

TOWN OF FALMOUTH
BOARD OF SELECTMEN
AGENDA
MONDAY, JUNE 3, 2019 – 7:00 P.M.
SELECTMEN'S MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

7:00 p.m. OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Reorganization of the Board of Selectmen
4. Proclamations:
 - a. Eagle Scout Patrick Preston of Troop 42
 - b. Day of Portugal – June 3, 2019
5. Recognition
6. Announcements
7. Public Comment

7:15 p.m. SUMMARY OF ACTIONS

1. Licenses
 - a. Application for Change of Address of Taxi License – Falmouth Taxi – 424 East Falmouth Highway, East Falmouth
 - b. Application for New Common Victualler License – The Village Café of West Falmouth, located at 634 Rt. 28A, West Falmouth
 - c. Application for Change of Manager of an All Alcoholic Common Victualler License – Falmouth Raw Bar, located at 56 Scranton Avenue, Falmouth
 - d. Application for Three, Special One-Day Wine and Malt Liquor License – Silver Beach Improvement Association, Inc. – Summer Socials – Tennis Courts on Corner of West Ave. and Ocean Ave., N. Falmouth – Saturdays: 7/13/19, 8/3/19 and 8/31/19
 - e. Application for Special One-Day Wine and Malt Liquor License – Tropical Events – Cape Cod Jerk Fest – Cape Cod Fairgrounds, 1220 Nathan Ellis Hwy. – Sunday 6/23/19
 - f. Application for Special One-Day Wine and Malt Liquor License – Falmouth Arts Center – Summer Gala Fundraiser – Falmouth Art Center, 137 Gifford St. – Friday, 7/12/19
 - g. Application for New Second-Hand Dealer License – Modern Day Fairy Tale, located at Home Again Consignment Shop, 94 E. Falmouth Hwy., E. Falmouth
2. Administrative Orders
 - a. Vote to Approve request from the Substance Abuse Commission to Change its Name to The Falmouth Commission on Substance Use
 - b. Vote to Accept Easement from Lloyd Keigwin for New Access Right of Way to Bikeway Parking Lot at County Road North Falmouth
 - c. Authorize Beach Department Grant Application for Awards Banquet
 - d. Vote to Approve Falmouth Affordable Housing Fund Request for CPA Funds
3. Special Events

Recurring - Recommended:

 - a. 4th of July Parade – MBL – Water Street, Woods Hole – Thursday, 7/4/19
 - b. Paul White Memorial Road Race – Scott Muma – North Falmouth Library Grounds & North Falmouth – Saturday, 7/6/19
 - c. Waquoit Congregational Church Summer Bazaar – Waquoit Congregational Church – One-way traffic on Parsons Lane – Thursday – Saturday, 7/11/19 – 7/13/19
 - d. Ride for Homes – Adrienne Wytas, Habitat for Humanity – Cape Cod Canal to Bike Path to Cape Cod Canal – Sunday, 9/22/19

New – Recommended:

 - a. Juneteenth Festival – Hauke Kite-Powell, Woods Hole Diversity Advisory Committee – Peg Noonan Park – Saturday, 6/15/19
 - b. Harbor Lights Illumination Nights Free Concert Series – Lillian Kazanis, Cape Cod Music Festival – Bandshell – Saturdays, 6/29, 7/20, 8/17 & 9/21/19

- c. Fashion Show – Samantha Peters, Inspiration is Everywhere Inc. – Main Street sidewalks – Saturday, 8/10/19
- d. Falmouth 4 Christ – Elle Amanco, Revival Church for the Nations – Marina Park – Saturday, 9/7/19
- e. Wedding Parking – Melinda Chapin – Menauhant Beach East Parking Lot – Saturday, 9/7/19
- f. Wedding Ceremony – Judith Roth – Menauhant Beach East Parking Lot – Saturday, 9/28/19
- g. Wedding Ceremony – Jared Franklin – Old Silver Beach – Friday, 5/8/20
- h. Wedding Ceremony – William Lippincott – Chapoquoit Beach – Sunday, 9/22/19

7:30 p.m. PUBLIC HEARINGS

- 1. Fee Hearing – Aquaculture Equipment Rental Fee

7:45 p.m. BUSINESS

- 1. Quarterly Report – Falmouth Police Department – Chief Dunne
- 2. Report – Affirmative Action Committee
- 3. Report on Current Conditions at Menauhant West – Beach Committee
- 4. Request from Falmouth Housing Corporation for a Waiver of the Building Permit Fees for the Gifford Workforce Housing Project, 591 Gifford Street, Falmouth
- 5. Request for Sign Variance – John Wesley United Methodist Church – Promotional Signage for Events: Vacation Bible School, Spaghetti Dinner, Clothing Sale, and Christmas Fair
- 6. Request for Sign Variance and License – The 300 Committee - To place a sign for the Two Ponds Conservation Area within the Gifford Street road layout
- 7. Request for Sign Variance – St. Barnabas Episcopal Church – On-Premise Promotional Sign for Lobster-on-the-Lawn
- 8. Interview, Vote and Appoint Members to the Edward Marks Building Advisory Committee:
 - a. Troy Clarkson
 - b. Barbara Weyand
 - c. Michael Duffany
 - d. Leslie McDonald
 - e. Thomas Renshaw
- 9. Approve 2019 Annual/Seasonal License Renewals:
 - Common Victualler License
 - Smitty’s Homemade Ice Cream – 326 E. Falmouth Hwy.
- 10. Discussion of draft agenda for the Community Forum: Treatment Facilities and Sober Houses
- 11. Minutes of Meetings:
 - a. Public Session – December 17, 2018
 - b. Review of Approved Executive Session Minutes and Vote to Release
- 12. Individual Selectmen’s Reports
 - Consideration of rescheduling date of the Strategic Planning Retreat from June 10 to June 24
- 13. Town Manager’s Report
- 14. Review and/or Discuss Correspondence Received

Susan L. Moran, Chairman
Board of Selectmen



PROCLAMATION

WHEREAS: Patrick Richard Preston of Boy Scout Troop 42 has successfully completed qualifications for the rank of Eagle Scout, a rigorous and demanding process that teaches patience, perseverance and teamwork, and requires strong goal setting; and

WHEREAS: Patrick Richard Preston met these challenges with aplomb and shall be recognized as an outstanding representative of his family, his troop and his community; and

WHEREAS: The Boy Scouts of America, long acknowledged for building fine citizens, calls for Special Court of Honor to award its highest symbol of achievement to those who complete this rank; and

WHEREAS: Patrick Richard Preston is now an Eagle Scout with all its rank and privilege;

NOW, THEREFORE, We, Susan L. Moran, Megan English Braga, Douglas H. Jones, Samuel H. Patterson and Douglas C. Brown as Selectmen of the Town of Falmouth, do hereby declare and PROCLAIM

SATURDAY, JUNE 8, 2019 AS PATRICK RICHARD PRESTON DAY

IN WITNESS WHEREOF, we have hereunto set our hand and caused the Great Seal of the Town of Falmouth to be affixed.

Susan L. Moran, Chairman

Samuel H. Patterson

Megan English Braga

Douglas C. Brown

BOARD OF SELECTMEN

Douglas H. Jones



PROCLAMATION

- WHEREAS The Town of Falmouth is home to a large number of Portuguese-American People; and
- WHEREAS The Portuguese culture is praiseworthy and world famous; and
- WHEREAS Luis Vaz de Camoes, the famous sixteenth century epic poet is a symbol of Portuguese cultural achievements and is honored by Portuguese people the world over on this day; and
- WHEREAS Members and friends of the Portuguese have formed an Association to foster Portuguese culture and instill a pride of heritage; and
- WHEREAS A committee was organized to plan a celebration of these events: The Day of Portugal, the remembrance of the dearly departed; and
- WHEREAS Falmouth joins with other Portuguese communities in recognition of Luis Vaz de Camoes' great accomplishment of recording Portugal's notable and remarkable history to be promoted on this day; and
- WHEREAS This June the President of Portugal, Marcelo Rebelo da Sousa and Vasco Cordeiro, the President of the Regional Government of the Azores will visit the United States, including Boston, for a special celebration of The Day of Portugal;

NOW, THEREFORE, WE Susan L. Moran, Megan English Braga, Douglas H. Jones, Samuel H. Patterson and Douglas C. Brown as Selectmen of the Town of Falmouth, by the authority vested in us, do hereby **PROCLAIM**

JUNE 8, 2019 AS DAY OF PORTUGAL

IN WITNESS THEREOF, we have hereunto set our hand and caused the great seal of the Town of Falmouth to be affixed on this 3rd day of June, 2019.

Susan L. Moran

Samuel H. Patterson

Megan English Braga

Douglas C. Brown

Douglas H. Jones

BOARD OF SELECTMEN

Number:
005-Taxi

Fee
\$50.00

The Commonwealth of Massachusetts
Town of Falmouth

This is to certify that
Falmouth Taxi
(AEEG, Inc.)
Adam Meehan, Owner
424 East Falmouth Hwy, East Falmouth MA 02536
is hereby granted this
Taxi License

In accordance with the provisions of Chapter 40, Section 22 of the General Laws with amendments thereto, and Chapter 280, Code of the Town of Falmouth the above named entity is hereby licensed to engage in the business of transporting and discharging passengers for hire at the located premises described as follows:

14 VEHICLES (8 ANNUAL, 6 SEASONAL)

Valid from: June 3, 2019

Valid until: December 31, 2019

By order of The Falmouth Board of Selectmen

June 3, 2019

This License Must be Posted in a Conspicuous Place upon the Premises

April 29, 2019

To Whom it may concern,

Falmouth Taxi is moving to 424 East Falmouth highway as of May 1st 2019.

Thank you,

A handwritten signature in cursive script that reads "Adam Meehan".

Adam Meehan

508-548-3100

* Certificate of Occupancy *



Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
508-548-7611

5/20/2019

Certificate # 2019-027625

Date Issued: 5/20/2019

This certificate is issued to:

DARMALLE CORP

For Property located at 424 EAST FALMOUTH HWY

Tax Map #: 33 20 007 000

Construction: B Commercial Renovation

Permit # 2019-027625

Construction was done in accordance with the provisions of the State of Massachusetts Building Code 780 CMR Editions 6 or 7.

Comments

Change of use: Falmouth Taxi- Contact: Adam Meehan, 774-327-9969. info@falmouthtaxi.com

Date: 5/20/2019

Approved by: _____

BUILDING PERMIT



Town of Falmouth
 59 Town Hall Square
 Falmouth, MA 02540
 508-548-7611

Permit #

2019-027625

Parcel ID: 33 20 007 000

Date: 4/30/2019

Applicant: DARMALLE CORP

Work:

Location: 424 EAST FALMOUTH HWY

Work Description: B Commercial Renovation

Change of use: Falmouth Taxi- Contact: Adam Meehan, 774-327-9969. info@falmouthtaxi.com

Contacts: _____ Contact Type: _____ Work Phone: _____

Owner Info: _____ Home Phone: _____ Work Phone: _____ Cell Phone: _____

DARMALLE CORP

Required Inspections:

Building Inspections	Plumbing Inspections	Electrical Inspections
Sono Tubes:	Underground:	Service:
Foundation:	Rough:	Rough:
Sheathing:	Final:	Final:
Framing:	Gas Inspections	HVAC INSPECTIONS
Insulation:	Underground:	Rough:
Final:	Rough:	Final:
Fire:	Final:	
Zoning Board of Appeals:	Bd of Health:	Con Comm:

Fees: _____

Change of Use	\$50.00
Total:	\$50.00

All work shall comply with all local and state building regulations and is subject to approval. This notice is to be displayed conspicuously at the job site.

Authorizing Signature: _____

Number:
CV-060

Fee
\$60.00

The Commonwealth of Massachusetts
Town of Falmouth

This is to certify that
The Village Café of West Falmouth
Sarah Waaramaa-Hawkes, Manager
634 Rte 28A
West Falmouth 02574
is hereby granted this
Common Victualler's License

in said Falmouth and that place only and expires on the date shown below unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140, and amendments thereto.

Valid from: June 3, 2019

Valid until: December 31, 2019

By order of The Falmouth Board of Selectmen

June 3, 2019

This License Must be Posted in a Conspicuous Place upon the Premises



THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF FALMOUTH
BOARD OF HEALTH

PERMIT TO OPERATE A FOOD ESTABLISHMENT

Permit No. 19A-218
Fee: \$150.00

Date: May 24, 2019

In accordance with Regulations promulgated under authority of Chapter 94, Section 305A and Chapter 111, Section 5 of the General Laws a Permit is hereby granted to:

The Village Café of West Falmouth

Whose place of business is: 634 West Falmouth Highway, Falmouth MA

Type of business and any restrictions: Food Service Permit

To operate a food establishment in: Falmouth

PERMIT EXPIRES: December 31, 2019

Health Agent

Falmouth Board of Health



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth
City/Town

00180-RS-0390
ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/
Directors/LLC Managers
- Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee DBA

Street Address Zip Code

Manager

Granted under Special Legislation? Yes No

If Yes, Chapter
of the Acts of (year)

Type (i.e. restaurant, package store) Class (Annual or Seasonal) Category (i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES Complete description of the licensed premises

Two entrances front & rear, 3 exits front, rear, and side, 2 bathrooms. Storage, prep area, take out window, bar & dining area inside, outdoor patio dining area.

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date Time

Advertised Yes No Date Published Publication

Abutters Notified: Yes No Date of Notice

Date APPROVED by LLA Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:
Seller License Number: Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director

Phyllis Downey

From: Douglas DeCosta
Sent: Friday, May 31, 2019 2:25 PM
To: Phyllis Downey; Diane Davidson
Subject: Background Check- Michael Richardi of Falmouth Raw Bar

Background Check- Michael Richardi of Falmouth Raw Bar Manager of Alcoholic Beverage License

May 31, 2019

A background check has been completed by the Falmouth Police Department of the municipal license applicant listed below:

Michael Richardi of Falmouth Raw Bar

The department did not locate information that may disqualify this municipal license applicant.

Lieutenant Douglas DeCosta
Falmouth Police Department
750 Main Street
Falmouth, MA 02540
Office: 774-255-4527
Fax: 508-457-2566
douglas.decosta@falmouthpolicema.gov
www.falmouthpolice.us



-----NOTICE-----

This email is intended for professional and business purposes of the Falmouth Police Department. The contents of this email message and any attachments are confidential and are intended solely for the addressee. If you are not the intended recipient please notify the sender and delete this message.

Phyllis Downey

From: Scott McGann
Sent: Wednesday, May 15, 2019 3:44 PM
To: Phyllis Downey
Subject: RE: Falmouth Raw Bar - Change of Manager application

No issues on my end
Scott

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Wednesday, May 15, 2019 1:47 PM
To: Bruce Mogardo <bruce.mogardo@falmouthma.gov>; Noreen Stockman <noreen.stockman@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Subject: Falmouth Raw Bar - Change of Manager application

Good afternoon,

Falmouth Raw Bar at 56 Scranton Avenue, Falmouth has applied for a Change of Manager. The new manager, Michael Richardi, has applied for a background check with the Falmouth Police Department and has completed a CORI application per ABCC requirements. May we please request recommendations, if any, by Wednesday, May 29th?

The Board of Selectmen will discuss this application at their meeting on Monday, June 3, 2019.

Best regards,

Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

2019

License Alcoholic Beverages

119-40-WM

Fee:

25

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Silver Beach Improvement Association, Inc.

(Corner of West Ave. & Ocean View Ave.)

0 West Avenue, North Falmouth, MA

On the following described premises:

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 13th day of July 2019 until the 13th day of July 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

Saturday, 7-13-2109 Hours: 5:00 p.m. to 10:00 p.m.

SILVER BEACH IMPROVEMENT ASSOCIATION MUST DESIGNATE A RESPONSIBLE ADULT TO OVERSEE THE EVENT AND MONITOR THE AREA TO ENSURE NO ONE UNDER 21 HAS ACCESS TO ALCOHOL.** 1) Proof of liquor liability insurance required. 2) Alcoholic beverages served on the premises must remain on the premises. 3) Roads must remain passable to the public and to public safety vehicles. 4) Observe Chapter 150 of the Town code relative to noise in consideration of the neighbors. 5) Contact the Falmouth Police Department detail sergeants to make arrangements for proper safety and security measures. 5. All Servers-Bartenders must be TIPS (or equivalent) certified.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 3rd day of June 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

2019

License Alcoholic Beverages

19-41-WM

Fee:

25

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Silver Beach Improvement Association, Inc.

(Corner of West Ave. & Ocean View Ave.)

0 West Avenue, North Falmouth, MA

On the following described premises:

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 3rd day of August 2019 until the 3rd day of August 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

Saturday, 8/3/2019 Hours: 5:00 p.m. to 10:00 p.m.

SILVER BEACH IMPROVEMENT ASSOCIATION MUST DESIGNATE A RESPONSIBLE ADULT TO OVERSEE THE EVENT AND MONITOR THE AREA TO ENSURE NO ONE UNDER 21 HAS ACCESS TO ALCOHOL.** 1) Proof of liquor liability insurance required. 2) Alcoholic beverages served on the premises must remain on the premises. 3) Roads must remain passable to the public and to public safety vehicles. 4) Observe Chapter 150 of the Town code relative to noise in consideration of the neighbors. 5) Contact the Falmouth Police Department detail sergeants to make arrangements for proper safety and security measures. 5. All Servers-Bartenders must be TIPS (or equivalent) certified.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 3rd day of June 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

2019

License Alcoholic Beverages

19-42-WM

Fee:

25

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Silver Beach Improvement Association, Inc.

(Corner of West Ave. & Ocean View Ave.)

0 West Avenue, North Falmouth, MA

On the following described premises:

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 31st day of August 2019 until the 31st day of August 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

Saturday, 8/31/2019. Hours: 5:00 p.m. to 10:00 p.m.

