

TOWN OF FALMOUTH
BOARD OF SELECTMEN

AGENDA

MONDAY, FEBRUARY 24, 2020 – 7:00 P.M.

SELECTMEN'S MEETING ROOM

TOWN HALL

59 TOWN HALL SQUARE, FALMOUTH, MA 02540

7:00 p.m. OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Proclamation – White Ribbon Day – March 12, 2020
4. Recognition
5. Announcements
6. Public Comment

7:15 p.m. SUMMARY OF ACTIONS

1. Administrative Orders
 - a. Vote to Approve Application for the Assistance to Firefighters Grant (AFG)
 - b. Approve Grant of Revocable License to Thomas L. Messer, Marysia F. Messer and Joanna Bennett to Maintain a Retaining Wall at 190 Goeletta Drive, East Falmouth
 - c. Approve Grant of License Temporary Seasonal Canvas Vestibule Water Street Kitchen, 56 Water Street, Woods Hole
 - d. Vote to Designate Members of the Citizens Advisory Committee–Future Fire Station as Special Municipal Employees for Purposes of the Conflict of Interest Law
 - e. Vote to Transmit Letter of Concern to State – Trunk River Bikeway Protection Revetment
2. Special Events

Recurring - Recommended:

 - a. Seagull Six Spring Classic Road Race – Start/Finish Woods Hole Community Center, Water St. – Sunday, 3/29/20
 - b. Falmouth Village Association
 - 1) Easter Egg Scramble – Library Lawn and Peg Noonan Park – Saturday, 4/18/20
 - 2) Concerts in the Park – Peg Noonan Park – Thursdays, 7/10, 7/17, 7/24 and 7/31/20
 - 3) Arts & Crafts Street Fair – Main St. (Post Office Rd. to Shore St. Ext.) – Wednesday, 7/8/20 (Rain date Thursday, 7/9/20)
 - 4) Movies in the Park – Peg Noonan Park – Wednesdays, 8/5, 8/12, 8/19 and 8/26/20
 - 5) Holiday Stroll – Queens Buyway to Main St. to Shore St. Ext. and Peg Noonan Park – Saturday, 12/5/20
 - c. Liam Maguire's Irish Pub Almost Five Miler – Start/Finish Town Hall Square – Sunday, 5/10/20
 - d. Spring at Spohr – Spohr Gardens, Fells Road – Saturday, 5/16/20 (Rain date Saturday, 5/23/20)
 - e. Stroll & Roll for CCALS – Bourne Farm–Bike Path–Old Dock Rd. – Saturday, 5/16/20
 - f. Falmouth Farmer's Market – Marina Park – Thursdays, 5/28/20 – 10/8/20 + Tuesday, 11/24/20
 - g. Wounded Warrior Project Soldier Ride Cape Cod – Shining Sea Bike Path – N. Falmouth to Woods Hole to N. Falmouth – Friday, 5/29/20
 - h. Pedal to Parcels – Start/Finish Andrews Farm – Sunday, 5/31/20
 - i. Falmouth Classic Car Club Cruise In Car Show – Marina Park – Sundays: 6/14/20, 7/19/20 and 8/9/20
 - j. Juneteenth Festival – Peg Noonan Park, Saturday, 6/20/20
 - k. Falmouth Education 5K – Falmouth Heights Ball Field Start/Finish – Sunday, 6/21/20
 - l. Walk for HOPE – Start/Finish Village Green – Sunday, 6/28/20
 - m. Run Jack Run Family Fun Run/Walk – Trotting Park Soccer Field and Track – Saturday, 7/4/20
 - n. Fourth of July Fireworks – Falmouth Heights Beach and Ball Field – Saturday, 7/4/20 (Rain date Sunday, 7/5/20)
 - o. Falmouth Sprint Triathlon – Surf Drive Beach – Sunday, 7/12/20
 - p. Rockin' Recovery – Old Silver Beach and Parking Lots – Wednesday, 7/29/20 (Rain date Thursday, 7/30/20)
 - q. Coast Fest Concert – Marina Park/Bandshell – Saturday, 8/1/20

