

TOWN OF FALMOUTH
BOARD OF SELECTMEN
REVISED AGENDA

MONDAY, AUGUST 19, 2019 – 6:15 P.M.

6:15 p.m. SITE VISIT
New High School Athletic Field Complex – 874 Gifford St., Falmouth
Members will not deliberate on any matter during site visit.

7:00 p.m. OPEN SESSION
Selectmen's Meeting Room, Town Hall
59 Town Hall Square, Falmouth, MA 02540

1. Call to Order
2. Pledge of Allegiance
3. Proclamation: Suicide Prevention Awareness Week – September 8 - 15, 2019
4. Recognition
5. Announcements
6. Public Comment

7:15 p.m. SUMMARY OF ACTIONS

1. Licenses
 - a. Approve Application for Special One-Day Wine and Malt Liquor License – WM Cycling Events, Inc. – Cape Cod Fairgrounds, 1220 Nathan Ellis Hwy. – Saturday, 11/2/19 & Sunday, 11/3/19
 - b. Approve Application for Special One-Day Wine and Malt Liquor License – Belonging to Each Other Annual Gala – St. Barnabas Church, 91 W. Main St. – Thursday, 9/12/19
 - c. Approve Application for Special One-Day Wine and Malt Liquor License – Barnstable County Agricultural Society – Comedy Fest – Cape Cod Fairgrounds, 1220 Nathan Ellis Hwy. – Saturday, 9/7/19
 - d. Approve Application for Special One-Day All Alcohol Liquor License – Falmouth Theatre Guild – Concerts – Highfield Hall, 7 Highfield Drive. – Friday, 9/20/19 & Saturday, 9/21/19
 - e. Approve Application for Special One-Day Wine and Malt Liquor License – Sea Around Us – Beth Colt, Quicks Hole LLC, 6 Luscombe Ave. – Sunday, 9/15/19
2. Administrative Orders
 - a. Approve Eversource Energy Petition to Install one (1) 3" Conduit on Scranton Avenue, South of Lowry Road
 - b. Approve Eversource Energy Petition to Install one (1) 4" Conduit on Hawthorne Court, North of Grand Avenue
 - c. Approve Eversource Energy Petition to Install one (1) 4" Conduit and One (1) Handhole #214/H9 on Allen Avenue, North of Clinton Avenue
 - d. Approve Eversource Energy Petition to Install one (1) 4" Conduit and Two (2) Handholes #58/H8 and #58/H8A on Forest Avenue, North of Crown Avenue
 - e. Notice of naming request: Request for plaque at Taft Playground, Woods Hole. Per Naming Policy, Board will consider action after August, 5, 2020, continued from August 5, 2019.
 - f. Authorize Marine and Environmental Services Application to Division of Marine Fisheries for \$15,000 Grant Funding for Waquoit Bay Boat Ramp
 - g. Vote to Approve Letter of Support for Regional Economic Development Organization (REDO) Grant Request by the Cape Cod Economic Development Council, Inc.
 - h. Vote to Approve Conservation Department Application to the MassWildlife Habitat Management Grant Program in the amount of \$43,000 for Invasive Plant Control and Management at Coonamessett Fields
 - i. Vote to Accept Donation from Keegan's Jewelers in the amount of \$600.00 to the Recreation Department Donation Account and to Approve Expenditure from the Recreation Department Donation Account in the amount of \$600.00 for the 2019 George Keegan Fishing Derby
 - j. Approve Falmouth Youth Baseball Application for CPC Funding to Replace the Athletic Fencing at the Falmouth Youth Baseball Complex Located at 575 Gifford St.
3. Special Events

Recurring - Recommended:

 - a. Main Street Mile – Falmouth Track Club – Village Green to Surf Dr. Beach House – Sunday, 9/8/19
 - b. Falmouth Dream Cruise – Falmouth Classic Car Club – Shore St. Extension – Saturday, 9/21/19

- c. Buzzards Bay Watershed Ride – Buzzards Bay Coalition – Bike Path (from Old Dock Rd. to Woods Hole) end at MBL – Sunday, 10/6/19
- d. Main Street Stroll – Falmouth Chamber of Commerce & Falmouth Village Association – Main Street Closure (from Shore St. Ext. to Village Green) – Saturday, 12/7/19
- e. Jingle Jog & Elf Run – Falmouth Chamber of Commerce – Academy Lane to Walker Street to Shore Street and back to Academy Lane) Saturday, 12/7/19
- f. 56th Annual Christmas Parade – Falmouth Chamber of Commerce – Dillingham Ave. to Davis Straits to Main St. to Village Green – Sunday, 12/8/19

New – Recommended:

- a. Sea Around Us – Woods Hole Business Association – Waterfront Park and Luscombe Ave., Woods Hole – Sunday, 9/15/19
- b. Wedding Ceremony – Old Silver Beach (Public Side) – Lifshin – Saturday, 10/5/19

7:30 p.m. PUBLIC HEARINGS

- 1. Flow Neutral Bylaw – Evaluation of Request for Variance – James Curtis, Managing Member, Falmouth Commons, LLC – 24 Spring Bars Road, Falmouth (Parcel 39 15 041A 001)
- 2. Flow Neutral Bylaw – Evaluation of Request for Variance – James Curtis, Managing Member, Falmouth Commons, LLC – 200 Worcester Court, Falmouth (Parcel 39 15 030C 000C)
- 3. Application for a New, Seasonal All Alcoholic Liquor License and a Transfer of Common Victualler and Automatic Amusement Device Licenses – The Tea Room, LLC d/b/a The Tea Room, Located at 196 Crystal Springs Avenue, North Falmouth

7:45 p.m. BUSINESS

- 1. Interview, Vote and Appoint Committee Members:
 - a. Conservation Commission – Susan Warren
 - b. Solid Waste Advisory Committee or Energy Committee – Zachary Ellis
- 2. Report – Veterans Council Committee
- 3. Recreation Fields Report – Recreation Committee
- 4. Annual Committee Reappointment – Veterans' Council Committee
- 5. Chapoquoit Beach Status Update
- 6. Sign Variance – Off-Premise Special Event Signage – Buzzards Bay Watershed Ride
- 7. Follow-Up Discussion on Williams Hollow Road Abandoned House
- 8. Presentation of Seacoast Shores Association Beach Plan and Request to file with Conservation Commission
- 9. Recycling Education and Outreach
- 10. Discuss Public Input Process for Proposed Consolidated Northwest Falmouth Fire Station
- 11. Minutes of Meetings:
 - a. Public Session – July 22, 2019
 - b. Review of Executive Session Minutes and Vote to Release
- 12. Individual Selectmen's Reports
- 13. Town Manager's Report
- 14. Review and/or Discuss Correspondence Received

Megan English Braga, Chairman
Board of Selectmen

Kevin A. Marshall
Co-Chair

Deborah K. Martin
Co-Chair



P.O. Box 119
Barnstable, Massachusetts
02630

www.suicideispreventable.net

July 2, 2019

Dear Board of Selectmen:

Each year, we lose more than thirty Cape & Island residents to suicide. For each of these suicide deaths, it is estimated more than thirty people are affected, six of them profoundly. Suicide is a public health issue in our communities; and it is preventable.

In recognition of National Suicide Prevention Month, the Cape & Islands Suicide Prevention Coalition is once again seeking to have the week of September 8th -15th, 2019 named "Suicide Prevention Awareness Week" in all of the Cape and Islands towns.

We aim to recognize this painful and often hidden part of our communities, to demonstrate our commitment to suicide prevention, and to send a message of hope to those struggling, grieving, or affected in any way by suicide. We know that by decreasing the stigma that surrounds suicide, we increase the likelihood that someone will reach out for help.

Please accept this proclamation request for the selectman's agenda for an early September or late August meeting (Sample proclamation wording is attached) we appreciate your consideration for this request, and look forward to hearing from you.

The proclamation can be emailed to me at suicideprevention@capecoalition.com or mailed to me at: Cape and Islands Suicide Prevention Coalition, P.O. Box 119, Barnstable, MA 02630

Warm Regards,

Frances Bassett
Training & Office Coordinator
Cape & Islands Suicide Prevention Coalition



PROCLAMATION

WHEREAS, in the United States, one person dies by suicide every 12 minutes and 121 people die by suicide each day; and

WHEREAS, 20 veterans die by suicide each day; and

WHEREAS, suicide is the second leading cause of death for Massachusetts residents ages 15-44, and the suicide rate on the Cape and Islands is 1.4 times higher than the State average; and

WHEREAS, suicide is a tragic and disruptive event for families and communities ~ it is estimated that annually there are 6.3 million loss survivors who have lost a loved one to suicide; and

WHEREAS, suicide is a public health issue and a community concern, and through increased education and awareness of the issue a great number of suicides can be prevented;

THEREFORE, we, Megan English Braga, Douglas C. Brown, Douglas H. Jones, Susan L. Moran and Samuel H. Patterson as Selectmen of the Town of Falmouth, by the authority vested in us, do hereby officially designate the

WEEK OF SEPTEMBER 8 - 15, 2019 as SUICIDE PREVENTION WEEK in Falmouth

IN WITNESS THEREOF, we have hereunto set our hand and caused the great seal of the Town of Falmouth to be affixed on this 19th day of August, 2019.

Megan English Braga, Chairman

Susan L. Moran

Douglas C. Brown

Samuel H. Patterson

Douglas H. Jones

BOARD OF SELECTMEN

2019

License Alcoholic Beverages

19-47-WM

Fee:

50

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To WM Cycling Events, Inc.
William Sykes

Cape Cod Fairgrounds
1220 Nathan Ellis Highway, East Falmouth

On the following described premises:

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 2nd day of November 2019 until the 3rd day of November 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

12:00 - 5:00 pm

Organizers are required to work with the detail division (Sgts. Karl and Loewen) to ensure that proper safety, security and traffic measures are in place and coordinate with Falmouth Fire Department. 1. Alcoholic beverages must remain on the premises. 2. Rope off area where alcohol will be sold and consumed. 3. Servers-Bartenders must be TIPS (or equivalent) certified. 4. Vendors must have temporary food permits from the Health Department.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 19th day of August 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A
CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

2019

License Alcoholic Beverages

19-48-WM

Fee:

25

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Belonging to Each Other Annual Gala

St. Barnabas Church

91 W. Main Street, Falmouth MA 02540

On the following described premises:

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 12th day of September 2019 until the 12th day of September 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

6:30 - 9:30 pm

CONDITIONS: 1. Proof of liquor liability insurance required. 2. Alcoholic beverages served on the premises must remain on the premises. 3. Secure area where alcohol will be sold and consumed. Rope off area where alcohol will be sold and consumed. 4. Servers must be TIPS (or equivalent) certified.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 19th day of August 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A
CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

Phyllis Downey

From: Sean Doyle
Sent: Saturday, July 27, 2019 9:05 PM
To: Phyllis Downey
Subject: RE: One-Day Liquor License - Belonging to each other Annual Gala

Good evening,

As long as all laws and by-laws are adhered to then this department does not have any issues with the request.

Thanks

From: Phyllis Downey
Sent: Wednesday, July 24, 2019 9:06 AM
To: Rod Palmer <rod.palmer@falmouthma.gov>; Falmouth Health Department <health@falmouthma.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Subject: One-Day Liquor License - Belonging to each other Annual Gala

Good morning,

Attached please find an application for a Special One-Day Liquor License – Wine and Malt Beverage for Belonging to Each Other’s Annual Gala to be located at St. Barnabas Church, 91 W. Main Street, Falmouth. The applicant has been advised to contact the Health Department for a Temporary Food Permit.

May we please recommendations be received by Wednesday, August 14th? The Selectmen will review the application at their meeting on August 19th.

Thank you, Phyllis

Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

Phyllis Downey

From: Mel Trott
Sent: Thursday, July 25, 2019 9:21 AM
To: Phyllis Downey
Cc: Timothy Smith; Boyd Demello
Subject: One-Day Liquor License - Belonging to each other Annual Gala

Good Morning Phyllis,

The Fire Rescue Department is not opposed to the issuance of a Special One-Day Liquor License – Wine and Malt Beverage for Belonging to Each Other’s Annual Gala to be located at St. Barnabas Church, 91 W. Main Street, Falmouth.

Mel

Lt. Mel Trott

Fire Prevention Officer
Falmouth Fire Rescue Department
Phone: 508-495-2533
Fax: 508-495-2540
E-mail: mel.trott@falmouthfirema.gov

Phyllis Downey

From: Sean Doyle
Sent: Thursday, August 8, 2019 4:31 PM
To: Phyllis Downey
Subject: RE: One-Day Liquor License application Comedy Fest - Barnstable Co. Fairgrounds

Good afternoon,

The PD would ask that the organizers of the event be required to speak with the one of the detail sergeants (Sgts. Karl and Loewen) to make arrangements for proper safety, security and traffic measures.

Thanks,
Sean Doyle,
Lieutenant

From: Phyllis Downey
Sent: Thursday, August 08, 2019 11:03 AM
To: Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>; Mallory Langler <mallory.langler@falmouthma.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>
Cc: Melinda Rebelo <melinda.rebelo@falmouthpolicema.gov>; Pamela Marshall <pamela.marshall@falmouthma.gov>
Subject: One-Day Liquor License application Comedy Fest - Barnstable Co. Fairgrounds

Good morning,

Attached please find an application for a Special One-Day Wine & Malt Beverage Liquor License by the Barnstable County Agricultural Society for Comedy Fest to be held on Saturday, September 7 from 3:00 – 11:00 pm.

- Per applicant, no food trucks have been engaged by the Barnstable County Agricultural Society. Any food trucks attending will be applying for temporary food permits as separate entities.

The BOS plan to review this application at their meeting Monday, August 19th. May we please request your recommendations, if any, be received by Thursday, August 14th?

Thank you very much,
Phyllis

Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

Phyllis Downey

From: Mel Trott
Sent: Friday, August 9, 2019 1:08 PM
To: Phyllis Downey
Subject: One-Day Liquor License application Comedy Fest - Barnstable Co. Fairgrounds

Hi Phyllis,

The Fire Rescue Dept. is not opposed to the issuance of Special One-Day Wine & Malt Beverage Liquor License to the Barnstable County Agricultural Society for Comedy Fest to be held on Saturday, September 7 from 3:00 – 11:00 pm.

Thanks,

Mel

Lt. Mel Trott

Fire Prevention Officer
Falmouth Fire Rescue Department
Phone: 508-495-2533
Fax: 508-495-2540
E-mail: mel.trott@falmouthfirema.gov

2019

License Alcoholic Beverages

19-10-AA

Fee:

50

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale Of All Alcoholic Beverages

License to Expose, Keep for Sale, and to Sell
All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To Falmouth Theatre Guild
Brian Buczkowski, Director at Large

Highfield Hall
58 Highfield Drive, Falmouth MA

On the following described premises:

THE ABOVE NAMED NON-PROFIT ORGANIZATION IS HEREBY GRANTED A
SPECIAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES, TO BE DRUNK
ON THE PREMISES UNDER CHAPTER 138, SECTION 14, OF THE LIQUOR CONTROL

This license is valid from the 20th day of September 2019 until the 21st day of
September 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

Friday & Saturday 6:00 to 10:00 pm

1. Proof of liquor liability insurance required. 2. Alcoholic beverages served on the premises must remain
on the premises. 3. Secure area where alcohol will be sold and consumed. 4. Servers must be TIPS (or
equivalent) certified.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their
official signatures this 19th day of August 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A
CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

Phyllis Downey

From: Sean Doyle
Sent: Thursday, August 8, 2019 4:27 PM
To: Phyllis Downey
Cc: Brian Reid
Subject: RE: Falmouth Theatre Guild One-Day Liquor License application 9/20-21/2019

Good afternoon,

As long as all laws and by laws are adhered to the this department does not have any issues with the request.

Sean Doyle,
Lieutenant

From: Phyllis Downey
Sent: Thursday, August 08, 2019 10:56 AM
To: Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>
Cc: Melinda Rebelo <melinda.rebelo@falmouthpolicema.gov>; Mallory Langler <mallory.langler@falmouthma.gov>; Pamela Marshall <pamela.marshall@falmouthma.gov>
Subject: Falmouth Theatre Guild One-Day Liquor License application 9/20-21/2019

Good morning,

Attached please find an application for a One-Day All Alcohol Liquor License by Falmouth Theatre Guild for performances to be held at Highfield Hall on Friday and Saturday, September 20th and 21st from 6:00 – 10:00 pm.

The BOS plan to review this application at their meeting Monday, August 19th . May we please request your recommendations, if any, be received by Thursday, August 14th?

Thank you very much,
Phyllis

Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

Phyllis Downey

From: Mel Trott
Sent: Friday, August 9, 2019 1:10 PM
To: Phyllis Downey
Subject: Falmouth Theatre Guild One-Day Liquor License application 9/20-21/2019

Hi Phyllis,

The Fire Rescue Dept. is not opposed to the issuance of a One-Day All Alcohol Liquor License to the Falmouth Theatre Guild for performances to be held at Highfield Hall on Friday and Saturday, September 20th and 21st from 6:00 – 10:00 pm.

Thanks,

Mel

Lt. Mel Trott

Fire Prevention Officer
Falmouth Fire Rescue Department
Phone: 508-495-2533
Fax: 508-495-2540
E-mail: mel.trott@falmouthfirema.gov

2019

License Alcoholic Beverages

19-52-WM

Fee:

25

The Licensing Board of
The Town of Falmouth
Massachusetts
Hereby Grants a

Special License For The Sale of Wine & Malt Beverages

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Quicks Hole, LLC
Elizabeth Colt, Manager

6 Luscombe Avenue
Woods Hole, MA 02543

On the following described premises:

Quicks Hole Parking Area Located at 6 Luscombe Avenue and secured portion of Luscombe Avenue, Woods Hole for the Sea Around Us event.

THE ABOVE NAMED PROFIT OR NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF WINE AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES.

This license is valid from the 15th day of September 2019 until the 15th day of September 2019, unless earlier suspended, cancelled or revoked.

The hours during which Alcoholic Beverages may be sold are from:

12:00 noon to 6:00 p.m.

CONDITIONS: (1) Beer and Wine must be served in and remain in outdoor area; (2). Must order beer and wine on a separate invoice from orders from Quicks Hole Taqueria, (3) Beer and wine must be delivered separately; (4). Must store beer and wine in a separate cooler in outdoor area; (5). Cannot bring beer and wine inside of Quicks Hole Taqueria or take alcohol from inside of Quicks Hole Taqueria to parking lot area; (6) Servers must be TIPS certified; (7) Rope or fence off area where alcohol will be sold and consumed.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 19th day of August 2019

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



Town of Falmouth

Department of Public Works - Engineering Division

416 Gifford Street, Falmouth, MA 02540
Office: 508-457-2543, Fax: 508-548-1537

Nicholas Croft, Engineering Technician

ncroft@falmouthmass.us

Date: August 15, 2019

To: Board of Selectmen

From: Nicholas Croft, Hearing Officer

Subject: Eversource – Petition to install 25' of underground conduit to service #291 Scranton Avenue

A petition was submitted by Eversource to install $\pm 25'$ of 1-3" underground conduit to accommodate new underground service at #291 Scranton Avenue.

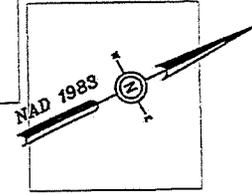
The Engineering recommendation is to approve the request as submitted on Plan No. 2331177, W/O #2331177, dated June 10, 2019.

Eversource Reminder: All Street Openings require a permit obtained from the Engineering Office.

Thank you,

Nicholas Croft
Engineering Technician
DPW Engineering Division

Plan to accompany petition of EVERSOURCE ENERGY to install 25' of conduit to replace OH service @ #291 Scranton Ave with UG service.



47C 05 041 000
295 SCRANTON AVE
N/F
PEKENIA JOHN A
PEKENIA BARBARA F

47C 05 040 000
291 SCRANTON AVE
N/F
O'CONNOR DANIEL S
O'CONNOR JANE E

47C 05 039 000A
287 SCRANTON AVE
N/F
KENT TRUSTEE BARRY M
KENT TRUSTEE VICTORIA J

47C 05 038 000B
8 LOWRY RD
N/F
SLOBODKIN ANDREA J

89A/H16A ⊕

89/A16-A ⊕

47C 05 008 003
306 SCRANTON AVE
N/F
WICKIM TRUSTEE MELISSA
WICKIM TRUSTEE WILLIAM A

LF=25'± 1-3" PVC

SCRANTON AVE

89A/17
JO-ES ●

89A/16
JO-ES ●

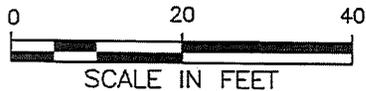
89A/H17 ⊕

TO
LOWRY RD
APPROX.
231.2'

47C 06 012 002
278 SCRANTON AVE
N/F
FALMOUTH HOLDINGS CORP

LEGEND

- ⊕ Proposed Hand Hole
- ⊕ Existing Hand Hole
- Proposed Conduit
- - Existing Conduit
- Proposed Pole
- Existing Pole
- M Proposed Multitap
- ⊗ Proposed Manhole



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSSES OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION - OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW. YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSSES OR INJURY.

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MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	2331177
Ward #	
Work Order#	2331177
Surveyed by:	N/A
Research by:	PG
Plotted by:	JC
Proposed Structures:	JF
Approved:	A DEBENEDICTIS
P#	

NSTAR EVERSOURCE
ELECTRIC
d/b/a
1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of SCRANTON AVE
FALMOUTH
Showing LOCATION OF PROPOSED CONDUIT

Scale 1"=20' Date JUNE 10, 2019
SHEET 1 of 1



50 Duchaine Blvd
New Bedford, MA 02745

June 24, 2019

Town of Falmouth
Board of Selectmen
59 Town Hall Square
Falmouth, MA 02540



Select board:

Enclosed is a petition for **1** proposed conduit location(s) on **Scranton Avenue, Falmouth,** Massachusetts.

This proposed location(s) is required to accommodate underground service. This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval.

Very truly yours,

A handwritten signature in black ink that reads "Donna Rosa".

Donna Rosa
Right-of-Way
Representative

DR: dh
Enclosures

**PETITION FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

Falmouth, Massachusetts

JUNE 10, 2019

To the Board of Selectmen of **Falmouth**, Massachusetts

NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy) requests permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways:-

**SCRANTON AVENUE, South of Lowry Road
WO# 2331177**

One (1) 3" Conduit

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to install and maintain underground cables, and manholes, together with such sustaining and protecting fixtures as it may find necessary, said underground cables, conduits, and manholes to be installed substantially in accordance with the plan filed herewith marked Plan No. **2331177**, Dated **JUNE 10, 2019**.

NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy)

By..........
Right-of-Way Representative

**FORM OF ORDER FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

IN BOARD OF SELECTMEN FOR THE TOWN OF Falmouth, Massachusetts:

ORDERED:

Notice having been given and a public hearing held, as provided by law, the NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy) be and it is hereby granted a location for and permission to install and maintain underground cables, conduits and manholes, together with such sustaining or protecting fixtures as said company may deem necessary, in, under, along and across the public way or ways hereinafter referred to, as requested in petition of said company dated the 10 day of JUNE, 2019.

All construction under this order shall be in accordance with the following conditions:-

Cables, conduits, and manholes shall be installed substantially at the point indicated upon the plan marked Plan No. **2331177**, Dated **JUNE 10, 2019**, filed with said petition. The following are public ways or parts of ways under, along and across which the cables above referred to may be installed under this order:-

**SCRANTON AVENUE, South of Lowry Road
WO# 2331177**

One (1) 3" Conduit

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of **Falmouth**, Massachusetts held on the _____ day of _____, 2019.

Clerk of Selectmen.

Massachusetts _____, 2019.

Received and entered in the records of location orders of the Town of _____
Book _____ Page _____.