SILVER BEACH IMPROVEMENT ASSOCIATION MUST DESIGNATE A RESPONSIBLE ADULT TO OVERSEE THE EVENT AND MONITOR THE AREA TO ENSURE NO ONE UNDER 21 HAS ACCESS TO ALCOHOL.** 1) Proof of liquor liability insurance required. 2) Alcoholic beverages served on the premises must remain on the premises. 3) Roads must remain passable to the public and to public safety vehicles. 4) Observe Chapter 150 of the Town code relative to noise in consideration of the neighbors. 5) Contact the Falmouth Police Department detail sergeants to make arrangements for proper safety and security measures. 5. All Servers-Bartenders must be TIPS (or equivalent) certified.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 3rd day of June 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

Phyllis Downey

From: Scott McGann
Sent: Thursday, May 16, 2019 10:13 AM
To: Phyllis Downey
Subject: RE: Silver Beach Improvement Assoc. One-Day LQ License application

Nothing on our end

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Thursday, May 16, 2019 9:48 AM
To: Brian Reid <brian.reid@falmouthpolicema.gov>; Sean Doyle <sdoyle@falmouthpolice.us>; Bruce Mogardo <bruce.mogardo@falmouthma.gov>; Noreen Stockman <noreen.stockman@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Cc: Ashley DeMello <ashley.demello@falmouthma.gov>; Mallory Langler <mallory.langler@falmouthma.gov>; Pamela Marshall <pamela.marshall@falmouthma.gov>
Subject: Silver Beach Improvement Assoc. One-Day LQ License application

Good morning,

The Silver Beach Improvement Assoc. has applied for a One-Day Liquor License – Wine & Malt Beverages - for three Summer socials on the Association Tennis Courts, July 13, August 3, and August 31, 2019 from 5:00 pm – 10:00 pm.

-Applicant will provide TIPS or other alcohol training certification for server(s)

May we request you recommendations, if any, by Wednesday, May 29th?

The Board of Selectmen will discuss this application at their meeting on Monday, June 3, 2019.

Best regards,

Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

2019

License Alcoholic Beverages

19-39-WM

Fee:

25

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Tropical Events - Cape Cod Jerk Fest

Cyprian Henry, Manager

Cape Cod Fairgrounds

1220 Nathan Ellis Highway, East Falmouth MA

On the following described premises:

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 23rd day of June 2019 until the 23rd day of June 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

12 Noon to 10:00 pm

Organizers are required to work with the detail division (Sgts. Karl and Loewen) to ensure that proper safety, security and traffic measures are in place and coordinate with Falmouth Fire Department. 1. Alcoholic beverages must remain on the premises. 2. Rope off area where alcohol will be sold and consumed. 3. Servers-Bartenders must be TIPS (or equivalent) certified. 4. Vendors must have temporary food permits from the Health Department.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 3rd day of June 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

Phyllis Downey

From: Scott McGann
Sent: Thursday, May 16, 2019 9:46 AM
To: Phyllis Downey; Brian Reid; Sean Doyle; Bruce Mogardo; Noreen Stockman; Peter McConarty; Rod Palmer; Timothy Smith
Cc: Ashley DeMello; Mallory Langler; Pamela Marshall
Subject: RE: Cape Cod Jerk Fest 2019

They have made contact with us and are in process of getting all the paperwork for each food vendor.

Scott
Falmouth Health

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Thursday, May 16, 2019 9:39 AM
To: Brian Reid <brian.reid@falmouthpolicema.gov>; Sean Doyle <sdoyle@falmouthpolice.us>; Bruce Mogardo <bruce.mogardo@falmouthma.gov>; Noreen Stockman <noreen.stockman@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Cc: Ashley DeMello <ashley.demello@falmouthma.gov>; Mallory Langler <mallory.langler@falmouthma.gov>; Pamela Marshall <pamela.marshall@falmouthma.gov>
Subject: Cape Cod Jerk Fest 2019

Good morning,

Cyprian Henry of 10 Violet Glen Road, S. Yarmouth has applied for a One-Day Liquor License – Wine & Malt Beverages - for Cape Cod Jerk Fest to be held at Barnstable County Fairgrounds, June 23, 2019 from 12:00 noon – 10:00 pm.

-There will be a Cash Bar. Applicant has been advised of the need to purchase alcohol from a Massachusetts authorized wholesaler or 12c caterer.

-Applicant has contacted the Fire, Police, and Health Department in advance. (If you wish to contact the applicant, email is difficult, please call.)

May we request you recommendations, if any, by Wednesday, May 29th?

The Board of Selectmen will discuss this application at their meeting on Monday, June 3, 2019.

Best regards,

Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

Phyllis Downey

From: Sean Doyle <sdoyle@falmouthpolice.us>
Sent: Thursday, May 16, 2019 6:31 PM
To: Phyllis Downey
Cc: Reid Brian
Subject: RE: Cape Cod Jerk Fest 2019

Follow Up Flag: Follow up
Due By: Monday, May 20, 2019 2:30 PM
Flag Status: Flagged

Good evening,

We would ask that the organizers be required to speak with the detail division (Sgts. Loewen and Karl) to make sure all necessary safety and security measures are taken.

If the organizers speak with the Detail Sergeants, and if all laws and bylaws are adhered to, then this department does not have any issues with the request.

Sean Doyle,
Lieutenant

From: Phyllis Downey [mailto:phyllis.downey@falmouthma.gov]
Sent: Thursday, May 16, 2019 9:39 AM
To: Brian Reid <brian.reid@falmouthpolicema.gov>; Sean Doyle <sdoyle@falmouthpolice.us>; Bruce Mogardo <bruce.mogardo@falmouthma.gov>; Noreen Stockman <noreen.stockman@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Cc: Ashley DeMello <ashley.demello@falmouthma.gov>; Mallory Langler <mallory.langler@falmouthma.gov>; Pamela Marshall <pamela.marshall@falmouthma.gov>
Subject: Cape Cod Jerk Fest 2019

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Cyprian Henry of 10 Violet Glen Road, S. Yarmouth has applied for a One-Day Liquor License – Wine & Malt Beverages - for Cape Cod Jerk Fest to be held at Barnstable County Fairgrounds, June 23, 2019 from 12:00 noon – 10:00 pm.

-There will be a Cash Bar. Applicant has been advised of the need to purchase alcohol from a Massachusetts authorized wholesaler or 12c caterer.

-Applicant has contacted the Fire, Police, and Health Department in advance. (If you wish to contact the applicant, email is difficult, please call.)

May we request you recommendations, if any, by Wednesday, May 29th?

The Board of Selectmen will discuss this application at their meeting on Monday, June 3, 2019.

Best regards,

2019

License Alcoholic Beverages

19-43-WM

Fee:

25

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Falmouth Art Center
Summer Gala Fundraiser

137 Gifford Street
Falmouth MA

On the following described premises:

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 12th day of July 2019 until the 12th day of July 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

6:00 - 9:00 pm

CONDITIONS: 1. Proof of liquor liability insurance required. 2. Alcoholic beverages served on the premises must remain on the premises. 3. Secure area where alcohol will be sold and consumed. 4. Servers must be TIPS (or equivalent) certified.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 3rd day of June 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A
CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

Phyllis Downey

From: Sean Doyle <sdoyle@falmouthpolice.us>
Sent: Monday, May 20, 2019 5:35 PM
To: Phyllis Downey
Cc: Reid Brian
Subject: RE: One-Day Liquor license Falmouth Art Center Gala

Good afternoon,

As long as all laws and by-laws are adhered to then this department does not have any issues with the request.

Sean Doyle,
Lieutenant

From: Phyllis Downey [mailto:phyllis.downey@falmouthma.gov]
Sent: Monday, May 20, 2019 4:16 PM
To: Sean Doyle <sdoyle@falmouthpolice.us>; Brian Reid <brian.reid@falmouthpolicema.gov>; Bruce Mogardo <bruce.mogardo@falmouthma.gov>; Noreen Stockman <noreen.stockman@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Subject: One-Day Liquor license Falmouth Art Center Gala

Good afternoon,

The Falmouth Art Center has applied for a One-Day Liquor License – Wine & Malt Beverages – for their Summer Gala Fundraiser. The event will be held at the Art Center, 137 Gifford Street, Falmouth on July 12, 2019 from 6:00 pm to 9:00 pm.

Eat your Heart Out is scheduled to provide the catering (food) and Laura Reckford from the Art Center is in touch with the Health Department.

Murphlix, Inc. will provide alcohol and servers.

May we please request your recommendations, if any, by Wednesday, May 29th? The BOS will discuss the application at their June 3rd meeting.

Thank you very much,
Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

Number:
018-SHD

Fee
\$25.00

The Commonwealth of Massachusetts
Town of Falmouth

This is to certify that
Modern Day Fairy Tale
Donna DiNallo, Manager/Owner
94 East Falmouth Highway
East Falmouth MA 02536
is hereby granted this
Second-Hand Dealer's License

To be a dealer in or keeper of a shop for the purchase, sale of barter in:

JUNK, OLD METALS AND SECOND HAND ARTICLES
in said Falmouth in accordance with the laws of the Commonwealth of Massachusetts relating
thereto, the ordinances and by-laws of said Falmouth and such rules and regulations provided for
the supervision thereof.

This license shall continue in force unless sooner revoked and is subject to sections two hundred
and two and two hundred and five, inclusive, of the General Laws, Chapter 140, as amended.

Shop is a booth/area located in Home Again at 94 E. Falmouth
Hwy., East Falmouth

Valid from: June 3, 2019

Valid until: April 30, 2020

By order of The Falmouth Board of Selectmen

June 3, 2019

This License Must be Posted in a Conspicuous Place upon the Premises

Diane Davidson

From: Suzie Hauptmann
Sent: Friday, May 24, 2019 9:43 AM
To: Susan Moran; Julian Suso
Cc: Megan English Braga; Peter Johnson Staub; Beverly Costa-Ciavola (beverly@capecoalition.com); Diane Davidson
Subject: RE: FSAC

Thanks for the prompt attention to this.

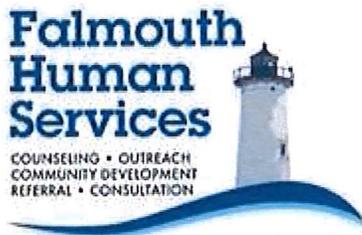
More information on the use of language when discussing Substance Use Disorder can be found at:

<https://www.recoveryanswers.org/addiction-ary/>

<https://www.psychologytoday.com/us/blog/addiction-recovery-101/201801/communicating-about-addiction-accuracy-or-alienation>

Enjoy the long weekend!

Suzie Hauptmann, LICSW, Director



65A Town Hall Square, Falmouth, MA 02540

Phone 508-548-0533 ext. 16

Fax 508-540-7454

www.falmouthhumanservices.org

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From: Susan Moran
Sent: Friday, May 24, 2019 9:15 AM
To: Julian Suso <julian.suso@falmouthma.gov>
Cc: Megan English Braga <megan.english-braga@falmouthma.gov>; Suzie Hauptmann <suzie.hauptmann@falmouthma.gov>; Peter Johnson Staub <peter.johnson-staub@falmouthma.gov>; Beverly Costa-Ciavola (beverly@capecoalition.com) <beverly@capecoalition.com>; Diane Davidson <diane.davidson@falmouthma.gov>
Subject: Re: FSAC

Excellent

Sent from my iPhone

On May 24, 2019, at 9:10 AM, Julian Suso <julian.suso@falmouthma.gov> wrote:

Thank you Megan. It would appear that we could place this on the next upcoming, Monday June 3 BOS agenda.

Julian

From: Megan English Braga <megan.english-braga@falmouthma.gov>

Sent: Thursday, May 23, 2019 8:57 PM

To: Suzie Hauptmann <suzie.hauptmann@falmouthma.gov>

Cc: Peter Johnson Staub <peter.johnson-staub@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Beverly Costa-Ciavola (beverly@capecoalition.com) <beverly@capecoalition.com>

Subject: Re: FSAC

Good evening,

Thanks for sharing the news, this is a good change. Julian, can use please place on the agenda for an upcoming meeting- not sure if we can still add to Monday's agenda.

Thank you,
Megan

Sent from my iPhone

On May 23, 2019, at 7:44 PM, Suzie Hauptmann <suzie.hauptmann@falmouthma.gov> wrote:

Good evening,

I just came from the Substance Use Commission Meeting where they voted to change the name to the The Falmouth Commission on Substance Use. This is to align with "industry language" and utilize substance use over substance abuse.

Can this be placed on a BOS agenda as an administrative action item? If it can be approved soon the commission would like to use money from this year's budget to print new rack cards and materials for outreach.

The Commission reiterated its support tonight to the BOS for the forum and any follow up community conversations that it can help to lead.

Have a good evening,
Suzie

Get [Outlook for iOS](#)

**TOWN OF FALMOUTH
OFFICE OF TOWN COUNSEL
MEMORANDUM**



TO: JULIAN SUSO, TOWN MANAGER
FROM: FRANK K. DUFFY, TOWN COUNSEL
SUBJECT: EASEMENT – DEPOT ROAD AND COUNTY ROAD NORTH FALMOUTH
DATE: 5/23/2019
CC:

I enclose herewith an Easement to grant the Town of Falmouth, temporary right and easement to build, construct and maintain a right of way for bicycle and pedestrian access from County Road to the Grantee's parking lot and the installation and maintenance of a common public utilities. Please present the Easement to the Board of Selectmen for approval and signatures. Thank you.

EASEMENT

Know All Men By These Presents that, I, LLOYD D. KEIGWIN, JR., of 35 County Road, Barnstable County, North Falmouth, MA 02556 (hereinafter called the "Grantor") and being the owner of a certain lot of land at the intersection of Depot Road and County Road in North Falmouth, MA, which lot is more completely and further described in deed dated October 3, 2011 and recorded in the Barnstable County Registry of Deeds in Book 25723, Page 295, and further being shown as 05A 04 010 000 on the Falmouth Assessors' maps, for nominal and non-monetary consideration, grant to the Town of Falmouth, a municipality in Barnstable County, 59 Town Hall Square, Falmouth, MA 02540 (hereinafter called the "Grantee") with quitclaim covenants the temporary right and easement to build, construct and maintain a right of way for bicycle and pedestrian access from County Road to the Grantee's parking lot and the installation and maintenance of common public utilities which shall remain the property of the party installing the same. This easement for bicycle and pedestrian access shall remain in force and effect until such time as there is bicycle and pedestrian access to the Grantee's parking lot from an extension of the Shining Sea Bikeway north of County Road presently planned, but not yet built and the easement for utility purposes shall remain in force and effect for the lifetime of the utilities installed.

The Easement Area granted herein is a rectangle section of land approximately 620 sq. ft. and is shown on a sketch plan attached hereto as Exhibit A. The parking lot is the parcel marked "Town of Falmouth" immediately to the north of the Easement Area.

This easement is subject to the following terms and conditions:

- 1) The Grantor will allow the Grantee access to an additional 2 ft. strip along the West side of the Easement Area for trimming of trees and brush as well as other maintenance.
- 2) The large, mature tree on Grantee's land, just to the Northeast of Easement Area is to be retained as are the existing brush and trees between the West side of the Easement Area and the vehicle entrance/exit to the parking lot. The Grantee will remove the short segment of picket fence, which encroaches into the Easement Area.

The Grantor acknowledges that this easement is given without monetary consideration and waives any right to an appraisal or compensation under eminent domain law or relocation assistance. This easement is for recreational purposes and subject to the limited liability described in G.L. ch. 21, § 17e, the Recreational Use Statute.

All excavation or construction which shall affect the remaining land of the Grantor shall be repaired and restored to its prior condition. The Grantee shall be solely responsible for any loss, damage or liability arising out of the building, construction and maintenance of the right of way and any utilities therein.

Signed and sealed this 22nd day of May, 2019

Lloyd D. Keigwin, Jr.
Lloyd D. Keigwin, Jr.

Commonwealth of Massachusetts County of Barnstable

On 22 May 2019, before me, the undersigned notary public

personally appeared Lloyd D. Keigwin, Jr.

(name(s) of Signers(s))

personally known to me

proved to me on the basis of satisfactory evidence of identification which was MA LIC.

570383620

to be the person(s) whose name(s) is/are subscribed

to the within instrument and acknowledged to me that he/she/they signed it voluntarily for the purpose stated therein

WITNESS my hand and official seal.



FRANK K. DUFFY, JR.
Notary Public
Commonwealth of Massachusetts
My Commission Expires December 10, 2021
Place Notary Seal Above

Frank K. Duffy, Jr.

Signature of Notary Public

Acceptance

We the undersigned Board of Selectmen of the Town of Falmouth hereby accept this easement by vote of the Board this _____ day of _____, 2019 as authorized by c. 65, s. 3 of the Code of Falmouth.

BOARD OF SELECTMEN OF
THE TOWN OF FALMOUTH

Susan L. Moran, Chairman

Megan English Braga, Vice Chairman

Doug Jones

Samuel H. Patterson

Douglas C. Brown



N/F
35 COUNTY ROAD
LLOYD KEIGWIN JR.
PARCEL: 05A 04 009 000
BOOK: 25723 PG: 295

DEPOT ROAD
PUBLIC - 60 FT

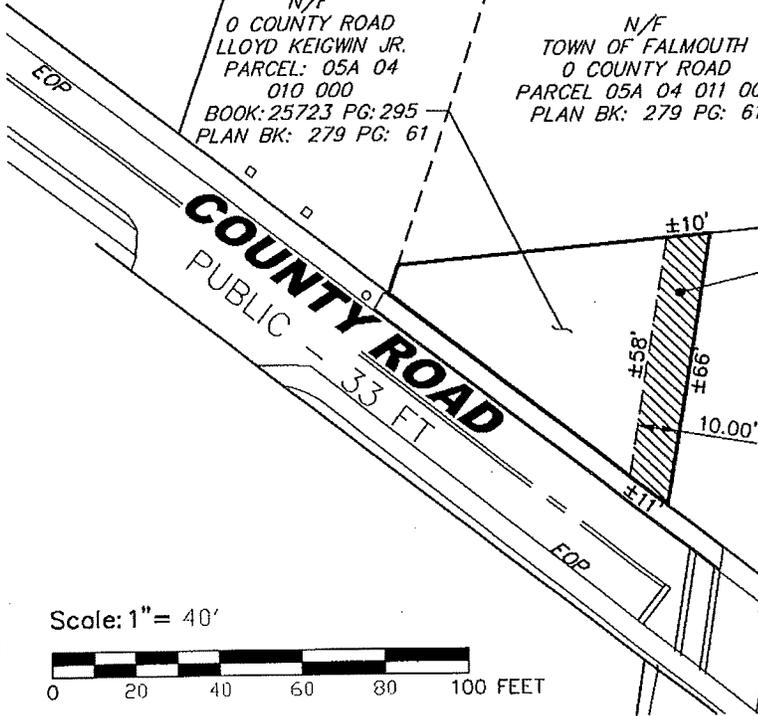
N/F
0 COUNTY ROAD
LLOYD KEIGWIN JR.
PARCEL: 05A 04
010 000
BOOK: 25723 PG: 295
PLAN BK: 279 PG: 61

N/F
TOWN OF FALMOUTH
0 COUNTY ROAD
PARCEL 05A 04 011 000
PLAN BK: 279 PG: 61

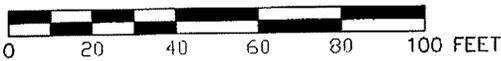
EXISTING RAILROAD

PARCEL E-1
SURFACE EASEMENT
TOWN OF FALMOUTH
AREA ≈ 620 S.F.

