engaged warmly with everyone in attendance."
- September 30th Detective Maguire brought a senior citizen's trash out to the street for her as part of a **new partnership with Neighborhood Falmouth**.
- October 1st Officers assisted with walk to school events at all elementary schools in town.
- October 1st multiple officers attended Coffee with a Cop at Café Grounded on Main St.
- October 1st Sergeant D. Massi and Officer J. Massi had lunch with the kids at North Falmouth Elementary School.
- October 2nd Officer J. Massi had lunch with Pre-K and Kindergarten at East Falmouth Elementary School.
- October 3rd Officer Kirlew attended the Mullen Hall School's outdoor movie night.
- October 4th Sergeant D. Massi (and his son), Sergeant Oliver, Officer J. Massi, Officer Fusaro, and 3 representatives from the Barnstable County Sheriff's Department rappelled down the Hyatt Regency in Boston to raise money for Special Olympics Massachusetts. The FPD/BCSO team was in the

top 5 for amount raised during the event. The final amount raised by all teams that rappelled was **\$71,967**.

- October 5th Chief Lourie participated in the Jimmy Fund Walk.
- October 7th Officer J. Massi had lunch with the 4th graders at Teaticket Elementary School.
- October 9th Officer J. Massi and Clinician Marshall visited for an hour with a senior in need of social interaction as part of **the new partnership with Neighborhood Falmouth**. During the visit they were able to identify and fix issues with the senior's heating system, took the senior's dog for a walk and worked on a puzzle with the senior.
- October 14th Officer J. Massi and Officer Jardine delivered reflective Halloween bags to all the elementary schools.
- October 15th SRO Levins, Officer Castleberry and Officer J. Massi attended the college/career fair at Falmouth High School.

Social Media Team

- From September 15th through October 15th the Social Media Team made 30 Facebook posts which had a combined 824,929 views.
- August 21st we began using our Instagram page. From August 21st through September 20th we went from 1.3k followers to 1.5k followers. In August we saw a 7,385% increase in post views and in September another 247% increase.





Patrol Division Monthly Report

Operations Division Update Patrol Statistics

- Motor Vehicle Stops- 368
 - Parking Violations- 55
 - Welfare Checks- 103
 - MV Crash- 96
 - Loud Music/ Party- 30
 - Suspicious Person/Motor Vehicle- 52
 - Erratic Motor Vehicle- 36
 - Disturbance- 27
 - Larceny- 28
 - Domestic Disturbance- 21
 - Assault- 2
 - Intoxicated Person- 4
 - Overdose- 3
 - Suicide Attempt/Threat- 6
 - Section 12 (Mental Health Committal)- 7
 - B&E- 8
 - Section 35 (Substance Use Committal)- 5
- Falmouth Highway, and Waquoit Highway; no major injuries

DEPARTMENT OF PUBLIC WORKS

Administration

- The Department is continually improving our VueWorks workorder system. The monthly work order total for Highways, Parks, and Water is #759 with #497 completed as of October 26th.
- The Department is preparing for the 2025 Winter season. All Divisions are in full maintenance and construction mode. The Department's eight Divisions take pride in working together to achieve a common goal and provide a better working environment for our employees and strive to keep our Town beautiful. More detailed project reporting is outlined in each of the Divisions reports.

Engineering

- Shivericks Pond Timber Pier:
The disturbed areas are stabilized. Erosion controls will be removed next week and an As Built and Certificate of Compliance request are being prepared.



- Main and Scranton Intersection Improvements:
Eversource has completed installation of the new poles on Main Street. We are working with Eversource to get their wires moved. The mast arm foundation has been placed, as well as the cross walk posts.



- Upper Coonamessett River Restoration:
Project is nearing completion with an expected closeout in November...



- Assist with bid preparation and administration for various DPW activities.
- Continued review and permitting privately proposed projects.
- Survey support for Public Works, Recreation, Conservation and MES projects.

Coastal Resilience

- Beach Management Plan Updates
 - Working w/Beach Dept and Urban Harbors Institute to review 2008 mgmt plan goals and facilitate meeting w/town staff for input
- ECO One Stop
 - Draft Expression of Interest (EOI) for Coastal Resilience Plan as well as Surf Drive alternative
- Resilient Woods Hole