Attest:

Town Clerk

(over)

CA-104 EO REV 2-81

This form should be used by the Town Clerk to make a certified copy of the Original and mail same to:

Eversource Energy
50 Duchaine Blvd.
New Bedford, MA 02745
Attn: Donna Rosa



Town of Falmouth

Department of Public Works - Engineering Division

416 Gifford Street, Falmouth, MA 02540
Office: 508-457-2543, Fax: 508-548-1537

Nicholas Croft, Engineering Technician

ncroft@falmouthmass.us

Date: August 15, 2019

To: Board of Selectmen

From: Nicholas Croft, Hearing Officer

Subject: Eversource – Petition to install 20' of underground conduit to service #21 Hawthorne Court

A petition was submitted by Eversource to install $\pm 20'$ of 1-4" underground conduit to accommodate new underground service at #21 Hawthorne Court

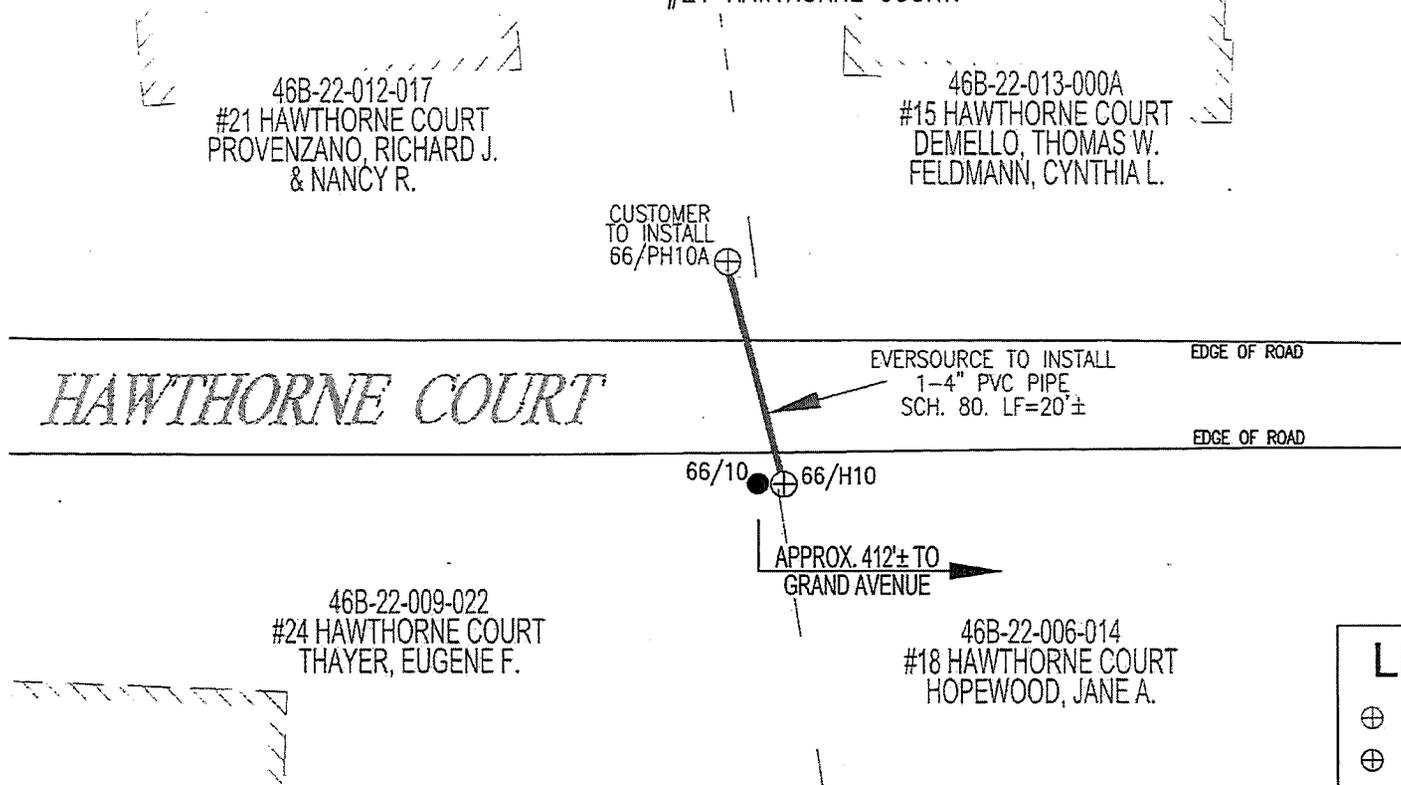
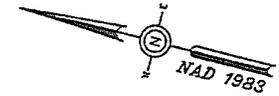
The Engineering recommendation is to approve the request as submitted on Plan No. 2339109, W/O #2339109, dated June 24, 2019.

Eversource Reminder: All Street Openings require a permit obtained from the Engineering Office.

Thank you,

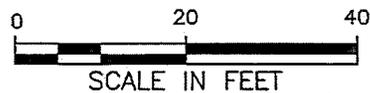
Nicholas Croft
Engineering Technician
DPW Engineering Division

Plan to accompany petition of EVERSOURCE ENERGY
to install 20'± of 1-4" conduit across road to accommodate
new underground service for customer at
#21 HAWTHORNE COURT.



LEGEND

- ⊕ Proposed Hand Hole
- ⊕ Existing Hand Hole
- Proposed Conduit
- Existing Pole
- Pole with Riser



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS PLAN, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION HEREIN. NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY, NSTAR UTILITIES, ATTORNEYS, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR HARMY CAUSED BY YOU OR IN PART BY YOU, OR IN PART BY YOU OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, REDEMPT AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR HARMY.

THE INFORMATION DOES NOT REPRESENT A SURVEY, MAY NOT BE THE MOST CURRENT, AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED, UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

MASS. LAW
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	2339109
Ward #	-
Work Order #	2339109
Surveyed by:	-
Research by:	PG
Plotted by:	PG
Proposed Structures:	SC
Approved:	A DEBENEDICTIS
P#	

NSTAR EVERSOURCE
ELECTRIC
d/b/a
1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of	HAWTHORNE COURT
Research by:	FALMOUTH
Showing	PROPOSED CONDUIT LOCATION
Scale	1"=20'
Date	JUNE 24, 2019
SHEET	1 of 1



50 Duchaine Blvd
New Bedford, MA 02745

June 25, 2019

Town of Falmouth
Board of Selectmen
59 Town Hall Square
Falmouth, MA 02540

Select board:

Enclosed is a petition for 1 proposed conduit location(s) on **Hawthorne Court, Falmouth,** Massachusetts.

This proposed location(s) is required to accommodate new underground service to 21 Hawthorne Court. This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval.

Very truly yours,

A handwritten signature in black ink that reads "Donna Rosa".

Donna Rosa
Right-of-Way
Representative

DR: dh
Enclosures

**PETITION FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

Falmouth, Massachusetts

JUNE 24, 2019

To the Board of Selectmen of **Falmouth**, Massachusetts

NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy) requests permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways:-

**HAWTHORNE COURT, North of Grand Avenue
WO# 2339109**

One (1) 4" Conduit

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to install and maintain underground cables, and manholes, together with such sustaining and protecting fixtures as it may find necessary, said underground cables, conduits, and manholes to be installed substantially in accordance with the plan filed herewith marked Plan No. **2339109**, Dated **JUNE 24, 2019**.

NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy)

By..........
Right-of-Way Representative

**FORM OF ORDER FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

IN BOARD OF SELECTMEN FOR THE TOWN OF Falmouth, Massachusetts:

ORDERED:

Notice having been given and a public hearing held, as provided by law, the NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy) be and it is hereby granted a location for and permission to install and maintain underground cables, conduits and manholes, together with such sustaining or protecting fixtures as said company may deem necessary, in, under, along and across the public way or ways hereinafter referred to, as requested in petition of said company dated the 24 day of JUNE, 2019.

All construction under this order shall be in accordance with the following conditions:-

Cables, conduits, and manholes shall be installed substantially at the point indicated upon the plan marked Plan No. **2339109**, Dated **JUNE 24, 2019**, filed with said petition. The following are public ways or parts of ways under, along and across which the cables above referred to may be installed under this order:-

**HAWTHORNE COURT, North of Grand Avenue
WO# 2339109**

One (1) 4" Conduit

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of **Falmouth**, Massachusetts held on the _____ day of _____, 2019.

Clerk of Selectmen.

Received and entered in the records of location orders of the Town of _____, 2019.
Book _____ Page _____.

Attest:

Town Clerk

(over)

CA-104 EO REV 2-81

This form should be used by the Town Clerk to make a certified copy of the Original and mail same to:

Eversource Energy
50 Duchaine Blvd.
New Bedford, MA 02745
Attn: Donna Rosa



Town of Falmouth

Department of Public Works - Engineering Division

416 Gifford Street, Falmouth, MA 02540
Office: 508-457-2543, Fax: 508-548-1537

Nicholas Croft, Engineering Technician

ncroft@falmouthmass.us

Date: August 15, 2019

To: Board of Selectmen

From: Nicholas Croft, Hearing Officer

Subject: Eversource – Petition to install 31' of underground conduit and one handhole on Allen Avenue

A petition was submitted by Eversource to install $\pm 31'$ of 4" underground conduit and one handhole to service #139 Allen Avenue.

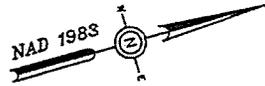
The Engineering recommendation is to approve the request as submitted on Plan No. 2338558, W/O #2338558, dated July 1, 2019. The handhole at 139 Allen Avenue must be installed straddling the property line and flush with the front lawn.

Eversource Reminder: All Street Openings require a permit obtained from the Engineering Office.

Thank you,

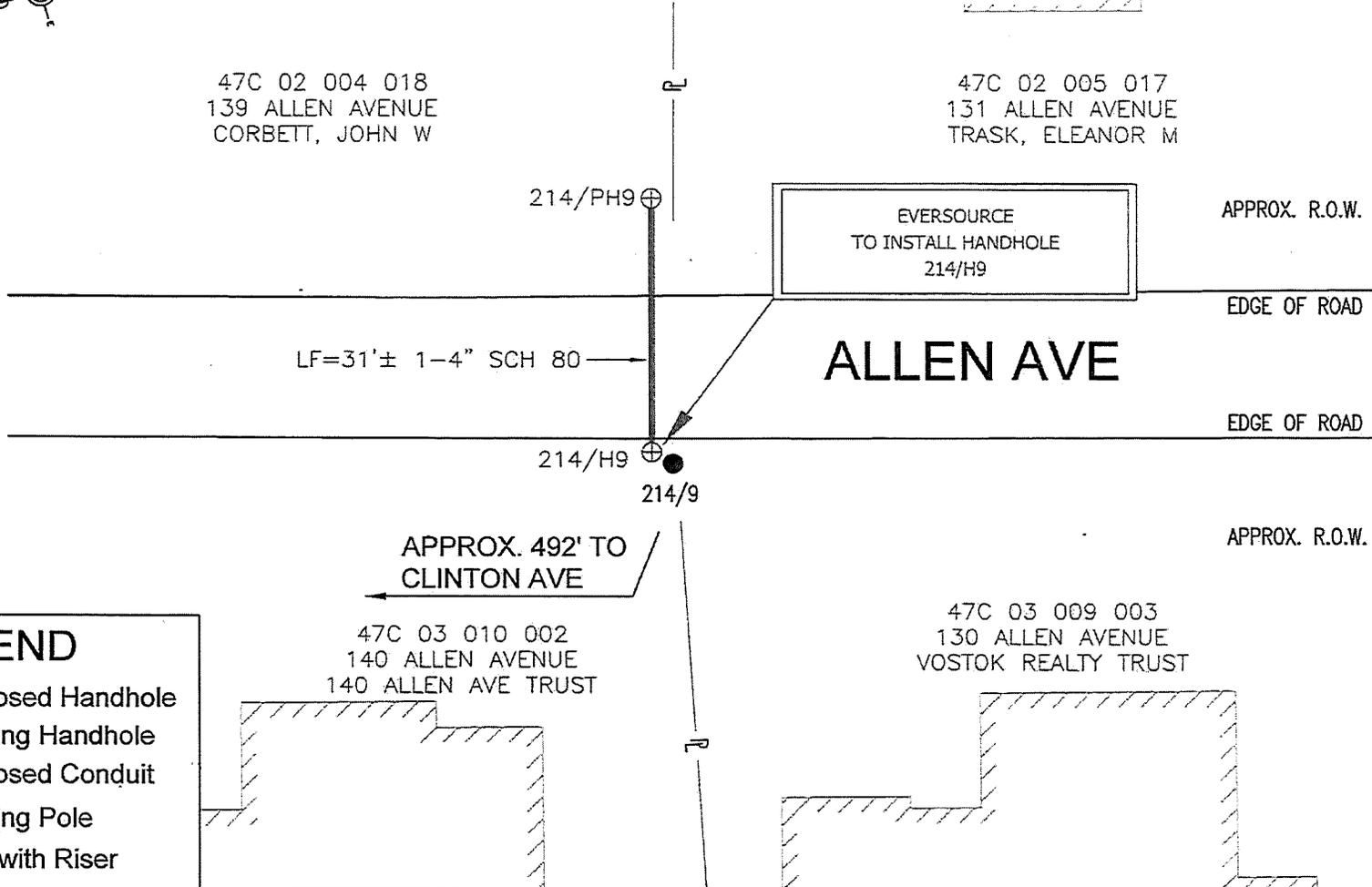
Nicholas Croft
Engineering Technician
DPW Engineering Division

Plan to accompany petition of EVERSOURCE ENERGY
to install 31'± of 4" conduits & handhole 214/H9 to provide new
underground service for customer at #139 ALLEN AVENUE.



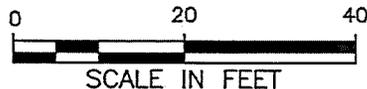
47C 02 004 018
139 ALLEN AVENUE
CORBETT, JOHN W

47C 02 005 017
131 ALLEN AVENUE
TRASK, ELEANOR M



LEGEND

- ⊕ Proposed Handhole
- ⊗ Existing Handhole
- Proposed Conduit
- Existing Pole
- Pole with Riser



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MASS. LAW
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	2338558	NSTAR EVERSOURCE d/b/a 1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125
Ward #		
Work Order #	2338558	Plan of ALLEN AVENUE
Surveyed by:	-	FALMOUTH
Research by:	PG	Showing PROPOSED CONDUIT & HANDHOLE LOCATION
Plotted by:	PG	
Proposed Structures:	LM	
Approved:	A DEBENEDICTIS	Scale 1"=20' Date JULY 1, 2019
P#		SHEET 1 of 1



50 Duchaine Blvd
New Bedford, MA 02745

July 3, 2019

Town of Falmouth
Board of Selectmen
59 Town Hall Square
Falmouth, MA 02540

Select board:

Enclosed is a petition for **1** proposed conduit location(s) on **Allen Avenue, Falmouth, Massachusetts.**

This proposed location(s) is required to accommodate new underground service. This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval.

Very truly yours,

Donna Rosa
Right-of-Way
Representative

DR: dh
Enclosures

**PETITION FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

Falmouth, Massachusetts

JULY 1, 2019

To the Board of Selectmen of **Falmouth**, Massachusetts

NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy) requests permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways:-

**ALLEN AVENUE, North of Clinton Avenue
WO# 2338558**

**One (1) 4" Conduit
One (1) Handhole #214/H9**

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to install and maintain underground cables, and manholes, together with such sustaining and protecting fixtures as it may find necessary, said underground cables, conduits, and manholes to be installed substantially in accordance with the plan filed herewith marked Plan No. **2338558**, Dated **JULY 1, 2019**.

NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy)

By..........
Right-of-Way Representative

**FORM OF ORDER FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

IN BOARD OF SELECTMEN FOR THE TOWN OF Falmouth, Massachusetts:

ORDERED:

Notice having been given and a public hearing held, as provided by law, the NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy) be and it is hereby granted a location for and permission to install and maintain underground cables, conduits and manholes, together with such sustaining or protecting fixtures as said company may deem necessary, in, under, along and across the public way or ways hereinafter referred to, as requested in petition of said company dated the 1 day of JULY, 2019.

All construction under this order shall be in accordance with the following conditions:-

Cables, conduits, and manholes shall be installed substantially at the point indicated upon the plan marked Plan No. **2338558**, Dated **JULY 1, 2019**, filed with said petition. The following are public ways or parts of ways under, along and across which the cables above referred to may be installed under this order:-

**ALLEN AVENUE, North of Clinton Avenue
WO# 2338558**

**One (1) 4" Conduit
One (1) Handhole #214/H9**

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of **Falmouth**, Massachusetts held on the _____ day of _____, 2019.

Clerk of Selectmen.

Received and entered in the records of location orders of the Town of _____, 2019.
Book _____ Page _____.

Attest:

Town Clerk

(over)

CA-104 EO REV 2-81

This form should be used by the Town Clerk to make a certified copy of the Original and mail same to:

Eversource Energy
50 Duchaine Blvd.
New Bedford, MA 02745
Attn: Donna Rosa



Town of Falmouth

Department of Public Works - Engineering Division

416 Gifford Street, Falmouth, MA 02540
Office: 508-457-2543, Fax: 508-548-1537

Nicholas Croft, Engineering Technician

ncroft@falmouthmass.us

Date: August 15, 2019

To: Board of Selectmen

From: Nicholas Croft, Hearing Officer

Subject: Eversource – Petition to install 45' of underground conduit and two handholes on Forest Avenue to upgrade service at #10 Crown Avenue

A petition was submitted by Eversource to install $\pm 45'$ of 1-4" underground conduit and two handholes to upgrade service at #10 Crown Avenue from 100A to 200A.

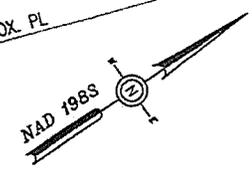
The Engineering recommendation is to approve the request as submitted on Plan No. 2344993, W/O #2344993, dated June 28, 2019.

Eversource Reminder: All Street Openings require a permit obtained from the Engineering Office.

Thank you,

Nicholas Croft
Engineering Technician
DPW Engineering Division

Plan to accompany petition of EVERSOURCE ENERGY to install 45' of 4" CONDUITS & 2HH, H-8, H-8A to upgrade from 100A to 200A, relocate OH to UG for customer at #10 Crown Ave.



CROWN AVE.
EDGE OF ROAD

APPROX. PL

Parcel ID:46B 07 004 007
10 CROWN AVE
N/F
691 693 HEATH ST LLC

Parcel ID:46B 07 003 015
37 FOREST AVE
N/F
STEINBERG TRUSTEE MARGARET D
M D STEINBERG REVOC TRUST

58/H8B

APPROX. RIGHT-OF-WAY(R.O.W)

EDGE OF ROAD

LF=20'± 1-4" SCH 80

LF=25'± 1-4" SCH 80

FOREST AVE

EDGE OF ROAD

58/H8

58/H8A

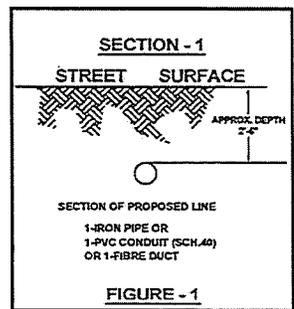
EDGE OF ROAD

APPROX. RIGHT-OF-WAY(R.O.W)

JO-ES
58/8

EVERSOURCE
TO INSTALL HANDHOLES
58/H8 & 58/H8A

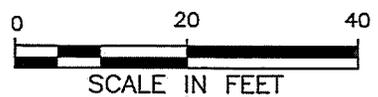
Parcel ID:46B 07 026 017
0 CIRCULAR AVE
N/F
FALMOUTH TOWN OF
BOARD OF SELECTMAN



LEGEND

- ⊕ Proposed Hand Hole
- ⊕ Existing Hand Hole
- Proposed Conduit
- - Existing Conduit
- Proposed Pole
- Existing Pole
- Riser Pole

BELLEVUE AVE
EDGE OF ROAD



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MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	2344993	NSTAR EVERSOURCE <small>ELECTRIC</small> <small>dl/d/a</small>	1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125
Ward #			
Work Order #	2344993	Plan of CROWN AVE	
Surveyed by:	-	FALMOUTH	
Research by:	PG	Showing PROPOSED CONDUIT & HANDHOLES LOCATION	
Plotted by:	JC		
Proposed Structures:	LM		
Approved:	A DEBENEDICTIS	Scale	1"=20' Date JUNE 28, 2019
P#		SHEET	1 of 1

EVERSOURCE
ENERGY



50 Duchaine Blvd
New Bedford, MA 02745

June 28, 2019

Town of Falmouth
Board of Selectmen
59 Town Hall Square
Falmouth, MA 02540

Select board:

Enclosed is a petition for **1** proposed conduit location(s) on **Forest Avenue, Falmouth, Massachusetts.**

This proposed location(s) is required to accommodate new underground service to 10 Crown Avenue.
This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval.

Very truly yours,



Donna Rosa
Right-of-Way
Representative

DR: dh
Enclosures

**PETITION FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

Falmouth, Massachusetts

JUNE 28, 2019

To the Board of Selectmen of **Falmouth**, Massachusetts

NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy) requests permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways:-

**FOREST AVENUE, North of Crown Avenue
WO# 2344993**

**One (1) 4" Conduit
Two (2) Handholes 58/H8 & 58/H8A**

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to install and maintain underground cables, and manholes, together with such sustaining and protecting fixtures as it may find necessary, said underground cables, conduits, and manholes to be installed substantially in accordance with the plan filed herewith marked Plan No. **2344993**, Dated **JUNE 28, 2019**.

NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy)

By..........
Right-of-Way Representative

**FORM OF ORDER FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

IN BOARD OF SELECTMEN FOR THE TOWN OF Falmouth, Massachusetts:

ORDERED:

Notice having been given and a public hearing held, as provided by law, the NSTAR ELECTRIC COMPANY (d/b/a Eversource Energy) be and it is hereby granted a location for and permission to install and maintain underground cables, conduits and manholes, together with such sustaining or protecting fixtures as said company may deem necessary, in, under, along and across the public way or ways hereinafter referred to, as requested in petition of said company dated the 28 day of JANUARY, 2019.

All construction under this order shall be in accordance with the following conditions:-

Cables, conduits, and manholes shall be installed substantially at the point indicated upon the plan marked Plan No. **2344993**, Dated **JUNE 28, 2019**, filed with said petition. The following are public ways or parts of ways under, along and across which the cables above referred to may be installed under this order:-

**FOREST AVENUE, North of Crown Avenue
WO# 2344993**

**One (1) 4" Conduit
Two (2) Handholes 58/H8 & 58/H8A**

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of **Falmouth**, Massachusetts held on the _____ day of _____, 2019.

Clerk of Selectmen.

Received and entered in the records of location orders of the Town of _____, 2019.
Book _____ Page _____.

Attest:

Town Clerk

(over)

CA 104 EOB REV 0 01

This form should be used by the Town Clerk to make a certified copy of the Original and mail same to:

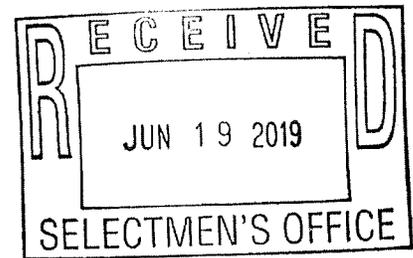
Eversource Energy
50 Duchaine Blvd.
New Bedford, MA 02745
Attn: Donna Rosa

June 17, 2019

88 Quissett Avenue
Woods Hole, Ma 02543

(508) 540-7060

Board of Selectmen
59 Town Hall Square
Falmouth, MA 02540



To The Board of Selectmen:

The Woods Hole Community Association has undertaken the renovation of Taft's Playground. As Taft's mother and a coordinator of the project to build the Playground, I feel this would be a good time for a plaque be placed. Though widely used, a new generation and incoming residents are not aware of why it was built.

The inspiration for the Playground was to honor my late son who was an integral part of the community. Brian Kaminer, who passed away in 2017, was the key organizer of the project. I would like him recognized also and have included his name in the text.

The Morris and Kaminer families and close friends, plan to fund production and installation. We request your authorization to move ahead with this.

Sincerely,

Barbara Morris Brown

Barbara Morris Brown

INSCRIPTION ON PLAQUE

On May 15, 1983 a car struck and severely injured Taft Lee Morris, the four-year-old son of Barbara Grosch Morris and Marshall Glenn Morris and the older brother of Kipling Morris Wiles. Though confined to a wheelchair and unable to speak his sweet, cheerful nature was apparent to all who met him. He died at age ten on February 4, 1989.

In 1991, under the direction of Brian Kaminer, the community of Woods Hole built this handicap accessible playground in Taft's memory.



**MARINE & ENVIRONMENTAL SERVICES
TOWN OF FALMOUTH
180 SCRANTON AVENUE, FALMOUTH, MA 02540
TEL: (508) 457-2550 • FAX: (508) 457-2525
TOWN MARINA TEL: (508) 457-2551**

Grant Application: August 2019

Mass Division of Marine Fisheries Small Grants Program

Request: \$15,000

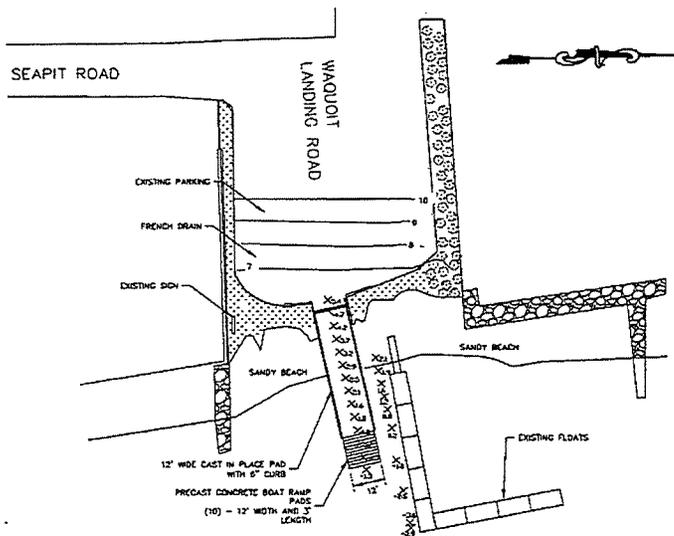
Location: Waquoit Boat Ramp

Description: The Waquoit Boat ramp is jointly managed by the Town and the Office of Fishing and Boating. The ramp has passed its useful life and is scheduled to be replaced. We have received approval from the ConCom and expect state and federal approval very soon. The ramp will be funded by the state not the town.