N/F
0 NORTH FALMOUTH HWY
COMMONWEALTH OF MASS
DEPT. OF TRANSPORTATION
PARCEL: 02 05 004 000



Scale: 1" = 40'



DATE	BY	REVISION

TOWN OF FALMOUTH
DEPARTMENT OF
PUBLIC WORKS
ENGINEERING DIVISION
416 GIFFORD STREET
FALMOUTH, MA 02540
508-457-2543



EXHIBIT PLAN
0 COUNTY ROAD
NORTH FALMOUTH, MA 02556

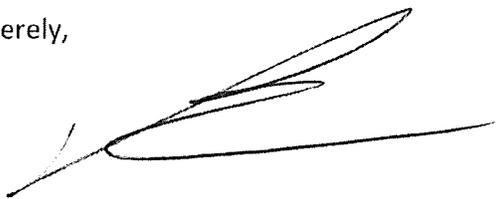
DESIGN: TOF	DATE: MAR. 14, 2019	SHEET 1 OF 1
DRAWN: NAC	SCALE: AS NOTED	
CHECKED: JEM	DRAWING: Bikepath \nfalparcel.Dwg	

The Falmouth Beach Committee is asking that a grant be awarded the Town for the Annual Awards Banquet. Those benefiting from the grant would include the entire tightly knit team that takes care of every aspect of the Falmouth Beaches such as parking attendants, clerks, lifeguards, swimming instructors and administrative personnel. The Falmouth Beach staff is made up of passionate folks that vary widely in age from high schoolers to retirees, some of whom started as swim class students. A great many of the summer employees return for more than 6 or 7 years in a row, not to mention the administrative staff made up of some 15-24 year customer service veterans. Since 1980, the Annual Banquet has been a foundational bonding element of the beach program which encourages achievement and helps Falmouth to draw the best talent to its beaches, including those that serve the Heights Beach at the Falmouth Road Race finish line.

The Banquet includes a "Superlatives" segment that allows the Falmouth Beach Department to recognize outstanding personnel, calling out every team member's particular talent. Emphasis is given to rewarding the kind of professionalism and training that resulted in 16 year old Peter Doonan being able to save an oceanside restaurant customer's life in July, 2018. In fact, there were 13 life-saving events in the whole of last year, including 11 rescues, 4 or 5 of which were serious. Additionally, approximately 450 children participate in swimming lessons given by the Falmouth Beach staff, annually, which promotes every aspect of water safety.

Although popular once you get to know the Falmouth Beach community, the Town battles strict competition from other municipalities and private pools each year, to completely fill all the necessary positions that make up the great service Falmouth Beach staff provides. Given that some positions pay just around minimum wage, the Annual Banquet is a fundamental factor in garnering a full complement of staff for the Falmouth Beaches which are both a key economic and lifestyle driver for the Town. That said, unfortunately, some folks do not come to the Banquet due to the cost factor. If this grant were to be awarded by the Falmouth Road Race, it would eliminate that hurdle. Thank you for considering this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Miskovsky", with a long horizontal flourish extending to the right.

Paul Miskovsky, Beach Committee Chair

5/28/19

Diane Davidson

From: Jennifer Petit
Sent: Thursday, May 30, 2019 1:45 PM
To: Julian Suso; Peter Johnson Staub; Diane Davidson
Subject: FW: Beach Grant Application - June 3 BOS Agenda

FYI

-----Original Message-----

From: Kgmichael [mailto:kgmichael@comcast.net]
Sent: Thursday, May 30, 2019 1:44 PM
To: Jennifer Petit <jennifer.petit@falmouthma.gov>
Subject: Re: Beach Grant Application - June 3 BOS Agenda

Jennifer,

The Finance Committee has no questions or concerns relative to the grant from the Falmouth Road Race.

Regards,
Keith

> On May 29, 2019, at 2:02 PM, Jennifer Petit <jennifer.petit@falmouthma.gov> wrote:

>
>
>

> -----Original Message-----

> From: Peter Johnson Staub
> Sent: Tuesday, May 28, 2019 11:43 AM
> To: Jennifer Petit <jennifer.petit@falmouthma.gov>
> Cc: Bruce Mogardo <bruce.mogardo@falmouthma.gov>
> Subject: FW: Beach Grant Application - June 3 BOS Agenda

>

> Jen,

>

> The Beach Department would like to apply for a grant from the Falmouth Road Race to pay for the Beach Department employees attendance at the annual Beach Department banquet. Could you please forward this request to the Finance Committee for approval?

>

> Thank you,
> Peter

>

> Peter Johnson-Staub
> Assistant Town Manager
> Town of Falmouth, MA
> P: 508-495-7320

>

> <http://www.falmouthmass.us>

>

FALMOUTH AFFORDABLE HOUSING FUND

Established by Ch. 29 of the Acts of 2011
Board of Selectmen, Trustees

59 Town Hall Square
Falmouth, Massachusetts 02540
(508) 495-7344

MEMORANDUM

TO: Julian Suso
Town Manager
Cc: FAHF Working Group Members
FROM: Carla L. Feroni, Housing Coordinator
DATE: May 31, 2019

RE: FAHF Request for BOS Approval

The FAHF Working Group is requesting the Board of Selectmen approve submission of a request to the Community Preservation Committee for \$425,000 to the FAHF at November Town Meeting.

On May 22, 2019, the BOS acting as Trustees of the FAHF, voted to fund the Brick Kiln Place project for \$975,000. FAHF funds of \$650,000 were available leaving an unmet need of \$325,000. The current estimated balance of the FAHF is \$52,122.

Currently there are two CPA funds that have an available balance that could be used for affordable housing: the Community Housing Reserve with a balance off \$385,430 specifically for affordable housing; and the Undesignated Fund with a balance of \$225,000 for any CPA eligible projects.

We anticipate requesting a larger amount of funds for the April 2020 Town Meeting.

On Thursday, May 30, 2019 the Town Manager's Internal Working Group for Special Events met to review and discuss the applications listed on the agenda. The applicants were invited to the meeting to discuss the details of their special events.

All conditions set during the meeting are listed on the front of each special event permit.

Town Manager's Internal Working Group for Special Events
*Revised Agenda
Selectmen's Meeting Room
Town Hall, 59 Town Hall Square, Falmouth, MA 02540
Thursday, May 30, 2019
9:30 a.m.

9:30 a.m. Convene

Review applications for special events:

Recurring:

1. 4th of July Parade – MBL – Water Street, Woods Hole – Thursday, 7/4/19
2. Paul White Memorial Road Race – Scott Muma – North Falmouth Library Grounds & North Falmouth – Saturday, 7/6/19
3. Waquoit Congregational Church Summer Bazaar – Waquoit Congregational Church – One-way traffic on Parsons Lane – Thursday – Saturday, 7/11/19 – 7/13/19

New:

1. Juneteenth Festival – Hauke Kite-Powell, Woods Hole Diversity Advisory Committee – Peg Noonan Park – Saturday, 6/15/19
2. Harbor Lights Illumination Nights Free Concert Series – Lillian Kazanis, Cape Cod Music Festival – Bandshell – Saturdays, 6/29, 7/20, 8/17 & 9/21/19
3. Fashion Show – Samantha Peters, Inspiration is Everywhere Inc. – Main Street sidewalks – Saturday, 8/10/19
4. Falmouth 4 Christ – Elle Amanco, Revival Church for the Nations – Marina Park – Saturday, 9/7/19
5. Ride for Homes – Adrienne Wytas, Habitat for Humanity – Cape Cod Canal to Bike Path to Cape Cod Canal – Sunday, 9/22/19 (should be under recurring)
6. ~~Rising Tide Festival – Jennifer Brazill – Use of Old Silver Beach parking lot for event at Sea Crest Beach Hotel – Saturday, 10/19/19 Canceled until October 2020~~
7. Wedding Parking – Melinda Chapin – Menauhant Beach East Parking Lot – Saturday, 9/7/19
8. Wedding Ceremony – Judith Roth – Menauhant Beach East – Saturday, 9/28/19
9. Wedding Ceremony – Jared Franklin – Old Silver Beach – Friday, 5/8/20
10. *Wedding Ceremony – William Lippincott – Chapoquoit Beach – Sunday, 9/22/19

Schedule next working group meeting: _____, 2019 at 9:30 a.m.

Adjourn.



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 4th of July Parade

NAME MBL Club, Gina Hebert, MBL Club Coordinator

MAILING ADDRESS MBL, 7 MBL Street, Woods Hole, MA 02543

EVENT DAY & DATE Thursday, July 4, 2019

RAIN DATE None.

EVENT LOCATION School Street to end of Water Street, Woods Hole

EVENT TYPE MBL Club Annual Fourth of July Parade

SET-UP / BREAK-DOWN 10:30 am / 2:00 pm **EVENT HOURS** 12:-00 pm – 1:00 pm

NUMBER OF ATTENDEES Open to public **# OF VEHICLES** _____

ADDITIONAL DETAILS Parade route will begin at the WHOI parking lot on School Street and follow down Water Street to MBL Street.

CONDITIONS:

1. Contact the Detail Sergeant at the Falmouth Police Department 30 days prior to event to schedule appropriate public safety provisions.
2. Contact Bridge Tender – Eel Pond Bridge at 508-540-9462 to make him aware of the schedule as it relates to the bridge crossing.
3. Event coordinators to police the area following the event to remove any litter.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 42nd Annual Paul E. White Memorial Road Race

NAME North Falmouth Village Association, Scott E. Muma, Race Coordinator

MAILING ADDRESS P.O. Box 732, North Falmouth, MA 02556

EVENT DAY & DATE Saturday, July 6, 2019

RAIN DATE None.

EVENT LOCATION North Falmouth Library Branch

EVENT TYPE Road Race

SET-UP ARRIVAL TIME 7:30 a.m. **EVENT HOURS** 7:30 a.m. – 12:00 p.m.

NUMBER OF ATTENDEES 300 **# OF VEHICLES** 25

ADDITIONAL DETAILS Parking will be in the parking lot next to the library and tennis courts; large majority of runners get dropped off. Four porta potties will be provided for the event. Four detail police officers will be hired for road control. Two EMT's from Fire Dept. Race begins and ends at the North Falmouth Library.

CONDITIONS:

1. Contact Falmouth Police Department Detail Sergeant thirty days before the event to arrange for adequate public safety and traffic control requirements.
2. Race organizers to police the areas affected to clean up litter or debris following the event.
3. Contact the Falmouth Fire Rescue Department regarding medical plan.
4. Contact Health Department thirty days before event for temporary food permit.

PERMIT FEE \$300.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:

_____	_____
_____	_____
_____	_____



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Annual Summer Bazaar

NAME Waquoit Congregational Church, Ellen Lewis

MAILING ADDRESS 15 Parsons Lane, Waquoit, MA 02536

EVENT DAY & DATE Friday, July 12 and Saturday, July 13, 2019

RAIN DATE None.

EVENT LOCATION Waquoit Congregational Church

EVENT TYPE One-Way Traffic on Parsons Lane

SET-UP ARRIVAL TIME 7/11: 3 p.m. – 5 p.m. **EVENT HOURS** 8 a.m. – 4 p.m.

NUMBER OF ATTENDEES 50+ **# OF VEHICLES** 20+

ADDITIONAL DETAILS Request to make Parsons Lane one-way. Traffic flowing from

Rt. 28 to Studley Street to Rt. 28

CONDITIONS:

1. Roadway should be clearly marked at both ends for safety purposes.
2. Any barricades placed in the roadway should be portable and a person assigned to remove them to allow passage of public safety equipment.
3. Coordinate this event two weeks in advance with the Detail Sergeant at the Police Department, the Fire Department and the DPW to arrange for adequate public safety requirements.

PERMIT FEE -- **FILING FEE** \$10.00

DEPOSIT -- (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT 2nd Annual Ride for Homes

NAME Habitat for Humanity of Cape Cod, Adrienne Wytas

MAILING ADDRESS 411 Route 6A, Suite 6, Yarmouthport, MA 02675

EVENT DAY & DATE Sunday, September 22, 2019

RAIN DATE None.

EVENT LOCATION Cape Cod Canal to Bike Path to Cape Cod Canal

EVENT TYPE Bike Ride

SET-UP ARRIVAL TIME 7:00 a.m. **EVENT HOURS** 7:00 a.m. – 1:00 p.m.

NUMBER OF ATTENDEES 100 **# OF VEHICLES** 0

ADDITIONAL DETAILS Use of restrooms at beginning of bike path. From Bourne to Shining Sea Bike Path in North Falmouth, ride bike path down to Woods Hole and back to North Falmouth.

CONDITIONS:

1. Observe Bikeways Committee bike path rules, attached.
2. Organizers to police area following the event for litter and cleanliness.
3. No markings on pavement.
4. Contact Falmouth Police Department Detail Sergeants 30 days prior to event to discuss public safety measures.
5. Contact Health Department 30 days prior to event to discuss need for temporary food permit.

PERMIT FEE \$200.00 **FILING FEE** \$10.00
DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Juneteenth Festival

NAME Woods Hole Diversity Advisory Council, Hauke Kite-Powell, President

MAILING ADDRESS WHOI, 266 Woods Hole Rd., MS#41, Woods Hole, MA 02543

EVENT DAY & DATE Saturday, June 15, 2019

RAIN DATE None.

EVENT LOCATION Peg Noonan Park

EVENT TYPE Community Celebration of Juneteenth

SET-UP/BREAKDOWN TIMES 7:00 a.m. / 5:00 p.m. **EVENT HOURS** 10:00 a.m. – 3:00 p.m.

NUMBER OF ATTENDEES 49 **# OF VEHICLES** 15

ADDITIONAL DETAILS Guest speaker, poetry reading, music, African drumming, set up tables with activities for children. One ground sign.

CONDITIONS:

1. Contact Health Department in advance of event to apply for temporary food service permit and to schedule inspection, if there will be food or food vendors at event.
2. Contact Inspectional Services Department prior to event for tent permit and to schedule inspection, if there will be a tent.
3. Contact Department of Public Works, Facilities Department (508) 457-2543 in advance of event, if access to electricity is needed at the park.
4. Organizers to check Peg Noonan Park area following event to remove any litter and debris.

PERMIT FEE \$25.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Harbor Lights Illumination Nights

NAME Lillian Kazanis

MAILING ADDRESS P.O. Box 1244, N. Falmouth, MA 02556

EVENT DAY & DATE Saturdays: June 29, July 20, August 7 and September 21, 2019

RAIN DATE None.

EVENT LOCATION Bandshell

EVENT TYPE Free music concert series

SET-UP/BREAK DOWN TIMES 3:30 pm / 10:00 pm **EVENT HOURS** 7:00 pm – 9:30 pm

NUMBER OF ATTENDEES 75 – 100 **# OF VEHICLES** 75 – 90

ADDITIONAL DETAILS Local and Cape Cod live bands. Set up similar to Town Band event.

CONDITIONS:

1. Contact Police Detail Sergeant 30 days prior to event to arrange for adequate public safety requirements.
2. Contact Health Department 30 days in advance of event for Temporary Food Service Permit for food vendors and to schedule inspections.
3. Contact Inspectional Services Department 30 days prior to event for tent permit, if applicable, and to schedule inspection.
4. Contact Fire Department 30 days prior to event to schedule inspections for food vendors.
5. Pick up key to access electricity to the Bandshell at the Recreation Department by the Friday prior to each event.
6. Organizers to check Bandshell/Marine Park area following event to remove any litter and debris.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT Fashion Show

NAME Heather Baptiste & Samantha Peters, Inspiration is Everywhere Inc.

MAILING ADDRESS 50 Sippewissett Rd., E. Falmouth, MA 02536

EVENT DAY & DATE Saturday, August 10, 2019

RAIN DATE Saturday, August 17, 2019

EVENT LOCATION Main Street sidewalks from Village Green to Shore St. Ext.

EVENT TYPE Fashion Show

SET-UP ARRIVAL TIME 12:00 p.m. **EVENT HOURS** 12:00 p.m. – 1:00 p.m.

NUMBER OF ATTENDEES 10-15 participants **# OF VEHICLES** 0

ADDITIONAL DETAILS 10 – 15 models will walk down Main Street on the sidewalk from the Village Green to Shore St. Ext., cross the street and back to Village Green. Models will be wearing clothing and accessories from local shops. No signs, but will wear t-shirts with wording about the organization.

CONDITIONS:

Organizers to police area following the event for cleanliness; please dispose of trash and recyclables appropriately.

PERMIT FEE \$25.00 **FILING FEE** \$10.00

DEPOSIT _____ *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Falmouth 4 Christ

NAME Revival Church for the Nations, Elle Amanco

MAILING ADDRESS 106 Lake Shore Dr., E. Falmouth, MA 02536

EVENT DAY & DATE Saturdays, September 7, 2019

RAIN DATE None.

EVENT LOCATION Bandshell, Marina Park

EVENT TYPE Live, outdoor worship service

SET-UP/BREAK DOWN TIMES 9:00 am/8:00 pm EVENT HOURS 2:00 pm – 7:00 pm

NUMBER OF ATTENDEES 100 – 300 # OF VEHICLES 50 +

ADDITIONAL DETAILS Use of bandshell at Marina Park for outdoor worship. Food, tent. Two signs, one at Marina Park and one at end of Scranton Ave.

CONDITIONS:

1. Contact Police Detail Sergeant 30 days prior to event to arrange for adequate public safety requirements.
2. Submit a site plan to Police and Fire that indicating locations of tents, sizes, food service and preparation area.
3. Contact Health Department 30 days in advance of event for Temporary Food Service Permit for food vendors and to schedule inspections.
4. Contact Inspectional Services Department 30 days prior to event for tent permit and to schedule inspection.
5. Contact Fire Department 30 days prior to event to schedule inspections for food vendors.
6. Contact Harbormaster for use of restrooms and/or arrange for port-a-potties.
7. Pick up key at Recreation Department by Friday before event to access electricity to Bandshell.
8. Organizers to check Bandshell/Marine Park area following event to remove any litter and debris.

