

**TOWN OF FALMOUTH**  
**BOARD OF SELECTMEN**

**AGENDA**

**MONDAY, DECEMBER 9, 2019 – 7:00 P.M.**  
**SELECTMEN'S MEETING ROOM**

**TOWN HALL**  
**59 TOWN HALL SQUARE, FALMOUTH, MA 02540**

**7:00 p.m. OPEN SESSION**

1. Call to Order
2. Pledge of Allegiance
3. Proclamation – National Homeless Persons' Memorial Day
4. Recognition
5. Announcements
6. Public Comment
7. Vote to Issue and Refund Bonds – Jennifer Mullen, Finance Director

**7:15 p.m. SUMMARY OF ACTIONS**

1. Licenses
  - a. Approve Application for a Change of Manager of an All Alcoholic Common Victualler License – Josh's at Davisville, 339 East Falmouth Highway, East Falmouth
  - b. Approve Application for a Change of Manager of an All Alcoholic Club License – Green Pond Yacht Club, 470 Acapesket Road, East Falmouth
  - c. Approve Application for a Change of DBA of an All Alcoholic Common Victualler License – TGC, 132 Falmouth Woods Road, East Falmouth to Sacconneset Golf Club
  - d. Approve Application for Change of Sunday Hours of an All Alcoholic Package Store License – Himalayan King, Inc. d/b/a Old Barn Package Store, 20 Luscombe Ave., Woods Hole
2. Administrative Orders
  - a. Vote to Approve Letter of Support for Edward Marks Building Advisory Committee's Application for CPC Funding of an Historic Structures Report for the Edward Marks Building (Falmouth Poor House)
  - b. Approve Eversource Energy Petition to Install one (1) 4" Conduit and One (1) Handhole on Wild Harbor Road, East of Waterside Drive
  - c. Approve Eversource Energy and Verizon New England, Inc. Petition to Install One (1) Pole on Goeletta Drive, South of Galleon Drive
  - d. Vote to Authorize Expenditure of up to \$156,000 for Professional Services Related to Water Quality Planning from Article 17 of April 2011

**7:30 p.m. PUBLIC HEARINGS**

1. Application for a Change of Occupancy Numbers of the Licensed Premises of an All Alcoholic Innholder License – 311 Gifford Street OpCo, LLC d/b/a Coonamesett Inn located at 311 Gifford Street

**7:45 p.m. BUSINESS**

1. Status Update on Water Division Asbestos Pipe Issue
2. Report – Waterways Committee
3. Report – Conservation Commission
4. Sign Variance Request – Off-Premise Promotional Sign - Highfield Hall & Gardens Holiday Events Fundraiser
5. Discuss Proposed Nip Bottle Legislation
6. Approve 2020 Annual License Renewals:

**ALL ALCOHOL RESTAURANT**  
Añejo Restaurant, 188 Main Street  
Bucatino Restaurant, 7 Nathan Ellis Highway

C Salt Wine Bar & Grille, 75 Davis Straits  
Cape Cod Country Club, 48 Theater Drive  
Captain Kidd, 77 Water Street

Conference Table, 205 Worcester Court  
East End Tap, 734 Teaticket Highway  
Estia, 117 Main Street  
New Peking Palace, 452 Main Street  
Paul Harney Golf, 74 Club Valley Drive  
Quarterdeck Restaurant, 164 Main Street  
Quicks Hole Tavern, 29 Railroad Avenue  
Silver Lounge, 412 N. Falmouth Highway  
The Cape Club, 125 Falmouth Woods Road

#### ALL ALCOHOL CLUB

AMVETS Falmouth Post 70, 336 Palmer Avenue  
Falmouth Rod & Gun Club, 203 Carriage Shop Road  
Portuguese American Association of Falmouth, LLC, 55  
Ashumet Road

#### ALL ALCOHOL INNHOLDER

Falmouth Holiday Inn, 291 Jones Road  
Falmouth Inn, 824 Main Street

#### ALL ALCOHOL PACKAGE STORE

Falmouth Food Mart & Liquor, 414 E. Falmouth Highway  
Murphy's Package Store, 410 West Falmouth Highway  
Old Barn Package Store, 20 Luscombe Ave.  
Teaticket Market, Inc., 125 Teaticket Highway

#### WINE AND MALT RESTAURANT

Bangkok Thai Cuisine, 291 Main Street  
Country Fare, 319 Main Street  
Homeport Sushi & Kitchen, 316 Gifford Street  
Pizza I & Subs II, 769 East Falmouth Highway  
Silver Beach Pizza & Seafood, 557 N. Falmouth Highway

#### WINE & MALT PACKAGE STORE

Wild Harbor General Store, 200 Old Main Road

#### COMMON VICTUALLER LICENSE

Añejo Restaurant, 188 Main Street  
Bucatino Restaurant, 7 Nathan Ellis Highway  
C Salt Wine Bar & Grille, 75 Davis Straits  
Cape Cod Country Club, 48 Theater Drive  
Captain Kidd, 77 Water Street  
Conference Table, 205 Worcester Court  
East End Tap, 734 Teaticket Highway  
Estia, 117 Main Street  
New Peking Palace, 452 Main Street  
Paul Harney Golf, 74 Club Valley Drive  
Quarterdeck Restaurant, 164 Main Street  
Quicks Hole Tavern, 29 Railroad Avenue  
Silver Lounge, 412 N. Falmouth Highway  
The Cape Club, 125 Falmouth Woods Road  
AMVETS Falmouth Post 70, 336 Palmer Avenue  
Bangkok Thai Cuisine, 291 Main Street  
Country Fare, 319 Main Street  
Homeport Sushi & Kitchen, 316 Gifford Street  
Pizza I & Subs II, 769 East Falmouth Highway  
Silver Beach Pizza & Seafood, 557 N. Falmouth Highway  
Betsy's Diner, 457 Main Street  
Bite on the Go, 5 Old Meeting House Road

Coonamesett Farm, 277 Hatchville Road  
Dana's Kitchen, 881 Palmer Avenue  
Dunkin Donuts, 1184 Sandwich Road  
Dunkin Donuts, 634 Holly Park Road  
Dunkin Donuts, 614 Main Street  
Dunkin Donuts, 363 East Falmouth Highway  
Dunkin Donuts, 4 Sandwich Road  
Eulinda's, 634 West Falmouth Highway  
Molly's Tea Room, 227 Main Street  
Prime Time House of Pizza, 338 East Falmouth Highway  
Prime Time House of Pizza, 286 Old Main Road  
East Falmouth Subway, 236 East Falmouth Highway  
Supreme Pizza, 147 Teaticket Highway  
Talk of the Town Diner, 362 North Falmouth Highway  
Taste of Two Chef's, 420 East Falmouth Highway  
The Village Café of West Falmouth, 634 W Falmouth Hwy

#### INNHOLDER LICENSE.

Inn on the Square, 40 N. Main Street  
Falmouth Holiday Inn, 291 Jones Road  
Falmouth Inn, 824 Main Street

#### ENTERTAINMENT

Portuguese American Association of Falmouth, LLC, 55  
Ashumet Road  
AMVETS Falmouth Post 70, 336 Palmer Avenue  
Falmouth Inn, 824 Main Street  
Bucatino Restaurant, 7 Nathan Ellis Highway  
Captain Kidd, 77 Water Street  
East End Tap, 734 Teaticket Highway  
Quarterdeck Restaurant, 164 Main Street  
Quicks Hole Tavern, 29 Railroad Avenue  
The Cape Club, 125 Falmouth Woods Road

#### SUNDAY ENTERTAINMENT

Falmouth Inn, 824 Main Street  
The Cape Club, 125 Falmouth Woods Road  
Captain Kidd, 77 Water Street

#### AUTOMATIC AMUSEMENTS

Pizza I & Subs II, 769 East Falmouth Highway  
Falmouth Inn, 824 Main Street

#### USED CAR DEALERS – Class I, II, & III

Cid's Auto Brokers, 91 Carl Landi Circle  
Costa's Auto Body, 222 Carriage Shop Road  
Executive Auto, 118 East Falmouth Highway  
Falmouth Auto Center, 614 East Falmouth Highway  
Falmouth Salvage, 9 Hayway Road  
Reine Trucking, 9 Hayway Road  
Seaside Auto Sales, 14 Nye Road  
Teaticket Auto Body, 108 Trotting Park Road  
Waquoit Auto Sales, Inc., 506 Waquoit Highway

#### VEHICLES FOR HIRE

AA Taxi, 90 Boxberry Hill Road  
All Seasons Taxi, 45 Simpson Lane  
Falmouth Taxi, 424 East Falmouth Highway

7. Announce April 2020 Town Meeting Schedule
8. Discuss and Vote Board of Selectmen Meeting Schedule for 2020
9. Discuss Correspondence Agenda Practice
10. Minutes of Meetings:
  - a. Public Session – September 23, 2019; November 25, 2019
  - b. Executive Session – October 28, 2018 and vote to release/not to release

11. Individual Selectmen's Reports

12. Town Manager's Report

Megan English Braga, Chairman  
Board of Selectmen



**PROCLAMATION for NATIONAL HOMELESS PERSONS' MEMORIAL DAY**

WHEREAS, December 21<sup>st</sup> has been designated National Homeless Persons' Memorial Day by the National Coalition for the Homeless and the National Health Care for the Homeless Council and is so recognized by cities and towns nationwide; and

WHEREAS, Citizens of Falmouth are gathering on December 21, 2019 for an inter-faith memorial service to call attention to the tragedy of homelessness and to remember the 37 men and women lost during 2019 on Cape Cod and the Islands, all of whom suffered from poverty and homelessness; and

WHEREAS, The cold weather months pose extreme hardship for unsheltered and inadequately housed low-income men, women and children in Falmouth, as well as throughout Cape Cod and the Islands; and

WHEREAS, People have a shortened life expectancy due to what preceded and occurred while homeless;

THEREFORE, We, the Board of Selectmen call upon all citizens of the Town of Falmouth to commit themselves to promoting compassion and concern for all members of our community, especially those who are poor, homeless and vulnerable; and

FURTHER, We call upon all citizens of the Town of Falmouth to observe Saturday, December 21, 2019 as National Homeless Persons' Memorial Day by remembering those who have died homeless with a moment of silence, and by supporting all local efforts to eliminate homelessness in our community.

IN WITNESS WHEREOF, We, Megan English Braga, Douglas C. Brown, Douglas H. Jones, Susan L. Moran and Samuel H. Patterson have hereunto set our hand and caused the Great Seal of the Town of Falmouth to be affixed on this 9<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Megan English Braga, Chair

\_\_\_\_\_  
Susan L. Moran

\_\_\_\_\_  
Douglas C. Brown, Vice Chair

\_\_\_\_\_  
Samuel H. Patterson

\_\_\_\_\_  
Douglas H. Jones

BOARD OF SELECTMEN

**Diane Davidson**

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**From:** Paul McCadam [REDACTED]  
**Sent:** Friday, November 22, 2019 11:33 AM  
**To:** Diane Davidson  
**Subject:** Fwd: Proclamation  
**Attachments:** PROCLAMATION - National Homeless Persons' Memorial Day 2019.doc

Ok...thanks,

Begin forwarded message:

**From:** Paul McCadam <[REDACTED]>  
**Subject:** Proclamation  
**Date:** November 22, 2019 at 11:13:17 AM EST  
**To:** Diane Davidson <[ddavidson@falmouthmass.us](mailto:ddavidson@falmouthmass.us)>  
**Cc:** Fran Sennerhurley [REDACTED]

Hi Diane,

I guess we have had contact in the past, as you are in my contacts.

On behalf of Belonging To Each Other, I thank you for handling the details for this.

Enclosed is the proclamation draft for your additions/deletions. Please let me know if you have questions.

The memorial service is on 12/21 at the First Congregational Church—6 pm. Please plan to attend.

Regards,

Paul McCadam  
President/CEO  
Belonging To Each Other, Inc  
PO Box 343  
Falmouth, Ma 02541  
[REDACTED]

Paul R. McCadam  
CEO/Chairman  
MAC Consulting Group

Principal/Managing Director  
DeHayes Consulting Group  
[REDACTED]

December 6, 2019

**For Immediate Release**

**For Further Information, Contact:**

Jennifer Mullen, Finance Director  
Town Hall  
59 Town Hall Square  
Falmouth, MA 02540  
Tel: (508) 495-7364

**Town of Falmouth, MA Saves \$1,357,268 with Refunding of Bonds**

Julian Suso, Town Manager, announced that the Town received competitive bids from bond underwriters on Wednesday, December 4, 2019, for a \$26,095,000 20-year new money and refunding bond issue. Piper Jaffray was the winning bidder with an average interest rate of 1.929%. The Town received 13 bids on the Bonds. The Bond proceeds and a lump sum grant from the Massachusetts School Building Authority will be used to refinance bonds of the Town originally issued July 15, 2009 and March 1, 2010 as well as finance wastewater, senior center and water projects. The transaction will save the Town \$1,357,268 in net debt service costs over the remaining life of the bonds.

Prior to the sale, Standard & Poor's Rating Group, a municipal credit rating agency, assigned the highest attainable rating of "AAA" to the Town's long-term debt. The agency cited the Town's very strong management, strong budgetary performance, very strong budgetary flexibility and very strong liquidity as positive credit factors.

The bids for the bonds were accepted at the offices of the Town's financial advisor, Hilltop Securities, Inc., at 54 Canal Street in Boston, Massachusetts.

-end-



The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

City /Town

04244-RS-0390

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/  
Directors/LLC Managers
- Change of Ownership Interest  
(LLC Members/ LLP Partners,  
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee  DBA

Street Address  Zip Code

Manager

Granted under Special Legislation? Yes  No

If Yes, Chapter

of the Acts of (year)

Type (i.e. restaurant, package store) Class (Annual or Seasonal) Category (i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES Complete description of the licensed premises

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date  Time

Advertised Yes  No  Date Published  Publication

Abutters Notified: Yes  No  Date of Notice

Date APPROVED by LLA  Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:  
Seller License Number:  Seller Name:

The Local Licensing Authorities By:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Alcoholic Beverages Control Commission  
Ralph Sacramone  
Executive Director

JZ Restaurant, Inc

339 East Falmouth Hwy

East Falmouth, MA 02536



On March 3, 2019 Joshua Zamira, President of JZ Restaurant Inc. passed away. I, Kimberly Martin, am his partner in the business for Josh's at Davisville. The corporation is in probate until March 4, 2020 where on that date we will reconstruct the corporation and put it in my name.

Up until Josh's passing I was equally involved in day to day operations and remain to do so.

Thank you,

Kimberly Martin

A handwritten signature in cursive script that reads "Kimberly Martin".



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**AMENDMENT-Change of Manager**

**Change of License Manager**

**1. BUSINESS ENTITY INFORMATION**

Entity Name	Municipality	ABCC License Number
JZ RESTAURANT INC dba JOSH'S AT DAVISVILLE	FALMOUTH	04244-RS-0390

**2. APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
KIMBERLY MARTIN	MANAGER	KIM@JOSHSATDAVISVILLE.COM	774-255-1178

**3A. MANAGER INFORMATION**

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name	KIMBERLY MARTIN	Date of Birth		SSN	
Residential Address					
Email	KIM@JOSHSATDAVISVILLE.COM	Phone			
Please indicate how many hours per week you intend to be on the licensed premises	ALL	Last-Approved License Manager	JOSHUA ZAMIRA		

**3B. CITIZENSHIP/BACKGROUND INFORMATION**

Are you a U.S. Citizen?\*  Yes  No \*Manager must be U.S. citizen  
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.  
 Have you ever been convicted of a state, federal, or military crime?  Yes  No  
 If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

**3C. EMPLOYMENT INFORMATION**

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
JULY 2018	PRESENT	MANAGER	JZ RESTAURANT, INC	KIMBERLY MARTIN
AUG 2014	MAY 2018	SERVER/BARTENDER	JACK'S RESTAURANT	JOHN SORGI

**3D. PRIOR DISCIPLINARY ACTION**

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action?  Yes  No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Kimberly Martin Date 11/05/2019

## Phyllis Downey

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**From:** Douglas DeCosta  
**Sent:** Friday, November 22, 2019 11:46 PM  
**To:** Phyllis Downey  
**Cc:** Diane Davidson  
**Subject:** Background Check- Kimberly Ann Martin of Josh's at Davisville

### **Background Check- Kimberly Ann Martin of Josh's at Davisville Manager of Alcoholic Beverage License**

A background check has been completed by the Falmouth Police Department of the municipal license applicant listed below:

Kimberly Ann Martin of Josh's at Davisville

The department did not locate anything that may disqualify this municipal license applicant.

Sincerely,

Lieutenant Douglas DeCosta  
Falmouth Police Department  
750 Main Street  
Falmouth, MA 02540  
Office: 774-255-4527  
Fax: 508-457-2566  
[douglas.decosta@falmouthpolicema.gov](mailto:douglas.decosta@falmouthpolicema.gov)  
[www.falmouthpolice.us](http://www.falmouthpolice.us)



-----NOTICE-----

This email is intended for professional and business purposes of the Falmouth Police Department. The contents of this email message and any attachments are confidential and are intended solely for the addressee. If you are not the intended recipient please notify the sender and delete this message.

Fire

**Phyllis Downey**

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**From:** Timothy Smith  
**Sent:** Wednesday, November 20, 2019 12:54 PM  
**To:** Phyllis Downey  
**Cc:** Mel Trott; Boyd Demello  
**Subject:** Application review

Phyllis,  
Fire Prevention personnel reviewed both applications you forwarded for the Green Pond Yacht Club and Josh's at Davisville. No issue noted with either application.  
Have a great week.

Timothy Smith, Deputy Fire Chief  
Falmouth Fire Rescue Department  
Work: (508) 495-2514  
Cell: (508) 274-6410

## Phyllis Downey

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**From:** Scott McGann  
**Sent:** Monday, November 18, 2019 7:44 AM  
**To:** Phyllis Downey  
**Subject:** RE: Josh's At Davisville Chang of Manager

No issues on our end  
Scott  
Falmouth Health

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**From:** Phyllis Downey <phyllis.downey@falmouthma.gov>  
**Sent:** Sunday, November 17, 2019 12:35 PM  
**To:** Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>; Patty O'Connell <patricia.oconnell@falmouthma.gov>  
**Cc:** Faith Marion <faith.marion@falmouthma.gov>; Pamela Marshall <pamela.marshall@falmouthma.gov>; Falmouth Health Department <health@falmouthma.gov>  
**Subject:** Josh's At Davisville Chang of Manager

Good morning,

An application for Change of Manager has been made by Josh's at Davisville, East Falmouth. The new manager, Kimberly Martin, is the spouse of the former Manager-Owner, Josh Zamira, who passed away unexpectedly on March 3, 2019. A copy of the Death Certificate is on file in this office. Ms. Martin will apply for a background check with the Falmouth Police Department and has completed a CORI application per ABCC requirements. An update to the Town Common Victualler and Entertainment Licenses has also been applied for.

May we please request recommendations by Wednesday, December 4th ? The Board of Selectmen will discuss this application at their meeting on Monday, December 9, 2019.

Thank you,  
Phyllis

*Phyllis Downey*  
Administrative Assistant  
Town Administration  
508-495-7325

## Change of Manager

- ✓ • Manager Application
- ✓ • CORI Authorization
- ✓ • Vote of the Entity
- ✓ • Proof of Citizenship (Manager must be U.S. citizen)
- ✓ • Payment Receipt



The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

City /Town

00198-CL-0390

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of CLASS (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/  
Directors/LLC Managers
- Change of Ownership Interest  
(LLC Members/LLP Partners,  
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee  DBA

Street Address  Zip Code

Manager  Granted under Special Legislation? Yes  No

If Yes, Chapter   
(i.e. restaurant, package store) (Annual or Seasonal) (i.e. Wines and Malts / All Alcohol) of the Acts of (year)

DESCRIPTION OF PREMISES Complete description of the licensed premises

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date  Time

Advertised Yes  No  Date Published  Publication

Abutters Notified: Yes  No  Date of Notice

Date APPROVED by LLA  Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:  
Seller License Number:  Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission  
Ralph Sacramone  
Executive Director

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AMENT KLAUER LLP**

Attorneys at Law  
39 Town Hall Square  
Falmouth, MA 02540

Robert H. Ament, Esq.  
Kevin P. Klauer II, Esq.  
Matthew M. Terry, Esq.

Telephone (508) 540-6555  
Fax (508) 457-1293  
Website: [www.amentklauer.com](http://www.amentklauer.com)

November 15, 2019

VIA HAND DELIVERY

Phyllis Downey  
***Board of Selectmen***  
***Town of Falmouth***  
59 Town Hall Square  
Falmouth, MA 02540

Re: Change of Manager – Green Pond Yacht Club

Dear Ms. Downey:

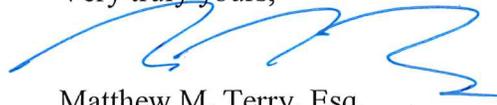
Enclosed please find the following with respect to the change of manager for Green Pond Yacht Club:

- 1) ABCC Amendment – Change of Manager;
- 2) Corporate Vote;
- 3) Copy of unexpired Passport for new manager Kevin Brian Harrington, Jr.;
- 4) Notarized CORI Request Form;
- 5) On-Line ABCC Fee Transmittal Form and Payment Receipt
- 6) Application – Common Victualler
- 7) Entertainment License Application; and
- 8) CORI Fee of \$30 payable to the Town of Falmouth.

Please note that the Background Check fee will be paid at the Police Department and proposed new manager will complete the annual background check within 10 days of the date hereof.

Please schedule these matters on the Selectmen's agenda as soon as possible. If you require additional information, please do not hesitate to contact our office.

Very truly yours,



Matthew M. Terry, Esq.