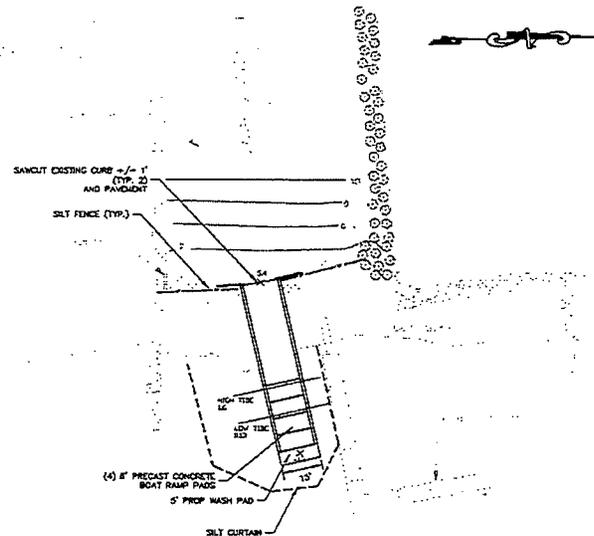
The new state plans do not include upland improvements. The town will be responsible for the parking area upgrades and lighting.

This grant will be used to bring power to the ramp area and then install directed lighting to assist boaters and fishermen during non-daylight times. The lighting will also provide security for vehicles parked in the ramp lot.

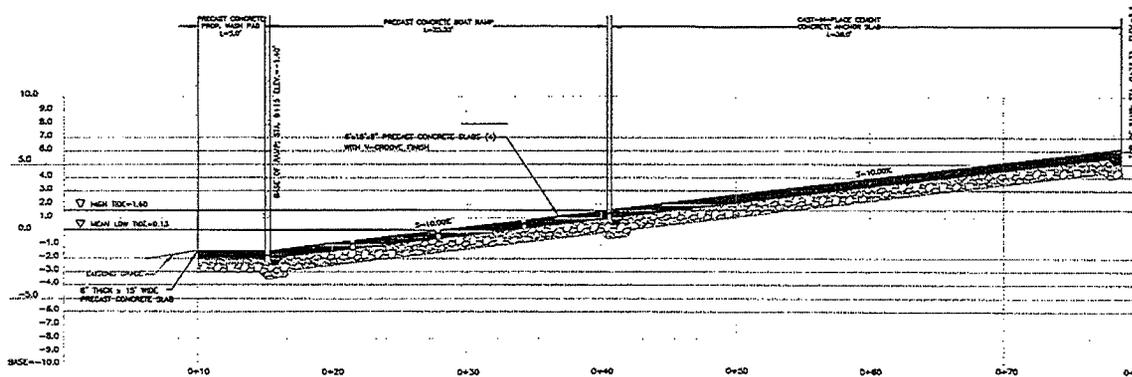
The department is working with Wayne King to design the lighting layout and obtain the required permits and electrical account from Eversource. The lighting will be similar to the set up the town installed at the Child's River Boat Ramp.



EXISTING PLAN:



PROPOSED PLAN:



PROPOSED PROFILE

Commonwealth of Massachusetts
 Department of Fish & Game
 OFFICE OF FISHING & BOATING ACCESS
 SEAPIT LANDING
 FISHERMAN ACCESS FACILITY
 FALMOUTH, MASSACHUSETTS

DESIGNED BY:	BAS	DATE:	5/3/2018
CHECKED BY:	BAS	DRAWING NO.:	C-1
JOB NO.:	PA-369	SHEET:	1 OF 2



David E. Pierce, Ph.D.
Director

Commonwealth of Massachusetts

Division of Marine Fisheries

1213 Purchase St. 3rd Floor

New Bedford, MA 02740

(508)990-2860

fax (508)990-0449



Charles D. Baker
Governor

Karyn E. Polito

Lieutenant Governor

Kathleen A. Theoharides
Secretary

Ronald Amidon

Commissioner

Mary-Lee King

Deputy Commissioner

Thursday, August 8, 2019

Attention Coastal Partners,

Welcome to the 7th offering of the Massachusetts Division of Marine Fisheries Small Grants Program to improve recreational fishing access. DMF is tasked with finding and funding projects that enhance recreational saltwater fishing opportunities through improved public access. In order to improve saltwater fishing opportunities, we are funding a grant program in the form of a Request for Responses to municipalities. The maximum obligation of this grant opportunity is \$15,000.

The current grant application is located in the below CommBuys link (www.commbuys.com). The application instructions and application form are found in the in a Word document in the below link. Appendix B of the document includes a template that identifies all questions and acts as a form for completing the competitive portion of the application.

Link to Bid Solicitation:

- <https://www.commbuys.com/bsa/external/bidDetail.sdo?docId=BD-20-1046-DMF-FW205-42755&external=true&parentUrl=bid>
- ID # RFR # DMF-20006 BD-20-1046-DMF-FW205-42755

This opportunity exists for all towns with waters that require a Saltwater Fishing Permit. Potential project types include but are not limited to: clearing of public ways to the water, installation of lights on a fishing pier, installing parking for fishing access sites, and improvements to existing boat launches.

The Grant will be awarded on a rolling basis and is limited to \$15,000.00 / project. Some of the requirements that municipalities must agree to include an equitable public access agreement. Any questions should be directed to Ross Kessler at ross.kessler@state.ma.us, or 508-742-9738.

Thank you,

Ross K. Kessler

Public Access Coordinator

Diane Davidson

From: Megan English Braga
Sent: Wednesday, August 14, 2019 7:37 PM
To: Julian Suso
Cc: Diane Davidson
Subject: Re: Economic Dev. Grant support letter request

Yes please include under administrative or new business whatever you think makes more sense

Sent from my iPhone

On Aug 14, 2019, at 5:19 PM, Julian Suso <julian.suso@falmouthma.gov> wrote:

Megan,

This just arrived "on the heels" of our having just approved Monday's BOS agenda. Do you want to place this "request to approve" on the BOS agenda under Summary of Actions? Thanks for taking a look. I have copied Diane as well, since the agenda must be posted by tomorrow afternoon.

Julian

From: Wendy Northcross <wendy@capecodchamber.org>
Sent: Wednesday, August 14, 2019 4:56 PM
To: Christopher Clark <cclark@town.harwich.ma.us>; Daniel Knapik (<dknapi@yarmouth.ma.us>); Daniel R. Hoort (<dan.hoort@wellfleet-ma.gov>); David Gardner <dgardner@provincetown-ma.gov>; Elizabeth Gibson (<lgibson@nantucket-ma.gov>); Elizabeth Sullivan (<esullivan@town.dennis.ma.us>); George Dunham (<gdunham@townofsandwich.net>); Jacqueline Beebe (<jbeebe@eastham-ma.gov>); Jill Goldsmith (<jgoldsmith@chatham-ma.gov>); John Kelly (<jkelly@town.orleans.ma.us>); Julian Suso <julian.suso@falmouthma.gov>; Rae Ann Palmer (<rpalmer@truro-ma.gov>); Robert Whritenour (<rwhritenour@oakbluffsma.gov>); Rodney Collins (<rccollins@mashpeema.gov>); Tom Guerino (<tguerino@townofbourne.com>); plombardi@brewster-ma.gov
Cc: Le, Nhat (MOBD) <nhat.le@mass.gov>; Wendy Northcross <wendy@capecodchamber.org>
Subject: Economic Dev. Grant support letter request
Importance: High

We are requesting a letter of support for a grant from Mass Office of Business Development. In the past, you have been so kind as to provide one of at least 10 letters from the communities we serve that are required as part of the application process. For ease, I have drafted copy below that may be pasted onto your letterhead and send to Nhat Let @ MOBD with a copy to me for tracking purposes!

*Ms. Nhat Le
Mass. Office of Business Development
136 Blackstone St., 5th Floor
Boston, MA 02109
Email: nhat.le@mass.gov*

Dear Ms. Le:

The Town of _____ is in full support of the Regional Economic Development Organization (REDO) grant request by the Cape Cod Economic Development Council, Inc., in partnership with the Plymouth and Cape Cod Chambers of Commerce. We understand the funding will further advance the region's Blue Economy Plan to diversify our economy.

With goals to increase career opportunities for our youth, enhance entrepreneurship and support business startups, along with active marketing of the region as a great place to live and work, we are very excited about the proposed maritime trail construction (Expedition: Blue!). We thank you for your consideration in this grant request, and pledge to work with the REDO partnership in the coming year to support our economy.

Sincerely,

THANK YOU! – the application is due 9/11 – but due to travel we are looking to submit this by 9/6.

Wendy K. Northcross, CEO

<image001.png>

Swimming upstream is hard. Let us help!

5 Patti Page Way, Centerville, MA 02632

DIRECT: 508-362-8610

CapeCodChamber.org | BlueCapeCod.org | WhyCapeCod.org

Diane Davidson

From: Mark Kasprzyk
Sent: Thursday, August 15, 2019 11:03 AM
To: Megan English Braga; Julian Suso
Cc: Diane Davidson; Jennifer McKay
Subject: RE: application for MassWildlife Habitat Management Grant - invasive plant control & management

Meghan and Julian –

I apologize for the extremely late notice to be put on the Selectman's agenda.

We would like to request permission to apply to the MassWildlife Habitat Management Grant Program for a grant to control invasive plant species for the future management of native sandplain grassland community. The location is the Coonamessett fields south of Rt. 151 and west of Ranch Road consisting of approximately 20 acres. There is no requirement for in-kind services or a cash match (no commitment by the Town). The application deadline is for September 2, 2019.

Again, I apologize for the late request, but this has great potential for support from the State. The Grants range from \$10,00 to \$50,000. We will be requesting \$43,000. Thank you for your consideration.

Mark Kasprzyk
Conservation Land Manager/MES Technician

59 Town Hall Square
Falmouth, MA 02540
508-495-7447



TOWN OF FALMOUTH SCHEDULE OF DEPARTMENTAL PAYMENTS TO THE TREASURER

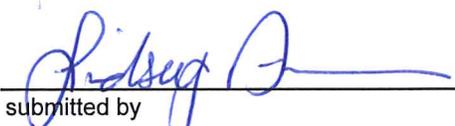
Dept: RECREATION

Date: 8/6/19 - 8/12/2019

FROM	ACCOUNT NUMBER	TOTAL
REC PROGRAM USE CHARGES	01-630-4233	530.00
RENTAL/LEASES - BUILDINGS	01-630-4360	37.50
OTHER MISCELLANEOUS REV	01-630-4840	80
REC PROGRAM USE CHARGES	24-630-4630-4233	0.00
CONTRIBUTION/DONATIONS	24-630-4630-4830	0.00
REC DONATIONS	28-630-5630-4830	600.00
ELECTRIC EXPENSE	01-630-5212	0.00
TOTAL		1,247.50

To the Accounting Officer:

The above is a detailed list of monies collected by me, amounting in \$1,247.50 for the period ending 8/12/2019, which I have paid to the Treasurer whose receipt I hold thereof.


submitted by

To the Department Officer making the payment:

Received from the Recreation department, the sum of \$1,247.50 for the period ending 8/12/2019 for collections as per schedule of this date, filed in my office.


Treasurer

+ + + + + + + + + + + + + + +
600.00
37.50
80.00
30.00
30.00
30.00
100.00
150.00
30.00
100.00
30.00
30.00
1,247.50

TOWN OF FALMOUTH - RECREATION
DEPARTMENT

Registration Form

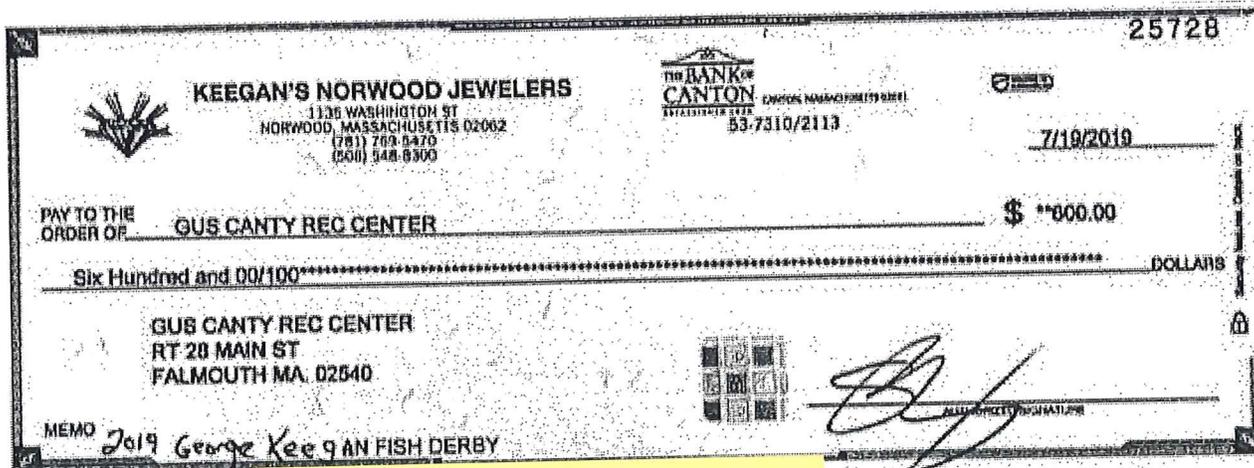
GUS CANTY COMMUNITY CENTER
790 MAIN STREET
FALMOUTH, MA 02540-3674
508.457.2567

| | |
|----------|-------|
| Date | Form# |
| 8/7/2019 | 1344 |

| |
|--|
| Parent/Participant Name |
| George Keegan Fishing Derby
North Walpole fish and Game
(on check) |

| Check No. | Payment Method | Account # |
|-----------|----------------|-----------|
| 25728 | Check | |

| Program Name | Description of Program | Rate | Qty | Amount |
|------------------|--|--------|-----|--------|
| Donation Account | Donation given to the Recreation Dept.
2019 George Keegan Fishing Derby | 600.00 | 1 | 600.00 |



| | | | | |
|-----------------------------|--|--|--|----------|
| Total Payment Amount | | | | \$600.00 |
|-----------------------------|--|--|--|----------|

Patriot Boats, Inc.
 227 Clinton Avenue
 Falmouth, MA 02540

| | |
|----------|------------------|
| DEPT # | 01-630 |
| VENDOR # | 2955 |
| ACCT. # | 28-630-5630-5780 |
| AMT | \$ 600.00 |

Invoice

| DATE | INVOICE # |
|-----------|-----------|
| 7/31/2019 | 19289 |

| |
|--|
| BILL TO |
| Falmouth Recreation Department
790 East Main Street
Falmouth, MA 02540 |

| |
|-----------------------------------|
| RECEIVED |
| AUG. 05 2019 |
| Falmouth Recreation
Department |

10

| P.O. NO. | TERMS |
|----------|----------------|
| | Due on receipt |

| ITEM | QUANTITY | DESCRIPTION | RATE | AMOUNT |
|--------------|----------|--|--------|----------|
| Charter PT | 1 | 07/19/19 Charter Patriot Too From 9:00 to Noon for the Keegan Tournament | 600.00 | 600.00 |
| Total | | | | \$600.00 |

Diane Davidson

From: FYB Sponsor <fybsponsor@gmail.com>
Sent: Thursday, August 15, 2019 1:47 PM
To: Megan English Braga; Falmouth Town Manager
Subject: Request to present at Selectman's meeting
Attachments: Memorandum of Understanding (2).pdf; fybCPC.pdf

Greetings,

My name is Brennon McKeon and I am a board member with Falmouth Youth Baseball. Our organization has applied for a grant from the Community Preservation fund to replace the athletic fencing located at the Falmouth Youth Baseball complex located at 575 Gifford Street Falmouth, MA. This facility is located on Town Property and our organization holds a Memorandum of Understanding with the town of Falmouth.

As part of the application process, we need to receive approval from the Board of Selectman as part of the approval process. We would like to request to be placed on the agenda for the August 19th meeting if possible so we may present a brief overview of our grant request to the Board. I understand this is extremely short notice; however I just received notice from the Community Preservation review committee who has asked us to provide Selectman approval by September 5th 2019.

I have attached a copy of our proposal for your review,

Thank you for your consideration,

Brennon McKeon

--



FALMOUTH YOUTH BASEBALL

Falmouth Youth Baseball

P.O. Box 418 • Falmouth, MA 02541
Phone: 774.994.0587 • E-Mail: FYBsponsor@gmail.com
Web: www.FalmouthYouthBaseball.org
Tax ID: 04-2621146

COVER PAGE

APPLICATION FOR COMMUNITY PRESERVATION FUNDING

Submit one (1) unbound original and eleven (11) copies to the Community Preservation Office, 59 Town Hall Square, Falmouth, MA 02540. Transmit an electronic version of the application to cpfund@falmouthma.gov **Applications are due August 7, 2019 at 3:00 p.m.**

| | |
|---|--|
| Date: | 5 Aug 2019 |
| Name of Applicant/Sponsoring Organization: | Brennon McKeon / Falmouth Youth Baseball |
| Mailing Address: | 65 Edmar Road East Falmouth MA |
| Name of Proposal/Project: | Falmouth Youth Baseball athletic fence replacement |
| Project Location/Street Address (if applicable): | 525 Gifford Street, Falmouth, MA |

| | |
|---|-------------------------------------|
| Project Representative/Contact Name and Title: | Brennon McKeon / FYB Board member |
| Mailing Address: | 65 Edmar Road, E. Falmouth MA 02536 |
| Daytime Phone: | 774.994.0587 |
| Evening Phone: | 774.994.0587 |
| Email: | FYBsponsor@gmail.com |

| Total Project Cost | CPA Funds | Cost Share - Private | Cost Share- Other Public |
|--------------------|---------------|----------------------|--------------------------|
| \$ 174,727.77 | \$ 174,727.77 | \$ | \$ |

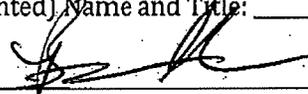
CPA Category (You must check at least one category, but may identify additional categories if applicable)

- Open Space
 Recreation
 Historic Preservation
 Community Housing

TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE INDIVIDUAL OR GOVERNING BODY OF THE APPLICANT.

Authorized Project Representative:

Typed (Printed) Name and Title: Brennon McKeon

Signature:  Date: 7 AUG 2019

APPLICATION NARRATIVE

Please answer the following questions on separate paper in the order listed below, keeping answers complete but brief. Refer to the Application Guidelines on Page 2 while completing this application. Applications will be returned if all requested information is not provided. Include supporting materials, as necessary. Applications that (1) present a thorough description of the project with as many details as possible, (2) have significant support from other Town Boards and Committees, and (3) present a comprehensive, well described and reasonable budget and realistic implementation schedule will have the greatest likelihood of success.

1. **A. Project Description:** Describe the proposed project and how it will be completed. What steps are involved in completing this project? Include supporting materials and exhibits as necessary.

Falmouth Youth Baseball inc is a 501 (c) (3) recognized non-profit organization that was founded in 1978. The organization currently maintains a memorandum of understanding with the Town of Falmouth concerning the use of the three baseball fields (Field 1, Field 2, Field 3) located on Gifford Street in Falmouth (see attachment 1).

Falmouth Youth Baseball is requesting CPC funds to replace the athletic fencing that surrounds both Field 1 and Field 2. The fencing on these two fields has reached its end of useful life and requires replacement. Fencing on Field 3 is of newer construction and does not require replacement.

The project would consist of removal and disposal of the old fencing and then replacement with a new fencing enclosure for both Field 1 and Field 2. Falmouth Youth Baseball's annual youth baseball program offers play for youths ages 7-12 from April - October. Additionally, the facility is occasionally used by other groups as well (Cape Cod Codgers) for recreational purposes. As this project would make the fields unusable for play the project would need to be scheduled to begin either in late fall (end of October) or in the early spring (March).

- B. Previous CPA Project Funding:** Has this project or a closely related project previously received CPA funding? If yes, explain.

Falmouth Youth Baseball has not previously applied for any grants via the Community Preservation fund; however the CPC fund has previously replaced Athletic fencing at other Town owned properties.

2. **Project Goals:** What are the goals of the proposed project? First, explain the relationship of those goals to those of the Community Preservation Act (CPA). Second, explain how the project supports the goals outlined in the Local Comprehensive Plan (LCP) and other relevant Town plans [See Page 3 - CPA and Town of Falmouth Goals].

Falmouth Youth Baseball offers an annual youth baseball program to the Falmouth residents ages 7-12. FYB's 2019 Spring season consisted of 171 individual youth participants. Per the organizations mission statement:

" The purpose of the League is to provide an outlet of healthy activity and training under good leadership in the atmosphere of wholesome community participation. The League is dedicated to helping children become good and decent citizens. It strives to inspire them with a goal and to enrich their lives toward the day they must take their place in the world. It establishes for them the rudiments of teamwork and fair play."

A grant to replace the athletic fencing at the Baseball complex fulfills the CPC fund's goal of funding Recreation Facilities within the Town of Falmouth. The replacement of the fencing will enable Falmouth Youth Baseball the ability to continue to offer a safe playing environment for the residents of Falmouth.

If the proposed project is a Recreation Project, explain how the project is consistent with the Town of Falmouth VueWorks Program Report and Priority List.

The baseball Fields located at the FYB complex were not included in the VueWorks Program Report. The fields are utilized to provide recreational activities to Falmouth residents under Falmouth Youth Baseball's program.

3. **Community Need and Public Benefit:** Why is this project needed? Is it consistent with goals of the CPA and other town-wide plans? How does it benefit the public? (See definition of Public Benefit in Guidelines for CPFund Proposal Submissions). When responding to this question, consider the following: matching funds from other sources that will be obtained if CPA funds are awarded; people who will directly benefit from the project once it is completed; and resources that will be protected as a result of this project.)

The Athletic fencing on Field 1 and Field 2 has reached its end of useful life and is showing excessive wear and tear. For example, the bottom edge of the athletic fencing has begun to lift upwards in many locations on both Field 1 and Field 2 and no longer prevents balls from exiting the facility. The supports on outfield fence on Field 1 have broken and no longer hold the fence upright. These fencing failures present a safety hazard to the players. Additionally, the current degraded state of the fencing has become an eyesore as it appears in disrepair.

Replacement fencing will provide a safe environment for continued recreation at the Baseball complex for many years to come. Furthermore, replacement fencing will also provide spectators improved viewing ability as well as vastly improved aesthetic appeal worthy of a Town of Falmouth Recreation Facility.

4. **Success Factors:** How will the success of this project be measured? Be as specific as possible.

Project success shall be measured by the completion of the athletic fencing replacement project.

5. **Credentials:** How will the experience of the applicant(s) contribute to the successful implementation of this project?

The Falmouth Youth Baseball Inc.organization consists of (12) elected board members. The organization meets on a monthly basis and governs all responsibilities required of the organization. Included in these responsibilities are continued maintenance and upkeep of the facilities infrastructure and grounds. Falmouth Youth Baseball have been stewards of the facility since 1978.

6. **Experience with Community Preservation Funded Projects:**

| |
|---|
| Has the applicant received CP funding for past projects? _____ NO _____ |
| If yes, please name the project: _____ N/A _____ |
| If yes, are all projects complete and closed out? _____ N/A _____ |

If there are open projects, please identify by project name and provide current implementation status and expected completion date: _____ N/A _____

7. **Implementation: Project Manager Contact Information**

| | |
|--------------------------|--|
| Project Manager & Title: | Paul Gonsalves / President Falmouth Youth Baseball |
| Daytime Phone: | 508.498.7044 |
| Evening Phone: | 508.498.7044 |
| Email: | c.c.clippers1998@gmail.com |

8. **Maintenance:** If ongoing maintenance is required to protect the CPA investment in your project, how will it be funded in the future? (If not applicable to your project, write NA.)

A. **Who will be responsible for Project Maintenance?** N/A

B. **How will Project Maintenance be funded?** N/A

9. **Additional Information** (not required but recommended, if applicable)

A. **Site Documentation:** Attach documentation that you have control over the site, such as a Purchase and Sale Agreement, option or deed.

See attachment 1: Memorandum of Understanding

B. **Project Documentation:** Attach any applicable engineering plans, architectural drawings, site plans, any other renderings, relevant studies or material.

See attachment 2: Project proposal

C. **Other Information:** Any additional information that might benefit the CPC in consideration of this project.

On Wednesday, August 14, 2019 the Town Manager's Internal Working Group for Special Events met to review and discuss the applications listed on the agenda. The applicants were invited to the meeting to discuss the details of their special events.

All conditions set during the meeting are listed on the front of each special event permit.



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT Main Street Mile

NAME Falmouth Track Club

MAILING ADDRESS P.O. Box 699, West Falmouth, MA 02574

EVENT DAY & DATE Sunday, September 8, 2019

RAIN DATE None.

EVENT LOCATION Main St. Village Green to Walker St. to Surf Drive Beach House

EVENT TYPE 36th Annual Main Street Mile Road Race

SETUP/BREAKDOWN TIME 11:00 am / 3:00 pm **EVENT HOURS** 1:00 p.m. – 2:30 p.m.

NUMBER OF ATTENDEES 140 +/- **# OF VEHICLES** 75 - 100

ADDITIONAL DETAILS Requesting use of Surf Drive beach house for restroom facilities.
Race route is attached.