- r. Butterfly Garden Day – Spohr Gardens, Fells Road – Saturday, 8/8/20 (*Rain date Saturday, 8/15/20*)
- s. Shakespeare at the Bandshell – Richard Mover – Bandshell – August 8, 10, 11, 2, 17, 18, 19, 21, 22 and 23
- t. The Falmouth Walk – Town Hall Square to St. Barnabas (sidewalks) – Saturday, 8/15/20
- u. New Balance Falmouth Road Race – Woods Hole to Falmouth Heights – Sunday, 8/16/20
- v. Rotary Club Craft Fair – Bandshell & Marina Park – Saturday, 9/5/20 and Sunday, 9/6/20 (*Rain date Monday, 9/7/20*)
- w. Striper Fest – Marina Park and Bandshell – Saturday, 9/26/20 (*Rain date Sunday, 9/27/20*)
- x. The Kirwin-Murray Memorial Bike Ride-Tour de Falmouth – Start/Finish Surf Drive Beach – Sunday, 10/11/20 (*Rain date Monday, 10/12/20*)
- y. Falmouth in the Fall Road Race – Woods Hole to Falmouth Heights Beach – Sunday, 11/1/20
- z. June Jog – Falmouth Heights to East Falmouth Elementary School – Sunday, 6/7/20
- aa. ZOOMA Women’s Half Marathon & 10K – Sea Crest, North Falmouth, Bike Path, Old Silver Beach Lots – Sunday, 9/27/20

New – Recommended:

- a. Wedding Ceremony – Alfieri – Old Silver Beach – Saturday, 9/26/20
- b. Wedding Ceremony – Wright – Surf Drive Beach – Saturday, 6/6/20

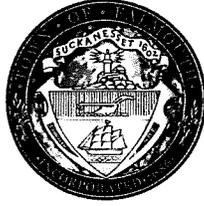
Recurring – Not Recommended:

- a. Bike Parade – Falmouth Village Association – Main Street to Shore St. Ext. – Saturday, 7/4/20

7:30 p.m. BUSINESS

1. Discuss Memorandum of Understanding with Fire Union
2. Emerald House Property – Future Uses:
 - a. Master Plan for 67 & 81 Davisville Rd.– Discussion of Potential Layout for Community Gardens and All Peoples Playground
 - b. Historic Structure, 67 Davisville Rd. – Discussion of Potential Uses of Historic Structure, Terms for Future Lease
3. Presentation of Playground Design – Fuller Field, 790 Main Street, Falmouth, MA
4. Presentation of Draft Mission Statement for Transportation Management Committee
5. Minutes of Meetings: Public Session – February 10, 2020
6. Individual Selectmen’s Reports
7. Town Manager’s Report

Megan English Braga, Chairman
Board of Selectmen



PROCLAMATION

WHEREAS our community, **FALMOUTH, MASSACHUSETTS**, is deeply concerned about the public health and public safety issues of violence against women and all gender-based violence, including sexual assault, rape, domestic violence, stalking, sexual harassment, and human trafficking; and

WHEREAS the many cultures represented in our community are all affected, including heterosexual, gay, bisexual and transgender individuals, communities of color, immigrants, the youth, the aged, the infirmed and the differently-abled; and

WHEREAS the **White Ribbon Day Campaign** believes that the majority of men wish to make a positive contribution towards ending this violence and that by reimagining manhood we can break down the rigid gender roles and power dynamics that contribute to and foster gender-based violence; and

WHEREAS our municipality, along with other municipalities across the Commonwealth, is committed to taking tangible steps to raise awareness, to support survivors, to hold offenders accountable and to promote safety, equity and non-violence in our community; and

WHEREAS our municipality recognizes the important life-saving work of Independence House, Inc. and Falmouth Human Services, located within our community; and

WHEREAS the White Ribbon Day Pledge states: "From this day forward, I promise to be a part of the solution in ending violence against women and all gender-based violence."

THEREFORE BE IT RESOLVED:

1. That **March 12, 2020** is proclaimed **WHITE RIBBON DAY** in **FALMOUTH**.
2. That all members of the Falmouth Board Of Selectmen and all municipal employees are encouraged to wear the 'white ribbon' during the week of White Ribbon Day
3. That the White Ribbon Day Pledge provided by the White Ribbon Campaign be displayed at the Municipal Offices in such a location that it can be seen, and may be signed, by elected officials, employees and visitors alike.
4. That white ribbons will be made available by White Ribbon Campaign representatives to visitors to the Municipal Offices during the week of White Ribbon Day.

IN WITNESS WHEREOF, we have hereunto set our hand and caused the Great Seal of the Town of Falmouth to be affixed.

