

**TOWN OF FALMOUTH**  
**BOARD OF SELECTMEN**

**AGENDA**

**MONDAY, OCTOBER 1, 2018 – 7:00 P.M.**  
**SELECTMEN'S MEETING ROOM**  
**TOWN HALL**

**7:00 p.m. OPEN SESSION**

1. Call to Order
2. Pledge of Allegiance
3. Proclamation – Eagle Scout – Timothy P. Leonard Jr., Boy Scout Troop 42
4. Recognition
5. Announcements
6. Public Comment

**7:15 p.m. SUMMARY OF ACTIONS**

1. Administrative Orders
  - a. Vote to Accept Donation from the Falmouth Art Market in the Amount of \$3,200.00 to the Falmouth Cultural Council Donation Account.
  - b. Vote to Accept Water Main Agreement/Easement for Water Service to Cypress Street, Falmouth
  - c. Approve Recommendation for Adjusting Parking Meter Seasonal Utilization
  - d. Vote to Approve Referral of Proposed Town Meeting Article 19 – Accept Road Takings: Winthrop Drive and Captain Davis Lane to the Planning Board for Recommendation before November 2018 Town Meeting

**PUBLIC HEARINGS**

**7:30 p.m.**

1. Application for Shade Tree Hearing – Jamey and Jennifer Pedro, 11 Crescent Avenue – Two 60' Tulip Trees

**7:45 p.m. BUSINESS**

1. Discussion with Garth Smelser from NOAA Regarding Future
2. Interview, Vote and Appoint Committee Members:
  - a. Affordable Housing Committee – Jessica O'Brien, Harry McCormick
  - b. Agricultural Commission – Warren Collins
  - c. Board of Health – George Heufelder, Loraine Babiak, Walter Howard
  - d. Cultural Council – Linda Dias
  - e. Recreation Committee – Sandra Cuny, Phil Afonso, Christopher Lynch, Patricia Morano
3. Request for Sign Variance – Freestanding Sign – Falmouth Animal Hospital, 1184 Sandwich Road
4. Vote Article Recommendations – November 2018 Town Meeting
5. Minutes of Meetings:  
Public Session – August 20, 2018; September 17, 2018; September 24, 2018
6. Individual Selectmen's Reports
7. Review of Town Manager's Report
8. Review and/or Discuss Correspondence Received

Susan L. Moran, Chairman  
Board of Selectmen



## PROCLAMATION

WHEREAS: Timothy P. Leonard Jr. of Boy Scout Troop 42 has successfully completed qualifications for the rank of Eagle Scout, a rigorous and demanding process that teaches patience, perseverance and teamwork, and requires strong goal setting; and

WHEREAS: Timothy P. Leonard Jr. met these challenges with aplomb and shall be recognized as an outstanding representative of his family, his troop and his community; and

WHEREAS: The Boy Scouts of America, long acknowledged for building fine citizens, calls for Special Court of Honor to award its highest symbol of achievement to those who complete this rank; and

WHEREAS: Timothy P. Leonard Jr. is now an Eagle Scout with all its rank and privilege;

NOW, THEREFORE, We, Susan L. Moran, Megan English Braga, Doug Jones, Samuel H. Patterson and Douglas C. Brown as Selectmen of the Town of Falmouth, do hereby declare and PROCLAIM

**SATURDAY, OCTOBER 27, 2018 AS TIMOTHY P. LEONARD JR. DAY**

IN WITNESS WHEREOF, we have hereunto set our hand and caused the Great Seal of the Town of Falmouth to be affixed.

\_\_\_\_\_  
Susan L. Moran, Chairman

\_\_\_\_\_  
Samuel H. Patterson

\_\_\_\_\_  
Megan English Braga

\_\_\_\_\_  
Douglas C. Brown

BOARD OF SELECTMEN

\_\_\_\_\_  
Doug Jones

**Diane Davidson**

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**From:** gremedies@gmail.com  
**Sent:** Thursday, September 06, 2018 9:59 AM  
**To:** Diane Davidson  
**Cc:** Samuel Patterson; smoran@falmouthmass.us  
**Subject:** Re: Eagle Scout Proclamations

Diane,

Thank you so much the 24th works for both families.

Timmy Leonard 10/27, 6pm John Wesley Church

Edwards location is TBD. I will forward as soon as it's locked down. They have there second choice reserved but waiting to hear in the first. Date will not change.

-Greg

Sent from my iPhone

On Sep 5, 2018, at 3:12 PM, Diane Davidson <[ddavidson@falmouthmass.us](mailto:ddavidson@falmouthmass.us)> wrote:

Dear Greg,

I have received your email announcing the Eagle Scout Court of Honor for Timothy P. Leonard Jr. on Saturday, October 27, 2018 and for Edward J. Geishecker on Sunday, November 18, 2018 (please provide us with the location and times).

Proclamations will be prepared and will be read and signed by the Board of Selectmen at its meeting on Monday, September 24, 2018 at 7:00 p.m.

Please extend an invitation to Timothy, Edward and their family/friends, and confirm back to me that this date and time work for both.

Thank you,

Diane

*Diane S. Davidson  
Office Manager/Licensing  
Office of the Town Manager and Selectmen  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
(508) 495-7321*

**From:** Greg Remedis [<mailto:gremedies@gmail.com>]  
**Sent:** Wednesday, September 05, 2018 2:07 PM  
**To:** Samuel Patterson <[sh.patterson@verizon.net](mailto:sh.patterson@verizon.net)>; Diane Davidson <[ddavidson@falmouthmass.us](mailto:ddavidson@falmouthmass.us)>;

# TOWN OF FALMOUTH SCHEDULE OF DEPARTMENTAL PAYMENTS TO THE TREASURER

Dept: Falmouth Cultural Council Date: Sept. 24, '18

FROM	SOURCE#	AMOUNT	TOTAL
Falmouth Art Market	21 675 4695 4830	3,200 "	\$ 3,200 "

TOTAL 3,200 "

**To the Accounting Officer:**

The above is a detailed list of monies collected by me, amounting in the aggregate to \_\_\_\_\_ Dollars, and /100, which I have paid to the Treasurer whose receipt I hold thereof.

  
\_\_\_\_\_

**To the Department Officer making the payment:**

Received from the \_\_\_\_\_ department, the sum of \_\_\_\_\_ 00/100 cents, for the period ending \_\_\_\_\_ which I have paid to the Treasurer whose receipt I hold thereof.

\_\_\_\_\_  
Patricia O'Connell  
Town Treasurer

**AMENT KLAUER LLP**

Attorneys at Law  
39 Town Hall Square  
Falmouth, MA 02540

Robert H. Ament, Esq.  
Kevin P. Klauer II, Esq.

Telephone (508) 540-6555  
Fax (508) 457-1293  
Website: [www.amentklauer.com](http://www.amentklauer.com)

September 27, 2018

Frank K. Duffy, Jr., Esquire, Town Counsel  
***Town of Falmouth***  
157 Locust Street  
Falmouth, MA 02540



RE: Sandlin Family Realty Trust  
Water Main Agreement for Cypress Street

Dear Frank:

The trustees of Sandlin Family Trust have signed the Water Main Agreement for Cypress Street that you reviewed, and a trustees' certificate. Copies of the signed documents are attached.

With a copy of this letter, I am delivering two signed copies to Julian Suso this morning, and hopefully the Town's acceptance can be on next Monday's agenda. If one of the copies executed by the Selectmen is returned to me, we will file it in the Land Court as quickly as possible. I believe that we may need to get the Land Court Engineering Department to approve the document because it refers to lots on a recently approved plan.

Very truly yours,

Robert H. Ament, Esquire

RHA/gmb  
Enclosure

cc: Julian Suso, Town Manager  
Trent Toran-Sandlin

**WATER MAIN AGREEMENT TO SERVE CYPRESS STREET  
BARNSTABLE COUNTY, MASSACHUSETTS**

Brian E. Sandlin and Trent Toran-Sandlin, as Trustees of the Sandlin Family Realty Trust under Declaration of Trust dated November 23, 2002 registered with the Land Court Registry District of Barnstable County as Document No. 895,276, of 209 Maravista Avenue, East Falmouth, MA 02536, being the same owners of land on Cypress Street in Falmouth, Massachusetts, as set forth below,

for nominal non-monetary consideration paid,

grant to the Town of Falmouth, a municipal corporation within the County of Barnstable, Commonwealth of Massachusetts, with an address of 59 Town Hall Square, Falmouth, MA 02540, its successor and assigns,

the perpetual right, privilege and easements over a certain private way in the Town of Falmouth, Barnstable County, Massachusetts, known as Cypress Street, to enter upon and locate, relocate, construct, reconstruct, lay, relay repair, replace, maintain, operate, remove, and inspect water mains and appurtenances thereto, in through, under, across, and over the private way known as Cypress Street west of Maravista Avenue, which abuts our land shown as Lots 577, 578, 579 and 580 shown on Land Court Plan 4286-7.

We hereby agree that legal title of said water mains and their appurtenances shall remain the property of the Town of Falmouth.

This easement is granted by authority of G.L.c. 187, §5.

For title see Certificate of Title No. 167417 of the Land Court Registry District for Barnstable County.

In Witness Whereof the undersigned have hereunto set their hands and seals this <sup>26<sup>th</sup></sup> 18<sup>th</sup> day of September, 2018.

Sandlin Family Realty Trust

*Brian E. Sandlin*

By: Brian E. Sandlin, Trustee

*Trent Toran-Sandlin*

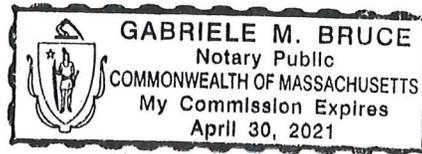
By: Trent Toran-Sandlin, Trustee

COMMONWEALTH OF MASSACHUSETTS

Barnstable County, ss.

On this <sup>26<sup>th</sup></sup> day of September, 2018, before me, the undersigned notary public, personally appeared Trent Toran-Sandlin, Trustee of Sandlin Family Realty Trust proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose on behalf of Sandlin Family Realty Trust.

*Gabriele M. Bruce*  
Notary Public:  
My Commission Expires: 4-30-21



*approved as to form:*  
*Frank K. Duffy T.C.*  
*9.27.18*

## **SANDLIN FAMILY REALTY TRUST**

### **Certificate of Trustee**

We, the undersigned Brian E. Sandlin and Trent Toran-Sandlin, hereby certify as follows:

1. We are the sole Trustees of the Sandlin Family Realty Trust under Declaration of Trust dated November 23, 2002, registered with the Land Court Registry District for Barnstable County as Document No. 895,276 (hereinafter “the Trust”);
2. The Trust is in full force and effect and has not been altered, amended, or revoked;
3. None of the beneficiaries of the Trust are minors, persons under legal disability, a corporation, or an estate; and
4. We have been duly authorized in writing by one hundred percent of the beneficiaries of the Trust to grant for nominal consideration a Water Main Agreement to Serve Cypress Street, Barnstable County, Massachusetts, with the Town of Falmouth, a municipal corporation.

Executed as a sealed instrument under the pains and penalties of perjury this 26<sup>th</sup> day of September, 2018.

Sandlin Family Realty Trust

Brian E. Sandlin

Brian E. Sandlin, Trustee

Trent Toran-Sandlin

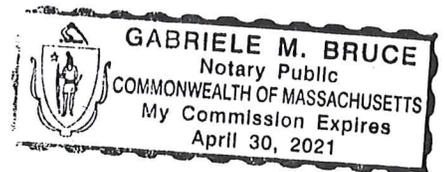
Trent Toran-Sandlin, Trustee

COMMONWEALTH OF MASSACHUSETTS

Barnstable County

On this 26<sup>th</sup> day of September, 2018, before me, the undersigned notary public, personally appeared Brian E. Sandlin and Trent Toran-Sandlin, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose, as Trustees of Sandlin Family Realty Trust.

Gabriele M. Bruce  
Notary Public:  
My Commission Expires: 4-30-21



**Acceptance of Water Main Agreement  
To Service Cypress Street, Falmouth,  
Barnstable County, Massachusetts**

Brian E. Sandlin and Trent Toran-Sandlin, as Trustees  
of the Sandlin Family Realty Trust

To

Town of Falmouth

We, the undersigned Board of Selectmen of the Town of Falmouth hereby accept this Agreement/Easement by vote of the Board this \_\_\_\_\_ day of \_\_\_\_\_, 2018 as authorized by c. 65, s. 3 of the Code of Falmouth.

Town of Falmouth  
By its Board of Selectmen

\_\_\_\_\_  
Susan L. Moran, Chairman

\_\_\_\_\_  
Megan English Braga, Vice Chairman

\_\_\_\_\_  
Doug Jones

\_\_\_\_\_  
Samuel H. Patterson

\_\_\_\_\_  
Douglas C. Brown

**Diane Davidson**

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**From:** Julian Suso <jsuso@falmouthmass.us>  
**Sent:** Friday, September 28, 2018 3:31 PM  
**To:** Diane Davidson  
**Subject:** FW: Winter Parking meter plan

Hello Diane,

FYI. Chief Dunne's recommendation on parking meters for the coming season, for BOS consideration. Thank you.

Julian

**From:** Edward Dunne <edunne@falmouthpolice.us>  
**Sent:** Friday, September 28, 2018 3:16 PM  
**To:** Julian Suso <jsuso@falmouthmass.us>  
**Cc:** edunne@falmouthpolice.us  
**Subject:** FW: Winter Parking meter plan

Julian,

Since summer is over I want to start to address the winter parking meter situation. My plan for the parking meters is to follow the same plan we used for the winter of 2018 with a minor adjustment. If you recall, we allowed 30 minutes of free parking for 29 designated meters in Woods Hole and allowed 30 minutes of free parking for all the meters in Falmouth Heights. This program ran from December 1, 2017 to April 1, 2018. During this time, the Police Department did not receive any complaints regarding this plan, which is why I am suggesting we initiate the same plan this year. The only thing different that I am suggesting this year is that we start this program on November 1, 2018 and run it through April 1, 2019. This is when the meters will be switched back to their normal full operation. I believe the residences as well as the visitors would enjoy the extra month of 30 minutes of free parking.

