

TOWN OF FALMOUTH
BOARD OF SELECTMEN
AGENDA
MONDAY, APRIL 8, 2019 – 6:15 P.M.

ROOM 105
LAWRENCE SCHOOL
113 LAKEVIEW AVENUE
FALMOUTH, MA 02540

6:15 p.m. OPEN SESSION

1. Discuss/Vote Motions and Reports to Town Meeting as Needed
 - a. Article 28
 - b. Other articles
2. Discuss, Consider and Vote Date for November 2019 Town Meeting
3. Proclamation: Falmouth Chamber of Commerce 2019 Citizen of the Year
4. Vote to approve application for special one-day wine and malt liquor license – Woods Hole Public Library, 581 Woods Hole Rd. – Sunday, 4/14/19
5. Vote to approve Conservation Commission application to the Municipal Vulnerability Preparedness Grant Program (MVP) for MVP Action Grant in the amount of \$350,000 for the Coonamessett River Restoration Project: Phase 2 Construction
6. Vote to approve Coastal Resiliency Action Committee/Woods Hole Group application to the Municipal Vulnerability Preparedness Grant Program (MVP) for MVP Action Grant for Coastal Resiliency Planning for Surf Drive
7. Follow up discussion on potential vote to authorize the application for CPC grant application by DPW for bikeway extension, as requested by the Friends of Falmouth Bikeways and the Falmouth Bikeways Committee
8. Minutes of Meetings:
 - a. Public Session – January 26, 2019; March 5, 2019
 - b. Review of Executive Session Minutes and Vote to Release
9. Other Business As Needed

Susan L. Moran, Chairman
Board of Selectmen

ARTICLE 28

RECOMMENDATION: I move that the Town vote Article 28 as printed in the warrant with an effective date of January 1, 2020.

November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3 <i>Daylight Savings Time Ends</i>	4	5 <i>Election Day</i>	6	7	8	9
10	11 <i>Veterans' Day</i>	12	13	14	15	16
17	18 <i>Selectmen's Meeting License Renewals</i>	19	20	21	22	23
24	25 <i>Selectmen's Meeting License Renewals</i>	26	27	28 <i>Thanksgiving Day</i>	29	30

SUN	MON	TUE	WED	THU	FRI	SAT
					1 305/60 All Saints Day	2 306/59 All Souls Day
3 307/58 Daylight Saving Time ends	4 308/57	5 309/56 Election Day	6 310/55	7 311/54	8 312/53	9 313/52
10 314/51	11 315/50 Veterans Day Remembrance Day (Canada)	12 316/49 Full Moon	13 317/48	14 318/47	15 319/46	16 320/45
17 321/44	18 322/43 Revolution Day (Mexico)	19 323/42	20 324/41	21 325/40	22 326/39	23 327/38
24 328/37	25 329/36	26 330/35	27 331/34	28 332/33 Thanksgiving	29 333/32	30 334/31



PROCLAMATION

FALMOUTH CHAMBER OF COMMERCE 2019 OUTSTANDING CITIZEN OF THE YEAR

Whereas: **The Falmouth Chamber of Commerce** annually acknowledges and pays tribute to a citizen of the Town of Falmouth who has made a lasting positive impact on the community through participation in a broad scope of activities and whose commitment to the town has been demonstrated by many years of service beyond his or her profession; and

Whereas: **Laura Lorusso Peterson** is an exceptional citizen of the Town of Falmouth, Massachusetts and New England, well known to all for her professional accomplishments and widespread contributions to the betterment of society; and

Whereas: **Laura Lorusso Peterson** is a model citizen, admired and esteemed for successfully balancing her devotion to family with years of integrity, tireless civic participation and commitment to community progress; and

Whereas: **Laura Lorusso Peterson** quietly works to build a better town, to build the physical and moral fiber of our youngsters, to man the action boards and committees so vital to all our interests, to preserve Falmouth open space and to protect the values and rich character of Falmouth Cape Cod; and

Whereas: **Laura Lorusso Peterson's** many accomplishments and contributions, singularly and collectively, are memorialized in the minds of those she has touched and chronicled on the pages of organizations across this town and as she continues to make a difference in the Town of Falmouth, we do herein declare that this citizen is worthy of high praise and great recognition; and

NOW, THEREFORE, WE, Susan L. Moran, Megan English Braga, Douglas H. Jones, Samuel H. Patterson, and Douglas C. Brown, as Selectmen of the Town of Falmouth, by the authority vested in us do **PROCLAIM**

LAURA LORUSSO PETERSON FALMOUTH'S 2019 OUTSTANDING CITIZEN OF THE YEAR

IN WITNESS THEREOF, We have hereunto set our hand and caused the great seal of the Town of Falmouth to be affixed.

Susan L. Moran

Samuel H. Patterson

Megan English Braga

Douglas C. Brown

Douglas H. Jones

2019

License Alcoholic Beverages

19-31-WM

Fee:

25

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Woods Hole Public Library

581 Woods Hole Road
Woods Hole, MA 02543

On the following described premises:

Woods Hole Public Library, 581 Woods Hole Road, Woods Hole, MA 02543

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 14th day of April 2019 until the 14th day of April 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

Sunday, April 14, 2019. 4:00 p.m. to 6:30 p.m. Fundraising Benefit Concert.

Conditions: 1. Certificate of liquor liability insurance required. 2. Servers must be TIPS, or other alcohol service safety training, certified. 3. Secure area where alcohol will be served and consumed.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 8th day of April 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

Diane Davidson

From: Sean Doyle <sdoyle@falmouthpolice.us>
Sent: Saturday, March 30, 2019 11:35 PM
To: Diane Davidson; Reid Brian
Subject: RE: One-Day Liquor License - Woods Hole Library

Good evening,

As long as all laws and by laws are adhered to then this department does not have any issues with the request.

Sean Doyle,
Lieutenant

From: Diane Davidson [mailto:diane.davidson@falmouthma.gov]
Sent: Friday, March 29, 2019 11:40 AM
To: Reid Brian <breid@falmouthpolice.us>; Sean Doyle <sdoyle@falmouthpolice.us>
Subject: One-Day Liquor License - Woods Hole Library

Capt. Reid,
Lt. Doyle,

Attached please find an application for a one-day wine & malt liquor license from the Woods Hole Public Library for a fundraising/benefit concert to be held at the library at 581 Woods Hole Road on Sunday, April 14, 2019 from 4 – 6:30 p.m.

Please review and provide a recommendation to the Board of Selectmen by Thursday, April 4, 2019.

