

# FALMOUTH COUNCIL ON AGING SENIOR CENTER



## Mission:

The mission of the Falmouth Council on Aging Senior Center is to advocate on behalf of all residents of Falmouth who are at least 60 years of age in addressing their needs by identifying and developing resources of assistance, provide information, referrals to other community agencies, outreach, health services, transportation, education and recreation programs and activities. There is a special emphasis in promoting healthy aging and enhancing quality of life for seniors and their supporting families.

The Senior Center functions as a prominent resource hub and focal point for social and support services serving as a gateway to the nations aging network – connecting older adults, families and caregivers to vital community services.



## Senior Center Core Program of Services

- **Outreach & Advocacy:** Serving seniors, families and caregivers by providing information and referrals, support and assistance in assessing needs and accessing senior services. Office or home visits are provided and an appropriate plan is made.  
*[General Information and Referral Services for seniors and Family or Caregiver, Case Management and Advocacy, SHINE Health Insurance Counseling, and Client Finding]*
- **Support & Professional Services:** Providing vital professional and support services for our aging community that directly links with our outreach programs and services.  
*[Transportation, Food Shopping Assistance, Friendly Visiting, Telephone Reassurance, Intergenerational, Minor Home Repair, Newsletter, Fuel Assistance, Food Stamps, Financial Application Assistance, Referrals to other Professional Services, and Other Support Services]*
- **Health & Wellness:** This includes the health office component via the VNA contract with the Town and the services provided through the Senior Center; including the educational and physical components for various levels of ability and diverse program needs to support healthy aging.  
*[Health Screening, Senior Safety Services, Fitness/Exercise, Health Education and Other Health Services]*
- **Social & Recreational:** Activities that appeal specifically to older adults, are interesting, and that promote personal growth and social engagement.  
*[Recreation/Socialization programs and activities, Cultural Events, Day Trips and Community Education]*
- **Volunteer Opportunities:** With the help from our volunteers, the Senior Center continues to provide quality services and remains committed to improving the lives of our seniors. Volunteerism is essential to our Senior Center's ability to offer the services outlined below:

*COA Boards and Committees · Friends of the Falmouth Senior Center Fundraising Board · Computer Assistance · Financial Counseling · Group Leaders · Group Support Programs · Legal Counseling · Professional Services · Volunteer Transportation · Office Assistance · SHINE Insurance Counseling · Special Functions · Miscellaneous Volunteering*

# FALMOUTH COUNCIL ON AGING SENIOR CENTER SENIOR HAPPENINGS NEWSLETTER

SEPTEMBER / OCTOBER 2019 PROGRAMS... ACTIVITIES... SERVICES...

## CELEBRATE NATIONAL SENIOR CENTER MONTH

### "THE KEY TO AGING WELL"

*Growing...Learning...Connecting...Giving*

September is National Senior Center Month and the theme is **Senior Centers: The Key to Aging Well**. This year's theme highlights how senior centers have the knowledge, programming, and resources to make a difference in people's lives - the virtual key to unlocking the components that will give an individual the opportunity to age well!

## YOU'RE INVITED!

### Senior Center Annual Open House

**Monday, September 16, 2019  
4:00PM - 6:00PM**

**Falmouth Senior Center  
300 Dillingham Avenue Falmouth, MA 02540**

We Invite You, Your Family, Friends and Caregivers to come in and learn about all the amazing programs, activities and services we offer. Meet the Senior Center Staff, COA and Friends Board Members, Municipal and Local Partners, Health & Wellness Program Leaders and Professional Service Representatives.

**FREE Information Materials. Refreshments provided.**

## Town of Falmouth Senior Center



300 Dillingham Avenue  
Falmouth, MA 02540  
508-540-0196  
[seniorcenter@falmouthma.gov](mailto:seniorcenter@falmouthma.gov)

Serving the Needs of  
our Community

Enhancing the  
Quality of Life

Health & Wellness  
Educational and Social  
Programs

Providing Information  
and Assistance on  
Available Resources

Volunteer Opportunities

### A LOOK INSIDE...

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Falmouth COA Senior Center  
300 Dillingham Avenue  
Falmouth, MA 02540

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02540  
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### FALMOUTH SENIOR CENTER

300 Dillingham Avenue, Falmouth, MA 02540

Tele: 508-540-0196 • Fax: 508-457-2597 • Email: [seniorcenter@falmouthma.gov](mailto:seniorcenter@falmouthma.gov) • Website: [www.falmouthma.gov](http://www.falmouthma.gov)  
Hours: Monday-Friday 8:00AM-4:00PM

#### MISSION STATEMENT

The Falmouth Council on Aging functions as a human service organization for all residents of Falmouth who are at least 60 years of age. The Council on Aging provides assistance, information on available resources, health services, referrals to other community agencies, education and recreation programs and activities. There is a special emphasis in promoting Healthy Aging and Enhancing Quality of Life for Seniors.

#### SENIOR CENTER STAFF

Jill Irving Bishop.....Director  
Lauren Haddad .....Outreach Coordinator  
Kathleen Coyne.....Administrative Asst.  
Linda Moniz.....Mini-Van Driver

#### COUNCIL ON AGING BOARD

James Vieira .....Chairman  
Brenda Swain .....Vice Chairman  
Joseph Clancy.....Member  
Susan Gallagher .....Member  
Carol Kenney.....Member  
Rebecca Moffitt.....Member  
Judith Rebello.....Member  
Susan Ripley.....Member  
Vacant .....Member

#### SENIOR CENTER WEATHER POLICY

If the schools are closed due to weather, Senior Center activities, programs and VANGO bus transportation will be cancelled. The staff will still report to the Senior Center and be available by phone. If weather is severe enough for Town Hall to close, the Senior Center will also be closed.

#### EMERGENCY PREPAREDNESS

Falmouth Town Hall: 508-548-7611  
Emergency Shelter: Falmouth High School  
Emergency Radio Station: WCIB, WQRC and WMVY  
Local Cable: FCTV Channel 13 & 15

**EMERGENCY CALL LIST:** If you would like your name to be placed on a call list in the event of an emergency or disaster in Town, please stop by the Senior Center to fill out an informational form. Anyone who is unable to come by to pick-up the form can call and ask that it be mailed to them.

**LIABILITY STATEMENT:** The Falmouth Senior Center offers many legal, financial, recreational, medical screenings or other services and/or activities by volunteer or nominal costs practitioners. Seniors participating in these services/activities do so with the understanding that the Falmouth Senior Center, the Falmouth Council on Aging, the Town of Falmouth or its long term care insurance information employees do not assume any legal or other responsibility for any advice or services rendered by such volunteer or nominal cost practitioners.

TOWN OF FALMOUTH  
FISCAL 2021  
CAPITAL IMPROVEMENT PLAN

Description	Dept	FY 19 Voted	FY 20 Request	FY 20 Proposed	FY 21 Program	FY 22 Program	FY 23 Program	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program
<b>CAPITAL PROGRAM &amp; BUDGET</b>													
				<b>CAPITAL BUDGET</b>									
<b>CAPITAL PROGRAM &amp; BUDGET SUMMARY:</b>													
General Government		1,038,020	925,296	877,285	9,501,011	90,000	310,000	0	0	555,000	0	0	250,000
Public Safety		3,061,722	1,364,503	714,503	2,893,258	1,462,423	1,927,707	3,206,753	4,871,211	4,952,970	4,278,919	1,904,464	1,763,637
Community Development		120,000	237,000	237,000	100,000	112,000	100,000	112,000	100,000	112,000	100,000	112,000	100,000
Public Works		5,007,209	10,103,000	7,851,000	9,159,000	22,795,000	4,105,000	5,440,000	82,840,000	4,060,000	4,375,000	4,685,000	3,939,999
Community Services		48,468	159,350	159,350	135,000	157,930	518,000	500,000	75,000	50,000	4,400,000	400,000	35,000
Schools		950,000	1,295,000	1,295,000	4,000,000	4,050,000	1,950,000	3,750,000	560,000	1,060,000	1,060,000	360,000	700,000
<b>Total Capital Budget</b>		<b>10,225,419</b>	<b>14,084,149</b>	<b>11,134,138</b>	<b>25,788,269</b>	<b>28,667,353</b>	<b>8,910,707</b>	<b>13,008,753</b>	<b>88,446,211</b>	<b>10,789,970</b>	<b>14,213,919</b>	<b>7,461,464</b>	<b>6,788,636</b>
<b>Funding Sources:</b>													
Free Cash (capital)		8,506,419		9,640,929									
Free Cash (non-capital)													
Capital Stabilization Fund		1,500,000		1,000,000									
Waterways Improvement Funds		130,000											
Overlay Surplus		89,000		250,000									
Other Articles				243,209									
<b>Total Funding Sources</b>		<b>10,225,419</b>	<b>0</b>	<b>11,134,138</b>									
<b>General Government</b>													
Computers, Licenses and Networking	IT	18,020											
Network Upgrades	IT	24,000	24,000	24,000	30,000	30,000							
Infrastructure Upgrade	IT	265,000	75,000	75,000									
Hardware and Software	IT	58,000	58,000	58,000	58,000	60,000	60,000						
Centrally Managed Client Control System	IT		35,511		35,511								
Fire Dept Security & Access Control Upgrade	IT		58,285	58,285									
Town Hall Old Water Room AV Equipment	IT		4,000		4,000								
Town Hall Emergency Alarm System	IT		8,500		8,500								
Top Gun Conversions	IT	100,000											
GIS Equipment & Software Updates	IT				15,000								
GIS Flyover	IT		55,000	55,000						55,000			
Revaluation	FIN		250,000	250,000			250,000			250,000			250,000
ESCO Phase II Continuation	GG	375,000	75,000	75,000									
Combine North/West Fire Station Drawings	GG	35,000			850,000								
Combine North/West Fire Station	GG				8,500,000								
Golf Equipment	GG	63,000	52,000	52,000									
Land Acquisition Athletic Fields	GG												
Compensation/Classification Study	GG												
Laserfiche upgrade (document Management)	GG		220,000	220,000									
Human Service Relocation	GG	100,000	10,000	10,000									
Radios for Police, Fire, DPW and MES	GG									250,000			
Utility Billing System	GG												
Vulnerability Assessment	GG												
<b>Total General Government</b>		<b>1,038,020</b>	<b>925,296</b>	<b>877,285</b>	<b>9,501,011</b>	<b>90,000</b>	<b>310,000</b>	<b>0</b>	<b>0</b>	<b>555,000</b>	<b>0</b>	<b>0</b>	<b>250,000</b>
<b>Public Safety</b>													
<b>Police Department</b>													
Police Vehicle Replacement	PD	40,000	164,000	164,000	172,200	180,810	189,851	199,344	209,311	219,777	230,766	242,304	254,419
Parking Lot Restructure	PD												
Feasibility/Redesign of police station	PD												
Workstations and software	PD		35,000	35,000	35,000				37,000	37,000			
Support Vehicle	PD	114,009											140,000
Vehicle/Detective	PD	27,713				32,879			35,000			37,500	
Security Cameras	PD	100,000									150,000		

Description	Dept	FY 19 Voted	FY 20 Request	FY 20 Proposed	FY 21 Program	FY 22 Program	FY 23 Program	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program
Ford F250	PD						60,708						
SRO Vehicle	PD						46,308						
Mobile Data Terminals	PD		17,903	17,903	22,558		16,580	17,409	18,279	19,193	20,153	21,160	22,218
Access Control System	PD												
Fingerprint software (Central Processing)	PD												
Traffic Radar	PD						35,000					40,000	
Police Vehicle Radios	PD								120,000				
Security Gates	PD										35,000	35,000	
Building Security	PD										60,000	60,000	
Fingerprint Machine	PD	10,000				25,000		15,000			30,000		
Firearms (Long Guns)	PD					65,734	37,260						
Firearms (Handguns)	PD								63,621				
Office Furniture	PD				15,000		15,000		15,000		15,000	15,000	
<b>Subtotal Police</b>		<b>291,722</b>	<b>216,903</b>	<b>216,903</b>	<b>244,758</b>	<b>304,423</b>	<b>400,707</b>	<b>231,753</b>	<b>498,211</b>	<b>275,970</b>	<b>540,919</b>	<b>450,964</b>	<b>416,637</b>
<b>Fire/Rescue Department</b>													
Fire Chief Vehicle (C11)	FD						50,000						
Deputy Chief Vehicle (C12)	FD		80,000	80,000									
Dive Support Vehicle	FD						150,000						
Ambulances	FD	730,000			375,000			375,000			385,000		
Utility Vehicle (C27)	FD		55,000	55,000								55,000	
Fire Equipment/Protective Gear (PPE & SCBA)	FD	175,000	100,000	100,000							375,000	185,000	185,000
FPI Vehicle (C14)	FD							45,000					
Fire Prevention Officer Vehicle (C13)	FD							45,000					
EMS Supervisor Vehicle (C33)	FD							50,000					
Forestry Vehicle	FD						115,000						
Fire Engine	FD				800,000				900,000	925,000			975,000
Ladder Truck	FD	1,500,000											
Marine 1	FD											400,000	
Rescue Boat (RB2)	FD					40,000							
Mechanic Vehicle w/plow (car 29)	FD											80,000	
Radio System/MDU	FD												
Monitors/Defibrillators	FD										235,000		
Shift Commander Vehicle (car 28)	FD				65,000								
Paramedic Vehicle (34)	FD					60,000							
Fire Gear/Washer	FD												20,000
Emergency Generators	FD				60,000				75,000				
Station Alerting System	FD				250,000								
<b>Subtotal Fire/Rescue</b>		<b>2,405,000</b>	<b>235,000</b>	<b>235,000</b>	<b>1,550,000</b>	<b>215,000</b>	<b>200,000</b>	<b>515,000</b>	<b>900,000</b>	<b>1,000,000</b>	<b>995,000</b>	<b>720,000</b>	<b>1,180,000</b>
<b>Consolidated Communications</b>													
Updated Computer Aided Dispatch (CAD) System	CC		650,000		650,000								
<b>Subtotal Consolidated Communications</b>		<b>0</b>	<b>650,000</b>	<b>0</b>	<b>650,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Marine and Environmental Services</b>													
Annual Inlet Dredging	MES		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Boat Trailers	MES				20,000				20,000				
Aids to Navigation/Lights	MES				10,000				10,000				
Radio Replacement	MES				15,000			15,000				15,000	
Replace Robbins Floats	MES					150,000							
Replace Marina Floats	MES						600,000						
MES 1 - Director Vehicle - 2015 Interceptor	MES						37,000						37,000
MES 2 - Dep Director Vehicle - 2014 F-150	MES					37,000						37,000	
MES 3 - DNR Truck - 2013 F-150	MES				37,000						37,000		
MES 4 - Fisheries/MES Truck - 2017 F-150	MES							35,000					
MES 5 - Animal Control Vehicle - 2018 F-150	MES								40,000				
MES 6 - 2019 F350 Maintenance Truck	MES									45,000			
ATV Replacement	MES					13,000					13,000		
Engines 104 (2)	MES							40,000					
Engine 105	MES								18,000				
Engines 106 (2)	MES					30,000							30,000
Engine 107	MES					18,000						18,000	
Engine 108	MES				8,000						8,000		

Description	Dept	FY 19 Voted	FY 20 Request	FY 20 Proposed	FY 21 Program	FY 22 Program	FY 23 Program	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program
Engine 109 (shellfish)	MES		7,600	7,600						10,000			
Patrol Boat Replacement (104)	MES	200,000											
Patrol Boat Replacement (105)	MES					85,000							
Patrol Boat Replacement (106)	MES						150,000						
New Pump-out Boat (107)	MES							100,000					
Boat Replacement (108)	MES						25,000						
Shellfish Boat (110)	MES				45,000								
Fork lift/lift truck	MES				13,500							13,500	
Marina Generator	MES		35,000	35,000									
Shellfish Gear	MES					25,000				25,000			
In Town Shellfish Relay	MES						15,000					15,000	
Security Cameras/Equipment	MES				15,000		15,000		15,000		15,000		
Remodel Restrooms	MES					50,000							
Coastal Pond Studies	MES				15,000		15,000			15,000		15,000	
Permitting/Engineering	MES	35,000			35,000		35,000		35,000		35,000		
Great Pond Ramp	MES							125,000					
Great Harbor Ramp	MES					125,000							
Great Harbor Dock	MES							1,000,000					
Megansett Dock	MES								300,000				
West Falmouth Ramp	MES	130,000											
Eel Pond Dock	MES						200,000						
Eel Pond Bridge Dock	MES					100,000							
Flax to 14 Herring Run	MES				50,000								
Babtist 1 Pipe	MES					28,000							
Southview 14 Pipe	MES							75,000					
Simpsons Bulkhead	MES							950,000					
Replace AEDs	MES					12,000				12,000			
Quissett Bulkhead Repair	MES								275,000				
Green Pond Dock	MES									800,000			
Megansett Ramp	MES						100,000						
Falmouth Inner	MES										750,000		
Green Pond Ramp	MES									650,000			
Child's River Ramp	MES											500,000	
Waquoit Bay Ramp	MES								125,000				
New Marina Bulkhead	MES								2,500,000				
New Robbins/Davis Bulkhead	MES									2,000,000			
New Tide's Bulkhead	MES										1,750,000		
Aquaculture Plan	MES		100,000	100,000	50,000	150,000							
Marina Power Pedestals	MES				15,000		15,000		15,000		15,000		
Dinghy Racks	MES		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
<b>Subtotal Marine and Environmental Services</b>		365,000	262,600	262,600	448,500	943,000	1,327,000	2,460,000	3,473,000	3,677,000	2,743,000	733,500	167,000
<b>Total Public Safety</b>		3,061,722	1,364,503	714,503	2,893,258	1,462,423	1,927,707	3,206,753	4,871,211	4,952,970	4,278,919	1,904,464	1,763,637
<b>Community Development</b>													
Land Management	CD	20,000											
Coastal Resiliency	CD	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Beach Profile Surveys (with Conservation Department)	CD		12,000	12,000		12,000		12,000		12,000		12,000	
Conservation & Bldg Electric Vehicles + Charging Stations	CD		76,000	76,000									
Form Based Code	PL		49,000	49,000									
<b>Subtotal Community Development</b>		120,000	237,000	237,000	100,000	112,000	100,000	112,000	100,000	112,000	100,000	112,000	100,000
<b>Total Community Development</b>		120,000	237,000	237,000	100,000	112,000	100,000	112,000	100,000	112,000	100,000	112,000	100,000
<b>Public Works</b>													
<b>Facilities</b>													
Town Hall Exterior Paint	FAC							40,000					45,000
Main Street Fire Station Exterior Paint	FAC							40,000				50,000	
E.F. Library Roof and W.H. Fire station roof	FAC	60,000											
Old Silver Beach Visitors Roof	FAC	12,000											
Titus system DPW HVAC	FAC		50,000	50,000									
Tony Andrews Farm	FAC	50,000											
Rec Center Exterior Paint	FAC					50,000							
DPW Exterior Paint	FAC		40,000		40,000								
Main Library interior paint	FAC						100,000						

Description	Dept	FY 19 Voted	FY 20 Request	FY 20 Proposed	FY 21 Program	FY 22 Program	FY 23 Program	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program
Building Maint Equipment Failure	FAC									200,000	200,000	200,000	200,000
Town Hall Rubber Roof	FAC					80,000							
E.F. Library Carpet Replacement	FAC				35,000								
Animal Shelter Roof	FAC						30,000			35,000			
Police Station Exterior Paint	FAC							25,000					
Animal Shelter Side Wall and Trim	FAC					30,000							
Main Street Fire Station Roof	FAC								200,000				
DPW Roof	FAC												200,000
Generator	FAC	150,000											
Clean Gym Vents	FAC	25,000											
Plexiglass Replacement-Police Dept	FAC		50,000		50,000								
Waterproof Exterior-Gus Canty	FAC		35,000	35,000									
Custodial Maintenance Equipment	FAC		30,000	30,000									
Town Hall Ceiling Replacement	FAC		65,000		65,000								
Town Hall Carpet Replacement-Expanded	FAC		50,000	50,000									
Lift	FAC				75,000								
Main Street Fire Station HVAC	FAC										100,000		
Town Hall Roof	FAC								200,000				
<b>Subtotal - Facilities</b>		297,000	320,000	165,000	265,000	160,000	130,000	105,000	400,000	235,000	300,000	250,000	445,000
<b>Highway Department</b>													
Road Maint/Construction/Sidewalks	HWY	890,000	890,000	890,000	935,000	935,000	935,000	980,000	980,000	980,000	980,000	980,000	999,999
Bike Path Maintenance	HWY		80,000	80,000	80,000	80,000	90,000	90,000	90,000	100,000	100,000	100,000	100,000
Solar Compactors	HWY				100,000								
<b>Fleet Services</b>													
Replace P-16 2006 Ford F-350 Dump Truck	PRK		70,000	70,000									
Replace H-22 10 Wheel Dump Truck	HWY	235,000											
Replace H-24 10 Wheel Dump Truck	HWY	235,000											
Replace P-14 Double Flat Bed Dump Truck	PKS	68,000											
Replace W-13 One Ton Dump Truck	WTR	68,000											
Replace W-16 Utility Vehicle	WTR	66,000	52,000	52,000									
Trash Compactor	HWY	110,000											
Replace S-40 Sewer Cleaning (Vac-Jet) Truck Replacement	WW				470,000								
Replace A-3 2001 Crown Victoria (Fleet Manager)	ADM		32,000		32,000								
Replace E-2 Ford Explorer	ENG		30,000		30,000								
Replace F-40 Bucket Truck	FAC				150,000								
Replace W-46 Ford Ranger Pick up with Transit Van	WTR	30,000											
Replace W-47 2010 Ford Ranger Pick-Up	WTR		32,000	32,000									
Replace W-12 2008 Ford F350 Utility Truck	WTR												
Replace H-14 2003 Ford F-350 Dump Truck	HWY		75,000	75,000									
Replace F-43 Chevy 1,500 Pick-Up	FAC		32,000		32,000								
Replace Arial Lift Truck/Chipper	PKS							220,000				120,000	
S-5 - Additional PickUp Truck	WW		32,000		32,000								
Replace H-27 2000 Chevy Dump Truck	HWY		220,000	220,000									
Replace H-46 Catch Basin Cleaner	HWY				165,000								
Replace H-5 1996 Chevy 1500	HWY		47,000	47,000									
Replace P-4 2006 Ford F-350 Utility Truck	PKS		70,000	70,000									
Replace W-41 2005 Backhoe	WTR		118,000		118,000								
DP 18 Ton Shop 2 Post Lift	HWY	15,939											
CR 30 Ton Shop 4 Post Lift	HWY	33,872											
CLHM 140-6 Shop Mobile Lift	HWY	68,898											
<b>Subtotal Highway</b>		1,970,709	1,780,000	1,536,000	2,144,000	1,015,000	1,025,000	1,290,000	1,070,000	1,080,000	1,080,000	1,200,000	1,099,999
<b>Water</b>													
Filter Media Evaluation-Crooked Pond	WTR	540,000											
Tech Park Tank Painting	WTR		2,000,000	2,000,000									
Backflow Survey	WTR		150,000	150,000									
Water Telemetry Upgrade	WTR	225,000											
Water Meters	WTR	175,000	200,000	175,000	200,000	200,000	200,000						
Upgrades: Wells, Water Tanks, MMR & CPWTP	WTR		40,000	40,000	150,000	150,000							
Wells, Connecting Mains, Treatment Plant	WTR							1,000,000	19,000,000				
Water Distribution System Rehabilitation	WTR	500,000			700,000	700,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000

Description	Dept	FY 19 Voted	FY 20 Request	FY 20 Proposed	FY 21 Program	FY 22 Program	FY 23 Program	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program
Residuals Disposal	WTR				350,000					350,000			
<b>Subtotal Water</b>		1,440,000	2,390,000	2,365,000	1,400,000	1,050,000	1,100,000	1,900,000	19,900,000	1,250,000	900,000	900,000	900,000
<b>Wastewater</b>													
Wastewater System Equipment	WW	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000
SCADA Communication Upgrades	WW				225,000								
Vulnerability Assessment, ERP, Coastal Resilncy Plan	WW		75,000		75,000								
Evaluate WWTF for Future Upgrades	WW		95,000	95,000									
Design WWTF Upgrades	WW				1,710,000								
Construct WWTF Upgrades	WW					19,000,000							
Sewer Main Rehab	WW						500,000				600,000		
Lift Stations Upgrades (existing)	WW							800,000				900,000	
Nutrient Mngmt / Sewer Const Appropriation (SRF loan)	WW								60,000,000				
<b>Subtotal Wastewater</b>		225,000	395,000	320,000	2,235,000	19,225,000	725,000	1,025,000	60,225,000	225,000	825,000	1,125,000	225,000
<b>Engineering/Admin</b>													
Coastal erosion	ENG	300,000	2,360,000	2,360,000	900,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Bridge Maintenance	ENG		450,000	150,000	110,000	120,000	150,000	160,000	160,000	175,000	175,000	180,000	200,000
Rivers/Pond Maintenance	ENG	200,000	225,000	100,000	25,000	25,000	30,000	30,000	30,000	40,000	40,000	50,000	50,000
NPDES Compliance	ENG		75,000	75,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Transportation Engineering Services	ENG	105,000	178,000	75,000	250,000	350,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000
Engineering Software	ENG	44,500											
Fleet Services Maintenance Facility Upgrade	ADM		75,000	75,000									
Municipal Fuel Tank Removal/Replacement	ADM		1,225,000		1,225,000								
House Demolition 630 Waquoit Highway	ADM		125,000	125,000									
<b>Subtotal Engineering</b>		649,500	4,713,000	2,960,000	2,610,000	945,000	735,000	745,000	745,000	770,000	770,000	785,000	805,000
<b>Parks</b>													
Replace Mini Excavator	PRK					55,000							
Replace Skidsteer	PRK						65,000						
Athletic Field Equipment Package	PRK	175,000	175,000	175,000	75,000	75,000	75,000	75,000	125,000	125,000	125,000	125,000	125,000
Athletic Field Renovations	PRK	250,000	250,000	250,000	250,000	250,000	250,000	300,000	300,000	300,000	300,000	300,000	300,000
Airation/Cultivation Package	PRK				100,000					75,000			
Log Loader/Trailer	PRK								75,000				40,000
Urban Forest Reforestation Plan	PRK		80,000	80,000	80,000	20,000					75,000		
<b>Subtotal Parks</b>		425,000	505,000	505,000	505,000	400,000	390,000	375,000	500,000	500,000	500,000	425,000	465,000
<b>Total Public Works</b>		5,007,209	10,103,000	7,851,000	9,159,000	22,795,000	4,105,000	5,440,000	82,840,000	4,060,000	4,375,000	4,685,000	3,939,999
<b>Recreation</b>													
Replace Gym Divider Curtain	REC	20,000											
Field Turf - Sandwich Road	REC										400,000	400,000	
Replace Gym Floor	REC		150,000	150,000									
Replace Basketball rims and backboards	REC									50,000			
Outdoor Pickleball courts	REC						500,000						
New Vehicle	REC				35,000								35,000
CPC Grant Supplement	REC				50,000								
Handicap Access to Trotting Park and Sandwich Rd	REC					150,000							
Playground and Gazebo at Trotting Park	REC							500,000					
Exercise Stations and Disc Golf Course	REC								75,000				
<b>Total Recreation</b>		20,000	150,000	150,000	85,000	150,000	500,000	500,000	75,000	50,000	400,000	400,000	35,000
<b>Library</b>													
N Falmouth Branch Library	LIB										4,000,000		
<b>Total Library</b>		0	0	0	0	0	0	0	0	0	4,000,000	0	0
<b>Beach</b>													
Trash Containers	BCH						18,000						
New Fence at Bristol Beach	BCH					7,710							
Old Silver new stairs	BCH				50,000								
Beach Signs	BCH		9,350	9,350		220							
Security Cameras	BCH	7,150											
Roller Curtains - Concession Stands	BCH	21,318											
<b>Total Beach</b>		28,468	9,350	9,350	50,000	7,930	18,000	0	0	0	0	0	0

Description	Dept	FY 19 Voted	FY 20 Request	FY 20 Proposed	FY 21 Program	FY 22 Program	FY 23 Program	FY 24 Program	FY 25 Program	FY 26 Program	FY 27 Program	FY 28 Program	FY 29 Program
<b>Total Community Services</b>		48,468	159,350	159,350	135,000	157,930	518,000	500,000	75,000	50,000	4,400,000	400,000	35,000
<b>Subtotal Capital (General Fund)</b>		9,275,419	12,789,149	9,839,138	21,788,269	24,617,353	6,960,707	9,258,753	87,886,211	9,729,970	13,153,919	7,101,464	6,088,636
<b>Schools</b>													
Paint Mullen Hall Façade	SCH	50,000											
Morse Pond Replace Ceiling Tiles	SCH	360,000	500,000	500,000	400,000								
EF Controls and Univents	SCH	390,000	350,000	350,000									
School Safety, Security and Communications	SCH	150,000	175,000	175,000	200,000	200,000	200,000	200,000	200,000				
Falmouth H.S. Field Replacement	SCH				50,000	50,000	50,000	50,000	60,000	60,000	60,000	60,000	700,000
Mullen Hall Cupola Repair Design	SCH												
Falmouth High School Field Design	SCH												
Boiler Replacement - Morse Pond & East Falmouth	SCH												
Boiler Replacement - North Falmouth	SCH						500,000						
Windows (All buidlings)	SCH									600,000			
Roof Repairs and Replacements (All buildings)	SCH				2,500,000	2,500,000		3,300,000					
Internal Building Repairs (All buildings)	SCH					150,000	100,000						
Controls/Univents (All buildings)	SCH					950,000							
Generators (All Buildings)	SCH		120,000	120,000									
Entrance Ways (All Buildings)	SCH				500,000								
Painting/Repairs (All Buildings)	SCH						200,000	200,000	300,000	400,000	1,000,000	300,000	
High School Tennis Courts	SCH						900,000						
High School Chiller (Secondary)	SCH				350,000								
Lawrence School Exterior Façade	SCH		150,000	150,000									
Parking (Lawrence)	SCH					200,000							
<b>Subtotal Schools</b>		950,000	1,295,000	1,295,000	4,000,000	4,050,000	1,950,000	3,750,000	560,000	1,060,000	1,060,000	360,000	700,000

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	I.T.	<b>Submitted/Prepared By:</b>	Greg Banwarth	<b>Priority #</b>	
<b>Project Title/Description:</b>	Network Upgrades				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	24,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>24,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	24,000	
<i>FY 2021</i>	30,000	
<i>FY 2022</i>	30,000	
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

For requisite hardware and licensing upgrades for data center and data closet switches, routers and other networking devices. (Has been traditionally labelled 'NTWRK UPGRDS')

A large portion of this number is based on a 6 year networking rotation, even though that is as much as 18% less than the rotational standard for networking equipment, we have managed to keep this 6 year rotation schedule whole without undue disruption and hope to continue to do so for the near future.