Respectfully,

Chief Dunne

*Edward A. Dunne*  
Chief of Police

Falmouth Police Department  
750 Main Street  
Falmouth, MA 02540

[edunne@falmouthpolice.us](mailto:edunne@falmouthpolice.us)

Ph. 774-255-4527



-----NOTICE-----

This email is intended for professional and business purposes of the Falmouth Police Department. The contents of this email message and any attachments are confidential and are intended solely for the addressee. If you are not the intended recipient please notify the sender and delete this message.

**TOWN OF FALMOUTH  
PUBLIC HEARING NOTICE  
SHADE TREE REMOVAL**

Notice is hereby given of a Public Hearing to be held by the Falmouth Board of Selectmen in the Selectmen's Meeting Room, Town Hall on Monday, October 1, 2018 at 7:30 p.m. on the application of Jamey and Jennifer Pedro for the removal of two, 60' Tulip trees located at 11 Crescent Avenue.

Removal of the trees is requested due to compromised root systems.

Susan L. Moran, Chairman  
Board of Selectmen

*Publication Date: September 21, 2018*



# Town of Falmouth

## Department of Public Works

### Parks & Forestry Division

416 Gifford Street  
Falmouth, MA 02350

Telephone: (508) 457-2543

Fax: (508) 548-1537

Jeremiah Pearson  
Parks Superintendent

## **Parks Department opinion for removal of two Tulip trees located at 11 Crescent Avenue**

I met with Jennifer Pedro the resident of 11 Crescent Avenue in regards to two Tulip trees in front of her house. She is concerned about the trees proximity to their house and the possibility of failure during a storm.

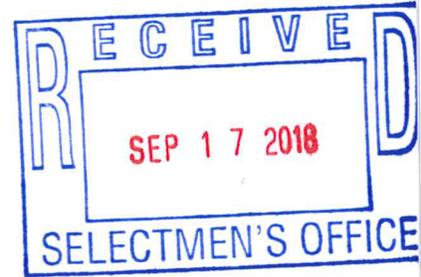
The 1<sup>st</sup> Tulip tree in front of her house has an approximate DBH (diameter breast height) of 45.5. This tree is very large and showing signs of dieback in the crown. This dieback has occurred do to construction damage when the house was extensively remodeled. I do agree that the trees size, proximity to house and crown dieback is concerning however, the damage to the tree was caused by extensive construction that damaged the root system. With a tree this size and compromised root system, my recommendation would be to have it removed at homeowners expense and a replacement tree purchased for the adjacent Crescent Park or Worcester court

The 2<sup>nd</sup> Tulip tree is to the left of the driveway is a multi-leader with a DBH of 32.5 on the first stem and 21.5 on the second stem, both appear to be healthy. Other than the trees size and proximity to the home there appears to be no visual signs of structural problems. In 2016 the tree was extensively pruned for structural integrity, however a tree this size and its proximity to the house is daunting. Even though this tree is showing no visual signs of decay, I would think its root system is compromised due to construction damage as well. My recommendation would be for this tree to be removed at homeowner's expense and replacement in another location in Crescent Park or Worcester court.

Submit in Duplicate

Town of Falmouth

Application for Hearing & Removal of Town Shade Tree



To: Falmouth Board of Selectmen

(To be filled out by applicant)

Name of Applicant (Owner): JAMEY PEDRO

Street Address: 11 CRESCENT AVENUE

Section of Town: FALMOUTH HEIGHTS

Telephone Number: [Redacted]

Reason for Tree Removal Request: HEALTH ; FALLING LIMBS ; PROXIMITY TO HOMES

Legal Advertising Fee to be paid by applicant: \$25.00

Signature of Applicant: [Signature]

(To be filled out by DPW Tree Warden)

Variety of Tree: Tulip

Condition of Tree: Poor / Fair

Approximate Height: 60ft (Both)

Diameter of Tree: 45.5 DBH / 32.5 21.5

Can Tree be Removed: [Redacted]

Estimated Cost/Moving: [Redacted]

Estimated Cost/Removing: [Redacted]

Recommendation of DPW Tree Warden: Removed at owners expense - Tree replacement in other location

Action Taken by Board of Selectmen: [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Board of Selectmen

Date of Posting of Tree: [Redacted]

Date of Legal Advertising in Newspaper: [Redacted]

Date of Removal of Tree: [Redacted]

Submit in Duplicate

Town of Falmouth

Application for Hearing & Removal of Town Shade Tree

To: Falmouth Board of Selectmen

(To be filled out by applicant)

Name of Applicant (Owner): JAMEY PEDRO

Street Address: 11 CRESCENT AVENUE

Section of Town: FALMOUTH HEIGHTS

Telephone Number: [REDACTED]

Reason for Tree Removal Request: HEALTH; FALLING LIMBS; PROXIMITY TO HOMES

Legal Advertising Fee to be paid by applicant: \$25.00

Signature of Applicant: [Signature]

(To be filled out by DPW Tree Warden)

Variety of Tree [REDACTED] Condition of Tree [REDACTED]

Approximate Height [REDACTED] Diameter of Tree [REDACTED]

Can Tree be Removed [REDACTED] Estimated Cost/Moving [REDACTED]

Estimated Cost/Removing [REDACTED]

Recommendation of DPW Tree Warden [REDACTED]

Action Taken by Board of Selectmen [REDACTED]

[REDACTED] [REDACTED]

[REDACTED] [REDACTED]

[REDACTED]

Board of Selectmen

Date of Posting of Tree [REDACTED]

Date of Legal Advertising in Newspaper [REDACTED]

Date of Removal of Tree [REDACTED]



**OCTOBER 1, 2018  
BOARD OF SELECTMEN**

**INTERVIEW, VOTE AND APPOINT MEMBERS TO COMMITTEES**

**The following have applied for vacant positions on committees as follows:**

<b>Committee</b>	<b>Vacancies, Terms Ending</b>	<b>Applicant Name</b>	<b>Interview Date</b>
Affordable Housing Committee	2 positions, both terms until 6/30/21	Jessica O'Brien Liz Bassett Harry McCormick	10/1* 10/15 10/15
Agricultural Commission	1 position, term until 6/30/21	Ms. Warren Collins	10/1
Board of Health	1 position, term until 6/30/19	George Heufelder Loraine Babiak Walter Howard	10/1 10/1 10/1
Cultural Council	4 positions, 2 terms until 6/30/20 2 terms until 6/30/21	Linda Dias	10/1
Recreation Committee	1 position, term until 6/30/20	Sandra Cuny Phil Afonso Christopher Lynch Patricia Morano	10/1 10/1 10/1* 10/1

\*Waiting for RSVP as of 9/28.

**BALLOT**

**AFFORDABLE HOUSING COMMITTEE**

**SELECTMEN'S MEETING – OCTOBER 15, 2018**

<b>CANDIDATE</b>	<b>Susan L. Moran</b>	<b>Megan English Braga</b>	<b>Doug Jones</b>	<b>Samuel H. Patterson</b>	<b>Douglas C. Brown</b>
<b>1. Jessica O'Brien</b>					
<b>2. Liz Bassett</b>					
<b>3. Harry McCormick</b>					

**2 VACANCIES**

**BOTH TERMS UNTIL 6/30/21**

**Diane Davidson**

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**From:** Diane Davidson <ddavidson@falmouthmass.us>  
**Sent:** Friday, September 28, 2018 12:57 PM  
**To:** 'Edward Curley'  
**Subject:** FW: Applicants for Affordable Housing Committee  
**Attachments:** Comm App-AHC-Bassett.pdf; Comm App-AHC-O'Brien.pdf; Comm App-AHC-McCormick.pdf

Dear Ed,

We have received a third application for a position on the Affordable Housing Committee, before the deadline. Attached is a copy of Harry McCormick's application for your information. He will be interviewed by the Board of Selectmen on October 15.

Diane

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**From:** Diane Davidson [mailto:ddavidson@falmouthmass.us]  
**Sent:** Tuesday, September 25, 2018 10:59 AM  
**To:** [REDACTED]  
**Subject:** Applicants for Affordable Housing Committee

Dear Ed,

Attached, for your information, please find an application from Jessica O'Brien and an application from Liz Bassett for the two vacant positions on the Affordable Housing Committee. I am in the process of inviting the applicants to interview with the Board of Selectmen.

The Board of Selectmen is scheduled to interview candidates for committees on Monday, October 1, 2018 at 7:45 p.m.

Thank you,

*Diane S. Davidson  
Office Manager/Licensing  
Office of the Town Manager and Selectmen  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
(508) 495-7321*

waiting for RSVP



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: Jessica O'Brien

Address: 12 Eli Ln Village: E. Falmouth ZIP: 02536

Mailing Address: 12 Eli Ln Village: E Falmouth ZIP: 02536

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident  (date: 7/04) / Taxpayer (date: )

Amount of time you are available to give: 8-10 hrs a month

Town Committee, Board or Commission you are interested in serving on:

1. Affordable Housing
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position Alternate Position

Relevant affiliation & work & personal experiences I currently rent in town at 12 Eli Ln. I also work here locally as a reactor. I deal with folks who are in need of affordable housing all the time

Town offices held in Falmouth or elsewhere and dates of years served: This would be my first position held

Briefly describe the particular skills you feel you will add to the committee or board: I have a background in pre-law. I also teach technology classes at my office & volunteer teaching in town. These skills will help with online advertising about certain AHC events in need of more

relevance.

Three (3) References:

Name	Title	Phone
1. Edward Curly	AHC Committee Chair	[REDACTED]
2. Holly Wilson	AHC Vice Chair	[REDACTED]
3. Kathleen Fuller	Broker/Owner of Keller Williams	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

8/23/18  
DATE

Jessica Borin  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: Liz Bassett

Address: 635 W Falmouth Hgwy Village: Falmouth ZIP: 02540

Mailing Address: PO Box 494 Village: Barnstable ZIP: 02630

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident  (date: 8/2017) / Taxpayer \_\_\_\_\_ (date: \_\_\_\_\_)

Amount of time you are available to give: 10-15 hrs/mo.

Town Committee, Board or Commission you are interested in serving on:

- 1. Affordable Housing Committee
- 2. Energy Committee NO VACANCY
- 3. Beach Committee NO VACANCY

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? Not yet

Relevant affiliation and work and personal experiences WF Village Association, Volunteers - Cape Cod Foundation, Volunteer Member - CCYP, Cape Cod Dems, LEED Green Associate

Town offices held in Falmouth or elsewhere and dates of years served: N/A

Briefly describe the particular skills you feel you will add to the committee or board: Reliable,  
logical and resourceful team player with a  
strong commitment to serve the local  
community. MPA/MSPS degree.

List three (3) references:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
1. <u>Anna Grace Mbow</u>	<u>Program Manager</u>	[REDACTED]
2. <u>Marc Sunderland</u>	<u>CEO, Sunderland Printing</u>	[REDACTED]
3. <u>Nelly Sheehan</u>	<u>Owner, Suits You Swimwear, Inc.</u>	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

7/25/2018  
DATE

Elizabeth Bassett  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Confirmed for 10/15



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: HARRY B. McCORMICK

Address: 292 RIVERBAY WAY Village: Teaticket ZIP: 02536

Mailing Address: 292 RIVERBAY WAY Village: Teaticket ZIP: 02536

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident 20 yrs (date: 8/98) / Taxpayer 20 yrs (date: 8/98)

Amount of time you are available to give: RETIRED - AS NEEDED

Town Committee, Board or Commission you are interested in serving on:

1. AFFORDABLE HOUSING COMMITTEE
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking:  Permanent Position  Alternate Position

Relevant affiliation & work & personal experiences 25 years of senior-level BANKING experience with BNY Mellon, Mellon Bank and Boston Safe Deposit + Trust Company - 22 years as partner/principal of an executive search firm.

Town offices held in Falmouth or elsewhere and dates of years served: NONE

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

A significant portion of my banking experience involved the housing industry, both with respect to the origination and secondary market activities of primary and commercial properties.

Three (3) References:

	Name	Title	Phone
1.	TOM KNAPP	Neighbor	
2.	GRACE LEVA	Board Colleague	
3.	DAN GRAY	Neighbor	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

DATE 9/23/18

  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

**Diane Davidson**

---

**From:** Diane Davidson <ddavidson@falmouthmass.us>  
**Sent:** Tuesday, September 25, 2018 11:02 AM  
**To:** 'karen.schwalbe [REDACTED]'  
**Subject:** Applicant for Agricultural Commission  
**Attachments:** Comm App-Ag Com-Collins.pdf

Dear Karen,

Attached, for your information, please find an application from Warren Collins for the vacant position on the Agricultural Commission. I am in the process of inviting the applicant to interview with the Board of Selectmen.

The Board of Selectmen is scheduled to interview candidates for committees on Monday, October 1, 2018 at 7:45 p.m.

Thank you,

*Diane S. Davidson  
Office Manager/Licensing  
Office of the Town Manager and Selectmen  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
(508) 495-7321*



**TOWN OF FALMOUTH  
BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM**

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: [www.falmouthmass.us](http://www.falmouthmass.us).

Name: Warren D. Collins

Address: 50 Minot St Village: Falmouth ZIP: 02540

Mailing Address: Same Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident  (date: 2016) / Taxpayer  (date: 2011)

Amount of time you are available to give: whatever needed

Town Committee, Board or Commission you are interested in serving on:

1. Agricultural Commission
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? yes

Relevant affiliation and work and personal experiences Degrees in Botany and Microbiology  
Worked in agricultural industry as research Plant Pathologist  
Ran small produce/poultry farm for 20 years. Sold at markets.

Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Briefly describe the particular skills you feel you will add to the committee or board: Ran small farm,  
2. Master Gardener of Cape Cod 3. Falmouth Farmers Market Board.  
4. Knowledgeable in Pesticide chemistry and applications.  
5. Community Gardening Advocate

List three (3) references:

Name	Title	Phone
1. <u>Ross Norton</u>	<u>County of Barnstable Extension Educator</u>	[REDACTED]
2. <u>Lindsey Close</u>	<u>Falmouth Farmers Market Chair person</u>	[REDACTED]
3. <u>Daniel Gould</u>	<u>Falmouth retired teacher and longtime friend</u>	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

9-3-2018  
DATE

Wa O'Brien  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

**BALLOT**

**BOARD OF HEALTH**

**SELECTMEN'S MEETING – OCTOBER 1, 2018**

<b>CANDIDATE</b>	<b>Susan L. Moran</b>	<b>Megan English Braga</b>	<b>Doug Jones</b>	<b>Samuel H. Patterson</b>	<b>Douglas C. Brown</b>
<b>1. George Heufelder</b>					
<b>2. Loraine Babiak</b>					
<b>3. Walter Howard</b>					

**1 VACANCY**

**TO FILL AN UNEXPIRED TERM UNTIL 6/30/19**

**Diane Davidson**

---

**From:** Diane Davidson <ddavidson@falmouthmass.us>  
**Sent:** Friday, September 28, 2018 12:54 PM  
**To:** Diana Molloy  
**Cc:** Scott McGann (scott.mcgann@falmouthmass.us)  
**Subject:** FW: Applicants for Board of Health  
**Attachments:** Comm App-BOH-Heufelder.pdf; Comm App-BOH-Babiak.pdf; Comm App-BOH-Howard.pdf

Diana,

We have received a third application for the position on the Board of Health, before the deadline. Attached is a copy of Walter Howard's application for your information. He will also be interviewed by the Board of Selectmen on October 1.