Thank you,

Diane

*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Selectmen
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
diane.davidson@falmouthma.gov
(508) 495-7321*

Diane Davidson

From: Elizabeth Gladfelter <egladfelter@who.edu>
Sent: Thursday, April 04, 2019 12:58 PM
To: Jennifer Petit; keith.schwegel@falmouthma.gov; Diane Davidson
Cc: Julian Suso; peter.jstaub@falmouthma.gov; Jennifer McKay
Subject: Conservation Commission MVP grant request and budget information (April 8 BoS meeting)
Attachments: Summary Coonamessett River Restoration Project.docx; Funding Request from MVP for Construction Phase 2 CRRP.docx

Dear Jennifer, Keith and Diane

Attached is a summary of the Conservation Commission application to the Municipal Vulnerability Preparedness Grant Program (MVP) for "MVP Action Grant for the Coonamessett River Restoration Project: PHASE 2 CONSTRUCTION", and a summary of match.

The grant request is for \$350,000.

Match will be the federal funds from the NOAA (\$671,087.64) and NRCS (\$500,000) grants. It is equal to 49.6% of total cost of project; this exceeds required match of 25%.

Please contact me if you need further information.

Thank you, Betsy

Coonamessett River Restoration Project: Construction of Phase 2

Project Summary:

The Town of Falmouth has become proactive in restoring its natural resources to provide resiliency in face of climate change. It recently established a Community Resilience Action Committee, which has identified the following priority actions for the town: culvert replacement to ensure a healthy ecosystem and mitigate potential effects of flooding, protect open space adjacent to estuaries and coastal wetlands to allow for migration in face of sea-level rise, continue to protect and supplement conserved open space in town, and maintain connectivity through culverts connecting freshwater wetlands to the sea. The Town is currently undertaking the restoration of the lower Coonamessett River and associated former cranberry bog complex located entirely on Town-owned land in Falmouth, Massachusetts. Phase 1 is complete, resulting in the removal of the first dam from the ocean and restoration of 1600 linear feet of in-stream habitat and 17 acres of riparian corridor (former cranberry bog). Phase 2 includes removal of a second dam, replacement of a failing road-stream crossing (culvert), and restoration of the remaining 39 acres of the cranberry bog complex and 3,000 linear feet of the Coonamessett River. All permits and final plans for Phase 2 are complete and bids for the construction phase are in final review. A bid will be issued immediately once a MVP grant contract is awarded; work will begin in early Fall 2019 and will be completed in six months. The Town is requesting \$350,000.00 from the Municipal Vulnerability Preparedness Program that will be used to complete Phase 2 construction. There will be a town match of \$1,171,000.00 (from already secured NOAA and NRCS grants). Ultimately, these funds will allow the Project to achieve its primary goal of a restored wetland complex and free flowing riverine system that enhances resilience and provide the ability to adapt to climate change. It will provide a lasting ecological benefit to important diadromous fish species, as well as to the buffering wetlands. The Coonamessett River is a high-priority watershed for diadromous fish restoration according to the NOAA Restoration Center's Regional Fish Passage Prioritization and the Massachusetts Division of Marine Fisheries. This is, in part, due to its expected resilience to climate change. It is one of the largest rivers on Cape Cod. With glacial outwash as its geology, the hydrology of the river is extremely stable. It is less affected by storms, drought, and changes in air temperature than similarly-sized rivers that are surface-water driven. Thus, restoration of this river will result in wetland buffers, a river channel, and populations of diadromous fish that are less vulnerable to future changes in climate and storm regimes and are more resilient as the climate continues to change. Currently, the resilience of the site is reduced through the historic anthropogenic manipulation of the river and bogs. Migratory fish have limited access to spawning grounds due to the presence of in-stream barriers (dams and culverts). These culverts also restrict flows, and reduce storm surge protection and the potential for salt marsh migration. The anthropogenically manipulated bog platform itself is restrictive and limits flood mitigation values and ground/surface water exchange.

Actions to be taken during the award period and their relevance to the objectives of the MVP Grants Program include 1) removal of a dam ("Middle Dam") that is under stress from an increase in the magnitude and frequency of storms and reduces storm surge capacity. It is also a barrier to salt marsh migration and fish passage; 2) replacing the undersized and failing John Parker Road culverts with a structure that can pass the full range of flows consistent with an increase in the magnitude and frequencies of storms as well as provide passage for fish and wildlife; 3) breaking up the cranberry platform and selective removal of the anthropogenic sand layer to improve ground/surface water exchange and increase flood storage/mitigation potential; and 4) restoring a free-flowing river that can change width, depth, and form as necessary to adapt to changes in hydrology associated with changes in climate.

Construction Phase 2 CRRP

**Request \$350,000 from Municipal Vulnerability Preparedness Action Grant Program
to complete Phase 2 CRRP**

Match to include already secured NOAA and NRCS funding

Funding available

NOAA	\$671,088
CPFund	\$260,270
USFWS	\$360,000
NRCS (+Town match)	\$666,667
DER	\$ 50,000
	<hr/>
	\$2,008,925

Required

Bog/River work	\$1,150,000
Culvert	\$700,000 (incl. contingency and water) awaiting final figures*
Gas line	\$100,000
T&B oversight	\$51,200
Interfluve oversight	\$245,000
TOTAL	<hr/>
	\$2,246,200

Required – Available = \$237,275 (plus add \$112,755 for contingency bog work, plus extra for culvert*)...requesting \$350,000

Total budget with request added =\$2,358,955

Matching: NOAA and NRCS federal funds are available for match: \$671,088 and \$500,000=\$1,170,088

Must equal 25% of total budget ($1,170,088/2,358,925 = 49.6\%$)

Required match is 25%; available match exceeds required match and is 49.6%

Diane Davidson

From: Jennifer McKay
Sent: Friday, April 05, 2019 10:07 AM
To: Diane Davidson
Subject: FW: MVP Action Grant # and Summary
Attachments: MVPActionGrant_ProjectDescription_Brief_DRAFT.docx

Jennifer

From: Elise Leduc <eleduc@whgrp.com>
Sent: Friday, April 5, 2019 9:44 AM
To: Jennifer McKay <jennifer.mckay@falmouthma.gov>
Subject: MVP Action Grant

Jennifer,

Attached is a brief draft of a project description to share with the Board of Selectmen.

I talked with Kirk, and while this might change slightly when we put a more detailed budget and scope together, he estimates the following budget based on similar work we've done for other municipalities:

Task 1: \$10,000
Task 2: \$45,000
Task 3: \$40,000
Total: \$95,000

This is realistic, but a little conservative at this point since it's an estimate – it may end up being slightly lower in actuality.

If the Town was going to contribute all of its match in cash, that would amount to a cash match of \$23,750 and a grant request of \$71,250. We could likely reduce the amount of cash match by accounting for the Town's in-kind match (e.g., staff time at meetings, time for staff to dig into department specific files, coordination assistance with the outreach events, etc.).