We are requesting an increase in this annual ask due to the new equipment and services for new network stacks (such as the senior center) as well as new hardware and software to manage a growing network, like the town owned fiber run that was installed in July of 2019.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	I.T.	<b>Submitted/Prepared By:</b>	Greg Banwarth	<b>Priority #</b>	
<b>Project Title/Description:</b>	Infrastructure Upgrades: Essential Networking Hardware and Software Upgrades				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	75,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>75,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	75,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The I.T. Department, in 2019, upgraded its infrastructure to a highly redundant system that spans Town Hall, the Fire Department and the Police Department on a privately owned Fiber Network. To take full advantage of this system and the requisite upgrade paths that come along with such an install, the I.T. Department must upgrade a number of essential hardware systems, mostly in the networking area.

This will address the following:

- Identification and remediation of incompatible networking hardware
- An assessment and subsequent repair of major backup communication systems
- This includes the town's wireless backup systems for redundancy to Town Hall, the Fire Department, the new Senior Center, the Recreation Center, Wastewater Treatment Facility and more.
- Phase one targets the most vulnerable of these backup connectivity systems and the structures which provide them - part of this funding will go to mast work / repair where the antennas reside.
- Various upgrades which take advantage of the town owned fiber and new network paths created by the Senior Center project and the infrastructure upgrade. (Networking chassey blades in TH / FD / PD, 10GB short and long haul gbics between those buildings with redundant backup paths)
- Some upgrades / changes to essential departments, such as Consolidated Communications (consolidation of computers for each dispatcher, further redundancies)
  
- Software Upgrades
- The town has a number of servers that need to be upgraded before the Operating System is no longer supported, while a great deal of this work will be taken on by I.T., we will be seeking assistance with some outside vendors
- This includes some extra work associated with the Active Directory Consolidation project approved as a CIP in 2018 for extra security and compliancy regulations, namely in the area of user authentication and accompanying services.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	I.T.	<b>Submitted/Prepared By:</b>	Greg Banwarth	<b>Priority #</b>	
<b>Project Title/Description:</b>	Hardware and Software				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	58,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>58,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	58,000	
<i>FY 2021</i>	58,000	
<i>FY 2022</i>	60,000	
<i>FY 2023</i>	60,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

For requisite hardware and software upgrades with a focus on client and server hardware, software, and accessories (like monitors). (Has been traditionally labelled 'MONT & SFTWRE')

A large portion of this number is based on a 5 year client workstation rotation, even though that is as much as 20% less than the rotational standard for client workstations, we have managed to keep this 5 year rotation schedule whole without undue disruption and hope to continue to do so for the near future.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	I.T.	<b>Submitted/Prepared By:</b>	Greg Banwarth	<b>Priority #</b>	
<b>Project Title/Description:</b>	Fire/Rescue Department Security and Access Control Upgrade				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	29,175	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	29,110	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>58,285</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	58,285	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Fire Department's security and access control systems are outdated and include large gaps of coverage that jeopardize response times for those entering the building in immediate need and safety of Fire Department Employees.

This is an extension to the existing system that includes 11 new card access controlled doors, 6 new cameras, management licensing, software and install to offer the needed security and access control coverage of Fire Department Headquarters located on 399 Main Street. The installation of this upgrade will also allow the town to further centralize the surveillance and management of these systems at the consolidated communication center.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	GIS	<b>Submitted/Prepared By:</b>	Bob Shea	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Aerial Flyover and Planimetric Update				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	55,000	
<i>Contingency</i>		
<b>Total Capital</b>	<b>55,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	55,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>	<b>0</b>	

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>	<b>0</b>	

**Project Need/Goals and Performance Measurement:**

Best practices have suggested redoing or updating every 5 years. However as everyone is aware that hasn't been sustainable. Falmouth's history in this field: first flyover and planimetric project 1998, in 2005 we did a update to existing planimetrics and created ortho-imagery, 2014 in collaboration with the Cape Cod Commission and an off cape Consortium, a full planimetric and ortho project was done.

The Cape Cod Commission is again planning an ortho and planimetric project for Spring 2020. However, this time there will be a charge for each community based on size for the work. Falmouth's share would be approximately \$55,000 (the same cost of the 2005 update) for both the orthos and planimetrics. No specifics have yet been determined on what planimetrics will be included which could alter the costs as well as how many towns plan to participate. Regardless of whether we participate or not it is time that we update our imagery and limited planimetrics which I believe we can do for this amount on our own as well.

There is value in participating in a regional project beyond some cost savings, since the Commission does work for all the towns it is valuable to have the same dataset for all the towns, as well as assuming the RFP creation and project management.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Assessing	<b>Submitted/Prepared By:</b>	Trisha Favulli	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Real Estate and Personal property Revaluation				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>	250,000	Revaluation Contract
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>250,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	250,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>	250,000	
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>	250,000	
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>	250,000	

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

State mandated annual revaluation program for Real Estate and Personal Property.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Town Manager	<b>Submitted/Prepared By:</b>		<b>Priority #</b>	
<b>Project Title/Description:</b>	ESCO Phase II Continuation				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	75,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>75,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>		75,000
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**  
 Additional funds needed to finish the ESCO phase 2 project for the Eddie Marks Building, Police and DPW.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Town Manager	<b>Submitted/Prepared By:</b>	P. Johnson-Staub	<b>Priority #</b>	
<b>Project Title/Description:</b>	Golf Course Equipment - Backhoe/Loader and Fairway Aerifier				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	52,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>52,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	52,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		Responsibility of private operator
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Equipment needed to maintain Town-owned golf course. The Town receives lease payments in excess of \$370,000 per year from the private operator. Some of the equipment required to maintain the course is paid for by the Town and some has been purchased by the private operator. All of the equipment purchased by the Town and by the operator, will become property of the Town at the expiration of the lease.

The request for FY20 is for a utility tractor with backhoe/loader (John Deere 4052M or equivalent); and a fairway aerifier (Agri metal FA-720-TP with spoons and knives or equivalent).



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Town Clerk/IT	<b>Submitted/Prepared By:</b>	Michael Palmer	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Laserfiche Upgrage				

<b>Estimated Costs</b>		<b>(attach additional information if available)</b>	
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>	
<i>Equipment</i>			
<i>Maintenance</i>			
<i>Planning/Study</i>			
<i>Design</i>			
<i>Construction</i>			
<i>Land Acquisition</i>			
<i>Other</i>	210,000	Lasherfiche	139,000
<i>Contingency</i>	10,000	Backfile Scanning	81,000
<b>Total Capital</b>	<b>220,000</b>		

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	220,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Upgrade from present Laserfiche software is needed to allow Town's Departments to store and retrieve documents electronically. The move from storage of documents in the basement of Town Hall to the archives at the Pump House off of Palmer Ave has proven to be a challenge for departments to access needed documents. The software will also provide a portal to the citizens of the town to have search capability to designated documents.

Four specific goals for Laserfiche :

- (1.) Organizing and categorizing all documents that were scanned to the network;
- (2.) expanding into additional departments starting with; Health, Building, Conservation and Assessor;
- (3.) establishing General Code as the Laserfiche experts with infrastructure support from IT
- (4.) providing scanning standards to insure future scanning is done correctly.

Organizing and Categorizing documents:  
 The Town departments began to scan documents to address the fact that they were running out of physical space to store their paper. Unfortunately, this was not a coordinated effort so each department scanned documents and stored documents as they saw fit. The problem was compounded when documents were moved to the Pump House, off Palmer Ave. Several Departments have a need to scan backfiles to utilize Lasherfiche's retrieval functions. The result of this effort is that servers are running out of space and documents are being stored without consideration to taxonomy and how they would be accessed in the future.

Department Expansion:  
 Currently documents are stored in numerous locations; on the network, within Municipity and within Laserfiche resulting in duplication and limited accessibility. With the current configuration there isn't any easy way to provide access to these records on-line.

The upgrade would also allow Town's Departments to utilize Laserfiche Forms and Workflow processes.

1. Create a Laserfiche form to capture the license data and send back into Laserfiche
2. Capture the metadata from the Form and place into a Laserfiche index
3. Push said form and metadata into Laserfiche, allowing for auto-indexing to occur
4. Create a Laserfiche form to capture the license data and send a letter.
5. Record all the data from the form in a SQL database which would include a unique reference number per row.
6. Create a workflow that would take the data in the SQL table and merge it into a Word or PDF form letter. If desired, the workflow could email the letter and/or store the letter in Laserfiche so it could be printed and mailed. As part of the letter the unique reference number would be provided.
7. Create a second Laserfiche form that would allow the end-user, after receiving the letter, to type in the reference number and recall any information currently in the database. This form would also include additional questions to be answered. Once submitted, the SQL table would be updated with the new information and the completed form would be stored in Laserfiche.
8. Access to the form would be public anonymous access available from any web browser.
9. Each time the letter is sent would create a new record in the SQL database.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Human Services Department	<b>Submitted/Prepared By:</b>	Suzie Hauptmann	<b>Priority #</b>	
<b>Project Title/Description:</b>	Relocation of Human Services Department				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other - Furniture</i>	10,000	
<i>Contingency</i>		
<b>Total Capital</b>	<b>10,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	10,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Relocation of the Human Services Department to the Edward Marks Building on Main Street:

Capital funds will be needed to furnish the first floor to accommodate the functions of the Human Services Department (5 office spaces, reception area, conference room).

The following furniture will need to be purchased:  
 Social Worker's office #1 - desk chair and 2 counseling chairs - \$1,550  
 Social Worker's office #2 - desk chair and 2 counseling chairs - \$1,550  
 Social Worker's office #3 - desk chair - \$350  
 Conference Room - conference table - \$1,000  
 Waiting/Reception - 8 reception chairs, 1 large capacity chair, 2 end tables, 1 corner table - \$4,110  
 Director's office - small table and 2 chairs, 2 counseling chairs - \$1,300

Total estimate - \$9,860 based on National Business Furniture products (vendor was used by Fire Department)

Furniture that is in the current Human Services office and that is still in good condition will be moved and used in the new location. The furniture that has shown significant wear will be replaced.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Police	<b>Submitted/Prepared By:</b>	Lt. Hamilton	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Police Cruiser				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	164,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>164,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	164,000	
<i>FY 2021</i>	172,200	
<i>FY 2022</i>	180,810	
<i>FY 2023</i>	189,851	
<i>FY 2024</i>	199,344	
<i>FY 2025</i>	209,311	
<i>FY 2026</i>	219,777	
<i>FY 2027</i>	230,766	
<i>FY 2028</i>	242,304	
<i>FY 2029</i>	254,419	

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Need: The Department needs a dependable and reliable fleet to aid in carrying out the police mission. As of 2019 the Ford Motor Company has stopped producing the Sedan Police Interceptor. As of 2020 Ford will only be offering a newly designed Police Utility (PI) Vehicle. However, they will be offering the first-ever hybrid police utility vehicle. Due to the new design, much of the emergency equipment will not be reusable. These new vehicles are projected to have an 18% increase in cost (\$54,420 per vehicle - Hybrid), which would deplete our current budget with the purchase of just two vehicles. Currently the Department's Fleet consists of 11 Sedans (marked and unmarked units) and 5 Utility (PI) Vehicles. The requested increase would allow the Department to purchase and equip 4 to 5 newly designed utility vehicles (roughly half the line units) each year and rotate the older models out of the fleet. This would allow the Department to maintain a dependable / reliable fleet.

Goal: The goal is to continually rotate the older sedans (and other models) out of the fleet and replace them with the newer vehicles each year. That way the Department to maintain a newer dependable / reliable fleet.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Police	<b>Submitted/Prepared By:</b>	Robert Segrin	<b>Priority #</b>	3
<b>Project Title/Description:</b>	PD Desktop Computer Upgrades				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	35,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>35,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	35,000	
<i>FY 2021</i>	35,000	
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>	37,000	
<i>FY 2026</i>	37,000	
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Upgrade and replace 20 out of 40 desktop computers and necessary peripherals for the Police Department. All desktop computers for the Police Department have reached their end-of-life and no longer covered under manufacturers warranty. Desktops will be replaced with comparable upgrade to current equipment specs to meet the technical needs of the department. A industry standard 3-year manufacturer warranty will be applied to each computer, with an expected plan to replace desktops after the 3-year manufacturer warranty is expired. Desktops have been configured to optimize performance and reliability and minimize overall footprint.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Police	<b>Submitted/Prepared By:</b>	Captain Brian Reid	<b>Priority #</b>	
<b>Project Title/Description:</b>	Mobile Computers				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	17,903	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>17,903</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	17,903	
<i>FY 2021</i>	22,558	
<i>FY 2022</i>		
<i>FY 2023</i>	16,580	
<i>FY 2024</i>	17,409	
<i>FY 2025</i>	18,279	
<i>FY 2026</i>	19,193	
<i>FY 2027</i>	20,153	
<i>FY 2028</i>	21,160	
<i>FY 2029</i>	22,218	

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

**Need:** The mobile computers (tablets) in each of the marked patrol cars are an important tool in policing our community. These computers are used on a daily basis to conduct a wide range of inquiries including, but not limited to criminal background checks, driver's license status and history checks, and registration status checks. Police reports of minor incidents can also be completed in the field using a mobile computer.

The current fleet of Mobile Data Computers has aged out of warranty. This project is designed to replace the mobile computers (tablets) and their components (monitor, keyboard, mount, modem, etc.), including installation. We have tested a new platform in one of our units that has proven reliable at a significantly reduced cost from previous MDT options. With one unit already deployed, the plan moving forward would be to replace 5 more in FY2020 and the remaining 6 in FY2021.

The purchase price of the units includes 3 years of support. Due to the fact that these units are often utilized 24 hours a day, our experience has shown that we can expect 3 years of reliable life per unit before needing costly repairs or replacement. We therefore are proposing to begin replacing 1/3 of the deployed units (4) per year beginning in FY 2023, which we anticipate will be a sustainable replacement plan.

**Goal:** Replacing the mobile computers (tablets) using an industry standard schedule will help keep the department current with evolving technology and avoid using the annual budget to replace computers reaching or at the end of their life.

**Performance Measurement:** The efficiency and effectiveness of the patrol officers will be enhanced by the availability of the newest technology with reduced overall downtime

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Fire/Rescue	<b>Submitted/Prepared By:</b>	M Small, Chief	<b>Priority #</b>	
<b>Project Title/Description:</b>	Deputy Chief Vehicle Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	80,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>80,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	80,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Funding will be utilized to replace a 2010 model year Deputy Chief/Command Post vehicle, with a 2020 Ford Expedition, (gasoline only). The current vehicle has approx. 121,000 miles, and also suffers from considerable body rot. The vehicle serves as the Deputy Chief vehicle, and also serves as the Fire Departments Command Post on multiple types of incidents (fires, mass casualty incidents, large scale motor vehicle crashes etc). Vehicle replacement cost is \$60,000.00, radio replacement cost is \$20,000.00. All of the radio, lighting and command equipment on the current vehicle have already been recycled once, and are no longer suitable for service.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Fire/Rescue	<b>Submitted/Prepared By:</b>	M Small, Chief	<b>Priority #</b>	
<b>Project Title/Description:</b>	Utility Vehicle Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	55,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>55,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	55,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Funding will replace a 2008 model year pick up truck/utility vehicle, with a 2020 Ford F250 (gasoline only). Current vehicle has approx. 103,000 miles, and suffers from considerable body and frame rot. Vehicle is utilized daily as a utility vehicle, and is the primary tow vehicle for the Departments various trailers (boats, Ranger 1, Haz-Mat trailer etc.) Vehicle is also utilized to access and transport patients from areas of Town inaccessible to typical vehicles (wooded areas, power lines, beaches, heavy snow etc.) Vehicle replacement cost \$48,000.00, radio replacement cost \$7,000.00. The current vehicles radios have already been recycled once, and are no longer suitable for future use.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Fire/Rescue	<b>Submitted/Prepared By:</b>	M Small, Chief	<b>Priority #</b>	
<b>Project Title/Description:</b>	Protective Gear, Gear Washer				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	100,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>100,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	100,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Funding will be utilized to complete the second year of a two year replacement cycle (step 1 funded last year) of all non-NFPA compliant protective gear, and the completion of the issuance of a second set of structural protective gear for all Falmouth Firefighters. This is being done to minimize the cancer risk to firefighters. Additionally, funding will be utilized to purchase an additional heavy duty gear washer (extractor), to improve our current washing capabilities, and extend the life of our current gear washer (extractor), which is now fifteen years old. The proper maintenance of this important protective equipment not only reduces firefighters exposure to dangerous carcinogens, it also extends the life expectancy of the equipment.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	MES	<b>Submitted/Prepared By:</b>	Gregg Fraser	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Dredging/Engineering and Permitting				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>	100,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>100,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	100,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This request is to fund annual dredging and associated engineering/permitting for the south facing inlets. The inlets require frequent dredging in order to allow for safe navigation into and out of Eel River, Bourne's Pond, Green Pond, Great Pond and Falmouth Inner Harbor. This will pay for the actual dredging done by Barnstable County as well as any associated engineering and permitting services necessary to facilitate the dredging.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	MES	<b>Submitted/Prepared By:</b>	Gregg Fraser	<b>Priority #</b>	3
<b>Project Title/Description:</b>	Boat Engine Replacement				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	7,600	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>7,600</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	7,600	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This will fund replacement of the 1992 Honda Outboat currently on the shellfish division boat 109. We will replace with a similar 50hp four stroke engine. The shellfish boat is used continuously in the towns shellfish propagation program and related nitrogen mitigation efforts.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	MES	<b>Submitted/Prepared By:</b>	Gregg Fraser	<b>Priority #</b>	2
<b>Project Title/Description:</b>	Marina Building Generator				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	20,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	15,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>35,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	35,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This will fund the installation of an emergency generator to power the Marina Building. The generator will be capable of powering all electronics, communication equipment, security cameras and allow for uninterrupted use of the towns transient marina management system. Installation will include a new electrical sub-panel with transfer switch, a new larger gas line and new high-pressure gas meter. The current gas line is not large enough to run a generator resulting in this required upgrade.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	MES	<b>Submitted/Prepared By:</b>	Chuck Martinsen	<b>Priority #</b>	
<b>Project Title/Description:</b>	Aquaculture Program				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	167,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>167,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	100,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		25000
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State (Article 17 Funds)</i>	10,000	not yet approved
<i>Airforce Remediation Funds</i>	57,000	not yet approved
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This MES Department has worked with the Water Quality Management Committee, Shellfish Advisory Committee, Town Manager's Office and consultants to develop an aquaculture program that can be approved by the MA Department of Environmental Protection as part of the Town's Comprehensive Water Quality Management Plan (CWMP) to remove nitrogen from our estuaries. This aquaculture program is intended to supplement more expensive nitrogen remediation strategies such as sewers and septic systems with enhanced nitrogen removal capabilities. This program has multiple advantages over these more traditional nitrogen removal strategies: 1) It costs less than other methods on a per kilogram basis; 2) It generates revenue to offset costs; 3) It provides business opportunities to local growers and expands recreational and commercial wild harvest shellfish opportunities.

It has taken several years to assess the feasibility of the public-private partnership initiative that this capital fundings will support - from both a permitting and economic perspective. Within the past year MA DEP confirmed it would approve aquaculture as part of a CWMP. In the past two months, the Board of Selectmen approved rental fees for this program, the Conservation Commission has approved the three pilot locations and three growers were selected for the pilot project phase of the public-private aquaculture partnership.

These funds will be used to purchase equipment to be rented to private aquaculture growers. Without these funds it would take many years to achieve the same volume of aquaculture and the resulting kilograms of nitrogen removal. The fees collected will be deposited to a revolving account. Funds in the revolving account will be used to promote shellfish propagation for wild harvest; to pay for future permitting costs required to expand the aquaculture program; and to purchase additional aquaculture equipment. The total needed for the next 12 months is \$167,000. We are requesting \$100,000 from Free Cash and \$67,000 from two other sources. The funding sources are the prior CWMP appropriations and a fund set up for environmental remediation projects with proceeds from the Air Force in connection with contamination at Otis.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	MES	Submitted/Prepared By:	Gregg Fraser	Priority #	4
Project Title/Description:	Dinghy Racks				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	20,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>20,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	20,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This will fund the materials needed to build dinghy racks at various town locations in order to provide better access to the town moorings and remove the vessels from environmentally sensitive resource areas in town. Mooring holders will use the racks instead of leaving the boats along many of Falmouth's shorelines. We anticipate partnering with the Barnstable County Sheriffs Officer to provide the labor for the construction of these racks. This project will take place over several years. MES will work with the Conservation Commission and staff to identify the best locations for these new racks. The racks will be similar to ones recently constructed in the Town of Mashpee at their boat ramps.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Coastal Resiliency Action Committee	<b>Submitted/Prepared By:</b>	Jennifer L. McKay	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Coastal Resiliency				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	100,000	
<i>Contingency</i>		
<b>Total Capital</b>	<b>100,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	100,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		grant funding available
<i>CPA</i>		
<i>Existing Articles/Funds</i>	November 2018 Article 5 /\$23,665	
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Coastal Resiliency Action Committee has been appointed by the Board of Selectmen to prepare action plans for submission to the Board of Selectman to address the risks and hazards to coastal infrastructure and coastal properties that may be caused by coastal erosion, storms, and sea level rise.

Currently the CRAC has recommended the Town become part of the Community Rating System (CRS), was one of the first communities to become a certified Municipal Vulnerability Preparedness (MVP) Community, has spearheaded the Vulnerability Assessment to further and more accurately understand Falmouth's coastal vulnerabilities through modeling, has been recently awarded an MVP Action grant to study Surf Drive using a portion of the Coastal Resiliency Capital 2018 Capital as a cash match, and has applied for a Coastal Resiliency Program Grant for a Sediment Management Study of the West Falmouth Shoreline, again using the 2018 Capital as a cash match to supplement an in-kind match.

The CRAC anticipates applying for additional grants from the CZM Coastal Resiliency Grant Program, additional MVP Action grants to further address the findings in the MVP Workshop Report, and potentially FEMA grants in 2020. Capital funding could again be successfully used for cash match for grants or to complete action items identified by the CRAC.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Beach/Conservation Depts	<b>Submitted/Prepared By:</b>	Jennifer L. McKay	<b>Priority</b>	
<b>Project Title/Description:</b>	Beach Profile Surveys				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	12,000	bi-annual surveys
<i>Contingency</i>		
<b>Total Capital</b>	<b>12,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	12,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Beach and Conservation Departments are requesting \$12,000 for bi-annual beach survey profiles to be completed as recommended by the Beach Management Plan and the Conservation Commission Order of Conditions. The bi-annual beach profiles are important to determine which beaches are experiencing erosion/accretion and at what rate.

The surveys would be conducted at the following beaches:

- Megansett (1 profile)
- Old Silver (4 profiles)
- Chappy (3 profiles)
- Woodneck (2 profiles)
- Surf Drive (3 profiles)
- Falmouth Heights (2 profiles)
- Bristol (2 profiles)
- Menauhant (4 profiles)

Beach profiles would be collected from the edge of parking lot/road to ~2 Mean Low Water (MLW).

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Conservation	<b>Submitted/Prepared By:</b>	Jennifer L. McKay	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Conservation and Inspection Electric Vehicles + Charging Stations				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	76,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>76,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	76,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>	\$10,500.00	included in amount for Chevy Bolt
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Two additional vehicles are being requested by Conservation Department to support the need of four (4) field staff. We have been asked to explore either an electric vehicle or hybrid. The cost for the vehicles ranges from \$37,495 (base MSRP), \$35,731 (bid price) for the all electric Chevy Bolt to \$28,450 (base MSRP), \$25,506 (bid price) for a hybrid Ford Fusion. (above MSRP and bid pricing from <https://www.mass.gov/files/documents/2019/04/12/VEH98.pdf>)

The vehicle models were chosen after a consultation with the Fleet Manager. The Town fleet is currently comprised of mostly Ford vehicles and is the platform currently being serviced by and most familiar to the DPW vehicle maintenance staff.

The purchase of an electric vehicle will require the installation of a charging station at Town Hall. **The approximate cost for the equipment, software and installation of a charging station is \$5000.** This cost estimate was quoted by the Cape and Vineyard Electric Cooperative (CVEC). The CVEC can assist the Town with the purchase of the vehicle and purchase/installation of charging stations for a fee of \$200 (per car) and \$400 (per station). CVEC will apply on behalf of Town to MassEVIP grant program. If awarded a MassEVIP grant the Town would receive 60% of the cost of the purchase/installation of charging station (\$3,000) and \$7,500 towards the purchase of a Chevy Bolt. The grant program would bring the cost of the Chevy Bolt with charging station and CVEC fees to approximately \$32,595 (based on msrp pricing). This does not include a potential fee by Eversource to connect to power source. In addition, if awarded the grant the vehicle would need to be procured within 180 days of the award.

The DPW has recommended basing our request on the base MSRP pricing as the state bid list is subject to change. The Conservation Department is requesting the following:

Option A: Ford Fusion \$29,000.00 each

Option B: Chevy Bolt (with grant incentives) \$33,000.00 each

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Planning	<b>Submitted/Prepared By:</b>	Thomas Bott	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Form Based Code Zoning - Davis Straits				

Estimated Costs		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	49,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>49,000</b>	

Estimated Cash Flow:	Capital	O&M
FY 2020		49,000
FY 2021		
FY 2022		
FY 2023		
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>	0	
<i>State</i>	\$0.00	
<i>CPA</i>	0	
<i>Existing Articles/Funds</i>	0	
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Creating new zoning for the 79.6 acre Davis Straits area as Recommended in the Davis Straits RESET Study

Excerpts from Study:  
 The town has expressed an interest through its Local Comprehensive Plan in exploring an alternative regulatory approach called form-based code. Formbased codesoffer a new way of thinking about development regulation to support more vibrant mixed use centers supporting businesses large and small, with neighborhoods and streets that are safe and attractive for walking and bicycling, and that protect the community's historic values and the environment.

Creating a form-based code begins by asking a community to envision its future through an illustrative plan that shows building types, the relationship of buildings to public spaces, the types and location of streets, the placement of parking, the size of blocks, and more. Once a community adopts an illustrative plan, a form-based code is drafted to implement the plan. The code contains standards that are required of all new development, not just guidelines.

Based on this analysis, staff offers a series of next steps to assist the town in moving forward with initiatives to support changes in form and character.

These steps are divided into the following categories with short-, mediumand long-term actions:  
 • Building Form • Land Use • Streetscape/Roadway Improvements • Greenway Plan

**BUILDING FORM Goal:** to acknowledge differnt character areas within the study area, and to create a more pedestrian friendly environment by bringing buildings closer to the road edge and improving pedestrian amenities.

The Town should consider whether form-based code would meet the Town's objectives for the area.

Since the Report was completed in May 2017 the Planning Board has continued to develop the ideas in the RESET through additional meetings and grant funded work through the Cape Cod Commission and others. A recent grant opportunity to supplement this work through Mass Development was unsuccessful

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Facilities	<b>Submitted/Prepared By:</b>	S. Newton	<b>Priority #</b>	2
<b>Project Title/Description:</b>	Titus System-DPW-HVAC Replacement				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	50,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>50,000</b>	

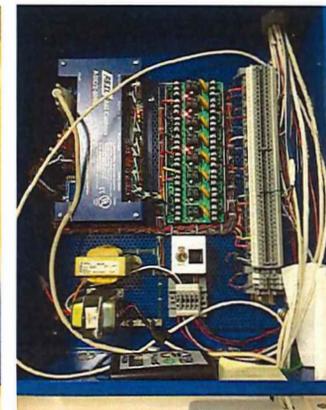
<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>		50,000
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This system is the main controller for the entire first floor of the DPW. It was installed in 2008 and the Titus company went out of business in 2010. We have been able to get some parts up until last year and we had a failure on the computer system this spring and we were able to replace a power supply to get the system running again. This system is not internet based, therefore it needs its own computer to operate and it runs on Windows XP which the Town no longer supports. Several dampers are not operational because they are no longer available. Currently the system is running on 13 zones out of 21.



CAPITAL IMPROVEMENT REQUEST FORM

Department:	Facilities	Submitted/Prepared By:	S. Newton	Priority #	3
Project Title/Description:	Waterproof Gus Canty Center				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	35,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
<b>Total Capital</b>	<b>35,000</b>	

Estimated Cash Flow:	Capital	O&M
FY 2020	35,000	
FY 2021		
FY 2022		
FY 2023		
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Recreation Center is mostly constructed of Concrete Block. It is unknown what type of water proofing was used if any at all in 1989 when the building was constructed. Currently the walls are holding water which is leaking into the Gym during severe storms.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Facilities	<b>Submitted/Prepared By:</b>	S. Newton	<b>Priority #</b>	5
<b>Project Title/Description:</b>	Custodial Maintenance Equipment				

<b>Estimated Costs (attach additional information if available)</b>		
Capital:	Cost	Comments
<i>Equipment</i>	30,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>30,000</b>	

<b>Estimated Cash Flow:</b>	Capital	O&M
<i>FY 2020</i>		30,000
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Several pieces of maintenance equipment are in need of replacement. Currently the Recreation Center has equipment that was purchased when the building was constructed in 1989 and repairs are getting very costly. The new Senior Center is also going to need similar equipment for the maintenance needs which were not needed in the older center. Pictured are examples of the current equipment located at the Recreation Center.