Diane

---

**From:** Diane Davidson [mailto:ddavidson@falmouthmass.us]  
**Sent:** Tuesday, September 25, 2018 11:06 AM  
**To:** 'Dmolloy'; [REDACTED]  
**Subject:** Applicants for Board of Health

Dear Diana,

Attached, for your information, please find an application from George Heufelder and an application from Loraine Babiak for the vacant position on the Board of Health. I am in the process of inviting the applicants to interview with the Board of Selectmen.

The Board of Selectmen is scheduled to interview candidates for committees on Monday, October 1, 2018 at 7:45 p.m.

Thank you,

*Diane S. Davidson  
Office Manager/Licensing  
Office of the Town Manager and Selectmen  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
(508) 495-7321*



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

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Name: George Heufelder

Address: 78 Oakwood Ave Village: Falmouth ZIP: 02540

Mailing Address: 78 Oakwood Ave Village: Falmouth ZIP: 02540

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident 35 (date: ) / Taxpayer 35 (date: )

Amount of time you are available to give: \_\_\_\_\_

Town Committee, Board or Commission you are interested in serving on:

- 1. Board of Health
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position \_\_\_\_\_

Relevant affiliation & work & personal experiences M.S., Registered Sanitarian  
Health Officer

Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_

Board of Health member 20+ years

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

Familiar with Title 5 and health board issues  
Worked with 15+ Boards of Health sometimes as  
agent

Three (3) References:

Name	Title	Phone
1. John Waterbury	Board of Health	
2. Sean O'Brien	County Health Officer	[REDACTED]
3. Brian Baumgaertel	Mashpee Board of Health	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

Aug 2, 18  
DATE

George Heupel  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Confirmed for 10/1



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

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Name: LORRAINE BABIAK

Address: 71 LOOP RD Village: FALMOUTH ZIP: 02540

Mailing Address: P.O. BOX 248 Village: FALMOUTH ZIP: 02541

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a FULL-TIME Resident  (date: 9/12) / Taxpayer  (date: SINCE 1974)

Amount of time you are available to give: TO BE DETERMINED

Town Committee, Board or Commission you are interested in serving on:

1. BOARD OF HEALTH - COMMITTEE
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Relevant affiliation & work & personal experiences PAST EMPLOYMENT

AT DEPT OF PUBLIC HEALTH IN BOSTON, MICROBIOLOGIST  
IN THE HEALTH SCIENCES, INSPECTOR, SAFETY COMMITTEE  
REPRESENTATIVE IN CORPORATE SETTING.

Town offices held in Falmouth or elsewhere and dates of years served:

GRADUATE OF THE CITIZENS ACADEMY 2017  
WITH DAVID VIEIRA

Briefly describe the particular skills you feel you will add to the committee or board:

KNOWLEDGE OF REGULATIONS, TEACHING EXPERIENCE  
WITH NURSES, INFECTION CONTROL EXPERIENCE,  
TEAM LEADER AT MY LAST POSITION, MANAGEMENT  
SKILLS.

Three (3) References:

Name	Title	Phone
1. DAVID VIEIRA	STATE REP, TOWN MODERATOR	[REDACTED]
2. DR. MILDRED BABIAK		[REDACTED]
3. MRS. IRENE H. GEORGE NEB-ASM	(NORTHEAST BRANCH OF AMERICAN SOCIETY OF MICROBIOLOGY) RETIRED-DEPT OF PUBLIC HEALTH	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

9/22/18  
DATE

Irene Babiak  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Confirmed for 10/1



**TOWN OF FALMOUTH  
BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM**

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Name: Walter W. Howard

Address: 118 Wild Harbor Rd Village: Falmouth<sup>North</sup> ZIP: 02556

Mailing Address: 11 11 Village: 11 ZIP: 11

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident  (date: 6/15) / Taxpayer  (date: 1/17)

Amount of time you are available to give: 25-50%

Town Committee, Board or Commission you are interested in serving on:

1. Board of Health
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? yes

Relevant affiliation and work and personal experiences see CV

Town offices held in Falmouth or elsewhere and dates of years served: Ø

Briefly describe the particular skills you feel you will add to the committee or board: \_\_\_\_\_

≈ 35 yrs as a practicing Physician Assistant in multiple cities has afforded me an excellent perspective on the provision of healthcare to many varied communities

List three (3) references:

- | Name                       | Title                    | Phone                        |
|----------------------------|--------------------------|------------------------------|
| 1. David Scadden MD        | Professor HMS, MGH       | [REDACTED]                   |
| 2. Theresa McDonnell, DNP, | Chief Nursing Executive, | Seattle Cancer Care Alliance |
| 3. Stacey Mogilnicki, RN,  | MVH Infusion Unit        | [REDACTED]                   |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

DATE 9/26/18

APPLICANT'S SIGNATURE [Signature]

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

WALTER W. HOWARD, PA-C  
118 Wild Harbor Rd  
North Falmouth, MA;  
[REDACTED]

**EXPERIENCE:**

6/2015-5/2017 Massachusetts General Hospital/Martha's Vineyard Hospital, Martha's Vineyard, MA  
Physician Assistant for the MGH Hematology/Oncology service at the MVH Infusion Service. Provision of continuity and acute-related care to patients being followed or receiving active treatment.

9/2013-3/1015 Strategy Implemented, Inc., Boston, MA  
Consultant, improving access and outcomes for cancer patients, both national and internationally.

10/2011-4/2012 University of California San Francisco Medical Center, San Francisco, CA  
Senior Physician Assistant, Myeloma Service, Blood and Bone Marrow Transplantation. Outpatient care of adult patients with multiple myeloma.

2/2009-10/2011 Stanford Cancer Center, Stanford, CA  
Physician Assistant, thoracic oncology and lymphoma. Outpatient Care of adult patients in clinic setting. Implementation of research protocols.

9/1996-2/2008 Massachusetts General Hospital, Boston, MA  
Physician Assistant, Hematology/Oncology Service. Inpatient and outpatient care of adult patients with hematologic and HIV-related malignancies. Involvement in clinical research protocols.

7/1987-2/1996 San Francisco General Hospital, San Francisco, CA  
Senior Physician Assistant AIDS/Oncology Service. Primary care management of patients with HIV-related or oncologic illness. Collaboration with multidisciplinary teams in managing research protocols.

2-7/1987 Veterans Administration Hospital, Houston, TX  
Physician Assistant on a 22-bed geriatric inpatient unit. Provision of acute inpatient care as well as weekly outpatient clinics.

5-8/1986 Ben Taub General Hospital, Houston, TX  
Preceptorship in oncology on the Medical Oncology Service.

5/1982-7/1984 Herner & Company, Arlington, VA  
1983-1984 Project Manager for production of pharmaceutical company drug information database.  
1982-1983 Database Supervisor; National Clearinghouse on Child Abuse and Neglect

4/1979-9/1981 American Psychological Association

Indexer/Search analyst for Psychological Abstracts

**3/1978-3/1979** General Electric Company, Gaithersburg, MD  
Document Analyst; National Clearinghouse for Alcohol Information

**1/1975-9/1977** American Society of Hospital Pharmacists, Bethesda,  
MD  
Abstractor/Indexer; International Pharmaceutical Abstracts.

**EDUCATION & TRAINING:**

**8/1984-8/1986** B.S. with distinction, Physician Assistant, George  
Washington University

**9/1969-6/1973** B.S. Physiological Psychology, Virginia Polytechnic  
Institute and State University

**PROFESSIONAL AFFILIATIONS:**

American Academy of Physician Assistants

American Society of Hematology

Association of Physician Assistants in Oncology

**PUBLICATIONS:**

Aboulafia DM, Meneses M, Ginsberg S, Sigel MS, Howard WW, Dezube BJ.  
Acute myeloid leukemia in patients infected with HIV-1, AIDS 2002;  
16:865

Tulpule A, Scadden DT, Espina BM, Cabriales S, Howard W, Shea K, Gill  
PS. Results of a randomized study of IM-862 nasal solution in the  
treatment of AIDS-related Kaposi's sarcoma. J Clin Oncol 2000; 18: 716

Scadden DT, Howard WW. AIDS-related malignancies. Oncologist 1998;  
3:119

Schwartz JD, Howard W, Scadden DT, Potential interaction of  
antiretroviral therapy with paclitaxel in patients with AIDS-related  
Kaposi's sarcoma. AIDS 1999; 13:283

Jacobsen MA, Abrams DI, Volberding PA, Bacchetti P, Wilber J, Chaisson  
RE, Crowe S, Howard W, Moss A. Serum beta 2-microglobulin decreases in  
patients with AIDS or ARC treated with azidothymidine. J Infect Dis  
1989; 159:1029

**Diane Davidson**

---

**From:** Michael Heylin <michaelheylin@falmouthmass.us>  
**Sent:** Tuesday, September 25, 2018 11:24 AM  
**To:** Diane Davidson  
**Cc:** houghton@capenews.net  
**Subject:** Re: Applicant for Falmouth Cultural Council

Sounds good!!

Linda would be a welcome addition.

Mike

On Tuesday, September 25, 2018 11:11 AM, Diane Davidson <ddavidson@falmouthmass.us> wrote:

Dear Michael,

Attached, for your information, please find an application from Linda Dias for a position on the Falmouth Cultural Council. I am in the process of inviting the applicant to interview with the Board of Selectmen.

The Board of Selectmen is scheduled to interview candidates for committees on Monday, October 1, 2018 at 7:45 p.m.

Thank you,

*Diane S. Davidson  
Office Manager/Licensing  
Office of the Town Manager and Selectmen  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
(508) 495-7321*

Confirmed for 10/11



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

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Name: Linda Dias

Address: 15 Amvets Ave Village: Falmouth ZIP: 02540

Mailing Address: 15 Amvets Ave. Village: Falmouth ZIP: 02540

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident  (date: 2009) / Taxpayer  (date: 2009)

Amount of time you are available to give: attendance of committee mtgs & related events.

Town Committee, Board or Commission you are interested in serving on:

1. Falmouth Arts Council
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position Alternate Position \_\_\_\_\_

Relevant affiliation & work & personal experiences \_\_\_\_\_

Artist, musician & teacher in Falmouth and surrounding cape locations.

Town offices held in Falmouth or elsewhere and dates of years served: 0

Briefly describe the particular skills you feel you will add to the committee or board: I have

experience in Program development as former director for a day habilitation program.

I also have extensive experience in teaching art & music.

Three (3) References:

Name	Title	Phone
1. Diane Kovanda	Owner: Kind Yoga	[REDACTED]
2. Daryl Hope	Accountant: Town of Fal	[REDACTED]
3. Jill Bishop	Director: Fal. Sr. Center	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

8-15-18  
DATE

  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

**BALLOT**

**RECREATION COMMITTEE**

**SELECTMEN'S MEETING – OCTOBER 1, 2018**

<b>CANDIDATE</b>	<b>Susan L. Moran</b>	<b>Megan English Braga</b>	<b>Doug Jones</b>	<b>Samuel H. Patterson</b>	<b>Douglas C. Brown</b>
<b>1. Sandra Cuny</b>					
<b>2. Phil Afonso</b>					
<b>3. Christopher Lynch</b>					
<b>4. Patricia Morano</b>					

**1 VACANCY**

**TO FILL AN UNEXPIRED TERM UNTIL 6/30/20**

**Diane Davidson**

---

**From:** Diane Davidson <ddavidson@falmouthmass.us>  
**Sent:** Friday, September 28, 2018 1:03 PM  
**To:** [REDACTED]  
**Cc:** Joe Olenick (jolenick@falmouthmass.us)  
**Subject:** FW: Applicants for Recreation Committee  
**Attachments:** Comm App-Rec-Cuny.pdf; Comm App-Rec-Afonso.pdf; Comm App-Rec-Lynch.pdf; Comm App-Rec-Morano.pdf

Dear Robert,

We have received two more applications for the position on the Recreation Committee, before the deadline. Attached is a copy of the application from Christopher Lynch and from Patricia Morano for your information. They have been invited in to be interviewed by the Board of Selectmen on October 1.

Diane

---

**From:** Diane Davidson [mailto:ddavidson@falmouthmass.us]  
**Sent:** Tuesday, September 25, 2018 11:12 AM  
**To:** [REDACTED]  
**Cc:** Joe Olenick (jolenick@falmouthmass.us) <jolenick@falmouthmass.us>  
**Subject:** Applicants for Recreation Committee

Dear Robert,

Attached, for your information, please find an application from Sandy Cuny and an application from Phil Afonso for the vacant position on the Recreation Committee. I am in the process of inviting the applicants to interview with the Board of Selectmen.

The Board of Selectmen is scheduled to interview candidates for committees on Monday, October 1, 2018 at 7:45 p.m.

Thank you,

*Diane S. Davidson  
Office Manager/Licensing  
Office of the Town Manager and Selectmen  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
(508) 495-7321*

Confirmed for 10/1



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

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Name: Sandra L Cury

Address: 87 Lucerne Avenue Village: Falmouth ZIP: 02540

Mailing Address: " Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [Redacted] Email: [Redacted]

How long have you been a Resident 63 yrs (date: 1954) / Taxpayer yes (date: 1978) ?

Amount of time you are available to give: What ever it takes!

Town Committee, Board or Commission you are interested in serving on:

1. Recreation Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position \_\_\_\_\_

Relevant affiliation & work & personal experiences Recreation Committee Member

since 1990 (Chairman 1991-2001) IN 2006 step down one year under the Charter - Reinstated in 2008 and step down 1 year 2017. Looking forward to coming back!