Please let me know if you think we captured what you and CRAC are looking for in terms of the project description. If this looks good, great. If not, please let me know your comments and we can revise today.

Thanks,
Elise

Elise Leduc
Coastal Scientist
Woods Hole Group
A CLS Group Company
107 Waterhouse Road
Bourne, MA 02532
Tel: 508-495-6234
Fax: 508-540-1001

MVP Action Grant – Proposed Project Summary Coastal Resiliency Planning for the Surf Drive Area

To address the Coastal Resiliency Action Committee’s goal of developing potential solutions for the Town’s vulnerable southern coastline, Woods Hole Group will develop a phased management approach for reducing vulnerability to natural hazards and enhancing coastal resiliency along the Shining Sea Bike Path and Surf Drive between Trunk River and Shore Street (the area of coastline highlighted in yellow in Figure 1). This specific stretch of shoreline is already experiencing significant stressors (e.g., erosion, overtopping, damage, flooding, ecosystem evolution, etc.) under current climate conditions, and is expected to become even more impacted under projected climate change conditions. Therefore, this area is already known to be a high priority location for adaptation and resiliency requirements in the Town. The phased management approach will provide phased adaptations (expected to consist of nature based and hybrid solutions) along this stretch of shoreline, including conceptual level designs and action priorities.

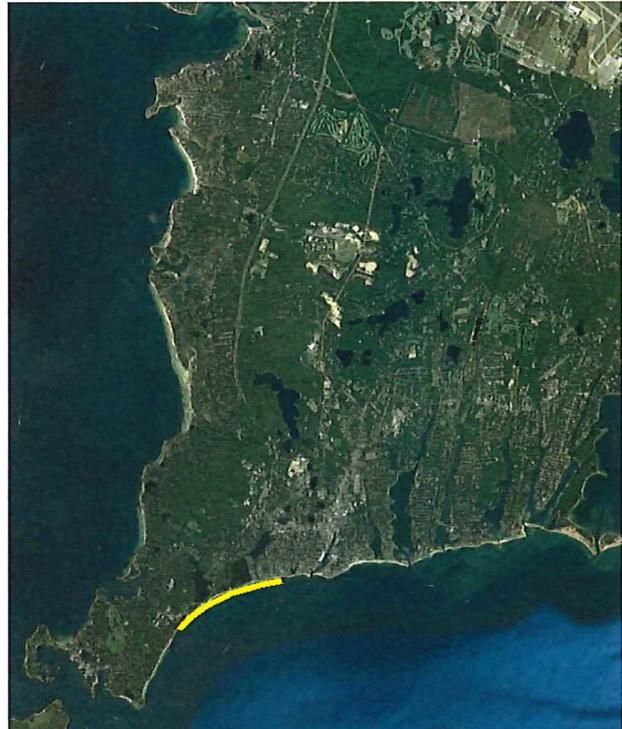


Figure 1. The proposed study area, from west of Trunk River to Shore Street, highlighted in yellow.

The study would utilize present day and future inundation risk data developed through the recent *Town of Falmouth Climate Change Vulnerability Assessment and Adaptation Planning* project (taken from MassDOT’s Massachusetts Coast Flood Risk Model), in conjunction with additional data, including long-term shoreline change results, to develop potential short- and long-term phased resiliency building alternatives and plans for this area. This particular area was chosen as the target study area due to ongoing erosion and storm damage impacts, as well as due to its extreme vulnerability to flooding in the relatively near-term (2030) and mid-term (2050) climate conditions (Figures 2 and 3). To ensure input from all pertinent Town departments and committees when developing alternatives and recommendations, it is anticipated that the Town will assemble a steering committee to work cooperatively with the Project Team, supply necessary local data, and provide feedback and comments at key points during the project.

The study will consist of three main components:

1. Identify Vulnerabilities and Thresholds: Review recent *Town of Falmouth Climate Change Vulnerability Assessment and Adaptation Planning* project results to identify key vulnerabilities within the project area, target design elevations based on sea-level rise

and storm surge water level elevations, and an estimated timeline with thresholds for particular levels of risk.

2. Develop a conceptual phased management approach for the public ways and infrastructure (e.g., roads, bike path, sewer main, sewer pump stations, electrical utilities, coastal engineering structures, etc.), the natural habitat features and waterways (e.g., Trunk River, Oyster Pond, Salt Pond, Siders Pond, as well as other wetland resource areas, including the beaches), and other public facilities (e.g., the Mitchell Bathhouse, parking lots, etc.). Additional data will be elicited from Town staff to better understand current utility, transportation and recreational use of these features. The study will consider a range of resiliency building actions, from elevating roads to revising zoning and building regulations to, in some cases, phased retreat of particularly vulnerable infrastructure. Conceptual level designs will be developed in this task, including recommended priorities for actions. Potential adaptation plans may consist of staged adaptation solutions as a function of time and observed sea level rise conditions.
3. Reporting, public outreach and dissemination of recommendations will be important components of this project. Stakeholder engagement is a critical component of every climate change adaptation and planning project to ensure eventual implementation of recommended actions. To this end, in addition to a draft and final report documenting the alternatives considered and the final recommended phased approach, additional public outreach activities are planned. Targeted educational public outreach materials will be developed that illustrate vulnerabilities and adaptation recommendations. Woods Hole Group, in conjunction with the Town steering committee, will host up to two public workshops to present vulnerability results and initial recommendations for a phased management approach for this study area, as well as to gather public input on future alternatives.

The final Phased Management Plan to Improve Resiliency developed through this project will outline targeted recommended actions for reducing vulnerabilities to natural hazards in the short- and long-term, while maintaining vital services and functions provided by existing features. The report will include phased plans for how to implement the recommended actions over time, including key milestones and threshold points. It will also include conceptual level designs and graphics illustrating key aspects of the overall plan to assist in disseminating the plan to Town staff and administration and the public. Recommendation will be focused on protecting and utilize existing infrastructure, facilities and resources as long as practicable, while at the same time planning for larger-scale retreat and changes in the long-term.