Quoted Price includes:

- 1 HEPA Vacuum
- 2 Wet/Dry Vacs
- 2 Smart Vacs with Battery
- 3 Scrubbers
- 2 Bucket System Cart
- 4 Mop Buckets
- 1 Carpet Extractor
- 1 High Speed Burnisher
- 1 Standard HD Floor Machine
- 1 Clutch Plate (Mighty-Lok Pad Driver part)



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Town Manager	<b>Submitted/Prepared By:</b>		<b>Priority #</b>	
<b>Project Title/Description:</b>	Town Hall Carpet Replacement-Expanded				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	50,000	
<i>Contingency</i>		
<b>Total Capital</b>	<b>50,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	50,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The existing carpet in Town Hall is aging and needs replacement. This is supplemental to the original appropriation for asbestos testing.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	HIGHWAY	<b>Submitted/Prepared By:</b>	JAMES F. GRADY JR	<b>Priority #</b>	#1
<b>Project Title/Description:</b>	Road Construction and Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	240,000	
<i>Planning/Study</i>		
<i>Design</i>	100,000	
<i>Construction</i>	550,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>890,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	890,000	
<i>FY 2021</i>	935,000	
<i>FY 2022</i>	935,000	
<i>FY 2023</i>	935,000	
<i>FY 2024</i>	980,000	
<i>FY 2025</i>	980,000	
<i>FY 2026</i>	980,000	
<i>FY 2027</i>	1,025,000	
<i>FY 2028</i>	1,025,000	
<i>FY 2029</i>	1,100,000	

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This request is for continued funding to maintain and make improvements to the streets and sidewalks within the community. Past funding has allowed the Highway division to make necessary drainage upgrades to the storm water infrastructure as well as a large number of sidewalk improvements and street paving. As in past years, sidewalk ( ADA ) improvements are a priority. Making the sidewalks within the community more accesable and user friendly for pedestrians will continue with this funding. Further, the future funding will allow for continued routine maintenance, such as the yearly street markings and crack sealing program. Design and planning for more complex drainage within sensitive conservation areas has become an additional challenge , a portion of this funding will allow for the prorop planning to reconstruct some of our failing roadways.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW - Highway Division	<b>Submitted/Prepared By:</b>	James F Grady Jr	<b>Priority #</b>	
<b>Project Title/Description:</b>	Bicycle Accommodations				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>	80,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>80,000</b>	

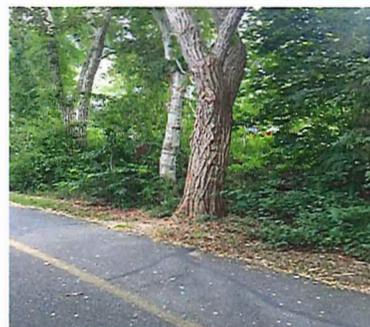
<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>		80,000
<i>FY 2021</i>		80,000
<i>FY 2022</i>		80,000
<i>FY 2023</i>		90,000
<i>FY 2024</i>		90,000
<i>FY 2025</i>		90,000
<i>FY 2026</i>		100,000
<i>FY 2027</i>		100,000
<i>FY 2028</i>		100,000
<i>FY 2029</i>		100,000

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Public Works Highway is requesting funds proposed by the Bikeways Committee to continue asphalt repairs and general maintenance with things like signage, paint markings and fences. Root bumps and cracking have made the surface of the SSBW uneven and not so user friendly. With the two previous years of funding, the necessary re-paving has made the SSBW a safer more attractive multi-use path. Continued funding will allow for further improvements.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	FLEET SERVICES	<b>Submitted/Prepared By:</b>	J. Reynolds	<b>Priority #</b>	
<b>Project Title/Description:</b>	P-16 Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	70,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
<b>Total Capital</b>	<b>70,000</b>	

Estimated Cash Flow:	Capital	O&M
FY 2020	70,000	
FY 2021		
FY 2022		
FY 2023		
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Requesting the replacement of P-16, a 2006 Ford F-350 Dump, VIN # 1FDWF37P76EC93772 with 184,973 k miles.. This vehicle is used by the Parks Division for day to day maintenance and construction throughout the community. Secondly , this vehicle is a key piece of equipment during snow and ice events. Due to age and miles it is in need of replacement. This truck would be replaced with one of the same.



**CAPITAL IMPROVEMENT REQUEST FORM**

Department:	FLEET SERVICES	Submitted/Prepared By:	J. Reynolds	Priority #	
Project Title/Description:	W-16 Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	52,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
<b>Total Capital</b>	<b>52,000</b>	

Estimated Cash Flow:	Capital	O&M
FY 2020	52,000	
FY 2021		
FY 2022		
FY 2023		
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Requesting the replacement of W-16, a 2005 Ford F-350 Utility truck VIN # 1FDNF37P05EC71076 with 133,355 k miles.. This vehicle is used by the Water Division for maintenance within the water infrastructure throughout the community. Secondly , this vehicle is a key piece of equipment during snow and ice events. Due to age and miles it is in need of replacement. This truck would be replaced with one of the same.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Fleet Services	<b>Submitted/Prepared By:</b>	James Reynolds	<b>Priority #</b>	
<b>Project Title/Description:</b>	W-47 Transit Van				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	32,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>32,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>		32,000
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Replacement of a 2003 Ford Ranger pick-up , VIN# 1FTYR10U53TA31295 with 80,727 k . This vehicle will replace one of two meter reader vehicles used by the water department to read and install meters. This vehicle is in use daily and in need of replacement. Replacing this vehicle with a small compact transit van would be the best fit. This will keep tools secure and out of the elements as well as be more fuel efficient.



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**CAPITAL IMPROVEMENT REQUEST FORM**

Department:	FLEET SERVICES	Submitted/Prepared By:	J. Reynolds	Priority #	
Project Title/Description:	H-14 Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	75,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
<b>Total Capital</b>	<b>75,000</b>	

Estimated Cash Flow:	Capital	O&M
FY 2020	75,000	
FY 2021		
FY 2022		
FY 2023		
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Requesting the replacement of H-14, a 2003 Ford F-350 Dump, VIN # 1FDWF37P53RV65271 with 138,686 k miles.. This vehicle is used by the Highway Division for day to day maintenance and construction throughout the community. Secondly , this vehicle is a key piece of equipment during snow and ice events. Due to age and miles it is in need of replacement. This truck would be replaced with one of the same.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	FLEET SERVICES	<b>Submitted/Prepared By:</b>	J. Reynolds	<b>Priority #</b>	
<b>Project Title/Description:</b>	H-27 Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	220,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>220,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	220,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Requesting the replacement of H-27, a 2000 Chevy Dump truck, VIN # 1GBP7H1C7YJ503200 with 144,404 K miles. This vehicle is used by the highway division for a multitude of heavy hauling tasks. This truck works daily with the maintenance part of the division hauling street sweepings and materials to our crews all over town. It is also one of the communities 8 dedicated plow/sanders working the main roads of the community during snow and ice events. This truck is the oldest in the fleet and Due to age and miles, it is in need of replacement. This truck would be replaced with one of the same.



**CAPITAL IMPROVEMENT REQUEST FORM**

Department:	DPW - Highway Division	Submitted/Prepared By:	James Reynolds	Priority #	9
Project Title/Description:	H-5 2008 Pick-Up				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	47,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
<b>Total Capital</b>	<b>47,000</b>	

Estimated Cash Flow:	Capital	O&M
FY 2020	47,000	
FY 2021		
FY 2022		
FY 2023		
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Recreation Department is requesting the replacement of a 1996 Chevy 1500 pick-up. It is used to move recreation equipment to and from the town fields for sports and events. This truck has become very costly to repair and is suffering from a tremendous amount of rust and rot due to its age. Further, Public Works has an aging Ford Crown Victoria in the same condition. It is recommended to trade both vehicles for a "NEW" Highway Division Pick-up and pass down the "OLD" Highway Division pick-up to the Recreation Department.



**CAPITAL IMPROVEMENT REQUEST FORM**

Department:	FLEET SERVICES	Submitted/Prepared By:	J. Reynolds	Priority #	
Project Title/Description:	P-4 Replacement				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	70,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
<b>Total Capital</b>	<b>70,000</b>	

Estimated Cash Flow:	Capital	O&M
FY 2020	70,000	
FY 2021		
FY 2022		
FY 2023		
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Requesting the replacement of P-4, a 2006 Ford F-350 Utility, VIN # 1FDWF37P96EC93773 with 101.062 k miles. This vehicle is used by the Parks Division for day to day field and grounds maintenance throughout the community. Secondly, this vehicle is a key piece of equipment during snow and ice events. Due to age and miles it is in need of replacemnt. This truck would be replaced with one of the same.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW Water	<b>Submitted/Prepared By:</b>	Stephen Rafferty	<b>Priority #</b>	2
<b>Project Title/Description:</b>	Tech Park Tank Painting				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	250,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>	150,000	
<i>Construction</i>	1,400,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>	200,000	
<b>Total Capital</b>	<b>2,000,000</b>	

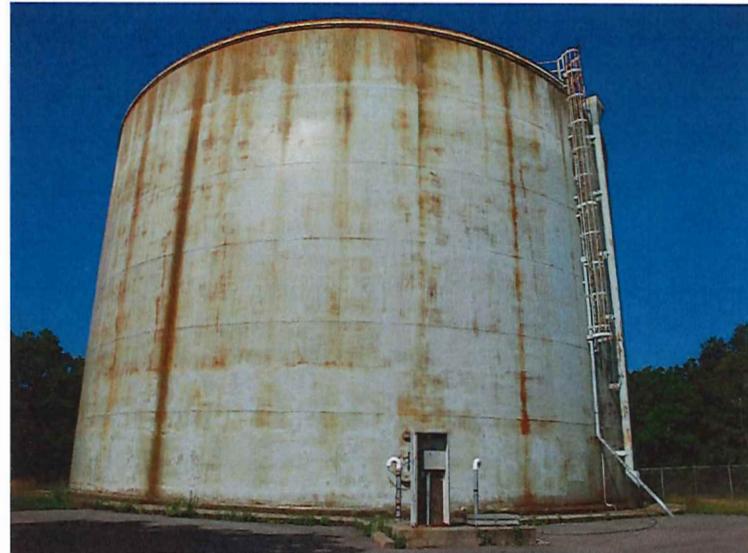
<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	2,000,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The 3.0 Million Gallon, Tech Park Tank was constructed in 1987. It is a welded steel tank. The interior coating is original and is 31 years old. The exterior was repainted in 1996 and is 22 years old. This tank, as are all our tanks, is inspected annually both inside and outside for signs of corrosion and coating wear and or failure. The exterior, as can be seen in the photo below, is extensively corroded and the paint system is compromised. The inspection report for the interior of the tank has identified a similar level of corrosion and coating that is beyond its expected useful life. The overall rating of the tanks condition is "Poor". During FY18 we retained an engineer and evaluated if the tank was the proper size, the impact of taking the tank off line for multiple weeks to paint and recondition it, to evaluate the capital cost and life cycle costs of coating system. That evaluation concluded that the tank is properly sized and has identified a construction scheme and defined the effects on system hydraulics taking the tank off line for recoating. An evaluation was done of coating systems and capital costs are based on an elastomeric Polyurethane-based interior coating and an epoxy based exterior system. Bidding documents are being prepared with an expectation to paint the tank in the late summer/early Fall of 2020.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW Water	<b>Submitted/Prepared By:</b>	Stephen Rafferty	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Backflow Survey				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	150,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>150,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	150,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

DEP regulations require that all Commercial, Industrial, Institutional and Municipal water services are surveyed to determine if they require a backflow device or if the existing backflow prevention is adequate.

There are a total of 976 accounts that, by regulation, need to be or have been surveyed. Presently 262 of those have been surveyed. 714 have not been surveyed.

In 2019, the DEP issued an Administrative Consent Order to the Town obligating the Town to have surveyed all facilities on or before March 2021. This one time budget request will fund hiring an outside consultant qualified in DEP backflow regulations and survey procedures. Work would include assisting in contacting property owners, obtaining access to individual locations, and conducting and documenting the survey results. It is estimated that this is an eight to ten month effort.

**CAPITAL IMPROVEMENT REQUEST FORM**

Department:	DPW Water	Submitted/Prepared By:	Stephen Rafferty	Priority #	4
Project Title/Description:	Water Meter Replacement with Radio Meters Program				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
Equipment	200,000	
Maintenance		
Planning/Study		
Design		
Construction		
Land Acquisition		
Other		
Contingency		
<b>Total Capital</b>	<b>200,000</b>	

Estimated Cash Flow:	Capital	O&M
FY 2020	200,000	
FY 2021		
FY 2022		
FY 2023		
FY 2024		
FY 2025		
FY 2026		
FY 2027		
FY 2028		
FY 2029		

O & M Costs:	One Time	Annual/Ongoing
Personnel		
Expense		
Other		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
Federal		
State		
CPA		
Existing Articles/Funds		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This Capital Request is year 7 of a 10 year program to convert all meters in Town to Radio Read meters. We are requesting an annual capital allocation of \$200,000 over the next four 4 years. We are currently at over 80% radio read meters and with funding are able to convert 5 to 6% of all meters each year.

The benefit of having all radio read meters are

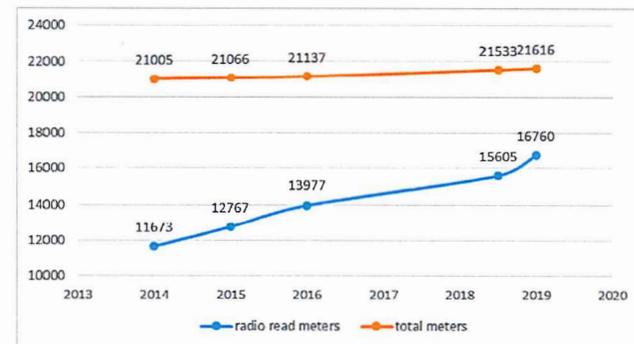
1. Ability to change the billing and revenue collection cycle from bi-annual to quarterly providing improved cash flow during the fiscal year.
2. Improved ability to identify and manage delinquent accounts.
2. Improved meter accuracy which is critical to the Town's ability to permit additional sources of water. Future wells or increased withdrawal at existing sites must meet the permitting standards of the Water Resource Management Act. A key component is to demonstrate that water is accurately accounted for and is not being wasted. As we continue to increase the % of radio read meters we have seen a decrease in our unaccounted for water as reported to the DEP in our annual statistical report. The difference between metered at the sources (pump stations) and the water metered at the residences dropped from a reported value of 14.6% in 2015 to 9.3% in our 2017 report.
3. Improved ability to detect abnormal water consumption - out of range excess usage is potentially a leak and is brought to the attention of property owners thereby minimizing waste of water and financial hardship to the homeowner.
4. With radio readers the labor and time to read meters is reduced allowing the Town to migrate to quarterly readings without having to increase staff.

In addition to these capital needs, there are also normal maintenance needs.

The useful battery life for water meters is 15 -20 years. With the radio reads, typically, only the battery component - not the entire meter - needs to be maintained.

Currently the operational budget has a line item, 01-450-5865, funded at \$175,000 which is 3.5% of the \$5M capitalized value of the metering system. This appears to be an adequate line item for annual maintenance and repair. Since the most equitable means of financing water system O&M and Capital Improvements is via accurate metering, an ongoing meter replacement of 1,000 meters / year keeps the metering system life cycle at 20 years.

An annual allocation of \$250,000 was included in the 2016 water and sewer rate analysis.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW Water	<b>Submitted/Prepared By:</b>	Stephen Rafferty	<b>Priority #</b>	3
<b>Project Title/Description:</b>	Upgrades at Wells, Water Tanks, MMR and CPWTP				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	40,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>40,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	40,000	
<i>FY 2021</i>	150,000	
<i>FY 2022</i>	150,000	
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This is year two of a four year capital investment to upgrade instrumentation, radio, chemical feed, electrical and mechanical systems at the town's four well sites, the connection site to the Upper Cape Regional Water Supply, at the water tanks, and at the Crooked Pond Water treatment plant. The Long Pond Water Treatment Plant is designed for automatic operation, it also is the central location for control of the remote sites. Communication with the remote sites is via a direct line of site dedicated radio link. In FY19 capital was appropriated and was used to upgrade the chemical feed systems and the computer controls at the Crooked Pond Treatment plant. With the experience of running the new plant, and with lessons learned from the March 2018 storms, upgrade requirements to increase reliability and to standardize chemical and control systems have been identified. These include:

1. Emergency Power at Tank and remote pumping locations - the new plant turns on and off based on water levels in the tanks. There is no emergency power source at the tank locations presently. A propane powered emergency generator at each tank location is proposed to resolve this issue. There is already funding in place to replace the generator at Coonamessett Well. This capital funding will be used to combine into one bid/construct package furnishing and installing emergency generators.
2. The current analyzer and level elements at the chemical feed systems at each of the wells and the Upper Cape connection are both old technology and or approaching the end of their useful life. It is proposed to upgrade analyzers to amphotometric (membrane) models and to remount and replace the day tank level system.
3. The Water Department currently has an unlicensed low wattage radio telemetry system that signals tank levels, well pump station parameters, and interconnects all the information back to the SCADA system at LPPS. This system is nearing the end of its intended life cycle. We regularly experience communication issues that affect monitoring and control of the water system. The reliability of the communication is impacted by the increased level of background interference as a direct result of increased usage of mobile devices etc. We are proposing to upgrade the system from an unlicensed system to a more robust and stronger signal with a FCC licensed system similar to the system for The Wastewater.
4. Pumps, motors and the Variable Frequency Drives (VFDs) at each of the wells, at the Upper Cape and at the Crooked Pond Treatment Plant need to be rebuilt or replaced in the near future. During the last two years we have experienced failure on two of the various VFDs. Replacement VFDs would have improved electronics and power monitoring capabilities and an increase in efficiency.
5. Over time the specific yield of a well decreases and periodically each well needs to be taken off line and "cleaned". With this capital funding we propose to clean each of the four wells.
6. Upgrade/replace building roofing. The membrane roofs on the wells are at the end of their expected life and require replacement prior to failure.

Funding would come from water revenue.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW Wastewater	<b>Submitted/Prepared By:</b>	A. Lowell	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Wastewater System Equipment Rehabilitation/Replacement				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	225,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>225,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>		225,000
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

These funds are requested in order to perform wastewater system rehabilitation/replacement work. For example:

1. Replace air hoses (total of 8) and membranes (total of 400) on diffusers in WWTF Sequencing Batch Reactor #2.
2. Replace Sequencing Batch Reactor Programmable Logic Controller (PLC) and Human-Machine Interface (HMI).
3. Rehabilitate ultraviolet disinfection racks at the Main WWTF.
4. Replace gate box to recharge bed #3.
5. Replace odor control media in Jones Palmer odor control system.
6. Replace pump at upper High School Lift Station.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW Wastewater	<b>Submitted/Prepared By:</b>	A. Lowell	<b>Priority #</b>	3
<b>Project Title/Description:</b>	WWTF Upgrade Evaluation				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	95,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>95,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	95,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

In the 10 year Capital Plan, the planning/evaluation, design and construction of substantial upgrades to the Main WWTF are programmed for FY 20, 21 and 22. The main focus of the planning/evaluation programmed for FY 20 will be on three areas of the WWTF:

1. The Operations Building
2. Secondary/tertiary treatment capacity
3. The sludge processing equipment.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW-Engineering	<b>Submitted/Prepared By:</b>	James McLoughlin	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Coastal Erosion Repair and Maintenance				

<b>Estimated Costs</b> (attach additional information if available)		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	1,485,000	Menauhant Beach Restoration
<i>Land Acquisition</i>	800,000	Chapoquoit Road
<i>Other</i>	75,000	Shining Sea Bikeway
<i>Contingency</i>		
<b>Total Capital</b>	<b>2,360,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	2,360,000	
<i>FY 2021</i>	900,000	
<i>FY 2022</i>	350,000	
<i>FY 2023</i>	350,000	
<i>FY 2024</i>	350,000	
<i>FY 2025</i>	350,000	
<i>FY 2026</i>	350,000	
<i>FY 2027</i>	350,000	
<i>FY 2028</i>	350,000	
<i>FY 2029</i>	350,000	

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Capital improvement funds for Coastal Erosion Repair are necessary to protect the west beach at Menauhant as well as Menauhant Road and the water main within the road. A report funded with a grant from Mass CZM identified the preferred alternative for maintaining the beach and road is the construction of groins and beach nourishment. Design and permitting funds have been committed and the work is ongoing. Construction funds are expected to be \$550,000 for the groins and \$935,000 for the beach nourishment. Total construction cost is \$1,485,000.

Capital improvement funds for Coastal Erosion Repair are necessary for performing work along Chapoquoit Road. This capital request will repair a section of Chapoquoit Road that is currently experiencing minor undermining. It is anticipated that the undermining will become progressively worse as has already occurred in sections of the road to the immediate south. The proposed work consists of installing sheet piling behind the existing undermined concrete sea wall, removing and rebuilding the upper section of the wall and rebuilding the stone revetment in front of the wall. New guard rail and pavement will complete this section. The work will extend from the previously repaired section north approximately 275 feet. The remaining 275 section of the public way would be completed in FY 21. Sheet Piling, Wall and Revetment Reconstruction, Guard Rail and Pavement are estimated at \$800,000 in both FY 20 and FY 21.

Capital improvement funds for protection of the Shining Sea Bikeway and the Sewer Force Main located under the Bike Path. Approximately 250 lineal feet of cobble and beach sediment is needed to be restored to repair the slope lost to storm damage in the winter of 2018-2019. Temporary fill was placed to address the immediate concern, but a more stable repair is necessary to protect against undermining of the bikeway and the sewer main. Cost is estimated at \$75,000.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW-Engineering	<b>Submitted/Prepared By:</b>	James McLoughlin	<b>Priority #</b>	5
<b>Project Title/Description:</b>	Bridge Maintenance				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>	100,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	350,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>450,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	350,000	100,000
<i>FY 2021</i>		110,000
<i>FY 2022</i>		120,000
<i>FY 2023</i>		150,000
<i>FY 2024</i>		160,000
<i>FY 2025</i>		160,000
<i>FY 2026</i>		175,000
<i>FY 2027</i>		175,000
<i>FY 2028</i>		180,000
<i>FY 2029</i>		200,000

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This asset program provides funds to continue maintenance and repairs to 22 Town-owned bridges. The results of implementing this project are:

- 1) Eliminates Downtime.
- 2) Eliminates need for major repairs.
- 3) Provides for emergency repairs.

The cost of this program if not implemented could run into several hundred thousand dollars to keep our bridges operational.

Eel Pond Bridge Maintenance includes:

- Repairs to the gates
- Maintenance of Emergency Generator
- Emergency repair callouts

Per Coast Guard Regulations, the waterway under the bridge must be navigable at all times.

Projected Maintenance Costs FY2020:

Bridges (22 Town Owned) Maintenance/repair \$100,000/yr.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW-Engineering	<b>Submitted/Prepared By:</b>	James McLoughlin	<b>Priority #</b>	3
<b>Project Title/Description:</b>	Rivers / Ponds Maintenance				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	25,000	Inlet Maintenance
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	200,000	Rebuild Salt Pond Jetties
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>225,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	200,000	25,000
<i>FY 2021</i>		25,000
<i>FY 2022</i>		25,000
<i>FY 2023</i>		30,000
<i>FY 2024</i>		30,000
<i>FY 2025</i>		30,000
<i>FY 2026</i>		40,000
<i>FY 2027</i>		40,000
<i>FY 2028</i>		50,000
<i>FY 2029</i>		50,000

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Funding is required for DPW-Rivers and Coastal Pond Maintenance. This program is necessary for the permitting, dredging and maintenance of Trunk River – Oyster Pond, Salt River – Salt Pond, Fresh River – Sider’s Pond, and Little Pond Outlet. Dredging and sediment / seaweed removal is necessary on an annual basis in order to keep the ponds and outlets clear for fish passage, tidal flow, odor, and Water Quality. Improvements to the Salt Pond Inlet will require rebuilding of the exist jetties with the inlet bottom keyed into the jetty side slopes.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW-Engineering	<b>Submitted/Prepared By:</b>	James McLoughlin	<b>Priority #</b>	2
<b>Project Title/Description:</b>	National Pollutant Discharge Elimination System (NPDES)				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	75,000	Compliance
<i>Contingency</i>		
<b>Total Capital</b>	<b>75,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	75,000	
<i>FY 2021</i>	100,000	
<i>FY 2022</i>	100,000	
<i>FY 2023</i>	100,000	
<i>FY 2024</i>	100,000	
<i>FY 2025</i>	100,000	
<i>FY 2026</i>	100,000	
<i>FY 2027</i>	100,000	
<i>FY 2028</i>	100,000	
<i>FY 2029</i>	100,000	

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Funding for the Town's National Pollutant Discharge Elimination System (NPDES) program are necessary to comply with the EPA/DEP General Permit for Stormwater Discharges for small municipal separate storm sewer systems located in the Town of Falmouth. Funds are necessary to track, monitor, sample, and report on the Town's significant number of drainage structures and implement the required Stormwater Program including stormwater improvements, bylaw creation, education and outreach to the public.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW-Engineering	<b>Submitted/Prepared By:</b>	James McLoughlin	<b>Priority #</b>	4
<b>Project Title/Description:</b>	Transportation Engineering Services				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	103,000	
<i>Design</i>		
<i>Construction</i>	75,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>178,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>		178,000
<i>FY 2021</i>		250,000
<i>FY 2022</i>		350,000
<i>FY 2023</i>		105,000
<i>FY 2024</i>		105,000
<i>FY 2025</i>		105,000
<i>FY 2026</i>		105,000
<i>FY 2027</i>		105,000
<i>FY 2028</i>		105,000
<i>FY 2029</i>		105,000

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Engineering Division has received requests for Traffic Engineering Studies to be performed along roadways, and at unsignalized / signalized intersections. Implementing this service will allow the engineering division to have Traffic Analyses performed for safety and intersection vehicle flows. The analyses will determine future improvements for intersection layout and traffic lane geometry.

At this time the following locations are being considered:  
 Sandwich Road at Route 151.  
 Sam Turner/Cloverfield Road and Route 151.  
 Crosswalk at Palmer Avenue between Bike Path and Goodwill Park.  
 Gifford Street and Jones Road.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW Administration	<b>Submitted/Prepared By:</b>	Peter McConarty	<b>Priority #</b>	1
<b>Project Title/Description:</b>	Fleet Service Maintenance Facility Upgrade (Gifford Street Location)				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>	75,000	
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>75,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>		75,000
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**



Current Conditions Photo



Comparable Renovated Facility Photo

**\*Future Project Need:** To replace the outdated and inadequate Fleet Services facility at 416 Gifford Street within the Department of Public Works (DPW) Complex. This garage was built in 1968 and was designed and built to service a substantially smaller fleet of vehicles and machinery. The facility no longer meets the department's ability to service and repair its modern day fleet of 130+ vehicles and large construction equipment. The present facility design, layout, infrastructure and capacity no longer meets the function and ability needed to efficiently and safely handle the maintenance capacity of vehicles and equipment. In addition to lacking in these areas, currently the Fleet Department does not allow for or provide a solution for any future expansion of the Fleet Department. Whatever growth expansion that the original facility anticipated has been exceed for many years. The below listed items need to be taken into consideration:

**\*Space:** Currently the Fleet Department lacks the necessary workspace it needs to function efficiently and safely. Workspace ceiling height limits efficiency and the ability to lift larger vehicles that were not in existence at the time when the current facility was built. Low overhead clear spanned ceiling height is only 13.9' in the main shop and only 11' in the back shop work and storage areas. With only 3 service bays offering approximately 3000 sq. ft. of workspace, technicians must work outside in the elements, when shop bays are full, waiting for parts or when working on large complex equipment. Only one bay is capable of handling large equipment.

**\*Storage:** The Fleet Department has outgrown its storage allotment and is currently reliant upon the Parks and Highway Department of Public Works Departments to handle the excess storage needs. Currently only 2000 sq. ft. is available for all other needed services; parts, tires, shop equipment and small equipment repairs. Adequate storage space is needed for daily Fleet functioning and operations. Storage for tools, equipment, parts, large tires, lubricants, hot work/welding, steel stock, snow/ice equipment and excess shop equipment is needed. To address the lack of adequate space the Parks and Highway departments have needed to allow Fleet to utilize in excess of 1500 sq. ft. of space for the storage of these items.

**\*Workplace Environment:** Fleet technicians do not have adequate areas needed for administrative duties such as office or research areas.

CAPITAL IMPROVEMENT REQUEST FORM

Department:	Town Manager	Submitted/Prepared By:		Priority #	
Project Title/Description:	630 Waquoit Highway House Demolition				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	125,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>125,000</b>	

**Project Need/Goals and Performance Measurement:**

Demolish house and clean site at 630 Waquoit Highway per the order of the Department of Environmental Protection (DEP).

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	125,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW - Parks	<b>Submitted/Prepared By:</b>	Jeremiah Pearson	<b>Priority #</b>	
<b>Project Title/Description:</b>	Athletic Field Turf Maintenance Package				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>	175,000	
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>175,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	175,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

This package would include one Toro 5910 Spreader Mower to replace one of our other aging and frequently down for service Spreader Mowers. To tow this equipment we would need a tilt bed trailer; this would give us the versatility of being able to tow the large spreader mower and other large pieces of equipment after the mow season is complete. The Aerovator is an all in one slice seeder and aerator, this piece of equipment will cut our time in half that it take to accomplish slice seeding and aerating. This not only will help with productivity but will help achieve healthier and improved athletic fields.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	DPW - Parks	<b>Submitted/Prepared By:</b>	Jeremiah Pearson	<b>Priority #</b>	
<b>Project Title/Description:</b>	Athletic Field Renovations				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	250,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>250,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>		250,000
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**  
 Requesting 250,000 for Athletic Field renovations. The Parks Department would like to continue updating our Athletic fields and the irrigations sytems that support them. Our goal is to finish the remaining field at Trotting Park and add ADA accessability to make a complex that can be enjoyed by all.