MMT/  
Enclosures

**CORPORATE VOTE**

The Board of Directors or LLC Managers of   
Entity Name  
duly voted to apply to the Licensing Authority of   
City/Town and the  
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on   
Date of Meeting

For the following transactions (Check all that apply):

- Change of Manager
- Other

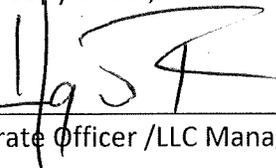
"VOTED: To authorize   
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint   
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

  
\_\_\_\_\_  
Corporate Officer /LLC Manager Signature

Harry C. Turner  
(Print Name)

For Corporations ONLY

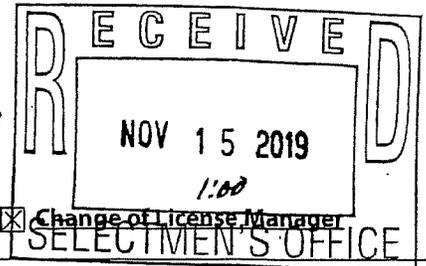
A true copy attest,

  
\_\_\_\_\_  
Corporation Clerk's Signature

Lisa Turner  
(Print Name)



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc



**AMENDMENT-Change of Manager**

Change of License Manager

**1. BUSINESS ENTITY INFORMATION**

Entity Name Green Pond Yacht Club, Inc.	Municipality Falmouth	ABCC License Number 00198-CL-0390
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**2. APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Kevin P. Klauer II	Attorney	kevin@amentklauer.com	508-540-6555

**3A. MANAGER INFORMATION**

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name: Kevin Brian Harrington, Jr.      Date of Birth: [ ]      SSN: [ ]

Residential Address: [ ]

Email: [ ]      Phone: [ ]

Please indicate how many hours per week you intend to be on the licensed premises: 40      Last-Approved License Manager: Harry W. Turner

**3B. CITIZENSHIP/BACKGROUND INFORMATION**

Are you a U.S. Citizen?  Yes     No    \*Manager must be U.S. citizen

If yes, attach one of the following as proof of citizenship: US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime?     Yes     No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

**3C. EMPLOYMENT INFORMATION**

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
9/2019		Manager	Green Pond Yacht Club	Harry Turner
1/2010	9/2019	Owner	Self-it Consulting	N/A

**3D. PRIOR DISCIPLINARY ACTION**

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action?     Yes     No    If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature: [ ]      Date: [ ]

**Phyllis Downey**

---

**From:** Douglas DeCosta  
**Sent:** Thursday, November 28, 2019 9:49 AM  
**To:** Phyllis Downey  
**Cc:** Diane Davidson  
**Subject:** Background Check- Kevin Harrington of the (unknown establishment)

**Background Check- Kevin Harrington of the (unknown establishment)  
Manager of Alcoholic Beverage License**

A background check has been completed by the Falmouth Police Department of the municipal license applicant listed below:

Kevin Harrington of the (unknown establishment)

The department did not locate anything that may disqualify this municipal license applicant.

Sincerely,

Lieutenant Douglas DeCosta  
Falmouth Police Department  
750 Main Street  
Falmouth, MA 02540  
Office: 774-255-4527  
Fax: 508-457-2566  
[douglas.decosta@falmouthpolicema.gov](mailto:douglas.decosta@falmouthpolicema.gov)  
[www.falmouthpolice.us](http://www.falmouthpolice.us)



-----NOTICE-----

This email is intended for professional and business purposes of the Falmouth Police Department. The contents of this email message and any attachments are confidential and are intended solely for the addressee. If you are not the intended recipient please notify the sender and delete this message.

**Phyllis Downey**

---

**From:** Timothy Smith  
**Sent:** Wednesday, November 20, 2019 12:54 PM  
**To:** Phyllis Downey  
**Cc:** Mel Trott; Boyd Demello  
**Subject:** Application review

Phyllis,  
Fire Prevention personnel reviewed both applications you forwarded for the Green Pond Yacht Club and Josh's at Davisville. No issue noted with either application.  
Have a great week.

Timothy Smith, Deputy Fire Chief  
Falmouth Fire Rescue Department  
Work: (508) 495-2514  
Cell: (508) 274-6410

## Change of Manager

- ✓ • Manager Application
- ✓ • CORI Authorization
- ✓ • Vote of the Entity
- ✓ • Proof of Citizenship (Manager must be U.S. citizen)
- ✓ • Payment Receipt



The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

City/Town

00177-RS-0390

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/  
Directors/LLC Managers
- Change of Ownership Interest  
(LLC Members/ LLP Partners,  
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee  DBA

Street Address  Zip Code

Manager

Granted under Special Legislation? Yes  No

If Yes, Chapter

of the Acts of (year)

Type (i.e. restaurant, package store) Class (Annual or Seasonal) Category (i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES Complete description of the licensed premises

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date  Time

Advertised Yes  No  Date Published  Publication

Abutters Notified: Yes  No  Date of Notice

Date APPROVED by LLA  Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:  
Seller License Number:  Seller Name:

The Local Licensing Authorities By:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Alcoholic Beverages Control Commission  
Ralph Sacramone  
Executive Director



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**APPLICATION FOR AMENDMENT-Change of Business Entity Information**

Change of Corporate Name

Change of DBA

- DOR Certificate of Good Standing (Req. for Chg of Corp Name only)
- DUA Certificate of Compliance (Req. for Chg of Corp Name only)
- Change of Corporate Name/DBA Application
- Vote of the Entity
- Payment Receipt
- Business Structure Documents
  - If Sole Proprietor, **Business Certificate**
  - If partnership, **Partnership Agreement**
  - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

Change of Corporate Structure

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Corporate Structure Application
- Vote of the Entity
- Payment Receipt
- Business Structure Documents
  - If Sole Proprietor, **Business Certificate**
  - If partnership, **Partnership Agreement**
  - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

**1. BUSINESS ENTITY INFORMATION**

Entity Name	Municipality	ABCC License Number
Sacconnesset Golf Society LLC	Falmouth	00177-RS-0390

Please provide a narrative overview of the transaction(s) being applied for.

DBA Name Change

**APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Charles T. Passios	Resident Agent	ctp@tgcgolf.com	(508)457-7200 xt. 101

**2. CHANGES TO BUSINESS ENTITY INFORMATION**

<b>2a. Change of Corporate Name</b>	Last-Approved Corporate Name:	<input type="text"/>
	Requested New Corporate Name:	<input type="text"/>
<b>2b. Change of DBA</b>	Last-Approved DBA:	TGC
	Requested New DBA:	Sacconnesset Golf Club
<b>2c. Change of Corporate Structure</b>	Last-Approved Corporate Structure	<input type="text"/>
LLC, Corporation, Sole Proprietor, etc	Requested New Corporate Structure	<input type="text"/>

Signature:   
 Title: Resident Agent

Date: 11.19.19

**CORPORATE VOTE**

The Board of Directors or LLC Managers of   
Entity Name

duly voted to apply to the Licensing Authority of   
City/Town

and the

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on   
Date of Meeting

For the following transactions (Check all that apply):

Change Corporate Name

Change Corporate Structure (i.e. Corp / LLC)

Change of DBA

Other

"VOTED: To authorize

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

A true copy attest,

For Corporations ONLY

A true copy attest,

  
Corporate Officer / LLC Manager Signature

\_\_\_\_\_  
Corporation Clerk's Signature

  
(Print Name)

\_\_\_\_\_  
(Print Name)

Sacconnesset Golf Society LLC

CERTIFICATE OF ORGANIZATION

Pursuant to the Massachusetts Limited Liability Company Act, Massachusetts General Laws, Chapter 156C (the "Act"), the undersigned hereby certifies that a limited liability company has been organized under the Act as follows:

1. Name. The name of the limited liability company is Sacconnesset Golf Society LLC (the "LLC").
2. Office. The street address of the office of the LLC in the Commonwealth for purposes of the Act is 132 Falmouth Woods Road, East Falmouth, MA 02536.
3. Business of the LLC. The general character of the business of the LLC shall be to acquire certain indebtedness which is secured by a mortgage and security agreement on certain real and personal property situated at 132 Falmouth Woods Road, East Falmouth, Massachusetts, which is principally used as a golf course and is now known as The Golf Club of Cape Cod, as may be modified ("Club"), and to thereafter acquire, own, operate, manage, lease, maintain, improve and finance the Club and all personal and real property situated at the Club, including portions thereof and/or interests therein and all easements, rights of way and personal property related thereto, to engage in all actions necessary, convenient or incidental thereto, and any business related thereto or useful in connection therewith.
4. Date of Dissolution. The LLC has no specific date of dissolution.
5. Resident Agent. The name and address of the resident agent of the LLC for service of process is Charles T. Passios, 132 Falmouth Woods Road, East Falmouth, MA 02536.
6. Managers. The Managers of the LLC on the date of its organization for the purposes of the Act are as follows:

John J. Laurendeau, Jr.  
Kevin S. Delbridge  
Eugene Crowley  
c/o Sacconnessett Golf Society LLC  
132 Falmouth Woods Road  
East Falmouth, MA 02536

7. Execution of Documents. Person(s) authorized to execute documents to be filed with the Secretary of State in addition to any Manager are as follows: Charles T. Passios.
8. Authority to Convey Title. Any Manager of the LLC, acting jointly or severally, is authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest of real property of the LLC, whether to be recorded with a registry of deeds or district office of the Massachusetts Land Court, under Section 66 of the Act.

IN WITNESS WHEREOF, the undersigned has executed this Certificate of Organization  
as of October 30, 2015.

  
Name: John J. Lauendeau, Jr.  
Authorized Person

Sacconneset Golf Society LLC

I, Charles T. Passios, hereby consent to being appointed resident agent of Sacconneset Golf Society LLC, a Massachusetts limited liability company.

Dated as of October 30, 2015.



---

Charles T. Passios

**Phyllis Downey**

---

**From:** Timothy Smith  
**Sent:** Wednesday, November 20, 2019 4:50 PM  
**To:** Phyllis Downey  
**Cc:** Mel Trott; Boyd Demello  
**Subject:** 132 Falmouth Woods Rd.

Phyllis,  
Fire Prevention personnel report, no issues with this and report that it is well managed and they are compliant with all systems.  
Thanks.

Timothy Smith, Deputy Fire Chief  
Falmouth Fire Rescue Department  
Work: (508) 495-2514  
Cell: (508) 274-6410

**Phyllis Downey**

---

**From:** Noreen Stockman  
**Sent:** Wednesday, November 20, 2019 2:25 PM  
**To:** Phyllis Downey  
**Cc:** Ashley DeMello  
**Subject:** RE: TGC (restaurant) Change of DBA

No issue for ZBA.  
Thank you,  
Noreen

Noreen H. Stockman  
Zoning Administrator  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540  
508-495-7462

**From:** Phyllis Downey <phyllis.downey@falmouthma.gov>  
**Sent:** Wednesday, November 20, 2019 1:04 PM  
**To:** Noreen Stockman <noreen.stockman@falmouthma.gov>; Thomas Bott <thomas.bott@falmouthma.gov>  
**Cc:** Ashley DeMello <ashley.demello@falmouthma.gov>; Melinda Maranchie <melinda.maranchie@falmouthma.gov>  
**Subject:** TGC (restaurant) Change of DBA

Good morning,

An application for Change of DBA has been made by TGC, 132 Falmouth Woods Road, East Falmouth. The change will be to rename the restaurant Sacconnesset Golf Club.

May we please request recommendations by Wednesday, December 4th? The Board of Selectmen will discuss this application at their meeting on Monday, December 9, 2019.

Thank you,  
Phyllis

*Phyllis Downey*  
Administrative Assistant  
Town Administration  
508-495-7325



The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth

City/Town

89307-PK-0390

ABCC License Number

**TRANSACTION TYPE (Please check all relevant transactions):**

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/Directors/LLC Managers
- Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

**APPLICANT INFORMATION**

Name of Licensee  DBA

Street Address  Zip Code

Manager

Granted under Special Legislation? Yes  No

If Yes, Chapter

of the Acts of (year)

Type (i.e. restaurant, package store) Class (Annual or Seasonal) Category (i.e. Wines and Malts / All Alcohol)

**DESCRIPTION OF PREMISES** Complete description of the licensed premises

**LOCAL LICENSING AUTHORITY INFORMATION**

Application filed with the LLA: Date  Time

Advertised Yes  No  Date Published  Publication

Abutters Notified: Yes  No  Date of Notice

Date APPROVED by LLA  Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:  
Seller License Number:  Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission  
Ralph Sacramone  
Executive Director

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11/26/2019



To,  
The Selectmen  
Town of Falmouth,  
59 Town Hall Square  
Falmouth MA 02640

Dear Sir/Madam,

I, Dikingsong Sangpang Rai, the owner of Old Barn Package, Woods Hole MA. Currently the store hour for alcohol sale is 8AM-11PM on Monday to Saturday and 12PM to 11PM on Sunday. Alcohol sale hour in neighborhood area is 10AM on Sunday. So that Old Barn Package Store hour is same as neighborhoods liquor store hour and to fulfill the customers' demand, I would like to request to have the store hour changed for alcohol sale for Sunday as 10AM-11PM. Changing the hour on Sunday will also help the business.

Hoping for positive response.

Thank you so much for your time and attention to this matter.

Handwritten signature of Dikingsong S Rai.

Dikingsong S Rai  
(Owner, Old Barn Package)

The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
MONETARY TRANSMITTAL FORM

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.**

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: NO FEE

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY): 89307-PK-0390

LICENSEE NAME: Himalayan King, Inc. d/b/a Old Barn Package Store

ADDRESS: 20 Luscombe Avenue

CITY/TOWN: Woods Hole STATE MA ZIP CODE 02543

TRANSACTION TYPE (Please check all relevant transactions):

- Change of Hours
- Change of DBA

**THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:**

**ALCOHOLIC BEVERAGES CONTROL COMMISSION  
P. O. BOX 3396  
BOSTON, MA 02241-3396**



Steven Grossman  
*Treasurer and Receiver General*

*The Commonwealth of Massachusetts*  
*Department of the State Treasurer*  
*Alcoholic Beverages Control Commission*  
*239 Causeway Street*  
*Boston, MA 02114*

Kim S. Gainsboro  
*Chairman*

**THE ALCOHOLIC BEVERAGES CONTROL COMMISSION (“ABCC”) ADVISORY**  
**M.G.L. c. 138, §15 OFF-PREMISES RETAIL LICENSEES SUNDAY OPENING TIME**  
**ALLOWED AT 10:00 A.M.**

Effective October 23, 2014<sup>1</sup>, off-premises retail alcoholic beverages licensees (M.G.L. c. 138, §15) will be permitted to sell alcoholic beverages beginning at 10:00 a.m. on Sundays. Although under the law, these licensees are entitled as a matter of right to open at 10:00 a.m. and as such do not need the approval of the Local Licensing Authorities, licensees must notify the Local Licensing Authorities about the change of hours.

The simplest way for licensees to effectuate this change is to follow the process outlined in the CHANGE OF HOURS Application which may be found on our website at <http://www.mass.gov/abcc/pdf/forms/nofeetransmittal.pdf>. Licensees should use this form to notify the Local Licensing Authority of the change in hours and attach a corporate vote authorizing the change. Upon receipt of this request, the Local Licensing Authority must approve it. The Local Licensing Authority should forward an approved “Form 43” with the additional Sunday hours of sale to the ABCC for each licensee affected.

As mentioned above, this law does not go into effect until October 23, 2014. All licensees should ensure that sales of alcoholic beverages take place only on the days and hours approved by the Local Licensing Authority. Licensees who fail to notify the Local Licensing Authority about the change to their hours are prohibited from making sales at an earlier time than those permitted on the face of their license.

As always, all licensees must ensure that they are in compliance with the Laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by applicable law. Individuals with questions concerning this advisory may contact Ralph Sacramone, Executive Director, at 617-727-3040 x 731.

(Issued: September 8, 2014)

---

<sup>1</sup> The Massachusetts Legislature amended M.G.L. c 136, §6(52) which allow off-premises M.G.L. c. 138, §15 or so called “package store” license holders to sell alcoholic beverages, beginning at 10 A.M. on Sundays.

To: Falmouth Community Preservation Commission  
From: Megan English-Braga  
Date: November 6, 2019

Re: Edward Marks Building Advisory Committee

Recently, the Edward Marks Building Advisory Committee submitted an application to the CPC for the funding of a Historic Structures Report for the Edward Marks Building (Falmouth Poor House). Recent coverage of CPC applications in the *Enterprise* indicate concern on the part of the CPC regarding Town support for restoration of the building, so it is incumbent on the Selectmen to reaffirm the charge and mission of the Committee so the CPC is clear as to our support for the application this advisory committee:

“The mission of the Committee is to recommend a preservation plan for the Edward Marks Building, historically known as the Poor House, to restore and preserve the building as a historic resource. In drafting the plan, the Committee will consider:

1. Historic preservation of the building exterior
2. An interior renovation plan that satisfies office needs based on the occupancy requirements of the Town Manager.
3. Cost of the proposed restoration
4. Visibility and accessibility of proposed improvements to community
5. Use of the 1<sup>st</sup> Floor for Falmouth Human Services
6. Potential uses of the second floor and attic space
7. Community input
8. Funding

As we understand, the Historic Structure Report is the first step in the development of a restoration plan to achieve the mission above. The Select Board endorses the need for the report and supports this application for funding as an indicator of Town support for this mission.

*May 10, 2019*

### **Edward Marks Building Advisory Committee Charge**

The Edward Marks Advisory Committee shall be appointed by the Board of Selectmen in accordance with relevant provisions of the Falmouth Home Rule Charter and Town bylaws. The Committee shall consist of seven (7) members, including one member of the Historical Commission, who shall serve until the Committee is dissolved. In the event that a member resigns prior to the dissolution of the Committee the Board may elect to appoint a new member.

The mission of the Committee is to recommend a preservation plan for the Edward Marks Building, historically known as the Poor House, to restore and preserve the building as a historic resource. In drafting the preservation plan, the Committee will consider:

- Historic preservation of the building exteriors;
- An interior renovation plan that satisfies office needs based on usage/occupancy requirements provided by the Town Manager, complies with the Mass Historic Preservation Restriction, and preserves important historical architectural details.
- Cost of proposed restoration and preservation work;
- The visibility and accessibility of proposed improvements to community members and visitors;
- Use of the first floor as offices for the Falmouth Human Services Department;
- Potential uses of the second floor and attic spaces;
- Community input;
- Potential funding sources in addition to Community Preservation and Falmouth general funds; and,
- Other criteria that the Committee may recommend

The Assistant Town Planner shall serve as the staff liaison to this Committee to provide technical expertise on historic preservation. The Committee members shall be responsible for posting meeting notices through the Town Clerk's Office and taking minutes in compliance with the open meeting law.

The Board respectfully asks the Committee to submit an initial report by December 31, 2019. The Edward Marks Advisory Committee is intended to be a temporary, single-purpose committee to be dissolved on December 31, 2020 or sooner if the Board of Selectmen determines the purposes of the Committee have been achieved. The Board of Selectmen may vote to extend the term of the Committee to a date certain if additional time is required to achieve the purposes of the Committee.



# Town of Falmouth

Department of Public Works - Engineering Division

416 Gifford Street, Falmouth, MA 02540  
Office: 508-457-2543, Fax: 508-548-1537

Nicholas Croft, Engineering Technician

ncroft@falmouthmass.us

Date: December 6, 2019

To: Board of Selectmen

From: Nicholas Croft, Hearing Officer

**Subject: Eversource – Petition to install one (1) handhole and 39' of underground conduit for new underground service on Wild Harbor Road.**

A petition was submitted by Eversource to install one (1) new handhole (H-61) and 39' of 1-4" underground conduit for a new underground service at 310 Wild Harbor Road.

The Engineering recommendation is to deny the request as submitted on Plan #2355807, W/O #2355807, dated October 25, 2019. Eversource and the property owners at 310 Wild Harbor Road are working together to design other options that won't affect the abutters at 309 Wild Harbor Road. A petition will be resubmitted once the new design is done.

*Eversource Reminder: All Street Openings require a permit obtained from the Engineering Office.*

Thank you,

Nicholas Croft  
Engineering Technician  
DPW Engineering Division

Plan to accompany petition of EVERSOURCE ENERGY to install 39' of 1-4" conduit and handhole H-61 for new UG service.

#303

PARCEL ID: 04 02A 105 063  
315 WILD HARBOR RD  
N/F  
RICCI ROBERT S  
RICCI SHELLY RAYE

PARCEL ID: 04 02A 105 064  
309 WILD HARBOR RD  
N/F  
HORTON HOWARD C  
HORTON RUTH I

PARCEL ID: 04 02A 105 065  
303 WILD HARBOR RD  
N/F  
DIANGELIS ARTHUR  
DIANGELIS KATHLEEN C

APPROX. 254'±  
TO WATERSIDE Dr.

APPROX. RIGHT OF WAY

GRASS

H-61 ⊕ JO-ES  
2/61

WILD-HARBOR RD

1-4" PVC SCH. 80  
LF=39'

EDGE OF ROAD

CONC. SIDEWALK

EDGE OF ROAD

APPROX. RIGHT OF WAY

GRASS

H-61A ⊕

PARCEL ID: 04 05 000 008  
314 WILD HARBOR RD  
N/F  
JOHNSON DONALD B  
JOHNSON GERALDINE M

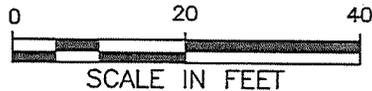
PARCEL ID: 04 05 000 009  
310 WILD HARBOR RD  
N/F  
CALLAHAN KEVIN D

PARCEL ID: 04 05 000 010  
306 WILD HARBOR RD  
N/F  
CALLAHAN KEVIN D

#314

**LEGEND**

- ⊕ Proposed Hand Hole
- ⊕ Existing Hand Hole
- Proposed Conduit
- - - Existing Conduit
- Proposed Pole
- Existing Pole
- Pole with Riser
- ⊠ Proposed Multitap
- ⊠ Proposed Manhole



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**MASS. LAW**

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	2355807
Ward #	
Work Order #	2355807
Surveyed by:	N/A
Research by:	PG
Plotted by:	JC
Proposed Structures:	GC
Approved:	A DEBENEDICTIS
P#	2355807

**NSTAR EVERSOURCE**  
ELECTRIC  
d/b/a  
1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of WILD HARBOR RD. FALMOUTH	
Showing PROPOSED CONDUIT LOCATION	
Scale	1"=20'
Date	OCTOBER 25, 2019
SHEET	1 of 1



# Town of Falmouth

*Department of Public Works - Engineering Division*

416 Gifford Street, Falmouth, MA 02540  
Office: 508-457-2543, Fax: 508-548-1537

Nicholas Croft, Engineering Technician

ncroft@falmouthmass.us

Date: December 6, 2019

To: Board of Selectmen

From: Nicholas Croft, Hearing Officer

**Subject: Eversource – Petition to install one (1) new pole for new overhead service on Goeletta Drive**

A petition was submitted by Eversource to install one (1) new pole (951/23) for new overhead service at #190 Goeletta Drive.