CONDITIONS:

1. Locations must be policed for cleanliness following the race.
2. Contact Detail Sergeant and Police Department two weeks before event to arrange for adequate public safety requirements.
3. Contact the Beach Superintendent to arrange for opening of bathrooms at Surf Drive bathhouse.
4. No parking in front of the churches around Village Green or in church parking lots.

PERMIT FEE \$150.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT Falmouth Dream Cruise

NAME Falmouth Classic Car Club

MAILING ADDRESS P.O. Box 535, Falmouth, MA 02541

EVENT DAY & DATE Saturday, September 21, 2019

RAIN DATE None.

EVENT LOCATION Close 2/3 of Shore Street Extension

EVENT TYPE Classic Car Show

SET-UP ARRIVAL TIME 7:00 a.m. **EVENT HOURS** 9:00 a.m. – 3:00 p.m.

NUMBER OF ATTENDEES 100 **# of VEHICLES** 80-90

ADDITIONAL DETAILS Library Lawn and Mullen-Hall School. Sound system.

CONDITIONS:

1. *Rain Event: 24 hours in advance of the event, the event coordinator will contact Parks Superintendent (508) 457-2543 to ensure that provisions are made to limit impacts on turf. The Parks Superintendent has the authority to prohibit parking on grass area if the area is determined to be too wet.*
2. *Electric Lines: Mats rated for covering utility cords must be used to cover electrical wires.*
3. *Event organizer to provide additional trash receptacles and pickup.*
4. *All areas to be checked for cleanliness following the event.*

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Buzzards Bay Coalition Watershed RIDE

NAME Buzzards Bay Coalition, Deborah Hood, Event Manager

MAILING ADDRESS 114 Front Street, New Bedford, MA 02740

EVENT DAY & DATE Sunday, October 6, 2019

RAIN DATE None.

EVENT LOCATION Bike Path (from Old Dock Road to Swope Center on MBL Street)

EVENT TYPE Cycling Fundraiser to benefit clean water

SET-UP/BREAK DOWN 10:30 a.m./6:30 p.m. **EVENT HOURS** 1:00 p.m. – 6:00 p.m.

NUMBER OF ATTENDEES 400 **# OF VEHICLES** 160

ADDITIONAL DETAILS Organizer to hire two police details: one at Water & Railroad and one at Water & MBL. Parking for 160 cars secured from MBL & WHOI lots. (All food, alcohol, tables, chairs and entertainment contained on private property at MBL Swope Center.)

CONDITIONS:

1. Please observe Shining Sea Bike Path rules, attached.
2. MBL Street to remain passable for emergency vehicles.
3. Contact Falmouth Police Department Detail Sergeant 30 days prior to event to arrange for proper safety measures.
4. Contact Health Department 30 days prior to event to ensure permits are in place.
5. Organizers to post temporary signs on bike path 48 hours in advance to alert users of the event.
6. Organizers to police the bike route to ensure that no litter or debris is left behind.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Main Street Stroll

NAME Falmouth Chamber of Commerce and Falmouth Village Association

MAILING ADDRESS 20 Academy Lane, Falmouth, MA 02540

EVENT DAY & DATE Saturday, December 7, 2019

RAIN DATE None.

EVENT LOCATION Main Street from Village Green to Shore Street Extension

SET-UP ARRIVAL TIME 3:00 p.m. **EVENT HOURS** 5:00 p.m. – 9:00 p.m.

NUMBER OF ATTENDEES 2,500 **NUMBER OF VEHICLES** _____

ADDITIONAL DETAILS Public stroll throughout Main Street, Queens Buyway, Village Green, and Peg Noonan Park. Entertainment (music, carolers, costumes, Santa, lighting of the Village Green). Merchant special activities. Closure of Main Street from 3:00 p.m. – 9:00 p.m. Designated parking at Mullen-Hall School and Lawrence School with shuttle.

CONDITIONS:

1. Contact Police Detail Sergeants and Fire Department in advance of event to coordinate public safety, signage, barriers and road closure.
 - a. Three (3) police details (to include one (1) supervisor), plus volunteers.
 - b. Two (2) Fire Department details (to include one (1) EMT).
 - c. Submit a copy of the Street Fair plan to Fire Department.
 - d. Police will coordinate with DPW for dump trucks.
2. Organizers to contact DPW to arrange for barriers.
3. Organizers to obtain an umbrella temporary food permit from Health Department for all food vendors and non-food businesses providing food/beverage.

PERMIT FEE --- **FILING FEE** ---

DEPOSIT --- **(Deposit refundable at conclusion of event provided that no litter or damage has occurred)**

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 7th Annual Jingle Jog and Elf Run

NAME Falmouth Chamber of Commerce

MAILING ADDRESS 20 Academy Lane, Falmouth, MA 02540

EVENT DAY & DATE Saturday, December 7, 2019

RAIN DATE None.

EVENT LOCATION Academy Ln. to Walker St. to Shore St. and back to Academy Ln.

EVENT TYPE 5K road race and children's fun run

SET-UP/BREAK DOWN 3:30 p.m. / 5:30 p.m. EVENT HOURS 4:00 p.m. – 5:00 p.m.

NUMBER OF ATTENDEES 400 NUMBER OF VEHICLES _____

ADDITIONAL DETAILS New route (see attached).

CONDITIONS:

1. Contact Falmouth Police Detail Sergeant to arrange adequate public safety planning.
2. Contact Fire Department for EMS detail.
3. Contact Health Department to obtain a temporary one-day food permit for food/beverages.
4. Event organizers to police route following event to ensure that no litter or debris is left behind.

PERMIT FEE - FILING FEE -

DEPOSIT - (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



Falmouth Chamber of Commerce
20 Academy Lane, Falmouth, MA 02540
P: 508-548-8500
F: 508-548-8521

July 26, 2019

Board of Selectmen
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540

Dear Board of Selectmen;

Once again, we are working with the New Balance Falmouth Road Race to hold the "Jingle Jog" 5K run to benefit the Holidays-By-The-Sea weekend. This year we are planning to hold the race on Saturday afternoon December 7, 2019 to coincide with the closing of Main Street and the activities of the Main Street Stroll. We would also respectfully request that the application fee for the event be waived as all proceeds are used to underwrite the entire Holidays-By-The-Sea Weekend events which are held for our entire community.

The proposed start of the race will be at the corner of Main Street and Academy Lane with runners lining up between the Falmouth Chamber and Main Street. Runners will proceed down Walker Street and follow the attached route that will circle back and end at the Main Street and Academy Lane intersection. Total distance is approximately 3.1 miles or a 5k.

I have attached a map of the course for your review.

Road closings will not be necessary and we will have race volunteers posted at all intersections to provide visibility and safety to the runners. We also will hire a police detail per the recommendation of the Falmouth Police Department.

The Jingle Jog is a highlight of the "Falmouth Holidays-By-The-Sea weekend that will take place Friday December 6 through Sunday December 8, 2019 this year. Additional events include:

- Nobska Lighthouse Holiday Carol Sing (Friday Evening)
- Seafaring Santa's arrival by boat in Falmouth Harbor (Saturday Morning)
- Falmouth Village Stroll (Saturday Afternoon and Evening)



- Lighting of the Village Green (Saturday Evening)
- 56th Annual Falmouth Christmas Parade (Sunday at Noon)
- And many more events sponsored and created by Chamber members

As always, the Falmouth Chamber of Commerce Holidays-by-the-Sea Committee is meeting on a regular basis to ensure that all our events are safe and accessible to the entire community.

We look forward to your favorable response.

Sincerely,

Michael D. Kasparian

Michael Kasparian
President
Falmouth Chamber Commerce





**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 56th Annual Christmas Parade

NAME Falmouth Chamber of Commerce

MAILING ADDRESS 20 Academy Lane, Falmouth, MA 02540

EVENT DAY & DATE Sunday, December 8, 2019

RAIN DATE Sunday, December 15, 2019

EVENT LOCATION Main Street (from Dillingham Ave. to Davis Straits to Village Green)

SET-UP/BREAK-DOWN TIME 8:00 a.m./3:00 p.m. **EVENT HOURS** 12:00 noon – 2:00 p.m.

NUMBER OF ATTENDEES 5,000 **NUMBER OF VEHICLES** 100

ADDITIONAL DETAILS Barriers for street closings. Floats, animals, marching bands.

CONDITIONS:

1. Continuous coordination and review with Police Department, Fire Department and Town Manager.
2. Coordinate with Recreation Department for opening of the recreation center building.
3. Food vendors and non-food establishments must obtain a temporary, one-day food permit from the Health Department.

PERMIT FEE - **FILING FEE** _____

DEPOSIT - (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT Sea Around Us

NAME Elizabeth Colt, President, Woods Hole Business Association

MAILING ADDRESS P.O. Box 4, Woods Hole, MA 02543

EVENT DAY & DATE Sunday, September 15, 2019

RAIN DATE None.

EVENT LOCATION Waterfront Park and Luscombe Avenue, Woods Hole

EVENT TYPE Family-friendly celebration of end of summer with boat race and party

SET-UP/BREAKDOWN 12:00 p.m. – 7:00 p.m. **EVENT HOURS** 12:00 p.m. – 6:00 p.m.

NUMBER OF ATTENDEES 300 **# OF VEHICLES** _____

ADDITIONAL DETAILS 12:00: Waterfront Park – Kids activities and Rachel Carson themed exhibit at MBL Club. 1:00: NOAA & WHBA “Anything But A Boat Race” off Garbage Beach. 2:00: “Take Back the Beach Ball” on Luscombe Ave. between Quicks Hole Taqueria and Landfall Restaurant. Special one-day wine and malt liquor license. Entertainment by Crooked Coast and Brothers Rye Band. Staff will be stationed at the public entry areas to check for proper I.D. and to be sure alcohol does not leave the licensed premise area. Servers are TIPS certified. Food will be provided by Quicks Hole and Landfall. No tent requested. No signage requested. Applicant will provide proof of insurance coverage for event.

CONDITIONS:

1. Must use removable barriers at each end of road closure on Luscombe Avenue for emergency vehicle access.
2. Must have staff posted at the barriers on each end of closure on Luscombe Avenue and at entrance/exit of alcohol contained area.
3. Contact detail sergeant in advance of event to schedule a police detail at the Steamship Authority end of Luscombe Avenue.
4. Obtain letter of support from the Steamship Authority and
5. Contact Taxi companies to inform them of road closure.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
WEDDING CEREMONY AND PARKING PERMIT**

NAME Aaron Lifshin

MAILING ADDRESS 809 Fell Street, San Francisco, CA 94117

CEREMONY DAY & DATE Saturday, October 5, 2019

LOCATION Old Silver Beach (Public Beach)

SET-UP ARRIVAL TIME 3:00 p.m. **CEREMONY HOURS** 3:30 p.m. – 4:30 p.m.

NUMBER OF GUESTS 150 **NUMBER OF VEHICLES** 21 + carpooling and/or
group transportation

TIME NEEDED FOR PARKING VEHICLES 3:00 p.m. – 4:30 p.m.

ENTERTAINMENT Flower arch. Chairs. Music. Photography.

CONDITIONS:

1. Consumption of alcoholic beverages prohibited on Town beaches and parking areas.
2. Public parking is on a first come first serve basis.
3. Bathhouse will be closed this time of year.

PERMIT FEE \$300.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Selectmen of the Town of Falmouth will hold a public hearing on Monday, August 19, 2019 at 7:30 p.m. in the Selectmen's Meeting Room, Town Hall, Falmouth, MA on the application of James Curtis of Falmouth Commons, LLC for a wastewater flow variance under Chapter 180, Section 56 of the Code of Falmouth, the so-called Flow Neutral By-law, for the conversion of 4210 square feet of the existing 6750 square feet of office space into two residential units at 24 Spring Bars Road in said Falmouth (parcel 39 15 041A 001).

Per Order of Board of Selectmen

*Publication date: Friday, July 26, 2019, Falmouth Enterprise
Account #: 2056*

Diane Davidson

From: James Curtis <falmouthcommons@gmail.com>
Sent: Friday, August 16, 2019 11:07 AM
To: Diane Davidson
Subject: Re: Flow Neutral Bylaw Variance Requests

Dear Ms. Davidson,

Thank you for your email. In anticipation of the public hearing with the Board of Selectmen on Monday, August 19th at 7:30pm, following is a synopsis of the planned development for the real property at 200 Worcester Court and 24 Spring Bars Road in Falmouth.

Overview: Falmouth Commons is a mixed-use property consisting of four freestanding buildings, each with two commercial spaces at ground level, and two residential apartments above. I purchased the property in March 2018 with an eye toward holding it long term, into my retirement where I plan to reside on Martha's Vineyard. For the past year, two of the commercial spaces have been vacant. By strong contract, there has been demand for the residential apartments which are leased exclusively to year-round residents through year-long leases.

My intention to convert some commercial/office units to residential seeks to create and maintain a more balanced blend of commercial and residential use in this mixed use development. There is ample on-site tenant parking, and green spaces of lawn and landscaping around all four buildings. I have found that there is a high demand for year-round housing in Falmouth, especially in the downtown area. The subject property is within walking distance to many businesses. Commercial use of other spaces at Falmouth Commons will remain, and this change in partial use helps to make it an even more robust live/work complex near the center of town.

200 Worcester Court is a 3-story building built approximately in 2007. The top floors have two identical 3-bedroom duplex apartments. The first floor has two office spaces, both of which are now vacant. I plan to convert the use of these two first-floor units into residential units (one 3-bedroom and one 2-bedroom). They would be rented year-round (not seasonally), adding more year-round rental units in Falmouth. The upstairs units are currently rented year-round with year-long leases to residents working in the Falmouth community.

24 Spring Bars Road is a plot of land adjacent to 200 Worcester Court. 24 Spring Bars Road is improved with three freestanding 3-story buildings each built approximately in 2010. Each building has residential duplex apartments upstairs and are rented under year-long leases. The first floors of each building consists of two commercial office spaces (six spaces total). I plan to convert up to 4120 sf of office space into residential units. They would be converted if and when the spaces become available. Two are currently vacant, and one will be vacant as of Sept. 1, 2019. The others are leased commercially and I hope they will stay that way though long-term leases. This could add up to four new residential units (two 1-bedroom, and two 2-bedroom), increasing the bedroom count by 6 bedrooms for the property.

[By way of clarification, the memo dated July 16, 2019 from Amy Lowell to the Board of Selectmen references an accurate square footage analysis and bedroom count, but states "two residential units (both with 3 bedrooms, for a total of 6 additional bedrooms), and to clarify, it would be *"four residential units (two 1-bedroom, and two 2-bedroom, for a total of 6 additional bedrooms)." The wastewater flow calculation is the same since the bedroom count is the same.]*

If you have any further questions please do not hesitate to contact me. I look forward to the meeting on Monday, August 19th.

Sincerely,

James Curtis
Falmouth Commons, LLC

On Wed, Aug 14, 2019 at 4:59 PM Diane Davidson <diane.davidson@falmouthma.gov> wrote:

Dear Mr. Curtis,

Would you please email to me by Friday at noon a narrative summary of the work that you are performing on the conversion projects of the two properties (24 Springs Bars Road and 200 Worcester Court)? I will include these in the Board of Selectmen's packets on Friday afternoon. This will help them to understand the redevelopment projects at the two locations.

Thank you,

Diane

Diane S. Davidson

Office Manager/Licensing

Office of the Town Manager and Selectmen

Town of Falmouth

59 Town Hall Square

Falmouth, MA 02540

diane.davidson@falmouthma.gov

(508) 495-7321



TOWN of FALMOUTH

DEPARTMENT OF PUBLIC WORKS, WASTEWATER DIVISION

416 GIFFORD STREET, FALMOUTH, MASSACHUSETTS 02540

TELEPHONE (508) 457-2543

AMY LOWELL
WASTEWATER SUPERINTENDENT

Date: July 16, 2019

To: Board of Selectmen, Town Manager, Town Counsel

cc: James Curtis - Managing Member, Falmouth Commons, LLC
ZBA Office, Planning Office

Re: Request for Variance Under the Flow Neutral Bylaw
24 Spring Bars Road
Sewer Capacity Determination

A variance has been requested under section §180-56 of the Town's Flow Neutral Bylaw for redevelopment of the property at 24 Spring Bars Road. The property is in the Little Pond Sewer Service Area and was connected to the sewer system in November of 2017.

Per attached email from the attached applicant, the proposed redevelopment plan involves converting ~ 4120 feet of office space into two residential units (both with 3 bedrooms, for a total of 6 additional bedrooms). The Title 5 flow for the existing and proposed uses on the parcel are listed in the table below.

| | Office Space (sq ft) | # Bedrooms | Wastewater Flow (gpd) |
|--------------|----------------------|------------|-----------------------|
| Existing Use | 6750 | 14 | 2046 |
| Proposed Use | 2630 | 20 | 2397 |

Flow increase: 351 gpd

One of the two preconditions for the Board of Selectmen to grant a variance to the flow constraints of the Flow Neutral Bylaw is that "Sufficient capacity exists...as determined by the Wastewater Superintendent." Taking into account wastewater flow from existing sewered areas, projected flow from the new Little Pond Sewer Service Area (after all service area properties are connected), and flow from the other currently proposed projects in sewer service areas, sufficient sewer system capacity exists to accommodate an additional 350 gpd from this property.

Amy Lowell

From: James Curtis <falmouthcommons@gmail.com>
Sent: Friday, July 12, 2019 12:17 PM
To: Amy Lowell
Cc: Jamie Curtis; FALMOUTH COMMONS
Subject: 200 Worcester Ct & 24 Spring Bars Rd / Square foot allocation (commercial/residential), Currant and Proposed

Hi Amy,

Pursuant to our conversation, the following are the square footage calculations:

24 Spring Bars Road:

Current gross square footage allocation of units (17,350 sf total) by building (excluding common hallways/stairways):

24 SBR Building One:

2630sf commercial (two units each 1315sf)
4040sf residential (two 3-bd duplex units each 2020sf)

24 SBR Building Two:

1490 sf commercial (two units each 745sf)
2520 sf residential (two 1-bd duplex units each 1260sf)

24 SBR Building Three:

2630 sf commercial (two units each 1315sf)
4040 sf residential (two 3-bd duplex units each 2020sf)

*24 SBR total existing gross square footage allocation by use:
6750 sf commercial
~~10,600 sf residential (currently 14 bedrooms total)~~*

*24 Spring Bars Rd
Existing Use*

24 Spring Bars Road:

Proposed gross square footage allocation of units (17,350 sf total) by building (excluding common hallways/stairways).

24 SBR Building One:

2630 sf commercial (two units each 1315sf)
4040 sf residential (two 3-bd duplex units each 2020sf)

24 SBR Building Two:

0 sf commercial
4010 sf residential (four 1-bd units)

24 SBR Building Three:

0 sf commercial
6670 sf residential (four residential units (two first-floor 2-bd, and two upper-floor 3-bd))

*24 SBR total proposed gross square-footage allocation by use (excluding common hallways/stairways)
2630 sf commercial
14,720 sf residential (proposed 20 bedrooms total)*

*24 Spring Bars Rd
Proposed Use*

200 Worcester Court total current gross allocation by use of 6750 sf (excluding common hallways/stairways):
2662sf commercial (two units each 1331sf)
4088sf residential (currently six bedrooms total: two 3-bd units each 2044sf)

*200 Worcester Court total proposed allocation (6750 sf) of units by use (excluding common hallways/stairways):
0 sf commercial (none)
6750 sf residential (11 bedrooms total: one 2-bd unit, and three 3-bd units)*

Let me know if you need any additional information.

Many thanks,

Jamie
James Curtis
Managing Member, Falmouth Commons, LLC
m. 917-613-9396

Diane Davidson

From: Scott McGann
Sent: Wednesday, July 17, 2019 2:52 PM
To: Diane Davidson
Cc: James Curtis
Subject: RE: 200 Worcester Ct and 24 Spring Bars Road Flow Neutral Variance Request - WW Capacity Determination

On July 15, 2019 the Falmouth Board of Health gave positive referrals that a Title 5 system could be sited on both 200 Worcester Court and 24 Spring Bars Road in accordance with the Flow Neutral Bylaw.

Any questions, feel free to reach out anytime

Scott McGann
Falmouth Health

From: Diane Davidson <diane.davidson@falmouthma.gov>
Sent: Wednesday, July 17, 2019 10:42 AM
To: Scott McGann <scott.mcgann@falmouthma.gov>
Subject: FW: 200 Worcester Ct and 24 Spring Bars Road Flow Neutral Variance Request - WW Capacity Determination

Hi Scott,

When you have a chance, would you please forward to my attention your referrals for the 200 Worcester Court and the 24 Spring Bars Road flow neutral bylaw variance requests. (The hearing is scheduled for Monday, August 19 at 7:30 p.m.)

Thank you,

Diane

*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Selectmen
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
diane.davidson@falmouthma.gov
(508) 495-7321*

From: Amy Lowell
Sent: Tuesday, July 16, 2019 1:46 PM
To: Peter Johnson Staub <peter.johnson-staub@falmouthma.gov>
Cc: Julian Suso <julian.suso@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Phyllis Downey <phyllis.downey@falmouthma.gov>; James Curtis <falmouthcommons@gmail.com>; Scott McGann <scott.mcgann@falmouthma.gov>
Subject: RE: 200 Worcester Ct and 24 Spring Bars Road Flow Neutral Variance Request - WW Capacity Determination

Please disregard the attachments to my previous email and use those attached to this email.

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Selectmen of the Town of Falmouth will hold a public hearing on Monday, August 19, 2019 at 7:30 p.m. in the Selectmen's Meeting Room, Town Hall, Falmouth, MA on the application of James Curtis of Falmouth Commons, LLC for a wastewater flow variance under Chapter 180, Section 56 of the Code of Falmouth, the so-called Flow Neutral By-law, for the conversion of 2662 square feet of office space into two residential units at 200 Worcester Court in said Falmouth (parcel 39 15 030C 000C).

Per Order of Board of Selectmen

*Publication date: Friday, July 26, 2019, Falmouth Enterprise
Account #: 2056*



TOWN of FALMOUTH

DEPARTMENT OF PUBLIC WORKS, WASTEWATER DIVISION

416 GIFFORD STREET, FALMOUTH, MASSACHUSETTS 02540

TELEPHONE (508) 457-2543

AMY LOWELL
WASTEWATER SUPERINTENDENT

Date: July 16, 2019

To: Board of Selectmen, Town Manager, Town Counsel

cc: James Curtis - Managing Member, Falmouth Commons, LLC
ZBA Office, Planning Office

Re: Request for Variance Under the Flow Neutral Bylaw
200 Worcester Court
Sewer Capacity Determination

A variance has been requested under section §180-56 of the Town's Flow Neutral Bylaw for redevelopment of the property at 200 Worcester Court. The property is in the Little Pond Sewer Service Area and was connected to the sewer system in July of 2017.

Per attached email from the attached applicant, the proposed redevelopment plan involves converting ~ 2662 feet of office space into two residential units (one with 2 bedrooms and one with 3 bedrooms, for a total of 5 additional bedrooms). The Title 5 flow for the existing and proposed uses on the parcel are listed in the table below.

| | Office Space (sq ft) | # Bedrooms | Wastewater Flow (gpd) |
|--------------|----------------------|------------|-----------------------|
| Existing Use | 2662 | 6 | 860 |
| Proposed Use | 0 | 11 | 1210 |

Flow increase: 350 gpd

One of the two preconditions for the Board of Selectmen to grant a variance to the flow constraints of the Flow Neutral Bylaw is that "Sufficient capacity exists...as determined by the Wastewater Superintendent." Taking into account wastewater flow from existing sewer areas, projected flow from the new Little Pond Sewer Service Area (after all service area properties are connected), and flow from the other currently proposed projects in sewer service areas, sufficient sewer system capacity exists to accommodate an additional 350 gpd from this property.

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24 SBR Building One:
2630sf commercial (two units each 1315sf)
4040sf residential (two 3-bd duplex units each 2020sf)

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2520 sf residential (two 1-bd duplex units each 1260sf)

SEE NEXT PAGE

24 SBR Building Three:
2630 sf commercial (two units each 1315sf)
4040 sf residential (two 3-bd duplex units each 2020sf)

***24 SBR total existing gross square footage allocation by use:
6750 sf commercial
10,600 sf residential (currently 14 bedrooms total)***

24 Spring Bars Road:
Proposed gross square footage allocation of units (17,350 sf total) by building (excluding common hallways/stairways).

24 SBR Building One:
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4040 sf residential (two 3-bd duplex units each 2020sf)

24 SBR Building Two:
0 sf commercial
4010 sf residential (four 1-bd units)

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24 SBR total proposed gross square footage allocation by use (excluding common hallways/stairways)
2630 sf commercial
14,720 sf residential (proposed 20 bedrooms total)

200 Worcester Court total current gross allocation by use of 6750 sf (excluding common hallways/stairways):
2662sf commercial (two units each 1331sf)
4088sf residential (currently six bedrooms total: two 3-bd units each 2044sf) EXISTING

200 Worcester Court total proposed allocation (6750 sf) of units by use (excluding common hallways/stairways):
0 sf commercial (none) - PROPOSED
~~6750 sf residential (11 bedrooms total: one 2-bd unit, and three 3-bd units)~~

Let me know if you need any additional information.