**CAPITAL IMPROVEMENT REQUEST FORM**

Department:	DPW - Parks	Submitted/Prepared By:	Jeremiah Pearson	Priority #	
Project Title/Description:	Urban Forest Restoration Plan				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>	80,000	
<i>Contingency</i>		
<b>Total Capital</b>	<b>80,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	80,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Parks Department is committed to maintaining a healthy urban forest along Falmouth roads, parks commons and schools. Over the past several years we have seen a large rise in tree mortality due to storms, drought and insects like crypt gall wasp, winter moth and gypsy moth leaving our urban forest decimated. This plan would be to help with the removal of hundreds of dead trees along our main roads and replant our streets to help insure future generations have tree lined streets and all the other associated benefits provided by shade trees.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Recreation	<b>Submitted/Prepared By:</b>	Joe Olenick	<b>Priority #</b>	1
<b>Project Title/Description:</b>	New Wood Gym Floor-Gus Canty Community Center				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>		
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>	150,000	
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>150,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	150,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Gym Floor in the Recreation Center is showing wear. The lines are faded, the floor has a few small gouges. Even when clean the floor is slippery. I have received 2 proposals at this time and will be looking for a third.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Beach Department	<b>Submitted/Prepared By:</b>	Bruce Mogardo	<b>Priority #</b>	3
<b>Project Title/Description:</b>	Beach Specific Entrance Signs				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>	9,350	11 Signs at \$850 Each
<i>Maintenance</i>	220	\$20/Sign
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>9,570</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>		9,350
<i>FY 2021</i>		
<i>FY 2022</i>		220
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

**Explanation:**  
The Beach Department is requesting eleven new beach specific entrance signs for each beach.

**Need:**  
The Beach Department is currently utilizing the original beach specific signs from 1985. These signs were exclusively designed by Mike Day for the Town of Falmouth. All signs have damage, splitting, and some are close to being unusable. There are currently no signs at the entrance of Menauhant East and Surf Drive (Mill Road). Over the years, signs have been repaired by DPW. The original signs were designed to be able to withstand various weather conditions. Beach specific entrance signs are essential for navigation purposes for visitors to Falmouth.

**Goals:**  
The purpose of the beach specific entrance signs are to update and add to our current inventory with similar materials from the original designer. Beaches need to be easily identified and these signs provide direction for cars, foot traffic, and emergency responders per the map given out at the Surf Drive bathhouse and gps directions from the town website.

**Performance Measurement:**  
The measurement for this request is that the Beach Department will be able to utilize new signs for many years to come and enjoy their beauty as patrons visit our beaches. These beloved icons representing the Falmouth beaches are well known and welcome the community to an inviting place.



**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Falmouth School Dept	<b>Submitted/Prepared By:</b>	Patrick Murphy	<b>Priority #</b>	Top
<b>Project Title/Description:</b>	Morse Pond Ceiling Project				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	500,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>500,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	500,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

In FY19 \$360,000 in capital funds were allocated to begin the process of removing/replacing asbestos containing material (ACM) type ceiling tiles at the Morse Pond school. This project includes removal and remediation of old ceiling, replacing insulation per code, replacing ceiling tiles and reinstalling lighting.

At the time we estimated the project would need to be done over multiple phases due to cost and limited summer weeks available to do this work.

Initial work by an architect/ opm preparing the specifications and updating the estimates in February/March of 2019 came back with the recommendation to delay the project.

The summer season is an expensive bid environment for asbestos remediation related work. In addition the coordination required to do insulation upgrades, ceiling tile replacement, and light replacements requires the entire ten week summer project window. The recommendation was that the district would be better served by requesting more funds and trying to go out to bid in January 2020..

A significant component of the cost in doing this type of asbestos work is mobilizing the areas to be remediated. Thus a larger scale project does provide some efficiencies.

We are working closely with the district's environmental consultant for AHERA to handle this project most efficiently. Due to previous renovations that added drop ceilings to existing ACM ceilings at Morse Pond, it is uncertain whether or not this will be the final request for this type of work at Morse Pond.

Morse Pond is the district's final school with ACM type ceilings. With the combined allocation we would expect to complete 16-20 rooms or equivalent hallways depending on the bid environment.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Falmouth School Dept	<b>Submitted/Prepared By:</b>	Patrick Murphy	<b>Priority #</b>	Top
<b>Project Title/Description:</b>	East Falmouth Univent/Control project				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>	350,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>350,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	350,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

In FY 18 and FY 19 funds had been allocated to replace the East Falmouth and the Morse Pond boiler with additional funds to replace the East Falmouth school's univents and controls system.

Bids came back that allowed for the boilers to be replaced and some univent motors to be replaced or repaired. However, the overall bid amount did not allow us to completely replace the controls and univents. ( We did replace the Morse Pond boiler and the East Falmouth boiler during the summer of 2019)

We will have approximately \$100,000 of funds left over from the original allocations but need to supplement those funds to finish the project at East Falmouth.

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Falmouth School Dept	<b>Submitted/Prepared By:</b>	Patrick Murphy	<b>Priority #</b>	Top
<b>Project Title/Description:</b>	Security/Safety				

<b>Estimated Costs (attach additional information if available)</b>		
<b>Capital:</b>	<b>Cost</b>	<b>Comments</b>
<i>Equipment</i>		
<i>Maintenance</i>	175,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>175,000</b>	

<b>Estimated Cash Flow:</b>	<b>Capital</b>	<b>O&amp;M</b>
<i>FY 2020</i>	175,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

<b>O &amp; M Costs:</b>	<b>One Time</b>	<b>Annual/Ongoing</b>
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

<b>Available/Potential Funds:</b>	<b>Amount</b>	<b>Comment</b>
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The district continues to prioritize health, security, and safety requirements. These funds would be used to expedite several efforts.

1. Upgrade fire alarm system at Morse Pond school  
Estimates \$100,000 - Top priority
2. Implement shatter proof window film solutions at entrance ways and designated window areas in our school buildings. Per school estimates range from \$10,000-\$25,000  
Initial phase estimate \$75,000- secondary priority

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Falmouth School Dept	<b>Submitted/Prepared By:</b>	Patrick Murphy	<b>Priority #</b>	<b>Top</b>
<b>Project Title/Description:</b>	School Generators				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	120,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>120,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	120,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

Six of the seven schools need to have their generators replaced. The FHS generator serving our regional shelter is fine.

All of the current generators needing replacement are between the ages of 20-60 years old. The equipment has been regularly maintained and is tested weekly. However, it is becoming very difficult to find parts and vendors willing to service this equipment.

We have received a wide range of estimates for the equipment and electrical work needed for each school. The initial capital allocation will allow us to cover some consulting engineer fees to scope the gas/electrical work, confirm any required upgrades required by code, review bids, and replace two or three generators depending on the bid environment.

We will request additional capital funds to complete all schools in FY 21. The initial project estimates are approximately \$75,000 per site depending on the size of the generator and the age of the utility infrastructure at a particular school.

\$25,000 engineering consulting  
\$75,000 per school

Here is the prioritization of schools at this time.  
Mullen Hall  
East Falmouth  
Teaticket  
Lawrence  
Morse Pond  
North Falmouth

**CAPITAL IMPROVEMENT REQUEST FORM**

<b>Department:</b>	Falmouth School Dept	<b>Submitted/Prepared By:</b>	Patrick Murphy	<b>Priority #</b>	Second tier
<b>Project Title/Description:</b>	Lawrence School Façade				

Estimated Costs (attach additional information if available)		
Capital:	Cost	Comments
<i>Equipment</i>		
<i>Maintenance</i>	150,000	
<i>Planning/Study</i>		
<i>Design</i>		
<i>Construction</i>		
<i>Land Acquisition</i>		
<i>Other</i>		
<i>Contingency</i>		
<b>Total Capital</b>	<b>150,000</b>	

Estimated Cash Flow:	Capital	O&M
<i>FY 2020</i>	150,000	
<i>FY 2021</i>		
<i>FY 2022</i>		
<i>FY 2023</i>		
<i>FY 2024</i>		
<i>FY 2025</i>		
<i>FY 2026</i>		
<i>FY 2027</i>		
<i>FY 2028</i>		
<i>FY 2029</i>		

O & M Costs:	One Time	Annual/Ongoing
<i>Personnel</i>		
<i>Expense</i>		
<i>Other</i>		
<b>Total O &amp; M</b>		

Available/Potential Funds:	Amount	Comment
<i>Federal</i>		
<i>State</i>		
<i>CPA</i>		
<i>Existing Articles/Funds</i>		
<b>Total Available</b>		

**Project Need/Goals and Performance Measurement:**

The Lawrence School is in need of a range of maintenance projects to address its exterior facade.

The district will advertise and request quotes to allow various vendors to address these issues. The estimates for this work are based upon similar work that we have completed at Mullen Hall. Some of the funds from the cupola project will be for architect consulting. If more cost effective the district may consider renting lift/scaffolding and coordinate use with multiple vendors.

1. Cupola/roof- carpentry/roofing repairs \$50,000
2. Gutter work- front facade \$50,000
3. Painting- front facade- \$50,000



TOWN OF FALMOUTH  
TRUST FUNDS

ACCOUNT NUMBER	FUND NAME	FY 2018 BEGINNING MARKET VALUE	FY 2019 BEGINNING PRINCIPAL	FY 2019 BEGINNING EARNINGS	FY 2019 NET INCOME	FY 2019 REALIZED GAIN/LOSS	FY 2019 NET EARNINGS	FY 2019 TRANSFERS OF PRINCIPAL	FY 2019 TRANSFERS OF EARNINGS	FY 2019 ENDING PRINCIPAL	FY 2019 ENDING EARNINGS	FY 2019 ENDING CASH VALUE	FY 2019 CHANGE IN UNREALIZED GAIN/LOSS	FY 2019 UNREALIZED GAIN/LOSS	FY 2019 ENDING MARKET VALUE
<b>COUNCIL ON AGING FUNDS</b>															
82958	BELLE SIMMS MEM FUND	\$1,818.36	\$423.76	\$1,311.64	\$34.76	\$16.59	\$51.35	\$0.00	\$0.00	\$423.76	\$1,362.99	\$1,786.75	\$53.13	\$136.09	\$1,922.84
82960	MYRON FARIAS SENIOR CTR FUND	\$4,728.33	\$2,612.08	\$1,900.53	\$90.40	\$43.13	\$133.53	\$0.00	\$0.00	\$2,612.08	\$2,034.06	\$4,646.14	\$138.16	\$353.88	\$5,000.02
<b>SUBTOTALS</b>		<b>\$6,546.69</b>	<b>\$3,035.84</b>	<b>\$3,212.17</b>	<b>\$125.16</b>	<b>\$59.72</b>	<b>\$184.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,035.84</b>	<b>\$3,397.05</b>	<b>\$6,432.89</b>	<b>\$191.29</b>	<b>\$489.97</b>	<b>\$6,922.86</b>
<b>POLICE FUNDS</b>															
84139	CHAP 785 - SUICIDE PREVENTION	\$1,191.20	\$658.03	\$478.85	\$22.78	\$10.87	\$33.65	\$0.00	\$0.00	\$658.03	\$512.50	\$1,170.53	\$34.80	\$89.12	\$1,259.65
84170	LAW ENFORCEMENT TRUST FUND	\$71,694.66	\$67,212.09	\$4,290.16	\$1,408.25	\$669.92	\$2,078.17	\$0.00	(\$1,411.68)	\$67,212.09	\$4,956.65	\$72,168.74	\$2,145.96	\$2,338.37	\$74,507.11
84175	FEDERAL LAW ENFORCEMENT FUND	\$16,400.71	\$8,681.77	\$7,718.94	\$72.63	\$15.58	\$88.21	(\$7,039.85)	(\$7,770.77)	\$1,641.92	\$36.38	\$1,678.30	\$0.00	\$0.00	\$1,678.30
<b>SUBTOTALS</b>		<b>\$89,286.57</b>	<b>\$76,551.89</b>	<b>\$12,487.95</b>	<b>\$1,503.66</b>	<b>\$696.37</b>	<b>\$2,200.03</b>	<b>(\$7,039.85)</b>	<b>(\$9,182.45)</b>	<b>\$69,512.04</b>	<b>\$5,505.53</b>	<b>\$75,017.57</b>	<b>\$2,180.76</b>	<b>\$2,427.49</b>	<b>\$77,445.06</b>
<b>RESERVE FUNDS</b>															
82955	CEMETERY PERPETUAL CARE	\$144,797.11	\$128,781.98	\$8,089.48	\$2,739.04	\$1,279.32	\$4,018.36	\$0.00	(\$3,552.69)	\$128,781.98	\$8,555.15	\$137,337.13	\$4,185.51	\$12,111.16	\$149,448.29
84194	RENEWABLE ENERGY STAB TRUST	\$6,577.82	\$0.00	\$6,277.75	\$125.77	\$60.00	\$185.77	\$0.00	\$0.00	\$0.00	\$6,463.52	\$6,463.52	\$192.19	\$492.26	\$6,955.78
84136	GENERAL STABILIZATION	\$5,781,136.78	\$4,718,542.58	\$988,507.39	\$121,952.23	\$58,738.93	\$180,691.16	\$440,000.00	\$0.00	\$5,158,542.58	\$1,169,198.55	\$6,327,741.13	\$188,157.37	\$262,244.18	\$6,589,985.31
84130	CAPITAL IMPROVEMENT STABILIZATION	\$4,794,575.33	\$4,340,395.00	\$486,601.65	\$113,136.85	\$43,795.72	\$156,932.57	(\$467,921.00)	\$0.00	\$3,872,474.00	\$643,534.22	\$4,516,008.22	\$177,242.67	\$144,821.35	\$4,660,829.57
84137	WORKERS COMPENSATION FUND	\$222,758.39	\$218,072.07	\$12,494.21	\$5,369.00	\$2,616.88	\$7,985.88	\$57,725.36	(\$14,370.96)	\$275,797.43	\$6,109.13	\$281,906.56	\$8,382.59	\$574.70	\$282,481.26
84172	CONSERV COMM LND PURCH	\$274,099.95	\$151,417.90	\$110,177.84	\$5,241.37	\$2,500.19	\$7,741.56	\$0.00	\$0.00	\$151,417.90	\$117,919.40	\$269,337.30	\$8,008.83	\$20,513.04	\$289,850.34
85913	UNEMPLOYMENT COMPENSATION FUND	\$11,572.94	\$24,694.67	(\$14,872.57)	\$196.79	\$93.88	\$290.67	\$0.00	\$0.00	\$24,694.67	(\$14,581.90)	\$10,112.77	\$300.70	\$2,051.54	\$12,164.31
84114	HEALTH INSURANCE STABILIZATION	\$394,060.82	\$173,658.00	\$120,668.49	\$5,897.16	\$2,813.01	\$8,710.17	\$0.00	\$0.00	\$173,658.00	\$129,378.66	\$303,036.66	\$9,010.89	\$108,745.22	\$411,781.88
	SPECIAL EDUCATION STABILIZATION	\$881,168.77	\$800,000.00	\$95,429.34	\$17,940.97	\$8,558.05	\$26,499.02	\$0.00	\$0.00	\$800,000.00	\$121,928.36	\$921,928.36	\$27,413.82	\$13,153.25	\$935,081.61
	WATER STABILIZATION	\$549,324.08	\$500,000.00	\$58,214.19	\$11,184.49	\$5,335.13	\$16,519.62	\$0.00	\$0.00	\$500,000.00	\$74,733.81	\$574,733.81	\$17,089.89	\$8,199.78	\$582,933.59
	DEBT STABILIZATION	\$2,976,833.16	\$2,862,272.00	\$200,208.95	\$39,252.92	\$24,674.30	\$63,927.22	(\$333,696.00)	\$0.00	\$2,528,576.00	\$264,136.17	\$2,792,712.17	\$54,403.68	(\$31,244.11)	\$2,761,468.06
<b>SUBTOTALS</b>		<b>\$16,036,905.15</b>	<b>\$13,917,834.20</b>	<b>\$2,071,796.72</b>	<b>\$323,036.59</b>	<b>\$150,465.41</b>	<b>\$473,502.00</b>	<b>(\$303,891.64)</b>	<b>(\$17,923.65)</b>	<b>\$13,613,942.56</b>	<b>\$2,527,375.07</b>	<b>\$16,141,317.63</b>	<b>\$494,388.14</b>	<b>\$541,662.37</b>	<b>\$16,682,980.00</b>
<b>SCHOLARSHIP FUNDS</b>															
82953	LAWRENCE ACADEMY FUND	\$865,542.43	\$172,130.64	\$653,926.51	\$16,551.01	\$7,895.03	\$24,446.04	\$0.00	\$0.00	\$172,130.64	\$678,372.55	\$850,503.19	\$25,289.98	\$64,775.26	\$915,278.45
82954	JAMES JEWETT MEM SCH FUND	\$10,806.86	\$9,408.07	\$638.12	\$201.13	\$94.60	\$295.73	\$0.00	(\$175.00)	\$9,408.07	\$758.85	\$10,166.92	\$307.33	\$868.00	\$11,034.92
82956	CHARLES BURGESS MEM SCH FUND	\$17,443.91	\$15,056.62	\$1,459.54	\$330.66	\$155.44	\$486.10	\$0.00	(\$300.00)	\$15,056.62	\$1,645.64	\$16,702.26	\$505.23	\$1,432.98	\$18,135.24
82957	JAMES M PAFFORD JR SCH FUND	\$525,319.84	\$322,428.99	\$174,680.23	\$9,944.58	\$4,662.75	\$14,607.33	\$0.00	(\$10,928.32)	\$322,428.99	\$178,459.24	\$500,888.23	\$15,184.78	\$43,405.40	\$544,293.63
82959	REGASS MASS COMM SCH FUND	\$11,606.44	\$10,044.08	\$943.01	\$219.96	\$103.38	\$323.34	\$0.00	(\$200.00)	\$10,044.08	\$1,066.35	\$11,110.43	\$336.10	\$95.45	\$12,065.88
82961	NORTH FALMOUTH FAM SCH FUND	\$11,660.16	\$10,093.29	\$945.07	\$220.97	\$103.89	\$324.86	\$0.00	(\$200.00)	\$10,093.29	\$1,069.93	\$11,163.22	\$337.67	\$959.47	\$12,122.69
82962	TRI-CENTENNIAL AMER HIST SCH	\$10,761.14	\$5,944.65	\$4,325.60	\$205.79	\$96.16	\$303.95	\$0.00	\$0.00	\$5,944.65	\$4,629.55	\$10,574.20	\$314.43	\$805.32	\$11,379.52
82963	TED MCGUIRE ALCOHOL EDU FUND	\$25,318.77	\$14,204.29	\$9,959.48	\$484.16	\$230.94	\$715.10	\$0.00	\$0.00	\$14,204.29	\$10,674.58	\$24,878.87	\$739.78	\$1,894.78	\$26,773.65
82965	SAMUEL LORUSSO SCH FUND	\$11,671.45	\$10,101.68	\$947.46	\$221.18	\$103.98	\$325.16	\$0.00	(\$200.00)	\$10,101.68	\$1,072.62	\$11,174.30	\$338.01	\$960.32	\$12,134.62
82967	CLASS OF 1985 SCHOLARSHIP FUND	\$4,971.39	\$2,746.33	\$1,998.28	\$95.08	\$45.36	\$140.44	\$0.00	\$0.00	\$2,746.33	\$2,138.72	\$4,885.05	\$145.25	\$372.03	\$5,257.08
82968	DR. WILHELM SCIENTIFIC STUDIES	\$80,235.37	\$68,447.18	\$7,495.11	\$1,520.16	\$713.64	\$2,233.80	\$0.00	(\$1,500.00)	\$68,447.18	\$8,228.91	\$76,676.09	\$2,322.95	\$6,616.03	\$83,292.12
<b>SUBTOTALS</b>		<b>\$1,575,137.76</b>	<b>\$640,605.82</b>	<b>\$857,318.41</b>	<b>\$29,994.68</b>	<b>\$14,207.17</b>	<b>\$44,201.85</b>	<b>\$0.00</b>	<b>(\$13,403.32)</b>	<b>\$640,605.82</b>	<b>\$888,116.94</b>	<b>\$1,528,722.76</b>	<b>\$45,831.51</b>	<b>\$123,045.04</b>	<b>\$1,651,767.80</b>
<b>AFFORDABLE HOUSING FUNDS</b>															

No guarantee is made to the completeness and accuracy of the information included. Please compare your custodial statement with the statement received from Commonwealth or your advisor and report any material discrepancies by calling 800.251.0080.



TOWN OF FALMOUTH  
TRUST FUNDS

ACCOUNT NUMBER	FUND NAME	FY 2018 BEGINNING MARKET VALUE	FY 2019 BEGINNING PRINCIPAL	FY 2019 BEGINNING EARNINGS	FY 2019 NET INCOME	FY 2019 REALIZED GAIN/LOSS	FY 2019 NET EARNINGS	FY 2019 TRANSFERS OF PRINCIPAL	FY 2019 TRANSFERS OF EARNINGS	FY 2019 ENDING PRINCIPAL	FY 2019 ENDING EARNINGS	FY 2019 ENDING CASH VALUE	FY 2019 CHANGE IN UNREALIZED GAIN/LOSS	FY 2019 UNREALIZED GAIN/LOSS	FY 2019 ENDING MARKET VALUE
81021	AFFORDABLE HOUSING	\$2,318,470.13	\$2,050,772.96	\$180,630.44	\$44,576.93	\$27,301.78	\$71,878.71	\$801,521.55	(\$55,752.97)	\$2,852,294.51	\$196,756.18	\$3,049,050.69	\$67,707.96	\$154,774.69	\$3,203,825.38
	<b>SUBTOTALS</b>	\$2,318,470.13	\$2,050,772.96	\$180,630.44	\$44,576.93	\$27,301.78	\$71,878.71	\$801,521.55	(\$55,752.97)	\$2,852,294.51	\$196,756.18	\$3,049,050.69	\$67,707.96	\$154,774.69	\$3,203,825.38
<b>OPEB FUNDS</b>															
70911	OPEB	\$559,947.58	\$520,000.00	\$48,281.02	\$6,286.48	(\$7,679.55)	(\$1,393.07)	(\$520,000.00)	(\$46,887.95)	\$0.00	\$0.00	\$0.00	\$8,333.44	\$0.00	\$0.00
	<b>SUBTOTALS</b>	\$559,947.58	\$520,000.00	\$48,281.02	\$6,286.48	(\$7,679.55)	(\$1,393.07)	(\$520,000.00)	(\$46,887.95)	\$0.00	\$0.00	\$0.00	\$8,333.44	\$0.00	\$0.00
	<b>GRAND TOTALS</b>	\$20,586,293.88	\$17,208,800.71	\$3,173,726.71	\$405,523.50	\$185,050.90	\$590,574.40	(\$29,409.94)	(\$143,150.34)	\$17,179,390.77	\$3,621,150.77	\$20,800,541.54	\$618,633.10	\$822,399.56	\$21,622,941.10

Securities and advisory services offered through Commonwealth Financial Network, Member FINRA/SIPC, a Registered Investment Adviser. Past performance is no guarantee of future results.

<b>CURRENT ACCRUAL:</b>	\$90,235.72
<b>TRANSFER IN TRANSIT:</b>	\$0.00
<b>UNREALIZED GAIN/LOSS:</b>	\$822,399.56
<b>JUNE 30, 2019 STATEMENT VALUE:</b>	\$21,622,941.10



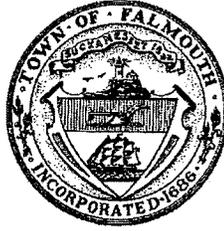
TOWN OF FALMOUTH  
OPEB TRUST

ACCOUNT NUMBER	FUND NAME	FY 2019 BEGINNING MARKET VALUE	FY 2019 BEGINNING PRINCIPAL	FY 2019 BEGINNING EARNINGS	FY 2019 NET INCOME	FY 2019 REALIZED GAIN/LOSS	FY 2019 NET EARNINGS	FY 2019 TRANSFERS OF PRINCIPAL	FY 2019 TRANSFERS OF EARNINGS	FY 2019 ENDING PRINCIPAL	FY 2019 ENDING EARNINGS	FY 2019 ENDING CASH VALUE	FY 2019 CHANGE IN UNREALIZED GAIN/LOSS	FY 2019 UNREALIZED GAIN/LOSS	FY 2019 ENDING MARKET VALUE
<i>OPEB FUNDS</i>															
	OPEB TRUST	\$0.00	\$0.00	\$0.00	\$4,686.17	\$5,715.72	\$10,401.89	\$620,000.00	\$46,887.95	\$620,000.00	\$57,289.84	\$677,289.84	\$72,563.95	\$72,563.95	\$749,853.79
	SUBTOTALS	\$0.00	\$0.00	\$0.00	\$4,686.17	\$5,715.72	\$10,401.89	\$620,000.00	\$46,887.95	\$620,000.00	\$57,289.84	\$677,289.84	\$72,563.95	\$72,563.95	\$749,853.79
	GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$4,686.17	\$5,715.72	\$10,401.89	\$620,000.00	\$46,887.95	\$620,000.00	\$57,289.84	\$677,289.84	\$72,563.95	\$72,563.95	\$749,853.79

Securities and advisory services offered through Commonwealth Financial Network, Member FINRA/SIPC, a Registered Investment Adviser. Past performance is no guarantee of future results.

ACCOUNTING METHOD: —	CURRENT ACCRUAL:	\$0.00
	TRANSFER IN TRANSIT:	\$0.00
	UNREALIZED GAIN/LOSS:	\$72,563.95
	JUNE 30, 2019 STATEMENT VALUE:	\$749,853.79

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21,622,941.10+  
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22,372,794.89\*\*



**TOWN OF FALMOUTH  
BOARD OF SELECTMEN  
Fiscal Year 2021  
Recommended Operating Budget Policy**

**INTRODUCTION**

The Town of Falmouth, Board of Selectmen hereby establishes the following Fiscal Year 2020 budget policy in order to continue to strengthen the financial position of our community as memorialized in **FY2020-2024 Strategic Plan Goal II.A - Promote Long-Term Financial Stability of Town Operations.**

This policy recognizes and amplifies the existing financial policies of the Town and clarifies strategies for meeting the goals contained therein. The Fiscal 2021 Budget Policy is intended to establish guidelines to ensure the strong fiscal health of the Town of Falmouth as we continue to strengthen the management practices in order to move toward meeting the Town's financial goals in order to promote quality of life for Falmouth residents.

The FY2021 budget shall be based on conservative and achievable estimates of available revenues. The FY2020 budget established a baseline for municipal services offered within a sustainable operating budget. Recommended expenses shall continue to be analyzed within a multi-year framework of local revenues. Early action shall be taken to address projected shortfalls to ensure that the Town is providing service levels that can be supported within our anticipated revenue stream over the next five years.

The Town of Falmouth will seek to establish a level service budget which limits increases in order to sustain operations under the proposition 2½ levy capacity. The Town will not rely on the use of non-recurring revenues such as free cash, stabilization or other one-time revenues to sustain the operating budget, but will continue to monitor its stream of recurring revenues with the ongoing goal of identifying additional local revenues that could continue to support maintaining and enhancing service levels in our community.

In establishing a budget ceiling for the coming fiscal year, the Selectmen adopt a maximum tax revenue growth of 2.5% above the fiscal year 2020 levy and an estimated new growth component of \$700,000.

The operating budget is supported by four major revenue sources; tax levy, state aid, local receipts and other available funds. Among those, the tax levy and local receipts are the only source of revenue projected to increase. This additional revenue shall be allocated to operating budgets as determined by priority such as fixed costs and the Board of Selectmen's Strategic Plan.

The Town will continue to level fund appropriations to trust funds in the amount of \$1,672,079 from recurring revenues that have been designated as a portion of the operating budget.

The Board may revisit a budget ceiling based on any significant unanticipated, but documented revenue increases which may provide additional flexibility. The Board notes that revenue increases do not necessarily indicate automatic line item budget increases. Individual line item budgets may require reductions or lower proportional growth in order to live within the overall budget increase.

To assist the Town Manager and our Department Managers as they develop an operational budget for the Board of Selectman's review, the following policies will apply:

## **REVENUE POLICY**

### **Local Estimated Receipts**

Recent history of revenue growth and the additional short term rental tax will allow an increase in allocation of estimated receipts consistent with the Town's policy of conservative revenue estimates. This circumstance will permit the Town to fund modest increases that will enhance community services. The Town will continue to maintain the goal of conservatively budgeting local estimated receipts to responsibly avoid any future revenue deficits and to help meet the Town's goals for financial stability through increases in general fund reserves. The receipts estimated to support the Annual Operating Budget will not include Meals Tax Revenue.

### **State Revenues**

The FY 2020 state budget increased state aid to cities and towns. However, state assessments such as charter and school choice increased well beyond state aid revenue increases. At this early date, the Town will project level funding state aid until the State's FY 2021 budget has

been further developed. The Town continues to monitor potential new revenues from seasonal lodging taxes.

### **Property Taxes**

The Town will present an operating budget that is consistent with the revenues available within the limits of proposition 2 ½ and no additional property taxes beyond this are proposed to support 2021 operations. The Board shall continue to evaluate temporary property tax increases including capital and debt exclusions for the financing of significant capital improvements or other one-time, major expenses, but will avoid the use of permanent overrides to fund the operating budget.

## **APPROPRIATION POLICY**

To protect the Town's conservative budget strategy, appropriations shall be limited to the existing programs and a potential modest increase in services. The Town will continue to evaluate public safety existing programs and services. Town Departments shall endeavor to limit any significant increase in appropriations unless there is a fixed cost increase in place to support a current service that the Town offers. Department Heads will submit budgets that do not exceed a 2.30% annual increase.

### **Strategic Priorities**

To further guide the Town Manager in the development of the 2021 Budget, the Board of Selectmen has adopted a five-year Strategic Plan FY 2020-2024. Requests for new programs shall be consistent with the Board of Selectmen's Strategic Plan and where appropriate have an identified revenue source. Priority shall be placed on maintaining and improving basic public services that are justified based on community needs and strategic priority.

### **Increase Reserves**

This section shall address four separate reserves; General Stabilization Fund, Capital Stabilization Fund, OPEB Trust Fund and the Worker's Compensation Trust Fund. For the second year, the Town will not further appropriate funds into the General Stabilization Fund. The Fund balance is \$6,589,985 which is within range of the overall policy goal of 5% of the previous year's operating budget not including excluded debt. The Town will fund the Other Post Employment Benefit Trust Fund in the amount of \$500,000 and the Workers Compensation Trust Fund in the amount of \$140,000.