Megan English Braga, Chair

Susan L. Moran

Douglas C. Brown

Samuel H. Patterson

Douglas H. Jones

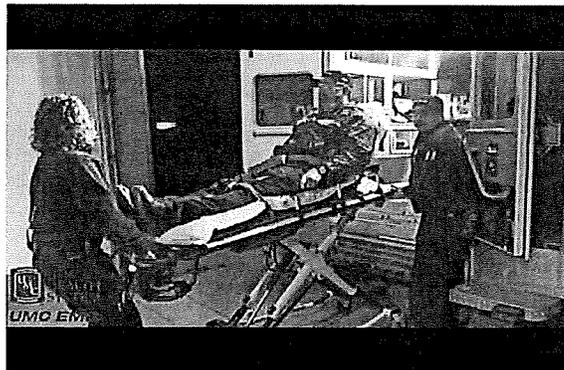
BOARD OF SELECTMEN

ASSISTANCE TO FIREFIGHTERS GRANT

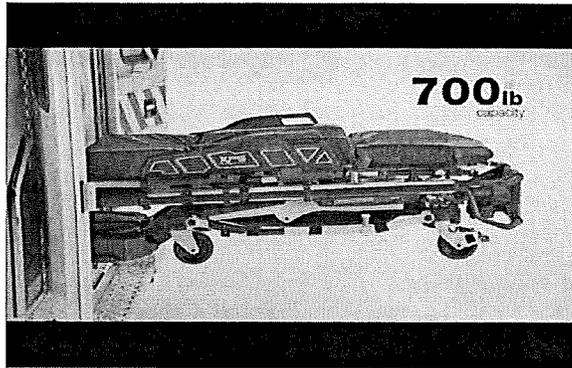
2020



CURRENT A35 AND A36 SYSTEM



POWER LOAD

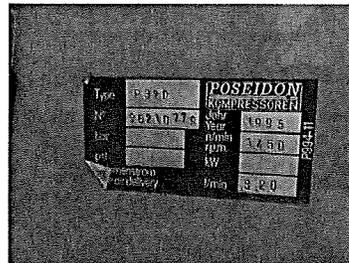


CURRENT COMPRESSOR

BROKEN PARTS



CIRCA 1995



REPLACEMENT



COST

POWER LOAD SYSTEM

\$75,000 X 2 =

\$150,000

COMPRESSOR

\$80,000

COST BREAKDOWN

TOTAL =

\$230,000

**COST TO TOWN (10 %
MATCH)**

\$23,000

GRANT OF LICENSE

The TOWN OF FALMOUTH, a Municipal Corporation and political subdivision of the Commonwealth of Massachusetts having its usual place of business at 59 Town Hall Square, Falmouth, Barnstable County, Massachusetts acting by and through its duly elected Board of Selectmen, in consideration of One and 00/100 (\$1.00) Dollar and of the covenants contained herein, hereby grants to JOANNA BENNETT, whose address is 190 Goeletta Drive, East Falmouth, MA, the following license to place, erect and maintain a retaining wall for 190 Goeletta Drive, Falmouth, MA encroaching onto the Town's road layout of Goeletta Drive.

A sketch plan of the approved location of the licensed retaining wall is attached hereto.

This license is granted upon the following expressed conditions:

- a. Said license is revocable by the Board of Selectmen at any time when it deems it appropriate to revoke the same in the best interest of the Town of Falmouth and/or public convenience, safety and needs; the Town may revoke this license by sending a notice to the grantee, its successors and assigns at the above-referenced property address and by thereafter within a reasonable time recording a Notice of Revocation of License in the Barnstable County Registry of Deeds;
- b. Upon such revocation, the grantee, its successors and assigns shall, if and when directed by the Board of Selectmen, remove all encroaching retaining wall from the Town's road layout and restore any disturbed area to its original condition;
- c. If the grantee, its successors and assigns, fails to remove said encroachment, all the expenses of the Town to do same or have the same done or any expenses arising from the failure to comply with this license, including attorney's fees, costs and expenses and contractor fees shall be paid by the grantee, its successors and assigns to the Town upon demand, and if not so paid, shall, upon the recording of a Notice thereof in the Registry of Deeds or Registered Land Division, constitute a lien on said property, without limiting any other rights of the grantor;
- d. Until such revocation, this License shall continue permissively;
- e. The grantee, its successors and assigns shall be forever obligated to indemnify, defend and hold harmless the Town of Falmouth, its agents, officers, officials and employees for any and all claims, actions, suits, or demands for personal injury or property damage arising out of the licensed encroachments and the grant of this License.

- f. Nothing contained in the License shall authorize the grantee, its successors and assigns to do any work or undertake any activity or to continue any activity not otherwise in full compliance with all applicable laws, rules and regulations; and
- g. The terms, conditions, agreements and covenants contained herein shall be binding on the grantee, its successors and assigns.

For title see Deed recorded with the Barnstable Registry of Deeds, Book 31535, Page 47.

IN WITNESS WHEREOF, the seal of the Town of Falmouth is affixed hereto and these presents executed and delivered in its name and behalf by its Board of Selectmen, hereto duly authorized this 24th day of February, 2020.