Many thanks,

Jamie
James Curtis
Managing Member, Falmouth Commons, LLC
m. 917-613-9396

Diane Davidson

From: Scott McGann
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Any questions, feel free to reach out anytime

Scott McGann
Falmouth Health

From: Diane Davidson <diane.davidson@falmouthma.gov>
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Thank you,

Diane

*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Selectmen
Town of Falmouth
59 Town Hall Square
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Subject: RE: 200 Worcester Ct and 24 Spring Bars Road Flow Neutral Variance Request - WW Capacity Determination

Please disregard the attachments to my previous email and use those attached to this email.

FLOW NEUTRAL BYLAW
ADJUSTED GUIDELINES TO BOS FOR WAIVER/VARIANCE CONSIDERATION

Presented to BOS for Discussion Purposes 6-4-18

Suggested Process:

1. BOS receives confirmation from Board of Health that proposed development *can* be accommodated with an on-site Title 5 system as well as confirmation from wastewater superintendent that sufficient capacity exists in the treatment facility.
2. BOS holds Public Hearing on proposed development.
3. Priority areas for waiver/variance consideration:
 - Economic Development. Wastewater connections that will provide significant year-round economic benefit to the Falmouth community. This should be documented with supporting data on employment, revenue generated, taxes paid, etc.
 - Affordable Housing. Wastewater connections that address affordable housing goals as described in the Local Comprehensive Plan and Housing Production Plan. In the case of a project subject to the MGL Ch. 40B comprehensive permit process, the Zoning Board of Appeals assumes the power of the Board of Selectmen and grants or denies the waiver/variance request.
 - Mixed Use Development in Business Redevelopment Zone. Wastewater connections which include mixed commercial use on the lower level with residential units above. This is consistent with the zoning bylaw and the Local Comprehensive Plan envisioned by the Planning Board for the eastern portion of the Main Street corridor.
 - Municipal Use.

Note: Process above adopted by Falmouth Board of Selectmen on 6-4-18

Chapter 180. Sewers and Septic Systems

Part 3. Service Areas and Districts

Article VIII. Flow Neutral Bylaw for Present and Future Sewer Service Areas

[Added AFTM 11-13-2013, Art. 41, approved 1-27-2014]

§ 180-51. Purpose.

The Town of Falmouth's Wastewater Treatment Facility on Blacksmith Shop Road (WWTF) has limited treatment and disposal capacity as determined by a discharge permit issued by the Massachusetts Department of Environmental Protection (DEP). In order to comply with the terms and conditions of the discharge permit, to manage present and future wastewater flows, to meet present and future water quality standards, and to support broader community planning objectives, the Town adopts this Flow Neutral Bylaw for Present and Future Sewer Service Areas. This bylaw shall apply to all present sewer service areas of the Town, except for the New Silver Beach Sewer Service Area, governed by §§ 180-37 through 180-50 herein, and it shall apply to any future sewer service areas to be serviced by the Wastewater Treatment Facility on Blacksmith Shop Road. Nothing in this bylaw shall exempt the owner of a property in a present or future sewer service area from all other applicable statutes, bylaws, rules and regulations.

§ 180-52. Mandatory sewer connection; elimination of septic systems in sewer service areas.

- A. The requirements for mandatory connection in sewer service areas are detailed in § 180-6 of the Code of Falmouth, Sewers and Septic Systems.
- B. Within thirty (30) days of the property's connection to the public sewer, any septic system or other waste disposal system located on the property shall be decommissioned in accordance with Board of Health regulations.

§ 180-53. Determination of wastewater flow in sewer service areas.

- A. Wastewater flow to the public sewer shall be determined in accordance with either: 1) the provisions set forth in 310 CMR 15; or 2) water meter data provided by the Department of Public Works as adjusted for seasonal occupancy; or 3) any other method acceptable to the Department of Environmental Protection and the Town of Falmouth. Any structure, legally in existence as of January 1, 2014, regardless of its flow, may by right maintain that flow or number of bedrooms. "Bedroom" is defined in 310 CMR 15.002 (Title 5: Standard requirements specified in 310 CMR 15.000, Massachusetts State Environmental Code), and the number of bedrooms in the Assessor's records as of January 1, 2014, are presumed accurate.
- B. The flow allocations for present and future sewer service areas as of January 1, 2014, are as follows:
 - (1) Blacksmith Shop Road Wastewater Treatment Plant: 570,000 gallons per day (excluding Little Pond Sewer Service Area).
 - (2) Little Pond Sewer Service Area: 260,000 gallons per day (subject to approved CWMP).
- C. These flows allocations will be adjusted if additional flow or modifications to sewer service areas are made through (1) approved comprehensive wastewater management plans, (2) approved notice of project change to environmental impact reports for the 2001 West Falmouth Harbor Facilities, or (3) approval from MA Department of Environmental Protection.

§ 180-54. Allocation of available capacity in sewer service areas.

The Wastewater Superintendent shall periodically notify the Board of Selectmen of the available capacity at the Wastewater Treatment Facility. The Selectmen in consultation with the Planning Board may set priorities for the available capacity.

§ 180-55. Modifications to existing parcels or changes in use in sewer service areas.

- A. Single-family residences.
 - (1) Existing development. Modifications of an existing single-family dwelling on a parcel of 40,000 square feet or less may increase the total number of bedrooms to four (4) by right. Modifications of existing single-family residences on parcels over 40,000 square feet may increase the number of bedrooms to one (1) bedroom per 10,000 square feet of lot area by right.
 - (2) New development. A single-family residence may have four (4) bedrooms by right on parcels of 40,000 square feet or less. On parcels greater than 40,000 square feet, a single-family residence may have one (1) bedroom per 10,000 square feet of lot area by right.
 - (3) Addition of bedrooms, beyond those permitted in Subsection A(1) and (2) above shall require a variance from the Board of Selectmen in accordance with § 180-56.

B. Multifamily residences.

- (1) Existing development. Modifications of an existing multifamily residence may increase the number of bedrooms to one (1) bedroom per 10,000 square feet of lot area by right.
- (2) New development. A new multifamily dwelling is allowed one bedroom per 10,000 square feet of lot area by right. In Zoning Districts where up to six (6) units per acre are allowed, up to three (3) bedrooms per permitted unit are allowed by right.
- (3) Addition of bedrooms in multifamily dwellings, beyond which is allowed by right, shall require a variance from the Board of Selectmen in accordance with § 180-56.

C. Nonresidential development.

(1) Existing development.

- (a) Modifications or changes of use, including residential to nonresidential, that increase flow to a level that is no more than ten (10) percent above that permitted as of January 1, 2014, by 310 CMR 15 (Title 5) are allowed by right.
- (b) Modifications or changes of use that increase flow more than that allowed by right in Subsection C(1)(a) require a variance from the Board of Selectmen in accordance with § 180-56.

(2) New development.

- (a) New nonresidential development on a vacant parcel with a wastewater flow up to 110 gallons per day per 10,000 square feet of lot area is allowed by right.
- (b) New nonresidential development on a vacant parcel with a proposed wastewater flow greater than 110 gallons per day per 10,000 square feet shall require a variance from the Board of Selectmen in accordance with § 180-56.

§ 180-56. Variances in sewer service areas.

A. The Board of Selectmen, after a public hearing of which notice has been given by publication 1) in a newspaper of general circulation and 2) posting with the Town Clerk and on the Town website for a period of no less than fourteen (14) days prior to the date of hearing, may grant a variance, provided both Subsection A(1) and (2) below are satisfied:

- (1) Sufficient capacity exists in the treatment facility, as determined by the Wastewater Superintendent. If sufficient capacity does not exist then no variance shall issue.
- (2) Should the Wastewater Superintendent determine sufficient capacity exists the applicant must then demonstrate, through a positive referral from the Board of Health, that a septic system for the total number of bedrooms or nonresidential flow requested, meeting the provisions of 310 CMR 15.000 (Title 5) without significant variances, can be sited on the parcel. If the Board of Health does not make a referral within 45 days of receipt of the request, it shall be considered a positive referral.

B. The Board of Selectmen may, at its sole and absolute discretion, issue a variance that in its judgment could be granted without substantially derogating from the intent or purpose of this bylaw should the applicant fail to satisfy criteria in § 180-56A(2) above.

§ 180-57. Rebuilding a building because of casualty loss in sewer service areas.

Relating to Article VIII, a property owner may rebuild a structure destroyed by fire, flood, storm or other acts of nature as a matter of right, provided that the new structure does not exceed the wastewater flow and number of bedrooms of the structure being replaced.

§ 180-58. Mandatory water conservation in sewer service areas.

The Board of Selectmen may adopt mandatory water conservation measures, after public hearing, consistent with the purposes of this bylaw.

§ 180-59. Transferability in sewer service areas.

The number of bedrooms or flow on any particular parcel of land cannot be sold, exchanged, transferred, or otherwise used to benefit the number of bedrooms or flow on another parcel or another's right to a sewer connection.

§ 180-60. Severability.

If any provision of this bylaw is declared invalid or unenforceable, the other provisions shall not be affected thereby but shall continue in full force and effect.

§ 180-61. Violations and penalties.

- A. Any person found to be violating any provision of Article VIII shall be served by the Town with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof.
- B. Any person who shall continue any violation beyond the period permitted in Subsection A shall be guilty of a misdemeanor and subject to a fine in an amount not exceeding fifty dollars (\$50) for each violation. Each day in which such a violation shall continue shall be deemed a separate offense.

- C. This section shall in no way limit the Town's power and authority to seek other remedies at law that it may have. Any person violating any of the provisions contained herein shall be liable to the Town for any expense, loss or damage occasioned the Town by such violation.



TOWN OF FALMOUTH

Office of the Town Manager & Selectmen

59 Town Hall Square, Falmouth, Massachusetts 02540
Telephone (508) 495-7320
Fax (508) 457-2573

LIQUOR LICENSE HEARING

Notice is hereby given under Chapter 138 of the General Laws, as amended, that The Tea Room, LLC d/b/a The Tea Room has applied for a NEW Seasonal All Alcoholic Common Victualler License to be exercised at 196 Crystal Springs Avenue, North Falmouth, MA.

A hearing will be held in the Selectmen's Meeting Room, Falmouth Town Hall on Monday, August 19, 2019 at 7:30 p.m. on the above application.

LICENSING BOARD

Megan English-Braga
Doug Brown
Doug Jones
Susan Moran
Samuel H. Patterson

Publication Date: Friday, August 9, 2019; Falmouth Enterprise



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth
City/Town

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- Checkboxes for various transaction types: New License, Change of Location, Change of Class, Change Corporate Structure, Transfer of License, Alteration of Licensed Premises, Change of License Type, Pledge of Collateral, Change of Manager, Change Corporate Name, Change of Category, Management/Operating Agreement, Change of Officers/Directors/LLC Managers, Change of Ownership Interest, Issuance/Transfer of Stock/New Stockholder, Change of Hours, Other, Change of DBA.

APPLICANT INFORMATION

Form fields for Applicant Information: Name of Licensee (The Tea Room, LLC), DBA (The Tea Room), Street Address (196 Crystal Springs Avenue), Zip Code (02556), Manager (Holly Pacella), License Type (Restaurant), Class (Seasonal), Category (All Alcoholic Beverages), and Special Legislation options.

DESCRIPTION OF PREMISES Complete description of the licensed premises

The retail/restaurant occupies approx. 3,800 sq.ft. on the first floor. First floor has 9 rooms of which 3 are accessible to public: rest room, seating area, and game area. The licensed area is inside seating and outside seating areas as shown on floor plan. Both areas are in direct line of sight of employees at all times. The second floor is an apartment occupied by applicant.

LOCAL LICENSING AUTHORITY INFORMATION

Form fields for Local Licensing Authority Information: Application filed with the LLA (Date: 8/19/19, Time: 7:15 pm), Advertiser (Yes/No), Date Published (8/9/2019), Publication (Falmouth Enterprise), Abutters Notified (Yes/No), Date of Notice (8/9/2019), Date APPROVED by LLA (8/19/2019), Decision of the LLA (Approves this Application), and Seller License Number/Name fields.

The Local Licensing Authorities By:

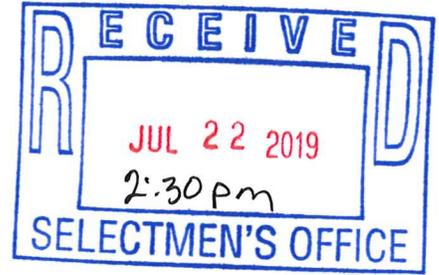
Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director

PAID
100-

CK# 5219



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street Boston, MA 02114
www.mass.gov/abcc



APPLICATION FOR A NEW LICENSE

Municipality

1. LICENSE CLASSIFICATION INFORMATION

| ON/OFF-PREMISES | TYPE | CATEGORY | CLASS |
|---|---|--|---------------------------------------|
| <input type="text" value="On-Premises-12"/> | <input type="text" value="\$12 General On-Premises"/> | <input type="text" value="All Alcoholic Beverages"/> | <input type="text" value="Seasonal"/> |

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

The Tea Room has been in seasonal operation at 196 Crystal Spring Avenue in the New Silver Beach neighborhood of Falmouth for decades, first under the ownership of Clive Gummow and now by his daughter Holly Pacella, as sole owner of The Tea Room, LLC. The Tea Room functions as the only breakfast and lunch location for this neighborhood and in addition offers packaged foods, gifts and other sundries. With a view of the beach, it features outside seating in a controlled and separately demised space directly adjacent to the inside seating area and service counter.

Is this license application pursuant to special legislation? Yes No Chapter Acts of

2. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

| | | | |
|-------------------|--|-------------------|---|
| Entity Name | <input type="text" value="The Tea Room, LLC"/> | FEIN | <input type="text" value="83-2798956"/> |
| DBA | <input type="text" value="The Tea Room"/> | Manager of Record | <input type="text" value="Holly Pacella"/> |
| Street Address | <input type="text" value="196 Crystal Spring Avenue, North Falmouth, MA 02556"/> | | |
| Phone | <input type="text" value="508-641-8948"/> | Email | <input type="text" value="hollypacella@aol.com"/> |
| Alternative Phone | <input type="text" value="508-641-4669"/> | Website | <input type="text" value="None"/> |

3. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

The retail/restaurant occupies approximately 3,800 square feet on the first floor of the building. The 1st floor consists of 9 rooms. Of these 9 rooms, 3 are accessible to the public - the rest room, the inside seating area and the game area. The areas to be included within the licensed area are the inside seating and the outside seating as shown on the attached floor plan. Both areas are in direct line of sight by employees at all times. The second floor is an apt. occupied by the applicant.

| | | | | | |
|-----------------------|------------------------------------|----------------------|--------------------------------|-------------------|---------------------------------|
| Total Square Footage: | <input type="text" value="3,800"/> | Number of Entrances: | <input type="text" value="5"/> | Seating Capacity: | <input type="text" value="24"/> |
| Number of Floors | <input type="text" value="One"/> | Number of Exits: | <input type="text" value="5"/> | Occupancy Number: | <input type="text" value="24"/> |

4. APPLICATION CONTACT

The application contact is the person whom the licensing authorities should contact regarding this application.

| | | | |
|--------|---|--------|---|
| Name: | <input type="text" value="Matthew Terry"/> | Phone: | <input type="text" value="508-540-6555"/> |
| Title: | <input type="text" value="Attorney, Ament Klauer LLP"/> | Email: | <input type="text" value="matt@amentklauer.com"/> |

NEW LICENSE

- ✓ LLA Certification
- ✓ \$200 Fee via ePay
- ✓ Monetary Transmittal Form
- ✓ Advertisement
- ✓ New Retail Application
 - Business Structure Documents
 - If Sole Proprietor, **Business Certificate**
 - If partnership, **Partnership Agreement**
- ✓ If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth
- ✓ **CORI Authorization Form** Complete one for each individual with financial or beneficial interest in the entity that is applying AND one for the proposed manager of record. *This form must be notarized with a stamp or raised seal.*
- ✓ **Manager Application**
- ✓ **Proof of Citizenship** for the proposed Manager of Record.
- ✓ **Vote of the Corporate Board**
- ✓ **Supporting Financial Records** for all financing and or loans, including pledge documents, if applicable.
- ✓ **Legal Right to Occupy**, a lease or deed.
- ✓ **Floor Plan**
- ✓ **Abutter's Notification**

Please Note: you may be requested to submit additional supporting documentation if necessary.

TRANSFER LICENSE

- LLA Certification
- \$200 Fee via ePay
- Monetary Transmittal Form
- Advertisement
- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- New/Transfer Retail Application
- Business Structure Documents
 - If Sole Proprietor, **Business Certificate**
 - If partnership, **Partnership Agreement**
- If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth
- CORI Authorization Form** Complete one for each individual with financial or beneficial interest in the entity that is applying AND one for the proposed manager of record. *This form must be notarized with a stamp or raised seal.*
- Manager Application**
- Proof of Citizenship** for the proposed Manager of Record.
- Vote of the Corporate Board**
- Purchase & Sale Agreement**
- Supporting Financial Records** for all financing and or loans, including pledge documents, if applicable.
- Legal Right to Occupy**, a lease or deed.

Please Note: you may be requested to submit additional supporting documentation if necessary.

Number:
CV-063

Fee
\$60.00

The Commonwealth of Massachusetts
Town of Falmouth

This is to certify that
The Tea Room - The Tea Room, LLC
Holly Pacella, Manager
196 Crystal Springs Avenue
North Falmouth MA 02556
is hereby granted this
Common Victualler License

in said Falmouth and that place only and expires on the date shown below unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140, and amendments thereto.

Valid from: August 19, 2019

Valid until: November 30, 2019

By order of The Falmouth Board of Selectmen

August 19, 2019

This License Must be Posted in a Conspicuous Place upon the Premises

Number:
007-AAID

Fee
\$100.00

The Commonwealth of Massachusetts
Town of Falmouth

This is to certify that

The Tea Room - The Tea Room, LLC
Holly Pacella, Manager
196 Crystal Springs Avenue
North Falmouth MA 02556

is hereby granted this

Automatic Amusement Device License

\$100 per machine, 2019 8 machines: Video, Claw, Air
Hockey

This license is granted in conformity with the Provisions of Chapter 140 of the General Laws as amended by Chapter 361, of the Acts of 1949 and expires on the below date unless sooner suspended or revoked.

Valid from: August 19, 2019

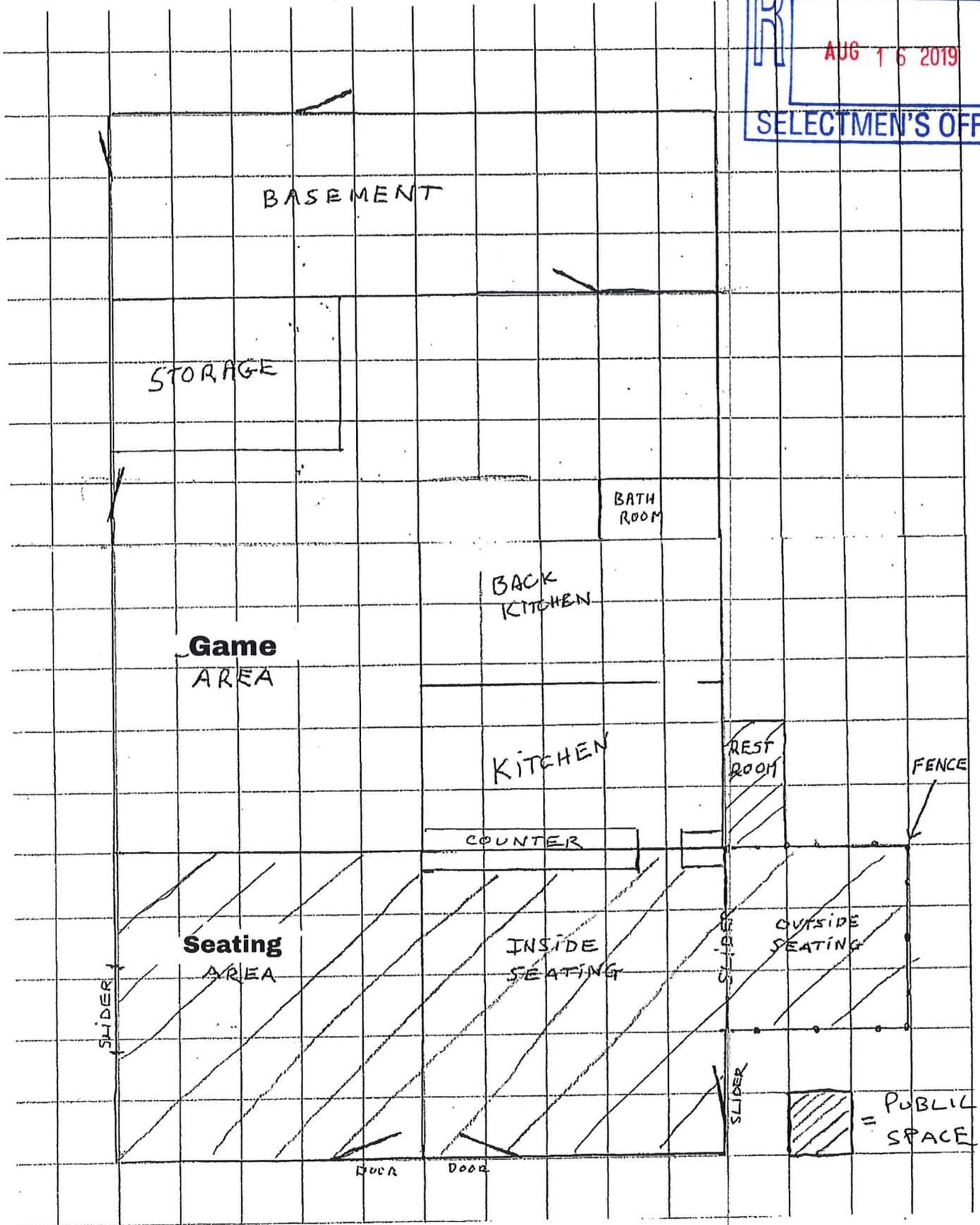
Valid until: November 30, 2019

By order of The Falmouth Board of Selectmen

August 19, 2019

This License Must be Posted in a Conspicuous Place upon the Premises

FLOOR PLAN



Phyllis Downey

From: Douglas DeCosta
Sent: Thursday, August 15, 2019 3:39 PM
To: Phyllis Downey; Diane Davidson
Subject: Background Check- Holly Pacella of the Florence Tea Room

Background Check- Holly Pacella of the Florence Tea Room Manager of Alcoholic Beverage License

August 15, 2019

A background check has been completed by the Falmouth Police Department of the municipal license applicant listed below:

Holly Pacella of the Florence Tea Room

The department did not locate information that may disqualify this municipal license applicant.

Lieutenant Douglas DeCosta
Falmouth Police Department
750 Main Street
Falmouth, MA 02540
Office: 774-255-4527
Fax: 508-457-2566
douglas.decosta@falmouthpolicema.gov
www.falmouthpolice.us



-----NOTICE-----

This email is intended for professional and business purposes of the Falmouth Police Department. The contents of this email message and any attachments are confidential and are intended solely for the addressee. If you are not the intended recipient please notify the sender and delete this message.

Phyllis Downey

From: Mel Trott
Sent: Tuesday, July 23, 2019 9:15 AM
To: Phyllis Downey
Cc: Timothy Smith; Boyd Demello
Subject: Application for All Alcohol Liquor License - The Tea Room

Hi Phyllis,

The Fire Rescue Department is not opposed to the issuance of an All Alcohol Liquor License – Seasonal with associated changes for The Tea Room, LLC d/b/a The Tea Room located at 196 Crystal Springs Avenue in North Falmouth.

Mel

Lt. Mel Trott

Fire Prevention Officer
Falmouth Fire Rescue Department
Phone: 508-495-2533
Fax: 508-495-2540
E-mail: mel.trott@falmouthfirema.gov

Phyllis Downey

From: Noreen Stockman
Sent: Tuesday, July 23, 2019 10:29 AM
To: Phyllis Downey
Subject: RE: Application for All Alcohol Liquor License - The Tea Room

No ZBA issues.
Thank you,
Noreen

Noreen H. Stockman
Zoning Administrator
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
508-495-7462

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Monday, July 22, 2019 4:34 PM
To: Bruce Mogardo <bruce.mogardo@falmouthma.gov>; Noreen Stockman <noreen.stockman@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>; Trisha Favulli <trisha.favulli@falmouthma.gov>
Subject: Application for All Alcohol Liquor License - The Tea Room

Good afternoon,

An application has been submitted for an All Alcohol Liquor License – Seasonal by The Tea Room, LLC d/b/a The Tea Room located at 196 Crystal Springs Avenue in North Falmouth.

Additionally, an application to make all necessary changes to the Common Victualler License, Change of Owner, Change of Name, and Change of Manager, has been requested and will be required before the Board of Selectmen's review. The same changes have been requested for the Automatic Amusement Device License.

May we please request your recommendations by Wednesday, August 14, 2019? The Board of Selectmen plan to review the applications at their August 19th meeting.