- Working w/RWH to submit grant application to Buzzards Bay NEP for study of Millfield culverts
- Project meetings for Oyster Pond culvert and restoration, Redbrook Rd culvert and restoration
 - Work w/consultants on permitting strategy & outreach
- Support MES on aquaculture gear wave attenuation pilot project on Great Bay St
- Further review of Surf Drive feasibility study alternatives
- Data collection at beach sites including Old Silver and Surf Drive to measure effectiveness of snow fence on sediment accumulation
- Discussions w/Private Property Owners about coastal resilience options
 - Fresh River Lane
- Work w/Engineering Dept and Falmouth Pond Coalition on stormwater management approaches
- Meetings:
 - Melyssa Nickerson, Coastal Resilience (Provincetown)
 - From Barriers to Blueprints: Evolving Environmental Regulations for a Resilient Future
 - Buzzards Bay Action Committee
- Trainings:
 - DER Culvert Replacement (Hanover, MA)
 - Eco One Stop
- Conferences:
 - Net Zero (Cape Cod Climate Change Collaborative)
 - One Cape (Cape Cod Commission)

Recycling & Solid Waste

- Early August brought an increased number of resident requests for recycling information, recycling carts, and Waste Management Facility/Leaf Compost Facility stickers. Service requests for missed curbside trash and recycling pickups also spiked briefly when the Nauset Disposal fleet experienced several breakdowns simultaneously with a key member of their management team promoted to another location.
- Planning for Fall recycling and waste reduction events was the focus in mid-August. DPW is coordinating the efforts of Solid Waste Advisory Committee (SWAC) volunteers who are leading some of these events. SWAC is actively developing partnerships with non-profit organizations who are willing to pay vendor fees in advance, provide volunteers, help spread the message within their communities, and in return may benefit from requested donations made by event participants. This model removes the financial burden for hosting these events from the Department of Public Works.

- Habitat for Humanity Cape Cod is the non-profit partner for the upcoming Latex Paint collection on September 20. The vendor is ReColor Paints, which collects and recycles latex paint products and manufactures a line of recycled paints. Falmouth's Habitat for Humanity Restore is one of the local retail outlets for ReColor paints, so their partnership with ReColor is strong and mutually beneficial.
 - Hosting a local Latex Paint recycling event will help the Town avoid unnecessary fees at County Household Hazardous Waste events, where latex paint is often accepted for disposal at a significantly higher cost than at a recycling event.
- **Upcoming Recycling / Waste Reduction Events*:**
- September 13: EPS/Styrofoam Collection at 416 Gifford St., 9am -12pm
 - September 20: Latex Paint Collection, Falmouth HS, 9am -12pm
 - October 4-5: Clothing & Textile Collection, 790 Main St., Daylight Hours
 - October 18: Fix-It Clinic, Falmouth (Main) Public Library, 9am -12 pm

*Press releases and event flyers will be released as event dates approach.

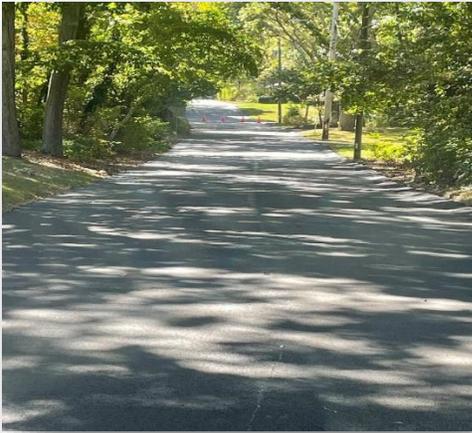
Highways / Waste Management Facility / Beach Maintenance

- Drainage upgrades were completed on Wickertree Road to correct flooding issues. Repairs to drainage systems on Pine Street, Green Harbor Road, Carlisle Road and 317 Menauhant road were also completed.
- Asphalt paving is complete on Acapesket Road, Minot Street and Nursery Road. Minot Street received a resurfacing, new sidewalks and crosswalks while Nursery and Acapesket were resurfaced.
- Catch Basin / Drainage cleaning and repairs are on-going. Highway staff members are responsible for the maintenance and cleaning of over 3,500 Catch Basin Structures. Currently, the division has 2 open work orders waiting for service. The average waiting time is 3-5 days. So far this month there are 39 closed work orders.
- Paving of the Shining Sea Bikeway was completed from Fay Road to Nobska Road. The entire path was pulverized, compacted and paved. This area was one of the oldest sections of the SSBW and was plagued with cracking and root bumps

- Roadside trimming and mowing efforts continue. Crews have mowed approximately 28 miles of roadway while trimming around fences, signs, utility poles and guardrails. Crews trimmed back the right of ways on John Parker Road, Thomas B. Landers and Carraige Shop Road.
- Seasonal beach staff members are busy with the final steps in winter beach preparations. The final equipment has been removed, and snow fencing is being placed out to help with the blowing sand from winter storms.