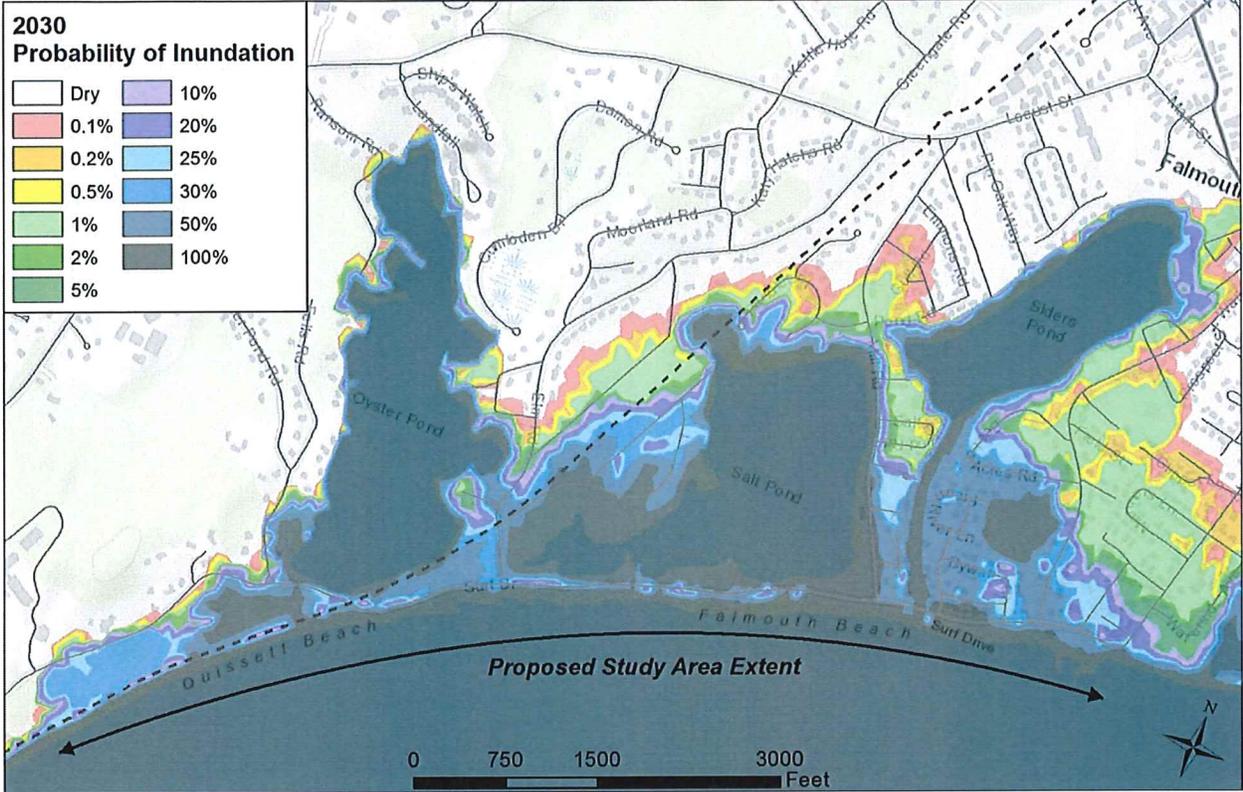


Figure 2. Probability of inundation in 2030, assuming a high sea-level rise scenario.

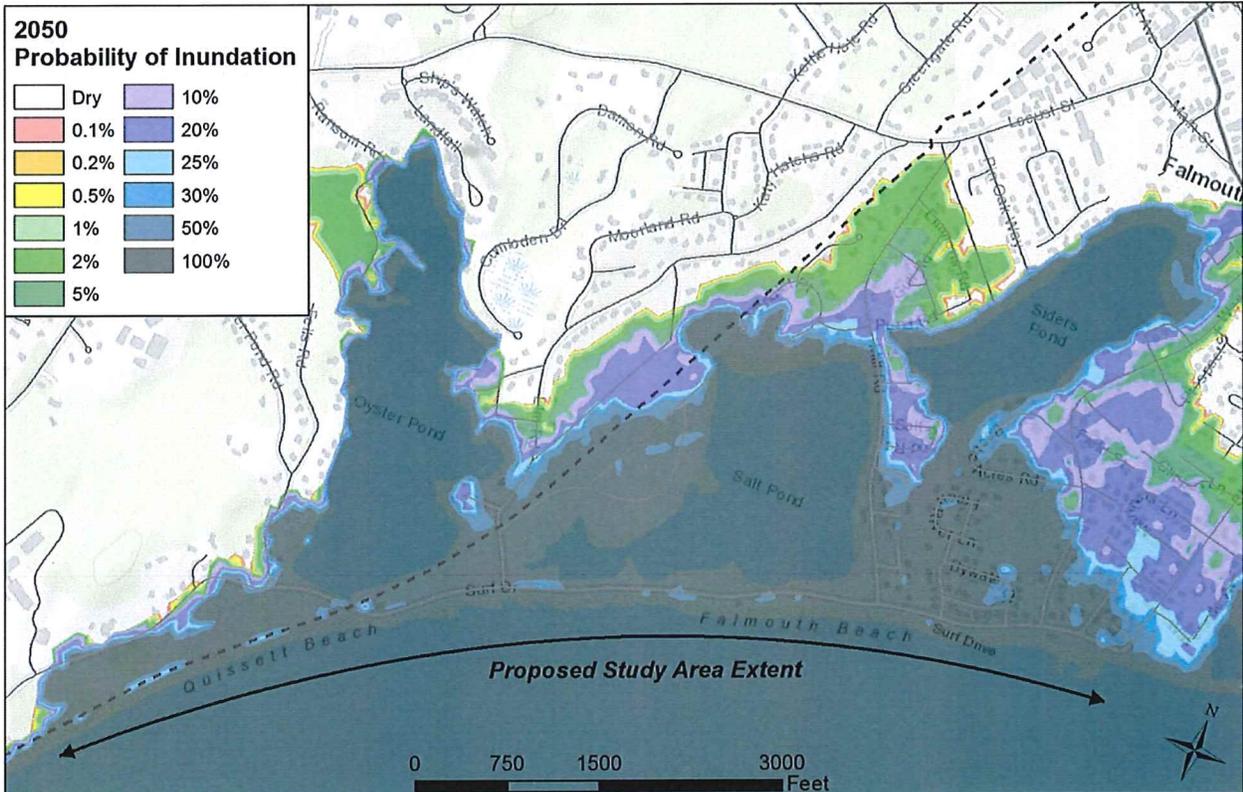


Figure 3. Probability of inundation in 2050, assuming a high sea-level rise scenario.

Julian Suso

From: Falmouth Town Manager
Sent: Friday, April 5, 2019 3:53 PM
To: Julian Suso
Subject: North Falmouth Bikeway Approximate Terminus



Sent from my iPhone

The minutes of the joint meeting on January 26, 2019 were taken by the Planning Board's recording secretary and approved by the Planning Board at its meeting on February 26, 2019.