There shall be an appropriation to the Capital Stabilization Fund which will consist of 75% of the previous year's meals tax revenue and the remainder from the property tax levy in the amount of

\$1,032,079. After assessing basic service needs, the Town will continue to review revenue growth and make recommendations as necessary to responsibly increase reserves that may be in excess of the budget policy.

## PUBLIC HEARING NOTICE

The Falmouth Board of Selectmen will hold a public hearing under Section 240-77 (Wetland Regulations of the Zoning Bylaw) on a request for a Shellfish Aquaculture Permit by Peter Chase, 35 Westmoreland Dr., Falmouth, MA and Francis Doohan, 54 Hilton Ave., Woods Hole, MA. Request for this permit was received on January 22, 2019 in the Office of the Board of Selectmen. Said hearing will be held on Monday, March 11, 2019 at 7:30 p.m. in the Selectmen's Meeting Room, Town Hall, located at 59 Town Hall Square, Falmouth, MA.

Application is for a permit to grow Eastern Oysters in a suspended aquaculture site within a perimeter of a 36' x 20' work float located on mooring #37 in Great Harbor, Woods Hole. The mooring is located approximately 135' North of Ram Island in 20' of water depth at mean low tide.

A copy of the Aquaculture License Application is on file at the Office of the Board of Selectmen.

### LICENSING BOARD

Susan L. Moran, Chairman  
Megan English Braga  
Douglas H. Jones  
Samuel H. Patterson  
Douglas C. Brown

*Publication Date: Friday, March 1, 2019 – Falmouth Enterprise  
Account #: 2056*

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### TOWN OF FALMOUTH PUBLIC HEARING NOTICE

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### LICENSING BOARD

Susan L. Moran, Chairman  
Megan English Braga  
Douglas H. Jones  
Samuel H. Patterson  
Douglas C. Brown

March 1, 2019

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**David E. Pierce, Ph.D.**  
Director

# Commonwealth of Massachusetts

## Division of Marine Fisheries

251 Causeway Street, Suite 400

Boston, Massachusetts 02114

(617)626-1520

fax (617)626-1509



**Charles D. Baker**  
Governor

**Karyn E. Polito**  
Lieutenant Governor  
**Kathleen Theoharides**  
Secretary

**Ronald S. Amidon**  
Commissioner

**Mary-Lee King**  
Deputy Commissioner

July 30, 2019

Town of Falmouth  
Board of Selectmen  
59 Town Hall Square  
Falmouth, MA 02540

Ladies and Gentlemen:

Under authority of Chapter 130, § 57 of the Massachusetts General Laws (MGL), an on-site inspection of an approximately 720ft<sup>2</sup> shellfish aquaculture license site proposed by Mr. Peter Chase of the Town of Falmouth, MA was conducted by personnel from the Division of Marine Fisheries (DMF) on Tuesday June 12, 2019.

The proposed license site is located in the Town of Falmouth within the waters of Great Harbor (DMF designated growing area SC:2), north of Ram Island. Water quality at and adjacent to this site is classified as "Approved", for shellfish harvesting in accordance with provisions of the National Shellfish Sanitation Program, and the surrounding area has additional permitted aquaculture license sites.

The proposed area is situated in the sub-tidal zone. Water depth at mean low tide is approximately twenty (20) feet. Substrate throughout the site consists of fine silt with intermittent large rocks. The applicant is proposing the deployment of cages suspended approximately eight (8) feet below two 18'x10' floating platforms, held in place by an existing mooring (#37), for the culture of oysters (*C. virginica*).

The site inspection was limited to a visual survey of the area conducted by DMF divers. No eelgrass (*Z. marina*) was observed on or within twenty-five (25) feet of the proposed site. No other significant marine resources were noted at the time of the inspection and access to existing wild fisheries is not expected to be limited under the scope of the proposed operation.

It is our opinion that issuing an aquaculture license under provisions of MGL Chapter 130, § 57 and operation thereunder at this site would have no substantial adverse impact on the shellfish or other natural resources of Great Harbor within the Town of Falmouth. Consequently, the Board of Selectmen may issue the license. A copy of the license must be sent to this office at the time of issuance by the Selectmen.

All activities in connection with this license must be conducted in accordance with all applicable state statutes and regulations governing shellfish and in accordance with provisions of Title 322, Code of Massachusetts Regulations (CMR) 7:00 Permits, 15:00 Management of Marine Aquaculture, 16:00 Shellfish Harvesting and Handling; and Department of Public Health, Food Protection Program regulations at Title 105, CMR 500.020 and 500.021. Marine Fisheries reserves the right to further condition this private aquaculture license at any time, under provisions of MGL Chapter 130, § 57 if deemed necessary to protect shellfish and other natural resources.

All holders of a local private shellfish aquaculture license from a municipality allowing exclusive use of an area to grow shellfish are also **required to annually obtain an aquaculture permit and a state commercial shellfish permit** under authority of Chapter 130, § 69 and 80 MGL and 322 CMR: 7:00 and 15:00 from the Division of Marine Fisheries. The aquaculture permit authorizes the possession and growing of seed shellfish from an approved source and is required annually regardless of whether seed is purchased from a hatchery or is acquired from a natural set. The annual commercial permit is required for the harvesting, possession and landing of shellfish for sale to wholesale dealers authorized to purchase shellfish.

The licensee should be aware that this license is subject to further regulation by the U.S. Army Corps of Engineers and may be subject to regulation by the Massachusetts Dept. of Environmental Protection under the provisions of Chapter 91 (Waterways Acts) and/or Chapter 131, § 40 (Wetlands Act) and their regulations. It is mandatory the licensee contact the local Conservation Commission to determine the applicability of the Wetlands Act and the U.S. Army Corps of Engineers, Regulatory Branch at 696 Virginia Rd., Concord, MA. 01742 (TEL: 978-318-8338) concerning a Programmatic General Permit for Shellfish Aquaculture. Operation of this license prior to such determination by the Conservation Commission or before obtaining other required permits and licenses from the Dept. of Environmental Protection or the U.S. Army Corps of Engineers may result in legal or regulatory action against the licensee by one or more of these agencies. Permits issued by this Division to obtain and possess seed shellfish for aquaculture do not absolve the licensee from the above mentioned obligations.

Any questions or comments should be directed to Christopher Schillaci, Aquaculture Specialist at (508) 742-9760.

Sincerely,

  
J. Michael Hickey  
Assistant Director  
Shellfish Program Manager

cc: D. McKiernan, C. Schillaci, DMF  
C. Martinsen Shellfish Constable  
P. Chase, Applicant  
Conservation Commission  
J. Hobill, DEP SERO  
U.S. Army Corps of Engineers



DEPARTMENT OF THE ARMY  
US ARMY CORPS OF ENGINEERS  
NEW ENGLAND DISTRICT  
696 VIRGINIA ROAD  
CONCORD MA 01742-2751

August 15, 2019

Regulatory Division  
File Number: NAE-2019-00872

Peter Chase  
35 Westmoreland Drive  
Falmouth, Massachusetts 02540  
[chasepete@hotmail.com](mailto:chasepete@hotmail.com)

Dear Mr. Chase:

We have reviewed your application to perform work and place structures below the mean high water line of waters of the United States in order to construct a 36 ft. by 20 ft. float with oyster cages suspended beneath in order to cultivate shellfish for commercial sale. The float will be attached to existing mooring #37. This project is located in Great Harbor in Falmouth, Massachusetts at coordinates 41.524644, -70.680700. The work is shown on the enclosed plans titled "Chase Aquaculture – Falmouth MA", on five (5) sheets, and dated "August 2019".

Based on the information that you have provided, we verify that the activity is authorized under General Permit # 3 and #22 of the enclosed April 16, 2018 Federal permit known as the Massachusetts General Permits (GPs).

Please review the enclosed GPs carefully, including the general conditions beginning on page 19, to be sure that you and whoever does the work understand its requirements. A copy of the GPs and this verification letter shall be available at the project site throughout the time the work is underway. Performing work within our jurisdiction that is not specifically authorized by this determination or failing to comply with any special condition provided above or all of the terms and conditions of the GPs may subject you to the enforcement provisions of our regulations. You must perform this work in compliance with the terms and conditions of the GPs.

This authorization presumes that the work as described above and as shown on your plans noted above is in waters of the U.S.

Your project is located within, or may affect resources within the coastal zone. The Massachusetts Office of Coastal Zone Management (CZM) has already determined that no further Federal Consistency Review is required.

We continually strive to improve our customer service. In order for us to better serve you, we would appreciate your completing our Customer Service Survey located at [http://corpsmapu.usace.army.mil/cm\\_apex/f?p=regulatory\\_survey](http://corpsmapu.usace.army.mil/cm_apex/f?p=regulatory_survey).

Please contact Christine Jacek of my staff at (978) 318-8026 or [Christine.M.Jacek@usace.army.mil](mailto:Christine.M.Jacek@usace.army.mil) if you have any questions.

Sincerely,



Barbara Newman  
Chief, Permits & Enforcement Branch  
Regulatory Division

Enclosures

cc:

Ed Reiner, U.S. EPA, Region 1, Boston, Massachusetts, [reiner.ed@epa.gov](mailto:reiner.ed@epa.gov)

Robert Boeri, Coastal Zone Management, Boston, Massachusetts, [robert.boeri@mass.gov](mailto:robert.boeri@mass.gov)

Chris Schillaci, MA DMF Shellfish Program, [Christopher.Schillaci@mass.gov](mailto:Christopher.Schillaci@mass.gov)

Jim Mahala, DEP SERO, Wetlands and Waterways, Lakeville, Massachusetts;  
[jim.mahala@state.ma.us](mailto:jim.mahala@state.ma.us)

Town of Falmouth Conservation Commission, 59 Town Hall Square, Falmouth, Massachusetts  
02540, [jennifer.mckay@falmouthma.gov](mailto:jennifer.mckay@falmouthma.gov)

Description of Proposal:

The applicants propose to establish a suspended aquaculture site for the propagation of eastern oysters *Crassostrea virginica* within the Massachusetts Division of Marine Fisheries approved growing area SC2 – Great Harbor – Woods Hole, Falmouth. This area is well outside of any areas proposed under the Town of Falmouth Rotational Aquaculture Plan. The proposed area will fall within the perimeter of a 36'x20' work float located on mooring #37 in Great Harbor, Woods Hole. This mooring is located approximately 135 feet North of Ram Island in 20' water depth at mean low tide. The coordinates of the mooring are as follows:

41 31 28.7184 N

70 40 50.52 W

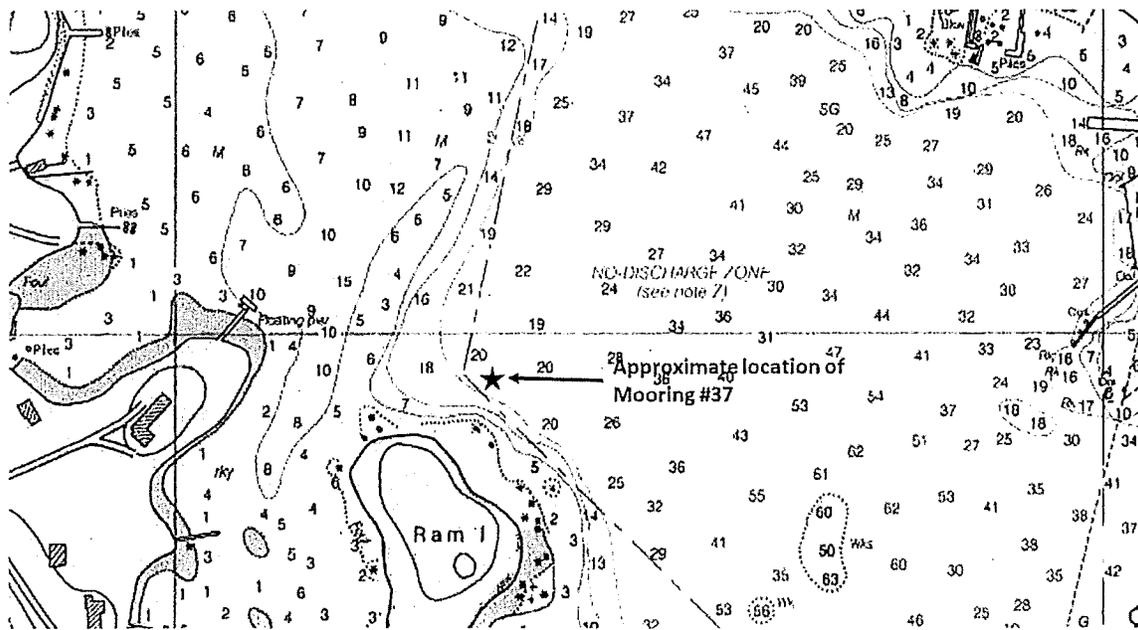


Figure 1. NOAA chart showing location of mooring #37 within Great Harbor, Woods Hole. The surrounding water depth is 20' at mean low tide.

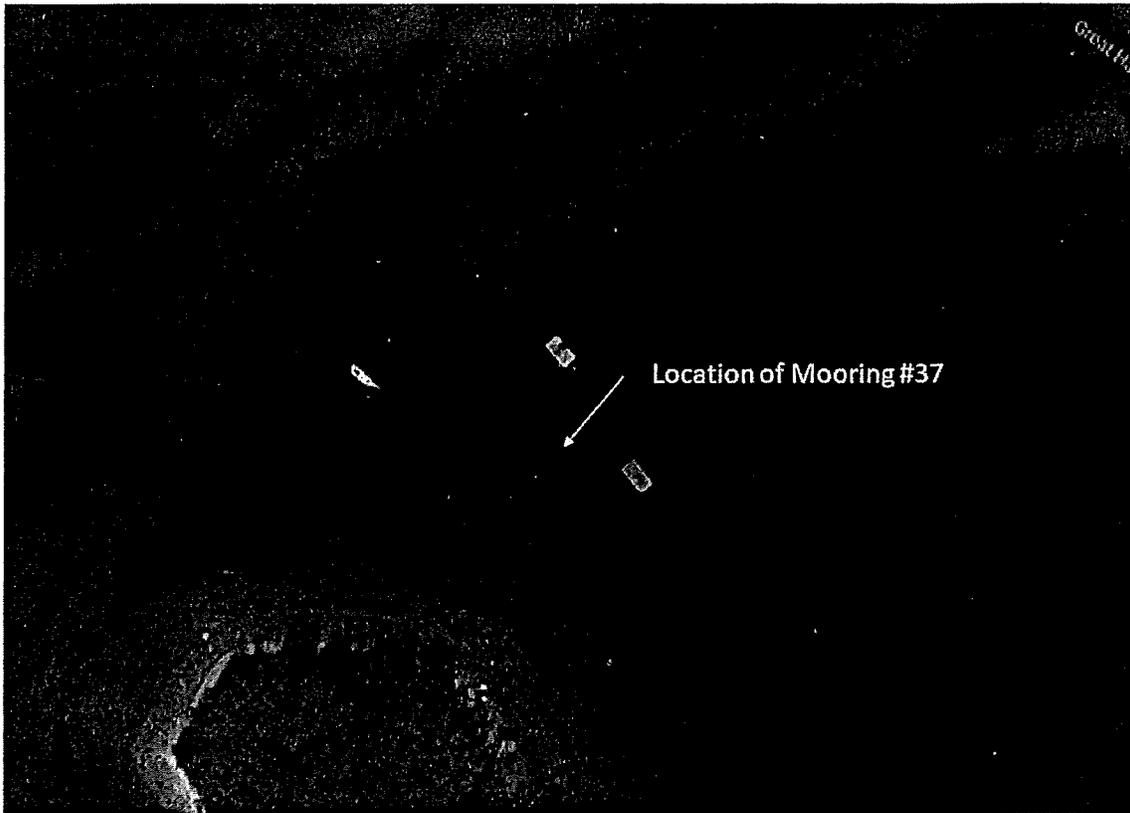


Figure 2. Map showing exact location of mooring #37 within Great Harbor, Woods Hole. The mooring is located approximately 135' North of Ram Island (land in foreground). The two floats visible in the photo are oyster floats that have been previously permitted by the Town of Falmouth.

This site meets the following regulatory criteria and desirable characteristics:

1. Absence of eelgrass (based on initial survey by applicant – to be confirmed by Massachusetts Division of Marine Fisheries).
2. Absence of wild shellfish resource (based on initial survey by applicant – to be confirmed by Massachusetts Division of Marine Fisheries).
3. Mooring is already established and previously had a float on it.
4. Poses no obstruction to navigational channels.
5. Optimum tide and current for excellent water flow.
6. No effects on boating or recreational uses.
7. Location is well protected from wind generated wave action.
8. Mooring is adjacent to 2 other permitted aquaculture floats so there is established work history in the area.
9. Site can be accessed in all weather conditions.
10. Close proximity to the Woods Hole Town Landing and Commercial Dock.

Operational Plan:

The intent of this application is to establish a simple and efficient suspended oyster farm contained within the footprint of a work float. The float will be attached to mooring #37 in Great Harbor, Woods Hole. We anticipate that oysters grown on this site will be high quality, however the quantity will be low due to limited space. Suspended oyster culture has been established as an efficient and productive grow out method. In addition to the 2 successful operations already established in Great Harbor, there are at least 12 successful float farms in Katama Bay in Edgartown, as well as several in CT.

The operations of this farm will fully abide by the standards set forth in the Best Management Practices for the Shellfish Culture Industry in Southeastern Massachusetts Manual, and adhere to rules and regulations of the Falmouth Department of Natural Resources, The Falmouth Conservation Commission, The Falmouth Board of Selectmen, and the Massachusetts Division of Marine Fisheries.

Juvenile oyster seed will be purchased through a Massachusetts Division of Marine Fisheries approved hatchery. The maximum amount of seed purchased per year for this site is estimated to be 50,000. Oysters will be placed in mesh bags, which will fit inside cages that will hang directly underneath the work float. Cages will be accessed through hatches in the deck of the float and hoisted up to pull out the bags.



Figure 3. Photo of what deck of float will look like with hatches in place.



Figure 4. *Photo of hatch removed to access a cage hanging underneath the float. Cages will hang a maximum of 8' beneath the water surface.*

When the cages are secured and the hatches are in place, the work float will appear no different from any other float that is commonly seen in Great Harbor.

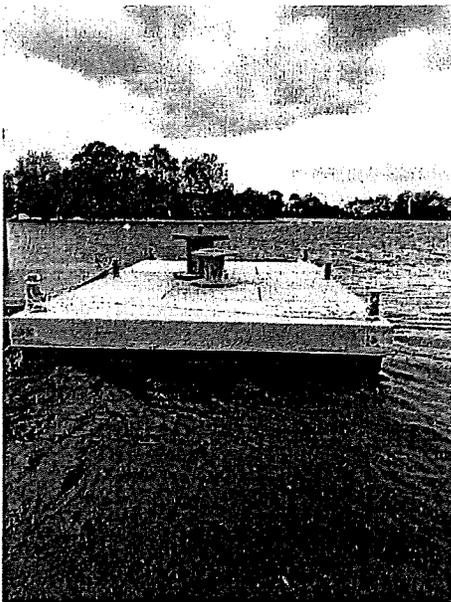


Figure 5. *Example of what an oyster float looks like when cages are secured and work is not being performed.*

When hanging, the bottom of the cages will be a maximum of 8' under the surface of the water. Since the water depth at the site is roughly 20' at mean low water, there will be ~12' of clearance between the bottom of the cages and the ocean bottom. The work area will likely be composed of 2 small floats attached to each other and the total area will be a maximum of 36'x20'. This size is comparable to many of the vessels in the harbor and the "swing area" will not disturb other boats or floats in the immediate area. A support structure may be added in the future and if so, will comply with the regulations provided by the harbormaster for such structures. A 24' work boat will be used to commute to the work float. This boat has a slip on the Commercial pier in Woods Hole and will only be docked at the float when work is being performed.

This farm will be a stand-alone operation, meaning that no seed or oysters will be transferred to or from the location without the required testing and approval.

This site has excellent water quality due to high water flow from a passage to Woods Hole channel. This ensures that there is plenty of food for the oysters and that there is a constant flushing of the water body. This site is located within an area that is approved for year-round harvesting of oysters (DMF approved growing area SC2) and regular water quality testing is conducted by the DMF to confirm that the area should remain in an open status.



# TOWN OF FALMOUTH

Office of the Town Manager & Selectmen

59 Town Hall Square, Falmouth, Massachusetts 02540

Telephone (508) 495-7320

Fax (508) 457-2573

March 12, 2019

Mr. Christopher Schillaci  
Aquaculture and Propagation Project  
Shellfish Sanitation and Management Program  
Massachusetts Division of Marine Fisheries  
706 South Rodney French Boulevard  
New Bedford, MA 02744

Dear Mr. Schillaci:

Subject: Shellfish Aquaculture License Application – Peter Chase and Francis Doohan

During its meeting on Monday, March 11, 2019, the Falmouth Board of Selectmen voted to conceptually approve the request of Peter Chase and Francis Doohan to request biological survey of a proposed site within a perimeter of a 36' x 20' work float located on mooring #37 in Great Harbor, Woods Hole, and located approximately 135' North of Ram Island in 20' of water depth at mean low tide, for the issuance of a shellfish aquaculture license.

Sincerely,

Julian M. Suso  
Town Manager

JMS/dsd

Attachments: License Application

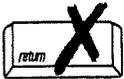
cc: Chuck Martinsen, Shellfish Constable  
Peter Chase, Applicant  
Francis Doohan, Applicant



Massachusetts Department of Environmental Protection  
 Bureau of Resource Protection - Wetlands  
**WPA Form 2 – Determination of Applicability**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**A. General Information**

**Important:**  
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



From:

Falmouth  
 Conservation Commission

To: Applicant

Peter Chase  
 Name  
35 Westmoreland Drive  
 Mailing Address  
Falmouth MA 02540  
 City/Town State Zip Code

Property Owner (if different from applicant):

Francis Doohan  
 Name  
54 Hilton Ave  
 Mailing Address  
Woods Hole MA 02543  
 City/Town State Zip Code

1. Title and Date (or Revised Date if applicable) of Final Plans and Other Documents:

<u>Town of Falmouth Application for Shellfish Grant License</u>	<u>11/05/2018</u>
Title	Date
<u> </u>	<u> </u>
Title	Date
<u> </u>	<u> </u>
Title	Date

2. Date Request Filed:

04/05/19

**B. Determination**

Pursuant to the authority of M.G.L. c. 131, § 40, the Conservation Commission considered your Request for Determination of Applicability, with its supporting documentation, and made the following Determination.

Project Description (if applicable):

Eastern Oysters will be grown in cages suspended beneath a work raft that is attached to mooring #37 in Great Harbor, Woods Hole. No oysters or cages will be in contact with the ocean bottom. The water depth is approximately 20' surrounding the mooring and the cages will hang a maximum of 8' below the raft, allowing for more than 10' of clearance. The raft will be 32' x 20' and will spin freely around the mooring, like a boat. See attached plans for more details, including a map of the location taken from NOAA chart 13235.

Project Location:

Mooring #37  
 Street Address  
N/A  
 Assessors Map/Plat Number

Great Harbor, Woods Hole  
 City/Town  
N/A  
 Parcel/Lot Number



## WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

### B. Determination (cont.)

The following Determination(s) is/are applicable to the proposed site and/or project relative to the Wetlands Protection Act and regulations:

**Positive Determination**

Note: No work within the jurisdiction of the Wetlands Protection Act may proceed until a final Order of Conditions (issued following submittal of a Notice of Intent or Abbreviated Notice of Intent) or Order of Resource Area Delineation (issued following submittal of Simplified Review ANRAD) has been received from the issuing authority (i.e., Conservation Commission or the Department of Environmental Protection).

1. The area described on the referenced plan(s) is an area subject to protection under the Act. Removing, filling, dredging, or altering of the area requires the filing of a Notice of Intent.

2a. The boundary delineations of the following resource areas described on the referenced plan(s) are confirmed as accurate. Therefore, the resource area boundaries confirmed in this Determination are binding as to all decisions rendered pursuant to the Wetlands Protection Act and its regulations regarding such boundaries for as long as this Determination is valid.

2b. The boundaries of resource areas listed below are not confirmed by this Determination, regardless of whether such boundaries are contained on the plans attached to this Determination or to the Request for Determination.

3. The work described on referenced plan(s) and document(s) is within an area subject to protection under the Act and will remove, fill, dredge, or alter that area. Therefore, said work requires the filing of a Notice of Intent.

4. The work described on referenced plan(s) and document(s) is within the Buffer Zone and will alter an Area subject to protection under the Act. Therefore, said work requires the filing of a Notice of Intent or ANRAD Simplified Review (if work is limited to the Buffer Zone).

5. The area and/or work described on referenced plan(s) and document(s) is subject to review and approval by:

Name of Municipality

Pursuant to the following municipal wetland ordinance or bylaw:

Name

Ordinance or Bylaw Citation



## WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

### B. Determination (cont.)

6. The following area and/or work, if any, is subject to a municipal ordinance or bylaw but not subject to the Massachusetts Wetlands Protection Act:

7. If a Notice of Intent is filed for the work in the Riverfront Area described on referenced plan(s) and document(s), which includes all or part of the work described in the Request, the applicant must consider the following alternatives. (Refer to the wetland regulations at 10.58(4)c. for more information about the scope of alternatives requirements):

- Alternatives limited to the lot on which the project is located.
- Alternatives limited to the lot on which the project is located, the subdivided lots, and any adjacent lots formerly or presently owned by the same owner.
- Alternatives limited to the original parcel on which the project is located, the subdivided parcels, any adjacent parcels, and any other land which can reasonably be obtained within the municipality.
- Alternatives extend to any sites which can reasonably be obtained within the appropriate region of the state.

#### Negative Determination

Note: No further action under the Wetlands Protection Act is required by the applicant. However, if the Department is requested to issue a Superseding Determination of Applicability, work may not proceed on this project unless the Department fails to act on such request within 35 days of the date the request is post-marked for certified mail or hand delivered to the Department. Work may then proceed at the owner's risk only upon notice to the Department and to the Conservation Commission. Requirements for requests for Superseding Determinations are listed at the end of this document.

1. The area described in the Request is not an area subject to protection under the Act or the Buffer Zone.
2. The work described in the Request is within an area subject to protection under the Act, but will not remove, fill, dredge, or alter that area. Therefore, said work does not require the filing of a Notice of Intent. *Under State and bylaw*
3. The work described in the Request is within the Buffer Zone, as defined in the regulations, but will not alter an Area subject to protection under the Act. Therefore, said work does not require the filing of a Notice of Intent, subject to the following conditions (if any).

4. The work described in the Request is not within an Area subject to protection under the Act (including the Buffer Zone). Therefore, said work does not require the filing of a Notice of Intent, unless and until said work alters an Area subject to protection under the Act.



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

**WPA Form 2 – Determination of Applicability**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**B. Determination (cont.)**

- 5. The area described in the Request is subject to protection under the Act. Since the work described therein meets the requirements for the following exemption, as specified in the Act and the regulations, no Notice of Intent is required:

Exempt Activity (site applicable statutory/regulatory provisions)

- 6. The area and/or work described in the Request is not subject to review and approval by:

Name of Municipality

Pursuant to a municipal wetlands ordinance or bylaw.

Name

Ordinance or Bylaw Citation

**C. Authorization**

This Determination is issued to the applicant and delivered as follows:

- by hand delivery on
- by certified mail, return receipt requested on

Date

5/2/19 7009 2250 0804 3140 9349  
Date

This Determination is valid for **three years** from the date of issuance (except Determinations for Vegetation Management Plans which are valid for the duration of the Plan). This Determination does not relieve the applicant from complying with all other applicable federal, state, or local statutes, ordinances, bylaws, or regulations.

This Determination must be signed by a majority of the Conservation Commission. A copy must be sent to the appropriate DEP Regional Office (see <http://www.mass.gov/eea/agencies/massdep/about/contacts/>) and the property owner (if different from the applicant).

Signatures:

*Margaret Herlihy*  
*Kevin F. O'Brien*  
*Christy F. Priddy*

*James C. Murphy*  
*Daryl T. Baker*

Date

4/24/19

## Seacoast Shores Assn. ("SSAI") Beach Committee

- 12 Member Committee formed Jan '16
- Regular Meetings for the past 3.5 years
- Discussed, Surveyed & Brainstormed a Plan
- Committee is 100% aligned on the plan
- Beach Plan received Unanimous Vote of Support from Residents at 2018 Seacoast Annual Mtg.
- Have socialized the plan with Town Manager, ConCom, DPW, Harbormaster... positive reaction
- Spent \$2k on Engineers in 2018/2019 for Annual Beach Profile

## SSAI Beach Definition

- Approximately 300' coastal sandy area beginning at the east end of Bayside Dr East and then running south along the eastern shoreline of Seacoast Shores along Eel River East. Two stone groins mark the North and South ends of the Beach.
  - 250' owned by SSAI
  - 53' owned by SSAI & Abutters where Town claims easement

## SSAI Beach Problems

- EROSION – Beach is nearly entirely gone/eroded. SSAI has replenished the Beach at various cycles many times over the last 30+ years. Cycles change depending on various weather conditions. Last replenishment was done in 2014. Unmanaged the sand will disappear and the legacy WWII pavement at the end of Bayside will continue to break up. Impervious surface – the entrance to the Beach at the East end of Bayside Drive - consists of broken and old pavement done by the Army back in the 40's as well as Town patches to repair drainage problems caused by the pavement and old piping. The Town and SSAI blocked the road with two rows of large stone boulders years ago to prevent cars from entering this area.
- SAFETY & HANDICAP ACCESS – with the current hard surface and erosion there is currently is no easy wheel chair access to the Beach through the Bayside East Access.