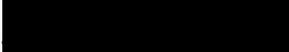
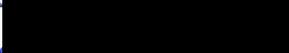
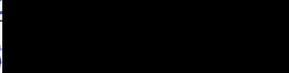
Town offices held in Falmouth or elsewhere and dates of years served: \_\_\_\_\_

Town Meeting Member since 1985, Town Meeting Rules + procedure Committee since 2003, Member of Community Preservation Committee since 2011.

Briefly describe the particular skills you feel you will add to the committee or board: Life time Experience!

There is much on the horizon for the Rec. Committee with the new Senior Center, the reconfiguration of a new playground area, the need for more Senior activities, and the upkeep and maintenance for our fields for all to enjoy!

Three (3) References:

	<u>Name</u>	<u>Title</u>	<u>Phone</u>
1.	<i>Kathleen Jespersen</i>	<i>FTWC, Inc, President</i>	
2.	<i>Charleen Warner</i>	<i>Friend - Exit Ready</i>	
3.	<i>Sue Smith</i>	<i>Friend - PTM Plumbing</i>	
4.	<i>Helen Kennedy</i>	<i>POST Rec. Director</i>	

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

*July 1, 2018*  
DATE

*Sandra d. Coy*  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

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Name: Phil Afonso

Address: 30 Tamarack Rd Village: Falmouth ZIP: 02536

Mailing Address: \_\_\_\_\_ Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [Redacted] Email: [Redacted]

How long have you been a Resident  (date: 6/79) / Taxpayer  (date: 6/70)

Amount of time you are available to give: All Needed

Town Committee, Board or Commission you are interested in serving on:

1. Recreation Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position Alternate Position \_\_\_\_\_

Relevant affiliation & work & personal experiences former Committee member

Town offices held in Falmouth or elsewhere and dates of years served: Town Meeting 4 years

Briefly describe the particular skills you feel you will add to the committee or board: Innovation

Three (3) References:

	Name	Title	Phone
1.			
2.			
3.			

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

9/4/18  
DATE

  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



Waiting for RSVP



TOWN OF FALMOUTH  
BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: [www.falmouthmass.us](http://www.falmouthmass.us).

Name: Christopher J. Lynch

Address: 62 Bay Rd Village: N. Falmouth ZIP: 02556

Mailing Address: SAME Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident  (date: 2007) / Taxpayer  (date: 2005)

Amount of time you are available to give: As much as needed

Town Committee, Board or Commission you are interested in serving on:

1. Recreation
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position  Alternate Position

Have you attended any meetings of the committee for which you are applying? Yes

Relevant affiliation and work and personal experiences Rec. volunteer coach

for many years. My children ages 9, 13 & 16 have benefited from rec. staff & programs as have I. I work locally & have sat on various business boards.

Town offices held in Falmouth or elsewhere and dates of years served: NONE

Briefly describe the particular skills you feel you will add to the committee or board: I have participated on various boards. Skills include Strategic Planning, opportunity assessment & project management. Believe in sound, objective but swift decision making. Skilled in People & Program management from past ventures. Have made mistakes but believe in continuous improvement to create positive outcomes.

List three (3) references:

- | Name              | Title                      | Phone      |
|-------------------|----------------------------|------------|
| 1. Dr. Peter Lind | Pediatrician               | [REDACTED] |
| 2. Dennis Murphy  | Owner, Donahue Real Estate | [REDACTED] |
| 3. Darrin Lang    | Partner, Labor Staffing    | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

9/27/2018  
DATE

[Signature]  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Confirmed for 10/1



TOWN OF FALMOUTH  
BOARD, COMMITTEE OR COMMISSION  
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: PATRICIA A. MORANO

Address: 29 HAMILTON STREET Village: TEATICKET ZIP: 02536-7522

Mailing Address: same Village: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a FT Resident 1999 (date: \_\_\_\_\_) / Taxpayer \_\_\_\_\_ (date: \_\_\_\_\_)

Amount of time you are available to give: \_\_\_\_\_

Town Committee, Board or Commission you are interested in serving on:

1. RECREATION DEPARTMENT
2. \_\_\_\_\_
3. \_\_\_\_\_

Seeking: Permanent Position Alternate Position

Relevant affiliation & work & personal experiences I bring with me the expertise I have as a long time physical education teacher, former coach and official of multiple sports. I have multiple affiliations and worked for the recreation department for 12 yrs.

Town offices held in Falmouth or elsewhere and dates of years served: RECREATION Dept 2006-2017, Town meeting member 2016-present

Briefly describe the particular skills you feel you will add to the committee or board: As a former member of the Recreation Committee, I have a full appreciation of the responsibilities of the committee and its members. I have a great understanding of the issues facing the Town of Falmouth and its residents in the recreation area. I thoroughly enjoyed my previous tenure and look forward to bringing my enthusiasm and commitment back as a new member.

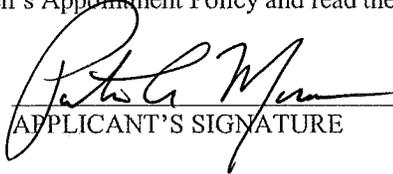
Three (3) References:

Name	Title	Phone
1. CARIE SHARRAHAN	Teacher Falmouth Public	
2. CARIE FITZPATRICK	Teacher Falmouth Public	
3. JACK SCARFF		

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

9/26/18  
DATE

  
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

~~\*~~ ENCLOSED PLEASE FIND MY RESUME

**Patricia A. Morano**  
29 Hamilton Street, East Falmouth, MA 02536

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**CERTIFICATION:** Commonwealth of Massachusetts, Department of Education  
TEACHER - #0276649

**EDUCATION:** C.A.G.S. University of New England  
M. Ed. Cambridge College  
B.S. Westfield State University

**PROFESSIONAL EXPERIENCE:**

**Mashpee Public Schools, Mashpee, MA**  
TEACHER – MASHPEE HIGH SCHOOL

**Holbrook Public Schools, Holbrook, MA**  
TEACHER – HOLBROOK JUNIOR/SENIOR HIGH SCHOOL

**Johnson & Wales University, Providence, RI**  
RESIDENCE HALL DIRECTOR  
\*Responsible for the safety and security of 290 resident students  
\*Engaged in crisis intervention  
\*Served as judicial hearing officer  
\*Supervised seven paraprofessional staff  
\*Effectively managed hall budget and planned fundraising activities

**Westfield Public Schools, Westfield, MA**  
TEACHER - FRANKLIN AVENUE ELEMENTARY SCHOOL

**Bridgewater State College, Bridgewater, MA**

**Wheaton College, Norton, MA**

**Westfield State College, Westfield, MA**  
VISITING LECTURER - MOVEMENT ARTS  
HEALTH PROMOTION AND LEISURE STUDIES  
\*Responsible for the program planning, teaching, and implementation of  
Physical Education courses

**Young World, Inc., Quincy, MA**  
PHYSICAL EDUCATION TEACHER  
\*Instructed physical education classes for grades  
Kindergarten through eighth grade at the following schools:  
St. Joseph's School, Holbrook, MA  
St. Bridget's School, Abington, MA  
St. Casimir's School, Brockton, MA  
Sacred Heart School, Brockton, MA

**Recreation Department, Town of Falmouth, MA**  
RECREATION ASSISTANT

**COACHING EXPERIENCE:**

**St. John Paul II High School, Hyannis, MA**  
HEAD COACH – Women's Soccer

**Mashpee High School, Mashpee, MA**  
HEAD COACH - WOMEN'S SOCCER  
HEAD COACH- SOFTBALL

Patricia A. Morano  
29 Hamilton Street, East Falmouth, MA 02536

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**Johnson & Wales University**, Providence, RI  
HEAD COACH - WOMEN'S SOCCER  
HEAD COACH - WOMEN'S SOFTBALL  
\*Responsible for the administration of women's soccer and softball programs including practice and game development  
\*Implemented all institution, NCAA and great Northeast Athletic conference rules and regulations  
\*Monitored academic progress of student-athletes  
\*Served as a member of the Student-Athlete Advisory Committee  
\*Evaluated and recruited qualified student-athletes  
\*Represented the University at regional conference meetings

**Granby Junior/Senior High School**, Granby, MA  
HEAD COACH - WOMEN'S BASKETBALL and SOFTBALL

**Westfield State College**, Westfield, MA  
HEAD COACH - WOMEN'S SOCCER and SOFTBALL  
\*Responsible for the organization and management of Division III programs  
\*Prepared and managed operating budgets  
\*Selected and trained assistant coaches

**Wheaton College**, Norton, MA  
HEAD COACH - WOMEN'S SOCCER

**Bridgewater State College**, Bridgewater, MA  
HEAD COACH - WOMEN'S SOCCER

AFFILIATION: Town of Falmouth Committee Former Vice-Chair/Member- Board of Recreation  
Town Meeting Member- Precinct 3  
Massachusetts Association of Health, Physical Education, Recreation & Dance  
National Soccer Coaches Association of America-National Diploma  
IAABO Board 152  
SHAPE America  
Cape Cod Soccer Officials Association  
Eastern Massachusetts Soccer Officials Association  
Former member of the ECAC soccer selection committee

REFERENCES: Upon request



## NOVEMBER 2018 ANNUAL TOWN MEETING

Selectmen Announce Annual Town Meeting..... Monday, July 23, 2018  
Close Warrant.....Friday, August 31, 2018  
Selectmen Vote Articles & Execute Warrant ..... Monday, September 10, 2018  
Publish Articles Only .....Friday, September 14, 2017  
Selectmen Vote Article Recommendations ..... Monday, October 1, 2018  
Publish Warrant with Recommendations.....Friday, October 19, 2018  
Town Meeting .....Tuesday, November 13, 2018

## November 2018 Annual Town Meeting Index

### Article

1	Reports from Committees and Town Officers	FC
2	Appropriate Funds for Unpaid Bills	FC
3	Fund Design and Construction of Water Mains	FC
4	Fund Capital Improvements	FC
5	Fund Non-Capital Improvements	FC
6	Amend Zoning Bylaw Article XXI - Coastal Pond Overlay District	PB
7	Amend Zoning Bylaw Article XXXIX - Site Plan Review	PB
8	Amend Zoning Bylaw Article XLIII - Large-Scale Ground-Mounted Solar Overlay District	PB
9	Petition: Amend Code of Falmouth, Chapter 240 - Ground-Mounted Solar Photovoltaic Array	PB
10	Petition: Amend Zoning Bylaws Articles - Ground-Mounted Solar Photovoltaic Array	PB
11	Amend Zoning Bylaw Section 240 - Add Moratorium on Solar Energy System	PB
12	Petition: Amend Net Metering Program	Selectmen
13	Amend Zoning Bylaw Article XIV - Dimensional Regulations - Shed	PB
14	Amend Zoning Bylaw Article V - Accessory Apartments	PB
15	Petition: Amend Article VI - General Residence Districts - Accessory Apartments	PB
16	Amend Town's Seasonal Position Classification Plan	Selectmen
17	Amend Town's Information Technology Classification Plan	Selectmen
18	Accept Provisions of Chapter 139 - Surviving Spouse Benefit	FC
19	Accept Road Takings: Winthrop Drive and Captain Davis Lane	Selectmen
20	Accept M.G.L. Chapter 43 - Part-Time Inspector	Selectmen
21	Amend Town Code Chapter 107 - Demolition	Selectmen
22	Petition: Amend Town Meeting Rules - Electronic Voting	Selectmen
23	Petition: Phase Out Polystyrene and Expanded Polystyrene Foam	Selectmen
24	Petition: Establish Ranked-Choice Voting	Selectmen
25	Petition: Amend Zoning Map - Business 3	PB
26	Petition: Create Solid Waste Division within Dept of Public Works	Selectmen
27	Petition: Additional Water Meter	Selectmen
28	Petition: Fund ALICE Training	FC
29	Petition: Create Three New Police Officer Positions	FC
30	CPC - Pedestrian Bridge, Coonamesset River	CPC
31	CPC - Transfer to Falmouth Affordable Housing Fund	CPC
32	CPC - Transfer to Open Space Reserve	CPC

## ANNUAL TOWN MEETING

**ARTICLE 1:** To Hear Reports of Committees and Town Officers and act thereon.

**ARTICLE 2:** To see if the Town will appropriate a sum of money for the purpose of paying unpaid bills from a prior fiscal year, and to determine how the same shall be raised and by whom expended. Or do or take any other action on this matter. On request of the Board of Selectmen.

**ARTICLE 3:** To see if the Town will vote to appropriate a sum of money for the purpose of funding design and construction of water mains, and any other costs incidental and related thereto, and to determine how the same shall be raised and by whom expended. Or do or take any other action on the matter. On request of the Board of Selectmen.

**ARTICLE 4:** To see if the Town will vote to appropriate a sum of money for the purpose of funding Capital Improvements, to determine how the same shall be raised and by whom expended. Or do or take any other action on the matter. On request of the Board of Selectmen.

**ARTICLE 5:** To see if the Town will vote to appropriate a sum of money for the purpose of funding Non-Capital projects, to determine how the same shall be raised and by whom expended. Or do or take any other action on the matter. On request of the Board of Selectmen.

**ARTICLE 6:** To see if the Town will vote to amend the Zoning Bylaw Article XXI – Coastal Pond Overlay District - by amending §240-98 C. to change the title and date of the existing map to read:

For the purposes of this article, there is hereby established in the Town of Falmouth the Coastal Pond Overlay District, which is an overlay district superimposed on the zoning districts. This district is depicted on a map entitled "Watersheds of Coastal Ponds Massachusetts Estuaries Project" dated August 14, 2018, scale 1:18,000 on file with the Town Clerk.

And further to amend the Official Zoning Map's Legend for Coastal Pond Overlay to "Refer to Article XXI of the Zoning Bylaws"

Or do or take any other action on this matter. On behalf of the Planning Board

**ARTICLE 7:** To see if the Town will vote to amend the Zoning Bylaw Article XXXIX- Site Plan Review - by amending § 240-192 Applicability by replacing the words "gross floor area" with "structure" to read:

Any new development or expansion in use, other than one single-family or one two-family residence on a lot which would add 1,000 square feet or more of **structure** or which would, under the parking schedule Table of Minimum Requirements of § **240-108**, require a total of five or more parking spaces based on both existing and new development; or any change of use which would, under the parking schedule Table of Minimum Requirements of § **240-108**, require five or more parking spaces based only on new development; an accessory apartment allowed as a matter of right or special permit shall be permitted only upon the approval of the Planning Board for site plan review.