TOWN OF FALMOUTH
BOARD OF SELECTMEN

AGENDA

SATURDAY, JANUARY 26, 2019 – 8:30 A.M.
FALMOUTH ACADEMY – MORSE HALL
7 HIGHFIELD DRIVE

JOINT MEETING

**BOARD OF SELECTMEN – PLANNING BOARD – ZONING BOARD OF APPEALS –
WATER QUALITY MANAGEMENT COMMITTEE - EDIC**

8:30 a.m. Open Session

1. Development Issues
 - a. Davis Straits Reset and Form Based Code
 - b. Wastewater Planning Update
 - c. Main Street/Route 28 roadway reconstruction
 - d. Other
2. Status update on zoning recodification
3. Discuss efforts to improve coordination of community development-related functions
4. Recommendations to improve process at Falmouth Town Meetings
5. Other Business
6. Adjourn

Susan L. Moran, Chairman
Board of Selectmen

JOINT MEETING

**BOARD OF SELECTMEN – CONSERVATION COMMISSION – PLANNING BOARD –
ZONING BOARD OF APPEALS – WATER QUALITY MANAGEMENT COMMITTEE – EDIC**

SATURDAY, JANUARY 26, 2019 – 8:30 A.M.

FALMOUTH ACADEMY – MORSE HALL

7 HIGHFIELD DRIVE

<p><u>Board of Selectmen:</u> Susan L. Moran, Chairman Megan English Braga, Vice Chairman Doug Jones Samuel H. Patterson Douglas C. Brown (Julian Suso, Town Manager and Peter Johnson-Staub, Assistant Town Manager)</p>	<p><u>Conservation Commission:</u> Mary Schumacher, Chair Jamie Mathhews, Vice Chair Kristin Alexander Courtney Bird Stephen Patton Mark Gurnee Kevin O’Brien Peter Walsh</p>
<p><u>Zoning Board of Appeals:</u> Terrence (T.J.) Hurrie, Chairman Edward VanKeuren Kenneth Foreman Gerald Potamis Robert Dugan (Noreen Stockman, Zoning Administrator)</p>	<p><u>Planning Board:</u> Jim Fox, Chairman Pat Kerfoot, Vice Chair Paul Dreyer, Secretary Robert Leary Pamela Harting-Barrat Charlotte Harris (Tom Bott, Town Planner)</p>
<p><u>Water Quality Management Committee:</u> Eric Turkington, Chairman John Waterbury Matthew Charette Ronald Zweig Stephen Leighton Thomas Duncan Virginia Valiela</p>	<p><u>EDIC:</u> Christopher Land, Chairman Brooks Bartlett Christopher Simmler Michael Galasso Paul Burke Susan Moran</p>

8:30 a.m. Open Session

Development Issues

• **Davis Straits Reset and Form Based Code**

T.Bott - Proposing to redevelop 88 acres in a waning biz center that involves many stake holders and property owners. Creating a form-based code framework and concluding in March 2019 bring to Town Meeting a year after that. We want to create a place where people can live and work within close proximity of each other.

J.Fox - Euclidean zoning adopted in 1925.

J.Fox explained the different zoning types and form based code: Form-based code is a land development regulation that fosters predictable built results and a high-quality public realm by using physical form (rather than separation of uses) as the organizing principle for the code. A form-based code is a regulation, not a mere guideline, adopted into city, town, or county law.
Presentation from Jim Fox.

S.Moran - This presentation has given me a much better idea of what form-based code is.

G.Potamis - How would the Staples building be integrated?

J.Fox - The parcel goes all the way down to the street. It's co-mingled. The plan is to incentivize them; they only have one level to rent. We want them to have two and three levels; it's done through financial incentives. It's being done all over the country and is not a new idea.

S.Moran does that mean tax breaks?

J.Fox - It might. An apartment building was built in New York for housing and was done with tax breaks.

D.Brown - we would implement in one section at a time?

J.Fox - yes it will be a tremendous amount of work. All those issues like parking are all done.

P.Kerfoot - I think this is a wonderful step forward. We have to go out and aggressively market this plan to the owners and occupiers of this property. We can't sit here and let our community die economically.

C.Harris - a local example is the Mashpee commons. The town of Mashpee is now working on adopting form based zoning. We are not inventing the wheel here.

J.Fox - we were challenged when we were doing the housing studies.

T.Bott - You have to involve the property owners. It is important to involve them in the process of developing the zoning.

S.Moran - I had a constituent say we should have put land aside for housing. At retirement age, folks want to downsize and they want less to take care of. How would this fit to serve that group

C.Harris - In a sense we did set land aside, but we paved it. A big part of this is to make it multi-use. Commercial below and residential above, or whatever is attractive for the developers. It would be for all ages. We need multifamily zoning and we need to encourage it.

P.Harting-Barrat - The whole concept of smart growth gives you transportation and facilities close by. Here it is trickier because it is so developed. If we don't get fast internet, we won't get young people here.

P.Kerfoot - There are some multi-use pieces of property. A Spring Bars Road project that is open space, and in theory housing. Getting that to happen took years. That lacks in this town. It has been done and we need to do more of it.

G.Potamis - The future of infrastructure and how you plan ahead for it.

M.Schumacher - There would be permitting and to enforce the wetlands regulations. Developers are usually very familiar with the requirements and some are familiar with Falmouth's standards. It would be a good idea to think about that.

J.Fox - It's done in advance. We'd be coming to you to have the codes that you want in those areas. 90 per cent of the work is done in advance; it's almost nothing but administrative reviews. There's a special form based conservation code that you would help us write.

S.Moran - The concept generally, to have a process that lets developers know is incredibly important. It saves money and false starts. That would attract developers. We want to maintain Falmouth's essence

D.Brown - some of this area was a wetland. The future plan for that may not be to redevelop it.

J.Fox - Davis Straits plan that shows that area as being a park. We have a new vision with greens on either end of Main Street. People love living near the stores.

D.Brown - Perhaps it would involve tax breaks to get them to move.

- **Wastewater Planning Update**

Amy Lowell Wastewater Superintendent - More properties within the Little Pond have connected - not 100 per cent complete. Selectmen have held hearings that granted variances for a number of redevelopment projects. The wastewater system capacity is limited by the discharge permit for the plant. We do have some limitations within our system, particularly in the downtown area. The average flow in 2018 was 450,000 gallons per day. 63 per cent of the permitted flow. We are not at a critical point. The permitted flow is 710,000/day. Permit does require that when you reach 80 per cent, you provide the state with a plan of how you'll stay within the permit. I estimate the town would reach 80 per cent by 2021 based on the flow from the little pond service area. The main limitation to accommodating an increase in flow is the permit. In order to get the increase, we'd need to find another site for treated wastewater discharge. There are some collection limitations in the downtown area. We will need to be looking at when we will need to do some work in the downtown area.