The Engineering recommendation is to approve the request as submitted on Plan No. 2323627, W/O #2323627, dated October 19, 2019.

*Eversource Reminder: All Street Openings require a permit obtained from the Engineering Office.*

Thank you,

Nicholas Croft  
Engineering Technician  
DPW Engineering Division

Plan to accompany petition of EVERSOURCE ENERGY to install new JO-ES pole #951/23 for new overhead service at #190 Goeletta Drive.

PARCEL ID: 11 02 007 173  
191 GOELETTA DR  
NATALI, SUSAN



PARCEL ID: 11 02 007 172  
196 GOELETTA DR  
LEARY TRUST ROBERT J.  
ROBERT J. LEARY TRUST

951/22(ES)

● 951/22-A(JO-ES)

APPROX. R.O.W.

EDGE OF ROAD

GOELETTA DR

PLANTED AREA

70'

APPROX. 600'  
TO GALLEON DR

● 951/21(ES)

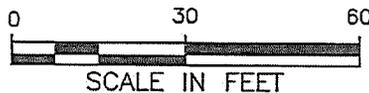
APPROX. R.O.W.

### LEGEND

- ⊕ Proposed Hand Hole
- ⊕ Existing Hand Hole
- Proposed Pole
- Existing Pole
- Ⓜ Proposed Multitap
- Ⓚ Proposed Manhole

PROPOSED  
951/23(JO-ES)

PARCEL ID: 11 02 007 171  
190 GOELETTA DR  
MESSER, THOMAS L.  
MESSER, MARY SIA F.



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION, OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

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#### MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan # 2323627

Ward #

Work Order # 2323627

Surveyed by: -

Research by: PG

Plotted by: PG

Proposed Structures: TL

Approved: A DEBENEDICTIS

P#

**NSTAR** **EVERSOURCE**  
ELECTRIC  
GAS

1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of GOELETTA DRIVE

FALMOUTH

Showing PROPOSED POLE LOCATION

Scale 1"=30'

Date OCTOBER 19, 2019

SHEET 1 of 1

Memorandum to: Julian Suso, town manager, Megan English Braga, BOS Chair  
From: Eric Turkington, chair, Falmouth Water Quality Management Committee  
November 26, 2019  
Re: Extension of Science Wares Inc contract for professional services to WQMC

On November 21, 2019, the Water Quality Management Committee voted to authorize the expenditure of \$156,000 from Article 17 funds for a two year extension of the contract for professional services between the town and Science Wares, Inc. At its previous meeting on November 7, 2019, the committee had reviewed and updated the Scope of Services between the committee and Science wares. The updated Scope of Services was forwarded to town Finance Director Jennifer Mullen and Town Manager Julian Suso for their approval at that time. The terms of the proposed contract extension were unchanged, 20 hours a week with a maximum yearly expenditure of \$78,000.

Any expenditure of Article 17 funds first requires authorization by the Water Quality Management Committee and then by the Board of Selectmen.

I would be happy to answer any questions you or other members of the Board may have.



# TOWN OF FALMOUTH

Office of the Town Manager & Selectmen

59 Town Hall Square, Falmouth, Massachusetts 02540

Telephone (508) 495-7320

Fax (508) 457-2573

## Public Hearing Notice

Notice is hereby given under Chapter 138 of the General Laws, as amended, that 311 Gifford Street Op Co, LLC dba Coonamessett Inn has applied to change the occupancy numbers of the license premises of its All Alcoholic Innholder License located at 311 Gifford Street, Falmouth, MA.

A hearing will be held in the Selectmen's Meeting Room, Falmouth Town Hall on Monday, December 9, 2019 at 7:30 p.m. on the above application.

FALMOUTH BOARD OF SELECTMEN

LICENSING BOARD

Megan E. English Braga

Douglas C. Brown

Douglas H. Jones

Susan L. Moran

Samuel H. Patterson

Publication Date: Friday, November 29, 2019, Falmouth Enterprise

Account #: 2056



The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Falmouth  
City/Town

03109-HT-0390  
ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/  
Directors/LLC Managers
- Change of Ownership Interest  
(LLC Members/ LLP Partners,  
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee  DBA

Street Address  Zip Code

Manager

\$12 Hotel

(i.e. restaurant, package store) (Annual or Seasonal) (i.e. Wines and Malts / All Alcohol)

Granted under Special Legislation? Yes  No

If Yes, Chapter  of the Acts of (year)

DESCRIPTION OF PREMISES Complete description of the licensed premises

Change in occupancy numbers in Cape Cod Room (the ballroom) from: to:

Change in occupancy numbers in Eli's / Main Dining Room from: to:

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date  Time

Advertised Yes  No  Date Published  Publication

Abutters Notified: Yes  No  Date of Notice

Date APPROVED by LLA  Decision of the LLA

Additional remarks or conditions (E.g. Days and hours)

For Transfers ONLY:  
Seller License Number:  Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission  
Ralph Sacramone  
Executive Director



November 26, 2019

Board of Selectmen  
Town of Falmouth  
59 Town Hall Square  
Falmouth, MA 02540

The Coonamessett respectfully requests a hearing to adjust the occupancy numbers for the Cape Cod Room (the ballroom), and Eli's/ Main Dining Room. All numbers have been determined by our architect per code and approved by the Building Inspector.

Thank you for your consideration,

Ellen Blood  
Director Of Human Resources  
Lark Hotels

**Diane Davidson**

---

**From:** Boyd Demello  
**Sent:** Monday, December 09, 2019 10:03 AM  
**To:** Diane Davidson  
**Cc:** Rod Palmer; Mel Trott; Pamela Marshall  
**Subject:** Re: Coonamessett Inn - Request for Change in Occupancy Numbers

Diane,

The Fire Department along with the Building Commissioner have approved the new occupancy as it pertains to the current building code.

Boyd W. DeMello  
Fire Prevention Inspector  
Falmouth Fire Rescue Department  
boyd.demello@falmouthfirema.gov  
508-495-2534 - Office  
774-836-2436 - Cell Phone

On Dec 6, 2019, at 16:30, Diane Davidson <diane.davidson@falmouthma.gov> wrote:

To all,

For your information, below are occupancy present numbers and proposed numbers for the Coonamessett Inn request for change.

Thank you,

Diane

**From:** Ellen Blood [mailto:Ellen@larkhotels.com]  
**Sent:** Friday, December 06, 2019 4:26 PM  
**To:** Diane Davidson <diane.davidson@falmouthma.gov>  
**Subject:** Re: Coonamessett Inn - Request for Change in Occupancy Numbers

Thank you Diane,

Present occupancy numbers are as follows:

Cape Cod Room: 150.00  
Eli's - 75  
Community Room (shown on plans as main dining room) - 70  
Downstairs room - 27

Total: 322

Proposed:  
Cape Cod Room: standing 300, seated 275  
Eli's/ Main dining area 120  
Downstairs room - 100  
Deck: 60

Total Upstairs if no functions downstairs - 420 interior standing; 395 seated  
Deck - 60

If function downstairs:

Cape Cod Room: 200  
Eli's/Main Dining room - 120  
Downstairs room - 100  
Deck - 60

total: 420  
Deck: 60

You may want to include these numbers in the packets?

Have a nice weekend,

Ellen

On Fri, Dec 6, 2019 at 12:04 PM Diane Davidson <[diane.davidson@falmouthma.gov](mailto:diane.davidson@falmouthma.gov)> wrote:

Dear Ellen,

On Monday, December 9, 2019, the Falmouth Board of Selectmen will discuss and vote to approve your request for a change in occupancy numbers in the Cape Cod Room (ballroom), Eli's and Main Dining Rooms at The Coonamessett Inn. This hearing is scheduled for 7:30 p.m. in the Selectmen's Meeting Room, Town Hall.

Attached is information we will be providing the Board of Selectmen in their packets. If you have additional approvals from Building and details on the occupancy numbers (present #'s and change-to #'s), please forward to me via email, and I will include in the packets this afternoon.

You or a representative are requested to attend to give a brief summary of the changes made and answer any questions the Board may have.

If you have any questions, please let me know.

Thank you,

Diane

*Diane S. Davidson*

*Office Manager/Licensing*

*Office of the Town Manager and Selectmen*

*Town of Falmouth*

*59 Town Hall Square*

*Falmouth, MA 02540*

*[diane.davidson@falmouthma.gov](mailto:diane.davidson@falmouthma.gov)*

*(508) 495-7321*

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**Ellen Blood | Director of Human Resources**

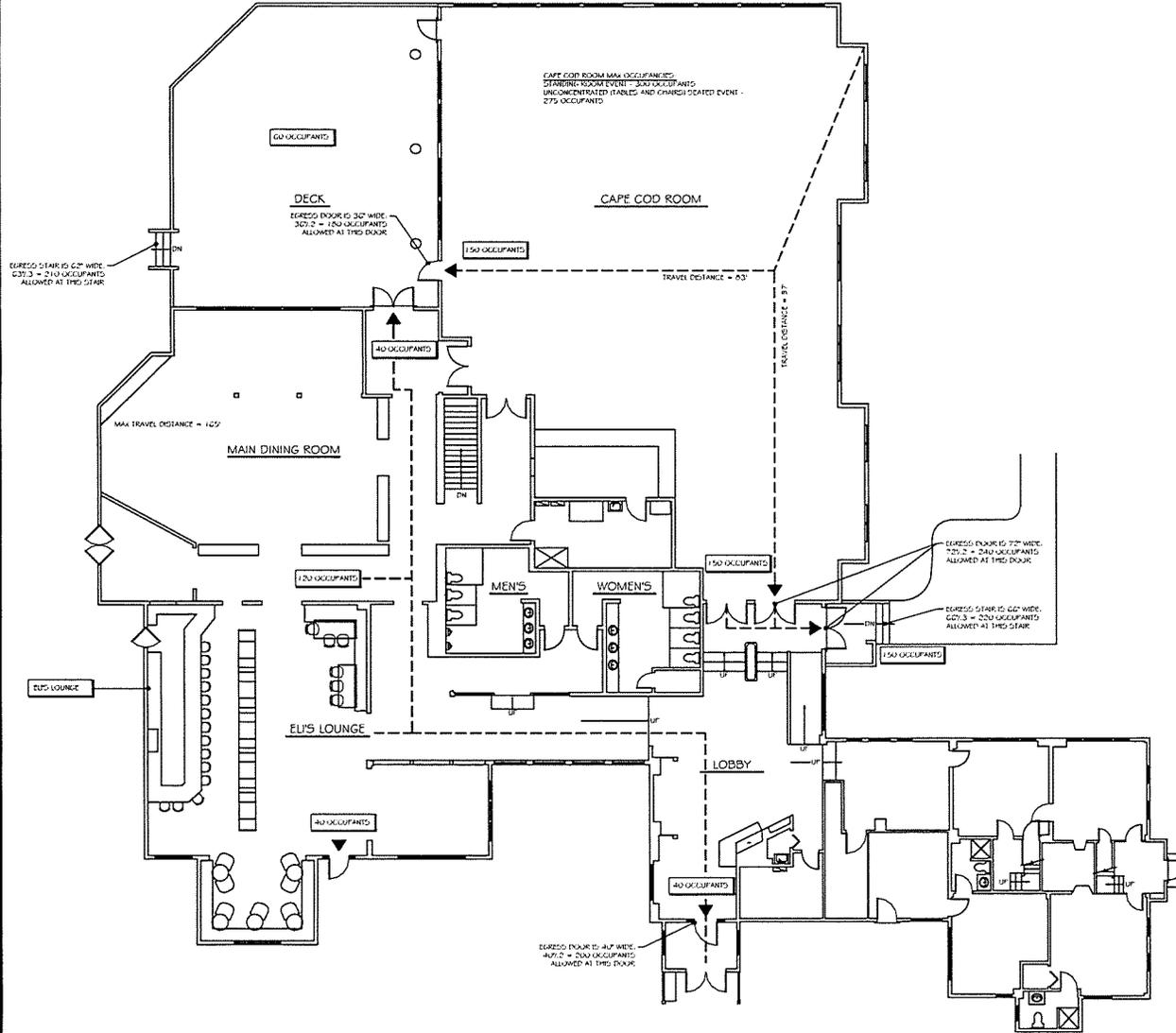
**Lark Hotels**

**[www.LarkHotels.com](http://www.LarkHotels.com)**

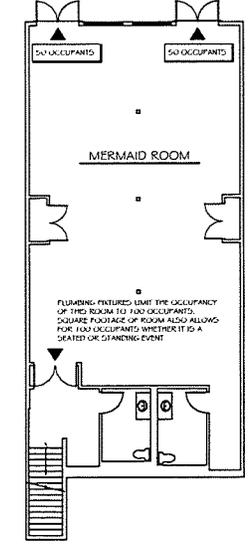
**[Ellen@LarkHotels.com](mailto:Ellen@LarkHotels.com)**

**Camden | Portland | Kennebunkport | Portsmouth | Salem | Nantucket  
Martha's Vineyard | Newport | Plum Island | Stowe | Mendocino**

OCCUPANT LOAD TRAVEL PATHS AND EGRESS COMPONENT CALCULATIONS ARE BASED UPON MAXIMUM OCCUPANCY IN OPTIONS LISTED BELOW



1 MAIN BUILDING FLOOR PLAN SCALE: 1/8" = 1'-0"



2 MAIN BUILDING LOWER LEVEL FLOOR PLAN SCALE: 1/8" = 1'-0"

OCCUPANCY LIMIT ANALYSIS - 2 OPTIONS

ALL SPACES OCCUPIED	
MERMAID ROOM	100 OCCUPANTS (BASED ON 1 FEATURE AVAILABLE TO FEMALES @ 1 FEATURE/50 FEMALES)
CAPE COD ROOM	300 OCCUPANTS (BASED ON 2 FEATURES AVAILABLE TO FEMALES @ 1 FEATURE/50 FEMALES)
OUTSIAKE DINING ROOM	120 OCCUPANTS (BASED ON 2 FEATURES AVAILABLE TO FEMALES @ 1 FEATURE/50 FEMALES)
CAPE COD ROOM OCCUPIED (MERMAID ROOM UNOCCUPIED)	
MERMAID ROOM	UNOCCUPIED - TOILET FIXTURES COUNT TOWARDS UPSTAIRS OCCUPANCY
CAPE COD ROOM	300 OCCUPANTS (BASED ON 2 FEATURES UPSTAIRS AND 1 FEATURE DOWNSTAIRS AVAILABLE TO FEMALES @ 1 FEATURE/50 FEMALES)
OUTSIAKE DINING ROOM	120 OCCUPANTS (BASED ON 2 FEATURES AVAILABLE TO FEMALES @ 1 FEATURE/50 FEMALES)

TOTAL OCCUPANCY BASED ON EGRESS COMPONENTS ON MAIN FLOOR IS 420 OCCUPANTS, AND MERMAID ROOM IS 100 OCCUPANTS FOR A TOTAL OCCUPANCY OF 520 OCCUPANTS



84 High Street  
Ipswich, MA 01938  
978.505.4764

Project Name: \_\_\_\_\_  
Description: \_\_\_\_\_  
City/State: \_\_\_\_\_  
Scale: 1/8" = 1'-0"  
Date: November 15, 2013  
Drawn by: RJC  
Checked by: RJC

Revision/Project Status	Date & Issue Description

Lark Hotels  
Coanasset Inn  
311 Oxford Lane  
Falmouth, MA



OCCUPANT LOAD CALCULATIONS  
CS-1.1

**Diane Davidson**

---

**From:** Ellen Blood <Ellen@larkhotels.com>  
**Sent:** Friday, December 06, 2019 4:26 PM  
**To:** Diane Davidson  
**Subject:** Re: Coonamesett Inn - Request for Change in Occupancy Numbers

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You may want to include these numbers in the packets?

Have a nice weekend,

Ellen

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You or a representative are requested to attend to give a brief summary of the changes made and answer any questions the Board may have.

If you have any questions, please let me know.

Thank you,

Diane

*Diane S. Davidson*

*Office Manager/Licensing*

*Office of the Town Manager and Selectmen*

*Town of Falmouth*

*59 Town Hall Square*

*Falmouth, MA 02540*

*[diane.davidson@falmouthma.gov](mailto:diane.davidson@falmouthma.gov)*

*(508) 495-7321*

--

**Ellen Blood | Director of Human Resources**

Lark Hotels

[www.LarkHotels.com](http://www.LarkHotels.com)

[Ellen@LarkHotels.com](mailto:Ellen@LarkHotels.com)

Camden | Portland | Kennebunkport | Portsmouth | Salem | Nantucket

Martha's Vineyard | Newport | Plum Island | Stowe | Mendocino

## Phyllis Downey

---

**From:** Ellen Blood <ellen@larkhotels.com>  
**Sent:** Monday, November 25, 2019 2:27 PM  
**To:** Phyllis Downey  
**Subject:** Fwd: Signed document from Shawn Shea

Sent from my iPhone

Begin forwarded message:

**From:** <jmooradian@demakislaw.com>  
**Date:** November 21, 2019 at 2:30:55 PM EST  
**To:** "Ellen Blood" <Ellen@larkhotels.com>  
**Subject:** RE: Signed document from Shawn Shea

Ellen-

I spoke to Ryan Melville, supervisor of licensing at the ABCC. He told me that if you change the occupancy numbers, that needs to be handled at the local level- i.e. with the local building and board of selectmen. So you need to speak with the Board of Selectmen and alert them of the occupancy changes. Per Ryan, there is no application that addresses a change in occupancy. However, if your architect needs to remove a wall, make an addition to the premises, etc... then a formal alteration of premises application needs to be filed- but it doesn't sound like you are doing that.

John Mooradian, Esq.  
Demakis Law Offices, P.C.  
56 Central Avenue  
Lynn, MA 01901  
Tel: (781) 595-3311  
FAX: (781) 592-4990

This email is intended solely for the use of the individual to whom it is addressed and may contain information that is privileged, confidential or otherwise exempt from disclosure under applicable law. If the reader of this email is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone and return the original message to us at the listed email address. Thank you.

**From:** Ellen Blood <Ellen@larkhotels.com>  
**Sent:** Thursday, November 21, 2019 12:57 PM  
**To:** John Mooradian <jmooradian@demakislaw.com>  
**Subject:** Re: Signed document from Shawn Shea

okay - thank you



# TOWN of FALMOUTH

DEPARTMENT OF PUBLIC WORKS, WATER DIVISION

416 GIFFORD ST., FALMOUTH, MASSACHUSETTS 02540

TELEPHONE (508) 457-2543

FAX (508) 548-1537

DATE: November 22, 2019

SUBJECT: A.C. Pipe issues

PREPARED BY: Stephen Rafferty, Water Superintendent

TO: Julian Suso, Town Manager

This is a response to issues raised relative to Asbestos Cement Pipe handling and repair.

1. How many water main breaks since 2015 have we had to repair?

Vueworks is our work order management system. Since 2015 there have been over 1000 work orders to investigate leaks. Water main breaks are a subset of that group of work orders, but are not tracked independently. I have not yet had a chance to comb through all those work orders. I am able to recall 25 locations where we had AC pipe breaks that were repaired since I took over the job in 2014.

Size	Hse #	Street
12	13	Worcester Court
12	9	Worcester Court
12	18	Worcester Court
12	92	Worcester Court
12	662	Main Street
12	704	Main Street
12	743	Main Street
12	248	Menhaunt
12	248	Menhaunt
12	418	Menhaunt
12	435	Menhaunt
12	550	Menhaunt
12	Beach	Menhaunt
12	Rt28	Between Braeside and Pumping Sta Road
12	Rt28	Between Braeside and Pumping Sta Road
12	Rt28	Between Braeside and Pumping Sta Road
12	384	West Falmouth Highway
12	458	West Falmouth Highway
16	549	West Falmouth Highway
12	549	West Falmouth Highway

12	549	West Falmouth Highway
16	197	Quaker Road
12	345	Quaker Road

2. Can we confirm which employees have been trained and dates certified:

Employees in the Water Department who have taken the 8 hour OSHA certification course are:

Distribution Supervisor – June 2016 (renewal)  
Assistant Supervisor – July 2015  
Crew Leader – May 2016  
Crew Leader – March 2017  
Crew Leader – November 2017 (transferred out of Dept)

3. Can we confirm when ventilator masks began to be used?

Respirators have been in use in the Department as long as I have been Superintendent. With the revision to the Department of Labor Standards relative to the incorporation of OSHA regulations the Water Department, along with the rest of the DPW, reviewed all personal protection equipment (PPE) assigned to each employee. The proper use and care of the PPE was reviewed and employees signed a certification that they were issued the PPE and shown how to use it to perform their jobs, and that they are responsible for the proper use, care and storage of the PPE items. Respirators were included in the PPE for water department staff. That exercise was conducted on March 22, 2019.

4. Can we confirm the type/model of saw used to cut the A/C pipe?

We use an ICSbestway model 695F4 14 inch concrete chain saw with a water feed accessory to maintain wet cutting conditions to cut the A/C pipe.