And further amend § 240-193 Procedure adding a new sub section C. to read:

C. No certificate of occupancy shall be issued until an As-built plan, prepared by a registered architect, landscape architect or professional engineer has been submitted and verified by the Planning Board Agent that all conditions of approval have been met.

Or do or take any other action on this matter. On behalf of the Planning Board

**ARTICLE 8:** To see if the town will vote to amend the Zoning Bylaw by adding a new Article XLIII Large-Scale Ground-Mounted Solar Overlay District - and to amend the Official Zoning Map by adding a Large-Scale Ground-Mounted Solar Overlay District along the Blacksmith Shop Corridor proximal to the

power line easement on large parcels where tree cover and land forms have previously been impacted, as shown below:

Article XLIII Large Scale Ground Mounted Solar Overlay District

§ 240-251 Purpose and Definitions

§ 240-252 General Requirements for all Large Scale Solar Power Generation

§ 240-253 Required Documents

§ 240-254 Site Plan Review Design and Operation Standards

§ 240-255 Site Abandonment or Decommissioning

§ 240-251 Purpose.

- A. The purpose of this bylaw is to promote the creation of new large scale ground mounted solar installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall apply to the construction, operation, and/or repair of large scale ground mounted solar installations and shall follow the guidelines set forth in the MA DOER/MA DEP/Mass CEC Clean Energy Results Ground Mounted Solar PV Systems dated June 2015, as amended to the most current guideline.

B. Definitions

**As-of-Right Siting:** As-of-Right Siting shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-right development shall be subject to site plan review, § 240-191 through § 240-198.1, to determine conformance with local zoning bylaws. Projects cannot be prohibited, but can be reasonably regulated by the Building Commissioner

**Large Scale Ground Mounted Solar Photovoltaic Installation:** A Solar Energy System that is structurally mounted to the ground and is not roof mounted; that occupies more than 40,000 square feet of surface area (equivalent to a rated nameplate capacity of about 250kW DC or greater

**Rated Nameplate Capacity:** The maximum rated output of electric power production of the photovoltaic system in watts of Direct Current (DC).

**Solar Energy System:** A device or structural design feature, a substantial purpose of which is to provide daylight for interior lighting or provide for the collection, storage and distribution of solar energy for space heating or cooling, electricity generation, or water heating.

§ 240-252 General Requirements for all Large Scale Solar Power Generation Installations. The following requirements are common to all solar photovoltaic installations to be sited in designated locations.

A. **Compliance with Laws, Ordinances and Regulations** The construction and operation of all large scale solar photovoltaic installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar energy system shall be constructed in accordance with the State Building Code.

B. **Building Permit and Building Inspection.** No large scale solar photovoltaic installation shall be constructed, installed or modified as provided in this section without first obtaining a building permit.

C. **Fees.** The application for a building permit for a large scale solar photovoltaic installation must be accompanied by the fee required for a building permit.

D. Site Plan Review. Ground mounted large scale solar photovoltaic installations with 250 kW or larger of rated nameplate capacity shall undergo site plan review by the Site Plan Review Authority (SPRA) prior to construction, installation or modification as provided in this section. Said Site Plan Approval shall be an "expedited" application and permitting process under which said facilities may be sited within one (1) year from the date of initial application to the date of final approval by the Planning Board.

E. All plans and maps shall be prepared, stamped and signed by a Professional Engineer licensed to practice in Massachusetts.

§ 240-253 Required Documents.

Pursuant to the Site Plan Review process, the project proponent shall provide the following documents, as deemed applicable by the Site Plan Review Authority:

A. A site plan showing:

- (1) Property lines and physical features, including roads, for the project site;
- (2) Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures;
- (3) Blueprints or drawings of the solar energy system signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system, any potential shading from nearby structures, the distance between the proposed solar collector and all property lines and existing on-site buildings and structures, and the tallest finished height of the solar collector;
- (4) One or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all Massachusetts Electric Code (527 CMR 12.00) compliant disconnects and overcurrent devices;
- (5) Documentation of the major system components to be used, including the panels, mounting system, inverter and storage batteries;
- (6) Name, address, and contact information for proposed system installer;
- (7) Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any;
- (8) The name, contact information and signature of any agents representing the project proponent; and
- (9) Zoning district designation for the parcel(s) of land comprising the project site.
- (10) Locations of active farmland and prime farmland soils, wetlands, permanently protected open space, Priority Habitat Areas and BioMap 2 Critical Natural Landscape Core Habitat mapped by the Natural Heritage & Endangered Species Program (NHESP) and "Important Wildlife Habitat" mapped by the DEP.
- (11) Locations of floodplains or inundation areas for moderate or high hazard dams;
- (12) Locations of local or National Historic Districts;

B. Site Control the project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar energy system.

C. Operation & Maintenance Plan - The project proponent shall submit a plan for the operation and maintenance of the large scale ground mounted solar energy system, which shall include measures for maintaining safe access to the installation, stormwater controls, as well as general procedures for operational maintenance of the installation.

D. Proof of liability insurance; and

E. A public outreach plan, including a project development timeline, which indicates how the project proponent will meet the required Site Plan Review notification procedures and otherwise inform abutters and the community as required in §240-193 B.

- F. Utility Notification - No photovoltaic system shall be installed until evidence has been given to the Site Plan Review Authority that the owner has submitted notification to the utility company of the customer's intent to install an interconnected customer owned generator.
- G. Description of financial surety that satisfies Subsection § 240-255 C. below

§ 240-254 Site Plan Review Design and Operation Standards

- A. Minimum Lot Size: 7 Acres
- B. Dimensional; Requirements front, side and rear setbacks shall be as follows:
  - (1) Front yard: The front yard depth shall be at least 100 feet from the road right of way and maintained as a no disturb zone except for the provision of a site access drive
  - (2) Side yard: Each side yard shall have a depth at least 35 feet; provided, however, that where the lot abuts a Residence or Agriculture District, the side yard shall not be less than 100 feet and maintained as a no disturb zone.
  - (3) Rear yard: The rear yard depth shall be at least 35 feet; provided, however, that where the lot abuts a Residence or Agriculture District, the rear yard shall not be less than 100 feet and maintained as a no disturb zone.
- C. All structures accessory to ground mounted solar photovoltaic installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. Multiple accessory structures shall be clustered to the greatest extent feasible and views of such structures to residential properties and roadways shall be screened with landscaping.
- D. Land Clearing, Soil Erosion and Habitat Impacts - Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of solar energy system or otherwise prescribed by applicable laws, regulations, and bylaws.
  - (1) Not more than 2 acre of forest land shall be deforested for any one Ground Mounted Solar Photovoltaic Installation, and no such installation shall be placed on such land that was deforested within the prior 5 years.
  - (2) Land clearing in excess of two contiguous acres in connection with any single installation is prohibited.
  - (3) No such installation shall be segmented or broken into separate ownerships so as to avoid the prohibitions of Subsection D.(1) and (2) above.
- E. Lighting of large scale ground mounted solar energy systems shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the solar energy system shall be directed downward and shall incorporate full cutoff fixtures to reduce light pollution.
- F. Signage - Signs on large scale ground mounted solar energy systems shall comply with a municipality's sign bylaw. A sign consistent with a municipality's sign bylaw shall be required to identify the owner and provide a 24-hour emergency contact phone number. Solar energy systems shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar energy system.
- G. Utility Connections - Reasonable efforts, as determined by the Site Plan Review Authority, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.
- H. Emergency Services – The large scale ground mounted solar energy system owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the local fire chief. Upon request the owner or operator shall cooperate with local emergency services in

developing an emergency response plan. All means of shutting down the solar energy system shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

- I. Monitoring and Maintenance - The large scale ground mounted solar energy system owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Chief of the Fire/Rescue Department. The owner or operator shall be responsible for the cost of maintaining the solar energy system and any access road.
- J. Modifications - All material modifications to a large scale ground mounted solar energy system made after issuance of the required building permit shall require approval by the Site Plan Review Authority

#### § 240-255 Site Abandonment or Decommissioning

- A. Removal Requirements Any large scale ground mounted solar energy system which has reached the end of its useful life or has been abandoned consistent with § 240-255 of this bylaw shall be removed. For a scheduled decommissioning, the owner shall notify the SPRA by certified mail of the proposed date of discontinued operations and plans for removal. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Site Plan Review Authority by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:
  - (1) Physical removal of all solar energy systems, structures, equipment, security barriers and transmission lines from the site.
  - (2) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
  - (3) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Site Plan Review Authority may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- B. Abandonment – The cessation of a solar energy system accompanied by an intent to abandon and voluntary conduct whether affirmative or negative. Time is not a controlling factor of abandonment. although the lapse of time may be evidence of an intent to abandon, and where it is accompanied by acts of abandonment, it may be considered in determining whether there has been abandonment. Abandonment may arise from a single act or a series of acts. If the owner or operator of the solar energy system fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the town retains the right, to enter and remove an abandoned, hazardous, or decommissioned large scale ground mounted solar energy system in accordance with applicable laws. As a condition of Site Plan approval, the applicant and landowner shall agree to allow entry to remove an abandoned or decommissioned installation.
- C. Financial Surety Proponents of large scale ground mounted solar photovoltaic projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Site Plan Review Authority, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally-or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

Or do or take any other action on this matter. On behalf of the Planning Board

**ARTICLE 9:** To see if the Town will vote to amend the Code of Falmouth, Chapter 240, Zoning, as follows:

To Article XI, Light Industrial A districts, add;

"§240-54.H. Ground-mounted solar photovoltaic array."

"§240-56.F. Ground-mounted solar photovoltaic array."

To Article XII, Light Industrial B districts, add:

"§240-60.I. Ground-mounted solar photovoltaic array."

"§240-62.C. Ground-mounted solar photovoltaic array."

To Article XIII, Light Industrial C districts, add:

"§240-64.4.D. Ground-mounted solar photovoltaic array."

Or do or take any other action on this matter. On petition of Ronald D. Zwieg.

**ARTICLE 10:** To see if the Town will vote to amend the Falmouth Zoning bylaw in the following manner:

1. Under Article VIII - Section 240 - 36 - Other permitted principal uses:

to add the following:

*"C. Ground- mounted solar photovoltaic array on lots of twenty (20) acres or more, subject to Site Plan Review under Article XXXIX Section 240 - 198.2"*

2. Under Article XI - Section 240 - 55 - Other permitted principal uses:

to add the following:

*"D. Ground - mounted solar photovoltaic array on lots of twenty (20) acres or more, subject to Site Plan Review under Article XXXIX Section 240 - 198.2."*

3. Under Article XII - Section 240- 61 - Other permitted principal uses:

to add the following:

*"C. Ground - mounted solar photovoltaic array on lots of twenty (20) acres or more, subject to Site Plan Review under Article XXXIX Section 240- 198.2"*

4. Under Article XIII - Section 240 - 64. 3 - Permitted business, commercial and industrial uses

to add the following language to paragraph D:

*"on lots of twenty (20) acres or more, subject to Site Plan Review under Article XXXIX Section 240-198.2"*

5. Under Article XXXIX Site Plan Review to add the following subsection after Section 240. 198. 1:

"Section 240- 198. 2 Ground Mounted Solar Photovoltaic Array - Application Requirements

A. Ground - mounted solar photovoltaic installations shall undergo Site Plan Review pursuant to this section, prior to construction, installation or modification as provided in this section.

B. All plans and maps shall be prepared, stamped and signed by a professional engineer licensed to practice in Massachusetts.

C. The project proponent shall provide the following documents and information to the Planning Board:

(1) A site plan showing:

[a] property lines and physical features, including roads, for the project site;

[b] proposed changes to the landscape of the site, grading, vegetation, clearing and planting, exterior lighting, screening, vegetation or structures;

[c] blueprints or drawings of the solar photovoltaic installation signed by a professional engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures;

[d] one or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all Massachusetts Electrical Code compliant disconnects and overcurrent devices;

[e] documentation of the major system components to be used, including panels, mounting systems, and inverter;

[e] name, address, and contact information for proposed system installer;

[e] name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any;

[f] the name, contact information and signature of any agents, representing the project proponent;

(2) Documentation of actual or prospective access and control of the project site sufficient to allow for the construction and operation of the proposed solar photovoltaic installation;

(3) An operation and maintenance plan.

(4) Zoning district designation for the parcels of land comprising the project site.

(5) A description of the financial surety that satisfies the requirement hereinafter set forth in subsection Q with respect to decommissioning of the installation.

(6) A plan for the operation and maintenance of the installation, which shall include specific measures for maintaining safe access to the installation, a stormwater management plan, and general procedures for and frequency of operational maintenance of the installation.

D. No ground mounted solar photovoltaic installation shall receive a building permit until and executed, interconnected agreement with Nstar, the utility company operating the electrical grid, has been submitted to the building Commissioner. Off -grid systems are exempt from this requirement.

E. Ground mounted solar photovoltaic installations are subject to the front, side and rear yard setbacks as set forth in the applicable zoning district, but the structures which constitute the ground mounted solar photovoltaic array shall be exempt from calculations relating to lot coverage by structure as otherwise set forth in regulations applicable to the district.

F. Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as accessory structures shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties.

G. Signs on large-scale, ground mounted solar photovoltaic installations shall comply with sign regulations as set forth in this bylaw. A sign shall be required to identify the owner and provide a 24-hour emergency contact phone number. Solar photovoltaic installations shall not be used for displaying any advertising.

H. All structures accessory to ground mounted solar photovoltaic installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space,

parking and building coverage requirements. To avoid adverse visual impacts, all such accessory structures, including but not limited to, equipment, shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other, multiple accessory structures shall be clustered to the greatest extent feasible, and use of such structures to residential properties and roadways shall be screened with landscaping.

I. Reasonable efforts shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape and topography of the site and any requirements of the utility provider.

J. The installation owner or operator shall provide a copy of a Project Summary, electrical schematic, and site plan to the Fire Chief. Upon request, the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

K. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the installation.

L. The owner or operator shall maintain the facility in good condition. Maintenance shall include but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to site plan review. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation.

M. All material modifications to a solar photovoltaic installation made after issuance of the required building permit shall be submitted for site plan review prior to such proposed modifications.

N. Any installation which has reached the end of its useful life, or has been abandoned, shall be decommissioned and removed. The owner or operator shall notify the Building Commissioner by certified mail of the proposed date of decommissioning and plans for removal. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations.