PERMIT FEE \$200.00 FILING FEE \$10.00
DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
WEDDING CEREMONY / PARKING PERMIT**

NAME Melinda Chapin

MAILING ADDRESS 6 Choptank Road, East Falmouth, MA 02536

CEREMONY DAY & DATE Saturday, September 7, 2019

RAIN DATE None

LOCATION Menauhant Beach East Parking Lot

SET-UP ARRIVAL TIME _____ **CEREMONY HOURS** _____

NUMBER OF GUESTS _____ **NUMBER OF VEHICLES** 25 - 35

TIME NEEDED FOR PARKING VEHICLES 3:30 p.m. - 11:30 p.m.

ADDITIONAL INFORMATION: Parking for 25 - 35 cars for wedding ceremony at Grace Memorial Chapel and reception at Menauhant Yacht Club.

CONDITIONS:

1. Consumption of alcoholic beverages prohibited on Town beaches and parking areas.
2. Public parking is on a first come first serve basis.

PERMIT FEE \$75.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
WEDDING CEREMONY / PARKING PERMIT**

NAME Judith Roth

MAILING ADDRESS 104 Field Brook Rd., Madison, CT 06443

CEREMONY DAY & DATE Saturday, September 28, 2019

RAIN DATE None

LOCATION Menauhant Beach East Parking Lot

SET-UP ARRIVAL TIME _____ **CEREMONY HOURS** _____

NUMBER OF GUESTS _____ **NUMBER OF VEHICLES** 20

TIME NEEDED FOR PARKING VEHICLES 4:00 p.m. – 12:00 a.m.

ADDITIONAL INFORMATION: Parking for approximately 20 cars for wedding ceremony at Grace Memorial Chapel and reception at applicant's home located off Central Avenue at 44 Jewelers Avenue, East Falmouth.

CONDITIONS:

1. Consumption of alcoholic beverages prohibited on Town beaches and parking areas.
2. Public parking is on a first come first serve basis.

PERMIT FEE \$75.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
WEDDING CEREMONY AND PARKING PERMIT**

NAME Jared Franklin

MAILING ADDRESS 31 Flagg Drive, Bellingham, MA 02019

CEREMONY DAY & DATE Friday, May 8, 2020

LOCATION Old Silver Beach (Public Beach)

SET-UP ARRIVAL TIME 4:30 p.m. **CEREMONY HOURS** 5:00 p.m. – 6:00 p.m.

NUMBER OF GUESTS 80 **NUMBER OF VEHICLES** 42

TIME NEEDED FOR PARKING VEHICLES 4:30 p.m. – 6:00 p.m.

ENTERTAINMENT Music. Photography.

CONDITIONS:

1. Consumption of alcoholic beverages prohibited on Town beaches and parking areas.
2. Public parking is on a first come first serve basis.
3. Bathhouse will be closed this time of year.

PERMIT FEE \$300.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
WEDDING CEREMONY AND PARKING PERMIT**

NAME William Lippincott

MAILING ADDRESS 55 John Scott Blvd., Norton, MA 02766

CEREMONY DAY & DATE Sunday, September 22, 2019

LOCATION Chapoquoit Beach

SET-UP ARRIVAL TIME 4:00 p.m. **CEREMONY HOURS** 4:30 p.m. – 5:00 p.m.

NUMBER OF GUESTS 50 - 60 **NUMBER OF VEHICLES** 25

TIME NEEDED FOR PARKING VEHICLES 4:00 p.m. – 5:30 p.m.

ENTERTAINMENT Music. Photography.

CONDITIONS:

1. Consumption of alcoholic beverages prohibited on Town beaches and parking areas.
2. Public parking is on a first come first serve basis.

PERMIT FEE \$300.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:

**TOWN OF FALMOUTH
BOARD OF SELECTMEN
PUBLIC HEARING NOTICE**

As provided under Chapter 119, of the Code of Falmouth, a Public Hearing will be held in the Selectmen's Meeting Room, Falmouth Town Hall on MONDAY, JUNE 3, 2019 at 7:30 PM to establish and promulgate fees, which are EFFECTIVE IMMEDIATELY, to be charged by Town Departments and agencies, except as provided by M.G.L., School Department, Planning Board, Library, Town Clerk, Town Treasurer and Collector of Taxes.

Aquaculture Rental Fees:

The following Aquaculture Rental Fees are proposed to apply only to those aquaculture license holders within great ponds and estuaries who are awarded a license by the Board of Selectmen after June 4, 2019. Rental fees are to be paid after oysters cultivated at the licensed premises are landed. After 280,000 oysters are landed from a site by a grower in one growing season, no additional fees will be assessed to that grower for additional oysters that are landed from that site in that year using rented equipment or supplies.

Rented Equipment/Supplies:	Unit:	PROPOSED: Fee per 1,000 Oysters Landed:	EXISTING: <i>There are existing rentals for Aquaculture Equipment/Supplies</i>
Upweller	Upweller	\$14	N/A
Field Gear	Site	\$8	N/A
Overwintering Facility	Tote	\$8	N/A
Work Float	8'x20' Float	\$9	N/A
Gear Storage	2,000 Sq Ft Space	\$3	N/A
Floating Bags	Bag	\$28	N/A

Susan L. Moran, Chairman
BOARD OF SELECTMEN

Falmouth Enterprise: Friday, May 24, 2019
Account #: 2056

Diane Davidson

From: Peter Johnson Staub
Sent: Thursday, May 16, 2019 12:11 PM
To: Diane Davidson
Subject: Fwd: Current Conditions at Menauhant West

Let's pencil this in for June 3 subject to review by Julian and Su.

Peter Johnson-Staub
Assistant Town manager
Town of Falmouth
Office: 508-495-7320

Begin forwarded message:

From: Bruce Mogardo <bruce.mogardo@falmouthma.gov>
Date: May 16, 2019 at 11:34:26 AM EDT
To: Julian Suso <julian.suso@falmouthma.gov>, Peter Johnson Staub <peter.johnson-staub@falmouthma.gov>
Cc: Bruce Mogardo <bruce.mogardo@falmouthma.gov>, "Paul Miskovsky (paulmiskovsky@yahoo.com)" <paulmiskovsky@yahoo.com>
Subject: **Current Conditions at Menauhant West**

Good Morning Gentlemen

At a recent public Beach Committee Meeting held on May 15, 2019, Paul Miskovsky and Bruce Mogardo made a brief presentation of the current conditions at Menauhant West. This presentation included identifying the primary issues and the short and long term proposed changes. After some discussion, a motion was made to request that Menauhant West access be changed to a resident beach parking only. It was explained that the beach has eroded so as to be unable to meet the both the resident and visitor needs. Therefore, by a vote of four in favor and one opposed, the Beach Committee requests that Menauhant West Beach parking be restricted to residents only.

Bruce Mogardo, Beach Supt.

**Board of Selectmen
Fee Waiver Policy
-Adopted February 11, 2016**

I. General Fee Waiver Policy (excluding Special Events Fees)

It is the policy of the Town of Falmouth to consistently and equitably implement the annual schedule of fees; however, there may arise from time-to-time unique circumstances in which fees may be waived.

Fee Waivers shall be granted by the Town Manager only as follows:

- Municipal and School Projects: Town Projects in which the procurement and solicitation documents clearly indicate in the bidding process prior to the opening of the price proposals that fees shall be waived.

Private non-profit agencies presenting a case for a unique public benefit may seek a waiver of fees subject to staff review and approval by the Board of Selectmen. These agencies should contemplate up to a two-month review and approval period. To be eligible for a waiver of fees, the private non-profit shall exhibit that it offers a unique public benefit at no charge to the public or provides a service to the Town Residents, particularly the neediest of our residents. Affordable Housing projects that are required to prepare a development pro forma to receive permits or grants will not be considered unless they provide 100% affordable housing and the development fees and profit are limited to below 20% of the project cost.

Inspection fees and fees associated with direct service or material costs will not be waived.

II. Special Events Fees and Use Charges Policy

Public amenities in the Town of Falmouth such as parks, facilities, special open spaces and public ways have been developed for the use and enjoyment of the public. Special events fees and use charges have been established with an understanding that these fees and charges relate to the cost of supporting the facility for such events. Special events may limit access to the public, may only be available to the public willing to pay a fee for the use and enjoyment of the facility/event, and for some events the general public may be prohibited from accessing the facility during the approved Special event.

BOS Fee Waiver Policy (continued)

Daily Fees:

The daily fee established shall be charged for each day the Special event has been granted use and enjoyment of the facility. Set up and break down days will be charged the daily fee.

Recurring Events:

Recurring one-day events (more often than four times a year) will be charged the full fee for at least the first and the last day of the scheduled event. Any consideration for a waiver is as described below.

Fee Waivers:

The Town will waive daily fees for special events sponsored by established Village associations, the Falmouth Fireworks Committee, the Falmouth Chamber of Commerce, Falmouth VIPs, Falmouth Public Schools, Falmouth Academy, or the Town of Falmouth. With the exception of School or Town events, fees will not be waived for any events that have limited public access or charge an admission fee.

Fee waivers can also be granted, upon request, by the Town Manger under the following conditions:

- An event providing broad community benefit and sponsored for charitable purposes may request a fee waiver. The Sponsor must present a letter of request including financial documentation verifying that all net event fees collected will be directed to a specific charitable purpose.

Any recurring events may be granted a discount up to 75% of the daily charge (excluding the required first and last days) upon application to the Board of Selectmen. The Board will consider the cost of maintenance of the facility, the public benefit of the event, and the public disruption caused by the event.

All events will carry any necessary insurance and supply bonds as required for the event.

704 Main Street
Falmouth, MA 02540



508-540-4009 TEL
508-548-6329 FAX

Ms. Susan L. Moran
Chairman, Falmouth Board of Selectmen
Falmouth Town Hall
Falmouth, MA 02540

May 13, 2019

RE: Gifford Workforce Housing Project - Request for Waiver of Building Permit Fees

Dear Ms. Moran,

Gifford Workforce Housing, the one-bedroom, twenty unit, two phased 100% affordable housing project that will be developed on Falmouth Housing Corporation land located at 591 Gifford Street is nearly ready for construction. The first phase will include the construction of ten one-bedroom units along with site work, septic installation, comprehensive permit and architectural plans for **both Phase I and Phase II**. The project was awarded \$1,300,000 through the States Community Scale Housing Initiative and the Falmouth Housing Corporation is excited to begin working on bringing these ten desperately needed, affordable, one-bedroom apartments for our workforce on-line.

In addition to state funding, we have received commitments from the Falmouth Affordable Housing Fund (\$650,000) and funds from two local private foundations (\$100,000). The upfront costs, mentioned above, for Phase II is included in our Phase I development budget. This has increased our total development costs (TDC) and we are looking for avenues to bring the TDC back in line. ***To that end we are respectfully requesting a waiver of the building permit fees.*** We believe with these fees waived, along with additional fundraising and value engineering our funding gap will be closed and we can begin construction this Summer. The Falmouth Housing Corporation anticipates delivering ten affordable workforce units by mid-year 2020.

I would be happy to answer any questions you have by telephone, email or at a meeting of the Board of Selectmen. Thank you for your consideration.

Sincerely,



Linda J. Clark
President/Director, Falmouth Housing Corporation
704 Main Street
Falmouth, MA 02540
Office: (508) 540-4009
Cell: (508) 524-1229



Diane Davidson

From: Peter Johnson Staub
Sent: Friday, May 31, 2019 2:43 PM
To: Julian Suso
Cc: Carla Feroni; Diane Davidson
Subject: Fee Waiver Request: Falmouth Housing Corp 587 Gifford
Attachments: Gifford Updated Numbers 5.31.pdf

Hi Julian,

The attached pro forma shows a developer profit of \$93,876 and a total development cost of \$2,745,639. The developer profit is well below the 20% cap to be eligible for fee waiver per the Board of Selectmen policy.

Diane – please include this email and attachment in the Board packet.

Thank you,
Peter

Peter Johnson-Staub
Assistant Town Manager
Town of Falmouth, MA
P: 508-495-7320

<http://www.falmouthmass.us>

Kindly Remember that under MA General Laws most email correspondence to, or from, a municipal employee or committee member is deemed a public record.

From: Carla Feroni
Sent: Friday, May 31, 2019 10:56 AM
To: Peter Johnson Staub <peter.johnson-staub@falmouthma.gov>
Subject: 587 Gifford Pro Forma

Peter,

Linda explained that in the previous 2 pro forma versions the developer profit was included in the construction costs. In this last version of the pro forma she broke out the developers profit from the construction costs.

Carla

Carla L. Feroni
Housing Coordinator
Town of Falmouth

Office (508) 495-7344

Email: carla.feroni@falmouthma.gov

59 Town Hall Square

Falmouth, Massachusetts 02540

Fax (508) 495-7463

Section 3 SOURCES AND USES OF FUNDS

Sources of Funds

Private Equity:

81 .	Developer's Cash Equity	\$165,639	
82 .	Tax Credit Equity (net amount) <small>(See line 360, Section 5, page 18.)</small>	\$	
83 .	Developer's Fee/Overhead, Contributed or Loaned	\$	
84 .	Other Source: Foundations	\$100,000	

Optional user calculations

Public Equity:

85 .	HOME Funds, as Grant	\$	
86 .	Grant:	\$	
87 .	Grant:	\$	
88 .	Total Public Equity	\$0	

Subordinate Debt (see definition):

		<i>Amount</i>	<i>Rate</i>	<i>Amortiz.</i>	<i>Term</i>
89 .	Home Funds-DHCD, as Subordinate Debt	\$0	%	yrs.	yrs.
	Source:				
90 .	Home Funds-Local, as Subordinate Debt	\$0	%	yrs.	yrs.
	Source:				
91 .	Subordinate Debt	\$650,000	%	yrs.	yrs.
	Source: CPC Funds				
92 .	Subordinate Debt	\$1,300,000	%	yrs.	yrs.
	Source: CSHI				
93 .	Subordinate Debt	\$0	%	yrs.	yrs.
	Source:				
94 .	Total Subordinate Debt	\$1,950,000			

Permanent Debt (Senior):

		<i>Amount</i>	<i>Rate</i>	<i>Override</i>	<i>Amortiz.</i>	<i>Term</i>	<i>MIP</i>
95 .	MHFA MHFA Program 1	\$	%	%	yrs.	yrs.	%
96 .	MHFA MHFA Program 2	\$	%	%	yrs.	yrs.	%
97 .	MHP Fund Permanent Loan	\$	%		yrs.	yrs.	%
98 .	Other Permanent Senior Mortgage	\$480,000	6.70%		30.00		%
	Source: MHP						
99 .	Other Permanent Senior Mortgage	\$	%		yrs.	yrs.	%
	Source:						
100 .	Total Permanent Senior Debt	\$480,000					

101 . **Total Permanent Sources** \$2,695,639

Construction Period Financing:

		<i>Amount</i>	<i>Rate</i>	<i>Term</i>
102 .	Construction Loan	\$0	%	mos.
	Source:			
	Repaid at:	<i>(event)</i>		
103 .	Other Interim Loan	\$0	%	mos.
	Source:			
	Repaid at:	<i>(event)</i>		
104 .	Syndication Bridge Loan	\$0	%	mos.
	Source:			
	Repaid at:	<i>(event)</i>		

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Uses of Funds

The Contractor certifies that, to the best of their knowledge, the construction estimates, and trade-item breakdown on this page are complete and accurate.

Direct Construction:

105 . Who prepared the estimates?

106 . Basis for estimates?

DV	Trade Item	Amount	Description
107 .	3 Concrete	\$91,262	
108 .	4 Masonry		
109 .	5 Metals	\$15,200	
110 .	6 Rough Carpentry	\$237,600	
111 .	6 Finish Carpentry	\$37,910	
112 .	7 Waterproofing		
113 .	7 Insulation	\$35,100	
114 .	7 Roofing	\$17,680	
115 .	7 Sheet Metal and Flashing		
116 .	7 Exterior Siding	\$95,590	
117 .	8 Doors	\$84,045	Doors, Frames, Hardware
118 .	8 Windows	\$50,550	
119 .	8 Glass		
120 .	9 Lath & Plaster		
121 .	9 Drywall	\$69,000	
122 .	9 Tile Work		
123 .	9 Acoustical		
124 .	9 Wood Flooring		
125 .	9 Resilient Flooring	\$53,000	
126 .	9 Carpet		
127 .	9 Paint & Decorating	\$77,000	
128 .	10 Specialties	\$20,995	
129 .	11 Special Equipment		
130 .	11 Cabinets		
131 .	11 Appliances	\$21,500	
132 .	12 Blinds & Shades	\$72,435	Residential Casework
133 .	13 Modular/Manufactured		
134 .	13 Special Construction		
135 .	14 Elevators or Conveying Syst.		
136 .	15 Plumbing & Hot Water	\$93,000	
137 .	15 Heat & Ventilation	\$90,600	
138 .	15 Air Conditioning		
139 .	15 Fire Protection	\$61,700	
140 .	16 Electrical	\$193,000	
141 .	Accessory Buildings		
142 .	Other/misc		
143 .	Subtotal Structural	\$1,417,167	
144 .	2 Earth Work	\$119,200	
145 .	2 Site Utilities	\$133,300	
146 .	2 Roads & Walks	\$25,300	
147 .	2 Site Improvement	\$14,000	
148 .	2 Lawns & Planting		
149 .	2 Geotechnical Conditions		
150 .	2 Environmental Remediation		
151 .	2 Demolition		
152 .	2 Unusual Site Cond		
153 .	Subtotal Site Work	\$291,800	
154 .	Total Improvements	\$1,708,967	
155 .	1 General Conditions	\$244,643	General Conditions, MEP engineering allowance, permits, insurance, bonds
156 .	Subtotal	\$1,953,610	
157 .	1 Builders Overhead		
158 .	1 Builders Profit	\$93,856	Builder's overhead and profit
159 .	TOTAL	\$2,047,466	

160 Total Cost/square foot:

Residential Cost/s.f.:

Development Budget:

	<i>Total</i>	<i>Residential</i>	<i>Commercial</i>	<i>Comments</i>
161 . Acquisition: Land	\$0			
162 . Acquisition: Building	\$0			
163 . Acquisition Subtotal	\$0	\$0	\$0	
164 . Direct Construction Budg	\$2,047,466	\$2,047,466		(from line 159)
165 . Construction Contingency	\$102,373	\$102,373		5.0% of construction
166 . Subtotal: Construction	\$2,149,839	\$2,149,839	\$0	

General Development Costs:

167 . Architecture & Engineering	\$173,000	\$173,000		
168 . Survey and Permits	\$50,000	\$50,000		
169 . Clerk of the Works	\$0			
170 . Environmental Engineer	\$2,950	\$2,950		
171 . Bond Premium	\$0			
172 . Legal	\$60,000	\$60,000		
173 . Title and Recording	\$10,000	\$10,000		
174 . Accounting & Cost Cert.	\$0			
175 . Marketing and Rent Up	\$0			
176 . Real Estate Taxes	\$0			
177 . Insurance	\$0			
178 . Relocation	\$0			
179 . Appraisal	\$0			
180 . Security	\$0			
181 . Construction Loan Interest	\$12,000	\$12,000		
182 . Inspecting Engineer	\$0			
183 . Fees to:	\$0			
184 . Fees to: Utilities Back	\$10,000	\$10,000		
185 . MIP	\$0			
186 . Credit Enhancement Fees	\$0			
187 . Letter of Credit Fees	\$6,750	\$6,750		
188 . Other Financing Fees	\$5,150	\$5,150		
189 . Development Consultant	\$75,000	\$75,000		
190 . Other:	\$0			
191 . Other: Geotech	\$20,000	\$20,000		
192 . Soft Cost Contingency	\$33,384	\$33,384		7.9% of soft costs
193 . Subtotal: Gen. Dev.	\$458,234	\$458,234	\$0	

194 . Subtotal: Acquis., Const and Gen. Dev.	\$2,608,073	\$2,608,073	\$0	
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195 . Capitalized Reserves	\$32,566	\$32,566		
196 . Developer Overhead	\$52,500	\$52,500		
197 . Developer Fee	\$52,500	\$52,500		

198 . Total Development Cost	\$2,745,639	\$2,745,639	\$0	TDC per unit \$274,564
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199 . TDC, Net	\$2,713,073	\$2,713,073	\$0	TDC, Net per unit \$271,307
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Section 4 OPERATING PRO-FORMA

Operating Income				
Rent Schedule:	<i>Contract</i>	<i>Utility</i>	<i>Total</i>	<i>No. of</i>
	<i>Rent</i>	<i>Allowance</i>	<i>Gross Rent</i>	<i>Units</i>
222 . Low-Income (Rental Assisted):				
SRO			\$0	0
0 bedroom			\$0	0
1 bedroom			\$0	0
2 bedrooms			\$0	0
3 bedrooms			\$0	0
4 bedrooms			\$0	0
223 . Low-Income (below 50%):				
SRO			\$0	0
0 bedroom			\$0	0
1 bedroom	\$808		\$808	2
2 bedrooms			\$0	0
3 bedrooms			\$0	0
4 bedrooms			\$0	0
224 . Low-Income (below 60%):				
SRO			\$0	0
0 bedroom			\$0	0
1 bedroom			\$0	0
2 bedrooms			\$0	0
3 bedrooms			\$0	0
4 bedrooms			\$0	0
225 . Other Income 80%	Below 80% of the median income for the region			
SRO			\$0	0
0 bedroom			\$0	0
1 bedroom	\$1,150		\$1,150	8
2 bedrooms			\$0	0
3 bedrooms			\$0	0
4 bedrooms			\$0	0
226 . Market Rate (unrestricted occupancy):				
SRO				0
0 bedroom				0
1 bedroom				0
2 bedrooms				0
3 bedrooms				0
4 bedrooms				0
Commercial Income:				
227 . Square Feet:	0	@	(average) /square foot =	\$0
Parking Income:				
228 . Spaces:	0	@	(average) /month x 12 =	\$0

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Operating Expenses

Annual Operating Exp.:	<i>Total</i>	<i>Residential</i>	<i>Commercial</i>	<i>Comments</i>
250 . Management Fee	\$8,101	\$8,101		
251 . Payroll, Administrative	\$6,438	\$6,438		
252 . Payroll Taxes & Benefits, Admin.	\$0			
253 . Legal	\$773	\$773		
254 . Audit	\$3,760	\$3,760		
255 . Marketing	\$644	\$644		
256 . Telephone	\$386	\$386		
257 . Office Supplies	\$0			
258 . Accounting & Data Processing	\$1,030	\$1,030		
259 . Investor Servicing	\$0			
260 . DHCD Monitoring Fee	\$380	\$380		
261 . Other:	\$0			
262 . Other:	\$0			
263 . Subtotal: Administrative	\$13,411	\$13,411	\$0	
264 . Payroll, Maintenance	\$3,348	\$3,348		
265 . Payroll Taxes & Benefits, Admin.	\$0			
266 . Janitorial Materials	\$2,060	\$2,060		
267 . Landscaping	\$3,734	\$3,734		
268 . Decorating (inter. only)	\$0			
269 . Repairs (inter. & ext.)	\$1,545	\$1,545		
270 . Elevator Maintenance	\$0			
271 . Trash Removal	\$1,803	\$1,803		
272 . Snow Removal	\$2,380	\$2,380		
273 . Extermination	\$0			
274 . Recreation	\$721	\$721		
275 . Other: Misc. Ops & Maint. Exp	\$515	\$515		
276 . Subtotal: Maintenance	\$16,106	\$16,106	\$0	
277 . Resident Services	\$0			
278 . Security	\$0			
279 . Electricity	\$3,090	\$3,090		
280 . Natural Gas	\$9,000	\$9,000		
281 . Oil	\$0			
282 . Water & Sewer	\$5,408	\$5,408		
283 . Subtotal: Utilities	\$17,498	\$17,498	\$0	
284 . Replacement Reserve	\$0			
285 . Operating Reserve	\$0			
286 . Real Estate Taxes	\$8,000	\$8,000		
287 . Other Taxes	\$1,008	\$1,008		
288 . Insurance	\$9,446	\$9,446		
289 . MIP	\$0	\$0		
290 . Other: Misc. Tax, Lic, Permits, etc.	\$193	\$193		
291 . Subtotal:Taxes, Insurance	\$18,647	\$18,647	\$0	
292 . TOTAL EXPENSES	\$73,763	\$73,763	\$0	

Other Operating Expense Assumptions

Trending Assumptions for Expenses

	Year 2	Year 3	Years 4-5	Years 6-20
293 . Sewer & Water	3.0%	3.0%	3.0%	3.0%
294 . Real Estate Taxes	3.0%	3.0%	3.0%	3.0%
295 . All Other Operating Expenses	3.0%	3.0%	3.0%	3.0%

Reserve Requirements:

296 . Replacement Reserve Requirement	\$3,250.00	per unit per year
297 . Operating Reserve Requirement		per unit per year

Debt Service:

		Annual Payment
298 . MHFA	MHFA Program 1	N/A
299 . MHFA	MHFA Program 2	N/A
300 . MHP Fund Permanent Loan		N/A
301 . Other Permanent Senior Mortgage		\$37,168
Source:	N/A	
302 . Other Permanent Senior Mortgage		N/A
Source:	N/A	
303 . Total Debt Service (Annual)		\$40,254
304 . Net Operating Income		\$49,539 (in year one)
305 . Debt Service Coverage		1.23 (in year one)

John Wesley United Methodist Church:

Request for promotional sign in excess of days permitted under Section 184-30 of the Sign Code.

Location: John Wesley United Methodist Church, 270 Gifford Street

1. *Vacation Bible School (event dates August 19 – August 23)
 - Display Dates: 8/10/19 – 8/18/19
 - Location: Corner of Jones Rd. and Gifford St.
 - Dimensions: 7' x 2'

2. *Spaghetti Dinner (event date August 16)
 - Display Dates: 8/10/19 – 8/16/19
 - Location: in front of the Church on Gifford Street
 - Dimensions: 4' x 2'

3. Clothing Sale (event date September 7)
 - Display Dates: 9/1/19 – 9/7/19
 - Location: in front of the Church on Gifford St.
 - Dimensions: 7' x 2'

4. Christmas Fair (event dates November 15 and 16)
 - Display Dates: 11/10/19 – 11/16/19
 - Location: Corner of Jones Road and Gifford Street
 - Dimensions: 72" x 34"

*Please note that the display dates for the Vacation Bible School and the Spaghetti Dinner overlap, and the applicant is also seeking a variance for displaying signs for overlapping events.



John Wesley United Methodist Church

270 Gifford Street, Falmouth, MA 02540

Rev. Rebecca Mincieli
Cell: (508) 776-1374
Email: PastorRebecca@comcast.net

Office: (508) 548-3050
Email: jwumcfalmouth@comcast.net
Website: www.johnwesleyumc.org



To: Board of Selectmen

From: John Wesley United Methodist Church

Date: May 23, 2019

We are seeking a variance for permission to place signs at the following locations for the following dates:

Vacation Bible School (Event dates August 19th through Aug 23rd)

Sign Display Dates – August 10th through August 18th on the corner of Jones Rd. and Gifford St. The size is 7' x 2'.

Spaghetti Dinner (Event date August 16th)

Sign Display Dates – August 10th through August 16th in the front of the Church on Gifford Street. The size is 4'x2'

(In addition to requesting a variance to display this sign, we are requesting a variance to display it on overlapping dates with our Vacation Bible School sign which will to be displayed on our property on the corner of Jones Rd. and Gifford Street).

Clothing Sale (Event date: September 7th)

Sign Display Dates: Sept. 1-7 in front of the Church on Gifford St. The size of the sign is 7'x2'

Christmas Fair (Event dates: November 15th and 16th)

Sign Display Dates: Nov. 10th - Nov. 16th - corner lot Jones and Gifford, size is 72"x34"

We are advised that we need to obtain a variance as our promotional time allowance has been used in full for the calendar year 2019. Attached please find a picture of the Vacation Bible School, Spaghetti Dinner, Christmas Fair, and Clothing Sale banner. Please add us to the agenda on or before the June 24th meeting.

We will obtain permits if the Selectmen approve this application.

Thank you.

Ruth Moulton
Parish Administrator

John Wesley United Methodist Church
270 Gifford St.
Falmouth, MA
508-269-2269



Sign Display Dates – August 10th through August 16th in the front of the Church on Gifford Street. The size is 4'x2'

(In addition to requesting a variance to display this sign, we are requesting a variance to display it on overlapping dates with our Vacation Bible School sign which will to be displayed on our property on the corner of Jones Rd. and Gifford Street).



Vacation Bible School (Event dates August 19th through Aug 23rd)

Sign Display Dates – August 10th through August 18th on the corner of Jones Rd. and Gifford St. The size is 7' x 2' .

John Wesley United Methodist Church
270 Gifford St.
Falmouth, MA
508-269-2269



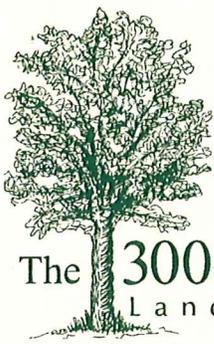
Clothing Sale (Event date: September 7th)

Sign Display Dates: Sept. 1-7 in front of the Church on Gifford St. The size of the sign is 7'x2'



Christmas Fair (Event dates: November 15th and 16th)

Sign Display Dates: Nov. 10th - Nov. 16th - corner lot Jones and Gifford, size is 72"x34"



The 300 Committee
Land Trust

President

Anne-Marie Runfola

Vice President

Jo Ann Muramoto

Treasurer

Gary Vostok

Clerk

Victoria Lowell

Directors

- David Bailey
- Michael A. Duffany
- Susan Gardner
- Susanne Goodman Hallstein
- Leonard W. Johnson
- Stephanie Madsen
- Gregory Mills
- Gregory Souza
- Thomas A. Stone
- Adam H. Thomas
- Virginia Valiela

Executive Director

Jessica Whritenour

Director of Program Services

Lucy C. Helfrich

Stewardship Coordinator

Alexandra Zollo

Tax Exempt #22-2659529

April 2, 2019

Susan Moran, Chair
 Falmouth Board of Selectmen
 Falmouth Town Hall
 59 Town Hall Square
 Falmouth, MA 02540



Dear Su,

With this letter, The 300 Committee Land Trust (T3C) requests a license for the placement of a sign for the Two Ponds Conservation Area within the Gifford Street road layout. (Please see attached Plan of Land; sign location is indicated with a red "X.") Installing the sign within the actual T3C property boundary would mean a setback of approximately 40 feet, which would make the sign virtually invisible to the public.

The nearly 17-acre Two Ponds Conservation Area is comprised of two donated parcels of land: the original 14.75 acres, donated to T3C in 2014 by Atria Woodbriar as an open space mitigation for the 189-unit Atria Woodbriar Place; plus an additional 2+ acres directly on Gifford Street, donated to T3C in 2018 by Lawrence-Lynch. This permanently protected open space is special place as it includes a rare Atlantic white cedar swamp and frontage on both Jones and Sols Ponds. T3C has embarked on a \$150,000 public access improvement project at Two Ponds, with plans underway to add 405 feet of handicapped-accessible pathways, an L-shaped, 360-foot accessible boardwalk across wetlands and the northern edge of Jones Pond, and a 1/3-mile wooded upland trail at the back of the preserve that completes a loop for through hikers. (An aerial view of the Two Ponds Trail System is attached.)

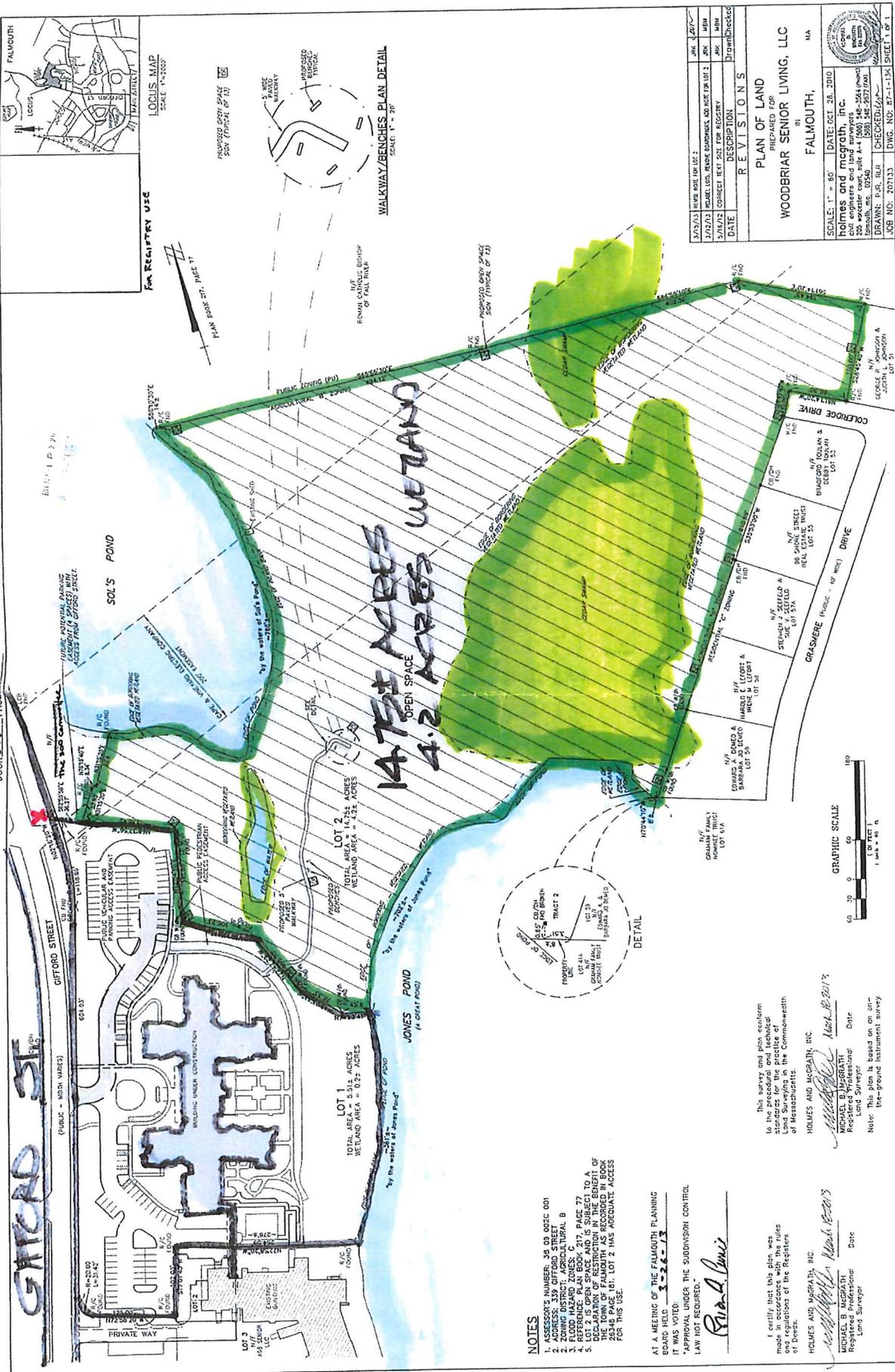
With the installation of the sign (please see attached template) we hope to broaden awareness for this lovely conservation land in downtown Falmouth. The sign will also satisfy the request from the Falmouth Conservation Commission (the permitting authority for the placement of the boardwalk) that T3C make this conservation land more visible to the public. Our goal is to attract visitors of all ages and abilities to this unique and rare natural habitat for a special and educational experience. We hope the Falmouth Board of Selectmen will support T3C in this effort.

Thank you very much.

Sincerely,

Jessica Whritenour
 Executive Director





DATE	REVISIONS	DESCRIPTION	DRAWN/CHECKED
12/27/11	1	ISSUE SET FOR PERMIT	MLM
12/27/11	2	REPLACE WETLAND BOUNDARY AND SET PERMIT	MLM
12/27/11	3	PROJECT REVISION SET FOR PERMIT	MLM
12/27/11	4	DATE	MLM

PLAN OF LAND
PREPARED FOR
WOODBRIAR SENIOR LIVING, LLC
IN
FALMOUTH, MA

SCALE: 1" = 60'
DATE: OCT. 28, 2010
HOLMES AND JACOPAIN, INC.
205 Worcester Court, Suite A-4 | (508) 548-3544 (office)
205 Worcester Court, Suite A-4 | (508) 548-3527 (fax)
Worcester, MA 01609
DRAWN: P.J.S., R.C.R. | CHECKED: P.J.S., R.C.R.
JOB NO.: 207133 | DWG. NO.: 871-11-134 | SHEET 1 OF 1

- NOTES**
1. ASSESSOR'S NUMBER: 38 0822 001
 2. ADDRESS: 60 OFFORD STREET, FALMOUTH, MA 01905
 3. FLOOD HAZARD ZONES: C
 4. REFERENCE: PLAN BOOK 271, PAGE 273
 5. DECLARATION OF RESTRICTION IN THE BENEFIT OF THE TOWN OF FALMOUTH AS RECORDED IN BOOK 649, PAGE 72, LOT 2 THIS INSTRUMENT ACCESS FOR THIS USE.