5. Can we confirm if Tyvek protective suits are required?

The training materials associated with the 8 hour OSHA course do not specifically call out the use of protective suits. The underlying regulation is 29CRF 1926.1101 relative to the Permissible Exposure Limit (PEL) and the Excursion (EL). The PEL for protective clothing applies if a construction worker is exposed to asbestos fibers above 0.1 fiber/cc for a time weighted 8 hour average. The EL applies if the exposure is greater than 1.0 fiber/cc for any 30 minute period. As it typically takes less than 30 minutes to cut and remove a segment of AC pipe the training materials do not “mandate” the use of protective clothing. We will be making such protective clothing available to the Department’s staff should they want to use it.

Highfield Hall & Gardens:

Request for a temporary off-premise promotional sign for the Highfield Hall & Gardens Holiday Events and Fundraiser from Thursday, December 12 to Friday, December 20, 2019.

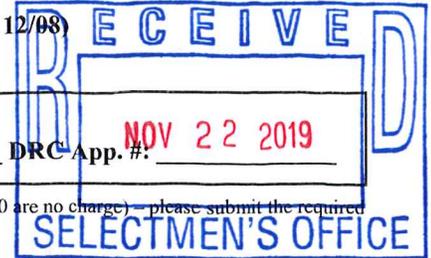
Location:

1. Peg Noonan Park, Main St.

Size: 36" x 48" = 12 sq. ft., sandwich board style.

Length of time displayed: 12/10/19 through 12/20/19 (11 days)

**Town of Falmouth Sign Permit Application (rev. 12/08)**  
 (508) 495-7470 Fax (508) 548-4290



**For office use only:**  
 BD Permit#: \_\_\_\_\_ Fee\*: \_\_\_\_\_ HDC App. #: \_\_\_\_\_ DRC App. #: \_\_\_\_\_

\*The Sign Permit Fee is \$25.00 per sign, payable to the Town of Falmouth (special event and promotional signs under §180-30 are no charge) - please submit the required fee to the Building Department along with the completed sign permit application.

DATE: 11/22/19  
 STREET ADDRESS FOR PROPOSED SIGN(S): PEG NORMAN PARK  
 APPLICANT NAME: TARA BURKE PHONE: 508-495-1878  
 MAILING ADDRESS: PO Box 494 TOWN/STATE/ZIP: FALMOUTH, MA 02541  
 BUSINESS NAME: HIGHFIELD HALL GARDENS  
 BUSINESS OWNER: \_\_\_\_\_ ADDRESS/PHONE: tburke@highfieldhall.org  
 PROPERTY OWNER: Town of Falmouth ADDRESS/PHONE: \_\_\_\_\_  
 CONTRACTOR / SIGN COMPANY: LOCUST ST. SIGN  
 ASSESSOR'S PARCEL ID: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_

**IS THE PROPOSED SIGN LOCATED WITHIN A LOCAL HISTORIC DISTRICT? Y /  N**

If YES, the applicant must first submit this application to the Historic District Commission (HDC) for their approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a detailed description of the HDC requirements.

**FREESTANDING SIGN(s) § 184-25; Projecting sign(s) § 184-35**

List number and sizes of each sign that presently exist for each street frontage: \_\_\_\_\_  
 Area of proposed standing sign is: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ square feet.  
 Do the frames, borders, etc. exceed 8 square feet in area? Y / N  
 The proposed standing sign will be set back from \_\_\_\_\_ street line \_\_\_\_\_ feet.

**WALL SIGN(s) § 184-37; Awning(s) § 184-22**

List number and sizes of each wall and roof sign that presently exist on building: \_\_\_\_\_  
 Size of proposed wall sign is: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ square feet.  
 The lineal frontage of the wall supporting the sign is: \_\_\_\_\_ lineal feet.  
 The proposed sign will face \_\_\_\_\_ street/parking lot

**ROOF SIGN(s) § 184-37**

List number and sizes of each wall and roof sign that presently exist on building: \_\_\_\_\_  
 Size of proposed roof sign is: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ square feet.  
 The wall that the sign will be above is: \_\_\_\_\_ lineal feet.

**PROMOTIONAL/SPECIAL EVENT SIGN(s) § 184-30**

Size of proposed sign is: 36 x 48 = 1728 square feet.  
 Start date: 11/29; End date: 12/20 Total number of days that the sign will be displayed: 22

If the sign is eight (8) square feet or greater, this application must be submitted the Design Review Committee (DRC) for approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a description of the DRC requirements.

**OFF-PREMISES SIGN(s) § 184-32; VARIANCE § 184-20**

**The Board of Selectmen must approve all off-premise signs.**

Proposed location: \_\_\_\_\_ Size: \_\_\_\_\_ square feet.

**Board of Selectmen License No.:** \_\_\_\_\_ *(Note: A copy must be attached)*

**INSTRUCTIONS TO APPLICANT:** (1) Attach a separate sheet with a site plan showing the location of the proposed sign on the lot as well as a sketch of the proposed sign with dimensions and the approximate appearance. (2) All signs in local Historic Districts must receive approval from the Historic District Commission (HDC) before the sign permit application is filed with the building department. (3) All applications for signs at a size of eight (8) square feet or greater that are located outside of local historic districts must be submitted to the Design Review Committee (DRC) for approval.

[Signature] 11/22/19  
 Signature of Applicant Date

\_\_\_\_\_  
 Historic District Commission Date or Design Review Committee Date

With the following conditions: \_\_\_\_\_

\_\_\_\_\_  
 Building Commissioner/Inspector Date

With the following conditions: \_\_\_\_\_

**\$5**  
members



**\$10**  
members

**HIGHFIELD  
HALL**  
*& Gardens*

**11<sup>th</sup> ANNUAL  
HOLIDAYS  
AT  
HIGHFIELD  
FUNDRAISER**

See Events & Schedule at  
[www.HighfieldHall.org](http://www.HighfieldHall.org)

**Fri. Nov. 29 - Sun. Dec 8.**  
**NEW ADDITIONAL DAYS**  
**Thurs. Dec. 12 - Fri. Dec. 20**



\$5  
members



\$10  
non-members

**HIGHFIELD  
HALL**  
& Gardens

11<sup>th</sup> ANNUAL  
**HOLIDAYS**  
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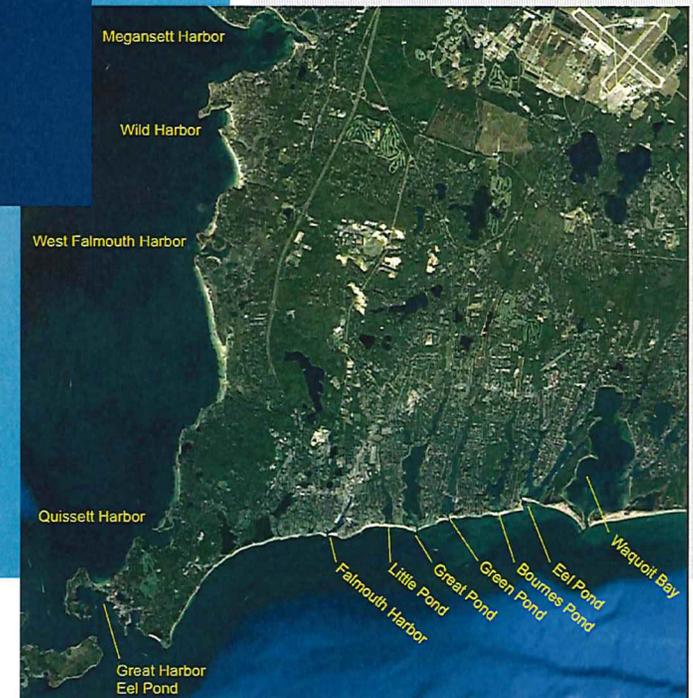
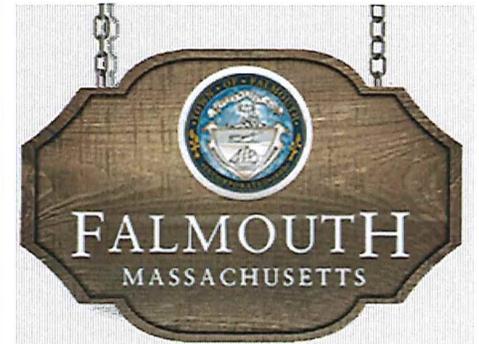
**Fri. Nov. 29 - Sun. Dec 8**  
NEW ADDITIONAL DAYS  
**Thurs. Dec. 12 - Fri. Dec. 20**

# Falmouth Waterways Committee

Board of Selectman  
Annual Report

December 9, 2019

Jeff Thomas, Chairman  
Kevin King, Committee Member



# Current Waterways Committee

	Title	Term
Jeffrey Thomas	Chairman	June 30, 2020
Michael Kinney	Vice Chairman	June 30, 2021
Charles Eastman		June 30, 2022
Kevin King		June 30, 2020
Daniel Shearer		June 30, 2022
Joseph Vocci		June 30, 2022
R. Charles Martinsen	Board of Health Rep	Permanent
*Gregg Fraser	Director Marine & Environmental Services	Permanent

\*Non Voting Member

# Content of this Report

- **CY 2019 Completed Activities**
- **Projects in Process to close out 2019**
- **2020 Activities**
- **Committee Tracking Tool Initiative**

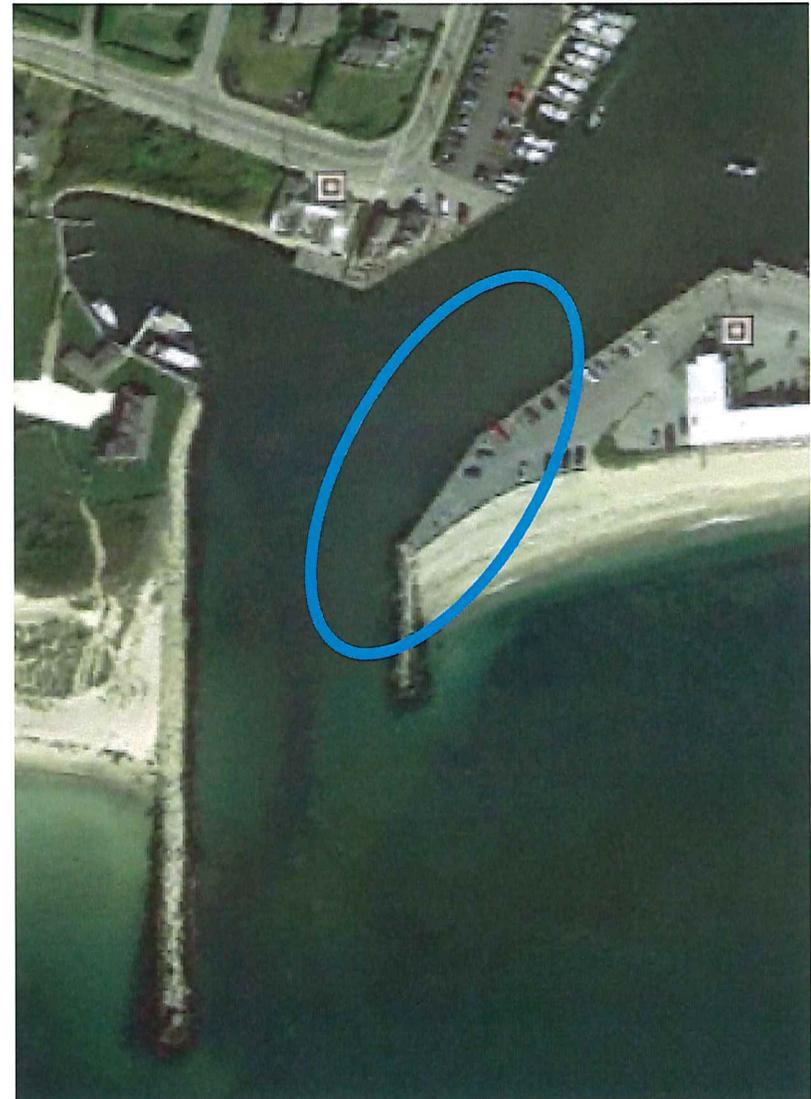
# 2019 Projects Completed

- **Yearly Spring Maintenance Dredging**
  - Great Pond Approach completed
  - Bourne's Pond Approach completed
  - *Green Pond Approach not required in 2019.*
  - *Eel River Approach deferred to fall.*
- **Simpson's Landing Landing**
  - Monitored Progress on the Bulkhead rebuild. Minimal action on our part required.
- **West Falmouth Dock**
  - Additional pilings and new landing floats added to West Falmouth Harbor dock.
  - Much of the Materials cost for the new floats donated by the West Falmouth Boat Club.

# 2019 Fall Dredging Projects in Process

## Falmouth Inner Harbor @ Tides Bulkhead

- Deferred from last fall due to to Time of year restriction Jan 15
- Funded by Massworks Dredging Program from 2018
- First Priority with County dredge this month
- Deadline is Jan 15 , 2020 due to Time of Year Restrictions



# 2019 Fall Dredging Projects in Process

## Eel River West Channel Extension

- Deferred from last fall due to Time of year restriction Jan 15
- Funded by Massworks Dredging Program from 2018
- In queue with County, waiting for piping.
- Spoils to go to Washburn Island as not suitable for beaches

## Eel River Approach

- Filled in through the summer
- Will use dredge already there for dredging above
- Funded by MES budget, plus Beach Spoils to be deposited on Menauhunt Beach East

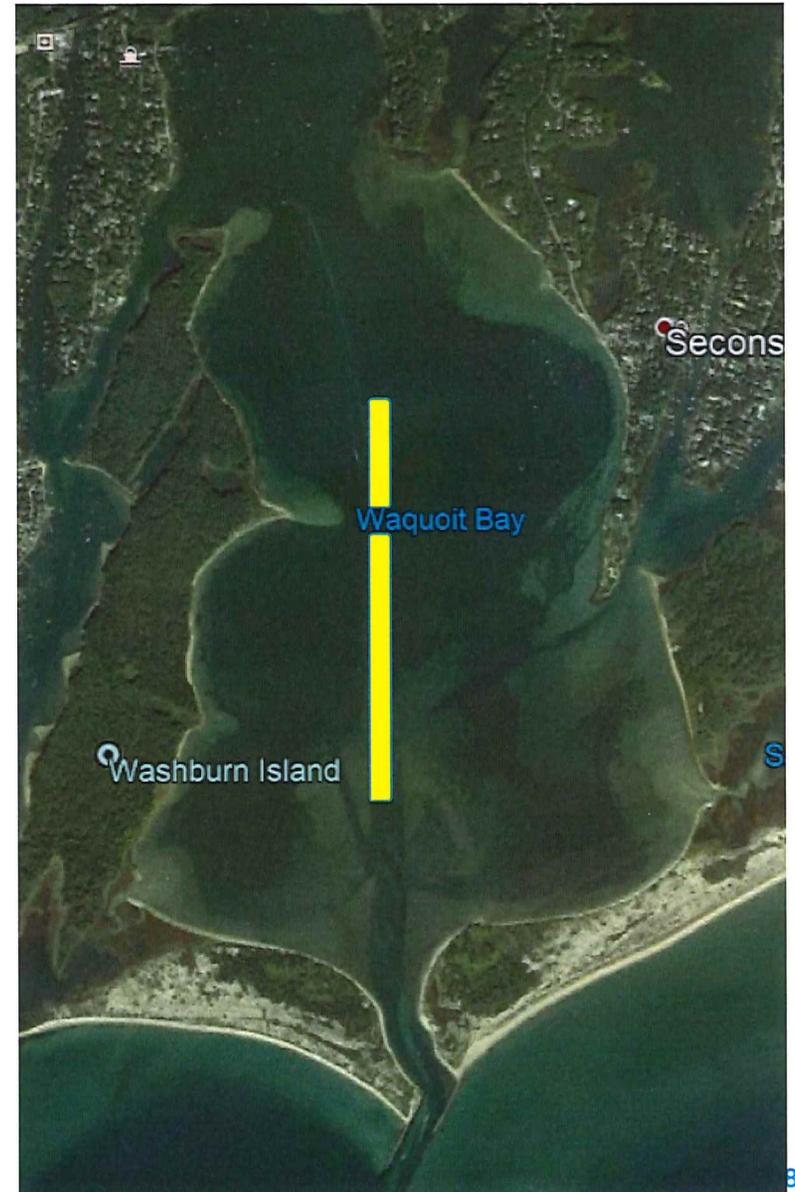


## 2020 Initiatives

- Yearly Spring South Facing Approach Maintenance Dredging
  - Typical list (not all required yearly):
    - Great Pond Approach
    - Green Pond Approach
    - Bourne's Pond Approach
    - Eel River Approach
- Monitor and Overseeing of Plans Being Established for the West Falmouth Boat Ramp Redesign
- Waquoit Bay Main Channel Dredging
- Eel River West Area of Concern

# Waquoit Bay Dredging

- Need/ project alerted to town by the Waquoit Bay Yacht Club (WBYC) in early 2019.
- WBYC with Woods Hole Group (WHG) Performed prelim study.
  - Results show some areas between 3-4 feet at MLW in channel.
- Dredging area of concern in main channel has no impact to shellfish.
- Next step is WHG to provide cost estimate for engineering study in 1Q 2020.
- Plan to get funding from town meeting NLT fall 2020.
  - Permitting and execution Schedule to follow after that milestone, likely to line up for fall 2021 implementation.



# Eel River West Area of Concern

- Eel River West/Washburn Island Channel has been a multi-year problem in terms of navigation, safety, and coastal erosion.
- Complex interaction of interdependent dredging vs navigation vs storms vs coastal erosion.
- The lead on this for an Engineering study on multiple approaches was a neighborhood non-profit that failed to incorporate and launch.
- Waterways Committee is now taking the lead with the Harbormaster, with much assistance from impacted homeowners and the Menauhunt Yacht Club, to get a cost for an Engineering study.
- Similar geographic configuration as to Sampson's Island.



October 2018



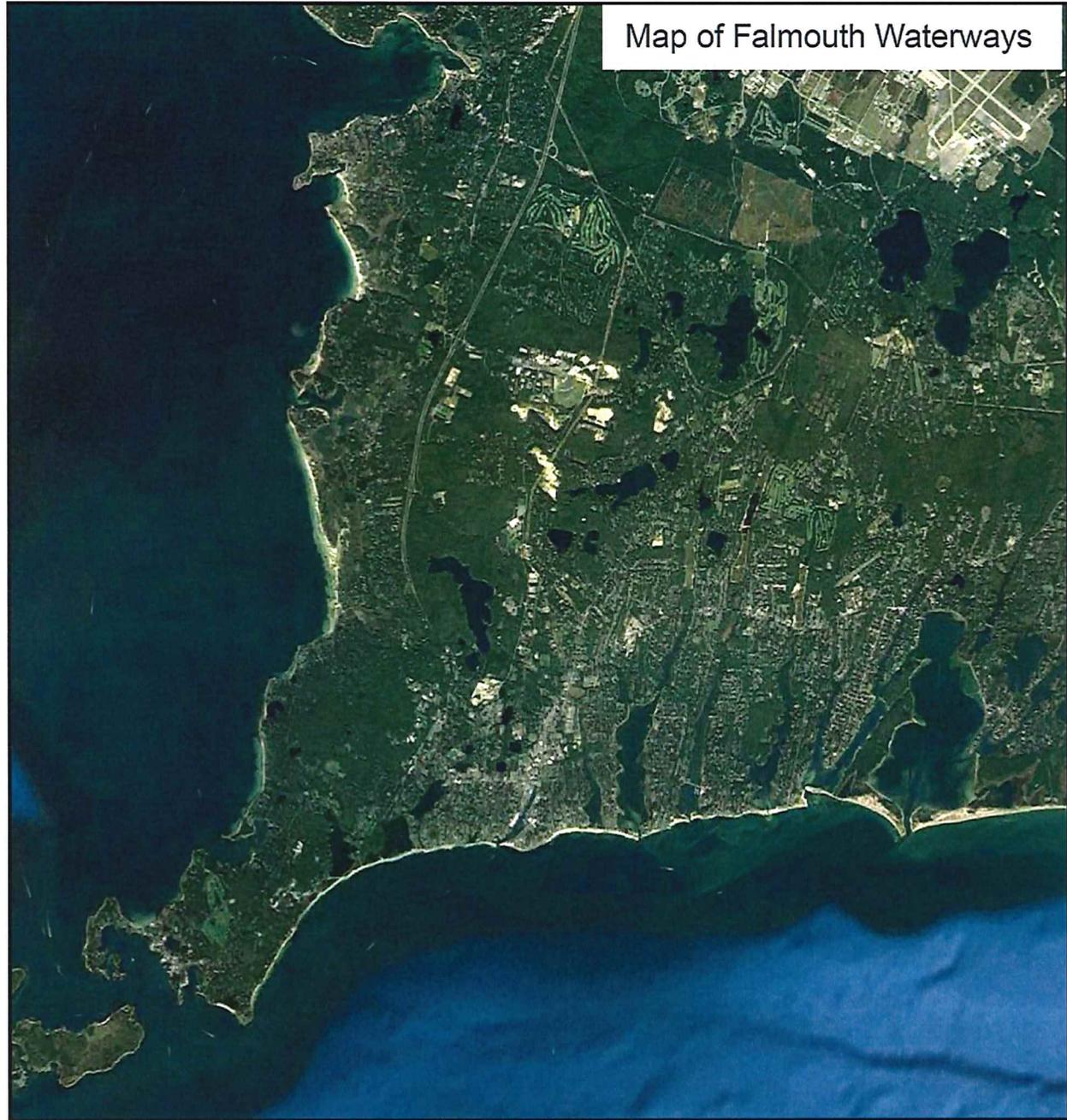
# Committee Tracking Tool Initiative

Kevin King  
Waterways Committee

- The Waterways Committee is developing some graphical and spreadsheet tools to help the town:
  - Facilitate communication with the public regarding the navigational aspects of Falmouth
  - Better track the areas of concerns
  - Track Dredging activity in a consistent manner