Town of Falmouth
By its Board of Selectmen

Megan English Braga, Chairman

Douglas C. Brown, Vice Chairman

Doug H. Jones

Susan L. Moran

Samuel H. Patterson

Commonwealth of Massachusetts

County of Barnstable

On _____, before me, the undersigned notary public

personally appeared

name(s) of signer(s)

personally known to me

proved to me on the basis of satisfactory evidence of identification which was

to be the person(s) whose name(s) is/are subscribed

to the within instrument and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of (his)(her) knowledge and belief.

WITNESS my hand and official seal.

Signature of Notary Public

GRANT OF LICENSE

The TOWN OF FALMOUTH, a Municipal Corporation and political subdivision of the Commonwealth of Massachusetts having its usual place of business at 59 Town Hall Square, Falmouth, Barnstable County, Massachusetts acting by and through its duly elected Board of Selectmen, in consideration of One and 00/100 (\$1.00) Dollar and of the covenants contained herein, hereby grants FISHMONGERS CAFÉ, INC., a Massachusetts corporation, whose address is P.O. Box 674, Woods Hole, MA 02543, the following license to place, erect and maintain a seasonal canvas vestibule with door on a movable metal framework over the main entrance ramp and guardrail only, encroaching onto the public side walk of Water Street in Woods Hole a few inches beyond the guardrail shown on the sketch plan in front of 56 Water Street, Woods Hole, MA.

A sketch plan of the approved location of the licensed seasonal canvas vestibule is attached hereto.

This license is granted upon the following expressed conditions:

- a. Said license is revocable by the Board of Selectmen at any time when it deems it appropriate to revoke the same in the best interest of the Town of Falmouth and/or public convenience, safety and needs; the Town may revoke this license by sending a notice to the grantee, its successors and assigns at the above-referenced property address and by thereafter within a reasonable time recording a Notice of Revocation of License in the Barnstable County Registry of Deeds;
- b. Upon such revocation, the grantee, its successors and assigns shall, if and when directed by the Board of Selectmen, remove all encroaching retaining wall from the Town's road layout and restore any disturbed area to its original condition;
- c. If the grantee, its successors and assigns, fails to remove said encroachment, all the expenses of the Town to do same or have the same done or any expenses arising from the failure to comply with this license, including attorney's fees, costs and expenses and contractor fees shall be paid by the grantee, its successors and assigns to the Town upon demand, and if not so paid, shall, upon the recording of a Notice thereof in the Registry of Deeds or Registered Land Division, constitute a lien on said property, without limiting any other rights of the grantor;
- d. Until such revocation, this License shall continue permissively;
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demands for personal injury or property damage arising out of the licensed encroachments and the grant of this License.

- f. Nothing contained in the License shall authorize the grantee, its successors and assigns to do any work or undertake any activity or to continue any activity not otherwise in full compliance with all applicable laws, rules and regulations; and
- g. The terms, conditions, agreements and covenants contained herein shall be binding on the grantee, its successors and assigns.

For title see Deed recorded with the Barnstable Registry of Deeds, Book 03481, Page 160.

IN WITNESS WHEREOF, the seal of the Town of Falmouth is affixed hereto and these presents executed and delivered in its name and behalf by its Board of Selectmen, hereto duly authorized this 24th day of February, 2020.

Town of Falmouth
By its Board of Selectmen

Megan English Braga, Chairman

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Commonwealth of Massachusetts

County of Barnstable

On _____, before me, the undersigned notary public

personally appeared

name(s) of signer(s)

personally known to me

proved to me on the basis of satisfactory evidence of identification which was

to be the person(s) whose name(s) is/are subscribed

to the within instrument and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of (his)(her) knowledge and belief.

WITNESS my hand and official seal.

Signature of Notary Public

Julian Suso

From: Doug Brown
Sent: Tuesday, January 28, 2020 1:21 PM
To: Julian Suso
Cc: Peter Johnson-Staub; Megan English Braga
Subject: Trunk river revetment

Hi Julian, Peter And Megan

Can we please draft a letter to the state agency in charge of permitting the work Peter McConnarty is hoping to do in the near future at trunk River to stabilize the bike path? DEP? & Conservation Commission?

Our engineering firm had proposed construction of the revetment be built with large boulders that would be able to handle the surf. For some reason the state officials and I believe the Conservation Commission have instructed Mr. McConnarty to use small cobblestones in place of the large boulders. We've used those there before and they do not work. I'm sure that's why the engineer specified the larger boulders.

I think we also need to send a letter to Governor Baker alerting him to the fact that government agencies need to become more in tune with the needs of their communities rather than this micromanagement we're getting now.

We are in fact being directly instructed to spend \$70,000 on small stones that our DPW director already knows won't work from past experience in that location.

I think it's foolish instructive and we should at least go on record with the state as being opposed to this wasted time, resources and finances. We're going to have a lot more of these situations in the near future and I think it's worth the fight now.