AT A MEETING OF THE FALMOUTH PLANNING BOARD HELD 3-26-13 IT WAS VOTED: "APPROVAL UNDER THE SUBDIVISION CONTROL LAW NOT REQUIRED."

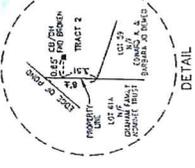
Rita A. Linn

I certify that this plan was made in accordance with the rules and regulations of the Registrar of Deeds.

Michael B. McGrath
Michael B. McGrath
Registered Professional Land Surveyor

This survey and plan conform to the standards for the practice of Land Surveying in the Commonwealth of Massachusetts.

Holmes and Jacopain, Inc.
Holmes and Jacopain, Inc.
Registered Professional Land Surveyor



TWO PONDS TRAIL IMPROVEMENTS—2019

The 300 Committee Land Trust, Inc.

Two Ponds Trail System



-  300 Committee Fee
-  Upper Wetland Loop 1570ft
-  Accessible Connector 405ft
-  Accessible Boardwalk 360ft
-  Educational Panel Kiosk



This map was created by A.Zollo of The 300 Committee for internal use.
The data shown on this map is for informational and planning purposes only.
The 300 Committee is not responsible of the misuse or misrepresentation of this data.



DAY SIGN COMPANY

Cape Cod Signmakers since 1974

Email: daysigns@verizon.net
www.daysigns.net

4 Cappawack Rd., Mashpee, MA 02649
Tel & Fax: (508) 477-8824

Two Ponds Conservation Area

Open to the Public
Parking Available in Atria Lot



The **300** Committee
L a n d T r u s t

Preserving Natural Places for Falmouth

16.69 acres preserved forever

Size of sign 36"ht. x 28"wide x .75"thick
2-sided

Estimate \$395.00

Diane Davidson

From: Ray Jack
Sent: Tuesday, May 14, 2019 1:43 PM
To: jwhritenour 300committee.org; Diane Davidson
Cc: Julian Suso; Frank Duffy; Peter McConarty; Rod Palmer; Jennifer McKay
Subject: RE: Sign Application - The 300 Committee

Perfect! Thanks for the info Jessica.

My only suggestion then would be to add the word "Reserved" to the Gifford sign so it reads: "Reserved Parking Available in Atria Lot". That way, people know they are not to just park anywhere in Atria.

Thanks again,
Ray

From: jwhritenour 300committee.org [mailto:jwhritenour@300committee.org]
Sent: Tuesday, May 14, 2019 1:34 PM
To: Ray Jack <ray.jack@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>
Cc: Julian Suso <julian.suso@falmouthma.gov>; Frank Duffy <frank.duffy@falmouthma.gov>; Peter McConarty <peter.mconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Jennifer McKay <jennifer.mckay@falmouthma.gov>
Subject: RE: Sign Application - The 300 Committee

Dear Diane and Ray:

Thank you, Diane, for forwarding along Ray's message.

I've attached a copy of the access and parking easement that Atria granted to The 300 Committee Land Trust. The easement was granted at the same as the gift of 14.75 acres of land to The 300 Committee. There is an exhibit within the recorded easement document that illustrates the access from Gifford Street across Atria's parking lot and to the four parking spaces within Atria's lot that are dedicated to the "Two Ponds Conservation Area". We've installed signage at each of the four spaces to properly mark the spaces for public awareness. Photos are attached. The easement also includes language for Atria's liability, etc.

Please let me know if there are any additional questions on this.

We'll ensure that a representative of The 300 Committee is in attendance at the Selectmen's meeting on Monday, June 3.

Best regards,
Jessica

Jessica K. Whritenour, AICP
Executive Director
The 300 Committee Land Trust
157 Locust Street
Falmouth, MA 02540
p: 508-540-0876
f: 508-457-6406

e: jwhritenour@300committee.org

From: Ray Jack <ray.jack@falmouthma.gov>

Sent: Tuesday, May 14, 2019 11:57 AM

To: Diane Davidson <diane.davidson@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Frank Duffy <frank.duffy@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>

Cc: Jennifer McKay <jennifer.mckay@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>

Subject: RE: Sign Application - The 300 Committee

Hi Diane

I have no problem with placement of the sign in the road R.O.W., but Frank usually drafts the license agreements and I don't know if he has time to draft it for Monday's meeting.

My only issue is the wording on the sign where it states: "Parking Available in Atria Lot". I don't know if the 300 Committee has anything from Atria in writing to authorize such parking. Atria is private property and the question(s) would seem to be as follows:

- Atria's parking lot gets used heavily at times, especially during events or weekends.
- Is there a particular area of the lot reserved for this parking or can a person park anywhere.
- Does Atria assume liability for accidents, damages, theft or personal injuries from anyone using the lot to access the Conservation Area.

Take care

Ray

From: Diane Davidson

Sent: Tuesday, May 14, 2019 9:27 AM

To: Ray Jack <ray.jack@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Frank Duffy <frank.duffy@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>

Cc: Jennifer McKay <jennifer.mckay@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>

Subject: FW: Sign Application - The 300 Committee

To all,

I have this request for a license to place a sign for the Two Ponds Conservation Area within the Gifford Street road layout scheduled for approval by the Board of Selectmen on Monday, May 20. Please let me know if you have had an opportunity to review the application, attached, and to prepare the license to be included on this agenda. (If not, the next meeting of the Board is on Monday, June 3.)

Thank you for confirming either way,

Diane

From: Diane Davidson

Sent: Tuesday, April 09, 2019 10:52 AM

To: Ray Jack <ray.jack@falmouthma.gov>; Peter McConarty - DPW (peter.mcconarty@falmouthma.gov) <peter.mcconarty@falmouthma.gov>; Frank Duffy <frank.duffy@falmouthma.gov>; Olive Fitzpatrick (ollie.fitzpatrick@falmouthma.gov) <ollie.fitzpatrick@falmouthma.gov>

Cc: Julian M. Suso - Town Manager (julian.suso@falmouthma.gov) <julian.suso@falmouthma.gov>; Jennifer McKay <jennifer.mckay@falmouthma.gov>

Subject: Sign Application - The 300 Committee

To all,

We have received the attached request for a license to place a sign for the Two Ponds Conservation Area within the Gifford Street road layout. This will require review by DPW, a Grant of License, and approval by the Board of Selectmen.

Please see the attached letter of request and provide your recommendations.

Thank you,

Diane

*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Selectmen
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
diane.davidson@falmouthma.gov
(508) 495-7321*

St. Barnabas Episcopal Church:

Request for promotional sign in excess of days permitted under Section 184-30 of the Sign Code.

Event: Lobster on the Lawn

Location: St. Barnabas Episcopal Church, 91 Main St.

Dates: Put up Fridays – Taken down each Monday evening after event for 5 weeks, for the Month of July 2019 and the first week of August 2019.

Size: 36" x 48" (12 sq. ft.)

Saint Barnabas Episcopal Church

A pathway to God through prayer and service.

May 30, 2019



Ms. Diane S. Davidson
Office Manager/Licensing
TOWN OF FALMOUTH
59 Town Hall Square
Falmouth, MA 02540

RE: Sign Variance for Lobster-on-the-Lawn

Dear Ms. Davidson:

Attached is a Town of Falmouth Sign Permit Application. We are seeking a sign variance for the month of July and first week in August to host our annual Lobster-on-the-Lawn on Monday nights. This would require the sign to be put up on Fridays and taken down each Monday evening after the event for a total of five weeks. The sign is 36" x 48" and is between two wood poles. This information is indicated on the application.

We would appreciate the variance be considered for the upcoming Selectman's meeting. Should you have any questions or require any additional information, please feel free to contact the Church Office at 508-548-3863.

Sincerely,

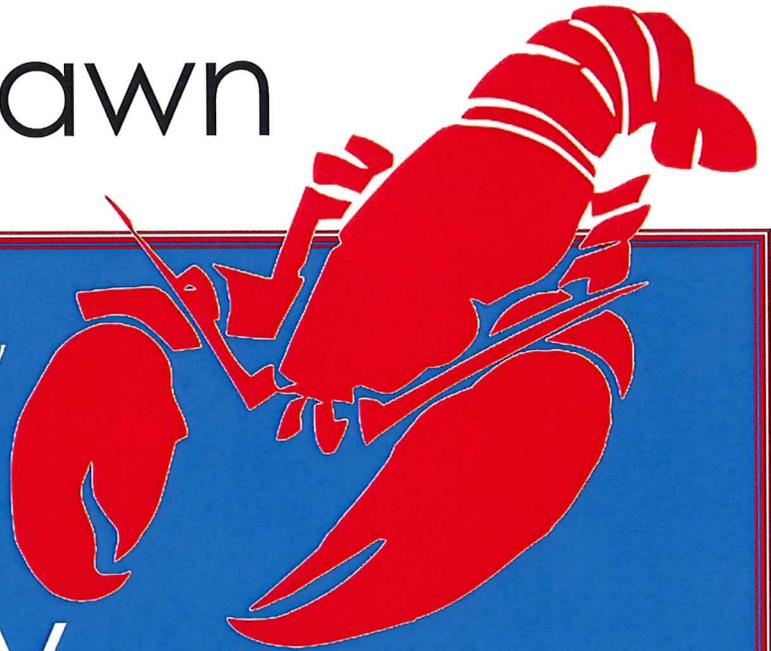
Handwritten signature of Margaret Margolis in blue ink.

Margaret Margolis
Hospitality/Parish Administrator

Attachments

LOBSTER

on the Lawn



Come join us!

This
Monday

4:30 to 6:30 p.m.

www.stbarnabasfalmouth.org

Town of Falmouth Sign Permit Application (rev. 9/10)

(508) 495-7470 Fax (508) 548-4290

For office use only:

BD Permit#: _____ Fee*: _____ HDC App. #: _____ DRC App. #: _____

*The Sign Permit Fee is \$25.00 per sign, payable to the Town of Falmouth (special event and promotional signs under §184-30 are no charge) – please submit the required fee to the Building Department along with the completed sign permit application.

DATE: May 30, 2019
STREET ADDRESS FOR PROPOSED SIGN(S): 91 Main Street
APPLICANT NAME: St. Barnabas Memorial Church PHONE: 508 548-3863
MAILING ADDRESS: P.O. Box 203 TOWN/STATE/ZIP: FALMOUTH, MA 02541
BUSINESS NAME:
BUSINESS OWNER: ADDRESS/PHONE:
PROPERTY OWNER: ADDRESS/PHONE:
CONTRACTOR / SIGN COMPANY:
ASSESSOR'S PARCEL ID: ZONING DISTRICT:

IS THE PROPOSED SIGN LOCATED WITHIN A LOCAL HISTORIC DISTRICT? Y / N

If YES, the applicant must first submit this application to the Historic District Commission (HDC) for their approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a detailed description of the HDC requirements.

FREESTANDING SIGN(s) § 184-25; Projecting sign(s) § 184-35

List number and sizes of each sign that presently exist for each street frontage:
Area of proposed standing sign is: x = square feet.
Do the frames, borders, etc. exceed 8 square feet in area? Y / N
The proposed standing sign will be set back from street line feet.

WALL SIGN(s) § 184-37; Awning(s) § 184-22

List number and sizes of each wall and roof sign that presently exist on building:
Size of proposed wall sign is: x = square feet.
The lineal frontage of the wall supporting the sign is: lineal feet.
The proposed sign will face street/parking lot

ROOF SIGN(s) § 184-37

List number and sizes of each wall and roof sign that presently exist on building:
Size of proposed roof sign is: x = square feet.
The wall that the sign will be above is: lineal feet.

PROMOTIONAL/SPECIAL EVENT SIGN(s) § 184-30

Size of proposed sign is: 36 x 48 = square feet.
Start date: 7/5/19; End date: 8/5/19 Total number of days that the sign will be displayed: 20

If the sign is eight (8) square feet or greater, this application must be submitted the Design Review Committee (DRC) for approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a description of the DRC requirements.

OFF-PREMISES SIGN(s) § 184-32; VARIANCE § 184-20

The Board of Selectmen must approve all off-premise signs.

Proposed location: Size: square feet.

Board of Selectmen License No.: (Note: A copy must be attached)

INSTRUCTIONS TO APPLICANT: (1) Attach a separate sheet with a site plan showing the location of the proposed sign on the lot as well as a sketch of the proposed sign with dimensions and the approximate appearance. (2) All signs in local Historic Districts must receive approval from the Historic District Commission (HDC) before the sign permit application is filed with the building department. (3) All applications for signs at a size of eight (8) square feet or greater that are located outside of local historic districts must be submitted to the Design Review Committee (DRC) for approval.

Signature of Applicant: [Handwritten Signature] Date: 5/30/19

Historic District Commission Date or Design Review Committee Date

With the following conditions:

Building Commissioner/Inspector Date

With the following conditions:

Town of Falmouth
Edward Marks Building Advisory Committee

The Falmouth Board of Selectmen is seeking candidates for the Edward Marks Building Advisory Committee. The mission of the Committee is to recommend a preservation plan for the Edward Marks Building, historically known as the Poor House, to restore and preserve the building as a historic resource. In drafting the preservation plan, the Committee will consider:

- Historic preservation;
- Cost of proposed restoration and preservation work;
- The visibility and accessibility of proposed improvements to community members and visitors;
- Use of the first floor as offices for the Falmouth Human Services Department;
- Potential uses of the second floor and attic spaces;
- Community input;
- Potential funding sources in addition to Community Preservation and Falmouth general funds; and,
- Other criteria that the Committee may recommend

The Edward Marks Advisory Committee shall be appointed by the Board of Selectmen in accordance with relevant provisions of the Falmouth Home Rule Charter and Town bylaws. The Committee shall consist of seven (7) members, including one member of the Historical Commission, who shall serve until the Committee is dissolved. In the event that a member resigns prior to the dissolution of the Committee the Board may elect to appoint a new member.

The Assistant Town Planner shall serve as the staff liaison to this Committee to provide technical expertise on historic preservation. The Committee members shall be responsible for posting meeting notices through the Town Clerk's Office and taking minutes in compliance with the open meeting law.

The Edward Marks Advisory Committee is intended to be a temporary, single-purpose committee to be dissolved on December 31, 2020 or sooner if the Board of Selectmen determines the purposes of the Committee have been achieved. The Board of Selectmen may vote to extend the term of the Committee to a date certain if additional time is required to achieve the purposes of the Committee.

The Board of Selectmen will conduct interviews on June 3, 2019.

Applications must be received by 4:30 p.m. on Friday, May 24, 2019 in the Office of the Board of Selectmen.

Applications are available in the Office of the Board of Selectmen, 59 Town Hall Square and on the Board of Selectmen's page on the Town website at www.falmouthmass.us.

On Request of Chairman
Susan L. Moran

Publication Date: Falmouth Enterprise - Friday, May 10, 2019

DRAFT ONLY - May 2, 2019

Edward Marks Building Advisory Committee Charge

The Edward Marks Advisory Committee shall be appointed by the Board of Selectmen in accordance with relevant provisions of the Falmouth Home Rule Charter and Town bylaws. The Committee shall consist of seven (7) members, including one member of the Historical Commission, who shall serve until the Committee is dissolved. In the event that a member resigns prior to the dissolution of the Committee the Board may elect to appoint a new member.

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- Cost of proposed restoration and preservation work;
- The visibility and accessibility of proposed improvements to community members and visitors;
- Use of the first floor as offices for the Falmouth Human Services Department;
- Potential uses of the second floor and attic spaces;
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Diane Davidson

From: Troy Clarkson [REDACTED]
Sent: Friday, May 17, 2019 1:23 PM
To: jsuso@falmouthma.gov; Falmouth Selectmen
Subject: Edward Marks Advisory Committee
Attachments: Edward Marks Advisory Committee Application .pdf

Good Afternoon:

Attached please find my application to serve on the Edward Marks Building Advisory Committee.

As many of you know, I am blessed and grateful to have called Eddie a friend and mentor, and had the honor of delivering the eulogy at his funeral. His legacy of supporting and championing preservation of some of Falmouth's historic properties prompted me to apply for this important committee.

I have experience supervising the preservation and restoration of historic public buildings. I oversaw the restoration of two historic town hall buildings in Bridgewater and Hanover, and have a deep familiarity with public construction and procurement.

I hope to bring those skills and collaborate with the other members of the committee to reach the most positive result for our community. In full disclosure, I have already published some thoughts on this topic in my Falmouth Enterprise column. Here is link so that you are aware of them:

https://www.capenews.net/falmouth/columns/putting-history-front-and-center/article_779a2e74-aa00-50da-b988-24b2e50eb9d0.html

I look forward to discussing my application with you. Unfortunately, I am unavailable for the June 3 meeting, as I will be presenting a budget to the Brockton City Council. I hope that there are alternative dates and times that we can meet.

TBGC



Troy B.G. Clarkson, MPA
Principal
Clarkson Consulting, LLC
[REDACTED]
[REDACTED]



TOWN OF FALMOUTH
BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: TROY D.G. CLARKSON

Address: 95 Bay Road Village: N. FAL ZIP: 02556

Mailing Address: SAME Village: _____ ZIP: _____

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident 46yr. (date: 5/73) / Taxpayer _____ (date: _____)

Amount of time you are available to give: _____

Town Committee, Board or Commission you are interested in serving on:

- Edward Marks Building Advisory Committee
- _____
- _____

Seeking: Permanent Position Alternate Position

Have you attended any meetings of the committee for which you are applying? No - new committee

Relevant affiliation and work and personal experiences _____

Several historic restoration projects on public buildings - Town Hall restorations in Hamner + Bridgewater

Town offices held in Falmouth or elsewhere and dates of years served: _____

Boards of Selectmen 5/93 - 5/05

Others - see attached resume

Briefly describe the particular skills you feel you will add to the committee or board: _____

25+ years local government experience
historic preservation experience
public construction experience

List three (3) references:

	Name	Title	Phone
1.	Michael Palmer	Town Clerk	[REDACTED]
2.	Steven Hough	Ed Marks son-in-law	[REDACTED]
3.	DAVID DELANEY	HANOVER Selectman	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

5/17/19
DATE

[Signature]
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

TROY B.G. CLARKSON

95 Bay Road
North Falmouth, MA 02556

[REDACTED]

[REDACTED]

Professional Profile

An experienced public manager and finance professional with more than twenty five years in public management and oversight. A creative thinker with the ability to communicate effectively with the written and spoken word through varied media. A successful capital project manager with a record of accomplishment in high-demand and multi-faceted environments.