Parks

- Parks prepared for new installment of flagpole at Village Green by removing existing pole its foundation and installed new collar for upcoming pole.
- Staff cut back areas on bike path from steamship lot fence to Trunk River.
- Crews planted over a dozen native shrubs along the back foundation of the Harbor Masters office.
- Staff repaired broken fence slats surrounding the Mullen Hall Playground.
- Parks installed a replacement slide at Taft Park.
- Crews re-established blue stone dust pathway that cut across the Village Green.
- Staff aerated, seeded and installed 70 yards of top dressing to Nye Park softball field.
- Parks in October has been busy with field marking and lining for fall sporting events.
- Forestry crew responded to several storm damaged trees on the weekend of 10/11th -12th after high winds and rain.
- Staff ground and back filled 10 stumps from previous removals.

- Parks had an Arbor Day celebration at East Falmouth Elementary. Staff worked with the 2nd grade class teaching the importance of trees and planted 9 fruiting trees and dozens of pollinator friendly perennials.



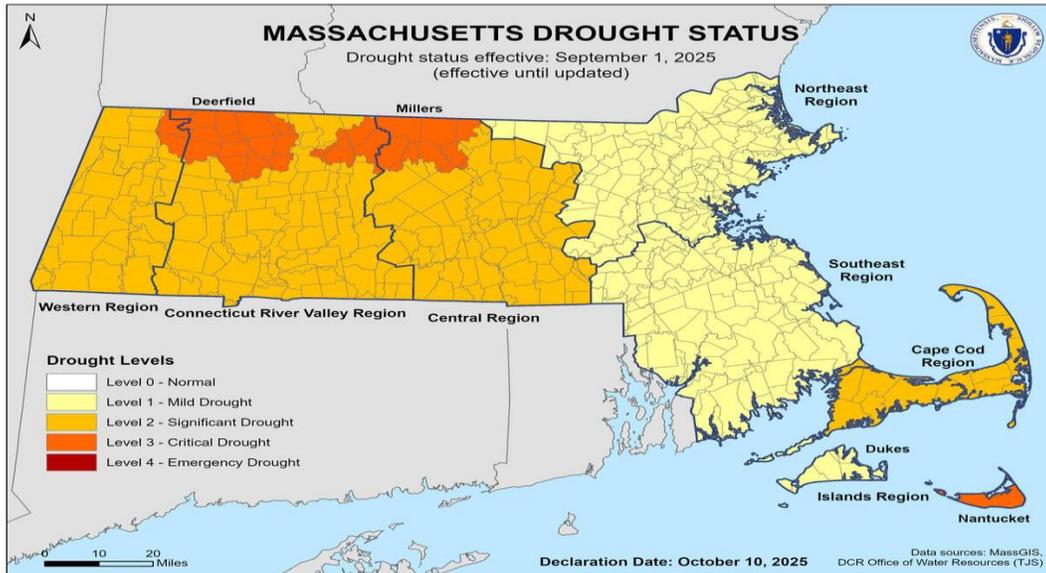
KPI Acre mowed/maintained 217 out of 1000 per month.
 KPI Playground inspections 2 out of 22 playgrounds

Water

- CC Construction is nearing completion of the water main installation on Sandwich Rd. After the water main has been pressure tested, chlorinated and sampled, CC Construction will begin installation of the new water services from the new water main to the curb stop shut off at each home and business. During this phase of the project Sandwich Rd will be closed to traffic 9am-3pm (except for school buses) up to the location of construction. An approved detour will be in place to divert traffic onto Trotting Park or alternately down Brick Kiln Rd to Ox Bow Rd to Teaticket HWY. The project is estimated to take approximately 60 business days. For further weekly updates please visit our water main construction page: <https://www.falmouthma.gov/1463/Water-Main-Replacement-Projects-2025>
- As of 25-10-14 the Falmouth Water Department has approved 143 Permit Eyes sign offs for water related issues and 74 site plan reviews with the Falmouth Zoning Board of Appeals and The Planning Department in 2025.
- As a reminder, on July 1st, 2025, our FY 26' water rates became effective as follows: These rates will reflect water usage in the Fall 2025 Water and Sewer Bill

Meter Size	FY26
5/8"	\$145
3/4"	\$218
1"	\$363
1.5"	\$725
2"	\$1,160
3"	\$2,175
4"	\$3,625
6"	\$7,250
8"	\$11,600
Tier	FY26
Tier 1	\$3.40
Tier 2	\$4.25
Tier 3	\$5.10