S.Moran - if the plan doesn't anticipate the water needs, then it doesn't work. Great plans are thought of well ahead and include all the variables.

Erik Turkington - Five years ago DEP required a plan for the five south estuaries. The gist was to sewer Little Pond and try out all the different alternatives to deal with estuaries without sewerage. Now we have to report back with a new five-year plan. We will decide where we want the discharge site and how much sewerage that we want to do.

G.Potamis - The 80 per cent stage is not a moratorium, it is a planning stage.

E.Turkington - We think we can get to 10. You can put them into people's backyards as a supplement and you can get the majority of our estuaries not to be sewerage. It won't work for Great Pond where the level of nitrogen is so overwhelming.

P.Kerfoot - what kind of target are you looking at for capacity at that discharge site?

E.Turkington - Each option will come with a capacity number. That will be the judgment call the town will have to make

A.Lowell - There is an implementation lag. We're not at capacity; we are within 20 per cent of it. We do have some additional time I don't expect development would occur immediately. There is some buffer to allow some growth.

J.Suso - These requests for variances are reviewed and the board can adjust the manner in which you agree. There need not be a concern that we are lacking in process and there are options. One that has not been recognized is collaborating with other communities and a waste dump at joint base Cape Cod.

C.Harris - It will be handy to have a prioritized list for developers.

S.Moran - we do have a list and we should publicize that more.

D.Brown - When we looked at it years ago, we needed multiple sites. The ocean outfall might be the ultimate site. I hope we can still keep it on the table

P.Kerfoot - what are we doing about the parking. Where are people going to be parking?

S.Moran - the cc commissions planning outreach is coming. Our roads and infrastructure are built for far fewer people than we have right now.

- **Main Street/Route 28 roadway reconstruction**

J.Souso - we are very well aware of the challenges. When we get taxed with 100k people, everything gets taxed. We are very limited in the downtown area and in parking there. That is something we continue to look at. We are looking at off-street parking alternatives and school parking in the off season. There is a tendency to schedule major events during this peek. Multi-level parking has been suggested, which seems like an easy solution. We would need it three months of the year. It's an attraction for things that are very unpleasant. It wouldn't be a 12 month need.

S.Moran - Possibility of a transportation committee again. It's about planned growth that keeps in mind the pleasant living that we have right now.

Charlie McCaffrey - the Cape Cod Commission updated the regional policy plan. The county commission approved it Wednesday. The regional policy plan will provide guidance. There commission is working on strengthening incentives to match the local and regional plans. The Charter Review Committee has identified about 40 areas where there might be improvements and revisions to the Town Charter. The Town Charter doesn't identify the LCP and there is no indication that these should be aligned and adhered to. Coastal Resiliency Action Committee has a study going on with the Woods Hole Group. It would be helpful to have the energy committee involved in this.

Other

- Status update on zoning recodification

T.Bott - It's not a rewrite, it's reorganizing and renumbering the code. This has become a much more complicated job than the Town anticipated. We have a great team at an excellent price. The scope has been revised and extended. We hope to bring it to the April Town Meeting, but that has been pushed back to November 2019. Any change or deletions require a vote by the Town Meeting and approval from the Attorney General. Bob Mitchell suggested work be done by a committee not at a Planning Board meeting. Counsel has suggested a working group.

- Discuss efforts to improve coordination of community development-related functions

C.Land, EDIC - One of our goals is we need to help figure out what the obstacles are. One of our ideas was to have a one point person to figure out how to facilitate growing or moving companies and how to make it easier.

D.Brown - we will need a whole section delineating form-based code?

T.Bott - typically form-based code is a district. It would be the prevailing regulations for that area.

P.Kerfoot - How will someone know about the EDIC function being served? People typically come to Town Hall. How would this be coordinated?

C.Land, EDIC - we are sort of independent yet integrated. Once we create the position that would be part of working with the Town. How we build it will be part of the challenge of that person's job.

S.Patterson - we are not looking at how much the internet has allowed people to have home based businesses. That critical communication piece is weak here in Falmouth.

Jim, Route 28 Committee - This is the time to put the infrastructure in place

C.Bird - there doesn't seem to be much sense of urgency about this. It is critical to the future of this town.

D.Brown - we are working on it. It is happening, it's just not happening fast enough. Comcast has been underbidding them. There is a group of people in Woods Hole that are mobilizing with OpenCape.

J.Suso - We have attempted to bring in a Community Development Coordinator, and twice town meeting has denied that position.

S.Moran - we have to continuously look at what we can do better.

- **Recommendations to improve process at Falmouth Town Meetings**

Presentation

D.Brown read a list of suggestions.

S.Moran our job as policy makers is to make sure that the policies are efficient.

T.Bott - To improve communications is getting things done early. We are inviting Town Meeting members to the hearings. You will receive another Email after the hearing is closed with a link to the recording. It will include the articles and you will be able to see the meeting from home. Setting the warrant 10 days after the closing of the articles makes it practically impossible to have a hearing process. We are pushing information out to folks. We are happy to hear your suggestions.

D.Brown - is there a way to adjust the timeline so we are not in a rush?

J.Suso - There is some limited latitude for adjustment. We can move one week or we abandon April Town Meeting.

C.Harris - We were all embarrassed by last Town Meeting and we have tried to make the language a lot clearer. The explanations are clearer and less bureaucratic. How it is communicated will make an enormous difference.

S.Moran - This is something that we all share.

P.Kerfoot - a lot of the problem is that the hearing is held after the publication of the warrant. If anything comes out of a hearing, we are forced to change it on town meeting floor. We need to have meetings before the warrant.

P.Harting-Barrat - No one reaches out until right before Town Meeting. I think there are too many town meeting members. I think it would be interesting to see having one Town Meeting open to the community.

S.Moran - would that be in the charter review process?

J.Suso - That would be a fundamental change to the charter. I think that's a discussion for a different forum.

E.Turkington - I don't see much merit in that idea We have trouble getting people to join Town Meeting now.

John - I would hope that we would consider restricting the amount that people can speak. I think we are underutilizing the precinct meetings. We should take attendance and publish it in the Enterprise.

J.Druley - It would be nice if some town meeting members would show up to the meetings rather than wait until the end and being confused.

V.LowelT - my goal is to make the planning board more successful. The Planning Board is doing well with outreach. They owe it to Town Meeting to say why they support a petitioner's article. You can't over explain zoning.

S.Moran - I read everything I get, but I do like to read it in advance.

G.Potamis - You may want to consider a larger venue for the upcoming zoning meeting. It's difficult to type in the space they give you for an online article. You cannot paste in text for a petitioner's article. January is too early.