- Leadership – Experienced motivator, collaborator, and organizer well versed in the value of human capital.
- Financial Management - Solid background in managing high-volume and complex operations. Successful management of public operations with multi-faceted budgets exceeding \$100 million per year.
- Labor Relations – Experienced mediator and negotiator with a firm track record of dispute resolution and collaboration.

Professional Experience

CITY OF BROCKTON, MA
Chief Financial Officer

February 2019 – Present

- Oversight and Management of \$450M budget
- Supervision of \$75M Health Insurance Program
- Statutory responsibility for all contracts and transactions for city and schools

CLARKSON CONSULTING, LLC

December 2017 – Present

Principal

- Owner and Principal of Full Service Consultancy

Founder and Principal of consultancy offering expertise in government relations, labor & employment, and strategic planning & communications. Clients include public and private sector entities.

Work includes representation of clients before local and state regulatory boards, development of strategic plans and communication strategies, mediation and arbitration of disputes, and engagement and outreach plan development.

TOWN OF HANOVER, MA

April 2012 – November 2017

Town Manager

- Chief Executive Officer for Municipality
- Chief Procurement Officer
- Appointing Authority

Led Hanover through seminal transparency effort, including distinction as the only Plymouth County Community to be awarded 'Distinguished Budget Award' from Government Finance Officers Association. Successfully led revival of Hanover's commercial corridor attracting more than \$100 million in private investment. Oversaw and implemented town's first ever strategic planning efforts, resulting in ongoing goals & objectives guiding community. Led development of town's first capital plan, overseeing financing & construction of multiple public projects. Developed relationships with business & non-profit leaders resulting in partnerships and progress.

TOWN OF BRIDGEWATER, MA

2010 – 2012

Town Manager

- Chief Executive Officer for Municipality
- Responsible for all financial and administrative operations
- Originator of "Bridgewater 2020" vision and strategic plan including establishment of long-range financial plan

PLYMOUTH COUNTY, MA

2008 – 2010

County Administrator

- Chief Administrative Officer for Regional Government
- Responsible for creation and implementation of internal controls
- Responsible for budget preparation and implementation
- Chief Procurement Officer
- Responsible for all collective bargaining
-

TOWN OF BOURNE, MA

Director of Business Services

2002 – 2006

- Overall financial management of municipal department with enterprise fund revenues exceeding \$13 million
- Supervision of financial and human resources staff – management of all accounts receivable and payable
- Instituted financial controls resulting in greater efficiency and accountability
- Fiscal Year 2004 first in department history with \$2 million in retained earnings
- Devised DOR approved plan for providing additional \$1.2 million to general fund
- Approval of all spending and developed long-range capital plan
- Management of all communications with financial auditors

TOWN OF FALMOUTH

1993 - 2005

Selectman

- Oversight and policy management of municipality with budget exceeding \$100 million
- Responsible for approval and oversight of annual budget and long-term capital plan
- Responsible for hiring and supervision of Town Manager

Additional Professional Experience

BARNSTABLE COUNTY SHERIFF

Public Information/Media Relations Manager

- Responsible for media relations community involvement and outreach programs for substance abuse awareness program
- Developed a series of public service advertisements adopted and utilized by programs nationwide

102nd FIGHTER WING

Director of Public Affairs

- Management and responsibility for community and media relations programs for 1,500 member Fighter Wing
- Responsible for nationwide media response for air defense initiatives and on-the-spot media inquiries
- Chief advisor to Wing Commander on all community relations and media issues

Education

Bridgewater State University Master of Public Administration	2017
Boston College - Chestnut Hill, MA Bachelor of Arts in Political Science	1990
American Arbitration Association Essential Skills in Mediation (32 Hour Course)	2015

Affiliations

Sober Living Foundation, Inc. – President, Board of Directors
Non-Profit Organization dedicated to providing support to people in early recovery

Carousel of Light, Inc. – President, Board of Directors
Non-Profit Organization dedicated to preservation of hand-carved carousel

Mayflower Municipal Health Group, Vice-Chairman, Steering Committee
Joint Purchase Group for public employee health insurance (former appointment)

MA Department of Labor Relations, Joint Labor Management Committee –
Management member alternate

Publications

“Succanessett Snapshot: The People and Places That Make Falmouth a Community.” Falmouth Publishing, 2014.

“Troy’s Take.” Weekly Newspaper Column published in the *Falmouth Enterprise* Newspaper.

“Out of the Woods – 365 Ways to Not Be A Dung Beetle.” Troy Clarkson, 2017.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: Barbara M. Weyand

Address: 9 Hawks Way Village: WF ZIP: 02574

Mailing Address: P.O. Box 903 Village: WF ZIP: 02574

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident (date: 1998) / Taxpayer (date: 1998)

Amount of time you are available to give: Very flexible re frequency, days, etc

Town Committee, Board or Commission you are interested in serving on:

1. Edw Marks Bldg Advisory Comm.
2. _____
3. _____

Seeking: Permanent Position Alternate Position _____

Relevant affiliation & work & personal experiences _____

See Attachment A

Town offices held in Falmouth or elsewhere and dates of years served: _____

First-time volunteer applicant

Briefly describe the particular skills you feel you will add to the committee or board: _____

See Attachment A

Three (3) References:

Name	Title	Phone
1. Ed Haddad,	Chair Hist. Commission	[REDACTED]
2. Bill Hough,	Editor, Fal. Enterprise	[REDACTED]
3. Jay Zavala,	Former Pres. C of Comm.	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

May 20, 2019
DATE

Barbara M. Weyand
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Attachment A



To: Falmouth Board of Selectmen
Fr: Barbara Weyand
Re: Candidacy for Appointment to Edward Marks Building Advisory Committee
Date: May 20, 2019

Attached please find my completed application form, requesting I be selected as a committee member on the Edward Marks Building Advisory Committee described earlier this month.

For congruence with the eight bullet points regarding the Committee's mission objective, 'm offering the following response to the questions (1) "relevant affiliation, work and personal experience," and (2) "a description of particular skills I feel I will add to the committee."

I have retired from a successful career of corporate leadership and professional consultancy focused on strategic planning and marketing (e.g., from market analysis, focus groups to program design to implementation of (primarily B2B) marketing programs (publicity, direct marketing, seminars, communications with industry analysts and press, fund-raising, Web site development).

During the past 30 years, I have lived in three historic homes, including one in West Falmouth and have overseen extensive renovation in all of them. Important fiscal issues such as cost and price analysis, labor costs and materials acquisition (including the distinction between commercial and government contracting) are familiar to me.

As an active Falmouth resident, I regularly attended Falmouth LCP meetings focused on "Historic Character"; participated on the advisory committee to the EDIC's Train Depot restoration initiative; offer guidance and active dialog with owners and contractors of Elm Arch Inn (now Tommy's Place) and the Nimrod complex; attend regular Cape Cod Commission/Mass Historical Commission workshops on preservation policies, projects, practices and funding sources; attend and contribute during most meetings of the Falmouth Historical Commission and those meetings of the Falmouth Planning Board and Selectmen regarding historic structures; co-founded the Falmouth Preservation Alliance (falmouthpreservationalliance.org) which collaborates with other organizations on execution of programs; and I have extensively researched and exchanged perspectives with the Town of Falmouth regarding the Edward Marks Building/Poor House.

Other volunteering includes having led "Friends of West Falmouth Library" for five years to grow its reach into the community; early on helped the Falmouth Historical Society through better project management of and publicity for its Antiques Fair; and, co-chaired four of the largest fund-raising program committees at Highfield Hall.

I hope this forthright summary earns me an interview where I can respond to your questions and provide more details of relevant qualifications which are truncated here in the interest of brevity. Without fear of any conflict of interest, I am offering my time, qualifying experience, familiarity with open meeting law and committee dynamics, and desire to help achieve the single-purpose objective – a preservation plan for the Edward Marks Building – of the Town's temporary committee. Should you wish, please view my résumé online at <https://www.linkedin.com/in/bweyand/>



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

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Name: Michael Duffany

Address: 59 Pattee RD. Village: E. Fal. ZIP: 02536

Mailing Address: 59 Pattee RD. Village: E. Fal. ZIP: 02536

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident (date: Born here) / Taxpayer (date: 1975)

Amount of time you are available to give: 2 meetings/month

Town Committee, Board or Commission you are interested in serving on:

1. Edward Markos Bldg. Committee
2. _____
3. _____

Seeking: Permanent Position Alternate Position

Have you attended any meetings of the committee for which you are applying? ?

Relevant affiliation and work and personal experiences No formal meetings to date, but have been consulting with/for Falmouth Preservation Alliance

Town offices held in Falmouth or elsewhere and dates of years served: Town Meeting member - 30+ years
Bldg. Code Board of Appeals - 10+ years

Briefly describe the particular skills you feel you will add to the committee or board: _____

Have strong knowledge of Construction and
the MFA Bldg. Code

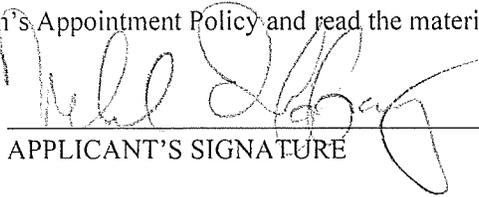
List three (3) references:

- | Name | Title | Phone |
|------------------|-----------------------|------------|
| 1. Dana Mitchell | (Retired) Wood Lumber | [REDACTED] |
| 2. Deb Rogers | FCTU. EO | [REDACTED] |
| 3. James Vieira | Senior Center Bldg. | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

5-22-19
DATE


APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

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Name: Leslie McDonald

Address: 96 Queen Street Village: Falmouth ZIP: 02540

Mailing Address: as above Village: _____ ZIP: _____

Telephone: [redacted] Email: [redacted]

How long have you been a ^{summers - late 50's to mid 60's / 70's + 80's} Resident work (date: 1967) / Taxpayer house (date: 1987)

Amount of time you are available to give: as needed

Town Committee, Board or Commission you are interested in serving on:

1. Poor House Study Committee
2. _____
3. _____

Seeking: _____ Permanent Position _____ Alternate Position _____

Relevant affiliation & work & personal experiences I live in the neighborhood and have been active in our local issues. I worked at the Poor House for several years and understand many of the issues.
Town offices held in Falmouth or elsewhere and dates of years served: Historical Commission 2004 - 2008

Briefly describe the particular skills you feel you will add to the committee or board: Knowledge of the history - appreciation of preservation complexities and the remodeling process

Three (3) References:

Name	Title	Phone
1. Ann Sears	Mrs	[REDACTED]
2. Barbara Weyand	Mrs	[REDACTED]
3. Nancy Hayward	Mrs	[REDACTED]
Kenneth Braga	Mr	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

25 May 2019
DATE

JCA McDonald
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

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Name: THOMAS H. DENSAW

Address: 58 LESUE ST Village: WOODS HOLE ZIP: 02543

Mailing Address: SAME Village: _____ ZIP: _____

Telephone: [REDACTED] Email: _____

How long have you been a Resident 70yrs (date: 1949) / Taxpayer 45yrs (date: 1971)

Amount of time you are available to give: SEVERAL HOURS / WEEK

Town Committee, Board or Commission you are interested in serving on:

1. EDWARD MARKS BUILDING COMMITTEE
2. _____
3. _____

Seeking: Permanent Position Alternate Position _____

Relevant affiliation & work & personal experiences SOYUS BUILDER ON WOODS HOLE HISTORIC BUILDINGS, ACTIVE DURING ARTIST GUILD CLOSING + REMEDIATION, WORKED WITH ENGINEER

Town offices held in Falmouth or elsewhere and dates of years served: HISTORIC COMMISSION 1970's

Briefly describe the particular skills you feel you will add to the committee or board: KNOWLEDGE OF 19TH CENTURY BUILDINGS

Three (3) References:

Name	Title	Phone
1. JEAN McCLOSKEY	TOWN MEETING	[REDACTED]
2. SUSAN SHEDDARD	" "	[REDACTED]
3. CATHERINE BUMPUS	" "	[REDACTED]

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

29 May 2019
DATE

[Signature]
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

SEASONAL LICENSE RENEWALS FOR 2019

BOARD OF SELECTMEN'S MEETING

JUNE 3, 2019

COMMON VICTUALLER

Smitty's Homemade Ice Cream, 326 E. Falmouth Hwy., E. Falmouth

Community Forum: Treatment Facilities and Sober Houses
6:00PM – 7:30PM
June 11, 2019
Falmouth High School
874 Gifford St, Falmouth, MA 02540

- 6:00PM:** Chairman, Board of Selectmen – Welcome/Opening Remarks
- 6:05PM:** Falmouth Town Counsel, Frank Duffy - Limitations of Municipal Authority in the siting and regulation of treatment facilities and sober houses
- 6:10PM:** MA Department of Public Health - Bureau of Substance and Addiction Services
- 6:15PM:** Massachusetts Association of Sober Houses (MASH) Director, Larissa Matzek
- 6:20PM:** Falmouth Human Services Director, Suzie Hauptman
- 6:23PM:** Falmouth Health Department Director, Scott McGann
- 6:26PM:** Falmouth Chief of Police, Edward Dunne
- 6:30PM:** Written questions submitted by the public in advance
- 7:00PM:** Questions and Comments from Audience
- 7:55PM:** Chairman, Board of Selectmen - Closing Remarks
- 8:00PM:** Adjourn

Panelists on Stage:

- Board of Selectmen Members
- State legislators
- MASH Director Larissa Matzek
- MA Bureau of Substance and Addiction Services representative

Groundrules: Public comment limited to 3 minutes per person

TOWN OF FALMOUTH
BOARD OF SELECTMEN

Meeting Minutes

MONDAY, DECEMBER 17, 2018
SELECTMEN'S MEETING ROOM
TOWN HALL

59 TOWN HALL SQUARE, FALMOUTH, MA 02540

Present: Susan Moran, Chairperson; Megan English Braga, Vice Chairperson; Doug Jones; Sam Patterson; Doug Brown.

Others Present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager.

1. Call to Order by Chair Moran at 7 p.m. No person indicated they were recording the meeting when asked by Chair Moran.
2. Pledge of Allegiance
3. Proclamations:
 - a. Proclamation – Honoring Karen Rinaldo
Proclamation read as a motion by Mr. Patterson. Second Mr. Jones. Vote: Yes-5. No-0.
 - b. Eagle Scout Proclamation – Zane Otter, Troop 38
Proclamation read as a motion by Mr. Patterson. Second Mr. Jones. Vote: Yes-5. No-0.
 - c. Eagle Scout Proclamation – Dominic Italiane, Troop 38
Proclamation read as a motion by Mr. Patterson. Second Mr. Jones. Vote: Yes-5. No-0.
4. Recognition
Ms. English Braga reminded folks there are many families in the community in need and organizations connecting people with people in need over the holiday season.
5. Announcements
Mr. Brown announced the Service Center will accept toys this Wednesday.
6. Public Comment
Michael Heylin, Clifford Lane, Falmouth, hopes all are heard and not repeat of past meeting when the Board of Selectmen meeting was illegally adjourned. He also had a question about the Charter and asked if Mr. Suso is to inform the Board of Selectmen on problems, actions, and submit reports to the Board of Selectmen.

7:15 p.m. SUMMARY OF ACTIONS

1. Licenses
 - a. Application for Bowling Alley, Billiard Table and Common Victualler License – Trade Center Bowl, 89 Spring Bars Road
Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.
2. Administrative Orders
 - a. Vote to Affirm Appointment of Frank Duffy, Town Counsel
Mr. Patterson motion to affirm the appointment. Second Ms. English Braga. Vote: Yes-5. No-0.
 - b. Vote to Approve Eversource Petition to Install Two (2) 4” Conduits at 15 Hinckley Road, East of Juniper Point Road
Mr. Patterson motion to affirm the appointment. Second Ms. English Braga. Vote: Yes-5. No-0.
 - c. Motion and Vote Regarding November 2018 Town Meeting Petition Article 12

Mr. Suso received an inquiry from Town Clerk Michael Palmer and conversation with Town Counsel Attorney Duffy who suggested this is not mandatory but is warranted if the Board of Selectmen so desires.

Attorney Duffy was not aware he would be asked to comment, he urged the Board of Selectmen to urge the State Legislature to take action to respond to the Town Meeting vote by having the Board of Selectmen submit this to the State Legislature. Attorney Duffy has drafted a letter.

Mr. Jones motion to approve the submission based on the desire and vote of Town Meeting. Second Ms. English Braga. Vote: Yes-5. No-0.

- d. Vote to Approve Historical Commission's Application for CPC Funding of Phase 3 of the Historic Survey Project

Ms. English Braga motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.

7:30 p.m. PUBLIC HEARINGS

1. Wetland Hearing – The 300 Committee – Construction of elevated boardwalk, walking trails, bog bridges and informational kiosk to improve public access to “Two Ponds” Conservation Area – body of water affected Jones Pond and Cedar Swamp

Mr. Brown recused himself because he is involved in building this project. Mr. Patterson noted he is an abutter. Exception out of necessity. Attorney Duffy noted the rule of necessity under the Conflict of Interest law. Need 4 out of 5 Board of Selectmen. Mr. Patterson disclosed he lives within 300 feet of this project, he is not predisposed either way and this will not affect his property value.

Chair Moran read the hearing notice.

Jessica Whritenour, Executive Director of the 300 Committee Trust, described what the committee is seeking to do and why. The area is about 15 acres next to Atria Woodbriar, when developed it was required set aside of open space. When acquired it was protected with the Conservation Commission, simple trail system wheelchair accessible, access is limited. Goal of this project is to open up access, enhance, and expand handicap accessibility with an additional trail and boardwalk. Diagram of trails was reviewed. This replaces boardwalks that spanned the stretch of Jones Pond, using the same footprints. Minimizing disturbance and proposing light penetrating decking. Privately funded and they are still actively fundraising.

Mike McGrath, Holmes and McGrath Engineering, passed a document to the Board of Selectmen. Described and reviewed the plans for the structures crossing the cedar swamp. The Conservation Commission issued order of conditions.

Mr. Jones asked about staircase to the path, so wheelchairs beyond the L will not be recommended, but a good place to turn around.

Public Comment: none.