- The Falmouth Water Department’s Crooked Pond Water Treatment Facility’s air stripping tower media replacement and carbon media replacement projects will begin 25-10-20 after peak water demands have slowed down. The awarded contractor Bay State Regional Contractors Inc. once mobilized will be working during normal business hours M - F 7am – 5pm to extract the old media and replace the media for the towers and tanks with new media. (tower media balls and granular activated carbon).
- We are currently in the early phases of “New Source Approval” for reactivating The Ashumet Well. A mitigation agreement has been reviewed and signed between the Air Force and The Town of Falmouth on 25-9-12. A conceptual design will be requested as an article appropriation for the Fall 2025 Town Meeting. This cost has been approved by the Finance Department.
- FY 26 Capital Water Department articles have been approved with the Falmouth Finance Committee on 25-10-1.
- The Cape Region remains in Level 2 Significant Drought. Level 2 Significant Drought prohibits irrigation system uses and only permits hand watering gardens only.
 - Our Water Department webpage now has a breakdown of the Drought Status Levels and how to proceed at each drought level. This information can be found here: <https://www.falmouthma.gov/1577/Drought-Information>
 - The next Drought Task Force Meeting will take place on November 6th, 2025. For further information please visit: <https://www.mass.gov/info-details/drought-status>



Wastewater

- Wastewater Treatment Facility Improvements Construction Project:
 - Installed new roof on the Operations Building (photo below).
 - Continued HVAC/ductwork installation in Operations Building and Sludge Processing Building.
 - Continued installation of new masonry walls and interior framing in Operations Building.
 - Removed old electrical equipment and generator from Operations Building.
 - Dismantled old sludge thickening equipment and installed concrete pads for new gravity belt thickeners in the Sludge Processing Building (photo below)
 - Leak-tested new Influent Equalization Tank (passed).
 - Continued electrical cable pulls and terminations throughout site.
 - Project is approximately 72% complete. Construction substantial completion is forecast for April 2026.
 - Change Order #4 was executed this month. Through Change Order #4, 41% of the contingency available under the SRF loan has been used. The project is expected to be completed within budget.



- Great Pond Phase 1 Wastewater Project:
 - Submitted SRF loan application for the project in August.
 - Received 3rd round of comments from MassDOT on MassDOT permit application.
 - Received letter from Massachusetts Historical Commission supporting release of funds for the project.
 - Continued work with Assessing Department, preparing for sewer betterment.
 - Held second meeting for development of online permitting system for DPW, so that online sewer connection permitting will be available well in advance of sewer connections for this project.
 - Bid process will begin (Notice to the Central Register) on October 23rd. Bids will be due in late November, and the project will be awarded by the end of December.

- Outfall Data Collection and Permitting Project:
 - Presented at a Massachusetts Environmental Policy Act (MEPA) public consultation session on September 22nd and at a MEPA regulatory review meeting on September 26th regarding the Town's Draft Environmental Notification Form (ENF) for the outfall project. The MEPA comment period was extended to October 21st.
 - Met on September 23rd with Division of Marine Fisheries and Falmouth shellfishermen regarding the planned outfall discharge and the pending shellfish classification process.
 - Met with the Department of Conservation and Recreation on September 24th regarding the Interbasin Transfer Act review process.
 - Continued collecting second year baseline water quality data in Nantucket Sound.
 - Continued processing baseline data collected May-October of 2024 and to-date in the summer of 2025.

- Operations:
 - Operators used the Vactor to clean gravity sewer mains in the New Silver Beach area (annual preventative maintenance).

- Using the Vector, operators cleared a sewer blockage on Water Street between Luscombe Avenue and the Eel Pond bridge.
- Operators pulled the pump at the Surf Drive Lift Station and sent out to be rebuilt.
- Assistant Wastewater Superintendent inspected 8 restaurants on Main Street for Fats/Oils/Grease compliance and inspected 53 residential properties in the Surf Drive area for prohibited sump pump connections to the sewer system.

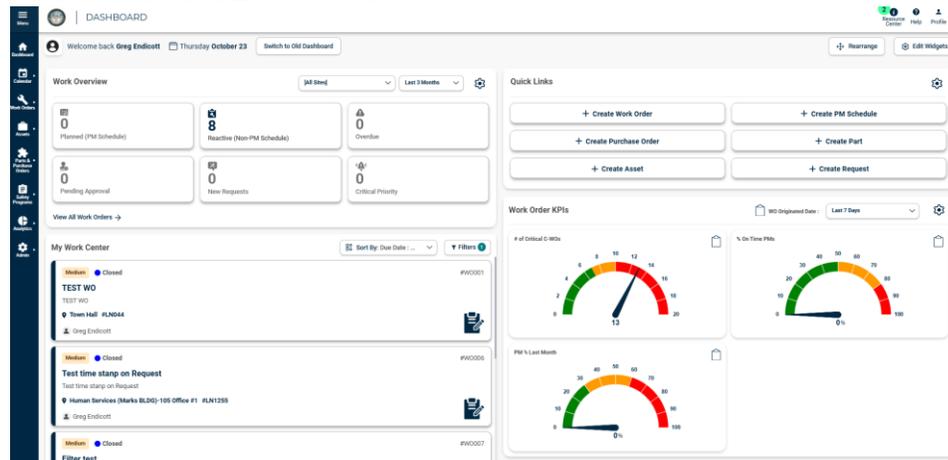
Facilities

Operations Updates

- Facilities staff have completed approximately 125 work orders in the past month.
- We have 1 vacant full-time position remaining in the department.