## Proposed 2020 Beach Plan

- Add Sand to Replenish the Existing SSAI 250' Beach and not the end of Bayside East where access control is claimed by the Town.
- Replace impervious Hardscape on the east end of Bayside Dr East with Grass/Plantings/Sand which will improve drainage and protect coastal boundary (as are doing on our Rights of Ways).
- Build new pathway on east end of Bayside Dr East beginning at eastern edge of Edgewater Drive East and continuing to waters edge with appropriate environmentally approved materials to mitigate erosion, ensure public access & safe handicap access. Ensure width and surfacing allows emergency & construction vehicles
- Add New Signage on Beach Channel w/ "No Swim/No Wake"
- Total Estimated Cost for Seacoast Shores Association: \$80,000
- Total Estimated Cost for Town: \$0

# 2018 Beach Condition



# 2019 Beach Condition



## Proposed Beach Concept Plan 2020



## Current Surface – Bayside East



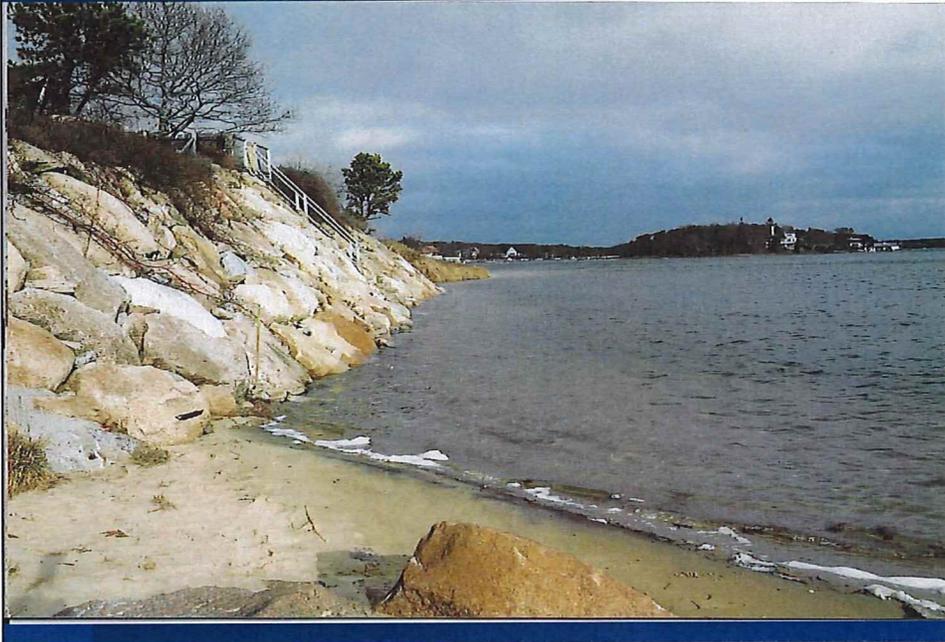
**Proposed Surface – Bayside East**  
(ensure handicap and construction/emergency vehicle access)



**Pre 2014 Beach Re-Nourish – this is what happens if we do nothing**



Pre 2014 Beach Re-Nourish – this is what happens if we do nothing



**Diane Davidson**

---

**From:** Daniel Frawley <[REDACTED]>  
**Sent:** Thursday, August 08, 2019 11:22 AM  
**To:** Julian Suso  
**Cc:** Jennifer McKay; Diane Davidson; Frank Duffy  
**Subject:** Re: FW: Seacoast Shores Beach Plan - Followup  
**Attachments:** SEACOAST SHORES ASSN BEACH PLAN 2019 FINAL.ppt

Julian - attached is our overview of our proposed Beach Plan as promised. As a point of clarification... I think the Town claims an easement but does not "own" the East end of Bayside... as a point of reference I submit the below...which we received from the Town a few years ago...

"It is stressed to me that the Town took an easement to build and maintain the way. The Town did not take a fee simple interest and the Town does not own the way. "

We look forward to presenting our plan to the Selectmen as soon as possible.

Thank you,

Dan  
Seacoast Shores Association  
President

Dan Frawley  
[REDACTED]

On Tue, Aug 6, 2019 at 2:28 PM Julian Suso <[julian.suso@falmouthma.gov](mailto:julian.suso@falmouthma.gov)> wrote:

Hello Mr. Frawley,

Thanks for your email. As I understand it, given that this proposed project will be located on a Town-owned roadway that terminates at the beach, the Seacoast Shores Association will need permission from the Town to file this project application with the Conservation Commission. I would ask that you transmit the narrative details of the proposal and any exhibits to my attention at your earliest convenience. Upon receiving this information, we can complete a brief internal review and place the request on a subsequent BOS agenda for consideration.

Julian

**From:** Daniel Frawley <[REDACTED]>  
**Sent:** Monday, August 5, 2019 1:30 PM  
**To:** Julian Suso <[julian.suso@falmouthma.gov](mailto:julian.suso@falmouthma.gov)>  
**Subject:** Re: FW: Seacoast Shores Beach Plan - Followup

Hi Julian - just putting this back to the top of your email queue since you were out of the office when I originally sent the below.

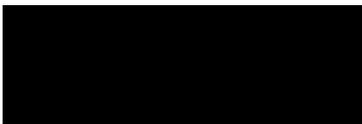
Thank You and welcome back!

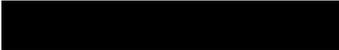
Dan Frawley

Seacoast Shores Association

President

Dan Frawley



On Fri, Jul 26, 2019 at 12:56 PM Daniel Frawley  wrote:

Hi Julian - we are prepared to move forward with our Seacoast Shores Association Beach Plan and would appreciate it if you provide direction as to how we may be added to the Selectmen agenda so we may gain approval to move forward with filing our Beach Plan with Concom in order to secure a NOI. Thank you.

Dan Frawley

President - Seacoast Shores Association

Thank you,

Dan

Dan Frawley



On Mon, Mar 18, 2019 at 3:46 PM Julian Suso <[julian.suso@falmouthma.gov](mailto:julian.suso@falmouthma.gov)> wrote:

Hello Dan,

Regarding your proposal, I am advised as follows. The proposed Beach Plan which you have developed is required to be filed with the Falmouth Conservation Commission in order to secure a Notice of Intent for the proposed work. In order to file for this NOI with the Conservation Commission, your organization will need to request the approval of the Town of Falmouth (Board of Selectmen). Such a request can be placed on an upcoming agenda of the Board at your request, and with the concurrence of the BOS Chair. This would allow for a brief presentation of the concept you are presenting to members of the Board at that time. Town Counsel Frank Duffy reminds me that Bayside Drive East is a public way and this public way does not terminate where the pavement ends, but continues across the sandy portion of the way and the sandy beach to the water. I hope that this information is helpful and we will await your further request prior to any consideration for proceeding to the "next step" with the Board of Selectmen. Thank you.

Julian M. Suso

**From:** Falmouth Town Manager  
**Sent:** Tuesday, March 12, 2019 8:18 AM  
**To:** 'Daniel Frawley' < Falmouth Town Manager <[townmanager@falmouthma.gov](mailto:townmanager@falmouthma.gov)>  
**Subject:** RE: Seacoast Shores Beach Plan - Followup

It was my pleasure to meet with you Dan. I will be forwarding this to the appropriate Town staff for feedback prior to getting back to you further.

Julian M. Suso

**From:** Daniel Frawley < >  
**Sent:** Saturday, March 9, 2019 10:27 AM  
**To:** Falmouth Town Manager <[townmanager@falmouthma.gov](mailto:townmanager@falmouthma.gov)>  
**Subject:** Seacoast Shores Beach Plan - Followup

Hi Julian - thank you again for meeting with me last week regarding our Beach Plan. As promised attached is a brief overview of our Beach Plan to help you describe it to the necessary Town officials required to give us needed guidance on next steps required to move forward and make our application to Concom and the various agencies required to go forward with the plan. As you and I discussed I think the only issue the Town may need to ok before we move forward is the legal question regarding our plan to beautify and protect of the 53" wide section on the end of Bayside Drive East which our Association and the abutters own and the Town claims an easement which is described in the attached plan. We have both unanimous support from our Assn. and abutters. Assuming the DPW (who I socialized this with) approves of our improvement we would hope it would be ok and a good precedent for the Town for a neighborhood to beautify and protect this current public and community eyesore...at our own expense with no Town funding required... and everyone in the end wins... public and our neighborhood community. This is our most important neighborhood asset.

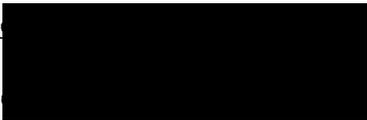
Please let me asap how to proceed to move forward with our application.

Thanks again!

Dan Frawley

Seacoast Shores Beach Committee Chairman

Dan Frawley



**Phyllis Downey**

---

**From:** Art Gilbert [REDACTED]  
**Sent:** Thursday, September 5, 2019 2:57 PM  
**To:** Falmouth Selectmen  
**Subject:** Seacoast Shores Beach Plan

My wife and I encourage you to approve the proposed plan to replenish and improve the Seacoast Shores beach on Bayside Dr.

The proposed plan, when implemented, will enhance our neighborhood and help ensure the continued enjoyment of the resources in Falmouth by all residents of Seacoast Shores.

Arthur & Susan Gilbert  
[REDACTED]

## Phyllis Downey

---

**From:** WILLIAM [REDACTED]  
**Sent:** Thursday, September 5, 2019 12:43 PM  
**To:** Megan English Braga; Doug Brown; Falmouth Town Manager  
**Subject:** Fwd: How's the boat ?

Please look favorably upon this request, it is for the betterment of all the residents of Falmouth and Seacoast Shores.

Respectfully,  
Bill Kosky Sr.

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---

**From:** Daniel Frawley <[REDACTED]>  
**Sent:** Thursday, September 5, 2019 11:46:44 AM  
**To:** WILLIAM <[REDACTED]>  
**Subject:** Re: How's the boat ?

Thanks Bill... 🖱 Please send this to the selectmen email addresses provided on the seacoast which are..

If you cannot attend the meeting, write a letter or send an email to the Board of Selectmen

1. Megan English Braga, Chairman: [megan.english-braga@falmouthma.gov](mailto:megan.english-braga@falmouthma.gov)
2. Douglas C. Brown, Vice Chair: [doug.brown@falmouthma.gov](mailto:doug.brown@falmouthma.gov)

Dan Frawley  
[REDACTED]

On Thu, Sep 5, 2019 at 11:42 AM WILLIAM <[REDACTED]> wrote:

Here is my statement to be read.

If you want anything else Let me know.If you want me to write an e mail I will do that as well.

To : The Falmouth Selectpersons:

I and my family have lived on Seacoast Shores for over 40 years.

The transformation of this peninsula from what it was to what it is today is truly remarkable. This transformation is to the betterment of all who visit , reside in Seacoast and to The Town of Falmouth .

We must continue this positive transformation by approving the beach development plan.

Respectfully, Bill Kosky Sr.

Bill

Get Outlook for Android

## Phyllis Downey

---

**From:** Crapser, Chris [REDACTED]  
**Sent:** Thursday, September 5, 2019 1:17 PM  
**To:** Falmouth Selectmen  
**Subject:** Letter in Support of the Replenishment and Maintenance of Seacoast Shores Association Beach

Good Afternoon,

As a part time Falmouth resident at [REDACTED] in Seacoast Shores, I am unfortunately unable to attend the Selectman's Meeting on September 9<sup>th</sup>. My wife and I however wish to voice our support for the replenishment and improvement of the Seacoast Shores Association Beach. Our Association has come so far in improving the neighborhood at Seacoast Shores since we became homeowners in 2013 and we want to make sure that our association remains empowered to continue this amazing progress.

Additionally, with the recent enforcement of no parking or queuing at other Falmouth beaches like Chapoquoit Beach it makes no sense to let a beach go in the center of our neighborhood that everybody on the peninsula is easily able to walk or cycle to and does not have the parking issues that exist throughout Falmouth. It is a long drive from Seacoast Shores to "Chappy" only to find that there is no available parking and to get shooed away by Falmouth police. Replenishing and maintaining this neighborhood beach is a very real solution to that Town problem as it supports over 925 homes and more than 4,000 people that would otherwise be looking for new beaches to spend their time.

The replenishment of this beach is critical in allowing our community to protect our investments and continue the progress as it is widely viewed by myself and our neighbors as our greatest asset. Protection of this beach is the number one issue that the entire community agrees on and can rally around. We fear that losing the beach would create resentment and repercussions that would irreparably harm our community for generations to come. The improvements that our association is proposing will make the beach larger, more attractive and more inclusive for even more people to enjoy which is a win for Seacoast Shores and the Town of Falmouth.

Thank you very much for your time and consideration and we hope to be spending our time at the replenished Seacoast Shores Association beach for many years to come.

Best Regards,  
Chris Crapser and Elizabeth O'Connor

# MONSTER

CHRIS CRAPSER DIRECTOR, COMMERCIAL ACCOUNT TEAM

MAIN: 1.800.MONSTER

DIRECT: 978.461.8299

MOBILE: 978.996.7875

133 BOSTON POST ROAD, WESTON, MA 02493

NOTICE:

This message, and any attachments, contain(s) information that may be confidential or protected by privilege from disclosure and is intended only for the individual or entity named above. No one else may disclose, copy, distribute or use the contents of this message for any purpose. Its unauthorized use, dissemination or duplication is strictly prohibited and may be unlawful. If you receive this message in error or you otherwise are not an authorized recipient, please immediately delete the message and any attachments and notify the sender.

## Phyllis Downey

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**From:** WILLIAM [REDACTED]  
**Sent:** Thursday, September 5, 2019 1:21 PM  
**To:** Falmouth Selectmen  
**Subject:** Seacoast Shores Beach Renourishment Plan

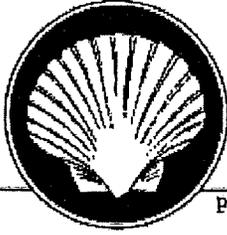
I and my family have been residence in Seacoast Shores for over 40 years. The changes over that period have been dramatic, and all for the better.

Please look favorably upon the Seacoast Shores Beach Plan. This plan is good for all visitors, residence of Seacoast and for The Town of Falmouth.

Respectfully,

Bill Kosky Sr.

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# Cape Cod Marathon Weekend

Falmouth, MA    October 26 & 27, 2019



PO Box 699, West Falmouth, MA 02574 • 508-540-6959 • [info@capecodmarathon.com](mailto:info@capecodmarathon.com)

August 13, 2019

Falmouth Board of Selectmen  
Town Hall  
Falmouth, MA 02540

Dear Falmouth Board of Selectmen:

The Falmouth Track Club is seeking a variance for permission to place approximately 25 Pole Banners (see attached) along Main Street and in Town Hall Square on the light posts commencing on October 10, 2019 and ending October 31, 2019. The Pole Banners are 2' x 3' and will be placed on the sidewalk side of the light posts so as not to interfere with vehicle parking and will be high enough so as not to interfere with pedestrians on the sidewalk. This request is similar to our request for last year's event.

As they did last year, the Department of Public Works has agreed to assist in the placement of the banners.

This placement of the Pole Banners is part of our comprehensive Marketing Strategy to promote the 2019 Cape Cod Marathon Weekend and the Town of Falmouth by providing a festive look and feel to the event.

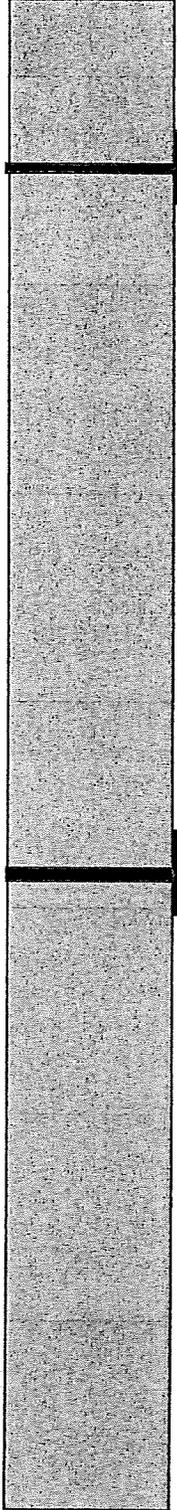
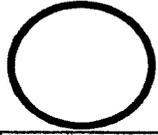
All other required permits have been obtained pursuant to the Special Events Meeting.

I will attend the Board of Selectmen's Meeting when this request is on the agenda to answer any questions.

I thank you for your consideration. If you have any questions prior to the meeting, you may reach me on my cell at (508) 380-1771 or via email at [director@capecodmarathon.com](mailto:director@capecodmarathon.com).

Respectfully,

Jack Afarian  
Race Director,  
2019 Cape Cod Marathon Weekend



**Historic  
Falmouth**



**October 26, 27  
2019**



## **FALMOUTH FIRE RESCUE DEPARTMENT**

**MICHAEL F. SMALL**  
CHIEF OF DEPARTMENT

**399 MAIN STREET**  
FALMOUTH, MA 02540  
PHONE: 508-495-2500  
FAX: 508-495-2519

**TIMOTHY R. SMITH**  
DEPUTY CHIEF

**SCOTT J. THRASHER**  
DEPUTY CHIEF

August 16, 2018

Town of Falmouth  
Board of Selectmen  
59 Town Hall Square  
Falmouth, MA 02540

Re: Paul D. Brodeur Emergency Operations Center

Dear Board members:

The Falmouth Fire Rescue Department and the members of the Local Emergency Planning Committee respectfully request your acceptance of this letter as an official application under the Town of Falmouth Naming Policy for Public Facilities and Places. We ask that this letter serve to begin the process of naming our Emergency Operations Center (EOC) in memory of our former Fire Chief Paul D. Brodeur, who died on January 20, 2017.

Chief Brodeur joined the Falmouth Fire Department in 1976, rising through the ranks until he was named Chief in 1996. Throughout his 34 plus years, he dedicating his career to serving and protecting the community of Falmouth and its residents in the areas of firefighting, and emergency medical services and emergency preparedness. During his 14-year tenure as Chief, he was instrumental in bringing about a new addition to the Main Street fire station necessary to meet the growing needs on the Town's fire suppression and medical rescue services. He also played a key role in renaming the department to accommodate and include the rescue function, which he fostered to become a top-rate advanced life support operation.

Chief Brodeur established the town's Local Emergency Planning Committee (LEPC), which was the first on Cape Cod to received Full Certification status from the Department of Homeland Security. He served as Chairman of the LEPC from 2004 until he retired from the Department in 2010. It is through his diligence that the Town has a comprehensive Hazardous Emergency Response Plan. He was also the driving force behind the design, location and operational procedures of our EOC, which serves as the communications center for all town departments during all natural and man-made disasters.

Other Cape communities, the Barnstable County Regional Emergency Planning Committee and the Massachusetts Emergency Management Agency through their many accolades, have recognized Chief Brodeur' s dedication and foresight in the area of emergency preparedness. We would like to memorialize the contributions he has made to the community of Falmouth and hope to receive your support in this endeavor.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael F. Small". The signature is fluid and cursive, with a prominent loop at the end.

Michael F. Small  
Fire Chief

**Town of Falmouth**  
**Board of Selectmen**  
**NAMING POLICY FOR PUBLIC FACILITIES AND PLACES**  
Adopted, December 6, 2010

**Policy:**

This policy is adopted pursuant to the naming of public facilities and places in honor and/or in memory of those who served the greater Falmouth community.

**Guidelines:**

It is the policy of the Town of Falmouth, that the naming of public facilities and places is a significant event and should be done rarely, and only in accordance with the following guidelines:

Public facilities or places shall be considered for naming or renaming by written request, accompanied by background information and rationale, to the Board of Selectmen;

The Board shall consider naming based upon:

- Persons who were residents or town employees of excellent character and reputation who made significant contributions to the town. Attributes include:
  - Unusually effective and dedicated service to or on behalf of the town;
  - Efforts to sustain the high quality of life and service within the community;
  - Demonstrated understanding and activities within the essential functions of town government;
  - Service in the defense of freedom or other examples of effective citizenship;
- A geographic or functional name related to the facility or area;
- Names provided as part of trust arrangements, donations, bequests or other related activities;
- Tradition;
- Some combination of the above mentioned attributes.

**Procedure:**

8/20/18  
✓  
①  
In order to avoid personal or collective prejudice, favoritism, political pressure and/or temporary popularity, the Board shall take no action on an application to name a public facility or place for a period of at least one (1) year following submission of said application;

9/9/19  
②  
After the waiting period has elapsed, a subcommittee of two (2) selectmen shall seek the input and advice of whichever department, board, committee, or commission oversees the public facility or place to be named or renamed, and hold a public hearing to seek input from the community;

9/23/19  
③

The recommendation of the subcommittee shall be considered and voted by the full Board of Selectmen in an open regular meeting. Naming the public facility or place shall require a vote of four (4) members of the Board of Selectmen;

Changing the name of a public facility or place already named shall require a vote of four (4) members of the Board of Selectmen AND a two-thirds vote of Town Meeting.

**Eligibility:**

All public facilities and places under the jurisdiction of the Board of Selectmen and/or any of its direct and indirect appointees are eligible to be named. These facilities and places include, but are not limited to: town buildings or parts thereof, undeveloped parcels of land, recreation areas, intersections, streets and roads, and other landmarks.

**Exceptions:**

Exceptions to this policy shall be made for:

- The Memorial Bench Policy;
- Where state or national laws, or regulations pertaining thereto, require that a facility or place be named in any manner inconsistent with this policy. For example, the Massachusetts LAND grant program requires that property acquired with these funds be named before they will reimburse the town for said purchase;
- Where naming is utilized as part of a capital campaign to raise funds. For example, the capital campaign which supported the 2007 renovation of the main branch of the Falmouth Public Library.

**Diane Davidson**

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**From:** Kim Strohm <kim.strohm@falmouthfirema.gov>  
**Sent:** Monday, August 05, 2019 2:49 PM  
**To:** Diane Davidson (ddavidson@falmouthmass.us)  
**Cc:** Mike Small (msmall@falmouthfire.us); 'Julian Suso (jsuso@falmouthmass.us)'  
**Subject:** RE: Request for addition to Selectmen's agenda  
**Attachments:** Naming of EOC request to BOS.doc

Good afternoon Diane-

It hardly seems possible that a year has almost gone by since we started this project. The Naming Request to name the Emergency Operations Center the Paul D. Brodeur Emergency Operations Center was on the August 20 Selectmen's agenda. We learned then of the Naming Policy and the need to wait 1 year before approval could be granted. As that time period has almost been met we are requesting that this be placed on the August 26 Selectmen's agenda for approval. I have attached the original letter we submitted last year. I will also be submitting a request to purchase the plaques out of our Donations account. However, I am waiting to hear back on whether that cost has increased.

Thank you for your assistance in this endeavor,

Kim

*Kim Strohm  
Administrative Assistant/  
Assistant Emergency Management Director  
Falmouth Fire Rescue Department  
399 Main Street  
Falmouth, MA 02540  
508-495-2517  
508-495-2519 (fax)  
kim.strohm@falmouthfirema.gov*

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**From:** Kim Strohm <kstrohm@falmouthfire.us>  
**Sent:** Thursday, August 16, 2018 2:27 PM  
**To:** Diane Davidson (ddavidson@falmouthmass.us) <ddavidson@falmouthmass.us>  
**Cc:** Mike Small (msmall@falmouthfire.us) <msmall@falmouthfire.us>; Julian Suso (jsuso@falmouthmass.us) <jsuso@falmouthmass.us>  
**Subject:** RE: Request for addition to Selectmen's agenda

Hi Diane-

As recommended by Julian would you kindly replace this "alternative" letter with the original letter to the BOS requesting approval of spending donation funds.

This letter will serve as the first step in the process.

I hope this is not an inconvenience,

Kim

*Kim Strohm  
Administrative Assistant/  
Assistant Emergency Management Director  
Falmouth Fire Rescue Department*

399 Main Street  
Falmouth, MA 02540  
508-495-2517  
508-495-2519 (fax)  
[kstrohm@falmouthfire.us](mailto:kstrohm@falmouthfire.us)

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**From:** Mike Small <[msmall@falmouthfire.us](mailto:msmall@falmouthfire.us)>  
**Sent:** Thursday, August 16, 2018 12:53 PM  
**To:** Kim Strohm <[kstrohm@falmouthfire.us](mailto:kstrohm@falmouthfire.us)>  
**Subject:** Fwd: Request for addition to Selectmen's agenda

Michael F. Small  
Chief  
Falmouth Fire/Rescue  
508-495-2517

Sent from my iPhone

Begin forwarded message:

**From:** "Julian Suso" <[jsuso@falmouthmass.us](mailto:jsuso@falmouthmass.us)>  
**Date:** August 16, 2018 at 10:10:04 EDT  
**To:** "'Michael Small'" <[msmall@falmouthfire.us](mailto:msmall@falmouthfire.us)>  
**Cc:** "'Diane Davidson'" <[ddavidson@falmouthmass.us](mailto:ddavidson@falmouthmass.us)>  
**Subject:** RE: Request for addition to Selectmen's agenda

No problem Mike. With Diane's assistance, we will place this on the Board's upcoming Monday agenda as a "naming request," which (with Board concurrence) will then go through the process identified in the Policy. At the conclusion of this process, then, the consideration can be requested for a donation account expenditure for a Memorial Plaque by BOS. You may wish to provide an "alternative" memo to the one already received to include with BOS packet on Friday asking for this proposed naming to be considered. Thanks.

Julian

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**From:** Michael Small [<mailto:msmall@falmouthfire.us>]  
**Sent:** Thursday, August 16, 2018 9:54 AM  
**To:** 'Julian Suso' <[jsuso@falmouthmass.us](mailto:jsuso@falmouthmass.us)>  
**Cc:** 'Diane Davidson' <[ddavidson@falmouthmass.us](mailto:ddavidson@falmouthmass.us)>  
**Subject:** RE: Request for addition to Selectmen's agenda

Julian,

I apologize, I was unaware of this policy. If you could please submit this to the board for their consideration.

Thank you,

Mike

**From:** Julian Suso <[jsuso@falmouthmass.us](mailto:jsuso@falmouthmass.us)>  
**Sent:** Thursday, August 16, 2018 8:25 AM  
**To:** 'Chief Michael Small' <[msmall@falmouthfire.us](mailto:msmall@falmouthfire.us)>  
**Cc:** Diane Davidson <[ddavidson@falmouthmass.us](mailto:ddavidson@falmouthmass.us)>  
**Subject:** FW: Request for addition to Selectmen's agenda

Hello Mike,

I am forwarding two attachments: the first your request for the approval of donation funding to name a Town facility on behalf of former Chief Brodeur; the second is the Town of Falmouth's "naming policy" for public facilities adopted by BOS in 2010. I apologize that when your donation request to BOS arrived, I had initially overlooked the fact that this involved the official "naming" of a Town facility. As you will note, the Selectmen's Policy on this requires a formal process for such a "naming" procedure – and the passage of some time as well. This would also be required prior to Selectmen consideration for the approval of donated funds for crafting of a Memorial Plaque. Given this, would you like us to ask the BOS Chair about placing this "naming" request before the Board at their upcoming meeting and putting the one-year review/public input process in place as required by the Naming Policy? This would begin this mandatory one-year process as per the BOS Policy. I will await your further confirmation on this. Thanks.

Julian

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**From:** Diane Davidson [<mailto:ddavidson@falmouthmass.us>]  
**Sent:** Wednesday, August 15, 2018 3:34 PM  
**To:** Julian M. Suso <[jsuso@falmouthmass.us](mailto:jsuso@falmouthmass.us)>  
**Subject:** FW: Request for addition to Selectmen's agenda

Julian,

Attached is the request and the naming policy.

Diane

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**From:** Kim Strohm [<mailto:kstrohm@falmouthfire.us>]  
**Sent:** Monday, August 13, 2018 4:20 PM  
**To:** Diane Davidson <[ddavidson@falmouthmass.us](mailto:ddavidson@falmouthmass.us)>  
**Subject:** Request for addition to Selectmen's agenda

Hi Diane-

Would you kindly place the attached request on the next Selectmen's agenda and confirm that would be August 20<sup>th</sup>? I would greatly appreciate your assistance.

*Kim Strohm  
Administrative Assistant/  
Assistant Emergency Management Director  
Falmouth Fire Rescue Department  
399 Main Street  
Falmouth, MA 02540  
508-495-2517*

508-495-2519 (fax)  
[k.strohm@falmouthfire.us](mailto:k.strohm@falmouthfire.us)



# TOWN OF FALMOUTH

Office of the Town Manager & Selectmen

59 Town Hall Square, Falmouth, Massachusetts 02540

Telephone (508) 495-7320

Fax (508) 457-2573

COMMONWEALTH OF MASSACHUSETTS

The Town of Falmouth

Annie Dean  
8 Landfall  
Falmouth, MA 02541

We, the Selectmen of the Town of Falmouth by virtue of the authority in us vested by the laws of the Commonwealth, do hereby appoint you

**MEMBER – COMMUNITY PRESERVATION COMMITTEE  
HISTORICAL COMMISSION REPRESENTATIVE**

**UNTIL JUNE 30, 2021**

Given at FALMOUTH this 9<sup>th</sup> day of SEPTEMBER, 2019

Please present this appointment to the Town Clerk to be sworn into the office of which you have been appointed in order to validate the appointment.

\_\_\_\_\_  
Megan English Braga

\_\_\_\_\_  
Douglas C. Brown

\_\_\_\_\_  
Douglas H. Jones

\_\_\_\_\_  
Susan L. Moran

\_\_\_\_\_  
Samuel H. Patterson

RECORDED \_\_\_\_\_ 2019

ATTEST \_\_\_\_\_ TOWN CLERK

**TOWN OF FALMOUTH**  
**BOARD OF SELECTMEN**  
**Meeting Minutes**  
**MONDAY, AUGUST 5, 2019**  
**SELECTMEN'S MEETING ROOM**  
**TOWN HALL**

**59 TOWN HALL SQUARE, FALMOUTH, MA 02540**

Present: Megan English Braga, Chair; Mr. Brown, Vice Chair; Susan Moran; Doug Jones arrived at 7:45 p.m..  
Absent: Sam Patterson.

Others Present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager.

1. **Call to Order** Call to Order by Chair English Braga at 6:30 p.m. and motioned to convene the executive session under M.G.L. c.30A s.21(a)(3) – Smyth v. Falmouth Conservation Commission – consider plaintiff's request for extension to file appeal because to not go into executive session could prejudice ongoing negotiations. DJ seconded the motion. It was followed by a unanimous roll call vote in Open Session to go into Executive Session for the purpose of discussing the above listed item and return to Open Session after discussion. Roll call vote: Mr. Brown, aye; Chair English Braga, aye; Ms. Moran, aye; Mr. Jones, aye. Absent: Mr. Patterson.