Thank you very much,

Phyllis

Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

Phyllis Downey

From: Thomas Bott
Sent: Thursday, August 15, 2019 4:30 PM
To: Phyllis Downey; Noreen Stockman
Cc: Rod Palmer; Diane Davidson
Subject: RE: Application for All Alcohol Liquor License - The Tea Room
Attachments: 196 Crystal Springs Rd 1.JPG; 196 Crystal Springs Rd 2.JPG

Dear Phyllis:

I stopped by the site of my way home last night (8/14), it's a charming spot with no apparent parking. (see attached photos). As Noreen previously mentioned there are no parking requirements specifically related to a liquor license but rather to retail uses and separately for a restaurant/bar (see below). Our zoning also notes that "Buildings, structures and land uses in existence April 2, 1979, are not subject to these requirements so long as they are not enlarged or changed to increase their parking need."

Adding liquor to an existing use within the existing footprint would not, in my opinion, require the applicant to provide more parking. The options for created any additional parking on site are very very limited.

§ 240-105 Performance requirement.

Off-street parking must be provided to service the net increase in parking demand created by new construction, additions or change of use. Buildings, structures and land uses in existence April 2, 1979, are not subject to these requirements so long as they are not enlarged or changed to increase their parking needs.

| | |
|--|---|
| Restaurant, bar | 1 space per 2 seats |
| Dwelling unit having 2 or more bedrooms | 2 spaces |
| Dwelling unit having fewer than 2 bedrooms | 1.5 spaces |
| All other uses | Parking spaces adequate to accommodate all norrr
by the Building Inspector |

Were this new construction they would likely need 15.5 spaces (3.5 for two apartments totaling 3 bedrooms and 12 spaces for a restaurant seating 24 patrons). As such there isn't a requirement for additional spaces.

TBott

From: Phyllis Downey
Sent: Tuesday, August 13, 2019 2:24 PM
To: Thomas Bott <thomas.bott@falmouthma.gov>; Noreen Stockman <noreen.stockman@falmouthma.gov>
Subject: RE: Application for All Alcohol Liquor License - The Tea Room

Hello Tom,

Attached please find the application.

Thank you for your help,
Phyllis

Phyllis Downey

Office of the Town Manager & Board of Selectmen
508-495-7325

From: Thomas Bott

Sent: Tuesday, August 13, 2019 1:49 PM

To: Noreen Stockman <noreen.stockman@falmouthma.gov>; Phyllis Downey <phyllis.downey@falmouthma.gov>

Subject: RE: Application for All Alcohol Liquor License - The Tea Room

Dear Phyllis:

Could you forward the application to me? I wasn't on the original email.

Thanks

TBott

From: Noreen Stockman .

Sent: Tuesday, August 13, 2019 12:20 PM

To: Phyllis Downey <phyllis.downey@falmouthma.gov>

Cc: Thomas Bott <thomas.bott@falmouthma.gov>

Subject: RE: Application for All Alcohol Liquor License - The Tea Room

The subject property has not been the subject of any ZBA cases.

Parking requirements are set out in the By-Law under 240-108, and relate to leasable floor area for retail, or seats for an establishment such as a restaurant. There is no related parking requirement related specifically to a liquor license.

I have cc'd Tom in the event he has something to add here.

Noreen

Noreen H. Stockman
Zoning Administrator
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
508-495-7462

From: Phyllis Downey <phyllis.downey@falmouthma.gov>

Sent: Tuesday, August 13, 2019 9:31 AM

To: Noreen Stockman <noreen.stockman@falmouthma.gov>

Cc: Diane Davidson <diane.davidson@falmouthma.gov>

Subject: RE: Application for All Alcohol Liquor License - The Tea Room

Good Morning Noreen,

We are receiving inquiries about this application and would like to be able to share the Zoning by-law for Liquor Licenses in regard to parking. Can you please give us guidance?

Thank you,

Phyllis

Phyllis Downey

Office of the Town Manager & Board of Selectmen
508-495-7325

From: Noreen Stockman
Sent: Tuesday, July 23, 2019 10:29 AM
To: Phyllis Downey <phyllis.downey@falmouthma.gov>
Subject: RE: Application for All Alcohol Liquor License - The Tea Room

No ZBA issues.
Thank you,
Noreen

Noreen H. Stockman
Zoning Administrator
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
508-495-7462

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Monday, July 22, 2019 4:34 PM
To: Bruce Mogardo <bruce.mogardo@falmouthma.gov>; Noreen Stockman <noreen.stockman@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>; Trisha Favulli <trisha.favulli@falmouthma.gov>
Subject: Application for All Alcohol Liquor License - The Tea Room

Good afternoon,

An application has been submitted for an All Alcohol Liquor License – Seasonal by The Tea Room, LLC d/b/a The Tea Room located at 196 Crystal Springs Avenue in North Falmouth.

Additionally, an application to make all necessary changes to the Common Victualler License, Change of Owner, Change of Name, and Change of Manager, has been requested and will be required before the Board of Selectmen's review. The same changes have been requested for the Automatic Amusement Device License.

May we please request your recommendations by Wednesday, August 14, 2019? The Board of Selectmen plan to review the applications at their August 19th meeting.

Thank you very much,

Phyllis

Phyllis Downey

Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325



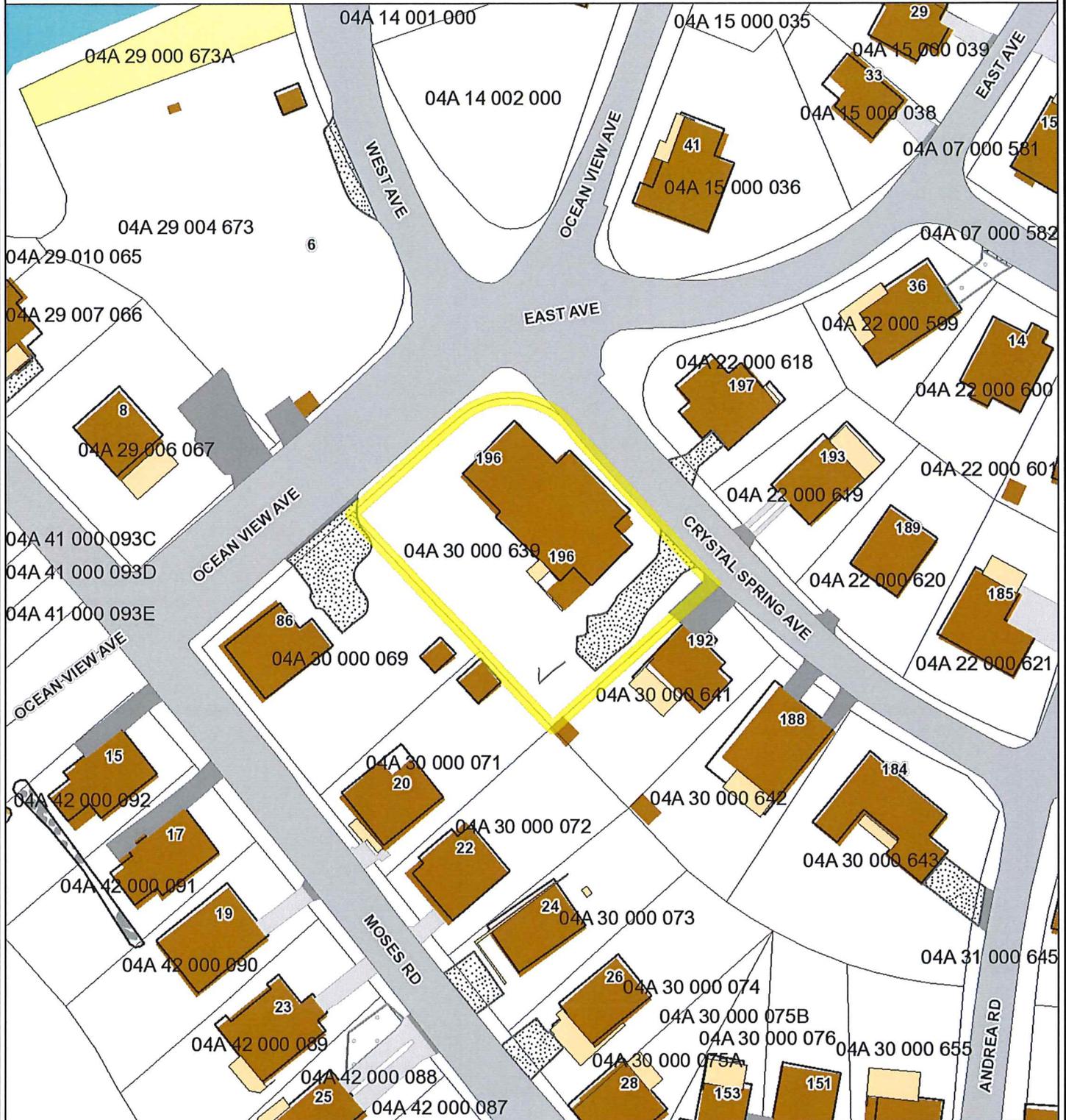


THE ROOM

at New Silver Beach

We Have Bagged
ICE

THE SEA ROOM
508-563-7095



1" = 70 ft



- Places of Interest
- Police
 - Fire Stations
 - Golf
 - Library
 - Medical
 - Municipal Buildings
 - Other
 - Schools
 - Sports
 - BEACHES
 - BOAT RAMPS
 - CCRTA Bus Stops
 - Ferry Routes
 - FALMOUTH-EDGARTOW
 - FALMOUTH-OAK BLUFF
 - WOODS HOLE-OAK BLU
 - WOODS HOLE-VINEYAR

- CCRTA Bus Routes
- Fall-Win-Spr
 - WHOOSH
 - Summer
 - Bike Path
 - Bridges
- Road Surfaces
- OTHER
 - PAVED
 - Cobblestone; Concrete; OI
 - Dirt; Gravel
 - Shell

- Driveways
- Asphalt
 - Brick/Paver
 - Cobblestone
 - Concrete
 - Dirt
 - Gravel
 - Shell
- Coastal Structures
- PAVED
 - DOCK
 - Groins
 - Jetty
 - PIER
 - Revetment
 - WHARF
- Water Features
- POND
 - STREAM
 - WETAREA

- Decks
- Patios
- Parcels
- Road Ownership
 - COUNTY; TOWN
 - PRIVATE
 - STATE
- Bldg Roof Prints
- Buildings
- Vegetation
 - BOG
 - FIELD
 - ORCHARD

Disclaimer
 The Town of Falmouth makes no claims, no representations and no warranties, express or implied, concerning the validity (express or implied), the reliability or the accuracy of the GIS data and/or GIS products furnished by the Town, including the implied validity of any uses of such data. Parcel lines are graphic representations only.
 Planimetric features derived from 3/05 Aerials.
 Prepared by Falmouth G.I.S.

Phyllis Downey

From: Kevin Klauer <kevin@amentklauer.com>
Sent: Thursday, August 15, 2019 5:35 PM
To: Phyllis Downey
Cc: Gabriele Bruce; Matthew Terry
Subject: RE: The Tea Room Liquor License application

Dear Phyllis,

Thank you for reaching out. Please see my answers below.

1. Is the submitted Floor Plan, attached, accurate? It seems to indicate that alcohol will be served in the Game Room which in the past has been used by neighborhood children.

Yes, though the designation of the rooms has changed slightly and we will submit a revised floor plan tomorrow. That said, that area is mostly seating and will be permitted.

2. What are the intended hours of operation?

The Applicant would like to be permitted from 11:00 AM to 11:00 PM. They typically close between 8:00 and 9:00 PM most days, depending on sunset, but do occasionally host events for the Association and would like to be able to serve later as need be.

3. What are the days of operation?

Seven days a week.

4. What is the parking plan?

The applicants are not adding seats beyond what is present and there is substantial street parking in the area. Further, most of their clientele is walk-up business from people living and staying in the immediate area.

Regards,

Kevin P. Klauer II, Esq.
Ament Klauer LLP
39 Town Hall Square
Falmouth, MA 02540
Telephone: (508) 540-6555
Fax: (508) 457-1293
Email: kevin@amentklauer.com

*****Be aware that online banking fraud is on the rise. If you receive an email containing wire transfer instructions from Ament Klauer LLP please call our office at 508-540-6555 to verify the information prior to sending funds.*****

Feel free to visit our website at www.amentklauer.com

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Any documents attached hereto are transmitted for discussion purposes only and create no binding obligation. The parties will be bound only if and when copies are signed by and delivered to all parties.

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Thursday, August 15, 2019 8:45 AM

To: Gabriele Bruce <gbruce@amentklauer.com>
Subject: FW: The Tea Room Liquor License application

Good morning Gabriele,

Hope this message finds you well.

I was out sick yesterday and am following up. Has the applicant responded to any of the questions below? The matter is scheduled to be discussed by the Selectmen next Monday.

Thank you,
Phyllis

Phyllis Downey
Office of the Town Manager & Board of Selectmen
508-495-7325

From: Phyllis Downey
Sent: Tuesday, August 13, 2019 10:16 AM
To: Gabriele Bruce <gbruce@amentklauer.com>
Subject: FW: The Tea Room Liquor License application

Hi Gabriele, There is considerable neighborhood interest in the application. Phyllis

From: Phyllis Downey
Sent: Tuesday, August 13, 2019 10:02 AM
To: 'Matthew Terry' <matt@amentklauer.com>
Subject: The Tea Room Liquor License application

Good morning Matt,

Since the posting of the license application last Friday we have received several resident inquiries. Would you please clarify the following questions that are not included in the application?

1. Is the submitted Floor Plan, attached, accurate? It seems to indicate that alcohol will be served in the Game Room which in the past has been used by neighborhood children.
2. What are the intended hours of operation?
3. What are the days of operation?
4. What is the parking plan?

We look forward to having this information for the Board of Selectmen as well as inquiring residents.

Thank you very much, Phyllis

Phyllis Downey
Administrative Assistant
Office of the Town Manager & Board of Selectmen
508-495-7325

Greg & Tammy Inman
132 Wild Harbor Rd
North Falmouth, MA 02556
508-889-7269
Ginman@dellbrookjks.com
8/16/19

Falmouth Board of Selectmen
59 Town Hall Sq
Falmouth, MA 02540

Dear Falmouth Board of Selectmen,

We are long-time residents of North Falmouth and have been visiting the Tea Room since a child. I am writing you this letter in support of Holly and Michael Pacella and the service that they provide the community of New Silver Beach. The couple years prior to Michael and Holly taking over the Tea Room, it did not open and the New Silver Beach lost its sense of community. Over the past 4 years Michael and Holly have brought the tea room back to life and returned the epicenter of the community back better than it's ever been.

Everything that Michael and Holly have done with the Tea Room has always had the community in mind first. I feel allowing them to serve further options at their restaurant would only be a positive outcome for the New Silver Beach community.

Sincerely,

Tammy and Greg Inman

Phyllis Downey

From: Greg Inman <ginman@dellbrookjks.com>
Sent: Friday, August 16, 2019 10:39 AM
To: Falmouth Selectmen
Cc: mike@pacelladisposal.com
Subject: Letter For Tea Room
Attachments: Letter For Tea Room.docx

Please find attached letter in support of Mike and Holly Pacella.

Greg Inman

Senior Project Manager

Direct: (508) 540-6226, ext 2616/Mobile: (508) 889-7269

 **DELLBROOK | JKS**

One Adams Place | 859 Willard St. | Quincy, MA 02169 | 781.380.1675

15 Research Rd. | East Falmouth, MA 02536 | 508.540.6226

Phyllis Downey

From: Kevin Leddy <[REDACTED]>
Sent: Friday, August 16, 2019 11:31 AM
To: Falmouth Selectmen
Cc: mike [REDACTED]
Subject: Tea Room

As a lifelong resident of the New Silver area, I would love to show my support for Mike and Holly Pacella in their efforts to acquire a Liquor License for their establishment at the Legendary Tea Room!! For the past two years they have brought the Tea Room back to life, their passion for food and service to the community is more than evident. We are very lucky to have this Gem in our neighborhood, and to allow them to expand on their business, makes all the sense in the world to a local resident. I look forward to enjoying a beverage there next summer along with a fabulous piece of their homemade lasagna!!!

Kevin Leddy
37 Crystal Spring Ave.
North Falmouth
617-512-0500

Phyllis Downey

From: Kevin Julea Carroll <[REDACTED]>
Sent: Wednesday, August 14, 2019 5:35 PM
To: Falmouth Selectmen
Cc: mike [REDACTED]
Subject: Tea Room NSB liquor license

Dear Selectmen of Falmouth MA.,

I am writing this letter to support the Tea Rooms request for a seasonal all alcoholic common victualler license. Mike and his family has saved our NSB Tea Room, and it is more of a business to him. He is constantly updating and improving the tea room experience each year. He really cares about the people (his neighbors) of NSB. Approving the liquor license would help Mike to continue opening the Tea Room each year for the NSB community. It would be nice to be able to order a cocktail when having lunch at the tea room.

Tea Room is such an important place for NSB residents.

Thank You,
Julea Carroll

Sent from [Mail](#) for Windows 10

Phyllis Downey

From: JAY AFFANATO <[REDACTED]>
Sent: Monday, August 5, 2019 2:56 PM
To: Falmouth Selectmen
Subject: mike@[REDACTED]

Please allow the Tea Room to obtain a liquor license. Mike and Holly Pacella have worked very hard to give our community a place to meet and have a wonderful meal. The Tea Room goes back many generations.

Thank you,

Jennifer Affanato
15 Silver Beach Ave
No. Falmouth MA

Marc Moll
61 Hillside Avenue
North Falmouth, MA 02556



8/14/19

Falmouth Board of Selectmen
59 Town Hall Square
Falmouth, MA 02540
selctmen@falmouthma.gov

Dear Falmouth Board of Selectmen:

I am a long-time resident of the "New Silver" neighborhood and I am writing to express my support for Michael Pacella's application for an alcohol license at his business, The T Room LLC located at 196 Crystal Spring Ave., North Falmouth, Massachusetts

My support is not easily given and was in fact earned by Mike and his wife Holly through their commitment to run a business in the neighborhood that supports community. Holly spent many years in the neighborhood along with her father, Clive Gummow, and knows and respects the special place that I call the "Silver Beach Community" Over the last few years Mike and Holly have continued to cultivate this sense of community in the neighborhood and they often have their doors open to sell food, candy and ice cream in coordination with neighborhood events. Their efforts clearly enhance the overall success and enjoyment of these events. The Pacella family is extremely welcoming to all that walk through their doors and have a well-managed family establishment

Furthermore, running a seasonal only business, as Mike and Holly do, is very difficult and requires you to earn as much profit as possible in a short period to sustain the business. Offering a liquor license to the T Room, LLC would help to create another source of revenue that will benefit this thoughtful neighborhood business.

Sincerely,

Marc Moll

Phyllis Downey

From: Marc Moll <[REDACTED]>
Sent: Thursday, August 15, 2019 11:00 AM
To: Falmouth Town Manager
Cc: meagan.english_braga@falmouthma.gov; miked [REDACTED]
Subject: T Room LLC -
Attachments: T Room LLC.docx

Attached is a letter of support for Michael Pacella's application for an alcohol license at his business, The T Room LLC. Thanks!

Marc

Marc Moll
Cell: 617-877-5452
[REDACTED]

Phyllis Downey

From: Raymond Bird [REDACTED]
Sent: Friday, August 16, 2019 8:49 AM
To: Falmouth Selectmen
Cc: mike@p [REDACTED]
Subject: Tea room

Dear Selectmen,

We have owned a home in New Silver beach for the last nine years. My family has been going to the T Room all summer long for those years, in my opinion the T room is the glue that keeps that neighborhood together. On any giving day, it is the place to gather, have something to eat or just meet and socialize with the other New Silver beach residents. This experience is possible due to the hospitality of Mike and Holly Pacella who treat all like family. Over the past couple of years, they have worked tirelessly to make improvements to the menu and facilities. I support their request to have liquor available. This is another improvement in their ongoing attempt to make the T Room a complete facility for all residents to enjoy.

Best Regards,
Ray & Wendy Bird
12 Ravenwood Rd
North Falmouth, Ma

Conservation Commission

1 alternate member vacancy

- Term until 6/30/22

1 applicant:

- Susan Warren



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: Susan Murphy Warren

Address: 132 Siders Pond Rd Village: Falmouth ZIP: 02540

Mailing Address: Same as above Village: _____ ZIP: _____

Telephone: [Redacted] Email: [Redacted]

How long have you been a Resident (date: 1/2016) / Taxpayer (date: 1/2016)

Amount of time you are available to give: depending on Conservation Committee needs

Town Committee, Board or Commission you are interested in serving on:

- 1. Conservation Committee
- 2. _____
- 3. _____

Seeking: Permanent Position Alternate Position

Have you attended any meetings of the committee for which you are applying? yes

Relevant affiliation and work and personal experiences see attached resume.

I have been an active supporter and advocate for land and w. life preservation my entire life beginning in 4th grade Girl Scouts. (continued next page)

Town offices held in Falmouth or elsewhere and dates of years served: _____

Briefly describe the particular skills you feel you will add to the committee or board: _____

- 1) MBA and 35 years experience in strategic planning, finance and communications, including teaching / education.
- 2) Teamwork - ability to work effectively with cross-disciplinary teams.
- 3) Project management - proven ability to manage to achieve goals, timetables and financial objectives

List three (3) references:

| Name | Title | Phone |
|---|-------------------------------|------------|
| 1. <u>Greg Mills - 300 Committee Land Trust.</u> | | [REDACTED] |
| 2. <u>Paul Glynn & Suzanne Glynn - Attorney</u> | <u>Attorney</u> | [REDACTED] |
| 3. <u>Peter Walsh</u> | <u>Conservation Committee</u> | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

5/16/19
DATE

[Signature]
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

(Continued from previous page)
I have contributed financially for over 30 years to the National Park Service, Environmental Defense Fund, National Resources Foundation, World Wildlife Fund, Appalachian Mountain Club and other organizations involved in protecting the environment.
Today more than ever with climate change threatening habitats and migration patterns, I believe we need strong protection of the environment for native species, of ~~our~~ ^{our precious} flora and fauna.

Susan Murphy Warren
132 Siders Pond Rd., Falmouth, MA 02540

Education

- Candidate for graduate degree in Music Therapy, Lesley University (class of 2021)
- MBA, Harvard University (1981)
- MA, International studies, The American University (1979)
- BA, French and Spanish languages and area studies, Denison University (1971)

Professional Experience

Industry and government:

- Global marketing executive for corporations producing medical diagnostics (1983-2000), pharmaceutical services clinical research (2000-2010) and medical devices (2010-2014): researched market opportunities, conveyed product requirements to scientists and engineers, led commercial launch of numerous innovative medical diagnostic tests, surgical devices and clinical services to improve patient healthcare
- Former member, Board of Directors, Diagnostics Marketing Association
- Past chair, Communications Committee, Association of Clinical Research Organizations (ACRO)
- Branch chief, sub-saharan Africa, Bureau of Educational and Cultural Affairs, US Dept. of State

Non-profit organizations:

- Former Chief Operating Officer, Seeding Labs: provided donations of laboratory equipment to universities in lesser- and middle-income countries in Latin America, Africa and Asia
- Former member, Board of Directors, Communities without Borders, 501(c)3 organization providing education and healthcare services to Zambian orphans due to AIDS epidemic

Social service:

- Active volunteer, Neighborhood Falmouth: provide services for the elderly to enable them to continue to live independently in their own homes
- Falmouth outreach singers: vocal group that performs at elderly care establishments
- Former member, Wellesley Service League: volunteered to help with after-school arts and crafts programs for lower income children, service organizations for disabled adults and music at a facility for disabled children and adults
- Former member, The Junior League: organized and led an a cappella vocal group that performed at elderly care establishments and veterans' hospitals
- Communications committee, Falmouth and Wellesley Congregational churches; former Board of trustees, Westwood First Parish

Applicant's 1st choice:

Solid Waste Advisory Committee

1 vacancy

- Term until 6/30/22

1 applicant:

- Zachary Ellis

Applicant's 2nd choice:

Energy Committee

1 vacancy

- Term until 6/30/20

1 applicant:

- Zachary Ellis



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

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Name: Zachary A. Ellis

Address: 20 Crosby Ln East Falmouth MA Village: Waqvoit ZIP: 02536

Mailing Address: 20 Crosby Ln East Falmouth MA Village: Waqvoit ZIP: 02536

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident 25 yrs (date: 1994) / Taxpayer 12 yrs (date: 2007)

Amount of time you are available to give: 4 hrs per week

Town Committee, Board or Commission you are interested in serving on:

1. Solid Waste Committee
2. Energy Committee
3. Coastal Pond Management Committee, Conservation Commission

Seeking: Permanent Position Alternate Position

Relevant affiliation & work & personal experiences Business Development Manager at Stonewood Products in Harwich, MA / operations Manager at Yacht Captain Solutions in Marion, MA / Legislative Intern for U.S. Senator Charles Schumer

Town offices held in Falmouth or elsewhere and dates of years served: _____

Briefly describe the particular skills you feel you will add to the committee or board: Negotiate contracts with waste and recycling companies, Research available grants from the state (MassDEP)

Three (3) References:

| Name | Title | Phone |
|---------------------|---|------------|
| 1. David Dominick | , Administrative Officer, USMA | [REDACTED] |
| 2. David Brownville | , (Ret) Master Sergeant, US Army Special Forces | [REDACTED] |
| 3. Michael Martir | , General Manager, Cape Gun Works | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

7/15/2019
DATE

[Signature]
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



Jeremiah Pearson
Superintendent

Town of Falmouth

Department of Public Works

Parks & Forestry Division
416 Gifford Street

Telephone: (508) 457-2543

Date: August 16, 2019

To: Board of Selectmen

Re: Parks Department Athletic Field Upgrade Update

The Parks Department's goal since 2018 under a comprehensive turf management program has been to produce and maintain a healthy and better playing surface for our Town's natural grass athletic fields. Since the program's beginning, we have reconstructed four existing fields as follows:

- Two soccer fields at Trotting Park – Stripped and regraded both fields; Installation of drainage; Installation of approx. 1000 tons of new field materials; Added 150,000 square feet of sod; Installed a new perimeter fence around the entire field complex; Performed irrigation repairs and updates; Installed one catch basin.
- One Football/lacrosse field at Sandwich Road – Stripped and regraded the entire field; Installed drainage; Installed 75,000 Sqft of sod and fencing; Performed irrigation upgrades and repairs; Installed a backboard surface; and Constructed an Access road.
Maintenance 2019 after spring use: Performed deep tine aeration; Performed Vertical – De-compaction sand injection system for a drainage solution; Applied porous ceramic; Applied three fertilizer application for recovery; and Performed slice seeding and over seeding.
- One Baseball – Installed a complete new infield and warning track; Added two custom pitcher mounds in the bull pen & dugout renovation area; Completed new irrigation for the infield; Performed fence repair; Installed Sod.