Capital Project Updates

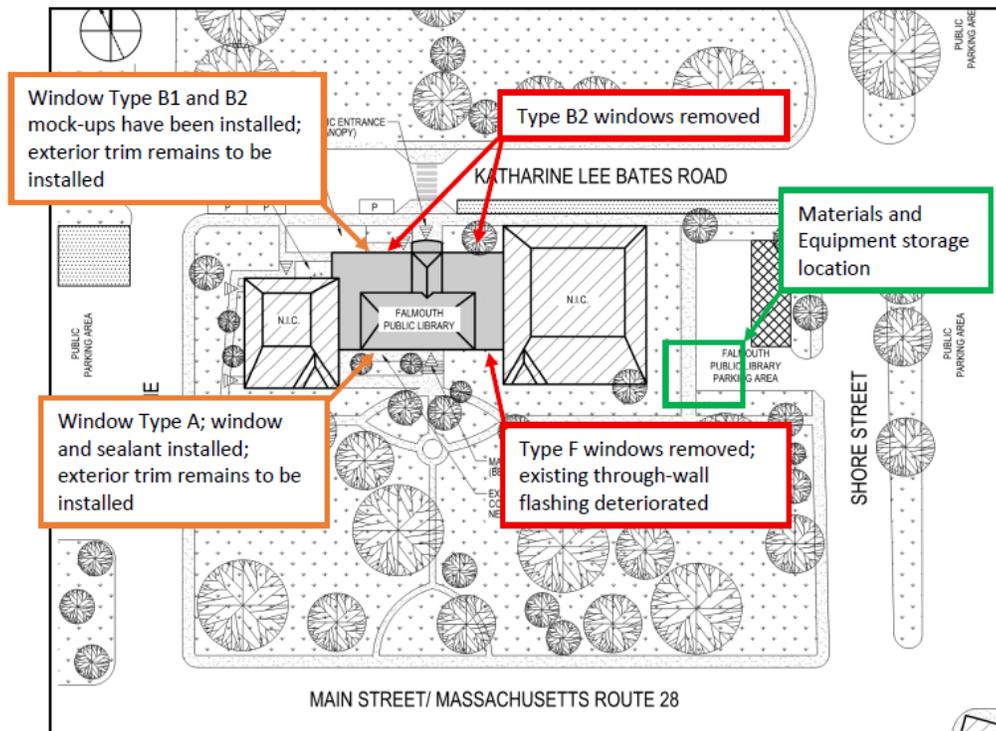
- Town Facility Condition Assessment Study- The FCA has been approved and provided it to Brightly for development of the Capital Asset Predictor website.
- Brightly Work order and PM program- The Asset Essentials preventative maintenance and work order website is complete and in use. We have currently launched the system out to selective Town Departments (soft launch) for WO submission, and all feedback has been positive. The program will be fully active Town-wide in the next 2-3 weeks.



- Main Library Window Replacement Project- All windows have been removed, and new windows are currently being installed. Anticipated completion is on schedule for December 2025.



VIEW 1011



- HVAC Controls Upgrades- We have reached substantial completion for the DPW controls upgrades. Installation and testing of all equipment for the Library is complete and substantial completion is anticipated in November. There was a slight delay at the Library connecting to the server, but it has been resolved in coordination with the Library's IT contractor. The grant for Fire HQ has been countersigned by the State, and we have requested an updated proposal/agreement from the Controls contractor for execution.



Fleet

- The Fleet Department is in full maintenance mode, we are repairing and servicing all departments and their needs.

- The Fleet Department is in the fall months, and we are finishing up servicing the larger trucks for snow and ice and starting the smaller equipment for winter. We are also getting the equipment ready for fall-clean-ups for the Parks Department.
- We are waiting for two vehicles that were ordered from the capital request of 2025. We have been getting updates on the two vehicles and are still on schedule the Dump truck sander is estimated for arrival in January and the Bucket truck sometime early 2026.

RECREATION DEPARTMENT

Upcoming Events for November

- The VIPS Glow Run will be held on Thursday November 6th. This event is for kids in grades K-4 and the children will be representing their elementary school. There will be a 50-yard dash as well as a shuttle run. The event will take place from 5-7pm behind the recreation building on Fuller Field. The racecourse will be lit up with Christmas lights and there will be lots of glow sticks and music, as well as food trucks. Kids are also welcome to use the playground during the event.