Thank You, Doug

Doug Brown
Select Board Member
59 Town Hall Sq
Falmouth Ma 02540

Office & Fax 508 540 6182


Special Events (revised)

On Tuesday, January 28, 2020, the Town Manager's Internal Working Group for Special Events met to review and discuss the applications listed, below. The applicants were invited to the meeting to discuss the details of their special events.

All conditions are listed on the front of each special event permit.

All applicants have been informed of the Town meeting vote to adopt a ban on the sale of single-use plastic bottles on town property effective September 1, 2020, and they will be asked to submit a solid waste and recycling plan for their events.

Please note:

1. Shakespeare at the Bandshell moved to "New-Recommended", as this is a new event.
2. Wedding Ceremony – Wright - Continue to the next meeting—waiting for confirmation from applicant on changes.

Recurring – Recommended

- a. Seagull Six Spring Classic Road Race – Start/Finish Woods Hole Community Center, Water St. – Sunday, 3/29/20
- b. Falmouth Village Association
 - 1) Easter Egg Scramble – Library Lawn and Peg Noonan Park – Saturday, 4/11/20
 - 2) Concerts in the Park – Peg Noonan Park – Thursdays, 7/10, 7/17, 7/24 and 7/31/20
 - 3) Arts & Crafts Street Fair – Main St. (Post Office Rd. to Shore St. Ext.) – Wednesday, 7/8/20 (Rain date Thursday, 7/9/20)
 - 4) Movies in the Park – Peg Noonan Park – Wednesdays, 8/5, 8/12, 8/19 and 8/26/20
 - 5) Holiday Stroll – Queens Buyway to Main St. to Shore St. Ext. and Peg Noonan Park – Saturday, 12/5/20
- c. Liam Maguire's Irish Pub Almost Five Miler – Start/Finish Town Hall Square – Sunday, 5/10/20
- d. Spring at Spohr – Spohr Gardens, Fells Road – Saturday, 5/16/20 (Rain date Saturday, 5/23/20)
- e. Stroll & Roll for CCALS – Bourne Farm–Bike Path–Old Dock Rd. – Saturday, 5/16/20
- f. Falmouth Farmer's Market – Marina Park – Thursdays, 5/28/20 – 10/8/20 + Tuesday, 11/24/20
- g. Wounded Warrior Project Soldier Ride Cape Cod – Shining Sea Bike Path – N. Falmouth to Woods Hole to N. Falmouth – Friday, 5/29/20
- h. Pedal to Parcels – Start/Finish Andrews Farm – Sunday, 5/31/20
- i. Falmouth Classic Car Club Cruise In Car Show – Marina Park – Sundays: 6/14/20, 7/19/20 and 8/9/20
- j. Juneteenth Festival – Peg Noonan Park, Saturday, 6/20/20
- k. Falmouth Education 5K – Falmouth Heights Ball Field Start/Finish – Sunday, 6/21/20
- l. Walk for HOPE – Start/Finish Village Green – Sunday, 6/28/20
- m. Run Jack Run Family Fun Run/Walk – Trotting Park Soccer Field and Track – Saturday, 7/4/20

- n. Fourth of July Fireworks – Falmouth Heights Beach and Ball Field – Saturday, 7/4/20
(*Rain date Sunday, 7/5/20*)
- o. Falmouth Sprint Triathlon – Surf Drive Beach – Sunday, 7/12/20
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- r. Butterfly Garden Day – Spohr Gardens, Fells Road – Saturday, 8/8/20 (*Rain date Saturday, 8/15/20*)
- s. The Falmouth Walk – Town Hall Square to St. Barnabas (sidewalks) – Saturday, 8/15/20
- t. New Balance Falmouth Road Race – Woods Hole to Falmouth Heights – Sunday, 8/16/20
- u. Rotary Club Craft Fair – Bandshell & Marina Park – Saturday, 9/5/20 and Sunday, 9/6/20
(*Rain date Monday, 9/7/20*)
- v. Striper Fest – Marina Park and Bandshell – Saturday, 9/26/20 (*Rain date Sunday, 9/27/20*)
- w. The Kirwin-Murray Memorial Bike Ride-Tour de Falmouth – Start/Finish Surf Drive Beach – Sunday, 10/11/20 (*Rain date Monday, 10/12/20*)
- x. Falmouth in the Fall Road Race – Woods Hole to Falmouth Heights Beach – Sunday, 11/1/20
- y. June Jog – Falmouth Heights to East Falmouth Elementary School – Sunday, 6/7/20
- z. ZOOMA Women's Half Marathon & 10K – Sea Crest, North Falmouth, Bike Path, Old Silver Beach Lots – Sunday, 9/27/20