*Note the following slides are draft versions only.*

Map of Falmouth Waterways



Map of Falmouth Waterways

○ Harbor or Coastal Pond



Map of Falmouth Waterways

- Harbor or Coastal Pond
- Town Dock



Map of Falmouth Waterways

- Harbor or Coastal Pond
- Town Dock
- Boat Ramp



	A	B	C	D
1	Location	Status	Details	Key
2				OK
3				Attention needed
4				Problem
5				NA
6				Work Pending
7	<b>Megansett Harbor</b>			
8	Dredging			
9	Ramp			
10	Docks			
11	Outhauls		Not Town's responsibility	
12				
13	<b>Wild Harbor</b>			
14	Dredging			
15				
16	Bulkhead			
17				
18	<b>West Falmouth Harbor</b>			
19	Dredging	Nov-19	Dredging needed near entrance.	
20	Ramp		New ramp designed and scheduled for construction	
21	Ramp Docks		New ramp docks designed and scheduled for construction	
22	Docks		New floating pier docks installed 2018, and new gangway 2019	
23	Stone wall at road		Wall repaired 20??	
24	Shellfish Nursery			
25				
26	<b>Quissett Harbor</b>			
27	Dredging			
28	Public Access		Is there public access for launching kayaks?	
29				
30	<b>Woods Hole</b>			
31	Great Harbor			
32	Ramp		minor repairs needed to asphalt at ramp, hole on ramp	
33	Ramp Dock		gangway roller needs to be secured at float end,	
34	Pier			
35	Eel Pond			
36	Docks		New floating docks installed 6/2019	
37	Outhauls			
38	Pier		Ladders need to be replaced	
39	Eel Pond Channel Entrance		Wall repaied when brdige was rebuilt, 2009	
40				
41	<b>Falmouth Harbor</b>			
42	Outter Harbor			
43	Dredging			
44	Inner Harbor			

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41	<b>Falmouth Harbor</b>			
42	Outer Harbor			
43	Dredging			
44	Inner Harbor			

17			
18	<b>West Falmouth Harbor</b>		
19	Dredging	Nov-19	Dredging needed near entrance. ( 2020 ) under discussion
20	Ramp		New ramp designed and scheduled for construction - 2020
21	Ramp Docks		New ramp docks designed and scheduled for construction - 2020
22	Docks		New floating pier docks installed 2018, and new gangway 2019
23	Stone wall at road		Wall repaired 2014
24	Shellfish Nursery		
25			

Summary of Marine Fisheries Resource Recommendations for  
Municipal Maintenance Hydraulic Dredging Activities on  
Cape Cod and the Islands -2012 - Appendix B ( Town of Falmouth )

Town	Waterbody	Dredge Site	Mapping status	Permit Volume	Avg Volume	Water-body Feature	Winter flounder TOY	Diadromous TOY	Horseshoe crab TOY	Total TOY	Frequency Years	Duration Days
Falmouth	Little Pond	Little Pond	mapped			Embayment	1/15-5/31			1/15-5/31		
Falmouth	Little Pond	Little Pond	mapped			Inlet	1/15-5/31			1/15-5/31		
Falmouth	Perch Pond	Perch Pond (not active)	not mapped	9,000	9,000	unknown	1/15-5/31		5/1-6/30	1/15-6/30	10	2
Falmouth	Waquoit Bay	Waquoit Inlet	mapped	5,000	n/a	Embayment	1/15-5/31	3/15-6/30	5/1-6/30	1/15-6/30	10	4
Falmouth	Waquoit Bay	Waquoit Inlet	mapped	5,000	n/a	Inlet	1/15-5/31	3/15-6/30	5/1-6/30	1/15-6/30	10	4
Falmouth	Waquoit Bay	Waquoit Inlet	mapped	5,000	n/a	Approach	<i>no TOY if &lt;10,000 cy - Approach Channel</i>				10	4
Falmouth	Bourne Pond	Bourne Pond Inlet	mapped	3,000	2,500	Embayment	1/15-5/31		5/1-6/30	1/15-6/30	2	2
Falmouth	Bourne Pond	Bourne Pond Inlet	mapped	3,000	2,500	Inlet	1/15-5/31		5/1-6/30	1/15-6/30	2	2
Falmouth	Bourne Pond	Bourne Pond Inlet	mapped	3,000	2,500	Approach	<i>no TOY if &lt;10,000 cy - Approach Channel</i>				2	2
Falmouth	Eel Pond/Eel River	Eel River Basin	mapped	3,000		Embayment	1/15-5/31	3/15-6/30	5/1-6/30	1/15-6/30	10	2
Falmouth	Eel Pond/Eel River	Eel River Inlet	mapped	2,000	2,000	Inlet	1/15-5/31	3/15-6/30	5/1-6/30	1/15-6/30	2	2
Falmouth	Eel Pond/Eel River	Eel River Inlet	mapped	2,000	2,000	Approach	<i>no TOY if &lt;10,000 cy - Approach Channel</i>				10	2
Falmouth	Falmouth Inner Harbor	Falmouth Inlet (inner harbor)	mapped	2,000	2,000	Inlet	1/15-5/31			1/15-5/31	1	2
Falmouth	Falmouth Inner Harbor	Falmouth Inlet (inner harbor)	mapped	2,000	2,000	Approach	<i>no TOY if &lt;10,000 cy - Approach Channel</i>				1	2
Falmouth	Great Harbor	Entrance Channel, Inner Harbor, Turning Basin, Berthing Areas	not mapped			unknown	1/15-5/31			1/15-5/31		
Falmouth	Great Pond	Great Pond Channel (not active)	mapped	7,500		Embayment	1/15-5/31		5/1-6/30	1/15-6/30	10	11
Falmouth	Great Pond	GreatPond(OutsideBridge)	mapped	1,500	1,240	Inlet	1/15-5/31		5/1-6/30	1/15-6/30	2	2
Falmouth	Great Pond	GreatPond(OutsideBridge)	mapped	1,500	1,240	Approach	<i>no TOY if &lt;10,000 cy - Approach Channel</i>				2	2
Falmouth	Green Pond	Green Pond Inlet	mapped	2,000	1,550	Embayment	1/15-5/31	4/1-6/30	5/1-6/30	1/15-6/30	1	2
Falmouth	Green Pond	Green Pond Inlet	mapped	2,000	1,550	Inlet	1/15-5/31	4/1-6/30	5/1-6/30	1/15-6/30	1	2
Falmouth	Green Pond	Green Pond Inlet	mapped	2,000	1,550	Approach	<i>no TOY if &lt;10,000 cy - Approach Channel</i>				1	2
Falmouth	Little Harbor	Near Boat House at 43 Church Street	not mapped			unknown	1/15-5/31			1/15-5/31		
Falmouth	West Falmouth Harbor	Channel	not mapped			unknown	1/15-5/31	3/15-6/30		1/15-6/30		
Falmouth	Wild Harbor and Wild Harbor River	Wild Harbor Inlet	not mapped	1,500	1,500	unknown	1/15-5/31	3/15-6/30	5/1-6/30	1/15-6/30	10	2
Falmouth	Quissett Harbor	not dredged	not dredged	0	0	not applic.	1/15-5/31			1/15-5/31		
Falmouth	Great Sippewissett Marsh	not dredged	not dredged	0	0	not applic.	1/15-5/31		5/1-6/30	1/15-6/30		
Falmouth	Little Sippewissett Marsh	not dredged	not dredged	0	0	not applic.	1/15-5/31		5/1-6/30	1/15-6/30		

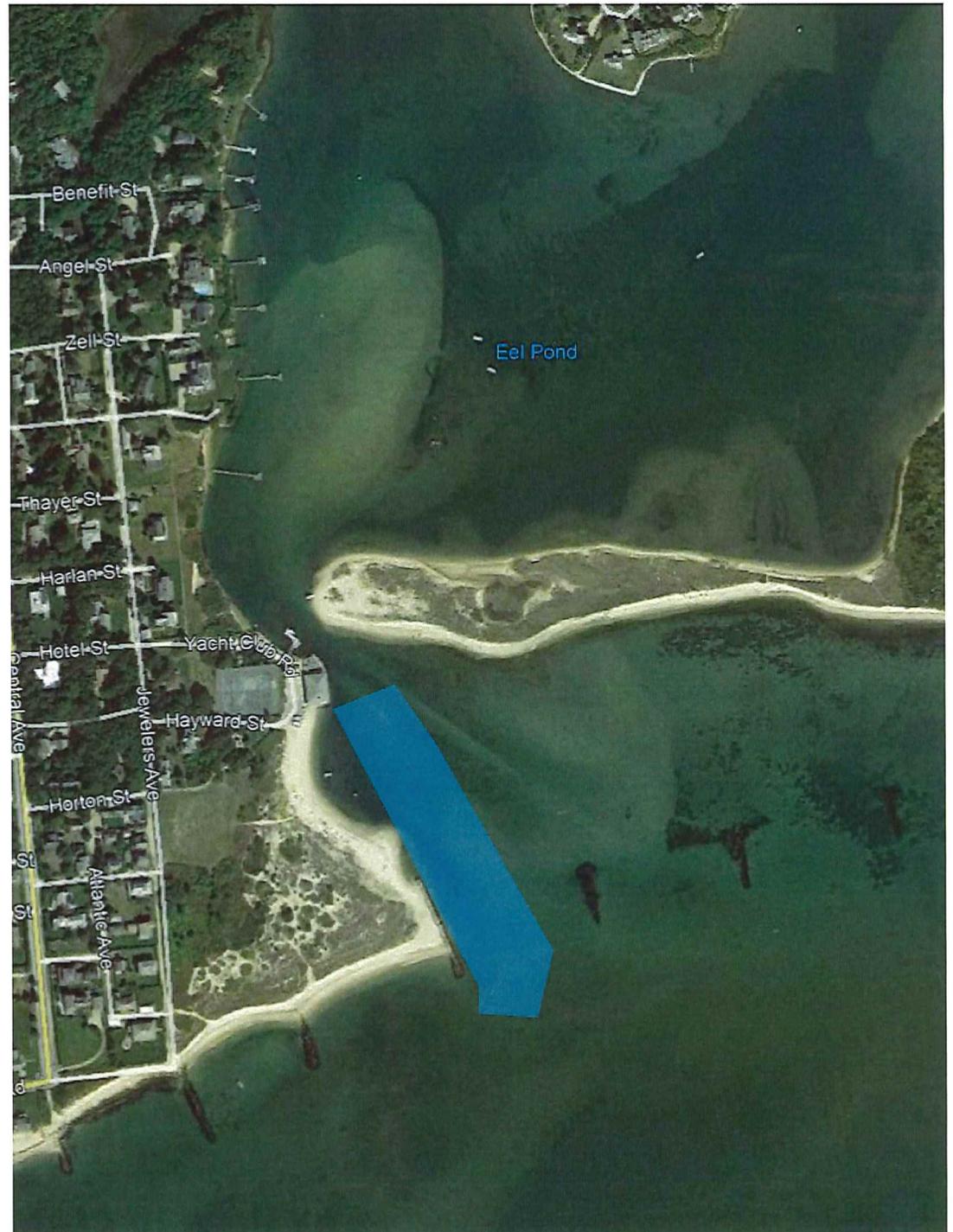
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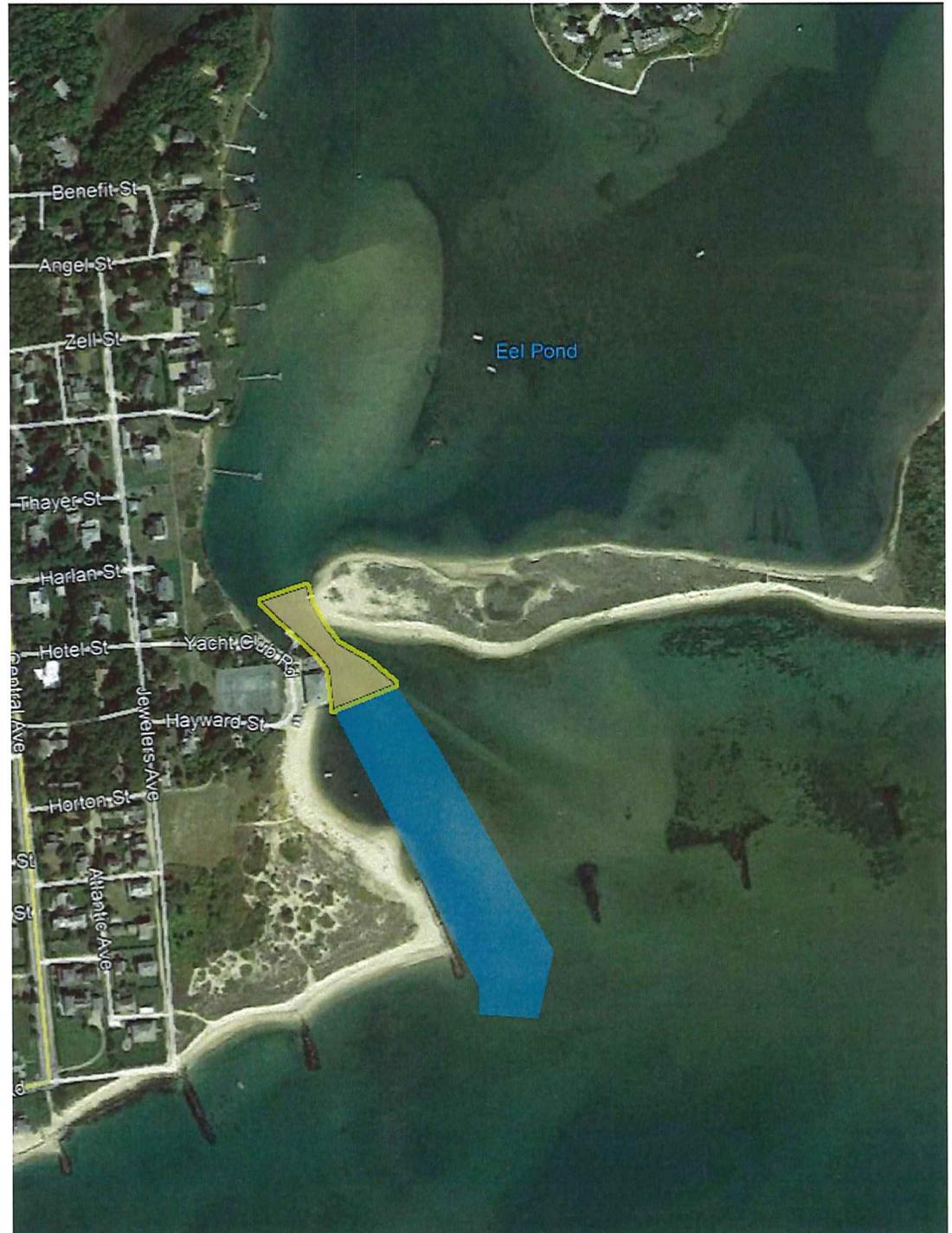
## Approach Channel:

Seaward of the Inlet Channel, an Approach Channel is the tidally influenced area where animals may stage for entrance into an Embayment. These are either known or presumed to have coarser grain sizes than Embayments and higher wave energy than Embayment or Inlet Channels. These may or may not include channels through beach shoreface deposits that are visible on aerial photos. Approach Channels extend from the extreme high water mark to subtidal waters.



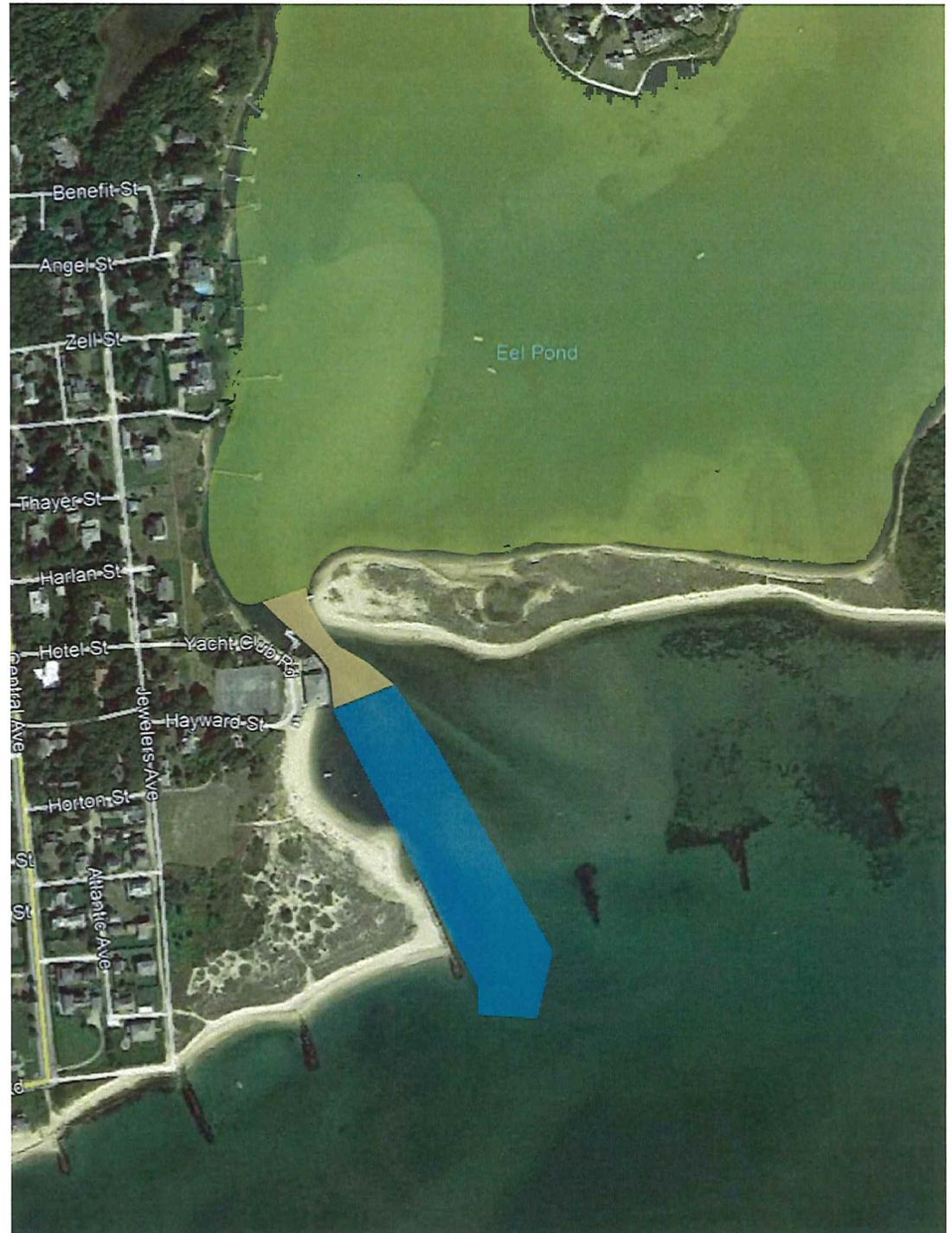
## Inlet Channel:

Inlet Channels are tidally influenced and they connect Embayments to the open ocean. The definition includes channels and bay mouths. These are either known or presumed to have coarser grain sizes than Embayments and higher velocity current flow than Embayments or Approach Channels. Inlet Channels provide passage to animals from the open ocean to the Embayment. Inlet Channels extend from the extreme high water mark to subtidal waters.



## Embayment:

Embayments are tidally influenced enclosed or semi-enclosed areas of the coastline where the fresh water from groundwater and streams is mixed with salt water from the open ocean. The definition includes coastal lagoons, drowned river valleys, harbors, and other relatively shallow water bodies that are connected by an inlet channel or bay mouth either ephemerally or permanently.



Thank You

Backup Reference Only

# Waterways Mission Statement

- To protect, maintain, develop and improve the navigable waterways and public resources of the Town of Falmouth through transparent and environmentally sound means.
- Specifically, the committee will:
- Advocate for all waterway users.
- Develop rules, regulations and leases that regulate the waterways facilities.
- Endeavor to pro-actively create new waterways resources and oversee the construction of such projects.
- Maintain, protect and improve the quality of existing waterways resources.
- Vigorously pursue financial resources from town, county, state and federal sources.