October Events

- Our 4th annual Trunk or Treat event was held in the parking lot at the Gus Canty Community Center on Sunday October 26th from 12-2pm. It was another resounding success. Thank you to all the volunteers who decorated trunks and helped fill the kids' bags with lots of treats. We saw many wonderful costumes from both children and parents. Special thanks to the other town departments who participated, including the Police, Fire, Beach and Human Services Departments.



Youth Programs

- Registration is open for our youth basketball program. The program will begin on Saturday December 13th. The program is for boys and girls grades 1 through grade 8.
- Our Munchkin basketball program registration is also open. We will have three sessions of this popular program this season. This program is for 5 and 6 years olds (kindergarten) and will run on either Monday or Wednesday evenings beginning December 8th.
- High School Boys Basketball – Wednesday evenings 6-8pm until Nov 19th
- Fall Fun Family Fridays – Family Bingo Night will be on November 14th. Small prizes will be awarded to bingo winners. We will also be having an Open Gym and Game Room night on November 21st.

Adult Fall Evening Programs (6:30-8:30pm) run until Thanksgiving week

*winter session registration opens in November, programs begin the first week of December

- Monday - Women's Indoor Soccer
- Tuesday - All Gender Volleyball
- Thursday - All Gender Futsal

Indoor Pickleball (Fall Session) September – November

- Beginner – Wednesdays 12:15–2:15pm
- Intermediate – Thursdays 12:15–2:15pm
- Advanced – Fridays 12:15–2:15pm
- Senior (60+) – Thursdays 8:30–10:30am
- All Levels – Saturday Morning 8:30-10:30am or Saturday Afternoon 11-1pm

Operations

- We received our new cover for the cart that holds our floor cover as well as the brush that cleans the gym floor cover

SENIOR SERVICES

- 179 new participants enrolled. [Total Enrollment 8,962]
- 7,219 participant swipe card check-ins [Units of Service].
- 725 Volunteer hours.
- 262 Transportation Rides covering 1,273 Miles.
- Outreach Coordinator provided 793 Units of Service connecting residents to resources, services, and programs to support their needs or the needs of a loved one.
- September 18, 2025: Senior Municipal Support Team Meeting [Senior Services, Human Services, Fire Rescue, Police Department representatives] reviewed 2 new cases, and closed 2 cases.

Special Program Initiatives for the Period September 23 – October 27, 2025

- Monthly Support Groups: Alzheimer's Caregiver Support Group, Bereavement Support Group, Community Circle, LGBTQIA Support Group, Women's Support Group.
- Monthly Information Tables: Elder Services, Falmouth Human Services Department, Falmouth Public Library, Falmouth Service Center, Falmouth Sustainability Specialist, Grandparents Raising Grandchildren, Independence House, and WECAN.
- Monthly Special Programs: Bingo, Book Club, Arts/Crafts Card Making and Painting Classes, Genealogy Workshops, Technology Classes.
- Weekly Professional Services: Gadget Tech Support, Legal Assistance, Senior Services Department Outreach Services, SHINE [Serving the Health Insurance Needs of Everyone] Services.
- Weekly Exercise Programs: *[Estimated 57 classes per week]*
All Level Yoga, Barre Class, Variety of Cardio Aerobics and Strength Training Classes, Chair Yoga, Dance Fit & Fun, Gentle Yoga, Line Dancing, Meditation, Osteocise, Qigong, Slow Flow Yoga, Stretch and Flexibility, Tai Ji, Tai Ji Exercise Basics, Yoga for Vitality, ZUMBA.
- Weekly Social Programs: Backgammon, Bridge, Canasta, Chess, Cribbage, Mahjong, Men's Conversation Group, Needlework Group, Open Game Time, Ping Pong, Poker, Poetry, Pony, Pool Games, Puzzle Time, Rummikub, Scrabble.
- Weekley Wellness Clinic: VNA Public Health Division conducts weekly wellness clinics every Wednesday.
- Monthly Hearing Screenings: Offered by Miracle Ear.
- Monthly Reiki appointments are available with a certified Reiki specialist.
- Daily: Café breakfast, lunch, and special offerings. [1,329 service units]
- Daily: Fitness Room participation. The October orientation was held for 16 participants. [987 service units]



- VNA [Visiting Nurse Association of Cape Cod]
 - Sept 15th -Oct 20th: Senior Aquatic Conditioning at Atria.
 - Sept 15th - Oct 20th: Strong at Heart exercise series
 - Sept 10th - Oct 15th: Neuro Go exercise series
 - Sept 10th - Oct 29th: Get Walking program
 - Sept 4th – Nov 6th: Paving the Path to Wellness educational program
- Sept 8th - Oct 6th: Just Write It! Creative Writing Class led by Ted Murphy.
- Oct 6th: Coffee & Conversation “Policing with the People”. Special Guest – Senator Dylan Fernandes and State Representatives David Vieira and Thomas Moakley discuss local and state happenings. Q&A.