New – Recommended:

- a. Shakespeare at the Bandshell – Richard Mover – Bandshell – August 8, 10, 11, 2, 17, 18, 19, 21, 22 and 23
- b. Wedding Ceremony – Alfieri – Old Silver Beach – Saturday, 9/26/20
- c. ~~Wedding Ceremony – Wright – Surf Drive Beach – Saturday, 6/6/20, **withdrew application**~~

Recurring – Not Recommended:

- a. Bike Parade – Falmouth Village Association – Main Street to Shore St. Ext. – Saturday, 7/4/20



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 43rd Annual Seagull Six Spring Classic Road Race

NAME Falmouth Track Club, Michael Norton, Race Director

MAILING ADDRESS P.O. Box 699, West Falmouth, MA 02574

EVENT DAY & DATE Sunday, March 29, 2020

RAIN DATE None.

EVENT LOCATION Woods Hole - Start/Finish Water Street at Woods Hole Community Hall

EVENT TYPE Road Race

SET-UP ARRIVAL TIME: 8:30 a.m./1:30 p.m. **EVENT HOURS:** 11:00 a.m. – 12:30 p.m.

NUMBER OF ATTENDEES 75 – 100 **NUMBER OF VEHICLES:** 50 - 75

ADDITIONAL DETAILS 1. Police Detail is hired for the day. 2. Potra-Johns are rented for the day. 3. All parking is on Water Street in Woods Hole. 4. Registration is at the Woods Hole Community Center at 68 Water Street. 5. Use of Electricity at that location.

CONDITIONS:

1. Contact Police Department Detail Sergeants 30 days prior to event to arrange for traffic assistance and public safety provisions.
2. Route markings must be either temporary signs or chalk markings or suitable alternative approved by DPW.
3. Contact Inspectional Services Department in advance of event for tent permit and inspection (if applicable).
4. Contact Health Department for temporary food service permit and inspection (if applicable).
5. Remove and recycle debris left on the roadway.
6. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Easter Egg Scramble

NAME Falmouth Village Association, Patricia Cosgrove, Manager

MAILING ADDRESS P.O. Box 614, Falmouth, MA 02541

EVENT DAY & DATE Saturday, April 11, 2020

RAIN DATE None.

EVENT LOCATION Peg Noonan Park & Library Lawn

EVENT TYPE Annual Easter Egg Hunt

SET-UP ARRIVAL TIME 9:30 a.m. **EVENT HOURS** 10:00 a.m. – 12:00 p.m.

NUMBER OF ATTENDEES 200+

ADDITIONAL DETAILS Photos with the Easter Bunny, photos, followed by Easter Egg Scramble in taped-off area.

CONDITIONS:

1. Organizers to police the area following the events to ensure that no debris or litter is left behind in the park.
2. If refreshments are to be served, organizer must contact the Health Dept. 30 days prior to event.
3. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE -- **FILING FEE** --

DEPOSIT -- (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME *Concerts in the Park*

NAME *Falmouth Village Association, Patricia Cosgrove, Manager*

MAILING ADDRESS *P.O. Box 614, Falmouth, MA 02541*

EVENT DAY & DATE *Fridays, 7/10, 7/17, 7/24 and 7/31/20*

RAIN DATE *--*

EVENT LOCATION *Peg Noonan Park*

EVENT TYPE *Family concerts*

SET-UP ARRIVAL TIME *5:00 p.m.* **EVENT HOURS** *6:00 p.m. – 8:00 p.m.*

NUMBER OF ATTENDEES *100+* **# OF VEHICLES** *--*

ADDITIONAL DETAILS *Family entertainment, free to the public, weather permitting.*

CONDITIONS:

- 1. Organizers to police the area following the events to ensure that no debris or litter is left behind in the park.*
- 2. Organizer to provide a solid waste and recycling plan for the event.*

PERMIT FEE *--* **FILING FEE** *--*

DEPOSIT *--* *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Arts and Crafts Street Fair

NAME Falmouth Village Association, Patricia Cosgrove, Manager

MAILING ADDRESS P.O. Box 614, Falmouth, MA 02541

EVENT DAY & DATE Wednesday, July 8, 2020

RAIN DATE Thursday, July 9, 2020

EVENT LOCATION Main Street and Peg Noonan Park

SET-UP ARRIVAL TIME 3:00 a.m. – 7:00 p.m. **EVENT HOURS** 9:00 a.m. – 5:00 p.m.