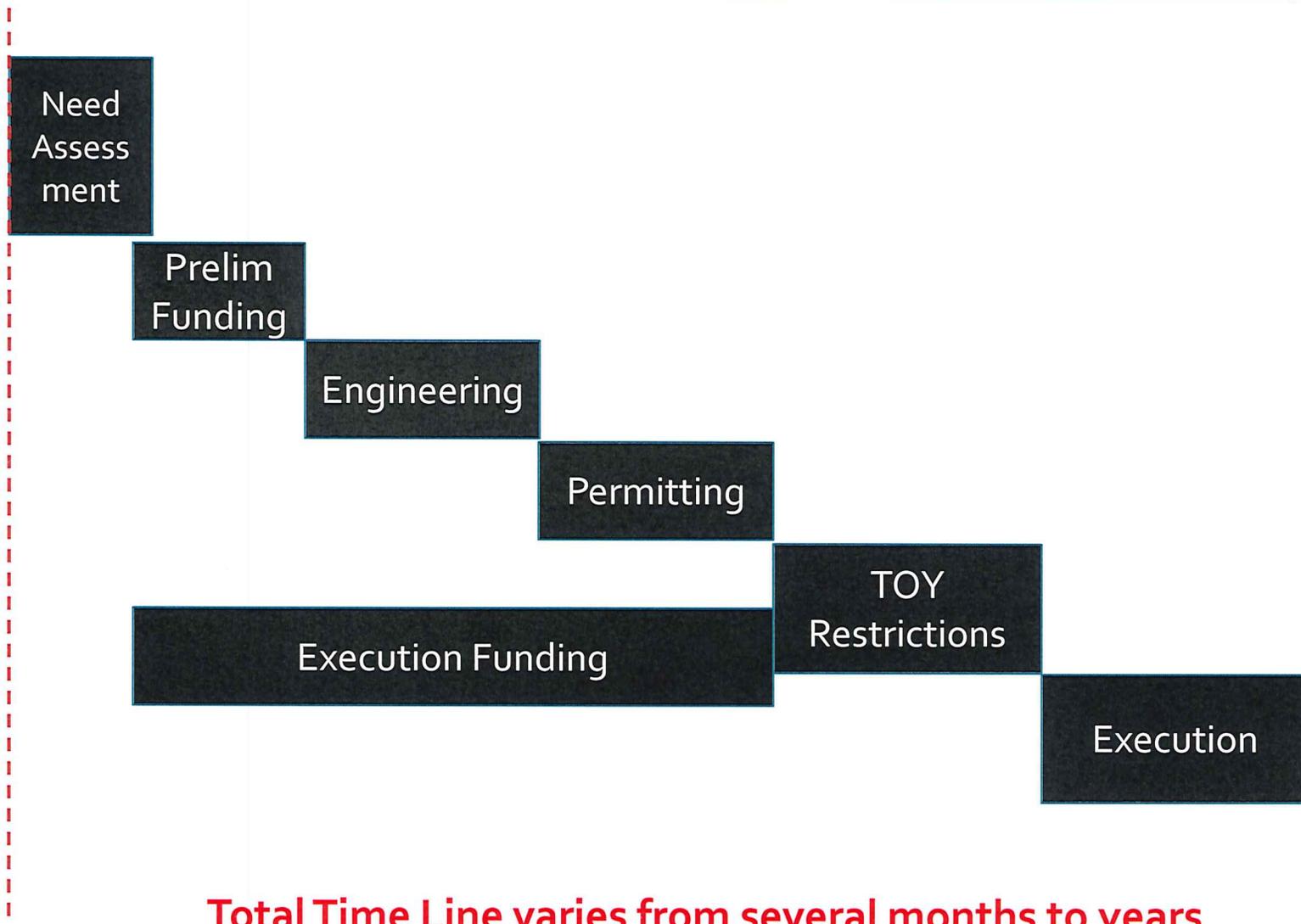
# Committee's Role

Specifically, the committee operates:

- To act as a conduit between the general public, the Harbormaster, and the Board of Selectmen on matters outlined in the mission statement.
- To advise the Harbormaster on local history - traditions – idiosyncrasies pertaining to specific areas of the town.
- Advise and support the Harbormaster on setting fees and policies to fulfill his role.
- To support the Harbormaster on his recommendations on implementing rules & regulations he feels benefit the town & its citizens.
- Annually review –analyze- compare & recommend wharfage rates for the next year.



# New Dredging Project Timeline



**Diane Davidson**

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**From:** Alan Robinson [REDACTED]  
**Sent:** Tuesday, November 19, 2019 8:30 PM  
**To:** Falmouth Selectmen  
**Cc:** Peter Hargraves; Waasdorp, Peter; Ron Klattenberg; Thomas A. Grossman, Esq.  
**Subject:** Massachusetts Nip Bottle Deposit Legislation - Recommendation for Letter of Support  
**Attachments:** Draft email for BOS to send regarding Nip Deposit bill.docx; Draft email for BOS to send regarding Nip Deposit bill.docx

Dear Board Members English Braga, Brown, Moran, Jones and Paterson

At a Board of Selectmen's meeting earlier this year, the board discussed an agenda item as to whether the board should submit a letter to our legislative representatives in support of House Bill 2881. This bill is for an amendment to expand the definition of "beverage" to include "alcoholic beverages sold as miniatures", referred to more commonly as "nips". Upon passage, nips will be subject to the same deposit fee and redemption system as beer and soda glass bottles and aluminum cans. During the discussion, I raised a concern on behalf of the Falmouth Litter Reduction Team as to whether passage of this legislation might preclude municipalities from enacting other forms of nip regulation. In discussions with sponsors of the bill, we have learned that this concern is unfounded.

While adding a deposit fee/redemption to nip sales is regrettably unlikely to substantially reduce the littering of these items, passage of the bill will shine additional light on this Falmouth-wide, Cape-wide and Commonwealth-wide litter problem. This light may lead to other initiatives that, together with the the deposit/return requirement, will produce a measurable reduction in nip litter.

Therefore, at this time we urge you to send a letter of support for this legislation to our state representatives and senator. If you agree and wish to send such a letter, we have drafted the attached letter for your consideration. Please feel free to use as is, edit for use or discard for one you draft from scratch.

Should you place consideration of sending such a letter on a future meeting's agenda, we will be happy to attend and voice support.

Thank you.

Alan Robinson  
for the Falmouth Litter Reduction Team and a Litter-free Falmouth

To: Falmouth Board of Selectmen

From: Falmouth Litter Reduction Team

Date: November 19, 2019

Subject: MA House Bill 2881 – Amendment of definition of “beverage” to include “alcoholic beverages sold in miniature.” Letter (in draft) for consideration by Falmouth Board of Selectmen to finalize and submit to Falmouth’s state representatives, senator and Representative Randy Hunt.

Dear Representative ....

The Town of Falmouth Board of Selectmen wish to add this letter of support for the passage of House Bill 2881. This bill will amend Section 321 of Chapter 94 of the General Laws to include “alcoholic beverages sold in miniature” to the definition of “beverage” and “including a miniature” to the definition of “beverage container”. Upon passage and implementation, miniatures, commonly referred to as “nips”, will be subject to deposit and refund requirements. These requirements are specified within 301 CMR 4.00: Provisions for Recycling of Beverage Containers.

Our support is, in part, based on the findings of a survey of roadside litter in Falmouth performed by a group of volunteers known as the Falmouth Litter-Reduction Team (FLRT). Between December 2018 and May 2019, they performed 51 roadside litter surveys. Among their findings, as reported to us in our July 20, 2019 meeting, was the determination that nips represent 32 percent of roadside litter items in Falmouth.

As a town, and consistent with towns throughout the Cape and the Commonwealth, we recognize that litter is a growing problem. The problem impacts both the quality of life for our residents and visitors and the quality of our lands and waters and the life within. Falmouth is in the early stages of an initiative for a town-wide program and goal – Litter-free Falmouth. Passage of House Bill 2881 is an essential element of this initiative in our community and communities throughout the Commonwealth. We urge that House Bill 2881 move rapidly through committee so as to be voted on and approved by the full legislature this session.

Once House Bill 2881 becomes law, we ask you to work with the Department of Environmental Protection to address the deposit/return fee as established in Section 4.04 Deposits. We do not believe that the \$0.05 deposit fee currently assigned by the DEP to beverage containers is sufficient to be effective in the case of nips. 4.04 (1) establishes that the refund value of a beverage container shall not be less than \$0.05. We suggest that the deposit/return value for a nip container be set at a minimum of \$0.25.

Please keep us informed of progress on this bill. Please let us know if and how we might be of further support in this effort.

Sincerely, Falmouth BOS



APRIL 2020 ANNUAL TOWN MEETING

Selectmen Announce Annual Town Meeting .....Monday, December 9, 2019

Close Warrant ..... Friday, January 17, 2020

Selectmen Vote Articles & Execute Warrant .....Monday, January 27, 2020

Publish Articles Only ..... Friday, January 31, 2020

Presentation on Petition Articles ..... Monday, February 10, 2020

Selectmen Vote Recommendations .....Monday, March 9, 2020

Publish Warrant with Recommendations and Mail Warrant Booklets.....Friday, March 27, 2020

Town Meeting.....Monday, April 13, 2020

To: Board of Selectmen

Attached please find the following:

1. Draft calendar of 2020 Board of Selectmen meetings
  - Selectmen's meeting dates highlighted in yellow
  - Regular meetings in blue
  - Joint meetings or presentations in green
  - Committee reports in orange
  - Town Meeting and Town Elections in red
2. A list of committee report dates
3. A list of all committees and organizations showing report date, liaison, town representative and status
4. Committee report schedule suggestions from Doug Jones (thank you). Please note new suggestions of:
  - Scheduling ZBA and Planning Board on 2/10 on the evening of the petitioners articles
  - Scheduling quarterly reports from Fire and DPW (in addition to Police)

Thank you for reviewing the calendar, and please let me know if there is any other information you need.

Diane

# January 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <i>New Year's Day</i>	2	3	4
5	6 <i>Budget Presentation</i>	7	8	9	10	11
12	13 <i>Selectmen's Meeting</i> <i>Affirmative Action</i>	14	15	16 <i>Budget due to</i> <i>Finance Committee</i>	17 <i>Close Warrant</i>	18
19	20 <i>Martin Luther King</i> <i>Jr. Day</i>	21	22	23	24 <i>MMA Annual Meeting</i> <i>&amp; Trade Show</i>	25 <i>MMA Annual Meeting</i> <i>&amp; Trade Show</i>
26	27 <i>Selectmen's Meeting</i> <i>Vote Articles and</i> <i>Execute warrant</i> <i>Affordable Housing</i>	28	29	30	31 <i>Publish Articles Only</i>	

# February 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10 <i>Selectmen's Meeting</i> <i>Petition Article</i> <i>Presentations</i> <i>ZBA &amp; Planning Bd.?</i>	11	12	13	14	15
16	17 <i>Presidents' Day</i>	18	19	20	21	22
23	24 <i>Selectmen's Meeting</i> <i>Agricultural Comm.</i> <i>Board of Health</i>	25	26	27	28	29

# March 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8 <i>Daylight saving time begins</i>	9 <b>Selectmen's Meeting</b> <i>Vote Article</i> <i>Recommendations</i> <i>Qtly. Reports—Police</i> <i>(Fire? and DPW?)</i>	10	11	12	13	14
15	16 <b>Joint Meeting?</b>	17	18	19	20	21
22	23 <b>Selectmen's Meeting</b> <i>Seasonal license</i> <i>Renewals</i> <i>Library Trustees</i> <i>Cable Advisory Com.</i>	24	25	26	27 <i>Publish Warrant with</i> <i>Recommendations</i>	28
29	30	31				

# April 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 <i>Selectmen's Meeting</i> <i>Substance Use Comm</i> <i>Human Services Com</i>	7	8 <i>Passover begins at</i> <i>sundown</i>	9	10 <i>Good Friday</i>	11
12 <i>Easter</i>	13 <i>Town Meeting</i>	14	15	16	17	18
19	20 <i>Patriots' Day</i>	21	22	23	24	25
26	27 <i>Selectmen's Meeting</i> <i>Recreation Comm.</i>	28	29	30		

# May 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10 <i>Mother's Day</i>	11 <i>Selectmen's Meeting</i> <i>Bicycle and Ped Com</i> <i>Transportation Mgmt</i>	12	13	14	15	16
17	18 <i>Selectmen's Meeting</i> <i>CPC</i>	19 <i>Town Election</i>	20	21	22	23
24	25 <i>Memorial Day</i>	26	27	28	29	30
31						

# June 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> <i>Selectmen's Meeting</i> <i>Reorganization of the Board of Selectmen</i> <i>Qlty. Reports—Police</i> <i>(Fire? and DPW?)</i>	2	3	4	5	6
7	8	9	10	11	12	13
14 <i>Flag Day</i>	<b>15</b> <i>Selectmen's Meeting</i> <i>Conservation Comm.</i> <i>EDIC</i>	16	17	18	19	20
21 <i>Father's Day</i>	<b>22</b> <i>Committee Interviews and Renewals</i> <i>6:00 p.m. start</i>	23	24	25	26	27
28	<b>29</b> <i>Selectmen's Retreat</i> <i>Water Treatment Facility</i> <i>5:00 p.m. start</i>	30				

# July 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 <i>Independence Day (observed)</i>	4 <i>Independence Day</i>
5	6	7	8	9	10	11
12	13 <i>Selectmen's Meeting Council on Aging Disabilities Comm.</i>	14	15	16	17	18
19	20	21	22	23	24	25
26	27 <i>Selectmen's Meeting Announce November Town Meeting Schedule Cultural Council</i>	28	29	30	31	

# August 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10 <i>Selectmen's Meeting</i> <i>Energy Committee</i>	11	12	13	14	15
16	17 <i>Joint Meeting?</i>	18	19	20	21	22
23	24 <i>Selectmen's Meeting</i> <i>Golf Advisory Comm.</i>	25	26	27	28	29
30	31					

# September 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 <i>Labor Day</i>	8	9	10	11 <i>Patriot Day</i> <i>Close Warrant for</i> <i>November Town</i> <i>Meeting</i>	12
13	14 <b>Selectmen's Meeting</b> <i>Capital Plan</i> <i>Presentation and</i> <i>Budget Policy</i>	15	16	17	18 <i>Rosh Hashanah</i> <i>begins at sundown</i>	19
20	21 <b>Selectmen's Meeting</b> <i>Vote Articles and</i> <i>Execute Warrant</i> <i>Qtly. Report—Police</i> <i>(Fire? and DPW?)</i>	22	23	24	25 <i>Publish articles only</i>	26
27 <i>Yom Kippur</i> <i>begins at sundown</i>	28 <b>Selectmen's Meeting</b> <i>Petition Article</i> <i>Presentations</i> <i>School Committee</i>	29	30			

# October 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 <i>Selectmen's Meeting</i> <i>Vote article</i> <i>Recommendations</i> <i>Beach Committee</i>	6	7	8	9	10
11	12 <i>Columbus Day</i>	13	14	15	16	17
18	19 <i>Joint Meeting?</i>	20	21	22	23 <i>Publish warrant with recommendations</i>	24
25	26 <i>Selectmen's Meeting</i> <i>Fee Hearing</i> <i>Historical Commission</i>	27	28	29	30	31 <i>Halloween</i>

# November 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 <i>Daylight saving time ends</i>	2	3 <i>Election Day</i>	4	5	6	7
8	9 <i>Town Meeting?</i>	10	11 <i>Veterans' Day</i>	12	13	14
15	16 <i>Selectmen's Meeting</i> <i>Solid Waste Adv Com</i>	17	18	19	20	21
22	23 <i>Selectmen's Meeting</i> <i>Annual license renewals</i> <i>Board of Assessors</i> <i>Veterans Council Com</i>	24	25	26 <i>Thanksgiving Day</i>	27 <i>Day after Thanksgiving</i>	28
29	30					

# December 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 <i>Selectmen's Meeting</i> Annual license renewals <i>Qly. Report—Police (Fire? and DPW?)</i>	8	9	10 <i>Hanukkah begins at sundown</i>	11	12
13	14	15	16	17	18	19
20	21 <i>Selectmen's Meeting</i> Annual license renewals <i>Waterways Comm. WQMC</i>	22	23	24	25 <i>Christmas Day</i>	26
27	28	29	30	31		

COMMITTEE REPORT/JOINT MEETING SCHEDULE 2020

JANUARY	6	Budget Presentation
	13	Affirmative Action Committee
	27	Affordable Housing Committee
FEBRUARY	3	
	10	Zoning Board of Appeals & Planning Board Petition Article Presentations
	24	Agricultural Commission Board of Health
MARCH	9	Police Qtly. Report (Fire and DPW?)
	16	Joint Meeting (TBD)
	23	Library Board of Trustees Cable Advisory Committee
	30	
APRIL	6	Commission on Substance Use Human Services Committee
	13	Town Meeting
	27	Recreation Committee
MAY	4	
	11	Bicycle and Pedestrian Committee Transportation Management Committee
	18	Community Preservation Committee
JUNE	1	Police Qtly. Report (Fire and DPW?)
	8	
	15	Conservation Commission EDIC
	22	Committee Interviews
29	Strategic Planning Retreat	
JULY	6	
	13	Council on Aging Commission on Disabilities
	20	
	27	Cultural Council
AUGUST	3	
	10	Energy Committee
	17	Joint Meeting (TBD)

	24	Golf Advisory Committee
	31	
SEPTEMBER	14	Capital Plan Presentation and Budget Policy
	21	Police Qtly. Report (Fire and DPW?)
	28	School Committee
OCTOBER	5	Beach Committee
	19	Joint Meeting (TBD)
	26	Historical Commission
NOVEMBER	2	
	9	Town Meeting?
	16	Solid Waste Advisory Committee
	23	Board of Assessors
		Veterans Council Committee
	30	
DECEMBER	7	Police Qtly. Report (Fire and DPW?)
	14	
	21	Waterways Committee
		Water Quality Management Committee
	28	

<u>Report</u>		<u>BOS</u>	
<u>Date</u>	<u>Committee Name</u>	<u>Liaison</u>	<u>Status</u>
1/13	Affirmative Action Committee	MEB	Active
1/27	Affordable Housing Committee	SP	Active
2/24	Agricultural Commission	DJ	Active
10/5	Beach Committee	DB	Active
5/11	Bicycle and Pedestrian Committee	MEB	Active
11/23	Board of Assessors		Active
2/24	Board of Health		Active
	Board of Selectmen		Active
	Board of Survey		No quorum
	Building Code Board of Appeals		Active
	Charter Review Committee		Active
	Coastal Pond Management Committee	DB	No quorum
	Coastal Resiliency Action Committee		Active
7/13	Commission on Disabilities	MEB	Active
4/6	Commission on Substance Use	MEB	Active
3/23	Cable Advisory Committee	SM	Active
5/18	Community Preservation Committee	SP	Active
6/15	Conservation Commission	SP	Active
7/13	Council on Aging	MEB	Active
7/27	Cultural Council		Active
6/15	EDIC	SM	Active
	Edward Marks Building Advisory Committee		Active
8/10	Energy Committee	SM	Active
	Finance Committee	SP	Active
8/24	Golf Advisory Committee	DJ	Active
10/26	Historical Commission	SM	Active
4/6	Human Services	MEB	Active
3/23	Library Board of Trustees	DJ	Active
	Planning Board	DB	Active
4/27	Recreation Committee	DJ	Active
9/28	School Committee	SP	Active
	Senior Center Building Advisory Committee		Active
	Shellfish Advisory Committee		Active
	Sign Review Committee		No quorum
11/16	Solid Waste Advisory Committee	MEB	Active
	Town Building Committee	DB	Inactive
	Traffic Advisory Committee		Active
	Transportation Management Committee		Reactivated
11/23	Veterans' Council Committee	SM	Active
12/21	Water Quality Management Committee		Active
12/21	Waterways Committee	DB	Active
2/10	Zoning Board of Appeals	DJ	Active

**Committee**

**Town Representative**

Barnstable County Home Consortium	Carla Feroni
Buzzards Bay Action Committee	Mark Kasprzyk
Cape & Vineyard Electric Cooperative	Rosemary Carey
Cape Cod & Islands Water Protection Fund	Peter Johnson-Staub
Cape Cod Commission	Charles McCaffrey
Cape Cod Joint Transportation Committee (MPO)	Jim McLaughlin
Cape Cod Municipal Health Group	Denise Coleman
Cape Cod Regional Transit Authority	Susan Moran
Cape Cod Water Protection Collaborative	Raymond Jack
Cape Cod Water Protection Collaborative TAC	Vacant
Cape Light Compact JPE	Ronald Zweig
South Cape Beach Advisory Committee	Donald Clarke
Steamship Authority (SSA) – Board of Governors	Kathryn Wilson
Steamship Authority (SSA) – Port Council	Robert Munier
Upper Cape Cod Regional Technical School (UCCRTS)	Maryann Smith
	Thomas Corriveau
Upper Cape Cod Regional Transfer Station Board	Raymond Jack
Upper Cape Cod Regional Water Supply Cooperative	Carey Murphy

**Other**

Falmouth Housing Authority

Joint Base Cape Cod (JBCC)

Marine Biological Laboratory (MBL)

Woods Hole Oceanographic Institution (WHOI)

**Town**

Police Department Quarterly Report

**Add:**

Fire Department Quarterly Report?

DPW Quarterly Report?

**Diane Davidson**

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**From:** Julian Suso  
**Sent:** Monday, August 19, 2019 11:05 AM  
**To:** Diane Davidson; Peter Johnson Staub  
**Subject:** FW: yearly schedule  
**Attachments:** BOS possible schedule.docx

Diane and Peter,  
FYI – for potential BOS discussion. Thoughts? Thanks.  
Julian

**From:** Doug Jones [REDACTED]  
**Sent:** Monday, August 19, 2019 10:47 AM  
**To:** Julian Suso <julian.suso@falmouthma.gov>; Megan English Braga [REDACTED]  
**Subject:** yearly schedule

Julian and Megan  
I am going to distribute this document tonight during selectmen's reports as a starting point for a future discussion about laying out a regular plan for meeting reports.

Please let me know if you would rather I did not.

Doug

January 1	Budget, Finance Committee
January 2	Con Comm, Agric Comm
January 3	
February 1	ZBA and Planning Board, petitioners articles
February 2	Board of Health, TM Recommendations
March 1	Cultural Council, Police
March 2	Human Services, Substance Use, DPW
March 3	Affordable Housing
April 1a, b, c	Pre TM
April 2	Council on Aging, Comm on Disabilities
April 3	Seasonal Licenses
May 1	Bikeways, Traffic Advisory
May 2	JBCC, Recreation
June 1	Reorg, , Police, Interview and appoint, Solid Waste Advisory
June 2	interview and appoint, EDIC
July 1	interview and appoint
July 2	Strategic plan
July 3	Historical Comm, Library
Aug 1	Energy

Aug 2	Veterans
Sept 1	Finance Committee, Police
Sept 2	Petitioners, Beach Comm
Oct 1	Town Meeting Recs
Oct 2	CPC
Nov 1	Waterways
Nov 2 a ,b, c	pre TM
Nov 3	post TM with Planning Board
Dec 1	Assessors, School Committee
Dec 2	Water Quality, Police

Plus regular reports from Fire, DPW

**TOWN OF FALMOUTH**  
**BOARD OF SELECTMEN**  
**Meeting Minutes**  
**MONDAY, SEPTEMBER 23, 2019**  
**SELECTMEN'S MEETING ROOM**  
**TOWN HALL**  
**59 TOWN HALL SQUARE, FALMOUTH, MA 02540**

Present: Megan English Braga, Chair; Suan Moran; Doug Jones; Sam Patterson.