This past and present season, the Parks department was able to provide a comprehensive plan working around a busy athletic timetable and within our budgetary limits. We were able to accomplish a fertility program, aeration, slice seeding, over seeding, pest monitoring, and water management.

Building new fields is a large responsibility. Water management and foot traffic is our biggest obstacle. Constant irrigation failures and restricted field use have been a constant problem that jeopardize our new and existing fields. As we move forward, our goal is to update old irrigation systems and install better security for our investments. Our next capital objective is to reconstruct the remaining field at Trotting Park and add handicap accessibility from the parking lot to the fields. With the addition of two recently added Parks employees and new field equipment we will continue to produce a higher quality of maintenance and become better turf managers as a result.

Respectfully Submitted.

Diane Davidson

From: Robert Brown [REDACTED]
Sent: Friday, August 16, 2019 3:19 PM
To: Megan English Braga; Julian Suso
Cc: Diane Davidson; [REDACTED] Joe Olenick; Sandy Cuny
[REDACTED] Lori Dillon; 'Thomas A. Zine [REDACTED] Scott
Ghelfi [REDACTED] 'Heylin, Michael'; 'Boles Richard ([REDACTED])
[REDACTED]
Subject: Recreation Committee Presentation Monday, August 19, 2019

Dear Chair Braga and Town Manager, Mr. Suso,

The Recreation Committee requests a postponement of our report to the Board of Select to another meeting day in September. Director Joe Olenick is on vacation and Committee members have family conflicts too which would result in a less productive report. We hope you can put us on your next meeting agenda.

Thank you for the opportunity and apologize for any inconvenience. Any questions or comments, please contact me.

Robert A. Brown
Brown & Barbosa, P.C.
683 Main Street
Falmouth, MA 02540
Office (508) 540-3990
Fax (508) 540-3963
[REDACTED]

This electronic message and any attachments contain information from the law firm of Brown & Barbosa, P.C. The contents may be privileged and confidential and are intended for the use of the addressee(s) only. If you are not an intended addressee, please permanently delete it and notify the sender immediately. Note that any disclosure, copying, distribution or use of the contents of this message in any medium is prohibited. If you have received this e-mail in error, please contact me at [REDACTED]

8/19/19

Veterans' Council Committee Appointments:

| Organization | Name | Term Until |
|--------------------------|-----------------|-------------------|
| American Legion Post 188 | Robert Teixeira | 6/30/20 |



Veteran's Council
Falmouth Town Hall
C/o Julia Kramer
Falmouth, MA
02540

Dear Sir or Madam;

Clark-Haddad American Legion Post 188 in Sandwich, MA, hereby authorizes Mr. Teixeira to represent our Post on the Veteran's Council.

Stephen J. Brothers

Stephen J. Brothers

Secretary

American Legion Post 188

August 2, 2019

Buzzards Bay Watershed Ride Signs:

Request for off-premise promotional signs for the Buzzards Bay Watershed Ride on the Shining Sea Bike Path to MBL in Woods Hole on Sunday, October 6, 2019.

| Location | Quantity | Type | Size | Length of Time |
|--|----------|------------------------|------------|---------------------------|
| 1. Corner of MBL St. & North St. | 1 | Finish line banner | 2' x 11.8' | Day of event |
| 2. Swope Center Property | 3 | Sandwich boards | | Day of event |
| 3. Swope Building | 1 - 3 | Banners | 3' x 6' | Day of event |
| 4. 49 School St. & WHOI Lot
Corner Water St. & MBL St.
Corner Water St. & Albatross St.
MBL Loeb Lot, North St.
MBL Broderick Lot, North St. | 5 | Parking location signs | 24" x 36" | Day of event |
| 5. Allowed under sign code | 4 | Route marking signs | 10" x 14" | Friday before event, 10/4 |
| 6. Bike path & County Rd.
Bike path & Old Dock Rd.
Hutker Architects, 533 Palmer Ave.
Corner Cycle, 115 Palmer Ave.
Buzz Bay Office, 21 Luscombe Ave.
Water St. & MBL St. | 6 | Yard signs | 24" x 36" | 6 - 8 weeks before event |
| 7. Bike path & County Rd.
Bike path & Old Dock Rd. | 2 | Yard signs | 10" x 14" | Week before event |

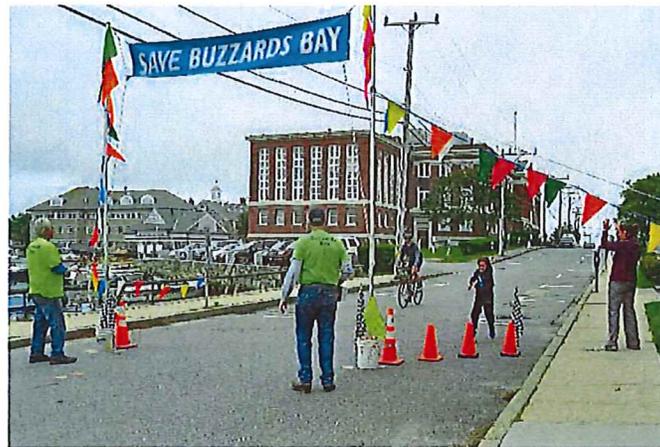
All signs will be removed within 12 hours of the completion of the event.



Buzzards Bay Coalition Watershed RIDE
Schedule of Signs – Falmouth, MA

1) Finish Line “Save Buzzards Bay” banner (2’ x 11.8’) at corner of MBL & North Street

- Set up day of event at 12pm, break down same day at 5pm
- Police detail at top of MBL Street (one way) alerting cars & pedestrians about sign
- Road cones and volunteers in safety green t-shirts stationed to caution cars & pedestrians
- Cyclists crossing under finish line banner between 1-5pm
- Permission to post sign from adjacent property owner, MBL, who is hosting the event



2) 10’ x 10’ pop up tent, various tables, 3 freestanding sandwich boards on Swope Center property. Set up on Sunday, day of event at 10am, removed by 6pm same day.



3) One to three (3' x 6') sponsor banners to be hung on Swope Building, TBD. Set up on Sunday, day of event at 10am, removed by 6pm same day.



4) 24" x 36" coroplast yard signs on wire "H" stands indicating parking at these locations. Set up on Sunday, day of event at 10am, removed by 6pm same day:

- **4a - "Volunteer Parking" yard sign on grass at Corner of 49 School St. & WHOI School St. Parking Lot**
 - Sign placed Sunday, day of event at 10am, removed by 6pm
 - Permission granted to use lot & post sign by WHOI
- **4b - "Watershed RIDE" yard sign with right arrow on grass at corner of Water St & MBL St.**
 - Sign placed Sunday, day of event at 10am, removed by 6pm
 - Permission granted to post sign by MBL
 - Police detail also stationed here 1-5pm
- **4c - "Watershed RIDE Parking" yard sign with right arrow on grass at corner of Water St & Albatross St.**
 - Sign placed Sunday, day of event at 10am, removed by 6pm
 - Permission granted to post sign by MBL
- **4d - "Shuttle Service" yard sign on grass at entrance to MBL's Loeb Parking Lot, North St.**
 - Sign placed Sunday, day of event at 6am, removed by 6pm
 - Permission granted to use lot & post sign by MBL
- **4e - "Rider Belongings" yard sign on grass at entrance to MBL's Broderick Parking Lot, 17 North St.**
 - Sign placed Sunday, day of event at 10am, removed by 6pm
 - Permission granted to use lot & post sign by MBL



No
variance
needed

6) Four (4) 10" x 14" route marking signs on wire "H" stands directing cyclists at the following locations. Set up on Friday before event at 10am, removed on day of event by 6pm.

- "10 Miles to Go" on grass on right side of Quaker Rd south of Tricia Road before Highland
- On grass at corner of Nashawena St and Old Dock Road, arrow LEFT
- On grass at corner of Old Dock Road and Shining Sea Bikeway, arrow RIGHT
- On grass at corner of sidewalk and Railroad Ave., arrow RIGHT
- On grass at corner of Railroad Ave. and Water St., arrow LEFT (Police detail also stationed here 1-5pm)



6) Six (6) 18" x 24" coroplast yard signs on wire "H" stands promoting the event at these locations. If allowed, signs could go up 6-8 weeks before the event, and would be removed within 12 hours of the event:

- On grass at Shining Sea Bikeway at County Road entrance
- On grass at Shining Sea Bikeway at Old Dock Road parking lot
- On grass in front of Hutker Architects: 533 Palmer Ave, Falmouth – permission granted by owner
- On grass in front of Corner Cycle, 115 Palmer Ave, Falmouth, MA – not sure who owns grass strip?
- On grass in front of Buzzards Bay Coalition office: 21 Luscombe Ave, Woods Hole – permission granted by owner
- On grass at corner of Water St & MBL St. – permission granted by owner



7) At the request of Town of Falmouth, 10" x 14" coroplast yard signs on wire "H" stands alerting cyclists that an event is happening on Sunday, September 30, 2018. To be posted as requested by Town:

- On grass at Shining Sea Bikeway at County Road
- On grass at Shining Sea Bikeway at Old Dock Road parking lot





TOWN OF FALMOUTH
Office of the Town Manager & Selectmen
59 Town Hall Square, Falmouth, Massachusetts 02540

TO: Board of Selectmen
FROM: Peter Johnson-Staub, Assistant Town Manager
SUBJECT: Abandoned House on Williams Hollow Way
DATE: August 1, 2019

A discussion of the abandoned house on Williams Hollow Way is included on the Board's agenda for August 5th. Williams Hollow Way is an unpaved private road off of Sam Turner Road between Chute Lane and Pondview Drive. Williams Hollow Way is listed as Crooked Pond Drive on Google Maps. Further confusing matters, the address of this 88-acre parcel owned by the Town is 50 Twin Oaks Drive. The location of this structure is shown on the attached map.

Town Meeting authorized acquisition of this property in 1987 "for municipal purposes and/or future water resource protection" under care and control of the Board of Selectmen. Since this acquisition, the property has been evaluated and Ray Jack has advised that this parcel is one of two Town-owned parcels that has real potential for development of future wells.

There is a small house on the property which was vacant for some period of time before the Town acquired the parcel. Last year our office was contacted by an area resident concerned that the property is a potential liability and a cause of some undesirable activity which prompted calls to the Police Department. A capital request to demolish the structure was then prepared and ultimately approved by Town Meeting – article 5 of November 13, 2018. In February, Michael Duffany contacted our office to ask that we hold off on the demolition and consider working with Falmouth Housing Trust or Habitat for Humanity to repurpose the structure for affordable housing. He stated that the structure is sound while acknowledging that a full rehabilitation would be required.

We discussed this request at a meeting with Julian, Ray Jack, Tom Bott, Carla Feroni, and Noreen Stockman among others. Ray expressed concern about any development of this parcel in light of the potential for future well development. It is a consensus staff opinion that this is not a good location for affordable housing. The unpaved private road is in poor condition. The house lot is isolated with poor access to public transportation and services.

As the Board is aware, the Housing Production Plan identifies rental housing as the clear priority for the creation of new housing. The Plan identifies the need for new housing units as 85% rental yet most 40b developments are producing home ownership units – unless they receive a Town and/or state subsidy. An isolated single unit is not viable for rental – property management is not cost effective. A partnership with a housing developer to repurpose this abandoned structure for home ownership will likely require the Town to bear the burden of most of the cost of the complete rehabilitation that will be required. Presently, there is no available balance in the Falmouth Affordable Housing Fund and the Board has recommended allocating an additional \$325,000, subject to future appropriation, for the second phase of the Northstar Place rental housing development permitted at 123 Brick Kiln Road.

For these reasons, the staff recommendation is that the Board affirm the Town Meeting vote to proceed with the demolition of this structure.

Attachments:

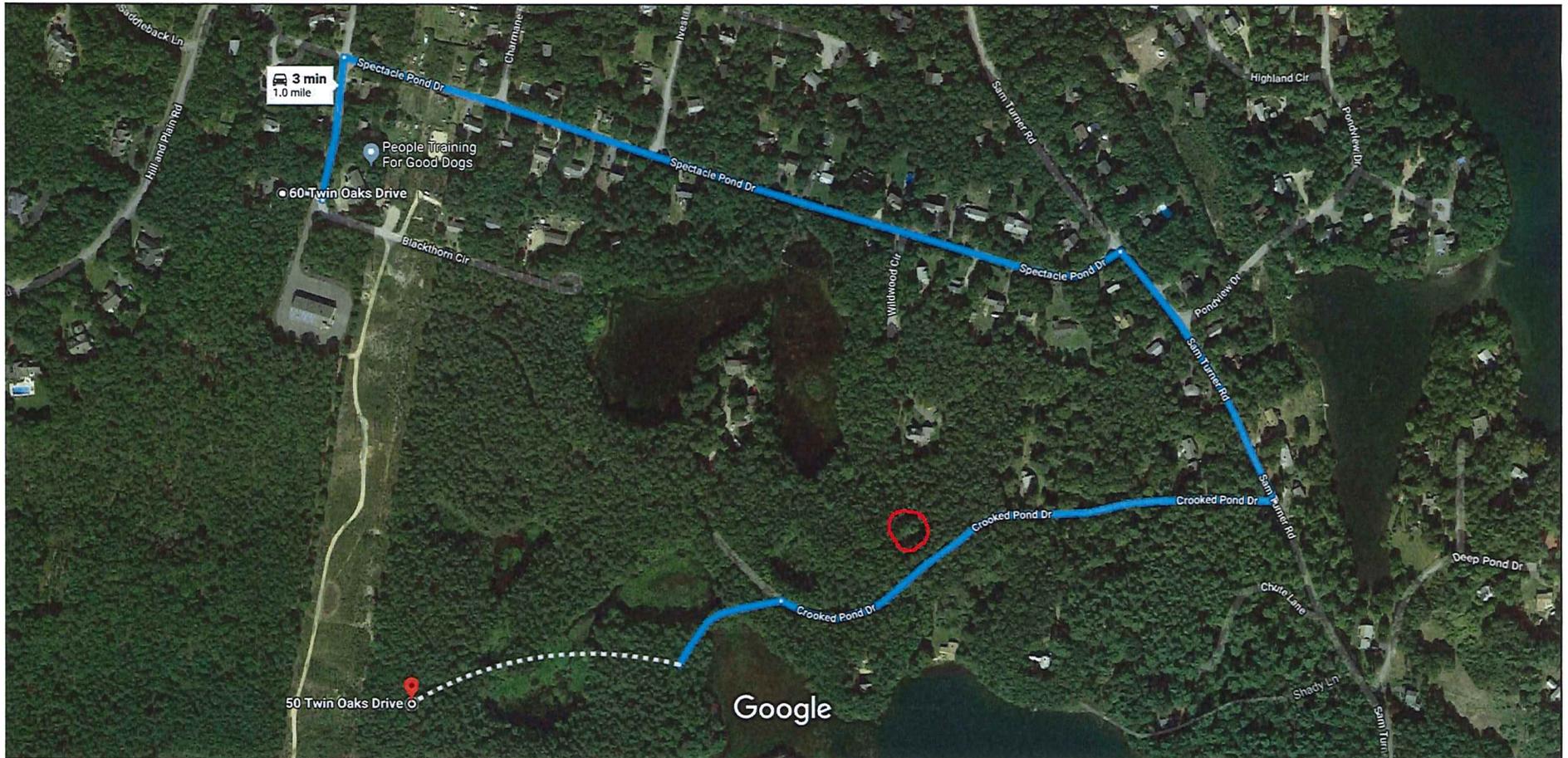
- Site map
- Photographs
- Email message from Michael Duffany

CC: Julian M. Suso, Ray Jack, Thomas Bott, Carla Feroni, Noreen Stockman

//Abandoned House Williams Hollow - BOS Memo 8-1-2019.pdf.docx



60 Twin Oaks Dr, East Falmouth, MA 02536 to 50 Twin Oaks Dr, East Falmouth, MA 02536 Drive 1.0 mile, 3 min



Imagery ©2019 Google, Map data ©2019 Google 200 ft



Seacoast Shores Assn. ("SSAI") Beach Committee

- 12 Member Committee formed Jan '16
- Regular Meetings for the past 3.5 years
- Discussed, Surveyed & Brainstormed a Plan
- Committee is 100% aligned on the plan
- Beach Plan received Unanimous Vote of Support from Residents at 2018 Seacoast Annual Mtg.
- Have socialized the plan with Town Manager, ConCom, DPW, Harbormaster... positive reaction
- Spent \$2k on Engineers in 2018/2019 for Annual Beach Profile

SSAI Beach Definition

- Approximately 300' coastal sandy area beginning at the east end of Bayside Dr East and then running south along the eastern shoreline of Seacoast Shores along Eel River East. Two stone groins mark the North and South ends of the Beach.
 - 250' owned by SSAI
 - 53' owned by SSAI & Abutters where Town claims easement

SSAI Beach Problems

- EROSION – Beach is nearly entirely gone/eroded. SSAI has replenished the Beach at various cycles many times over the last 30+ years. Cycles change depending on various weather conditions. Last replenishment was done in 2014. Unmanaged the sand will disappear and the legacy WWII pavement at the end of Bayside will continue to break up. Impervious surface – the entrance to the Beach at the East end of Bayside Drive - consists of broken and old pavement done by the Army back in the 40's as well as Town patches to repair drainage problems caused by the pavement and old piping. The Town and SSAI blocked the road with two rows of large stone boulders years ago to prevent cars from entering this area.
- SAFETY & HANDICAP ACCESS – with the current hard surface and erosion there is currently is no easy wheel chair access to the Beach through the Bayside East Access.

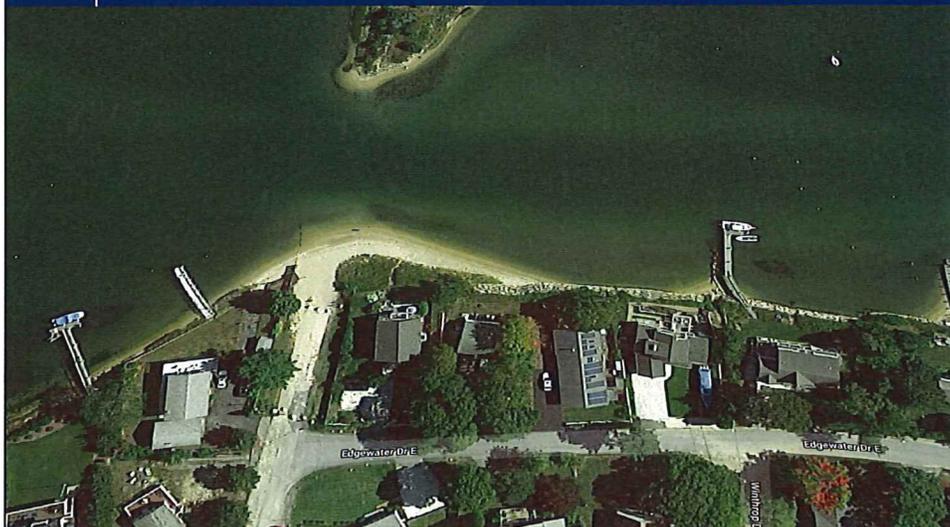
Proposed 2020 Beach Plan

- Add Sand to Replenish the Existing SSAI 250' Beach and not the end of Bayside East where access control is claimed by the Town.
- Replace impervious Hardscape on the east end of Bayside Dr East with Grass/Plantings/Sand which will improve drainage and protect coastal boundary (as are doing on our Rights of Ways).
- Build new pathway on east end of Bayside Dr East beginning at eastern edge of Edgewater Drive East and continuing to waters edge with appropriate environmentally approved materials to mitigate erosion, ensure public access & safe handicap access. Ensure width and surfacing allows emergency & construction vehicles
- Add New Signage on Beach Channel w/ "No Swim/No Wake"
- Total Estimated Cost for Seacoast Shores Association: \$80,000
- Total Estimated Cost for Town: \$0

2018 Beach Condition



2019 Beach Condition



Proposed Beach Concept Plan 2020



Current Surface – Bayside East



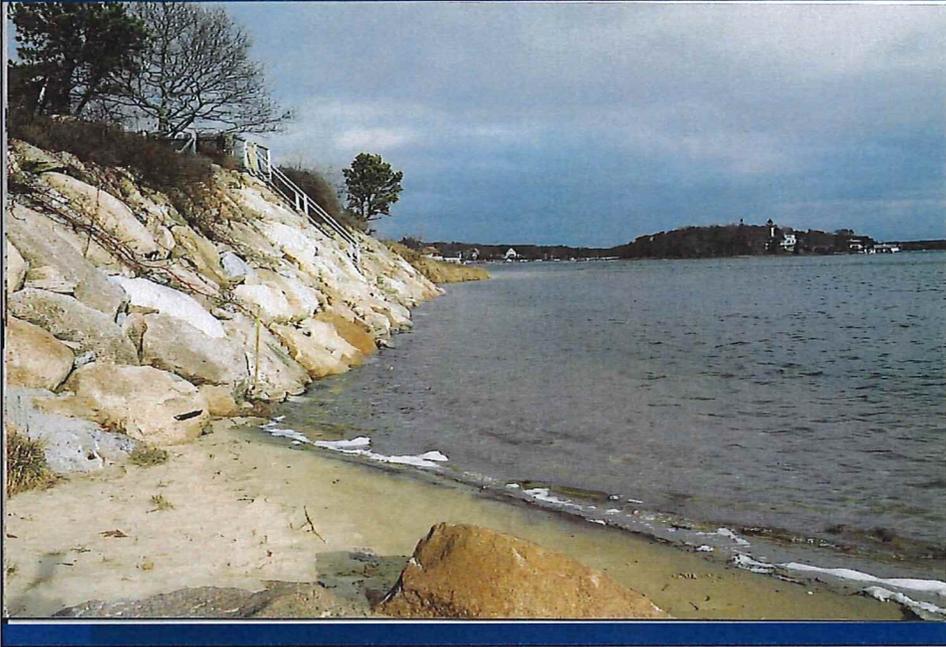
Proposed Surface – Bayside East
(ensure handicap and construction/emergency vehicle access)



Pre 2014 Beach Re-Nourish – this is what happens if we do nothing



Pre 2014 Beach Re-Nourish – this is what happens if we do nothing



Diane Davidson

From: Daniel Frawley <[REDACTED]>
Sent: Thursday, August 08, 2019 11:22 AM
To: Julian Suso
Cc: Jennifer McKay; Diane Davidson; Frank Duffy
Subject: Re: FW: Seacoast Shores Beach Plan - Followup
Attachments: SEACOAST SHORES ASSN BEACH PLAN 2019 FINAL.ppt

Julian - attached is our overview of our proposed Beach Plan as promised. As a point of clarification... I think the Town claims an easement but does not "own" the East end of Bayside... as a point of reference I submit the below...which we received from the Town a few years ago...

"It is stressed to me that the Town took an easement to build and maintain the way. The Town did not take a fee simple interest and the Town does not own the way. "

We look forward to presenting our plan to the Selectmen as soon as possible.

Thank you,

Dan
Seacoast Shores Association
President

Dan Frawley
[REDACTED]

On Tue, Aug 6, 2019 at 2:28 PM Julian Suso <julian.suso@falmouthma.gov> wrote:

Hello Mr. Frawley,

Thanks for your email. As I understand it, given that this proposed project will be located on a Town-owned roadway that terminates at the beach, the Seacoast Shores Association will need permission from the Town to file this project application with the Conservation Commission. I would ask that you transmit the narrative details of the proposal and any exhibits to my attention at your earliest convenience. Upon receiving this information, we can complete a brief internal review and place the request on a subsequent BOS agenda for consideration.