NUMBER OF ATTENDEES 1000+ **NUMBER OF VEHICLES** 175 vendors

ADDITIONAL DETAILS 175 + crafters display and sell merchandise, food vendors. Main Street closed to through traffic. Request use of public restrooms. Additional restrooms and trash disposal contracted by Falmouth Village Association. Designated parking at Mullen-Hall and Lawrence Schools with public shuttle provided by Falmouth Village Association.

CONDITIONS:

1. 30 days prior to event, contact Police Detail Sergeant, Fire, DPW and Building Departments to coordinate safety issues, details and inspections.
2. 30 days prior to event, submit plan to Fire Department to allow for open/accessible to roads off of Main St. and schedule a meeting with Fire Prevention Officer to review plans, and provide a detailed map of food vendors.
3. Obtain a Public Events packet from Fire Department in advance of event.
4. A medical detail will be required for this event.
5. 30 days prior to event, food vendors to contact Health Department for food permit.
6. No parking within 20 feet of intersections.
7. Keep all roadways passable for emergency vehicles.
8. No parking on Katharine Lee Bates Road (from Post Office Road to Library Lane).
9. Applicant to provide and post signage for off-street parking and parking restrictions.
10. Town-owned electronic sign boards will be used to notify the public of the above listed parking restrictions.
11. The applicant will provide a shuttle for busing people to/from the event from a remote location.
12. The applicant will explore options for encouraging people to park at remote locations.
13. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE -- **FILING FEE** --

DEPOSIT -- (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME *Movies in the Park*

NAME *Falmouth Village Association, Patricia Cosgrove, Manager*

MAILING ADDRESS *P.O. Box 614, Falmouth, MA 02541*

EVENT DAY & DATE *Wednesdays, 8/5, 8/12, 8/19 and 8/26/20*

RAIN DATE *None.*

EVENT LOCATION *Peg Noonan Park*

EVENT TYPE *Free Family Movie Night*

SET-UP ARRIVAL TIME *7:00 p.m.* **EVENT HOURS** *7:00 p.m. – 10:00 p.m.*

NUMBER OF ATTENDEES *100+*

ADDITIONAL DETAILS *Family movie night - shown on a 10' x 10' screen - free to the public - weather permitting - attendees bring blankets and chairs for seating.*

CONDITIONS:

- 1. Organizers to police the area following the events to ensure that no debris or litter is left behind in the park.*
- 2. Organizer to provide a solid waste and recycling plan for the event.*

PERMIT FEE -- **FILING FEE** --

DEPOSIT -- *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:

_____	_____
_____	_____
_____	_____



TOWN OF FALMOUTH SPECIAL EVENT PERMIT

EVENT NAME Holiday Stroll

NAME Falmouth Village Association

MAILING ADDRESS P.O. Box 614, Falmouth, MA 02541

EVENT DAY & DATE Saturday, December 5, 2020

RAIN DATE None.

EVENT LOCATION Main Street from Village Green to Shore Street Extension

SET-UP ARRIVAL TIME 2:00 p.m. EVENT HOURS 4:00 p.m. – 9:00 p.m.

NUMBER OF ATTENDEES 1,000+ NUMBER OF VEHICLES _____

ADDITIONAL DETAILS Public stroll throughout Main Street, Queens Buyway, Village Green, and Peg Noonan Park. Entertainment (music, carolers, costumes, Santa, lighting of the Village Green). Merchant special activities. Closure of Main Street from 3:00 p.m. – 9:00 p.m. Designated parking at Mullen-Hall School and Lawrence School with shuttle.

CONDITIONS:

- Contact Police Detail Sergeants and Fire Department in advance of event to coordinate public safety, signage, barriers and road closure.
 - Three (3) police details (to include one (1) supervisor), plus volunteers.
 - Two (2) Fire Department details (to include one (1) EMT).
 - Submit a copy of the Street Fair plan to Fire Department.
 - Police will coordinate with DPW for dump trucks.
- Organizers to contact DPW to arrange for barriers.
- Organizers to obtain an umbrella temporary food permit from Health Department for all food vendors and non-food businesses providing food/beverage.
- Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE -- FILING FEE --

DEPOSIT -- (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:

_____	_____
_____	_____
_____	_____



TOWN OF FALMOUTH SPECIAL EVENT PERMIT

EVENT NAME Liam Maguire's Irish Pub Almost Five Miler

NAME PCB Race Management (Courtney Bird, Jack Carroll, Russ Pelletier)

MAILING ADDRESS 43 Sippewissett Rd., Falmouth, MA 02540

EVENT DAY & DATE Sunday, May 10, 2020

RAIN DATE None.

EVENT LOCATION Town Hall Square

EVENT TYPE Five-mile road race

SET-UP ARRIVAL TIME 7:30 a.m./11:30 a.m. EVENT HOURS 9:00 a.m. – 11:30 a.m.