Absent: Doug Brown, Vice Chair.

Others Present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager.

1. Call to Order by Chair English Braga at 7 p.m.
2. Pledge of Allegiance
3. Proclamations
  - a. Proclamation Honoring Gil Rapoza  
**Chair English Braga read the proclamation in the packet as a motion. Second Mr. Jones. Vote: Yes-5. No-0.**
  - b. 100<sup>th</sup> Birthday Proclamation for Alfred G. Irish  
**Ms. Moran read the proclamation in the packet as a motion. Second Mr. Jones. Vote: Yes-5. No-0.**

**A family member was present to honor him and thank the Board of Selectmen; Mr. Irish was unable to attend the Board of Selectmen meeting tonight.**

4. Recognition  
Ms. English Braga noted hoping to keep in mind the Swain and Ahmed Mustafa family, moment of silence held.
5. Announcements  
None.
6. Public Comment  
Catherine Bumpus reported the Woods Hole Community Association had an event, all went well, and she appreciated the Town's support.

**7:15 p.m. SUMMARY OF ACTIONS**

1. Licenses
  - a. Approve Application for a Special One-Day Wine and Malt Liquor License – British Beer Company – 263 Grand Avenue, Seaside Inn parking area – Outdoor Food & Music Festival – Sunday, 10/13/19  
**Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**
  - b. Approve Application for Sunday Entertainment License – British Beer Company – Lennonfest – Falmouth Heights Ball Field – Sunday, 10/13/19  
**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**  
  
Mr. Jones noted concern about how far away from the venue the music can be heard.
  - c. Approve Application for One-Day Entertainment License – Shirley Baker – Wedding Event at Highfield Hall, south lawn, 56 Highfield Drive, Falmouth – 7/18/20  
  
**Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

Mr. Jones asked if they would need to deal with the sound reaching outside the event tent. Mr. Suso will ask that the sound system be appropriately set so that it is not traveling beyond that area.

- d. Approve Application for a Change of Manager of an All Alcohol Liquor License and Common Victualler License – The Black Dog Heights Café located at 465 Grand Avenue, Falmouth

Matthew Terry, Attorney with Ament and Klauer Law Firm represented the applicant. There are 14 seats inside, no stand alone bar. The applicant was present, is TIPS certified, lives in Falmouth, and there are two other managers that are also TIPS certified.

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

2. Administrative Orders

- a. Vote to Approve Grant of License for Ashumet Valley Property Owners, Inc. to Place, Erect and Maintain a Sign to be Located within the Town Layout of Club Valley Drive

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

- b. Vote to Approve a Temporary Easement for Access from Gifford Street to the Project Site at 430 Locustfield Road

**Ms. Moran motion approval. Second Mr. Jones. Vote: Yes-4. No-0. Absent-1.**

- c. Vote to Accept Donation from The Herren Project in the Amount of \$700 to the Recreation Department Donation Account

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

- d. Approve Eversource Energy Petition to Install Two (2) Poles on St. Marks Road, South of Seabrook Drive

Mr. Jones tabled the presentation pending the presentation by Eversource on the agenda.

Ronit Goldstein was not aware of this, but will look into it and get back to Mr. Suso with any information.

Mr. Jones noted the reference to poles are different than in the agenda. Mr. Suso noted just being described in 2 different ways: north of Neves way and South of Seabrook Dr.

This will be carried to a future meeting so that Mr. Suso can get more information to the Board of Selectmen.

- e. Vote to Approve Regulatory Agreement for Affordable Housing Located at '0' Locustfield Road and Authorize Town Manager to Execute

Mr. Suso noted this is the project regulatory agreement the town counsel has overseen and the Board of Selectmen executed.

**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

- f. Approve Notice of Intent (NOI) Application to the Conservation Commission for Mill Pond

Kristen Rathjen, Science Wares, Technical Consultant for Water Quality Management Committee. They want to harvest vegetation that plagues Mill Pond. Excessive nutrients causes excess plant growth. They plan cut surface vegetation, remove nitrogen, plant is watershield, it looks like a lily but its not. Harvest during upstream cranberry bog is harvesting so water is static. This is an aerative process and needs to be done more often; it opens more opportunity to stop nutrient loading into Green Pond. There is no market for the plant debris removed; they will recycle some nutrients but no way to turn it into fertilizer. Compost Me may be interested. This will be a pilot project to see what can be done here, how it works out, and how they can expand it.

Mr. Suso said this project has been reported on multiple occasions when he attended East Falmouth Village Association meetings and Mr. Brown is involved in this initiative.

**Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

3. Special Events

**Recurring – Recommended:**

- a. Lennonfest – British Beer Company – Falmouth Heights Ball Field – Sunday, 10/13/19  
**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.** The Use of Field policy will be provided to the applicant.

**BUSINESS**

1. Report – School Committee – William Rider, Chairman and Lori Duerr, Superintendent

Ms. Duerr provided highlights over the last year. Enrollment 3,320 students, school choice 172, almost tripled in last 7 years. Reviewed demographics. Safety and security taken seriously, this past year increased ALICE (Alert, Lockdown, Inform, Counter, and Evacuate) training; teachers are trainers in every school, reviewed ALICE. The School District has a web based system for communication with police, fire, administrators, and staff to communicate all the time. Restructured wellness committee and continue focus on health and wellness. Parents sought help around vaping, they spent first half of last year studying the problem partnering with local human service agencies and medical professionals, created presentations for parents with facts and action steps. Lessons have been added to their health classes. Began 2 unified sports teams last year and were recognized by Special Olympics for unified school. Unified sports is an opportunity for students who may not make the sports team, but play and compete with their peers. Students from every school nominated to the Superintendent School Council and provided their perspective to the Superintendent. FPS has a partnership with Woods Hole, new learning for students include Marine Life and Ecosystems, mapping and geography, and human impacts on the environment with an advisory committee. Student social and emotional needs grow, have adjustment counselors, Gosnold, Calmer Choice, Peace Builders, Bridge Program, and this year received training from Restorative Justice and will study more about helping students have peer mediation.

Chair Bill Rider thanked the community for the Falmouth High School (FHS) athletic turf field and complex. The School Committee is revising mission statement, vision, and core values. Will send out a survey to students, families, and staff to get ideas of where they want to go. Nine member board and described what they do, make Falmouth School District the best it can be. Budget Committee meets with the Finance Committee, involved in negotiations with teachers at this time and making progress. Policy Committee, they have been reviewed, adjusted to meet their needs. Noted community members/organizations that give to support the schools.

2. Report – Solid Waste Advisory Committee

Linda Davis, Chair, working with Mr. MConarty, explained that a brochure will be mailed to residents so they will learn how to do sort their waste and passed a document out to the Board of Selectmen. Seven member committee working to make things happen regarding waste in Falmouth. Asking the Board of Selectmen to take recommendations under advisement and the Board of Selectmen provide feedback.

Recommendations include the Board of Selectmen consider the following recommendations:

Move forward with MA DEP IQ kit in Spring 2020. Meetings have been had; the state will provide funds and materials to help get on track for recycling but the Town needs to provide some resources. The committee should know if they are ready for the 2002 grant by 12/15/19.

Recycling bylaw with readiness for spring 2020 town meeting.

Develop school system program to do trash correctly in the schools.

Improve the Town's communication with residents through direct mailing, website, FCTV. Come up with a plan as early as October.

Encourage Town personnel to attend DEP sessions on zero waste.

Prepare for 2022 contract for municipal solid waste pickup curbside and municipal buildings.

Reviewed original and subsequent waste management facility plans; address issues, and make necessary improvements. The conditions are not satisfactory at the facility, the computer system is archaic. Monitoring contracts with haulers of materials from the facility.

Add to packet of info given out when securing permission for public events, include need for waste and recycling plan.

Appoint a Solid Waste Manager as voted by Town Meeting. Other options for leadership and execution for the above recommendations? Chair English Braga noted that Mr. Suso is looking to put forward at April Town Meeting for the next fiscal year's budget.

Ms. Moran proposed the Board of Selectmen task the Town Manager with reviewing the recommendations and attaching costs as best we know. This to include looking at food waste as well.

Mr. Jones noted that preparing for the next contract, that has begun already and they will be bringing the Solid Waste Committee into that conversation.

Ms. Davis noted it may cost money to implement some of these programs, may be saving money in long run by developing and supporting a more efficient system. If food waste was removed, it would be a huge savings.

Alan Robinson happy to hear discussions already going on the 2022 contract and looking into finances for a Solid Waste Manager. They have not been consulted in an advisory capacity and ask that they be engaged.

### 3. Presentation on Eversource Double Poles – Ronit Goldstein, Eversource Community Relations

Ronit Goldstein, Eversource Community Relations, presenting an update regarding double poles. Provided a PowerPoint presentation. Her job is to cover a lot of topics, main job is to communicate with officials, community, and Town staff and be the conduit between the company and the community. Emergency Response Training was held today. Explained what is on the pole, which poles Eversource owns and maintains in Falmouth. Included on the pole is the electricity, transformer, lowers the voltage so the secondary line can feed homes. Cable network/communication line and Verizon. They have to follow a process to remove double poles and explained the database the utilities and Towns have access to the system. Process is from top down, they will install new pole next to the old pole, the old pole cannot be removed until all utilities remove their wires. In July 2018 a presentation was done to Board of Selectmen, there were 84 double poles in Town. Total count at this time is 59 as of last week according to the database, which is a new database. If a pole is hit and a new one needs to be done, the transfer is done upon the replacement of the pole; the utilities cannot touch other companies' facilities. During storms poles may be installed. Reliability is a huge initiative. Double poles may fall to the bottom of the list because reliability is more important than a double pole.

The data is pulled from a database, majority of that info is in the database. Whether double poles or not, the poles are in the database.

Mr. Jones noted the speed in responses to the Town's requests, frustrated because things will be addressed a year later in some case. Sometimes it is helpful to have the conversation with the DPW. Last year they were told they had the highest number on the Cape and were told that they are the ones that asked about it.

Ms. Goldstein said that the database has nothing to do with complaints, it is just data. Discussions are being had regarding reliability projects and how to address double poles at the same time. New customer connects are priority as well.

Ms. Moran asked about customer service issues include Open Cape has to rent space on poles and it is very expensive. Last year an elderly woman contacted Ms. Moran regarding a pole not owned by Eversource, it was winter, the woman had no heat or lights and it was an exorbitant cause to get her turned on because she needed to buy a pole.

Ronit is not familiar with rental or leasing space on the pole, she will check and get back to the Board of Selectmen. There are private poles, she is not familiar with the cost. They cannot do things they are not allowed to do. Is there a less costly approach.

Chair English Braga would like her to come back at some point with info about what poles in Town are non Eversource.

Ronit addressed community impact grants and requirement for the org is they have a 501c3 designation. This can be done online at eversource.com. Examples included be a food pantry, packets for Children's Hospitals.

Mr. Suso noted Mr. Brown pointed out a double pole at 1196 Sandwich Rd.

Elmer Bartech (phonetic), East Falmouth, if Eversource owns the pole, do they own the property the pole is sitting on. Ms. Goldstein said they would have had to get rights to use the land.

According to Ms. Goldstein, the goal with double poles is to remove the second and leave one in place.

Mr. Johnson-Staub noted no charge or payment to rent or lease the space, there is a right of way agreement.

Mr. Suso suggested Ms. Goldstein be in contact with DPW Deputy Director, Peter McConarty who is present in the audience tonight and Mr. Suso introduced him to Ronit.

Ms. Goldstein saw it when she saw the agenda, two new poles, she guesses it is necessary, Mr. Jones noted the abutters requested repair of an adjacent pole at the same time, it is leaning substantially. The Board of Selectmen provided email from the abutters with pictures of the poles.

#### 4. Update on the Committee Email Policy and Access Control Protocol

Mr. Johnson-Staub noted this was prepared in conjunction with Town Counsel.

Page 2 was missing from the Board of Selectmen packet.

Mr. Johnson-Staub said draft researched by IT Director, reviewed by him, the Finance Director, Mr. Suso, and Mr. Duffy. Committees cannot express an opinion to a matter coming before the board. IT conferred with other communities in addressing these issues, many do not issue emails to committee members, some issue to only chair. Proposal to issue email address to committee chair or their designee. They cannot use email for deliberation, exception for purely administrative scheduling meetings and this is a limited exception. Proposing email to one committee chair, set up the chair can forward the email from a committee member and forward it to all members of the committee personal email addresses but this is done via bcc, so when committee members receive it, the reply will go to the chair only.

Ms. Moran noted it is hard enough to get volunteers including chairs and this creates breach of open meeting law because it encourages all folks to email the chair. Better and easier to continue training on the Open Meeting Law. The burdens the committee Chairs more by adding another job to their duty. Suggested committee members have their chosen of which email on the website. They are trained in the public records law, and may want a separate email. The Town could require a dedicated Town email, but could be separate emails.

Mr. Johnson-Staub said if communication from personal email addresses is requested, it will be more difficult for Town staff to gather.

Chair English Braga felt it's two pronged, need to keep pointing out the Board of Selectmen can listen, but cannot talk. Great idea to have one email address. With turnover, it can create more work for the administration of the committee.

Mr. Jones noted the bcc reply will cut this down.

Chair English Braga noted the violation has happened by the time the chair responds back. She finds it can be difficult to find info as a constituent and cannot find a way to contact them. She likes having one address for a committee. Suggested Mr. Johnson-Staub send this to the chairs and get feedback from the committees around these issues and draft proposal with a time deadline.

Mr. Johnson-Staub is attempting to strike a balance with the public and training/reinforcing the law. This does not prevent anything, makes it a little less likely. Currently when agendas go out and meetings are scheduled, personal email addresses are used, there are a lot of inadvertent violations.

5. Interview, Vote and Appoint Committee Member – Cable Advisory Committee – Michael Eder  
Michael Eder, off the committee for 2 years after 7 years membership.

**Mr. Jones motion to appoint Mr. Elder to a term ending 6/2021 until other date it is supposed to be known. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

Mr. Suso will clarify the date.

6. Petition Article Presentations for November 2019 Town Meeting (5 Minutes Each):  
This will not be voted or discussed tonight, but the Board of Selectmen may ask questions.

- a. Present Petition Article #17 – Nathan A. Holcomb

The Board of Selectmen received feedback from the Conservation Commission.

Mr. Holcomb noted this is a proposed bylaw to a wetlands bylaw, the current bylaw includes wetlands even if you have a puddle or your neighbor in your yard, this article will fix the issue that this would not be a wetland. Proposed amendment reviewed, would eliminate an isolated freshwater wetland and the area would be 10,000 sq. feet or more. Prevents waste of tax dollars. Showed pictures of his family's backyard with a depression, when it rains they get a Ms. Moran all are of water, triggers regulation of a much larger area of his property and neighbor's. Prevents arbitrary and inconsistent control of the bylaw. The process to higher a botanist can cost thousands. Overrule an inconsistency in the Falmouth Wetland Regulations. Ensure proportionality with the regulated buffer zone, the amendment would require larger area regulation. Prevent waste of landowner resources, it can cost the homeowners tens of thousands of dollars. Protect property values in Falmouth.

- b. Present Petition Article #18 – C. Grant Walker

Mr. Walker, 71 Philadelphia St., Precinct 3, asking Town to adopt the MA Stretch Energy Code, this would be a choice and is not mandated. Promote superior energy efficiency. Builders would have 3 options: follow home energy rating system, energy star 3.1, and passive house certification. Inside each option there are additional options about how to achieve the energy efficiency goal. Point is to promote total performance of a house or other building as a system. Applies to new construction and not a great difference between the Stretch Code and Base Code. Ten cape communities have adopted the stretch code, along with 4 towns on Martha's Vineyard, along with Nantucket. Promotes affordability. Additional costs are minimal, rebates are available, and some costs can become part of the mortgage. Promotes reduction in greenhouse gas emissions. This is one requirement for the Town to receive designation as a Green Community.

- c. Present Petition Article #20 – Gerald Lynch

Edward Kirk on behalf of the named petitioner and handed a document to the Board of Selectmen, the plans they will refer to during their presentation. This is a petitioners article not coming from the Planning Board. This is recommended by the Planning Board.

Mr. Kirk provided history about the location, which has been location of excavation, hauling, storage of sand and gravel related to Lawrence Lynch road building business. Lawrence Lynch approached by a company regarding a large scale solar array. Entered into a long term lease, then part of the overlay district and it can be built there provided a site view permit is issued by Planning Board. It was determined the access to get to the pit is located on the an adjacent parcel that is owned by the Town. This was disclosed to the Planning Board and placed on the plan. The Planning Board said that access would be approvable, their decision took note of this situation and said the applicant can use the access road until such time the Board of Selectmen recommends and Town Meeting votes to grant the applicant an easement for this purpose. If unfavorable action, it must be revised. The Town land of about 11 acres was owned by several owners, in 1997 the Town took it for unpaid taxes, vacant land, and asking the Board of Selectmen to recommend adoption of this article. This article would give the Board of Selectmen the authority to grant the easement on behalf of the Town. The first 200 feet of the road would be brought up to subdivision standards.

Ms. Moran asked why there is not another access road? This is the one that was used, another could be created at the expense of the applicant.

The Town is saving amount of money by way of taxes, personal property taxes from the solar panels.

Mr. Jones asked whether the only place the easement is lot 1? Reviewed the site plan approved by the Planning Board. Mr. Jones is not comfortable by the petitioner's article being presented by the Town Planner, why is this getting different support than any other article. He is uncomfortable with Town employees supporting a petitioner's article.

d. Present Petition Article #21 – Sandra Faiman-Silva

Sandy Faiman-Silva, 50 Davis Road, Precinct 2. This article's goal is to protect the civil rights and safety of all Falmouth residents. The message from Chief Dunne regarding ICE Secure Communities Article. This sites data from the Chief's message to the community where he mentions the role of the police in Falmouth is to protect the public by enforcing state laws and draws from the mission core values statement that the police will provide professional police service while respecting human rights and dignity. Local law enforcement has no authority to enforce federal immigration laws. Race, religion, gender, sexual orientation, occupation, immigration status will have no bearing on any decision for a Falmouth Police Officer to affect an arrest. The Falmouth Police Department will not discriminate against members of our community. Asking Town Meeting to affirm and support these statements, Town resources will not be used to enforce Federal laws unless by law, racial profiling will not be tolerated, individuals human rights not infringed upon and due process will be followed. The 106 signers of this citizens petition article are asking that the community stand with Chief Dunne and the Falmouth Police Department. Eight other Cape towns have endorsed similar and the Martha's Vineyard towns have passed similar.

e. Present Petition Article #22 – Christine Kircun

Christine Kircun and Scott Garvin represented Falmouth sustainable practices and made a PowerPoint presentation. This article is regarding the municipal plastic bottle campaign. Reviewed single use plastic bottles, byproduct of fossil fuel industry. Plastic is a health issue, reviewed how this occurs including incineration. Life cycle of a plastic bottle was shown. This would eliminate sale of single use bottles by the Town with exemption when involved in public health and safety. This is another step in going forward and our environmental impacts.

f. Present Petition Article #23 – Ahmed Mustafa

Mr. Wilson and Mr. Mustafa provided documents to the Board of Selectmen. Mr. Mustafa asked for support and to become the managers of the old senior center and make it the Falmouth Veteran's Center. Looking for the Board of Selectmen okay.

Allan Wilson said this is a new approach for veterans and the Town. They are building a coalition of people who care about veterans, including Falmouth Together We Can, Falmouth Housing Authority. They are connecting with Town veterans' organizations and putting them under one umbrella to bring veterans together Falmouth VFW and Joe Q Coffee Break. This will be sustainable and transparent, they are working with Falmouth Together We Can, which has a history of helping other organizations and transparent. Want to help veterans, work with veteran's counselor, and bring veterans together in one location. They realize there are permitting and construction issues, they will address them. Programming will be self sufficient, they have fund raised and feel they can continue that support. Want a resource for veterans to go and get information. VA is in constant change at this time, it is difficult to keep on top of VA benefits and there needs to be a place for people to find out and having a place to go.

Mr. Jones asked if this would follow other leases, Mr. Wilson said the organization would maintain and upkeep the building. Wilson said Lease for 5 years for \$1.

The next Joe Q. Coffee Break will take place on 10/2/19 930 a.m. at Atria.

7. Appointment of Board of Selectmen Sub-Committee on Proposed Municipal Broadband Study going forward to look at feasibility and ways it could be structured. Mr. Suso, Mr. Johnson-Staub, , Jennifer Mullin, members of groups, Chair English Braga, and Mike Galasso met regarding how the study is going forward, challenges, and things to think about. They had a request by EDIC, Chair English Braga thought good to have a subcommittee, Ms. Moran will attend as usual, another Board of Selectmen participation would fall into the subcommittee format.

Chair English Braga proposes Ms. Moran a member and noted Mr. Brown expressed interest, Chair English Braga is happy to do it. The project results will be had, updates, Town will be involved in that they will speak with staff, understand the structure of the survey, and the information is valuable to the Town making a decision.

The Board of Selectmen discussed whether a subcommittee was necessary, this may be needed to address the open meeting law requirements. Ms. Moran prefers a subcommittee for availability and a different view point.

Charge would be to participate to extent required so the Town feels the feasibility study takes into account many different thoughts/concerns.

Meetings will need to be posted and minutes taken. Chair English Braga recommended reaching out to the EDIC regarding whether they see this as a hindrance. Once consulting with the EDIC is done, the Board of Selectmen will discuss further. Chair English Braga thinks how the study is structured and parameters of the study are important.