O. Decommissioning shall consist of:

(1) physical removal of all large-scale, ground mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.

(2) disposal of all solid and hazardous waste in accordance with local, state, federal waste disposal regulations.

(3) Stabilization or revegetation of the site as necessary to minimize erosion. The building Commissioner may allow the owner or operator to leave landscaping or below grade foundations in order to minimize erosion and destruction to vegetation.

P. Absent notice of a proposed date of decommissioning, or written notice of extenuating circumstances, the installation shall be considered abandoned by the owner when it fails to operate for more than one year, without the written consent of the building commissioner. If the owner or operator of the installation fails to remove the installation in accordance with the requirements of this section within 150 days of notification of abandonment from the building commissioner, the town may enter the property and physically remove the installation.

Q. The proponent of the installation shall provide a form of surety, either through an escrow account, bond or otherwise to cover the cost of removal and disposal in the event the town must remove the installation and remediate the landscape, in an amount and in a form acceptable to the Falmouth Town Counsel, but in no event to exceed more than 125% of the cost of removal in compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally or state owned facilities. The project proponent shall submit a fully inclusive

estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for prorating removal costs as they may be affected by inflation or changes to disposal regulations.

On petition of Christopher Lynch and others.

**ARTICLE 11:** To see if the Town will vote to amend the Zoning Bylaw by adding a new Section 240-13 Moratorium on Solar Energy System

§ 240-13 Moratorium on permits for solar.

The provisions of the Zoning Bylaw to the contrary notwithstanding, no building permit or special permit for the construction of a solar arrays, as defined, shall issue until November 30, 2019, or until this article is repealed by a vote of Town Meeting, whichever occurs first. The purpose of this article is to provide the time necessary to study impacts to sites, site coverage and other issues associated with the location of this use in front yard setbacks and along the roadways in Falmouth.

Or do or take any other action on this matter. On behalf of the Planning Board

**ARTICLE 12:** We, the members of the Town Meeting of Falmouth, Massachusetts, urge the Massachusetts Legislature and Governor Baker to maintain and/or modify the Commonwealth's Net Metering Program so that it (1) has no limits (caps) on the aggregate number of megawatts eligible for net metering, in the Commonwealth or in any of its different zones; (2) allows net metering for a particular installation as long as it can yield electricity to the grid; (3) allows assignment of credits to other accounts; (4) preserves the Massachusetts "Community Solar" model; (5) assures fair rates of compensation; and (6) guarantees fair on-bill solar compensation for renters, low-income residents, and residents of publicly-assisted housing.

If the Massachusetts Department of Public Utilities has approved the Solar Massachusetts Renewable Target (SMART) program, We, the members of the Town Meeting of Falmouth, Massachusetts, also urge the Massachusetts Legislature to maintain and/or modify SMART so that it operates on the six principles spelled out above, and also specifically: (1) removes the limits on the aggregate number of megawatts eligible for compensation in the Commonwealth or in any of its different zones; and (2) eliminates the decline in the rate of compensation that SMART imposes as additional solar installations are approved. On petition of Charles Grant Walker and others.

**ARTICLE 13:** To see if the Town will vote to amend the Zoning Bylaw Article XIV -Dimensional Regulations - by amending § 240-68 Minimum setbacks from side and rear lot lines by adding to subsection (1): A shed 100 square feet or less shall be at least 3 feet from the side and rear property lines. To Read:

(1) For residential structures, and appurtenant accessory structures in excess of 100 square feet, except piers, floats, docks and bulkheads the minimum setback in all districts shall be 10 feet. **A shed 100 square feet or less shall be at least 3 feet from the side and rear property lines.**

Or do or take any other action on this matter. On behalf of the Planning Board

**ARTICLE 14:** To see if the Town will vote to amend the Zoning Bylaw Article V - Single Resident Districts - and Article VIII - Agricultural Districts - and by amending both § 240-23 I. and § 240-38 I. Accessory Apartments by deleting both sections and inserting the new language below in both sections:

#### I. Accessory Apartments

(1) Purpose. The intent of the Accessory Apartment bylaw is to: Broaden the range of housing choice in Falmouth by increasing the number of small dwelling units available for rent; Encourage greater diversity of population with particular attention to young adult citizens and to allow for "Aging in Place" for our senior citizens; Promote more economic and energy efficient use of the town's housing supply. All this while maintaining the appearance and character of the Town's single family neighborhoods.

(2) Definitions. *Accessory Apartment.* Sections 240-3 A, 240-66.D and 240- 70.D notwithstanding, an additional dwelling unit, subordinate in size and accessory to the principal dwelling unit on the lot, located in either the principal dwelling or an accessory structure on the lot. An accessory apartment is constructed so as to maintain the appearance and essential character of a single family dwelling or accessory structure thereto located on the lot.

(3) Requirements.

a) Only one accessory apartment shall be allowed per lot.

b) The lot size shall be no less than 7,500 square feet.

c) Either the principal dwelling or accessory apartment must be owner-occupied for a period of seven months in every calendar year, or owned by a nonprofit organization or government authority whose purpose is to provide affordable housing.

d) Either the principal dwelling or accessory apartment may be rented, but not both. The owner occupied dwelling cannot be rented while owner is absent. Rental periods shall be no less than six (6) months and weekly/monthly rentals (so called summer rentals) are expressly prohibited. Neither the principal dwelling nor accessory apartment shall be used as commercial accommodations at any time.

e) The accessory apartment shall have no more than two bedrooms and a maximum of eight hundred (800) square feet, or forty (40) percent of the principal dwelling, whichever is less, as measured using the exterior side of the outside wall.

f) The foot print of a new detached accessory dwelling unit cannot exceed that of the principal dwelling.

g) An existing dwelling in excess of four (4) bedrooms may convert two of the existing bedrooms into one accessory unit.

h) The total number of bedrooms on the lot shall not exceed four when the lot contains less than twenty thousand (20,000) square feet. A property that has a preexisting bedroom count that exceeds four (4) bedrooms per twenty thousand (20,000) square feet of lot area can maintain that number of current bedrooms but cannot increase.

i) Whether allowed as a matter of right or by special permit, accessory apartments located on lots subject to the provisions of the Water Resource Protection or Coastal Pond Overlay Districts, the total number of bedrooms shall not exceed one (1) per ten thousand (10,000) square feet of lot area. Properties that preexist with a density greater than one (1) bedroom per ten thousand (10,000) square feet in a Coastal Pond Overlay District can maintain their existing bedroom count but cannot increase.

j) Owners of properties in a Coastal Pond Overlay District that want to increase the number of bedrooms beyond the density outlined in (i) can only do so provided that:

1. both the principal dwelling and accessory apartment are connected to the municipal sewer system and only to the extent allowed within the applicable sewer district bylaw or regulation; or
2. an on-site septic system with enhanced nitrogen removal approved by the Board of Health is installed on the property.

(4) Design Standards. Accessory apartments, whether a part of new construction, reconstruction, alteration or change to a single family residence or an attached or detached accessory structure, shall maintain the following standards:

a) The architectural effect, as the result of the accessory apartment being constructed within the principal dwelling or attached thereto, shall be that of a single family residence compatible with the surrounding neighborhood.

b) The architectural effect, as the result of the accessory apartment being constructed as a detached accessory structure, shall be that of a structure incidental to a single family residence compatible with the surrounding neighborhood.

c) Parking for the accessory apartment shall be provided on site.

(5) Procedures.

a) An Accessory Apartment constructed within an existing single family dwelling or an existing accessory structure attached thereto:

Prior to the issuance of a building permit for an accessory apartment constructed within a single family dwelling or accessory structure attached thereto, a Site Plan Review (Design Review), pursuant to Article XXXIX (39) of the Zoning Bylaw, shall be conducted by the Planning Board, taking into account the design standards, requirements and purposes of this accessory apartment bylaw. The application for site plan review shall include the information contained in Section 240-195 C, unless waived by the Planning Board.

b) Accessory Apartment constructed within an existing detached accessory structure or within a new detached accessory structure (not attached to a single family dwelling):

In addition to the site plan review requirements above, an accessory apartment built within or as an accessory structure, not attached to a single family dwelling, shall require a special permit from the Zoning Board of Appeals. In addition to the design standards, requirements and purposes of this accessory apartment bylaw, the Zoning Board of Appeals shall take into account the standards found in section 240-216 A through I of this bylaw.

(6) Monitoring

a) An affidavit shall be submitted annually to the Building Commissioner, signed by the property owner, attesting that the principal dwelling or accessory apartment has been owner-occupied for a period of seven months and not otherwise rented as set forth in section 3 (b) above. The Building Commissioner may allow a property owner to be absent during this seven-month period for cause, such as military assignment, work or health related issues, academic sabbatical or similar circumstance.

(7) Enforcement

a) Upon a written determination by the Building Commissioner that the property owner has failed to comply with these provisions the property owner shall bring the accessory apartment into compliance within ninety (90) days of such notice. Failing compliance, the property shall be restored to single family dwelling status within ninety (90) days of said failure determination, in a manner that complies with all requirements of the State Building Code and any other local regulations or bylaws. Or do or take any other action on this matter. On behalf of the Planning Board

**ARTICLE 15:** To see if the Town will vote to amend Article VI "General Residence Districts" of Chapter 240-Zoning-of the Code of Falmouth by adding Subsection 240-28.H.(5), to read as follows:

(5) Accessory apartments, subject to the same definitions, requirements, design standards and procedures as provided for in Section 240-23.I.  
On petition of Kevin P. Klauer, II.

**ARTICLE 16:** To see if the Town will vote to amend the Town's Position Classification Plan for the purposes of adjusting the seasonal compensation schedule.

Delete:

<b>Grade</b>	<b>Title</b>	<b>Min</b>	<b>Max</b>
1	Parking Attendant - Beach	\$11.22	\$11.67
2	Clerk I	\$11.67	\$12.14
3	Clerk II	\$12.14	\$12.63
	Head Parking Lot Attendant - Beach		
	Maintenance Laborer		
	Parking Lot Security - Beach		
	Night Watch - Harbormaster		
	Camp Counselor - Recreation		
	Waterways Assistant		
4	Lifeguard - Beach	\$12.99	\$13.51
	Senior Waterways Assistant		
	Sailing Instructor		
5	Water Safety Inst. / Asst. Head Guard - Beach	\$13.89	\$14.46
	Pump Out Boat Operator - Harbormaster		
	Certified Sailing Instructor		
6	Equipment Operator - Beach	\$14.87	\$15.47
	Head Guard - Beach		
	Maintenance Foreman - Beach		
	Caretaker - Parks		
7	Clerk III	\$15.91	\$16.55
	Staff Guard/Supervisor		
	Assistant Harbormaster - Constable		
	Seasonal Police Officer		
8	Swim Program Director - Beach	\$17.02	\$17.71
	Assistant Harbormaster - Dockmaster		
9	Assistant Superintendent of Beaches	\$18.21	\$20.87
11	Superintendent of Beaches	\$20.76	\$23.89
	Inspector	\$11.00	
	Election Clerk	\$11.55	
	Deputy Warden/Deputy Clerk	\$11.55	
	Election Warden	\$12.34	

Add:

<b>Grade</b>	<b>Title</b>	<b>Min</b>	<b>Max</b>
1	Parking Attendant - Beach	\$12.00	\$14.59
2	Clerk I	\$12.48	\$15.17
3	Clerk II	\$12.98	\$15.78
	Head Parking Lot Attendant - Beach		
	Parking Lot Security - Beach		
	Night Watch - Harbormaster		
	Camp Counselor - Recreation		
	Waterways Assistant		
4	Lifeguard - Beach	\$13.89	\$16.88
	Senior Waterways Assistant		
	Sailing Instructor		
5	Water Safety Inst. / Asst. Head Guard - Beach	\$14.86	\$18.06
	Pump Out Boat Operator - Harbormaster		
	Certified Sailing Instructor		
6	Head Guard - Beach	\$15.90	\$19.33
	Laborer		
	Assistant Animal Control Officer		
7	Clerk III	\$17.01	\$20.68
	Staff Guard/Supervisor		
	Assistant Harbormaster - Constable		
	Seasonal Police Officer		
	Maintenance Foreman - Beach		
8	Swim Program Director - Beach	\$18.20	\$22.13
	Assistant Harbormaster - Dockmaster		
9	Assistant Superintendent of Beaches	\$19.48	\$23.68
11	Superintendent of Beaches	\$22.21	\$26.99
	Inspector	\$11.00	\$12.00
	Election Clerk	\$11.55	\$12.60
	Deputy Warden/Deputy Clerk	\$11.55	\$12.60
	Election Warden	\$12.34	\$13.46

Or do or take any other action on this matter. On request of the Board of Selectmen.

**ARTICLE 17:** To see if the Town will vote to amend the Town's Position Classification Plan as follows:

Delete:	Network Computer Technician	M-5	\$29.24	\$38.12
Add:	IT Support Specialist	M-3	\$22.08	\$28.83

Or do or take any other action on this matter. On request of the Board of Selectmen.

**ARTICLE 18:** To see if the Town will vote to approve the vote of the Falmouth Contributory Retirement Board to accept the provisions of G. L. c. 32, s. 101, 3rd paragraph to increase from \$6,000 to \$12,000 the annual benefit payable to surviving spouses of disabled public employees. Or do or take any other action on this matter.

On request of the Falmouth Contributory Retirement Board.

**ARTICLE 19:** To see if the Town will vote to accept the doings of the Board of Selectmen in the laying out the following listed roads according to plans on file with the Town Clerk for taking as a public way under the Betterment Act:

Road	From	To	Length	Width
Winthrop Drive	Seacoast Shores Blvd.	Edgewater Drive West	770.7'	40'
Captain Davis Lane	Davisville Road	Dead End	1096'	40'

Or do or take any other action on this matter. On request of the Board of Selectmen.

**ARTICLE 20:** To see if the Town will vote to accept the provisions of General Laws Chapter 143, section 3Z allowing any part time inspector of buildings or part time local inspector to practice for hire or engage in the business for which he is certified, licensed or registered under the building code, while serving as such inspector; provided, however, he shall not exercise any of his powers and duties as inspector on work done by himself, his employer, an employee or one employed with him. Or do or take any other action on this matter. On request of the Board of Selectmen.