Julian

From: Daniel Frawley <[REDACTED]>
Sent: Monday, August 5, 2019 1:30 PM
To: Julian Suso <julian.suso@falmouthma.gov>
Subject: Re: FW: Seacoast Shores Beach Plan - Followup

Hi Julian - just putting this back to the top of your email queue since you were out of the office when I originally sent the below.

Thank You and welcome back!

Dan Frawley

Seacoast Shores Association

President

Dan Frawley

[REDACTED]

[REDACTED]

On Fri, Jul 26, 2019 at 12:56 PM Daniel Frawley <[REDACTED]> wrote:

Hi Julian - we are prepared to move forward with our Seacoast Shores Association Beach Plan and would appreciate it if you provide direction as to how we may be added to the Selectmen agenda so we may gain approval to move forward with filing our Beach Plan with Concom in order to secure a NOI. Thank you.

Dan Frawley

President - Seacoast Shores Association

Thank you,

Dan

Dan Frawley

[REDACTED]

[REDACTED]

On Mon, Mar 18, 2019 at 3:46 PM Julian Suso <julian.suso@falmouthma.gov> wrote:

Hello Dan,

Regarding your proposal, I am advised as follows. The proposed Beach Plan which you have developed is required to be filed with the Falmouth Conservation Commission in order to secure a Notice of Intent for the proposed work. In order to file for this NOI with the Conservation Commission, your organization will need to request the approval of the Town of Falmouth (Board of Selectmen). Such a request can be placed on an upcoming agenda of the Board at your request, and with the concurrence of the BOS Chair. This would allow for a brief presentation of the concept you are presenting to members of the Board at that time. Town Counsel Frank Duffy reminds me that Bayside Drive East is a public way and this public way does not terminate where the pavement ends, but continues across the sandy portion of the way and the sandy beach to the water. I hope that this information is helpful and we will await your further request prior to any consideration for proceeding to the "next step" with the Board of Selectmen. Thank you.

Julian M. Suso

From: Falmouth Town Manager
Sent: Tuesday, March 12, 2019 8:18 AM
To: 'Daniel Frawley' <[REDACTED]>; Falmouth Town Manager <townmanager@falmouthma.gov>
Subject: RE: Seacoast Shores Beach Plan - Followup

It was my pleasure to meet with you Dan. I will be forwarding this to the appropriate Town staff for feedback prior to getting back to you further.

Julian M. Suso

From: Daniel Frawley <[REDACTED]>
Sent: Saturday, March 9, 2019 10:27 AM
To: Falmouth Town Manager <townmanager@falmouthma.gov>
Subject: Seacoast Shores Beach Plan - Followup

Hi Julian - thank you again for meeting with me last week regarding our Beach Plan. As promised attached is a brief overview of our Beach Plan to help you describe it to the necessary Town officials required to give us needed guidance on next steps required to move forward and make our application to Concom and the various agencies required to go forward with the plan. As you and I discussed I think the only issue the Town may need to ok before we move forward is the legal question regarding our plan to beautify and protect of the 53" wide section on the end of Bayside Drive East which our Association and the abutters own and the Town claims an easement which is described in the attached plan. We have both unanimous support from our Assn. and abutters. Assuming the DPW (who I socialized this with) approves of our improvement we would hope it would be ok and a good precedent for the Town for a neighborhood to beautify and protect this current public and community eyesore...at our own expense with no Town funding required... and everyone in the end wins... public and our neighborhood community. This is our most important neighborhood asset.

Please let me asap how to proceed to move forward with our application.

Thanks again!

Dan Frawley

Seacoast Shores Beach Committee Chairman

Dan Frawley

[REDACTED]

[REDACTED]

TOWN OF FALMOUTH
BOARD OF SELECTMEN
Meeting Minutes
Open Session
MONDAY, JULY 22, 2019

6:00 p.m. SITE VISIT

Senior Center Construction Site - 744 Main Street, Falmouth, MA, 02540

Note: Site visit not open to the public due to safety and liability concerns. Members will not deliberate on any matter during site visit.

7:00 p.m. OPEN SESSION

Selectmen's Meeting Room

Town Hall

59 Town Hall Square, Falmouth, Ma 02540

Present: Megan English Braga, Chair; Doug Brown, Vice Chair; Susan Moran; Doug Jones; Sam Patterson.

Others Present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager.

1. Call to Order by Chair English Braga at 7 p.m.
2. Pledge of Allegiance
3. Recognition
Mr. Brown noted the Falmouth Fire Department (FFD) had 207 calls this week, ranging from house fires to saving a dog.
4. Announcements-none.
5. Public Comment
Warren Collins 50 Minot Street, is concerned about Chapaquoit Beach parking and crowd control. Once the parking attendant leaves at 3:30 p.m. it is a free for all, parking with no stickers, blocking people in, and no spaces after that time. Waiting is no longer allowed and Chappy should be a resident only beach. Parking attendants should be there until 5 - 5:30 p.m.

Chris Feguli, Chapaquoit Road made 6 trips one day to bring people to beach and was refused because no waiting was allowed. The Department of Public Works (DPW) is trying to figure out a way for a live parking area. Falmouth Police Department (FPD) Officer on detail Saturday and Sunday is assigned to turn away cars not ease the situation. He has found another vehicle was allowed in after he's cruised the street several times. He would like the Board of Selectmen (BOS) involved in finding a solution in August allowing cars to sit for a while with officer assistance to wait on the road. He took his grandchildren by bicycle several times this weekend.

Paul Miskovsky, Beach Committee Chair and Chappy beachgoer, suggested the DPW and Conservation Commission work together taking 3 feet of sand to enable a waiting lane. There is no erosion because constantly being built up and likely more asphalt under the sand.

Dan Shearer, Old Dock Road, Chappy Beach for last 8-9 years he has gone to the beach there and has asked to do something about this because it has been a one way road until this summer. They have called the police many times, last year for an ambulance. This year the DPW made the extra lane now it held a police car at an angle with lights on and 2 way traffic without any trouble and then they closed it. It was working and no trouble.

Tom Weaver, Ways Hollow Way, Hatchville, November Town Meeting money voted to tear down the Baker house and is wondering what is happening regarding this house.

Marjorie Meacham, Beach Committee, noted there was hovering at Chappy Beach; she is uncomfortable going on the road. It would be nice to see Chappy treated like Menauhant and Old Silver.

7:15 p.m. SUMMARY OF ACTIONS

1. Licenses

- a. Application for New Class II Motor Vehicle Dealer's License – Savon Hatem LLC, 561 Thomas B. Landers Road
Steve McKinnon, representing the LLC reported they got special permit last year. Asking to move license to Sav-On corporate offices on Thomas B. Landers Rd.

Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.

2. Administrative Orders

- a. Approve Eversource Energy Petition to Install one (1) 4" Conduit on Eel River Road, South of Central Avenue
Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.
- b. Approve Eversource Energy Petition to Install one (1) 3" Conduit on Menauhant Road, Opposite Central Avenue
Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.
- c. Vote to Accept Donation from the Old Stone Dock Association in the amount of \$664.33 to the Beach Department Donation Account
Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.
- d. Vote to Approve Expenditure from the Recreation Department Donation Account in the amount of \$1057.50
This is for t-shirts for Keegan's fishing tournament.
Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.
- e. Notice of Naming Request: Tommy Leonard Memorial and Crosswalk. Per Naming Policy, Board will consider action after July 22, 2020.

Tommy Leonard and Eddie Doyle of the Falmouth walk.

Mr. Doyle described the memorial and provided a drawing. It will be located at the crosswalk across Main Street.

Mr. Jones noted Town Counsel noted this is a BOS policy has the authority to say they will amend the policy for a specific item. Date of email when proposed is what has been done in the past and consistent for other matters voted on.

Mr. Jones motion approval to consider action after July 22, 2020. Second Mr. Patterson. Vote: Yes-5. No-0.

- f. Expand Traffic Rules and Regulations to Designate School and Safety Zones

Peter McConarty, Deputy Director DPW, in 2003 traffic rules and regulations adopted, section 4 p. 34 school zones is blank, looking to update the school zones for all schools k-8th grade and safety zone at the FHS with 20 mph with flashing signs. They can work with Traffic Advisory and make the updates. Signs are solar flashing with feedback signs.

Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.

3. Special Events

New – Recommended

- a. Block Party – Old Mystic Circle, North Falmouth – Claire Bishop – Friday, 8/9/19
Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.

7:30 p.m. BUSINESS

1. Report – Affordable Housing Committee

Ed Curly, Chair, reviewed the mission of the Committee and their role. Support maximum density allowed by regulation as long it fits in the current area and sustainable. Committee asked for BOS consideration regarding deliberations about new tax revenues coming in. Great developments, some in the pipeline, it is clear the Town understands the need for affordable housing. They would like to open 74 affordable housing units per year. The next event is Housing Summit 10/2 in Hermann Room of the library with speakers and multimedia presentation.

Chair English Braga noted the BOS talked about the Town engaging in supportive way to increase housing in a timely manner.

Mr. Brown noted comments from groups with eye on short term rental tax; he believes this deserves the most because directly related.

2. Report Update and Recommendations – Falmouth Litter Reduction Team

Alan Robinson, member, made a PowerPoint presentation and reviewed the vision of their team to eliminate litter from the Town's roadsides, parks, beaches, and waterways. Reviewed July activities including performing roadside litter surveys, learned about Town and state litter programs, focus group listening sessions, et with Town entities, investigated legislative options, hosted public forum, updated the BOS. Reviewed litter surveys and roadside litter collection and counts. Most items collected were food service and nips. Locations surveyed. They pick up trash as they perform the survey. On average 184 nips per linear mile of roadway. 4 group listening sessions with village associations, Falmouth Academy, FHS, and liquor license holders. Public forum and litter questionnaire for attendees. Spoke with other municipal and state organizations. Learned that litter is not a new problem, impacts of plastic have generated renewed interest. Forum participants work litter items: nips, cigarettes, food service packaging, alcoholic beverages, single-use water bottles. Many people routinely picking up litter, it is an all year problem. DPW has limited resources, not certain the MA legislature will add nips to beverages required deposit/redemption, little to no litter signage or other messaging around the community, there is no quick fix to eliminate litter.

Initial Recommendations include budget for trash receptacles at beaches year round, work, implement a program for weekenders to have a location to dispose of trash and recyclables; phase out use of open, curbside residential recyclable containers to be replaced with large containers with lids; initiate and fund a litter reduction signage program; add a litter management element to the event permit applications; install trash receptacles in school buses; endorse and promote the slogan and goal "litter free Falmouth"; issue a letter to state representatives endorsing that nips be included as a beverage subject to a fee; and ban sale of nips in Falmouth. Ask that the deposit increase to 25 cents.

Next steps include convening with village associations and other organizations to identify their degree of interest and support for a second town wide litter cleanup event; adopt a road or segment; meet regularly with liquor store owners and operated with the goal of developing and implement means and methods to eliminate nip and other beverage container littering and monitoring the results; meet with convenience and takeout shop owners and operators with same goal; work with schools; add a focus on means and methods to eliminate cigarette butt litter; monitor and encourage town administration actions on recommendations. Encourage other initiatives, build an initiate that is fund and effective, and present another update in 2/2020 and every 6 months beyond.

Presented a poster on how long it takes plastics to decompose. Beach Committee said they could pay for creation of these posters and posted.

Eric Turkington said that Chelsea has had a hearing, ruling expected within 30-60 days, town attorney says they are going to Superior Court. The Town can form a bylaw and could be enforceable regarding what can be sold in our Town.

Mr. Jones noted getting it started sooner is better.

Biggest benefit would be a Cape wide solution, possibly looking at the county aspect in coordinating the municipalities.

The BOS noted an incentive for collaboration with business owners.

Mr. Brown suggested increasing littering fine as a deterrent.

Barbara Schneider commented that she ran the listening sessions, loud and clear she heard banning of nips was not a solution. There are many sides to this and hopes the BOS will be cautious.

3. Presentation – Charter Review Committee

Peter Clark, Chair, introduced the committee members, and made a PowerPoint presentation. Report has 26 recommendations; some are focused on clarity or consistency and language.

Mr. Jones noted 5 c2-1a language in amendment is different than current language. Clark intended to be presented as one sentence and will work on how the strikeouts are shown. Current language attributed a bylaw to source of this information. Mr. Jones wants them to match up.

Ms. Moran asked about the process happens every 7 years, goal is to put some things on a ballot and think about how these decisions would be made. What did you decide not to recommend changing? Those who work with the Town do so through committees, specific recommended changes regarding committees.

Mr. Clark said process following is done every 7 years, committee formed to hear from public and officials to look at ideas being raised to see how town government is operated by changing charter language itself. They came up with 35-40 areas; operational things do not rise to a charter level. They are presenting those things that a change in charter would make a difference in clarity or consistency. The BOS is bound to hold a hearing because there will be articles at Town Meeting in November, those approved go to the AGO, if approved, and they will then go to vote of town citizens in 2020. Town Meeting discussion is unknown if yes or no, the BOS asked Michael Palmer, and it could be amended on the floor of Town Meeting. Mr. Clark noted some things did not belong in their hands; their role is to change elements of how government is currently established, so form of government was not in their scope. They did not bring using website instead of a newspaper, heard from others that was not a wise thing to do. Issues around salaries and creation of jobs, which was set aside for another charter review committee because of the difficulty sorting out personnel issues. That gets to issues of bylaw review.

They have a list of 10-15 issues important to bring to BOS attention at a later time.

BOS noted part of work will be what needs to be done so something can be addressed in the next charter review.

Among the six themes, issue of honoring and recognizing committees and the work they do for the Town is important, 7 of the recommendations relate in some way to the operation of committees. There are 45 of some kind, majority are advisory and include 234 positions.

Mr. Patterson noted in terms of language, plan is described several ways, but not obvious what they all are. Plans will be local comprehensive plan, BOS strategic plan, and capital improvements plan. Want them to be consistent/aligned and to complement each other. Five recommendations #11 sets notion that the BOS will set annual schedule of meetings at the start of the calendar year. #14 gives the Planning Board authority to request information from any town agency what they are working on to make sure consistent with the comprehensive plan. #15 gives more authority to planning board to file bylaws. #16 sets meeting requirement. #25 regarding asking the Town Manager to be sure in capital improvements plan includes a check to make sure significant project is checked for consistency.

Use of strategic v. long range planning was reviewed.

Clark noted they will work with the BOS suggestions.

C8-6a the BOS noted that people work on projects, think about what is coming down the pike and they hear every election for the BOS from the public is the desire for a master plan and it is believed they want more discussion/planning/coordination.

Mr. Brown noted suggestions well done, offer to make notes regarding bylaws required to replace language removed would be great because they should be prepared to incorporate bylaws to reinforce what's important.

Changing bylaws is done by Town Meeting Vote.

Chair English Braga said that all this work is done on volunteer handbook, maybe have crib sheets for local government. Something connected to the charter and explains in user friendly way that our town government is, how it works, fact charter controls, and make it interesting.

Clark noted there is a 1 page summary on the charter, but it does not give an in depth summary of the whole document.

Clark noted they will work and listen to what the BOS is hearing from the public, they held 2 public forums; hope to work with the BOS as it moves along.

Mr. Brown asked for follow up email regarding suggestions for bylaws and could include discussion on bylaws at the BOS hearing. Chair English Braga noted we will see what the suggestions are from the CRC. Ms. Moran suggested working with the structure to present for a broader public. Clark could work with Town Management on this.

4. Approve application for CPA Funds for Shiverick's Pond Trail Project

Paul Dreyer, Precinct 2 Town Meeting Representative, made a PowerPoint presentation on the proposed project elements. Reviewed the pond system. Waquoit Bay Reserve has been sampling Shiverick's Pond and Weeks Pond since 1996, there is safety concern on access to some of the sampling areas. Provided background. In 2018 an ad hoc group asked where to go from here. Elements in Falmouth Village include vista clearing, viewing platform, gateway park. Would like to prepare survey, permits, preliminary and final design construction for ADA accessible walkway from trail to a platform that will address current safety issues and provide access. Conceptual design of walkway was reviewed. Conceptual design layout reviewed. Gateway park with picnic tables near the platform entrance. Estimated cost range total would be about \$240-290,000, proposed funding is from the Community Preservation Committee. Project development process described, The Conservation Commission with Planning Department as co applicant. In August 2019, the 300 committee voted to transfer an area of the property to the Town. The DPW has agreed to request additional funding for a sidewalk to the KLB road project as part of an approved project in 2020. Addresses safety issues, unused area, public benefit project.

Mr. Patterson clarified that CPC for August 7 would be for Spring Town Meeting.

Mr. Jones noted pointed out to talk about herbicide, some will not be able to be used on town property.

Mr. Brown motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.

5. Report on Municipal Fiber Initiative

Courtney Bird, Falmouth Community Network committee, Peter Cook provided PowerPoint presentation also present with other members, provided appendix A of the RFP which he will address when the time comes.

Falmouth needs to invest in its future by emulating other communities by creating community broadband networks. High speed is wave of the future. Falmouth is underserved by the telecoms, it is in interest of Town to invest in this due to economic and quality of life impact. Open cape is a nonprofit fiber optic network here in Falmouth with capacity to carry all the internet traffic with room to spare. Goal is to have high-speed internet go to every home and business. Ad hoc committee, organized 6/4/19 and held a public meeting to inform and provided information. Out of that forum came the need for a feasibility study. Described the two sources: Fall Town Meeting for \$50,000 for study or go to EDIC, EDIC approved

\$50,000 for a 6 month study to provide answers to all stakeholders regarding options, cost, etc. RFP issued, deadline 8/12/19, a firm will be selected in mid-September, study complete and report issued 3/13/20. If appropriate, go to Spring Town meeting with a proposal. Questions to be answered by feasibility study were reviewed including assess Town's needs and interest Falmouth v. Towns with networks, challenges for Falmouth, recommend appropriate network technologies, provide cost analysis of network designs, recommend funding options, services offered, ongoing community control and responsiveness, provide a pro forma analysis for at least the first 10 years of operation.

Next will be developing a marketing strategy to promote the need for a Falmouth Community Network, create an Advisory committee to help promote the Falmouth community network.

Directed public to www.falmouthnet.org.

Funding sources were discussed, the feasibility study will address how much and funding sources, much depends on the project and how it will be rolled out.

Mr. Jones noted if the deadline in the RFP was already 10/13/19, they would be unable to go forward until Fall 2020 Town Meeting.

Mr. Brown asked about creating an advisory committee, would they collaborate with the Cable Advisory Committee.

It would be good to coordinate with the Cable Advisory Committee, their timeframe is moving more quickly than a committee meeting less frequently. Possibilities for funding include municipal bond, levies, easements, or completely private funding.

Peter Cook, former member Cable Advisory Committee, noted it would be good to talk to them, but their mission is to negotiate a contract with one particular provider. This network does not replace the provider, but provides a choice.

Mr. Bird noted the community network is a public service; it has to be managed like a business. Rates could be structured as a public service to all has access in their homes.

6. Discussion of FCC Draft Report/CATV

Chair English Braga asked for this to be put on the agenda, issue around funding cuts, which could impact community television and comments due by 7/25/19. Value of community television may be sent via letter by the Town Manager.

Art Gaylord noted this has been in the works for a while now and coming to final. There is a cap on what towns can charge for franchising rates, other aspect is they would allow cable companies to count in kind services to that cap.

Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.

7. Annual Reappointments

Ms. Moran motion to appoint Patricia O'Connell to a term ending 6/30/20. Second Mr. Jones. Vote: Yes-5. No-0.

Mr. Jones motion to appoint Tracey Cecil to a term ending 6/30/20. Second Ms. Moran. Vote: Yes-5. No-0.

8. Announce November 2019 Town Meeting schedule

BOS announce Town Meeting Date on 7/22/19.

Close warrant 9/6/19.

Vote and execute warrant 9/16/19.

Publish articles only 9/20/19.

Petitioner presentations 9/23/19 and note invite them earlier to this one opportunity to present their article.

10/7/19 article recommendations.

10/25/19 publishes articles.

November Town Meeting 11/12/19.

Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.

9. Minutes of Meetings:

a. Public Session – June 24, 2019

Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Abstain-1 (Chair English Braga.)

b. Executive Session – June 24, 2019

Session 1

Mr. Jones motion approval and not release. Second Ms. Moran. Vote: Yes-5. No-0.

Session 2

Mr. Patterson motion approval and not release. Second Mr. Jones. Vote: Yes-5. No-0.

10. Individual Selectmen's Reports

Mr. Brown:

Marks Building Committee meetings, discussed applying for CPC funds, walked around the building. Curious about the scope of the restoration. There is still the question of bathroom on second floor, which will impact first floor.

Mr. Patterson:

FHS field done, lift to press box pending. Final electricity completion tomorrow, then the provider will ensure they are positioned appropriately. Changed locker rooms and includes room for football equipment and new entrance directly into the locker room.

Affordable Housing Committee Meeting

One Cape Summit next week

Cape Selectmen's meeting Tuesday

Chair English Braga:

The BOS visited the Senior Center Building.

11. Town Manager's Report

Mr. Suso noted belated notification that Beebe Woods was the Silver Award Winner in Cape Cod Life resident's choice awards and showed the BOS the publication cover. The Knob is the Gold Award Winner.

12. Review and/or Discuss Correspondence Received

Mr. Jones motion to adjourn. Second Mr. Moran. Vote: Yes-5. No-0.

Respectfully Submitted,

Jennifer Chaves
Recording Secretary

REPORT

TO: Board of Selectmen

FROM: Julian M Suso

JMSuso

DATE: August 16, 2019

- As a reminder, we will gather at 6:15PM on Monday, August 19 for a SITE VISIT to the new High School Synthetic Athletic Field Complex.
- Under “Administrative Orders,” the Board will again take up the inquiry on “naming policy” as applicable to the long-standing Taft Playground in Woods Hole. Given that this is a long-standing name for this same playground and the proposal is only to update/clarify a plaque for this playground, our understanding is that the naming policy does not actually apply and the Board need take no action other than to authorize a new plaque as prepared by the petitioner.
- Selectmen have multiple grant application requests, all self-explanatory. The single request for approval of CPC funding initiated with Recreation by Falmouth Youth Baseball appears to be untimely given an expired CPC-funding deadline; nonetheless, we are asked to consider this tardy application that would certainly enhance the existing ballfield.
- The Board will entertain two Public Hearings on the Flow Neutral Bylaw, with request for 24 Spring Bars Road and 200 Worcester Court for a wastewater waiver.
- A proposed new, seasonal all-alcohol license is being requested for the existing Tea Room in North Falmouth as well. Be advised that the applicant is stating that there is “substantial on-street parking” available. This is, of course, NOT the case as verified by the Police Department. Be aware, this is an area with a demonstrated history of parking/public safety problems.
- As in the past, the Board will be receiving the annual Recreation Fields Report from the Recreation Committee. A copy is included in your Board packet. For the purpose of a balanced view, also included is a brief Fields update from Parks and Forestry Superintendent Jeremiah Pearson on that Division’s diligent work on these same athletic fields over the past year.
- I will be providing a brief, status update on the survey/analysis work underway for potential future parking and management alternatives for Chapoquoit Beach. As a reminder, this staff work is for the purpose of considering potential adjustments for the coming 2020 beach season.
- Selectmen will be once again be considering the suggestion from Mike Duffany to make the existing, long-vacant house on Williams Hollow Road

available for the significant investment needed to create a single affordable housing unit at that location within a Town water recharge area.

- A representative of the Seacoast Shores Association has asked to present a proposed Beach utilization Plan to Selectmen, seeking your required approval to file this same plan with the Conservation Commission.
- There will be a brief discussion and update on Recycling Education and Outreach to the community.
- As commented on at the conclusion of your last meeting, we will also have a discussion of the suggested public input process for the proposed, consolidated Northwest Fire Station, which would ultimately merge the functions of the present North and West Stations in a new, state-of-the-art Fire Station serving Falmouth's northwest area.
- As in the past, when mid-August arrives the beach staffing begins to reduce given the timely returning to College and related commitments. As of today, all beaches are staffed with the exception of Megansett Beach and Stoney Beach. This trend will, of course, continue through the end of this month with Old Silver Beach traditionally the single remaining beach with staffing as long as resources allow.
- The targeted mosquito spraying in limited areas of Woods Hole and near Town Hall took place this past Wednesday evening as anticipated. We are awaiting further sampling results from the Cape Cod Mosquito Control Agency to assess potential next steps.
- As a reminder, the Falmouth Cable Advisory Committee is hosting a 5PM meeting on Monday, August 19 to include a presentation by Mr. Michael Mael from the Mass Department of Telecommunications and Cable. Unfortunately, it is of course immediately before your scheduled BOS site visit and meeting that same evening.
- I was pleased to attend the Annual "end-of-season" Beach Department staff gathering at the Seacrest on Thursday evening. As in the past, it provided a unique opportunity to extend a genuine thank you and appreciation to an extraordinary group of young people and staff.
- As of this writing, all preparations are in place for Falmouth's Annual Road Race weekend of events, including tomorrow's Falmouth Walk charitable event. My appreciation and thanks to the Road Race Committee and to Police, Fire and Public Works for their extraordinary work in ensuring public safety during this traditional annual celebration!