- Oct 6th: Richard King hosted a presentation on John Denver “Country Boy”.
- Oct 27th: Veterans’ SITREP [Situational Report] with Town of Falmouth Director of Veterans’ Services – Jim Gouzias. Discuss today’s important issues to veterans. All former service members and spouses’ welcome. Discussion and Q&A.
- Oct 27th: Medicare Overview and Open Enrollment Presentation. This presentation is for Medicare Beneficiaries, family members, caregivers, caseworkers, and representatives. Medicare Open Enrollment Period is Oct 15th-Dec 7th.

Upcoming Special Program Initiatives

- Nov 3rd: Coffee & Conversation Guest Speakers: Police Station Building Committee members, Architect Firm, and Project Manager.
- Nov 3rd: The Singing Trooper Veterans Tribute performance.
- Nov 13th: VNA Oral Cancer Screenings.
- Nov 19th: Cooking Class “A Delicious alternative to Thanksgiving Turkey”.
- Nov 21st: VNA Fall Risk Assessment Clinic.
- Nov 25th: Elder Services and Falmouth Senior Center to provide a “Thanksgiving Grab N Go” meal.

SUSTAINABILITY

October was the month for **Conferences!**

- The Sustainability Specialist attended USGBC’s Local Government Leadership Summit in Boston on Sept. 30th,
- NetZero 2025 conference in Hyannis on Oct 14th,
- And the National Grid Energy Solutions Summit at Gillette Stadium on Oct. 24th

The Green Communities (CG) annual report was submitted in which we reported our energy usage and greenhouse gas emissions for FY25 compared to our 2018 baseline data. Strides in building energy efficiency contribute to our 10.8% drop in MMBTUs but we aim for 20% to meet the GC goals.



Annual Report - FY2025 - Falmouth

Locked for editing by you until 2:30PM.

CRITERION 3: Energy Summary (MMBtus)

Non-Weather Normalized

Category	Baseline (FY2018)	FY2023	FY2024	FY2025
NULL	1			
Building	70,146	64,749	67,565	63,666
Open Space	219	211	225	210
Street/Traffic Lights	1,276	1,252	1,245	1,279
Vehicle	24,144	17,555	18,185	19,352
Water/Sewer	15,140	13,376	13,679	14,420
Adjustments				
Building Stock Changes	0	0	0	0
Regional School Districts				
Totals	110,926	97,144	100,899	98,926
% Diff from Baseline		-12.4%	-9%	-10.8%

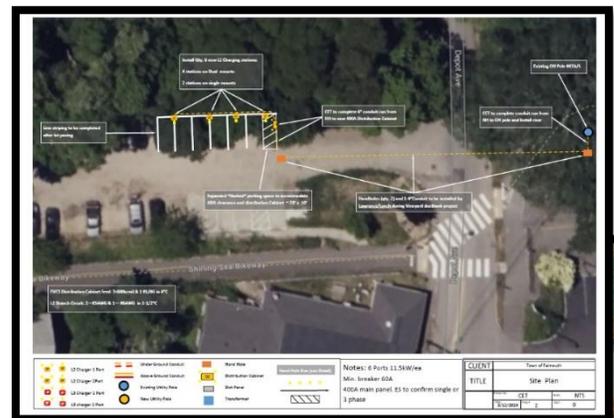
Electric Vehicle (EV) infrastructure progress:

- Depot Ave parking lot across from the Bus Station was trenched in preparation for 6 EV level 2 (240v) chargers that will be open to the public.
- 2 EV private chargers at the Police Department were funded by MassEVIP program (no cost to the Town) and are expected to be installed in early November. **Grant is for \$16,050.**

<https://www.mass.gov/how-to/apply-for-massevip-public-access-charging-incentives>

Outreach

- **Senior Center Table** on Oct. 21 – Sustainability information offered including electrical vehicle, energy efficiency incentives, community solar opportunities, and low-income utility bill assistance.
- **Newcomers Club –Exploring Public Policy Group** – over 20 Newcomers attended the sustainability specialist’s presentation on Oct. 16 at the Recreation Center to learn about Falmouth’s varied sustainability programs and energy savings.