**ARTICLE 21:** To see if the Town will vote to amend Town Code Chapter 107. Demolition by deleting the word "six" in Section 107-3.D and F of Procedure and substitute with the word "twelve", changing the amount of time the Historical Commission can delay the issuance of a building permit by the Building Commissioner to demolish a historically or architecturally significant building listed on the List of Significant Buildings .

Sections will read as:

§107-3. Procedure.

D. If such letter indicates that the building is on the List, the date on which the request is recorded by the Town Clerk shall be the commencement of a **twelve-month delay period**, during which time the Building Commissioner shall not accept or act on any application for a demolition permit except as provided for under 107-4 of this article entitled "Waiver of delay."

F. Upon performance of such a review, the Commission shall notify the Building Commissioner in writing that the applicant has fulfilled the requirement to attend. The Building Commissioner shall not accept or act on any application for a demolition permit for a building on the List of Significant Buildings without such written notification from the Historical Commission, regardless of whether the **twelve-month delay period** has ended. If the Building Commissioner has received such written notification, and if following the twelve-month delay period the applicant still chooses to apply for a demolition permit, the Building Commissioner may then issue a demolition permit for the building.

Or do or take any other action on this matter. On request of the Historical Commission.

**ARTICLE 22:** Purpose and Intent.

The purpose of this article is make changes to Town Meeting Rules regarding Electronic Voting in order to enhance transparency and open government.

Changes to the Code of Falmouth.

Amend the Code of Falmouth In:

1) Chapter 49-8.2 " Electronic voting " by inserting at the end of the section the following, " An electronic voting request may be made at any time prior to a vote being completed. Each time an approved electronic vote counting and recording system is used the vote shall be considered a recorded roll call vote and the recorded roll call vote shall be made available on the town website unless two-thirds of Town Meeting members vote by standing vote to override the use of a recorded roll call vote.; "

2) Chapter 49-8.1 " Voice vote " of the Code of Falmouth be amended by adding after the words " a standing vote " the words " or electronic vote " .  
On petition of J. Malcolm Donald.

**ARTICLE 23: Purpose.**

The purpose of this article is to phase out the use of polystyrene and expanded polystyrene foam.

**Intent.**

The production and use of polystyrene and expanded polystyrene foam also known as Styrofoam® has significant impacts on the marine and land environment of all coastal communities, including but not limited to: contributing to the potential death of marine and terrestrial animals through ingestion and entanglement; contributing to pollution of the land and coastal environment; clogging our storm drainage systems; creating a burden to our solid waste collection and recycling efforts; and requiring the use of millions of barrels of nonrenewable, polluting, fossil fuel nationally for their manufacture.

SECTION 1.

**Definitions**

"**Disposable Food Container**" means single-use disposable products used in the restaurant, food service, and food sales industries for serving, transporting, or packaging prepared, ready-to-consume, or uncooked food or beverages. This includes but is not limited to plates, cups, bowls, trays, hinged or lidded containers, straws, cup lids, and utensils.

"**Establishment**" means any commercial business facility that sells goods directly to the consumer including but not limited to grocery stores, pharmacies, liquor stores, convenience stores, restaurants, retail stores and vendors selling clothing, food, and personal items.

"**Food Establishment**" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, including but not limited to any establishment requiring a permit to operate in accordance with the State Food Code.

"**Polystyrene**" means and includes expanded polystyrene foam also known as Styrofoam® which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term "polystyrene" also includes clear or solid polystyrene, which is known as "oriented polystyrene".

"**Prepared Food**" means any food or beverage prepared for consumption on the food provider's premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation.

SECTION 2.

**Use regulations.**

Establishments within the Town of Falmouth shall be prohibited from:

- (1) dispensing food to customers in or
- (2) distributing to customers

disposable polystyrene food ware. Existing stock of polystyrene shall be phased out within six (6) months of adoption of this article. Any remaining stock shall be disposed of properly by the establishment.

SECTION 3.

**Effective Date**

Except as provided herein, the prohibition of dispensing or distribution of polystyrene and expanded polystyrene foam by all establishments shall be phased in over a period of six (6) months from the effective date of this article.

## SECTION 4.

### **Jurisdiction**

Selectmen shall promulgate regulations for the enforcement of the foregoing section, which regulations shall provide for fines not to exceed one thousand dollars for any single violation and for deferments, in accordance with the following:

A. Upon written application to the health department or its designee, and upon showing by the food establishment that the conditions of this provision would cause undue hardship, the municipal health department or its designee or its designee may defer application of this provision for a food establishment for a one year period. An "undue hardship" shall mean a situation unique to the food establishment where there are no reasonable alternatives to the use of polystyrene disposable food service containers and compliance with this provision would cause significant economic hardship to that establishment.

B. The application for a deferment shall include all information necessary for the health department or its designee to make its decision, including but not limited to, documentation showing the factual support for the claimed deferment. The health department or its designee may require the applicant to provide such additional information that it reasonably deems necessary to render a decision.

C. The health department or its designee may approve the deferment application, in whole or in part, with or without conditions.

## SECTION 5.

### **Administration and enforcement.**

This article may be enforced by any Town police officer, enforcement officers or agents of the Board of Health through any lawful means in law or in equity, including, but not limited to, noncriminal disposition pursuant to MGL c. 40, § 21 D and appropriate chapter of the Town's General By-laws. If noncriminal disposition is elected, then any establishment which violates any provision of this article shall be subject to the following penalties:

- First offense: fine of fifty dollars (\$50) and two (2) hours of community service.
- Second offense: fine of one hundred dollars (\$100) and four (4) hours of community service.
- Third and subsequent offense fine of two hundred dollars (\$200) and eight (8) hours of community service.
- Subsequent offenses shall be determined as offenses occurring within two (2) years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense. If more than one (1), each condition violated shall constitute a separate offense.

On petition of J. Malcolm Donald.

**ARTICLE 24:** To see if the Town will vote to authorize the Board of Selectmen to submit to the Massachusetts General Court a petition for a special act, as follows:

AN ACT AUTHORIZING THE TOWN OF FALMOUTH TO ESTABLISH RANKED-CHOICE VOTING.

### **Section I**

- 1) **Office elected by ranked-choice voting.** "Office elected by ranked-choice voting" means any of the following offices: Selectmen, Town Clerk and includes any nominations by primary election to such offices.
- 2) **Definition.** "Ranked-choice voting" means the method of casting and tabulating votes in which voters rank candidates in order of preference, tabulation proceeds in sequential rounds in which last-place candidates are defeated and the candidate with the most votes in the final round is elected.
- 3) For offices elected by ranked-choice voting, the ballot must be simple and easy to understand and allow a voter to rank candidates for an office in order of preference. A voter may include no more than one write-in candidate among that voter's ranked choices for each office.

- 4) How tabulated. The Town Clerk shall tabulate all votes that appear by an election return to have been cast for each question or candidate whose name appeared on the ballot. For offices elected by ranked-choice voting, the Town Clerk shall tabulate the votes according to the ranked-choice voting method described in section II-A. The Town Clerk shall tabulate the votes that appear by an election return to have been cast for a declared write-in candidate and shall tabulate the votes that appear to have been cast for an undeclared write-in candidate based on a recount requested and conducted pursuant to Massachusetts recount rules.

## Section II

### Determination of winner in election for an office elected by ranked-choice voting

1. **Definitions.** As used in this section, unless the context otherwise indicates, the following terms have the following meanings.
  - A. "**Batch elimination**" means the simultaneous defeat of multiple candidates for whom it is mathematically impossible to be elected.
  - B. "**Continuing ballot**" means a ballot that is not an exhausted ballot.
  - C. "**Continuing candidate**" means a candidate who has not been defeated.
  - D. "**Exhausted ballot**" means a ballot that does not rank any continuing candidate, contains an overvote at the highest continuing ranking or contains 2 or more sequential skipped rankings before its highest continuing ranking.
  - E. "**Highest continuing ranking**" means the highest ranking on a voter's ballot for a continuing candidate.
  - F. "**Last-place candidate**" means the candidate with the fewest votes in a round of the ranked-choice voting tabulation.
  - G. "**Mathematically impossible to be elected**," with respect to a candidate, means either:
    - (1) The candidate cannot be elected because the candidate's vote total in a round of the ranked-choice voting tabulation plus all votes that could possibly be transferred to the candidate in future rounds from candidates with fewer votes or an equal number of votes would not be enough to surpass the candidate with the next-higher vote total in the round; or
    - (2) The candidate has a lower vote total than a candidate described in subparagraph (1).
  - H. "**Overvote**" means a circumstance in which a voter has ranked more than one candidate at the same ranking.
  - I. "**Ranking**" means the number assigned on a ballot by a voter to a candidate to express the voter's preference for that candidate. Ranking number one is the highest ranking, ranking number 2 is the next-highest ranking and so on.
  - J. "**Round**" means an instance of the sequence of voting tabulation steps established in subsection 2.
  - K. "**Skipped ranking**" means a circumstance in which a voter has left a ranking blank and ranks a candidate at a subsequent ranking.
2. **Procedures.** Except as provided in subsections 3 and 4, the following procedures are used to determine the winner in an election for an office elected by ranked-choice voting. Tabulation must proceed in rounds. In each round, the number of votes for each continuing candidate must be counted. Each continuing ballot counts as one vote for its highest-ranked continuing candidate for that round. Exhausted ballots are not counted for any continuing candidate. The round then ends with one of the following 2 potential outcomes.
  - A. If there are 2 or fewer continuing candidates, the candidate with the most votes is declared the winner of the election.
  - B. If there are more than 2 continuing candidates, the last-place candidate is defeated and a new round begins.
3. **Ties.** A tie under this section between candidates for the most votes in the final round or a tie between last-place candidates in any round must be decided by lot, and the candidate chosen by lot is defeated. The result of the tie resolution must be recorded and reused in the event of a recount. Election officials may resolve prospective ties between candidates before the election.

4. **Modification of ranked-choice voting ballot and tabulation.** Modification of a ranked-choice voting ballot and tabulation is permitted in accordance with the following.

- A. The number of allowable rankings may be limited to no fewer than 6.
- B. Two or more candidates may be defeated simultaneously by batch elimination in any round of tabulation.

5. **Effect on rights of political parties.** For all statutory and constitutional provisions in the State pertaining to the rights of political parties, the number of votes cast for a party's candidate for an office elected by ranked-choice voting is the number of votes credited to that candidate after the initial counting in the first round described in subsection 2.

#### SUMMARY

This article provides ranked-choice voting for Town of Falmouth offices of Selectmen, Town Clerk. Ranked-choice voting is a method of casting and tabulating votes in which voters rank candidates in order of preference, tabulation proceeds in rounds in which last-place candidates are defeated and the candidate with the most votes in the final round is elected. On petition of J. Malcolm Donald.

**ARTICLE 25:** To see if the Town will vote to amend the Official Zoning Map of the Town of Falmouth so as to extend the Business 3 District by rezoning from Residential B to Business 3 that portion of the land at 289 Old Main Road shown on the Falmouth Assessors Map 05A 04 004 000 (the "Premises") currently zoned Residential B, so that the Premises in its entirety shall be zoned Business 3. Said Premises are further described in a deed recorded with the Barnstable County Registry of Deeds in Book 31446, Page 190. See attached Exhibit A for legal description of the Premises.

#### Exhibit A

#### Legal Description - 289 Old Main Road, North Falmouth, MA 02556

Beginning	at a point on the Easterly side of the Old State Highway so called in North Falmouth where the described premises adjoin land nor or formerly of Robert W. Leatherbee being the Southwesterly corner of said described premises, said point of beginning Northwesterly 90/100 feet from a stone bound there located;
Thence	Southerly 49° 50' by said land nor or formerly of Robert W. Leatherbee and by land now or formerly of Clifford L. Hubbard a distance of two hundred seventy and 22/100 (270.22) feet to a point indicated by a stone bound at land now or formerly of Mary Ella Nye:
Thence Northerly	47° 22' East by land of said Mary Ella Nye one hundred five and 46/100 (105.46) feet to a point indicated by a stake located at land of Susan G. Spencer (now or formerly);
Thence Northerly	49° 21' West by said Spencer land a distance of two hundred eighty-six and 01/100 (286.01) feet to the Old State Highway at a point indicated by a stone bound there located;
Thence Southerly	38° 45' West by said Old State Highway, one hundred seven and 13/100 (107.13) feet to point of beginning.

For title reference, see deed recorded with Barnstable County Registry of Deeds Book 31446, Pag 190. On petition of Kevin P. Klauer, II.

**ARTICLE 26:** To ask the Town to create a Solid Waste Division within the Department of Public Works headed by a Solid Waste Manager/Superintendent. On petition of the Solid Waste Advisory Committee.

**ARTICLE 27:** Shall Town Meeting vote to authorize the use of a second water meter at properties in sewer service areas for irrigation and other outside water uses? The second water meter would be paid for by property owner, installed by the town and billed at the non sewer rate. Or take any other action on this matter.

On petition of Marc Finneran

**ARTICLE 28:** To see if the Town will vote to transfer a sum of \$11,900 from free cash for ALICE training for no less than 20 persons within the Falmouth Public Schools and Police Department, under the guidance of Falmouth Police Chief and Falmouth Public Schools Superintendent.

On petition of Michael G. Heylin.

**ARTICLE 29:** To see if the Town will vote to approve the hiring of three (3) new Police Officers within the Falmouth Police Department for the fiscal year beginning July 1, 2019, and further, to raise and appropriate and/or transfer a sum of money from taxation, free cash, the Stabilization Fund, or other available source to fund said positions, or take any other action in relation thereto.

On petition of Michael G. Heylin.

**ARTICLE 30:** To see if the Town will vote to appropriate or transfer from the Community Preservation Fund a sum of money to construct a pedestrian bridge and wetland walkway at Swift's Crossing, Coonamesett Greenway Heritage Trail and Gateway Park; to determine how the same shall be raised and by whom expended, or do or take any action on the matter.

On request of the Community Preservation Committee.

**ARTICLE 31:** To see if the Town will vote to appropriate or transfer from the Community Preservation Fund a sum of money to the Falmouth Affordable Housing Fund, and to determine how the same shall be raised and by whom expended, or do or take any other action on the matter.

On the request of the Community Preservation Committee.

**ARTICLE 32:** To see if the Town will vote to appropriate or transfer from the Community Preservation Fund a sum of money to the Open Space Reserve Account, and to determine how the same shall be raised, or do or take any other action on the matter.

On the request of the Community Preservation Committee.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hand this 10th day of September in the year of our Lord Two Thousand Eighteen.

