

**FALMOUTH PRIVATE/INDIVIDUAL MOORING TRANSFER REQUEST FORM**

**TRANSFER REQUIREMENTS:**

- Moorings may be transferred to a direct family member only. Direct family members include: (Spouse, mother, father, son, daughter and legal partner) Siblings do not qualify.
- Fee for transferring or adding a name to a mooring account is \$100.00 (Town of Falmouth)
- Decedent Transfer: A surviving family member may request a permit be transferred provided the request is made within (12) months of the passing or 30 days from the department request whichever is sooner. (Copy of death certificate required)
- Transfers and name additions are limited to (1) time within a twelve-month period.
- Newly acquired mooring permits may not be transferred within one year of assignment.
- Transfers are allowed only when the permit is in good standing at the time of the request.

**TO BE COMPLETED BY THE PERMIT HOLDER OR SURVIVING FAMILY MEMBER**

Mooring Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

I, \_\_\_\_\_ request transfer of the mooring permit listed above to the following person:

Name and Address: \_\_\_\_\_

\_\_\_\_\_

Relationship to current permit holder: \_\_\_\_\_ Email: \_\_\_\_\_

If the last name is different from the current permit holder attach supporting documentation such as the birth certificate, marriage license, name change, ETC. If filing for a decedent, attach a copy of the death certificate.

**ADDITIONAL REQUIRED DOCUMENTS**

1. Signed mooring agreement form in the new permit holders name.
2. Proof of ownership of the boat to be assigned to the mooring in the new permit holders name.

\_\_\_\_\_  
Signature of Transfer Applicant Date

**FOR NOTARY PUBLIC USE ONLY**

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public,

Personally appeared \_\_\_\_\_ (name of signer), proved to me through satisfactory evidence of identification to be the person whose name is signed on the proceeding document, and acknowledged to me that (he/she) signed it voluntarily for its stated purpose.

Signature of Notary: \_\_\_\_\_ Date: \_\_\_\_\_ Com. Exp. Date: \_\_\_\_\_