Mr. Jones motion to close hearing. Second Ms. English Braga. Vote: Yes-5. No-0.

Ms. English Braga motion approval. Second Mr. Jones. Vote: Yes-4. No-0. Recused-1. (Mr. Brown)

7:45 p.m. BUSINESS

1. Information Presentation by AIDS Support Group of Cape Cod, including needle exchange program

Chair Moran reviewed the rules and Ms. English Braga explained the goal is to hear from Town Counsel on the role of the Board of Selectmen, purpose is for public comment. They will also hear from the Board of Health, the program, and then the public.

Chair Moran recessed the meeting and will return at 7:50 p.m.

Chair Moran reconvened the meeting.

Chair Moran explained there will be a presentation by Town Counsel, then the Board of Health, then the AIDS Support Group itself, after that public comment for about 10-15 minutes, allowing 2 minutes for each speaker. There are other public discussions that will be announced, Mr. Suso has spoken to the Support Group about another public session. Public comment may also be sent via email.

Attorney Duffy explained this is a meeting for information purposes only; there is no application before the Board of Selectmen tonight. The Board of Selectmen is not a permit granting authority for this project, which is proposed in a business district under the zoning bylaw and explained it is permitted by right. A special permit or variance is not needed, they do not need action by Board of Appeals or the Board of Selectmen. They have been in front of the Board of Health, the Board of Health has no role in the siting. This situation is similar to one that occurred in Hyannis a couple years ago and resulted in a case to the MA Supreme Court and Attorney Duffy provided a summary of that case. The MA Supreme Court focused on a criminal statute that made it a criminal offense to sell needles. The Supreme Court's decision does not apply to the free exchange of needles. The second issue was the legislature established pilot programs around the state for exchanges, the Supreme Court said the statute does not prohibit private exchange programs, the state can support only if the local Board of Health approves. This case applies to all cases with similar facts throughout the State. The Board of Selectmen can take public concerns, consider what may be done, and many ideas will be heard to vet this out.

Chair Moran recognized correspondence from Rabi Lieberman in favor of support and Reverend David Kohlmeier Unitarian Universal Fellowship in support. Chair Moran read a couple questions from Amy Leonardi from Cape Cod Moms, including what are the qualifications of counselors/staff, hours/days open, removal of medical waste, and what is needle retrieval.

Board of Health Chair Dianna Malloy, RN, with a master's degree in community health,. The AIDS support group came a couple times to the Board of Health to help with the opioid crisis and asked for letter of support of their program. Reviewed what was presented to them, the Board of Health vote to support the program. Needles are everywhere through Town, they are preventing infection with the needle program. They will collect the dirty needles so they are not on the ground and have opportunity to teach, intervene with people. Any opportunity to interact with people who are trying to get by with this disease is important. Supporting MA Department of Public Health program, Board of Health goal is prevention. Need more services, including mental health. The Board of Health vote on 11/19/18 was to support the AIDS Support Group program.

Katie Ricanda, Director of Prevention and Screening, and Dan Gates ,Chief Operations Officer explained their mission to address a public health crisis. In the last two years there has been a decrease in overdoses deaths cape wide, however an increase in Falmouth overdoses. They provide free services including access to clean syringe needles, testing, overdose training, access to PREP, health services link, housing, and referrals to transportation to treatment centers. The location would be open 9am-5pm Monday through Friday. They usually meet with the community before they open. Anyone who wants access to clean syringe or programming is welcome. Mr. Gates is a licensed clinical social worker. State law requires that every syringe is counted and track, they take in 20% more syringes than they give out. They are currently working with 60 Falmouth residents who go to the Hyannis office for services. They found the building in Falmouth and it is close to public transportation, which made it desirable. They provide health services for people who use drugs and consider themselves a health clinic. They explored other locations, the availability of space was an issue, and they went for an area appropriate for a health clinic. They are not a safe injection site, people go home and people create their own safe injection facilities. They will not inject on the AIDS Group of Cape Cod property. They work closely with the Community Impact Unit and have great relationship with the Barnstable PD, hope to have similar relationship with FPD.

Mr. Brown acknowledged the need for this type of service, but questions the placement of it. How did they come to that location, he would think it would be near hospital or medical center, more removed from a residential center? Mr. Gates explained based on availability because you want it close to public transportation, they were in Town Hall for 2 years, which did not seem like the right place to do it. They provide health services; they consider themselves a health clinic. When heroin addicts get their drugs and needles, where will they go in the immediate area to use their drugs? Ms. Ricanda said that they are not a safe injection facility, people go home and will not inject on their property. Mr. Brown is concerned that

people who travel to the facility include those who are homeless and far from home, if they have no place to go, they may use the areas around this area. Ms. Ricanda noted they work with Community Impact Unit with BPD and hope to grow similar relationship with FPD. Mr. Gates said that people are often grateful to the access to services and invested in not harming that set up, they will have conversations with those who access their facility about what they should not do.

Ms. English Braga asked about the location as well and if they had the opportunity to explore any other possible locations and what barriers, if any may exist. Gates said barrier of a space that was appropriate, would not put it on Main Street in a tourist area. They sought an area appropriate for a health clinic. There is no space at the hospital they are referencing or have been looking at.

John Cacciari, 220 East Falmouth Highway and owns 232 E Falmouth Highway, and a St. Anthony's parishioner. He is concerned about the impact on the residential neighborhood. Understands there is a need in Town, his concerns include medical clinic allowed and not defined in the zoning bylaws: are there licensed medical staff at this office? He explained activities that take place at St. Anthony's Church include CCD classes, bible school summers, Girl Scouts, Boy Scouts, Cub Scouts, during the day into evening. The Board of Health took this matter and voted approval in 7 minutes with no public discussion. Would it be better to locate this facility on an existing medical facility or Gosnold?

Mr. Netto, Clark Street, the Board of Health did not let the community be included in the open dialogue and find a compromise. He is there to protect those who cannot come to the podium and the children, the needles pose a danger to them. He provided the agenda item from Board of Health meeting and minutes, then reviewed the Board of Health agenda item. Mr. Netto read from the minutes on East Falmouth Highway and questioned why the address of 178 East Falmouth Highway put in the minutes or agenda item. The site has general business zoning and asked the landlord break the lease with this organization.

Father Avila, St. Anthony's, noted this seemed to happen overnight, his concern is the children in the area and many people in that area visiting the church and cemetery. These are areas that sometimes they find people and activity that do not belong there and concern this may increase. Concerned about in the evening with activities at the church this may affect the participants. He does not favor it at this location.

Public Comment in favor:

Luisa Gould, Lt. Houser Falmouth, is a licensed independent social worker and does rehabilitative services. She has had a good experience with the AIDS Support Group of Cape Cod, they outreach to the community, pick up needles on the street. She is a lifelong resident of Falmouth and is proud of the openmindedness of this community. The communicable disease risk with the opioid crisis is overwhelming the medical community. The needle exchange piece is very small, mostly they screen, educate, counsel, and link to medical providers in the communities and ask all to be educated and open-minded.

Katie Roman Noley (phonetically) There is an opioid epidemic happening, the people are using drugs in the neighborhoods. Increasing services may assist.

Mr. Jones asked all listen carefully to what others have to say; Falmouth is a fantastic town because we listen to what others say because we do care so much about what is happening in this Town. Let's see how we can work on this together, it is a very serious problem that we all care about as well as the community.

Mary Ellen Alewardt, East Falmouth Village Association President, Falmouth is saturated with drugs. People do not want your services in a residential neighborhood location, but we do need your services.

Amy Leonardi, Goelletta Drive, researched and provided questions to the Board of Selectmen. She would like clarification on whether people with diabetes could access syringes there. How often medical waste removed and who does it. Cleanup, if child steps on needle outside facility, which covers that. What other services do you provide? What other organizations will they refer to in Town? Has Upper Cape Technical High School been contacted about the proximity to their bus stop? How does needle retrieval work? How many people do you believe you will serve in Falmouth? What is the data breakdown by Town of the number of people served?

Chair Moran noted those are questions to be answered at the next public forum.

Chair Moran called a 3 minute break.

2. Presentation and Vote to Approve Housing Production Plan (HPP)

Carla Feroni presented the plan in the packet. The demographics have shifted, shortage of housing for young families and for single person households. The HPP looks at obstacles of creating the needed housing for them and strategies to present opportunities. Education, support for the Falmouth Affordable Housing Fund, monitoring, and zoning strategies. There are also development and preservation strategies. Goal is 256 affordable housing units over the next 5 years. The HPP is on the Town's website and Affordable Housing Committee's website, once approved it will be on the Planning Boards website.

Tom Bott, Town Planner, 40B was response to crisis in 1960's. Moving away from single family home and sharing strategies with developers to allow the Town to identify what is appropriate and preferable 40B type developments. Having a policy in place would render some comfort and direction to the ZBA when approving something like this.

Mr. Brown read the motion in the packet. Second Mr. Patterson. Vote: Yes-5. No-0.

3. Vote and Appoint Committee Members to the Route 28 Citizens Advisory Committee
6 at large

Mr. Brown motion to appoint James Marshall. Second Mr. Jones. Vote: Yes-5. No-0.

Mr. Patterson motion to appoint Rachel Howard. Second Chair Moran. Vote: Yes-3. No-2.

Ms. English Braga motion to appoint Bev Williams. Second Mr. Jones. Vote: Yes-1. No-4.

Chair Moran motion to appoint Greg Berkely. Second Mr. Jones. Vote: Yes-5. No-0.

Mr. Jones motion to appoint Jane Perry. Second Mr. Patterson. Vote: Yes-1. No-4.

Mr. Brown motion to appoint Allison Leschen. Second Mr. Jones. Vote: Yes-4. No-1.

Mr. Patterson motion to appoint Mary Barry. Second Mr. Jones. Vote: Yes-3. No-2.

Ms. English Braga motion to appoint John Silvia, Sr. Second Mr. Patterson. Vote: Yes-5. No-0.

4. Vote to Designate the Members of the Route 28 Citizens Advisory Committee as Special Municipal Employees

Mr. Jones motion to designate as Special Municipal Employees. Second Ms. English Braga. Vote: Yes-5. No-0.

5. Consider and Vote on Exemptions from Conflict of Interest Law for Certain Members of the Rt. 28 Citizens Advisory Committee

Mr. Patterson motion to exempt James Marshall. Second Mr. Jones. Vote: Yes-4. No-1.

Mr. Patterson motion to exempt Rachel Howard. Second Chair Moran. Vote: Yes-4. No-1.

Mr. Jones motion to authorize Chair of Board of Selectmen to sign the letter to exempt these members from the Conflict of Interest Law. Second Ms. English Braga. Vote: Yes-5. No-0.

6. Board of Selectmen Chair Summary of Town Manager Evaluation

Chair Moran provided copy to the Town Manager and Mr. Suso confirmed he received it. Chair Moran passed the compilation to the Board of Selectmen and explained the process. Rating scale reviewed, six goals were reviewed.

Mr. Jones commented that Mr. Suso has done a very good job and he is impressed with Mr. Suso's way of giving department heads a lot of responsibility and takes their advice as useful and informative. He feels Mr. Suso is fiscally conservative, but more expensive solutions may serve the community better.

Chair Moran commented that Mr. Suso has been very good at finances. The Town's finances are goal focused and understandable each year. Keep moving projects without raising taxes. Regular community customer service, need to look at more focus on coordinating communications so all projects are developed in an evenhanded way.

Ms. English Braga commented that the last few years tremendous community projects have gone well and due to Mr. Suso's moving those along and monitoring. Mr. Suso is not afraid to take positions or make a hard decision.

Mr. Patterson finds that Mr. Suso has integrated staff in new positions, we can expect real productivity as a result. Goals agreed to are process goals, he hopes to see a breakdown of those into observable milestones where progress can be evaluated based on those.

Mr. Brown finds the form difficult to capture what Mr. Suso does. It is hard to reflect what Mr. Suso does, the hires are taking up a lot of time and it is hurting him on the form. Maybe next year a retreat to focus on this may be appropriate. He would like the form to be more relative to what Mr. Suso is doing.

Mr. Suso thanked the Board of Selectmen for their thoughtful comments and information.

7. Approve 2019 Annual License Renewals:

ALL ALCOHOL RESTAURANT

99 Restaurant, 30 Davis Straits
Anchor Ale House, 100 Davis Straits
Cape Cod Country Club, 48 Theatre Drive
Grill 500, 500 Waquoit Hwy.
Hong Kong Restaurant, 165 Teaticket Hwy.
Jacks Restaurant and Bar, 327 Gifford St.
Soprano's Casino by the Sea, 286 Grand Ave.
The Cape Club, 125 Falmouth Woods Rd.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

ALL ALCOHOL CLUB

Amvets Post 70, 336 Palmer Ave.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

ALL ALCOHOL INNHOLDER

Falmouth Inn, 824 Main St.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

ALL ALCOHOL PACKAGE STORE

Family Foods, 350 E. Falmouth Hwy.
Johns' Liquor Store, 729 Main St.
Murphy's Package Store, 410 W. Falmouth Hwy.
West Falmouth Market, 623 W. Falmouth Hwy.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

WINE & MALT RESTAURANT

Falmouth Cinema Pub, 137 Teaticket Hwy.
Ryan's Family Amusements, 23 Town Hall Sq.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

WINE & MALT PACKAGE STORE

Windfall Market, 77 Scranton Ave.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

COMMON VICTUALLER

Burrito Loco (Taste of Two Chefs), 420 E. Falmouth Hwy.
Falmouth Hospital Cafeteria, 100 Ter Heun Dr.
Friendly's Ice Cream #1203, 5 Davis Straits
Molly's Tea Room, 227 Main St.
Dana's Kitchen, 881 Palmer Ave.
Prime Time House of Pizza, 338 East Falmouth Hwy.
Prime Time House of Pizza, 286 Old Main Rd.
Subway #29742, 236 Teaticket Hwy.
Subway (K&L Enterprises), 137 Teaticket Hwy.
Supreme Pizza, 147 Teaticket Hwy.
Talk of the Town Diner, 362 N. Falmouth Hwy.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

MOTOR VEHICLE CLASS II

Battles Used Cars and Trucks, 14 Depot Ave.
Cid's Auto Brokers, 91 Carl Landi Circle
Costa Auto Body Company, 222 Carriage Shop Rd.
Executive Auto, 118 E. Falmouth Hwy.
Falmouth Auto Center, Inc., 614 E. Falmouth Hwy.
Falmouth Auto Sales, 735 Teaticket Hwy.
Falmouth Auto Works, Inc., 151 Worcester Ct.
Petro Brothers, LLC, 20A Village Common Dr.
Seaside Auto Sales, 14 Nye Rd.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

VEHICLE FOR HIRE

NeveRest Limo Van Services, 33 Village Common Dr.
Falmouth Taxi, 17 Walker St.

Mr. Jones motion approval. Second Ms. English Braga. Vote: Yes-5. No-0.

8. Minutes of Meeting:

Public Session – December 10, 2018

Ms. English Braga motion approval. Second Mr. Jones. Vote: Yes-5. No-0.

9. Individual Selectmen's Reports

Mr. Brown:

Attended the Steamship Authority meeting at the FHS, ongoing process with their report.

Mr. Patterson:

Attended the SSA meeting at the FHS.

Went to Cape Cod Selectman and Councilors meeting Friday, Cape Cod Investigator for the ABCC gave presentation on alcoholism. Research shows the earlier you can school people not to try the drugs.

Requested the SSA Board Representative applicant and make a decision and have it on the next agenda. Chair Moran noted they will re-advertise and put on the agenda.

Ms. English Braga:

This season remembering our community members who may need help and work as a community.

Chair Moran:

Appreciates the Board of Selectmen and important issues that come before them.

Mr. Jones:

Falmouth Service Center Fashion show Friday. This is the time of year to offer your help.

10. Review of Town Manager's Report

Mr. Suso attended the new senior center ground breaking and provided remarks to the Board of Selectmen. Attended Chamber of Commerce after hour's event at MBL Swope Hall. The Board of Selectmen next business meeting 1/7/19 and will involve the fiscal year appropriations budget and recommendations to the Board of Selectmen before the holiday.

Transportation related issues referenced, several years ago began monthly staff review involved in any proposed developments in Town. Mr. Johnson Staub convenes those meetings and Mr. Suso is present at times as well. Have all the staff members involved to collaborate and ensure efforts are not duplicated. Part of that process is focusing on transportation and traffic issues as they relate to those developments. They also involve DPW. That is in furtherance of the community development. New zoning administrator has been brought on board.

Mr. Johnson-Staub noted the skate park project has been bid out, change in specifications to allow a longer timeline for completion of the project. Bruce Mogardo stated Menauhant Beach is eroding worse each year, interdepartmental response to that and permit in place that will allow for putting sand on the parking lot to help shore up the erosion from the next few storms.

11. Review and/or Discuss Correspondence Received-none.

Ms. English Braga motion to adjourn. Second Mr. Patterson. Vote: Yes-5. No-0.

Respectfully Submitted,

Jennifer Chaves
Recording Secretary

REPORT

TO: Board of Selectmen

FROM: Julian M. Suso

DATE: May 31, 2019

JM Suso

- At your upcoming meeting on Monday, as per standard procedure the Board will vote to “reorganize” for the coming year – given that this is the first Selectmen’s Business Meeting since the May election.
- The Board is currently scheduled to convene for your annual Strategic Plan Retreat on Monday, June 10 at 5PM at the Water Treatment Facility on Gifford Street. We anticipate that this session will last from about 5-8PM. I have been asked to request a potential reconsideration of this date by the Board. On your Monday agenda is a reconsideration of setting this Retreat Date for Monday, June 24 instead (as this date is already “earmarked” for a potential BOS meeting).
- Selectmen will be reviewing the draft agenda for your upcoming Tuesday, June 11 Community Forum on Treatment Facilities and Sober Houses. We hope to have this finalized with the Board’s input on Monday evening for early public notification purposes.
- The Board will be considering five applicants who have responded for consideration/appointment to the six available positions on the Marks Building Advisory Committee (you also have a single appointment which we are awaiting from the Historical Commission).
- I have just returned from attending the spring, two-day Annual Meeting of the Massachusetts Municipal Managers Association. I do appreciate the opportunity to update issues with fellow Managers as well as participate in one/more training opportunities during this gathering.
- Progress continues on the Main Street/Rt. 28 water line replacement project. As a reminder, this project work is scheduled to continue through Saturday, June 15 at which time it will conclude for the summer season.
- Your next regular Selectmen’s Business meeting is set for Monday, June 17.