Solar Progress:

- Panels were installed on the Water Treatment Plant rooftop! Next step is to tie-in with the electrical structure, inspections, followed by Eversource net-metering approval.



This Building is powered by

SOLAR ENERGY

Solar Details:

- ✓ 157 kw DC (120 kw AC)
- ✓ 328 Hanwha Q Peak Panels - 480 watts each
- ✓ 25- year Power Purchase Agreement

The Water Treatment Plant - Long Pond Building is 10% powered by the Sun!

VETERANS' SERVICES

- **Community Outreach** – VSO Attended Annual Cape and Islands Veteran Outreach Center Regional Veteran Stand Down Event to provide program awareness and to provide outreach to Falmouth veterans in attendance. An estimated 200 veterans were in attendance.



- **Community Outreach** – Veterans Day Ceremony coordination was conducted during the monthly Falmouth Veterans’ Council meeting. The keynote speaker was chosen (Wayne Soares) and all parade participants were confirmed. VSO will participate in the day’s ceremonies and attend the Veterans Day Breakfast at the Flying Bridge Restaurant, a post ceremony luncheon at the Falmouth Elks Lodge, Falmouth Veteran Community Veterans Center, and issuing out veteran challenge coins to all veteran residents of the six Falmouth nursing homes/assisted living facilities.
- **Professional Development** – VSO attended Commonwealth of Massachusetts Executive Office of Veterans Services (EOVS) 2025 Conference. The conference consisted of three days of program presentations and lectures as well as training break-out sessions. Peer interaction provided information flow of best practices. Secretary Santiago of EOVS was keynote speaker of the event.



- **Community Outreach** – VSO continued to participate in Veteran Benefits information workshop at the Falmouth Community Veterans Center. The workshop was attended by Falmouth veterans who were seeking out benefits information. The workshop provided an opportunity to exchange information in an interactive group environment. This month’s workshop focused on Surviving Spouse Benefits and was attended by 24 individuals.
- **Community Outreach** – Continued to conduct monthly “SITREP.” A veteran information social exclusively for Falmouth Veteran Senior Center members to provide program and benefits awareness as well as a group milieu to provide peer support and connect with current and relevant veteran issues. This month’s program featured a guest speaker from the Hero’s in Transition program who spoke about his organization and how they support Cape area veterans. Approximately 15 veterans were present.

- **Community Outreach/Chapter 115 Coffee Social** – Department of Veterans' Services continued with the department's monthly chapter 115 Client Coffee Social. The intent of this activity is to issue monthly Chapter 115 benefit payments within a social environment that creates comradery and sense of belonging. The venue for this activity was hosted by the Falmouth Community Veterans Center (FCVC), allowing them to showcase their facility and expose the clients to the resources the FCVC can offer. This activity also provides an opportunity for the department to physically meet and engage with clients monthly, and to provide up to date veteran benefits information.
- **Community Outreach** – Participated in monthly Falmouth Elks Lodge Veteran Coffee Social to meet Falmouth veterans and provide program awareness. Twelve veterans and their spouses were in attendance.
- **Community Outreach** – Attended monthly Executive Office of Veterans' Services meeting. A virtual format designed to review programs and discuss best practices.
- **Community Outreach** – Attended "Essential Services" Homeless Service Network Meeting held in collaboration with the Falmouth Department of Human Services, Cape and Islands Housing Assistance Corp. (HAC), and Falmouth Belonging to Each Other (NGO). Case management collaboration was discussed, and professional contacts were made.
- **Community Outreach** – Attended the bi-monthly food distribution drives hosted by the Cape and Islands Veterans Outreach Center (CIVOC) and held at the Falmouth AMVETS Post to provide program outreach
- **Chapter 115 Veterans Case Managed** – 38 On-going Chapter 115 benefit recipients
- **Total Veteran Service Activities** – 406 Veteran services – inclusive of the provision of misc. information and guidance to resources, VA benefits claim processing, and Chapter 115 case management.
- **Homeless/at Risk of Homelessness Veterans Served** – The department assisted one homeless veteran in accessing resources and transitional/permanent housing.

Upcoming Meetings/Events

- **Community Outreach** – Veterans' Department will issue unprepared boxed Thanksgiving Day meals to Chapter 115 clients on November 20, 2025.
- **Community Outreach** - Monthly veteran information social, called SITREP, with the Council on Aging Program Director. SITREP on November 17, 2025.

- **Community Outreach** – VSO will Participate in the Annual Town of Falmouth Veterans Day Ceremony and associated veteran activities on November 11, 2025.
- **Community Outreach** – VSO will attend bi-monthly food distribution drives hosted by the Cape and Islands Veterans Outreach Center (CIVOC) and held at the Falmouth AMVETS Post to provide program outreach.