2. Chair English Braga reconvened the open session at 7 p.m.

3. Pledge of Allegiance

4. Proclamation: Katharine Lee Bates 160<sup>th</sup> Birthday  
Chair English Braga read the proclamation as a motion. Second Ms. Moran. Vote: Yes-3. No-0. Absent-2.

5. Recognition  
Mr. Brown acknowledged Kelly O'Neil, the lifeguard who was involved in a recent life saving incident.

Bruce Mogardo, Beach Superintendent, thanked the BOS and Town Manager for acknowledging what they do in the summer.

Amanda Clayton, staff guard, recognized Kelly and Owen and Robert involved in the rescue. Described the incident on July 7.

Kelly and Owen addressed the BOS, happy Mr. Congdon is okay.

Mr. Congdon addressed the BOS said that Kelly was paying attention, doing what she should do, responded quickly. Thanked all involved.

Bruce introduced the training staff for lifeguards.

Chair English Braga commented these young men and women are doing what they are supposed to do, paying attention to what is going on in the water. This is a life-changing event and they are out there every day being preventative.

6. Announcements  
Mr. Brown noted tomorrow night the Historical Commission will begin their presentation on proposed changes at the Civil Defense Room in Town hall, other meetings will occur throughout August and in September.

7. Public Comment

Bill Zammer, 220 Scranton Ave, owner Flying Bridge, this past Saturday band concert at bandshell and it was known that about 500 people would be attracted. No provisions for parking or shuttle service. Congestion unfair to businesses, residents, boaters, it was a mess. Why would the permit

application be granted? An event of this size had no business being permitted there. He had to hire people to defend their parking lots. They roped off the area and were charging \$20 to get in, how is this possible in a public park? He would like the BOS to look at future events.

Joe Strazula, 12 Old Dock Rd., informed the BOS there is still a line for waiting at Chappy Beach and not adequate parking. He has heard no resolution to the problem he brought up a month ago. Who will inform the public of the resolution and the timeframe. What is the plan to resolve the issues for those waiting to park to get into the beach.

8. Introduce Irie Mullin as Associate Town Counsel  
Mr. Suso introduced Atty Mullin to the position, succeeding Pat Harris.

Atty Mullin happy to accept the position here and thanked for the opportunity.

## 7:15 p.m. SUMMARY OF ACTIONS

### 1. Licenses

- a. Application for Special One-Day Wine & Malt Liquor License – Woods Hole Historical Museum – Oyster Talk & Tasting, 579 Woods Hole Road – Friday, August 23, 2019  
Debby Stanley described the event. Chair English Braga noted area designated for the consumption.

**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-3. No-0. Absent-2.**

- b. Application for Special One-Day Wine & Malt Liquor License – Historic Highfield, Inc. – Bluegrass on the Lawn – 56 Highfield Drive – Sunday, August 11, 2019  
**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-3. No-0. Absent-2.**
- c. Application for Special One-Day Wine & Malt Liquor License - Historic Highfield, Inc. – Holidays at Highfield-Members Preview – 56 Highfield Drive – Tuesday, November 26, 2019  
**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-3. No-0. Absent-2.**
- d. Application for New Second-Hand Dealer License – Kara McGrath, Located at Home Again Consignment Shop, 94 East Falmouth Highway, East Falmouth

Kara McGrath addressed the BOS will have assortment second hand and vintage items for sale.

**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-3. No-0. Absent-2.**

- e. Application for New Common Victualler License – Devour, located at 352 Main Street, Falmouth  
The applicant told the BOS they will be opening the end of this week.

**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-3. No-0. Absent-2.**

### 2. Administrative Orders

- a. Vote to Exercise the Right of First Refusal for 42 Mill Farm Way, Unit 7 and assign said property to the Falmouth Housing Trust

Carla Feroni, Falmouth Housing Coordinator, single family home and received notification that the home is going into foreclosure and required of affordable housing restriction that lender notify the Town to purchase or find an eligible purchaser. Letter of interest from Falmouth Housing Trust who want to purchase the property and selling it to an eligible purchaser. She asked the BOS to assign the right to purchase the property to the Falmouth Housing Trust.

Ms. Moran asked what happens with mortgage if it is in default. Ms. Feroni said the lender can only foreclose and accept a price at auction equal to the remaining balance of the mortgage. Under this proposal. Falmouth Housing Trust would place new deed restriction so it would remain affordable in perpetuity. Falmouth Housing Trust will pay the mortgage in full, unknown amount at this time.

**Mr. Brown motion approval. Second Ms. Moran. Vote: Yes-3. No-0. Absent-2.**

- b. Notice of Naming Request: Request for Plaque at Taft Playground, Woods Hole. Per Naming Policy, Board will consider action after August 5, 2020.

Barbara Morris, Woods Hole, asked permission to put small plaque on rock in the playground. Woods Hole built this 30 years ago and named after her son who was hit by a car.

Mr. Suso noted it may not have officially been named. Chair English Braga suggested starting tolling if needed now, take a look to see if it went through the official process yet.

- c. Vote to Accept Donation in the Amount of \$500.00 from the Teaticket Civic Association to the Veterans Donation Account

**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-3. No-0. Absent-2.**

- d. Vote to Approve Expenditure in the Amount of \$500.00 from the Beach Department Donation Account for Life Guard Awards Night

**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-3. No-0. Absent-2.**

- e. Approve Community Preservation Committee (CPC) Applications – Various Sources

- 1) Affirm Public Works Application for CPC Funding for design, North Falmouth Bikeway Extension

Ray Jack provided a PowerPoint presentation of the application to extend the last segment of the bikeway. 10-12' bike path County Road to the Town Line and includes the County Road parking lot. Will work with Bourne to coordinate their Phase IV section. Bourne is working on phase 1 of 4 phases. Designing and permitting those two sections. Full design for application \$694,000, construction 5.4 million by MA DOT. This will be ADA accessible. Future total of bike path from canal to Vineyard Sound is 18 miles and primary purpose is recreation and commuters.

Proposed to pave the parking lot, they may be able to enhance the parking lot.

**Mr. Brown motion to affirm. Second Ms. Moran. Vote: Yes-3. No-0. Absent-2.**

- 2) Approve Recreation Department Application for CPC Funding to Rehabilitate the North Falmouth Tennis Courts

Joe Olenick, Recreation Director, provided a PowerPoint presentation. Nye Park, in very poor condition. Daily complaints about use, some conflicts have become heated and physical. The repair 4 years ago did not work. Pictures were reviewed. Only issue with the project is the cost will be about \$429,000. This will separate tennis and pickle ball. They will not need to worry about the condition for many years if they do this project.

Reviewed the tennis courts around Town. FHS courts are in poor condition as well.

**Mr. Brown motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

- 3) Approve Conservation Department and The 300 Committee Application for CPC Funding for Invasive Species Management at the Little Pond Conservation Area

Jennifer McKay noted they are completing their master plan that was delayed when they found the oil tank present. Phase 1 would be invasive species mgt program, site is heavily infested, estimated to cost \$400,000. Seeking additional quotes.

The treatment is a 3 year treatment program. Spotted nap weed and Japanese knot weed, the money is to do the job and install roof barriers. They will look at outreach.

This is phase 1.

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

- 4) Approve Edward Marks Building Advisory Committee Application for CPC Funding to issue a RFP requesting responses from professional preservationists to develop a "Historic Structures Report" for the building

Barbara Weind, Chair Advisory Committee, she noted a draft RFP was provided to the BOS. She also provided a word document to give context for the RFP. They have been meeting since 7/10/19. This will help to provide foundation for future thinking, phasing, and provides the Town with a blue print for going forward over a longer period of time and leave behind a cohesive report. This is the oldest municipal building in Falmouth and owe it respect and a place in our local history. The RFP would issue after positive vote in Spring 2020 Town Meeting.

Mr. Suso explained that the Planning Department would be the sponsor that oversees the procurement. The Town is supportive of this proposal and will make sure department resources are planned so if granted, it can occur within a reasonable amount of time.

**Mr. Brown motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

- 5) Approve Commission on Disabilities Application for CPC Funding for Design Funding for an Inclusive Play Space and Park at 67 and 81 Davisville Road

Chair English Braga noted Chair Katherine Haynes is not going forward with this request at this time.

- 6) Approve Recreation Department Application for CPC Funding for the GUV Fuller Field Rehabilitation 2 Project

Joe Olenick is seeking approval for \$149,000 for this project. Issues need to be corrected, no one bid on the last part of the project.

**Mr. Brown motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

#### **7:45 p.m. PUBLIC HEARINGS**

1. Wetland Hearing – Robert Sperry – Construct a fixed pier that will extend approximately 92 feet beyond mean high water into Eel Pond, located at 134 Antlers Shore Drive, East Falmouth

Chair English Braga read the hearing notice.

Chair English Braga noted the BOS needs a fourth member of the BOS, Mr. Jones will be back by about 745 p.m.

**Mr. Brown motion to table this item until Mr. Jones returns. Second Chair English Braga. Vote: Yes-3. No-0. Absent-2.**

Michael Borselli, Falmouth Engineering, representing the applicant and requests to reconstruct an existing licensed dock at the property. His understanding is that all 4 votes are needed for this to move forward, he asked to reserve the right to withdraw without prejudice if it does not look like there will be an approval.

Mr. Borselli made a PowerPoint presentation and described the residential property with drawing. In 1995 the BOS granted a special permit for the existing pier when the owner was going through amnesty program. They also received a negative determination from the Conservation Commission in 1995. The current pier is substandard, difficult to tie at the end, water shallow, close to the common north boundary. Walkway low profile over the salt marsh, dilapidated and unsafe. Conversations were had with Conservation Commission staff and proceeded with application which included shellfish survey included in the BOS packet and no significant viable shellfish habitat in this area. Review by the Conservation Commission, proposed pier shifted to center of lot, has a T at the end so the boat will tie parallel to shore in deeper water than current pier. Other improvements, pier will be elevated 6 feet above the marsh, flow through decking, constructed using auguring method of pilings instead of excavated so less impact to the salt marsh. Public access provided. Vast improvement over what exists.

Mr. Jones noted 3 feet standard for depth of water for a new dock. For the applicant to hit the 3 feet mark, they would have to go farther out and impact the navigation and violate the Army Corps of Engineer's

mandate of 25% coverage. Boat will be typical of smaller recreational boats with outboard engines that can trim up, likely about 20-26'. Mr. Jones is more comfortable to limit to size with tip up engine because it will be in 1.5 feet water at low tide. The existing dock is 7' off the property line at this time.

Public comment: none.

**Mr. Jones motion close hearing. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

The BOS made the following findings: 1. It is an improvement because it is on the property line, deeper water, and current pier dangerous, light penetrating decking is an improvement. 2. Shellfish warden and harbormaster found no negative affect of navigation/shellfish. 3. The boat size will be limited to a 26' with tilt engine to minimize damage to the bottom.

**Mr. Jones motion approval with findings and conditions. Second Mr. Brown. Vote: Yes-4. No-0. Absent-1.**

#### 7:45 p.m. BUSINESS

##### 1. Report – Historical Commission

Ed Haddad, Chair, updated the BOS what they are doing. Reviewed membership.

Documented design guidelines initiated in 2012, continue to update as new things come up. There are changes in materials and what people need for their homes. Historic and nonhistoric homes allows flexibly, different window types, solar panes, fiberglass doors, extruded PVC deck rails, fencing, synthetic decking, and non traditional new construction. This shows the commission's flexibility and adaptability.

Streamlined the approval process, 92 apps received in 2018, 66 approved administratively and 26 public hearings conducted.

Demolition Delay Bylaw Change: successful in changing the delay period from 6 to 12 months.

List of Significant Buildings, buildings outside the historic district. Current list includes about 650 properties, required for the demolition delay bylaw, almost 300 potential new additions as a result of the historic inventory survey.

If there is a demolition delay of a property because on the list, people can ask for demo to be waived.

Historic Inventory Survey completed in 2018, total # of pre 1965 buildings is 3,800.

There is a proposal to adjust Existing Historic District Boundaries, bylaw boundaries are arbitrary setbacks of 100, 150, 200'. Their proposal does not add any properties to the historic district, 126 properties will be removed.

Advertised Public Outreach meetings: 3 Town Hall, 1 West Falmouth, 1 Woods Hole, and 1 Library. Brochures will be mailed to all addresses in historic districts.

Ms. Moran noted no properties will be added, where there is a line, a property could be part of a house or part of a barn that is going to be added. Will properties be grandfathered? No, once bylaw changes, it becomes effective June 2020. This will more likely reflect what the national register of historic property looks like.

This could affect the accessory bylaw.

Woods Hole Historic District reviewed, outreach will be conducted.

Historic District Markers, designate each of the 7 historic districts, road signs, coordinated with DPW. Asked Mr. Jack the status of this job and the Historical Commission will bring it forward if the DPW does not.

2. Presentation by Consultant on Updated, Final Report on Upper Cape Towns' Collaborative Wastewater Analysis with Joint Base Cape Cod

Ed Leonard, Wright Pearce, conducted consulting studies, this is the final update on the original study presented 18 months ago. Following this presentation, shortly after place report on the Town website.

Ed Leonard, Project Manager, Wright Pierce, presentation on outcome of the project. Regional contact was reviewed, many costal estuaries had problems with nutrients. Shared Wastewater management study participants include 4 upper cape towns, the base, and MA Development. They looked at what a regional solution would look like. The conclusion is that it made sense to pursue it further. The second grant addressed key issues, including F1 Disposal project. Conclusion from the effort is that if the Towns need what they say they need, need a much more significant system. There is plenty of land to build a treatment plant, but if they cannot get the F1 disposal, not viable for more than one town.

Key conclusions were reviewed including: limited land for conventional land based disposal, four effluent disposal options were found to be technically feasible and allowed under MGL, continue to plan for rapid infiltration, wicks and/or Cape Cod Canal discharge. Consider effluent reuse where proactive, defer consideration of DEP well injection into the future, workshop held in May 2019, which was attended by regulators. DEP indicated their support in a letter issued in May 2019.

Alternatives Analysis completed and reviewed the plan. Estimated costs were reviewed along with the cost effectiveness.

This is a complicated project, it will require a concerted and multi track effort from federal, state, and local government officials focused on implementation action items; likely an 8-10 year project. Towns need to decide whether they want to be involved and foster the project.

Ms. Moran noted it sounds like the base has not said they will allow their land to be used, but spent a lot of money and time assuming they would. Mr. Leonard said they are interested in divesting themselves of the existing infrastructure. That is the key issue, how to get rid of the highly treated effluent.

The outflow will be highly treated effluent is the kind not put in the water before, it makes the water not quite drinkable but close. Water similar to what is treated at the Blacksmith Shop Road at this time.

The report will be on the website by the end of this week.

3. Review/Discuss William Hollow Road abandoned house

Mr. Suso said the BOS has summary memo by Mr. Johnson Staub that summarizes the concepts. A recent Town Meeting approved funds to demolish a long vacant property on this town water supply reserve of 88 acres. Mike Duffany inquired about an alternative for this vacant single family home.

Mr. Johnson Staub made a PowerPoint presentation. This property acquired in 1987 for municipal purposes/water, it is known as Baker House, less than 1,000 sq. feet. Interior gutted and needs rehab. This is not a great location for affordable housing, single unit on unpaved private road, and not convenient to services. The priority in Housing Needs assessment is when target new construction of new housing it's 85% rental and 15% single family. Trying to put high priority on rental housing. For those reasons it was staff recommendation to stick with the original plan to demolish the structure. Not opposed to relocating the structure to someone's property.

Ray Jack addressed the water resource issues, noted the Crooked Pond water treatment building is near this location. His concern is not this house, there are few places to meet the future with. Only other areas are Long Pond Area, this location, additional sites will be needed in the future. Our water resources are limited as to where we will go and difficult to meet the continual demands in the future. Existing wells may need to be replaced.

Mike Duffany, Pattee Rd., E Falmouth, provided pictures to the BOS. The foundation stonework, garage, patio, are all in good condition. The house is a nuisance, kids have gutted the house, broken the windows, when he went in the house was dry in the rain. It is a two bedroom house with a fireplace. It is a

preexisting house, 12 houses approved on 2 acres of land, this is not a big impact to the area. He contacted Falmouth Housing Trust and would probably want to speak to it. He is asking to take a pause and see what can be done. It may cost about \$250,000 to put this into service. Would need disposition of the house to be done. It is a private road, the Town plows that road. His interest is seeing the preservation of this house and being involved with the Falmouth Housing Trust.

Mr. Brown noted emails have been received from neighbors that this has been a nuisance.

Tom Weaver, lives on the road and provided pictures of the house to the BOS. Built early 1900's. the house is far from amenities, subject to power outages, and the access road is poor. Environmental issues because of proximity to Crooked Pond. It's ¼ mile from Sam Turner Rd., 8 houses total on this road. Neighborhood maintains its roads and divide cost equally. School Bus stops at end of Pond View Drive. No public transportation, nearest convenience store 3 miles away. Abandoned since 1986. He thinks it is a bad location for affordable housing.

Chair English Braga noted that down the road is affordable housing development that has been there for a long time. The bigger challenge to her is the price point, what the Town will get for a shell and given the small size concerns her more than other issues mentioned.

Mr. Brown noted the bigger concern is the zone 2 designation and municipal well.

Patti Drolet, Board of Falmouth Housing Trust, reminded people that 15% of what were trying to do is home ownership. Most recent home on Deer Pond is indication of what can be done, it is workforce homeownership housing. They would like to get another home built for someone else, cost is not prohibitive to them, and confident they can get this done.

Joanne O'Sullivan, President Falmouth Housing Trust, if this parcel was in remote part of town and family wanted to restore it, would they be refused a building permit because of it's location. Demolishing is easy, but suggesting and willing to undertake a project that would take time and resources.

Mr. Brown asked if you could build a house on a zone 2 watershed, he does not think a permit would issue.

Ray Jack noted you could get a building permit, likely special conditions would be required.

Mr. Weaver noted not objecting to family living there, what he is concerned about is who will pay for road and power? Will the Town maintain road, power, and trees along the road?

Mr. Johnson Staub said the Falmouth Housing Trust does not pay the maintenance costs.

Mr. Jones asked Mr. Weaver the cost of each resident for road maintenance and power. Bill Buchanan has been taking care of the road through his own finances have paid in past 5 years about \$30,000 divided by 7 families on that road.

Mr. Suso noted on Mr. Johnson Staub's memo, reminded of limitations the BOS has over Falmouth Affordable Housing Fund for affordable housing.

Patti Drolet noted they have some resources, but would ask the CPC for assistance. She is asking to put an RFP out and see the response. Her experience with St. Marks, from the time on warrant to Town Meeting and RFP awarded, it was 4 years before breaking ground. The units were sold before getting money from CPC. Process is likely 4-5 years out.

Mr. Johnson Staub noted there is affordable housing proposal the BOS voted to fund with balance of what was in the Falmouth Affordable Housing Fund and included an additional \$325,000 in funding. Fund is negative at this time. There is another affordable housing rental that Galasso received a grant for, Town has not received an application yet and in the pipe line. There is another in early exploration stages in the downtown area for senior housing within the year.

Ms. Moran likes the preservation, the neighborhood has come together, and one concern is the maintenance cost of the road. If suggestion to create an association to formalize the maintenance. If not some assurance

there would be guarantee to neighborhood that this home would be able to pitch in for expenses the same way as others.

A Town Meeting vote would be needed to authorize the BOS to sell a part of the property.

Ms. Moran suggested putting decision off for a couple weeks for more information gathering.

**Ms. Moran motion for two weeks for more information, put the matter over to 8/19/19. Second Mr. Brown. Vote: Yes-4. No-0. Absent-1.**

4. Request for Sign Variance – Off-Premise Promotional Signs – Falmouth Rotary Club Craft Fair

**Ms. Moran motion approval. Second Mr. Jones. Vote: Yes-4. No-0. Absent-1.**

5. Annual Committee Reappointments

- a. Veterans' Council Committee

**Mr. Jones motion to appoint Jim Sawyer to a term ending 6/30/20. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

- b. Correct term date for Building Code Board of Appeals

**Mr. Jones motion the correct date is 6/30/24. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

6. Minutes of Meetings:

- a. Public Session

July 8, 2019

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

- b. Executive Session

July 8, 2019

**Mr. Jones motion approval and not release. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

7. Individual Selectmen's Reports

Ms. Moran:

The Assembly of Delegates charter review for the county coming up and the community may send any concerns/suggestions to her.

Chair English Braga:

Announced Congressman Keating will be at Waquoit Church 8/7 at 6-730 p.m. American Mosaic to share their family stories of immigration and travel to Cape Cod/this country.

8. Town Manager's Report

Mr. Suso is continuing to work with architect and heating/cooling for internal office layout to proceed to procurement. He will advise the BOS when a plan is in place.

Affirmed to Ed Haddad the final proposal to him as courtesy as well. This concept does not include removal of any thing historic significance or walls.

Little Pond Place discussion with State Lt. Governor Polito and the new housing secretary at 704 Main Street, reminded them that they anticipate coming forward with more state funding.

Attended the annual Maravista/Falmoth Heights Association meeting.

Staff beginning with consultant on new NorthWest Fire station, public meeting will be forthcoming this fall, after a finalized plan presented to the BOS.

Ms. Moran noted many summer people will miss the outreach, can the consultant be asked to televise or send a mailing to look for that date in the fall. Let them know this is happening. Let the associations know the consultant has started. Formally put it on the BOS agenda to announce the beginning of the process and collect public input via email.

9. Review and/or Discuss Correspondence Received

**Ms. Moran motion to adjourn at 10:17 p.m. Second Mr. Brown. Vote: Yes-4. No-0. Absent-1.**

Respectfully Submitted,

Jennifer Chaves  
Recording Secretary

**TOWN OF FALMOUTH**  
**BOARD OF SELECTMEN**  
**Meeting Minutes**  
**Open Session**  
**MONDAY, AUGUST 19, 2019**

**6:15 p.m. SITE VISIT**  
**New High School Athletic Field Complex – 874 Gifford St., Falmouth**  
Members will not deliberate on any matter during site visit.

**7:00 p.m. OPEN SESSION**  
**Selectmen's Meeting Room, Town Hall**  
**59 Town Hall Square, Falmouth, MA 02540**

Present: Megan English Braga, Chair; Mr. Brown, Vice Chair; Susan Moran; Doug Jones. Sam Patterson.

Others Present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager.

1. Call to Order by Chair English Braga at 7 p.m.
2. Pledge of Allegiance
3. Proclamation: Suicide Prevention Awareness Week – September 8 - 15, 2019  
Mr. Brown read the proclamation as a motion. Second Mr. Patterson. Vote: Yes-5. No-0.
4. Recognition  
Ms. English Braga stated the Road Race Weekend events were well organized and successful.  
  
Mr. Brown stated the Falmouth Walk was a success.
5. Announcements  
Mr. Brown attended Sea Education and learned about their programs tailored to those who want to go to sea.  
  
Mr. Brown explained that 61 year old Floyd Black has been missing for a couple weeks, provided a physical description of Mr. Black, and ask that the FPD be contacted if Mr. Black is seen.  
  
Mr. Brown announced that next Saturday will be the Bands for Badges concert at the Fairgrounds.
6. Public Comment  
  
Grant Walker addressed the stretch code and affordable housing. The Goal of the Stretch code is superior energy efficiency and he reviewed what is exempt. There has been almost no difference since 2018 with stretch code and base code. Mr. Walker explained the difference. Energy efficiency can make a great difference for those in affordable housing.

**7:15 p.m. SUMMARY OF ACTIONS**

1. Licenses
  - a. Approve Application for Special One-Day Wine and Malt Liquor License – WM Cycling Events, Inc. – Cape Cod Fairgrounds, 1220 Nathan Ellis Hwy. – Saturday, 11/2/19 & Sunday, 11/3/19  
**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**
  - b. Approve Application for Special One-Day Wine and Malt Liquor License – Belonging to Each Other Annual Gala – St. Barnabas Church, 91 W. Main St. – Thursday, 9/12/19  
**Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**
  - c. Approve Application for Special One-Day Wine and Malt Liquor License – Barnstable County Agricultural Society – Comedy Fest – Cape Cod Fairgrounds, 1220 Nathan Ellis Hwy. – Saturday, 9/7/19  
**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-5. No-0.**
  - d. Approve Application for Special One-Day All Alcohol Liquor License – Falmouth Theatre Guild – Concerts – Highfield Hall, 7 Highfield Drive. – Friday, 9/20/19 & Saturday, 9/21/19  
**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-5. No-0.**

- e. Approve Application for Special One-Day Wine and Malt Liquor License – Sea Around Us – Beth Colt, Quicks Hole LLC, 6 Luscombe Ave. – Sunday, 9/15/19  
**Mr. Brown motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

2. Administrative Orders

- a. Approve Eversource Energy Petition to Install one (1) 3" Conduit on Scranton Avenue, South of Lowry Road  
Mr. Brown asked if there has been notification to Eversource about moving double poles and tightening up their infrastructure. Mr. Suso noted a new individual as community representative who Mr. Suso met with recently and she is coming up to speed on the needs and issues in the community. Mr. Suso will reminder her of the importance of that as well.

**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**

- b. Approve Eversource Energy Petition to Install one (1) 4" Conduit on Hawthorne Court, North of Grand Avenue  
**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**

Mr. Jones said the next time they have a petition on the agenda, he would like someone from Eversource present. Mr. Suso will advise Eversource.

- c. Approve Eversource Energy Petition to Install one (1) 4" Conduit and One (1) Handhole #214/H9 on Allen Avenue, North of Clinton Avenue  
**Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**
- d. Approve Eversource Energy Petition to Install one (1) 4" Conduit and Two (2) Handholes #58/H8 and #58/H8A on Forest Avenue, North of Crown Avenue  
**Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**

- e. Notice of naming request: Request for plaque at Taft Playground, Woods Hole. Per Naming Policy, Board will consider action after August, 5, 2020, continued from August 5, 2019.

Mr. Suso confirmed that this is a long time prior name playground so it does not qualify as a naming request under the policy and appropriate for the BOS to concur in the wording of the plaque.

**Mr. Jones motion approval of the plaque. Second Ms. Moran. Vote: Yes-5. No-0.**

- f. Authorize Marine and Environmental Services Application to Division of Marine Fisheries for \$15,000 Grant Funding for Waquoit Bay Boat Ramp

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

- g. Vote to Approve Letter of Support for Regional Economic Development Organization (REDO) Grant Request by the Cape Cod Economic Development Council, Inc.

**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**

- h. Vote to Approve Conservation Department Application to the MassWildlife Habitat Management Grant Program in the amount of \$43,000 for Invasive Plant Control and Management at Coonamessett Fields

**Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-5. No-0.**

- i. Vote to Accept Donation from Keegan's Jewelers in the amount of \$600.00 to the Recreation Department Donation Account and to Approve Expenditure from the Recreation Department Donation Account in the amount of \$600.00 for the 2019 George Keegan Fishing Derby

**Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**

- j. Approve Falmouth Youth Baseball Application for CPC Funding to Replace the Athletic Fencing at the Falmouth Youth Baseball Complex Located at 575 Gifford St.

Paul Gonsalves noted putting fences on the field through CPC grant. Mr. Jones said this needs to go through the Recreation Department, the Recreation Committee reviewed and recommended favorable action and will carry it forward with assistance from the DPW.

**Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**

3. Special Events

**Recurring – Recommended:**

- a. Main Street Mile – Falmouth Track Club – Village Green to Surf Dr. Beach House – Sunday, 9/8/19  
**Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**
- b. Falmouth Dream Cruise – Falmouth Classic Car Club – Shore St. Extension – Saturday, 9/21/19  
**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**
- c. Buzzards Bay Watershed Ride – Buzzards Bay Coalition – Bike Path (from Old Dock Rd. to Woods Hole) end at MBL – Sunday, 10/6/19  
**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**
- d. Main Street Stroll – Falmouth Chamber of Commerce & Falmouth Village Association – Main Street Closure (from Shore St. Ext. to Village Green) – Saturday, 12/7/19  
**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**
- e. Jingle Jog & Elf Run – Falmouth Chamber of Commerce – Academy Lane to Walker Street to Shore Street and back to Academy Lane) Saturday, 12/7/19  
Js noted in the past that has been a morning run, it is now an afternoon run with closure of Main St.  
**Mr. Brown motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**
- f. 56<sup>th</sup> Annual Christmas Parade – Falmouth Chamber of Commerce – Dillingham Ave. to Davis Straits to Main St. to Village Green – Sunday, 12/8/19  
**Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

**New – Recommended:**

- a. Sea Around Us – Woods Hole Business Association – Waterfront Park and Luscombe Ave., Woods Hole – Sunday, 9/15/19

Beth Colt representing the Woods Hole Business Association, held last year, cosponsored by WHOI, MBL, NOAA, and it is one day with 3 phases of it. There will be a kid's area, anything but a boat race, then local bands, and serve beer/wine in secure outside area between 2 restaurants. Street closure same as Cinco de Mayo, which was approved in the past.

**Mr. Jones motion approval. Second Mr. Brown. Vote: Yes-5. No-0.**

- b. Wedding Ceremony – Old Silver Beach (Public Side) – Lifshin – Saturday, 10/5/19

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

**7:30 p.m. PUBLIC HEARINGS**

1. Flow Neutral Bylaw – Evaluation of Request for Variance – James Curtis, Managing Member, Falmouth Commons, LLC – 24 Spring Bars Road, Falmouth (Parcel 39 15 041A 001)  
Ms. English Braga read the hearing notice.

James Curtis present and explained the project, each of the 2 buildings have two apartments up and 2 commercial spaces downstairs. The spaces have been on the market for a long time and no need for office space, market has shifted and he is hoping to convert to ground floor apartments with handicap accessibility. He does not know the code about handicapped bathrooms, he will talk with the architect and if the BOS requires, he will make a point in doing it. He believes in the importance for high walk ability factor, the developer intended it to be mixed use development, but there is a dearth of residential apartments in the area and yet so much commercial development. He has no interest in making this an Air BNB. He would make stipulation any lease is 12 months or longer and tenant could not have short term rental in the lease. Issue regarding affordable housing, this is multiple size units, 1, 2, 3 bedrooms and the size dictates the price along with location. This area is robust, tenant makeup is diverse.