D.Jones - We need to have a certain amount of days before the election so we can't move the April Town Meeting.

K.Foreman - the context of the zoning articles is always a challenge. People don't see the full context. Maybe we could email the full sections pertinent to particular changes. There are too many people getting up too many times on every article. We need a limit on debates.

S.Moran - Please follow up with an email or in writing on these process suggestions.

P.Hargraves - we typically get half of the people showing up to our Precinct Meeting. I appreciate the emails with the details of what's added and changed. That is what people need to be educated. I hope you will consider applying that to every other department's articles. Petitioners often feel they are not especially welcome and they don't use the resources at their disposal to present their voice at Town Meeting. If we enable the voice of people with something to say, we would have a much better process. We should coach them on how to go about dealing with their issue.

Judy Fenwick - I would recommend a town meeting handbook to educate and enable.

P.Kerfoot - a suggestion for an ombudsman.

Adjournment - Meeting adjourned at 11:01 am.

Respectfully Submitted,
Paul Dreyer, Clerk/Secretary
Sheri Theroux, Recording Secretary

The minutes of the joint meeting with the School Committee on March 5, 2019 were taken by the School Committee's recording secretary and approved by the School Committee at its meeting on March 26, 2019.

TOWN OF FALMOUTH
BOARD OF SELECTMEN

JOINT MEETING – SCHOOL COMMITTEE AND BOARD OF SELECTMEN
TUESDAY, MARCH 5, 2019 – 6:30 – 8:30 P.M.

SCHOOL ADMINISTRATION BUILDING
340 Teaticket Highway, East Falmouth, MA 02536

AGENDA

TIME	TOPIC
6:30 PM	OPEN MEETING
6:35 PM	PUBLIC COMMENT (5 minutes) Please limit comments to two minutes per individual to items not on this meeting agenda. There will be no debate or action taken on public comment items. The Committee will take items under advisement or the individual may request an item to be place on a future agenda.
6:40 PM	Presentation on <i>Carousel of Light</i> Proposed Location for summer 2019 – Troy Clarkson (15 minutes)
6:55 PM	Information (25 minutes) <ul style="list-style-type: none">a. Governor’s Civics Initiativeb. School Building Spacec. Field Project Update
7:20 PM	Discussion/Joint Strategy (25 minutes) <ul style="list-style-type: none">a. Health Related Concernsb. Renewable Energy Strategyc. Walk/Bike to School
7:45 PM	Budget Discussion (20 minutes) <ul style="list-style-type: none">a. Anticipated Future Capital Needsb. Chapter 70 Funding Proposalc. New Revenue
8:10 PM	Trends in Education Presentation (20 minutes) <ul style="list-style-type: none">a. Special Education Fundingb. Per Pupil Expendituresc. Class Size Ratiosd. Administration Spending Comparisone. Cape & Islands Enrollment Trends Implications
8:25 PM	Future Meetings (5 minutes)
8:30 PM	ADJOURN

Susan L. Moran, Chairman
Board of Selectmen

School Committee Meeting

March 5, 2019

Administration Building

6:30 PM

JOINT MEETING

Board of Selectmen and School Committee

FALMOUTH PUBLIC SCHOOLS

FALMOUTH, MASSACHUSETTS



Members Present School Committee:	Members Present Selectmen:
Terri Medeiros, Chair (Absent)	Sue Moran, Chair
Kelly Welch, Vice-Chair	Julian Suso, Town Administrator
Melissa Keefe, Secretary	Jennifer Petit, Finance Director
Leah Palmer (Absent)	Doug Brown
Meghan Fleck	Sam Patterson
Bill Rider	Doug Jones
Natalie Kanellopoulos	Kathleen English-Braga
Andrea Thorrold	
John Furnari	
Lori Duerr, Superintendent	
Sonia Tellier, Assistant Superintendent	
Patrick Murphy, Director of Finance and Operations	
Joan Woodward, Director of Student Services	
Sharon Reid, Recording Secretary	Steve Withrow, The Enterprise (Press)

HEARD Kelly Welch call the meeting to order 6:30 PM.

HEARD Pledge of Allegiance.

HEARD Kelly Welch recite the *Recording Statement*. Steve Withrow from the Falmouth Enterprise stated he would be taping the whole meeting for the purposes of reporting.

HEARD Sue Moran, Chair of the Board of Selectmen, state that it is important for the people of Falmouth to see how closely these two Boards work together.

PUBLIC COMMENT

NONE

PRESENTATION from the Carousel of Light

HEARD Troy Clarkson, President of the *Carousel of Light*, discuss a permanent site for the Carousel. They recommend the best site to be the western edge of the existing location by Mullen-Hall School for the 2020 summer. Mr. Clarkson requested that the joint Board vote to approve concept. Ms. Welch stated the board was unable to vote on the topic because it was not on the agenda.

A question and answer session followed Mr. Clarkson's presentation.

INFORMATION

a. Governor's Civic Initiative

HEARD Sonia Tellier, Assistant Superintendent, refer to the Falmouth Public Schools "Civics Learning Plan" pamphlet, which highlights civics instruction at each grade. Sue Moran, Chair of the Selectmen, asked how the Board could support the schools in this initiative. Further discussion continued.

b. School Building Space

HEARD Dr. Duerr, Superintendent of Schools, give an overview of programs around the district. Additionally, she explained that as the needs of students increase so will the need for more space. School Administrators are currently discussing the move of some district-wide programs to gain space.

c. Field Project Update

HEARD Patrick Murphy report that the *Groundbreaking Ceremony* for the field is scheduled for March 7, 2019. Mr. Murphy anticipates the completion will be in mid-July. The contractor for the field is *Green Acres Landscaping*.

DISCUSSION /JOINT STRATEGY

a. Health Related Concerns

HEARD Dr. Joan Woodward, Interim Director of Student Services, talk about the vaping issues in the schools and what the district is doing to help educate the parents and the students. Community Forums are scheduled for Morse Pond School, Lawrence School, and the High School. Sue Moran spoke about the importance of these efforts. Dr. Woodward also talked about the Police Trailer – *In Plain Sight*. This trailer is set up like a child's bedroom for parents to tour with a police officer to help identify types of devices used for vaping and drugs. This trailer will be available at upcoming school events. Selectman Doug Brown suggested petitioning the legislation to help. Dr. Duerr stated that would be a very positive joint strategy. Further discussion followed.

b. Renewable Energy Strategy

HEARD Sonia Tellier state that she would like to connect students with the town agencies about the topic of energy. Sue Moran offered that students could work with committee members, which would provide an enormous amount of information. Committees such as the Energy Committee and the Falmouth Economic and Development & Industrial Corporation (EDIC) would be a good start. Mr. Brown asked Mr. Murphy if the school district was looking at solar panels for the schools. Mr. Murphy, Director of Finance and Operations, said he would like to work with the committees to find out what buildings would be a good fit. It was mentioned that the Cape Light Compact would also be a great resource for students. Mr. Suso, Town Manager, stated that Falmouth has a new water filtration facility recently completed. Some school classes have taken tours of this state-of-the-art facility, which has won two regional awards and one national award for innovation. Through his job, John Furnari is involved with a program called *Green PATH*. This organization has many tools available for conservation, and he would be happy to share them with the schools to perform an audit.