Susan L. Moran, Chairman  
Megan English Braga, Vice Chairman  
Doug Jones  
Samuel H. Patterson  
Douglas C. Brown

Falmouth Animal Hospital:

Application to install a new freestanding sign to be located at 1184 Sandwich Road.

Variance is requested because the sign exceeds the size limitation.

## Chapter 184. Signs

### Article IV. Standards for Specific Types of Signs

#### § 184-25. Freestanding signs.

Freestanding: a self-supporting sign not attached to any building, wall or fence but in a fixed location. This does not include movable, portable or mobile type signs.

- A. Dimensional standards for freestanding signs in different zoning districts, according to use, are specified in the table below:  
[Amended AFTM 11-13-2007, Art. 38, approved 2-11-2008]

Dimension	Business, Industrial, Public Use and Marine Districts			All Other Districts	
	All Permitted Uses	Shopping Center	Shopping Mall	Residential Uses	Community Service Uses
Height, maximum feet	18	18	18	8	12
Area, including all outward side of signs, maximum (square feet)	16	40	100	2	16
Ground clearance, minimum (feet) <sup>2</sup>	7	7	7	4	7

Notes:

1. In all other districts, each premises on which there exists or is permitted any business activity, including agriculture, horticulture and floriculture (other than home occupation), duly authorized by special permit, variance or exception under Chapter 240, Zoning, shall be allowed to use the business and industrial use column of this table; however:
  - a. Commercial accommodations with sleeping accommodations for five (5) to twenty (20) guests may have a maximum sign area of eight (8) square feet.
  - b. Commercial accommodations with sleeping accommodations for less than five (5) guests shall may have a maximum sign area of four (4) square feet.
2. Exception: The sign may be constructed with less than the minimum ground clearance if there is adequate visibility for vehicles and adequate protection for pedestrian safety.
3. For permitted uses, a multitenant building with two (2) commercial tenants can have eight square feet for each tenant for a sixteen-square-foot sign. A multitenant building with three (3) commercial tenants can have eight square feet for each tenant for a twenty-four square foot sign. A multitenant building with four (4) commercial tenants can have eight square feet for each tenant for a thirty-two-square-foot sign.  
[Added STM 4-6-1993, Art. 6, approved 7-16-1993; amended AFTM 11-15-1999, Art. 73, approved 3-22-2002]
4. Residential development signs under "All Other Districts" shall be no larger than 12 square feet for developments of 10 lots or more.  
[Added AFTM 11-17-1998, Art. 64, approved 2-25-1999]

- B. Attachments, number of sides, more than one (1) sign, directory and gas-price signs.

- (1) Freestanding signs and/or their supports shall not have any attachments of additional signs or banners (i.e., credit card, auto clubs, open, rates, pool, air conditioned, television, menus, live entertainment, special events, temporary promotions, etc.). Such information shall be incorporated within the main sign itself. However, this shall not prohibit multiple or ladder signs as permitted in § 184-31. Exception: Commercial accommodations may have one (1) "(no) vacancy" sign attached (to the freestanding sign), with a maximum of two (2) square feet in area.
- (2) Freestanding signs over six (6) feet high may have no more than two (2) sides; those less than six (6) feet high may have three (3) or four (4) sides.
- (3) Only one (1) freestanding sign is allowed per parcel of land upon which there exists a permitted business(es), except that a lot with frontage on two (2) streets, having three hundred (300) feet or more of total street frontage, may have two (2) freestanding signs, one (1) for each street, not less than one hundred seventy-five (175) feet apart. A lot with frontage on more than one (1) street, which is not continuous frontage, may have one (1) additional sign for each driveway entrance. However, only one (1) sign may exceed sixteen (16) square feet in total area, if allowed.
- (4) In addition to the above, freestanding directory signs for properties containing nine (9) or more businesses may be erected in accordance with §§ 184-31D and 184-13C.
- (5) In addition to the above, retail businesses selling automotive fuel may have one (1) additional freestanding sign which only indicates the price of motor fuel only. The maximum size shall be twelve (12) square feet with no additional advertising on the same sign or supports.

**Diane Davidson**

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**From:** Plymouth Sign - Kevin Watson <plymouthsign@comcast.net>  
**Sent:** Tuesday, September 25, 2018 8:26 AM  
**To:** Diane Davidson  
**Subject:** RE: Sign Application & Sketch Falmouth Animal Hospital

Thank you Diane!

Kevin Watson  
Plymouth Sign Company  
508 398-2721

**From:** Diane Davidson  
**Sent:** Monday, September 24, 2018 4:57 PM  
**To:** 'Plymouth Sign - Kevin Watson'  
**Subject:** RE: Sign Application & Sketch Falmouth Animal Hospital

Dear Kevin,

I have received copies of the application and sketch, as well as Ollie Fitzpatrick's response to you. I will prepare this request to be discussed/voted by the Board of Selectmen at its meeting on Monday, October 1. The meeting begins at 7:00 p.m. I will contact you if we have any further questions, and to confirm the time your request will be taken up by the Board.

Thank you,

Diane

*Diane S. Davidson  
Office Manager/Licensing  
Office of the Town Manager and Selectmen  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
(508) 495-7321*

**From:** Plymouth Sign - Kevin Watson [mailto:plymouthsign@comcast.net]  
**Sent:** Monday, September 24, 2018 10:50 AM  
**To:** d davidson@falmouthmass.us  
**Subject:** FW: Sign Application & Sketch Falmouth Animal Hospital

Diane,

Here is the original correspondence from me to Ollie. I'll forward her response as well. Again, we are only asking for a ruling on the free standing sign, nbot the building itself.

Best,  
Kevin Watson  
Plymouth Sign Company  
508 398-2721

---

**From:** Plymouth Sign - Kevin Watson  
**Sent:** Monday, July 9, 2018 10:21 AM  
**To:** ofitzpatrick@falmouthmass.us  
**Subject:** Sign Application

Ollie,

Attached find application and design sketch for pylon sign at 1184 Sandwich Road. Client is Falmouth Animal Hospital.

Please call if you have any questions.

Thank You,  
Kevin Watson  
Plymouth Sign Company  
508 398 2721

Sent from Mail for Windows 10

**Diane Davidson**

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**From:** Plymouth Sign - Kevin Watson <plymouthsign@comcast.net>  
**Sent:** Monday, September 24, 2018 10:51 AM  
**To:** d davidson@falmouthmass.us  
**Subject:** FW: Sign Application & Sketch Falmouth Animal Hospital response

Kevin Watson  
Plymouth Sign Company  
508 398-2721

**From:** Ollie Fitzpatrick  
**Sent:** Tuesday, July 10, 2018 8:13 AM  
**To:** 'Plymouth Sign - Kevin Watson'  
**Subject:** RE: Sign Application

Good Morning:

Please be advised that Chapter 184-25 (Notes 3) states in pertinent part ...." multitenant building with two (2) commercial tenants can have eight square feet for each tenant for a sixteen-square foot sign". Your proposed sign exceeds the size limitation and therefore we will not issue a permit as proposed.

If you have any questions please feel free to contact me.

Thank you.

Ollie Fitzpatrick  
Assistant Zoning Enforcement Officer  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
Phone: (508) 495-7468  
Fax: (508) 548-4290  
Email: [ofitzpatrick@falmouthmass.us](mailto:ofitzpatrick@falmouthmass.us)

BE ADVISED: This message originates from Town of Falmouth Inspectional Services and contains confidential and or privileged information. If the reader of this message, regardless of the address or routing, is not an intended recipient, you are hereby notified that you have received this transmittal in error and any review, use, distribution, dissemination or copying is strictly prohibited. If you have received this message in error, please delete this e-mail and all files transmitted with it from your system and immediately notify Town of Falmouth Inspectional Services by sending a reply e-mail to the sender of this message.

**From:** Plymouth Sign - Kevin Watson [mailto:plymouthsign@comcast.net]  
**Sent:** Monday, July 09, 2018 10:21 AM  
**To:** ofitzpatrick@falmouthmass.us  
**Subject:** Sign Application

Ollie,

Attached find application and design sketch for pylon sign at 1184 Sandwich Road. Client is Falmouth Animal Hospital.

Please call if you have any questions.

Thank You,  
Kevin Watson  
Plymouth Sign Company  
508 398 2721

Sent from [Mail](#) for Windows 10

**Town of Falmouth Sign Permit Application (rev. 9/10)**  
 (508) 495-7470 Fax (508) 548-4290

**For office use only:**  
 BD Permit#: \_\_\_\_\_ Fee\*: \_\_\_\_\_ HDC App. #: \_\_\_\_\_ DRC App. #: \_\_\_\_\_

\*The Sign Permit Fee is \$25.00 per sign, payable to the Town of Falmouth (special event and promotional signs under §184-30 are no charge) – please submit the required fee to the Building Department along with the completed sign permit application.

DATE: 7/2/18  
 STREET ADDRESS FOR PROPOSED SIGN(S): 1184 SANDWICH ROAD  
 APPLICANT NAME: VECTOR FALMOUTH ANIMAL HOSPITAL PHONE: 508 563 7147  
 MAILING ADDRESS: 185 NATHAN GILLIS HWY TOWN/STATE/ZIP: FALMOUTH MA 02556  
 BUSINESS NAME: FALMOUTH ANIMAL HOSPITAL  
 BUSINESS OWNER: FALMOUTH ANIMAL HOSPITAL ADDRESS/PHONE: SAME AS ABOVE  
 PROPERTY OWNER: JTEC ADDRESS/PHONE: 17 AUGUS IDE, PUMABOKE, MA  
 CONTRACTOR / SIGN COMPANY: PLYMOUTH SIGN COMPANY  
 ASSESSOR'S PARCEL ID: 1009007211 ZONING DISTRICT: \_\_\_\_\_

**IS THE PROPOSED SIGN LOCATED WITHIN A LOCAL HISTORIC DISTRICT? Y  N**

If YES, the applicant must first submit this application to the Historic District Commission (HDC) for their approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a detailed description of the HDC requirements.

**FREESTANDING SIGN(s) § 184-25; Projecting sign(s) § 184-35**

List number and sizes of each sign that presently exist for each street frontage: 1, EXISTING PULON  
 Area of proposed standing sign is: 49.5" x 67.5" = 23.2 square feet.  
 Do the frames, borders, etc. exceed 8 square feet in area? Y / N  
 The proposed standing sign will be set back from SANDWICH ROAD street line 20 feet.

**WALL SIGN(s) § 184-37; Awning(s) § 184-22**

List number and sizes of each wall and roof sign that presently exist on building: \_\_\_\_\_  
 Size of proposed wall sign is: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ square feet.  
 The lineal frontage of the wall supporting the sign is: \_\_\_\_\_ lineal feet.  
 The proposed sign will face \_\_\_\_\_ street/parking lot

**ROOF SIGN(s) § 184-37**

List number and sizes of each wall and roof sign that presently exist on building: \_\_\_\_\_  
 Size of proposed roof sign is: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ square feet.  
 The wall that the sign will be above is: \_\_\_\_\_ lineal feet.

**PROMOTIONAL/SPECIAL EVENT SIGN(s) § 184-30**

Size of proposed sign is: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ square feet.  
 Start date: \_\_\_\_\_; End date: \_\_\_\_\_ Total number of days that the sign will be displayed: \_\_\_\_\_

If the sign is eight (8) square feet or greater, this application must be submitted the Design Review Committee (DRC) for approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a description of the DRC requirements.

**OFF-PREMISES SIGN(s) § 184-32; VARIANCE § 184-20**

**The Board of Selectmen must approve all off-premise signs.**

Proposed location: \_\_\_\_\_ Size: \_\_\_\_\_ square feet.

**Board of Selectmen License No.:** \_\_\_\_\_

*(Note: A copy must be attached)*

**INSTRUCTIONS TO APPLICANT:** (1) Attach a separate sheet with a site plan showing the location of the proposed sign on the lot as well as a sketch of the proposed sign with dimensions and the approximate appearance. (2) All signs in local Historic Districts must receive approval from the Historic District Commission (HDC) before the sign permit application is filed with the building department. (3) All applications for signs at a size of eight (8) square feet or greater that are located outside of local historic districts must be submitted to the Design Review Committee (DRC) for approval.

AGENT OF FAH  
 Signature of Applicant \_\_\_\_\_ Date 7/7/18

Historic District Commission \_\_\_\_\_ or \_\_\_\_\_ Design Review Committee \_\_\_\_\_  
 Date \_\_\_\_\_ Date \_\_\_\_\_

With the following conditions: \_\_\_\_\_

Building Commissioner/Inspector \_\_\_\_\_ Date \_\_\_\_\_

With the following conditions: \_\_\_\_\_



Existing Pylon



Proposed Pylon Sign

**Plymouth Sign Co.,**  
 Inc. Since 1956

63 OLD MAIN ST. S. YARMOUTH, MA. 02664  
 (508) 398-2721 (508) 760-3130 Fax  
 e-mail; [plysigncom@capecod.net](mailto:plysigncom@capecod.net)

CUSTOMER
DATE:
LOCATION:
REVISIONS:



PERMIT No.
MATERIALS
FAH_PYLON_APP

DRAWN BY
APPROVED BY
P. O./
SCALE

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## REPORT

TO: Board of Selectmen

FROM: Julian M. Suso

DATE: September 28, 2018



- At your upcoming meeting on Monday, Selectmen will undertake multiple “Summary of Action” items. Among these, you are considering Chief Dunne’s recommendation for adjusting selected parking meter seasonal utilization consistent with past years. You are also asked to consider referring proposed TM Article 19 to the Planning Board, as per standard procedure.
- As anticipated, NOAA representative Garth Smelser will join us for an update on future issues related to that important anchor institution in Woods Hole. You will recall that at your meeting this past Monday, the Board determined to send a stand-alone letter in support of maintaining the traditional NOAA offices in Woods Hole, Falmouth. We are awaiting Mr. Smelser’s updated, strategic comments in advance of finalizing this stand-alone letter from Selectmen.
- Selectmen will be interviewing for the potential appointment of members to several committee vacancies.
- The Board will be voting positions on several proposed TM warrant articles. Under separate cover, I have transmitted to the Board my **draft only** suggestions for your consideration as you deliberate a potential recommendation on these articles.
- I was pleased to attend this week’s regular Finance Committee meeting as they continue their important deliberations on upcoming Town Meeting articles with direct financial impact.