Mr. Brown noted an appropriate conversion because the Planning Board has identified this area for multi family housing and plaza area for mixed use development.

Mr. Jones noted if there is an affordable housing component, it would be best to get this approved. He would like these units to remain affordable workforce housing.

Frank Duffy, Town Counsel, commented on granting the a condition it be long term housing and specifically not a short term rental. Atty Duffy noted that there is no provision in the Flow Neutral bylaw, might be able to put a reasonable condition on the BOS decision.

Mr. Suso noted guidelines indicates affordable housing is priority and identified condition subject to town counsel.

Chair English Braga noted that their variance consideration is the feedback from Amy Lowell, there is capacity and does not really change the load and not significant increase. There is available load. The BOH noted space on the property for a Title V.

Ms. Moran noted first area of priority is economic development, need jobs, and this fits in the top priority of the BOS.

Public Comment: none.

**Mr. Jones motion to close the hearing. Second Ms. Moran. Vote: Yes-5. No-0.**

The BOS made the following Findings: use of the vacant business is better served as usable year round housing, with a 12 month lease without the option of subleasing. It falls within mixed use development and is a priority. The wastewater superintendent found available load and the BOH found a Title V Septic System could go on this property.

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

2. Flow Neutral Bylaw – Evaluation of Request for Variance – James Curtis, Managing Member, Falmouth Commons, LLC – 200 Worcester Court, Falmouth (Parcel 39 15 030C 000C)

Ms. English Braga read the hearing notice

The two residential units converted from commercial units.

James Curtis noted this is a 4<sup>th</sup> building of the same property, upstairs are 2 3-bedroom apartments, downstairs smaller 3 bedroom and 2 bedroom. Structure surrounded by green space, looks like a house. This is raised off the street by 3 stairs and a ramp into the access point on back of building.

Mr. Jones noted the BOH said that a Title V Septic System could be put on the property. There is capacity in the flow.

Public Comment: none.

**Mr. Jones motion to close the hearing. Second Ms. Moran. Vote: Yes-5. No-0.**

The BOS made the following Findings: use of the vacant business is better served as usable year round housing, with a 12 month lease without the option of subleasing. It falls within mixed use development and is a priority. The wastewater superintendent found available load and the BOH found a Title V Septic System could go on this property.

**Mr. Jones motion to close the hearing. Second Ms. Moran. Vote: Yes-5. No-0.**

3. Application for a New, Seasonal All Alcoholic Liquor License and a Transfer of Common Victualler and Automatic Amusement Device Licenses – The Tea Room, LLC d/b/a The Tea Room, Located at 196 Crystal Springs Avenue, North Falmouth

Ms. English Braga read the hearing notice.

Matt Terry, Ament Klauer, Falmouth representing the applicant, operator of the Tea Room and applying for seasonal license to begin service next season. The Tea Room has been owned and operated by this family

for 32 years. The premises was described as a food and entertainment establishment, it is 3800 square feet, 9 rooms, 4 open to public, seating for 24 people and a game area. Service was described, they want to expand their service and would like to serve 11am-11pm. Presented a PowerPoint presentation. The manager, Holly Pacella, has been in the industry since 1996 and operated the Tea Room, she and her husband, Mike Pacella, are TIPS certified. Reviewed the floor plan and where alcohol service will be, including outdoor area and the area will be supervised and delineated.

Mr. Pacella, explained that they plan to create a buffer zone, there are four entry ways into the building and the kids' game room and ice cream counter will be a separate area from the alcohol service area. The main entry area will have objects to create a buffer. The diagram was reviewed, Mr. Jones noted the plan shows the darker wall is on the plan delineating the areas and is temporary and can be moved around.

Mr. Jones noted seats outside but common victualler license does not allow that. They will not be able to go out there with the alcohol. Mr. Pacella said that is part of the seating area they are asking about.

Atty Terry noted per local and state regulations, folks would not be able to exit internal or external area with an alcohol beverage. Existing conditions at this time have all orders at the counter, which will be separated so that the kids will order from one area and the other area will be for ordering food off the menu and alcoholic beverages.

Mr. Pacella said the alcohol will be stored behind the back kitchen.

Mr. Brown would like a plan to show where the kids and adults are going to be served. He does not see how the plan works because they need to go through a partition from the kitchen to the counter areas.

Ms. English Braga explained that the BOS received lots of input from both those in opposition and those who support, they will take comments and not hear the same comments from individuals. They received an email from FPD Captain Reed who conducted a site visit and wrote about concerns about this area and they were not in support from public safety standpoint with serving of alcohol at this location. Town Planner noted no additional parking required at this site if the license was granted. Atty Terry noted there was ample parking, but Town Planner and FPD find there is not ample parking. According to Mr. Parcell, most are walk up customers, this is not a driving destination.

#### Public Comment:

Ann Marie Moore opposes the granting of the license. She lives at 159 Silver Beach Avenue and described the area, there are 8 restaurants serving liquor within 3 miles of the beach. License threatens safety of all residents, there is no on street parking and limited narrow sidewalks. Added congestion and likelihood of DUI in the area, there have been times that fire engine does not get through without FPD assistance.

Barbara Contino opposes this and there are a lot of walkers, but people have come from someplace. She was confused with the diagram, is the license asking for alcohol service inside and outside by not beyond the fence. Parking has been a nightmare and they received something from association, but because none of the streets were 20 feet wide there was no parking on the streets.

Dennis Murphy, Precinct 5, in favor of the proposal. Parking is difficult, there will be additional people coming into New Silver to this establishment. Tea Room is heart and soul of New Silver. He would hate to see it go away, they have a limited option to make money, looking to add beer and wine. Future owners, if they sell that's an unfair burden on the owners. This is seasonal license request and they would have to come back next year. He believes they can give them a chance to keep the Tea Room open. There are events at the Tennis courts across the street that has special events, that is why he is looking to be open late.

Mr. Jones asked Atty Terry what season are they considering now...applying for 2019 license but not utilized until next year. Atty Terry said the reason is to get a head start in 2020 and apply for renewal in 2020. Not asking to use the license this year. Mr. Jones explained the ABCC will not see it as a renewal if it is not used. Mr. Jones would not because there will be no evidence that the organization has used it.

Ms. English Braga noted if they have the license, then they can make those modifications to the facility.

Dave Servenis, 15 Ravenwood, the character of the family is that they watch over the children that go into the Tea Room. He feels that Mike would watch over people, monitor the use of alcohol, short period of time, necessary to make it financially viable for the neighborhood, and sets New Silver Beach apart from other communities. Brings joy to families. He supports going forward with this proposal.

Bill Diman, Precinct 5, New Silver Beach, supports the application. This is not a destination restaurant, it is a local gem, and most are walk in customers. Open since 1919, closed a couple times. Had liquor license 1923-38. Applicants will monitor all patrons, the association serves alcohol across the street. They allowed New Silver Beach Store to use their wifi for credit and debit cards, 4<sup>th</sup> of July horribles parade has free ice cream for the kids which is stored in their restaurant, they provide water supplies for Irish night supplies, Mr. Parcella has saved the association up to \$20,000.

Loyd Becket, Bigatree Rd., in favor with 3 concerns: parking, DUI risk, and changes the neighborhood. Should walk to the beach, there is 7/8 places that serve alcohol and not walk able so people drive home from those locations could limit DUI risk.

Dennis O'Connell, 30 Silver Beach Ave., meetings were held over the weekend where the community got very little information and O'Connell is opposed. The Tea Room is not the Tea Room all remember, it has been changed. Bring alcohol into a neighborhood that there has been no alcohol where the bikes and kids are and have a right of passage when they can ride their bikes to the area. When alcohol is being served 11-11 the children are in jeopardy, it is a public safety issue where people will be on the road 11-11 with kids riding up and down the street. Tennis court is across the street from the Tea Room, he told the comity they only wanted to be open late on the nights that their were events at the tennis courts, which only occurs a handful of times. This is already in place, with understanding if you make a change with footprint of the building and added things on there should be community input. He does not remember any notice for changes made with notice. He is here for little kids who go up the street and kids can't be seen. Presented petition of over 100 names in opposition to the BOS.

Paul Hunt, Raven Brook Rd., Mike and Holly have dedicated their lives to the children in this community. The movie starts at sunset, those in opposition to the Tea room he has never seen them in the Tea Room, have they ever gone down to have lunch or dinner? Most in opposition to the Tea Room do not support it anyway.

Kevin Murphy, Precinct 5, what they are trying to do is control a crowd; if you do not have a liquor license you can BYOB into the establishment, owners have no control in that case. If they have a license they have that control and make sure you are not served if you have had too much to drink. 11pm license would be great, there is no way to issue a license based on 1 day per week. The hours are set by the BOS. Many establishments do not do the improvements because they are not viable until they get the license. Mr. Murphy in support. The adults in New Silver area only get together on special events, this could be a place for adults to get together.

Penny Fleming, 69 Silver Beach Ave., thinks highly of the family and is opposed because the first time the neighborhood heard about the application for the license was through the paper. They were offered to go listen to Mike's vision of what he was going to do, there was no business plan, and questions were asked but not answered. Until there is a business plan that the community can understand what the business is she is opposed to it.

Joyce Martin Jones, New Silver Beach since 1950, she supports this. There are 3 generations of family who make this for the community. The beach was not the same when they did not have a Tea Room, brought life back to the community. All walk to the Tea Room, limited seating, it is a small area with few tables and seats. They offer dinners at night, many bring their own wine/beer, there are a lot of kids there at night maybe if parents came down they could see what is going on the beach, such as kids drinking on beach.

Pam Kurk, 19 Moses Rd., and property across the street that abuts the Tea Room, she has great respect for the family but objects to liquor license in this neighborhood. The Tea Room operates on a daily basis, now they want open air restaurant/barroom, voices carry and neighbors living nearby will be interrupted. She does not wish an all alcohol license approved for them.

Mr. Jones asked Atty Terry to clarify whether this is all alcohol, Atty Terry confirmed the application is for an all alcohol license. Mr. Jones was impressed when driving through the community and envies what they have, which is rare and special. Decision made is not a reflection on Mike and Holly.

Marc Finneran, common victualler license, does anyone have the right and ability to ask for liquor license to compliment it? The BOS said yes. Opposition by neighbors has been denied in past based on location. Noise complaints can be addressed separately.

Carolyn Halloran, 600 homes surround the business, the potential negative effects of a 7 day per week liquor license should not be underestimated. The statements and arguments regarding the financial viability of their business with or without the license should be irrelevant to the fact it has been successfully run

without liquor license for many years. The privilege of being granted a liquor license should be taken seriously.

Ms. Parcella has worked in a restaurant that served alcohol in the past.

Abutters notices were submitted to the office according to atty , sent out on 8/14/19, 11 abutters within a 300 feet radius and they received all but 5 of the 11 green cards back.

Ms. Moran asked applicant since early application, how would it affect his business if the BOS put hours of limitation ex: Friday and Saturday 4-8pm.

Mr. Parcella said that their original plan on Sunday night would be their customers. They would likely close at 9 pm nightly, not sure if open Monday and Tuesday. They are not looking to be open until 11pm picked the hours because of the few functions in the area. They want to serve the community. He will do whatever the BOS tells him to do.

Mr. Patterson asked if Mr. Pacella would accept the wine and malt beverages only. Mr. Parcella noted his vision is handcrafted mixed drinks served along with food. The BOS said he could apply for beer/wine only, Mr. Parcella said he would check with his atty.

**Mr. Jones motion to close the hearing at 8:47 p.m. Second Mr. Brown. Vote: Yes-5. No-0.**

Mr. Patterson noted needs specifications of the restaurant layout for serving and storing.

Ms. Moran asked Atty Duffy is it procedurally possible for the BOS to revote and continue this to ask for more specific diagram. Atty Duffy notes it is a sketchy plan, but in order to consider more evidence, need to revoke the closure.

**Ms. Moran motion to reopen the hearing. Second Mr. Patterson. Vote: Yes-4. No-1 (Mr. Jones.)**

Mr. Jones feels they should close the hearing and make decision, he sees no reason to grant this license for this year and this should be considered as a new license for next year because will not have the information you have from an establishment serving alcohol.

Ms. English Braga noted that they would be granting a seasonal license once the season is done. The license is pretty meaningless.

Atty asked if the BOS would entertain withdrawal of the application without prejudice and another application may be submitted next year. Having a denial on record can be prejudicial.

The BOS noted neighborhood conversations need to be had.

BOS thanked all present.

Ms. English Braga called 5 minute recess at 8:53 p.m.

Ms. English Braga reconvened the meeting at 8:56 p.m.

**7:45 p.m. BUSINESS**

1. Interview, Vote and Appoint Committee Members:
  - a. Conservation Commission  
Susan Warren

Mr. Brown asked if she would be open minded to potential projects that may extend the life of our roadways in areas or a conservation advocate to the end.

Ms. Warren tries to be as open minded as possible, it is important to have local advocacy for conservation and she lives on conservation land. While she is proponent of conservation, she can see traffic problems, so what is needed on the Conservation Commission is open mindedness to the residents and what they want to do balanced with wildlife. She has always been open minded, a good listener, and a team player.

Mr. Jones asked about vistas. She has gone to the Conservation Commission, her project was to improve and maintain it. She felt the process was fair, they got what they wanted and are preserving the wildlife there, which is why they got the property in the first place.

Mr. Patterson noted the Conservation Commission needs to act within the regulations. She understands her role, there are regulations and then changing circumstances, need to go by regulations.

**Mr. Jones motion to appoint alternate term ending 6/30/22. Second Mr. Patterson. Vote: Yes-5. No-0.**

- b. Solid Waste Advisory Committee or Energy Committee  
Zachary Ellis

Solid Waste is his first choice because his parents have always talked about recycling and solid waste disposal. Mr. Ellis has a degree in political science, he would like to do something more meaningful.

**Mr. Patterson motion to appoint Mr. Ellis to a term ending 6/30/22. Second Mr. Jones. Vote: Yes-5. No-0.**

2. Report – Veterans Council Committee-tabled and Mr. Suso will follow up on this.  
3. Recreation Fields Report – Recreation Committee

Recreation Committee requested this be postponed because Joe Olenick is on vacation

4. Annual Committee Reappointment – Veterans' Council Committee  
**Mr. Jones motion to appoint Teixeira to a term ending 6/30/20. Second Mr. Patterson. Vote: Yes-5. No-0.**  
5. Chapoquoit Beach Status Update

Mr. Suso explained that they are working with DPW on survey of the entire area regarding the impact on conservation and existing beach boundary with goal of making whatever adjustments the BOS finds appropriate regarding boundaries, parking, roadway access, pedestrian traffic, and where it will extend to. Have draft information available, they will bring review forward at a future meeting for potential adjacent for the coming beach season. 4-7 cars could live park, even though there was not supposed to be, if live parking line was full they had to do what they now do. The live parking was built but never used. Live parking will not solve the problem. They are attempting to seek a resolution to address the concerns.

Dan Shearer, Old Dock Rd., they have had problems on 7/4/19. He is the owner of a Chappy Island property and has complained about this for 7 years. The sidewalk was better than it has every been. There is a turn around, what the Town is trying to do now is not worth it. Let it go the way it is, moving the railing will be large expense and they will probably only be able to get 3 feet. It's working now, there have not been many problems. People in West Falmouth do not need it, however over 50% of the cars in that parking lot are from East Falmouth. He does not want to spend tax payer money on something that will not improve anything. Nobody has their beach, the people with stickers own the right to use all beaches in Town.

Information is posted on the Town website when the beach is full, signs can be used as well.

6. Sign Variance – Off-Premise Special Event Signage – Buzzards Bay Watershed Ride

**Mr. Brown motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

7. Follow-Up Discussion on Williams Hollow Road Abandoned House

JS noted discussion at last meeting about whether the BOS wants to reverse course and rather than demolish the house it be considered for affordable housing unit.

Ms. English Braga has heard from many at the last meeting and would give more time to individuals interested in a different trajectory for this property.

Karen Visonette, Executive Director Falmouth Housing Trust, said this is municipal and water resource purposes. Presented a power point presentation. Reviewed another affordable home sold. One argument is Williams Hollow Rd. is not an appropriate setting because of the road conditions and proximity to convenience store. This is .45 miles to Blacksmith Shop Rd. there were many people who wanted to purchase this house. This house is not convenient to a convenient store, but is in a wonderful location. Dense woodland area. Neighbors on either side of the property, a neighbor said he was happy that was what was going to happen. Baker House pictures were taken, the road was shown and in better shape, .15 miles from Sam Turner Rd., bus stop will be where the children are. Reviewed area median income, whoever purchases the home will have to be able to qualify for a mortgage. Reviewed the housing expense calculator, assumption for homeowners association fee. Recently an affordable home that sold for \$201,000 had a \$130 monthly assessment that is normal thing when you have that.

Ms. Moran thought they were looking for an association to be created.

Ms. English Braga noted an added value to the community would be to create an association where you would pay dues and that is part of the ownership in that community.

The cost of getting the house up and running would be about \$250,000 and if subsidized enough so they pay \$170k, then okay to take care of it.

Reviewed the expenses and revenue, Falmouth Housing Trust would come to the Town for Affordable Housing Fund, \$65,000 is about what the fund has been giving to each unit for housing. They can get Cape Cod 5 to lend the money and be paid back later. Architect visited the property, he thought the property was a good project. They are asking the Town place an article on the November warrant for an RFP for this property and suggest 2 acres with 75% conservation. She is also asking to let Town Meeting decide on this project.

Housing production plan recommended 15%, there was 1 this past year. Falmouth Housing Trust homes go on the tax rolls. Homeownership people pay the taxes. The Town needs to do something about affordable housing funding. To depend on CPC money it is not realistic.

There is Town water to this property.

Mike Duffany  
Price includes Title V Septic System.

Ms. Moran asked what is the difference in cost to rehabbing this house v. building. You would not build this house today due to cost, the foundation and steps, chimneys are in good condition and require very little maintenance. Fir frame in good condition. Needs new Title V, new water service, and new electric service.

Mr. Johnson Staub explained the Falmouth affordable housing fund, current balance of \$20,000 and approval for other projects under way or expected to be in the pipeline that are looking for funds as well.

Bill Buchanan, Williams Hollow Road, told the BOS the issue is private dirt road maintenance and private utility. Electric company would not take over any pole unless 10 years or newer. They put first 5 poles in, which was about \$30,000. There are still another 8-10 poles that need updating. They have not addressed the cost, they cannot define the cost because they do not know. They have maintenance all the time. They have to take care of the poles and tree trimming. The Town is an owner of property on that road. How will they reimburse the maintenance of the private line?

Tom Weaver, Williams Hollow Road, the purpose of the land purchase was water protection and potential well site. One of 2 well sites left in Town. Water needs to be protected. This road is within 200-300 feet of Crooked Pond Conservation Area and pristine coastal pond left in MA. Putting more housing with septic in it can cause damage to it. They were not asked for hard numbers of what they have spent. It is constant expense, tree work every winter, cannot drive in/out of the road often because the line is down.

Ms. English Braga noted the issue was what mechanism would be put in place so there was a guarantee of those funds for maintenance cost sharing.

Joanne O'Sullivan, President Falmouth Housing Trust, there is a pole adjacent to the property and houses past this property on the same road and it is not creating a new line. They will sink utilities and will not increase damage to the pole there. It is unfair to have one new homeowner create an association structure and absorb the cost.

Mr. Brown noted the costs are unpredictability of living in that area, if the homeowner is putting \$1400 yearly aside towards costs. The calculation of the costs reported to them, it is about \$800 per year. They are factoring in \$1400 yearly a year given the information they were provided.

Mr. Patterson noted association is voluntary, some do not pay their dues and they are not the poor people in the community. This home doesn't create any more risk for existing homeowners, they have to cover the costs already. This is a water recharge area and contribution of another septic system. There has been no progress in decreasing that impact and it comes from septic systems across cape cod. It is something to worry about and eventually will need to look at regulations re: nitrogen reducing septic systems.

Nancy Williams said this house has 2 small bedrooms and kitchen is small. This is a summer house. Crooked Pond has conservation restriction, when the house she is in now and paid the first real estate tax she suggested it was high and the lady said you live on a very good pond.

Ms. English Braga said request is that the BOS put request to Town Meeting for RFP for this project.

**Mr. Jones motion to approve going to Town Meeting and getting their opinion. Second Ms. Moran. Vote: Yes-5. No-0.**

8. Presentation of Seacoast Shores Association Beach Plan and Request to file with Conservation Commission

**Mr. Jones motion to continue to another date. Second Ms. Moran. Vote: Yes-5. No-0.**

9. Recycling Education and Outreach

Mr. Suso noted discussions with staff and DPW Peter McConarty has been active in securing state funding for education and related matters is moving forward with concept for expanded education program this calendar year.

Chair English Braga noted need to do recycling education, there is lack of clear information and the website is not always accurate. Solid Waste Advisory has pointed out that education is required under the contract, Town has funds and can educate themselves. They will look at potential looking for Fiscal Year 21 budget to see how we might be able to look at someone being in charge of solid waste to address these issues in a proactive way.

Dr. Barbara Schneider noted that when the East Falmouth Village Association met she called for recycling demonstration there it was not available. Need to have pop up demos around the community at meetings like this. She has been working on getting posters up around town and asked that they be posted around Falmouth Academy.

Carl Cavossa mentioned to Ms. Moran that it is the solid food that is a huge issue and ask one of the Eagle Scout or high school student to do the demonstration around composting. Taking food out of the system.

Mr. Patterson noted models in place in other areas such as ME and CT.

Sandy Faninsilver, Davisville Rd., had a cast iron bucket in the ground and garbage men picked up the garbage once a week in the 1950's. Her issue is proposal to deal with education, she talked with someone at the FPS and suggested k-12 curriculum to educate kids so they can go home and educate their parents. Reinforces knowledge from year to year and importance of recycling. Another proposal was to include in tax bills or water bills a pamphlet about recycling rules in Falmouth. Once a year all Town residents would be given a pamphlet reminding them, including the possibility of penalties if not in compliance with the rules.

Linda Davis, Chair Solid Wasted Advisory Committee, the committee appointed by the BOS make recommendations on solid waste and related topics. This committee has made many recommendations repeatedly. They have no staff, no budget, and cannot make decisions. It is a shame that the Town is not doing what it is supposed to do regarding solid waste. The Town has been violating the state regulations regarding what is brought to the Bourne landfill.

Peter McConarty is working on the plan and implementing the grant that was referred to, Mr. Suso will ask him to come speak to the BOS in the next month or so.

10. Discuss Public Input Process for Proposed Consolidated Northwest Falmouth Fire Station

Mr. Suso updated the BOS, consultant engaged and funded by Town Meeting to analyze potential locations. September/October Community Meeting and will bring final report to the BOS at a public meeting. Welcome emails regarding alternative sites to be considered for station location. Mr. Suso hopes that they may go to Town Meeting as early as November seeking authorization to option what might be deemed the most appropriate location. They would like to move forward engaging or setting aside a property to move forward most effectively. Consultant is studying 3 years worth of responses for the Town and focusing on North and West to better balance workload between the stations.

Ms. Moran noted that Dan Shearer, member West Falmouth Village Association, this is happening at a time when summer residents will not know anything about it and what ideas for outreach to them and opportunities for meaningful outreach. Mr. Suso is asking for emails and letters from the community.

Ms. English Braga noted summarizing this and through the village associations get that information out and give a heads up. Could also put out a press release so people understand what is going on including anticipated timeline.

Dan Shearer can get it to the Village Association and in their newsletter.

Dan Shearer noted he hates to spend lots of money if Chappy Beach is not going to be nourished. There is not any beach at high tide in sections. Need to decide if going to do anything about sand there.

Marc Finneran asked about consolidating West and North into one station. If there are problems with response times with locations of stations we have and most underserved area has always been Hatchville, he does not see how to improve coverage by reducing coverage. It would be nice to quantify how many calls go to Atria and senior facilities in Town, maybe they should be required to do a little more. Biggest issue has always been response times and need for Hatchville Station.

Ms. English Braga will look at potential spots where it may be appropriate for a NorthWest station. They are also looking at call data.

Mr. Suso noted this has been presented at Town Meeting and money was voted to do this next step. Need to have the appropriate response including equipment.

Ms. Moran would like to have the summary of the charge for the consultant and what is expected.

11. Minutes of Meetings:

a. Public Session July 22, 2019

**Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

12. Individual Selectmen's Reports

Mr. Jones:

Mr. Jones worked out yearly schedule and when to invite committees, then BOS can edit.

JS clarified for Diane, she has a list just like this and advised adjustments but Diane has been working on the dates, part of the challenge has been declinations, postponements. Diane has been working on this and welcomes these thoughts and suggestions. Mr. Jones would defer to any dates Diane has.

Mr. Brown:

Attended Beach Department awards night.

Attended Sea Education.

This week a lot of comments about people not getting recycling picked up. Ms. English Braga has reached out and asked to get an answer and invite someone from Republic for response. Mr. Jones noted timetable has changed.

At the last Water Stewards meeting, voted to pay the money and do testing for bacteria in two ponds in Falmouth.

Mr. Patterson:

Attended Cape Cod Summit and noted progress being made on sewer systems in other communities.

Unknown if there will be a significant impact. Representatives from State, Cape, EPA, all say we are moving in the right direction. Other topics included the lack of affordable housing.

Attended site visit by Lt. Governor Polito and New Secretary of Housing looked at the Spring Bars Road site and Gifford street site for workforce housing.

Attended East Falmouth Village Association, they are looking at their issues in a broad way.

Mr. Jones:

Asked if there has there been feedback regarding the mosquito testing. Mr. Suso noted his understanding is all the areas tested came back negative.

Ms. English Braga:

There will be a future meeting on transportation and CC Commission is willing to work on some of these projects get over the hump regarding transportation studies. This person talking with MA DOT and can be a resource for the Town to take advantage of their assistance.

13. Town Manager's Report

Mr. Suso noted beach staffing throttling back, begun cutting back on Old Stony Beach, Megansett, and others. That will continue through the month.

Mosquito spraying information will be coming as available.

Cable Advisory Committee meeting attended.

Thanked all for their work over the Road Race Weekend.

14. Review and/or Discuss Correspondence Received

**Mr. Jones motion to adjourn at 10:55 p.m. Second Ms. Moran. Vote: Yes-5. No-0.**

Respectfully Submitted,

Jennifer Chaves  
Recording Secretary

DRAFT

**Phyllis Downey**

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**From:** Tim Evans <evans9790@gmail.com>  
**Sent:** Thursday, September 5, 2019 7:19 PM  
**To:** Falmouth Selectmen  
**Cc:** Annemarie Armani  
**Subject:** Support for the Seacoast Shores beach restoration

Hello Selectmen,

My wife and I are new residents of East Falmouth this summer and have thoroughly enjoyed the Falmouth area. As we've come to learn about the plan developed by the Seacoast Shores Association, we found ourselves very impressed with foresight and research that has been applied to the Bayside Beach Re-nourishment Plan.

We feel that the plan respects our seashore by identifying ways to mitigate environmental impact like erosion and pollution from groundwater, while ensuring the seashore remains accessible to the residents.

While we are unable to attend the meeting please consider this letter a strong vote of support of the plan.

Thank you,  
Tim Evans and Annemarie Armani  
21 Ipswich Drive

Sent from my iPhone

## REPORT

TO: Board of Selectmen

FROM: Julian M. Suso

DATE: September 6, 2019



- Selectmen will meet in executive session at 6:30PM on Monday to hear an update on the Smythe case.
- The Board will handle a number of routine housekeeping items under Summary of Actions. Among these is a request to authorize a grant application to secure supplemental funding under the State's Electric Vehicle Incentive Program. We are proposing the acquisition of two small electric vehicles for inspectional purposes as well as an appropriate charging station. I am also asking for the concurrence of the Board in my appointment of Conservation Administrator Jen McKay to a position on the Cape Cod Commission's newly created County Coastal Resources Subcommittee.
- There are three public hearings scheduled pursuant to consideration for approving the first three sites/vendors for a Shellfish Aquaculture Permit.
- Finance Director Jennifer Mullen will be making her annual presentation to the Board on the Fy2021 proposed Operating Budget Policy, Financial Update and Capital Plan Presentation.
- Town Engineer Jim McLaughlin will be presenting a summary update of the Town's anticipated filing with MassDOT for the planned pedestrian connection across Palmer Avenue to Goodwill Park. Given MassDOT's regulations and requirements for this particular, busy highway (Rt. 28), this project has grown considerably more complex and costly. However, as we know, MassDOT approval is strictly required in order to proceed. We will be seeking BOS concurrence with filing this plan.
- The Cape Cod Marathon is requesting permission for "off-premise" promotional signs downtown, utilizing the existing banner positions on the Town-owned streetlights. Be aware that, as was the case last year, we are strongly requesting that Selectmen only authorize this with the strict provision that the Marathon advance payment to the Town for Public Works to both install and remove these proposed banners. (We cannot allow a third party to perform this function for liability reasons, and we had a negative experience with this in the past). Public Works is providing a

cost estimate for this service (which would be conducted after-hours so as not to take a crew away from their ongoing, scheduled field work).

- Consistent with the request for a naming of the Town's Emergency Operations Center on behalf of the late Fire Chief Paul Brodeur, the Board's protocol requires that two Selectmen be named to a subcommittee to review and recommend action on this request which was filed last year.
- I recently met with Chamber of Commerce President Michael Kasparian to review/discuss downtown municipal parking options and alternatives. This is in furtherance of the work I have been doing with Tom Bott and others in exploring significant "short-term" options for expanding the much-needed municipal parking downtown. It would, of course, require authorization to enter into a lease or purchase of property for this purpose. Our challenge is to respond when the opportunity presents itself. I look forward to a further discussion of this in preparation for the November Town Meeting.
- I recently met with School Superintendent Lori Duerr to review multiple items of mutual interest and concern. As you know, Falmouth Schools successfully began their latest session earlier this week.
- It was my pleasure to participate in the ribbon-cutting ceremony for the new All-Purpose Synthetic Athletic Field at the High School. The high school football team kicks off their season tonight with a home game at the field!