Walk/Bike to School

HEARD Andrea Thorrold state that the district would like to encourage students to walk to school. Ms. Thorrold asked how the School Department could collaborate with the Town to make the roads safer. Kathleen English-Braga stated that the Bikeways Committee has focused a lot on this topic. Additionally, people from the state can come in from DOT to share their programs and ideas with the school department. Ms. Moran stated that the Route 28 Development Committee has made progress. Ms. Moran also informed the School Committee that the Cape Cod Regional Transit Authority (RTA) is reaching out to schools to teach students about public transportation.

BUDGET DISCUSSION

a. **Anticipated Future Capital Needs**

HEARD Patrick Murphy state that the work around the capital plan is very impressive and gives high praise to Jennifer Petit. Mr. Murphy also stated that we are making great progress with the construction/repair work that has been done so far in the schools. Many maintenance projects are in the works. Mr. Patterson stated that it would be wise to focus on energy conservation in the school buildings. Mr. Murphy informed the group that by the end of the summer, all schools would have new boilers. Mr. Murphy went on to say that, one of the next needs for the schools would be new furniture to provide a more collaborative work/study environment for students. The purchase of safety and security equipment is also needed. Jen Petit, Finance Director, spoke about financial strategies for the capital plan. Further discussion followed.

b. **Chapter 70 Funding Proposal**

HEARD Bill Rider read a quote from John Adams. Mr. Rider continued to talk about Chapter 70 and the amount of reimbursement from the state. He stated that he is impressed with the coordination between the town government and the school department to draft a reasonable budget on an annual basis. Members talked about the formula to calculate funds. A legislative breakfast, sponsored by the Cape and Island Selectmen Organization, will be held this Friday at the Sea Crest Hotel in North Falmouth. Falmouth Selectmen who will attend will get more information on the subject. It is time to use our legislatures/representatives to send a clear combined message to the State House about the need of an increase of Chapter 70 funding. Discussion continued.

c. **New Revenue**

HEARD John Furnari state we should look at a revenue split. Discussion followed.

TRENDS in EDUCATION

HEARD Superintendent Duerr, Assistant Superintendent Tellier, Interim Director of Student Services Joan Woodward, and Patrick Murphy, Director Finance and Operations, present a PowerPoint about the *Trends in Education*. The presentation included:

- Special Education Trends
- Entitlement Funding for Student Services
- English Learner Enrollment
- Technical Pathways
- Accelerated, Advanced Learning
- Entitlement Funding for Teaching and Learning
- Student Enrollment
- School Choice: Five Year Growth
- Average Class Size Comparison
- Regional Per Pupil Cost (Patrick Murphy - Information from MA DESE - RADAR System)
- Administrative Spending
- Cape & Island Trends

HEARD Sue Moran state we are all in this together and we all want to grow the community.

HEARD Meghan English-Braga ask how we are integrating the cultural diversity into the school services we provide.

HEARD Sue Moran close the meeting stating that this joint meeting was very productive.

HEARD John Furnari commend Town Meeting Members and Finance Committee Members for all their hard work during the year.

FOLLOW-UP

- Develop letter to legislatures
- Community Engagement (Meghan English-Braga)
 - a. Possible listening session in the schools

HEARD Doug Brown ask how can we help the families. Ms. Woodward responded that in most instances the Adjustment Counselors in the schools are made aware of the issues and they are trained to guide the families to the appropriate resources.

MOTION by Melissa Keefe to adjourn. SECONDED by John Furnari. UNANIMOUS.

MEETING ADJOURNED 8:51 PM

Recording Secretary: Sharon Reid

Minutes Approved: 3/26/2019

The following documents were included in the School Committee packet of March 5, 2019. Hard copies can be found in the Superintendent's Office or electronic copies on-line at the Town's website: www.falmouthmass.us/AgendaCenter

- *Cape and Islands - Trends and Implications*
- *Map of the Proposed Carousel of Light for the Summer of 2020*
- *History, Social Science and Civics Education (handout and pamphlet)*
- *FHS Groundbreaking Ceremony Flier*
- *Community Forum on Anti-Vaping (3)*
- *Power Point Presentation: TRENDS in EDUCATION*

REPORT

TO: Board of Selectmen

FROM: Julian M. Suso 

DATE: April 5, 2019

- Selectmen will convene at 6:15PM on Monday for a “shortened” agenda session just prior to the onset of Town Meeting at 7PM at Lawrence School.
- Among the items on the Board’s agenda is further consideration of the request by Patty Leonard from Friends of Falmouth Bikeways to authorize Public Works to file an application with CPC for design funds for the extension of the existing Shining Sea Bikeway in Falmouth north to the boundary with the Town of Bourne. As a reminder, Selectmen in January voted to support the Town of Bourne in their effort to secure construction funds for extending Phase 1 of their Bikeway link from the Cape Cod Canal south. That effort would be the first of at least **three separate** phases necessary to reach the Falmouth Town boundary. Bourne has confirmed that, as yet, no construction funds are in hand to construct their Phase 1 in Bourne. As we indicated at the last BOS meeting, this initiative on the “Falmouth side” is premature. The representation made at the time of supporting Bourne was that it is important to allow their process to unfold to determine a better understanding of the construction challenges to secure such a future connection. I now understand that the construction of the multiple phases needed from the Bourne side would likely take 5-10 years, best-case scenario. Over the past weekend, I walked the remaining rail right-of-way in North Falmouth to confirm what was actually being proposed. Be aware that, should construction of Falmouth’s northern portion be moved forward prematurely, the extended Falmouth bikeway would **dead-end** in a wooded residential area **with no parking areas whatsoever to allow access to this extended portion of the Bikeway**. My memory is that a representation was made to us to the contrary. As you know, Public Works is now involved in multiple Bikeway-related initiatives in their current work program. To take on yet another significant initiative necessarily requires that something be set-aside.
- I was pleased to attend the retirement reception for 30-year Police Officer George Cabral earlier today.
- I attended Town Meeting Precinct Meetings on Wednesday and Thursday evenings in anticipation of April Town Meeting.