8. Mr. Suso explained that Town access control and security is an additional item on the agenda. Nearing completion and implementation in October, will include automated locking/unlocking system to Town Hall, primary visitor access. Limited number of people will be issued key access to certain individuals after hours. Video security at egresses including access doors to Town Hall, but not interior of the building.
9. Minutes of Meetings:
  - a. Public Session  
September 9, 2019  
**Mr. Patterson motion to approve with edits. Second Mr. Jones. Vote: Yes-4. No-0. Absent-1.**

p. 6 2<sup>nd</sup> paragraph 2 hawk signals should be Hawke system.  
p. 6 above Mr. Jones motion.... Spelling of Elizabeth Saito  
spelling of Scott Lindell's name.

September 16, 2019  
These are being finalized.

b. Executive Session  
August 5, 2019

**Mr. Jones motion approval and not release. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

September 9, 2019

Sam Patterson will share edits regarding acronyms not defined and used properly. He will pass them on to the secretary.

**Mr. Jones approval with edits and not release. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

c. Review of Executive Session Minutes and Vote to Release  
These will be postponed to a future meeting.

10. Individual Selectmen's Reports

Mr. Patterson:

Attended Finance Committee review of articles and budget.

Attended the Fire and rescue ceremony.

Attended Wounded Warriors Bike ride. Appreciates honoring the warriors.

Attended the Coonamessett River Dedication, Lt. Governor Polito was in attendance.

Attended an Eagle Scout Court of Honor.

Attended Cape Cod Regional Transportation Advisory Meeting last week, improvements to the Hyannis Transportation Center were reviewed, solar panels have been installed and will generate more than 90% of the energy needed to run the facility. New trolleys into service in Falmouth and include the Hospital during summer months.

Ms. Moran

The Assembly of Delegates, charter review recall issue committee invites those interested in commenting to email Ms. Moran.

Chair English Braga:

Attended some of the events Mr. Patterson reviewed.

11. Town Manager's Report

The Town is proceeding with replacement of the West Falmouth Fire Station septic system and installing a nitrogen removal system.

12. Review and/or Discuss Correspondence Received-none.

**Mr. Jones motion to adjourn at approximately 10:08 p.m. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

Respectfully Submitted,

Jennifer Chaves  
Recording Secretary

**TOWN OF FALMOUTH**  
**BOARD OF SELECTMEN**

**Meeting Minutes**

**Open Session**

**MONDAY, NOVEMBER 25, 2019**  
**SELECTMEN'S MEETING ROOM**  
**TOWN HALL**

**59 TOWN HALL SQUARE, FALMOUTH, MA 02540**

Present: Megan English Braga, Chairperson; Doug Brown, Vice Chair; Susan Moran; Doug Jones; Sam Patterson.  
Absent: Doug Jones.

Others present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager.

1. Call to Order by Vice Chair Brown at 7 p.m.
2. Pledge of Allegiance
3. Recognition  
Ms. Moran wished all a happy holiday season.
4. Announcements-none.
5. Public Comment

Martha Gilbert, West Falmouth, is concerned about the West Falmouth Fire Station closure scheduled for 7/1/20 and suggested it stay open with improvements and if that is not possible stay open until new station is open. Concern of response time a few minutes to 10 minutes. The response time and call data was collected in May, not during the busy months of July and August. She appreciates the close proximity to West Falmouth, has witnessed responses by first responders. Other areas of Town would suffer and have no staff when response needed in West Falmouth. She is concerned about the effect on all those in Falmouth.

**SUMMARY OF ACTIONS**

1. Licenses
  - a. Approve Application for Special One-Day Liquor License – FCTV – Televised Musical Event – 310 Dillingham Ave. – Thursday, 12/5/19  
Andrew Richards, FCTV, present and explained it is a monthly musical event called the Falmouth Music Workshop from Studio 310 hosted by Pat Ryan. Tickets available online and at the door.  
**Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**
  - b. Approve Application for Special One-Day Liquor License – FCTV – Holiday Party & Silent Auction – 310 Dillingham Ave. – Thursday, 12/12/19  
**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**
2. Administrative Orders
  - a. Re-Execute Conservation Restriction for two portions of registered land on the Woods Hole Oceanographic Institution (WHOI) Quissett Campus located at 360 Woods Hole Road  
**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**
  - b. Execute Conservation Restriction for property located at 0 and 740 Ter Heun Drive, Falmouth  
According to Mr. Johnson-Staub, it is a 300 Committee restriction.  
  
Jessica Writenour, 300 Committee Executive Director explained that 7.42 acres of land was donated by Vicky Lowell to the 300 Committee for permanent conservation.  
  
Ms. Lowell said that the land is rugged and it is wonderful it will be in conservation.  
  
**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**
  - c. Approve Changes to the Shellfish Regulations for Winter of 2019-2020

Chuck Martinsen, Deputy Director MES and Shellfish Constable, asked for modifications to the regulations to allow for greater harvest amount and more oysters in West Falmouth Harbor. Tremendous resource, so intent is to provide double the amount of oysters allowed in West Falmouth and allow recreational to take place on Wednesday. Five possible floating days if the weather appears to be taking turn to worst, there would be commercial harvest allowed as well pending weather and risk of ice.

**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

- d. Vote to authorize allocation of \$50,000 from the Air Force Center for Environmental Excellence fund to support the aquaculture/nitrogen removal program

Mr. Johnson-Staub explained it is a companion piece to capital request approved at Town Meeting, this funding will enable us to purchase more equipment and facilitate a quicker start for public-private partnership.

**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

### 3. Special Events

#### **Recurring - Recommended:**

- a. Dive into Recovery – Freezin’ for a Reason – Polar Plunge – Gosnold, Inc. – Falmouth Heights Beach – Saturday, 1/4/20

Amanda Marcot, Director Marketing and Alumni Relations Gosnold. This is the Third annual event. All proceeds go to the Alumni Program. For more information, the community was directed to the Gosnold.org website events page, follow to Polar Plunge. She would like to change the date to January 18, 2020 with inclement weather date for two weeks later 2/1/20.

**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

## **PUBLIC HEARINGS**

### 1. Tax Classification Hearing

Chair English Braga read the hearing notice.

Patricia Favulli, Director of Assessing, reviewed the options including split tax rate; residential exemption; small business exemption open space exemption.

Mr. Patterson cited Nantucket using the residential tax exemption to build affordable housing and asked why Falmouth is not considering something similar. Ms. Favulli explained that that the cost of the taxes will be passed on to those who do not own their property.

Jennifer Mullen, Finance Director, noted the vote today is shifting the rate, not saving money and the Town will not be able to take money and fund something else. If you have a residential exemption, you are shifting that tax so someone else will pay more. She believes more study is needed and will provide the BOS with more information

Ms. Moran noted presentation in the past, she appreciates that the rate has been reasonable compared to similar communities. Falmouth is sought after community because the Town has grown carefully and try to be as attractive as they can, support small businesses and there is a small margin. Ms. Moran does not want to change it.

Chair English Braga would like to see the impact in the next 12 months on what is happening with the tax the Town is collecting for short term rentals and have a sense of what that looks like.

Mr. Patterson question whether there is a way to generate subsidies through tax collection. Wealthy people are imbalancing the supply and demand of housing.

Ms. Mullen noted this is the tax levy and talking about shifting the rate. Short term rental is different and will be part of the budget discussion. For July through September, it has only resulted in an extra \$50,000. The BOS voted to increase hotel motel to 5% effective 1/1/20. This is different than the tax levy.

Affordable housing and some of these things would be a great subject for the BOS Strategic Planning Retreat.

Public Comment: none.

**Ms. Moran motion to close the hearing. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

**Mr. Brown motion that the Town of Falmouth continues to tax all classes at the same rate by adopting a factor of "1" and to reject the residential, commercial and open space exemption. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

2. Fee Hearing, continued from 11/18/19  
Chair English Braga noted they reviewed the proposed fees on 11/18/19. No correspondence was received regarding the fees read on that date.

Public Comment: none.

**Mr. Patterson motion to close the hearing. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

## **BUSINESS**

1. Update on Vulnerability Assessment – Elise Leduc, Woods Hole Group

Charles McCaffrey said that the assessment is providing significant data and analysis for several other efforts.

Ms. Leduc made a PowerPoint presentation, the draft final report will be out in the next couple weeks. Reviewed the overall project objectives, methods and results, examples of recommended actions.

Reviewed the overall project objectives including likely present and future flooding scenarios, identify potential flooding impacts to municipally owned assets. Assess risk for each asset and use a 5 step process including determining critical assets, consequence of flooding score, critical elevations, probability of exceedence data, and calculate risk scores and rankings. Generated the tables, within the report broke out certain types of assets. Looked at roads separately. In some cases, certain roads are listed more than once because they looked at certain segments. The road system is the most vulnerable thing in Falmouth. Recommendations for site specific asset based adaptations, regional adaptations, and natural resources adaptations. 13 individual assets were focused on, chosen to be of a range of asset types and idea was to cover the range of types the Town has, it gives a good start. Old Dock Road Pier Assets recommendations reviewed with options over future timestamps. Town Hall risk is the backside, use materials to keep the water out. In future, use landscaping to protect Town Hall, parking lot, and some local businesses. This building could last up to 2070, possibly beyond. If the Town ever needs a teardown of this building, consider looking at another location. Menahaunt Road Bridge at Little Pond, this is undersized and at high tide the water hits the top of it, creating a significant forces on that structure. This road is vulnerable to flooding today. By 2070 about ½ mile of road will be impacted from Grand Avenue to Great Pond Bridge. An elevated berm may help, long term it will need to be elevated or abandonment of that stretch. Also have recommendations for Regional Adaptations, examples include Main Street, Woods Hole, and Top of Little Pond. They considered existing plans, example was from the Cape Cod Commission and included this as an option to their plan. No major action to be taken now, more about beginning planning. Reviewed Falmouth Harbor/Main Street. Reduction of salt marshes throughout Town, marshes will not be able to adapt to the speed of sea level rise. Where there is the opportunity to enhance marsh migration, elevation enhancement can work for this type of area.

Chair English Braga noted the information is here, taxpayers get to make decisions based on the information in this report.

Ms. Moran noted that Mr. Brown suggested the Coastal Resiliency Action Committee, the real challenge to the Town is where to go from here. They have some potential responses in their view. The next thing to talk about is whether we start stocking money away for one project at a time, look for grant opportunities. Does Falmouth become one of the forward thinking communities to put some measure of assets and funding in place to prepare for the next storm.

According to Ms. Leduc, a true cost benefit analysis was not part of this report, the estimated cost analysis will be included in the final report. The Town can take this and use the data before designing new assets.

There will be a final presentation when final project is done and the BOS will have further conversations. The presentation is on the library website. Mr. Suso will have it posted on the Town website.

Mr. Brown would like to get this out to the public so all understand the changes coming and projects that will be voted, these are not things that the BOS will decide.

There are a number of communities that have implemented bylaws addressing, small section at end of final report that has policy and regulation recommendations. Incentives to folks to move and stay in Town; giving them a tax or financial incentive to buy another property in Town. Having lot size rights transferred, this is new and a lot of coastal communities are struggling with it. Taking liabilities: you cannot just make a law that someone cannot stay in their private property. Giving people good reasons to do the right thing is always the best, what happens after the next big storm and can they afford to rebuild.

Chair English Braga noted reaching out to neighborhood/village areas so they can do presentations at the village sections. The Coastal Resiliency Action Committee is reaching out to the villages.

Public meeting 12/5/19 at the Recreation Center at 6 p.m. regarding the Surf Drive Area, laying groundwork for risks in that area and what are the assets/values people have there now.

It would be helpful to reach out to business owners and the Chamber of Commerce to make sure stakeholders are aware that is happening.

Mr. Patterson suggested approaching the community about what assets they want to protect and an idea of what it will cost.

Mr. Brown suggested the community go to Cape Cod Commission website to view the coastal modeling tool.

Chair English Braga noted this is the wrapping up of the research portion and beginning the conversation as a community. Many public conversations will be had.

Marc Finneran asked when it is done, how much did the consulting report cost? The BOS told them it cost \$80,000.

## 2. Approve 2020 Annual License Renewals:

### ALL ALCOHOL RESTAURANT

41-70, 71 Water Street  
99 Restaurant, 30 Davis Straits  
Anchor Ale House, 100 Davis Straits  
Bear 'n' Boots Gastropub, 285 Main Street  
British Beer Company, 263 Grand Avenue  
Chapoquoit Grill, 410 West Falmouth Highway  
Casa Vallarta, 70 Davis Straits  
DJ's Family Sports Pub, 872 Main Street  
Epic Oyster, 70 County Road  
Glass Onion, 37 North Main Street  
Golden Swan, 323-325 Main Street

Jack's Restaurant & Bar, 327 Gifford Street  
Josh's at Davisville, 339 East Falmouth Highway  
Liam Maguire's Irish Pub, 273 Main Street  
Paul's Pizza & Seafood, 37 Elain Avenue  
Quahog Republic Dive Bar, 97 Spring Bars Road  
Simply Divine Pizza Co., 271 Main Street  
Sopranos' Casino by the Sea, 286 Grand Avenue  
Water Street Kitchen, 56 Water Street

**Ms. Moran motion approval. Second Mr. Patterson.**

**Vote: Yes-4. No-0. Absent-1.**

### ALL ALCOHOL CLUB

Cape Cod Curling Club, 37 Highfield Drive

Cape Verdean Club of Falmouth, 126 Sandwich Road  
Falmouth Elks Lodge #2380, 140 Palmer Avenue  
Green Pond Yacht Club, Inc., 366 Menauhant Road  
Midway Trap & Skeet Club, 284 Old Meeting House Road  
Woods Hole Golf Club, 130 Quisset Avenue

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

ALL ALCOHOL INNHOLDER

311 Gifford Street dba Coonamessett Inn  
311 Gifford Street  
Delaware North dba Sea Crest Beach Hotel, 350 Quaker Rd

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

ALL ALCOHOL PACKAGE STORE

John's Liquor Store, 729 Main Street  
Kenyon's Market, Inc., 769 East Falmouth Highway  
North Falmouth Liquors, 362 North Falmouth Highway

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

WINE AND MALT RESTAURANT

Falmouth Cinema Pub, 137 Teaticket Highway  
Ryan Family Amusements, 23 Town Hall Square

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

WINE, MALT AND CORDIALS RESTAURANT

Doggz & Hoggz, 7881 Main Street

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

WINE & MALT PACKAGE STORE

MPG Corp. dba Rapid Refill, 435 Palmer Avenue

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

FARMER WINERY

Cape Cod Winery, 4 Oxbow Road

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

FARMER BREWERY

Aquatic Brewery, 24 Spring Bars Road

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

COMMON VICTUALLER LICENSE

41-70, 71 Water Street

Doggz & Hoggz, 781 Main Street  
Falmouth Cinema Pub, 137 Teaticket Highway  
Ryan Family Amusements, 23 Town Hall Square  
Falmouth Elks Lodge #2380, 140 Palmer Avenue  
Green Pond Yacht Club, Inc., 366 Menauhant Road  
Woods Hole Golf Club, 130 Quisset Avenue

99 Restaurant, 30 Davis Straits  
Anchor Ale House, 100 Davis Straits  
Bear 'n; Boots Gastropub, 285 Main Street  
British Beer Company, 263 Grand Avenue  
Chapoquoit Grill, 410 West Falmouth Highway  
Casa Vallarta, 70 Davis Straits

DJ's Family Sports Pub, 872 Main Street  
Epic Oyster, 70 County Road  
Glass Onion, 37 North Main Street  
Golden Swan, 323-325 Main Street  
Jack's Restaurant & Bar, 327 Gifford Street  
Josh's at Davisville, 339 East Falmouth Highway  
Liam Maguire's Irish Pub, 273 Main Street  
Paul's Pizza & Seafood, 37 Elain Avenue  
Quahog Republic Dive Bar, 97 Spring Bars Road  
Simply Divine Pizza Co., 271 Main Street  
Sopranos' Casino by the Sea, 286 Grand Avenue  
Water Street Kitchen, 56 Water Street  
Pie in the Sky, 10 Water Street

Thai Kitchen, 258 Teaticket Highway  
Starbucks Coffee Company, 11 Davis Straits  
311 Gifford Street dba Coonamessett Inn  
311 Gifford Street

Delaware North dba Sea Crest Beach Hotel, 350 Quaker Rd  
Cape Cod Winery, 4 Oxbow Road

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

INNHOLDER LICENSE

311 Gifford Street dba Coonamessett Inn, 29 Main Street  
Delaware North dba Sea Crest Beach Hotel, 350 Quaker Rd

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

ENTERTAINMENT

41-70, 71 Water Street  
Falmouth Cinema Pub, 137 Teaticket Highway  
Cape Verdean Club of Falmouth, 126 Sandwich Road  
Green Pond Yacht Club, Inc., 366 Menauhant Road  
Woods Hole Golf Club, 130 Quisset Avenue

Anchor Ale House, 100 Davis Straits  
Bear 'n; Boots Gastropub, 285 Main Street  
British Beer Company, 263 Grand Avenue  
Casa Vallarta, 70 Davis Straits  
Jack's Restaurant & Bar, 327 Gifford Street  
Josh's at Davisville, 339 East Falmouth Highway

Liam Maguire's Irish Pub, 273 Main Street  
Quahog Republic Dive Bar, 97 Spring Bars Road  
Simply Divine Pizza Co., 271 Main Street  
Sopranos' Casino by the Sea, 286 Grand Avenue  
Pie in the Sky, 10 Water Street

311 Gifford Street dba Coonamessett Inn  
311 Gifford Street

Delaware North dba Sea Crest Beach Hotel, 350 Quaker Rd  
Cape Cod Winery, 4 Oxbow Road

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

SUNDAY ENTERTAINMENT

41-70, 71 Water Street  
British Beer Company, 263 Grand Avenue  
Casa Vallarta, 70 Davis Straits

Jack's Restaurant & Bar, 327 Gifford Street  
Liam Maguire's Irish Pub, 273 Main Street  
Sopranos' Casino by the Sea, 286 Grand Avenue

311 Gifford Street dba Coonamessett Inn  
311 Gifford Street  
Delaware North dba Sea Crest Beach Hotel, 350 Quaker Rd

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

AUTOMATIC AMUSEMENTS

Ryan Family Amusements, 23 Town Hall Square  
Falmouth Cinema Pub, 137 Teaticket Highway  
DJ's Family Sports Pub, 872 Main Street

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

THEATER LICENSE

Falmouth Cinema Pub, 137 Teaticket Highway

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

CLASS II USED CARS

Falmouth Auto Sales, 735 Teaticket Highway  
Franks Auto Sales, 444 East Falmouth Highway  
O'Hara Motors, 50 Spring Bars Road  
Pier 37, 64 Scranton Avenue

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

VEHICLES FOR HIRE

White Tie Limousine Co., Inc., 292 Teaticket Highway

**Ms. Moran motion approval. Second Mr. Patterson.  
Vote: Yes-4. No-0. Absent-1.**

3. Minutes of Meetings:

a. Public Session –  
October 21, 2019  
Held for edits.

November 4, 2019;

**Ms. Moran motion approval. Second Chair English Braga. Vote: Yes-4. No-0. Absent-1.**

November 12, 2019;

**Mr. Patterson motion approval with edits. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

November 13, 2019;

**Ms. Patterson motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

November 14, 2019

**Ms. Patterson motion approval. Second Ms. Moran. Vote: Yes-4. No-0. Absent-1.**

b. Executive Session

October 28, 2019

These minutes have not been corrected and are not ready for approval.

4. Individual Selectmen's Reports

Mr. Patterson:

Meeting of Falmouth Affordable Fund and working group looking at Gifford St. Workforce housing, the second phase of 10 units. Looking to start 11/2020. The fund is broke except for amounts already committed. There will be additional funds from the CPC and an article in front of April Town Meeting, they are asking for Town commitment to support the project into this next phase. Deliberation is ongoing and the working group is supportive of this. It is believed the CPC will make it a priority to allocate what is needed for this project.

Mr. Brown:

Attended meeting with CC Commission explaining transportation issues. How to address vehicles going through Falmouth to other communities. Mr. Tupper and others suggested MA Maritime or another group to do another transportation study and then take it to the Transportation Secretary of MA.

Attended Marks Building Committee meeting and prepared to present status on 12/16/19.

Saturday attended Cape Cod Community college presentation by the Sierra Club about environmental issues and what type of entities may be opposed to those issues.

Ms. English Braga:

Sunday at the Falmouth Service Center people donated turkeys, pies, hundreds of volunteers, there are many people dealing with hunger and not having those needs met.

5. Town Manager's Report

Mr. Suso noted work continues on the 2021 budget, this will be transmitted to the BOS later in December for review at their January meetings. Falmouth Holidays by the Sea begins 12/6/19 and culminates with the 12/8/19 parade.

12/9 and 12/16 will be business meetings for the BOS.

Town offices closed Thursday and Friday 11/28 and 29.

6. Review and/or Discuss Correspondence Received

**Ms. Moran motion to adjourn at 8:47 p.m. Second Mr. Patterson. Vote: Yes-4. No-0. Absent-1.**

Respectfully Submitted,

DRAFT

## REPORT

TO: Board of Selectmen

FROM: Julian M. Suso

DATE: December 6, 2019

*JMS*  
Suso

- At the Board's upcoming Business Meeting on Monday, during the initial "Open Session" portion just after 7PM, you will hear an updated status report from Finance Director Jennifer Mullen on the Refinancing Bond Issue which was discussed and "green lighted" at an earlier Selectmen's meeting. You are being asked to "vote to issue the refunded bonds." Under separate cover, you have the Good News from Jennifer of an estimated \$1.3 Million in savings from this bond refinancing!
- Falmouth's Traditional "Holidays By the Sea" weekend of events begins this evening with the caroling (this year) at Peg Noonan Park scheduled for 5:30PM. The Lighting of Town Common is scheduled for 7PM on Saturday, December 7. As in the past, we will plan to gather at about 11:30-11:45AM along Dillingham Avenue (near the old Senior Center/Gus Canty drive entrances) on Sunday, December 8 for the Annual Christmas Parade. Parade step-off is set for 12 noon. The weather forecast is looking good; see you out and about over this weekend!