NUMBER OF ATTENDEES 250+/- # OF VEHICLES 2 on course

ADDITIONAL DETAILS Course map attached. Porta-johns provided in Town Hall Square. Parking directed to Lawrence School and Mullen-Hall School and Municipal lot between Katharine Lee Bates Rd. and Main St. No race day parking on Main St. or Town Hall Sq. Three-mile marker signs. Water stop only.

CONDITIONS:

1. Locations must be policed for cleanliness following the race.
2. Coordinate this event with the Police Detail Sergeants to provide adequate public safety and Fire Department for medical detail.
3. Coordinate parking with School Department.
4. Route markings must be either temporary signs or chalk markings.
5. Contact Inspectional Services Department in advance of event for tent permit and inspection.
6. Contact Health Department in advance of event for temporary food permit.
7. Notify property owners on Beebe Acres Road.
8. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$350.00 FILING FEE \$10.00
DEPOSIT \$600.00 (Deposit refundable at conclusion of event if no litter or damage has occurred.)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Spring at Spohr

NAME Spohr Gardens, William Kerfoot

MAILING ADDRESS 766-B Falmouth Road, Mashpee, MA 02649

EVENT DAY & DATE Saturday, May 16, 2020

RAIN DATE Saturday, May 23, 2020

EVENT LOCATION Spohr Gardens – Fells Road

EVENT TYPE Garden Exposition

SET-UP ARRIVAL TIME 8:00 a.m. **EVENT HOURS** 10:00 a.m. – 4:00 p.m.

NUMBER OF ATTENDEES 200 **# OF VEHICLES** Approx. 75

ADDITIONAL DETAILS Road closed for each Saturday. Parking supervised. One tent for visitors. Small music ensemble.

CONDITIONS:

1. Contact Detail Sergeant at Police Department and Department of Public Works two weeks prior to event to arrange for adequate public safety and traffic control requirements.
2. Roadway should be clearly marked at both ends for safety purposes.
3. Any barricades placed in the roadway should be portable and a person assigned to remove them to allow passage of public safety equipment.
4. Tents exceeding 400 sq. ft. require a permit and inspection by the Inspectional Services Dept. and Fire Prevention Dept.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Stroll & Roll for Compassionate Care ALS

NAME Richelle Byrd, Compassionate Care ALS

MAILING ADDRESS P.O. Box 1052, West Falmouth, MA 02574

EVENT DAY & DATE Saturday, May 16, 2020

RAIN DATE None.

EVENT LOCATION Bourne Farm – Bike Path to Old Dock Road and Back

EVENT TYPE Fundraiser walk

SET-UP ARRIVAL TIME _____ **EVENT HOURS** 8:30 a.m. – 2:00 p.m.

NUMBER OF ATTENDEES 450 **# OF VEHICLES** 250-300

ADDITIONAL DETAILS Event to be held at Bourne Farm (mobile petting zoo, music inflatable games, D.J., face painting, food and beverages). Parking at Bourne Farm and at Sea Crest Beach Resort with a shuttle.

CONDITIONS:

1. Organizers to contact detail sergeant 30 days prior to the event to coordinate proper safety and security measures and arrange a detail at intersection of Old Dock Road.
2. Food vendors to contact the Health Department to obtain temporary, one-day food permits.
3. Organizers to police the bike route to ensure that no litter or debris is left behind.
4. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

NAME Falmouth Farmer's Market

MAILING ADDRESS P.O. Box 179, Falmouth, MA 02541

EVENT DAY & DATE Thursdays, May 28, 2020 – October 8, 2020
+ Tuesday, November 24, 2020 (Holiday Market - 11:00 – 3:00)

RAIN DATE Thursday, October 15, 2020

EVENT LOCATION Marina Park

EVENT TYPE Farmer's Market

SET-UP ARRIVAL TIME 10:00 a.m. **EVENT HOURS** 12:00 noon – 6:00 p.m.

NUMBER OF ATTENDEES ~ 100 **# OF VEHICLES** ~ 70

ADDITIONAL DETAILS Request access to public restrooms, water and electricity. 10x10 tents, folding chairs. Public restrooms not available 11/26/19; organizer to provide porta-potty.

CONDITIONS:

1. *Parking Option A (attached) with rotation as recommended by the Parks Superintendent.*
2. *Parking on the lawn, during or immediately after a rain event, may be prohibited by the Parks Superintendent*
3. *The parking area is to be marked off and monitored by the Farmer's Market.*
4. *Parking placards are to be issued for either Marina Park Lawn or Gus Canty parking.*
5. *Repair and maintenance requested by the Parks Superintendent shall be undertaken immediately at the expense of the Farmer's Market.*
6. *Event organizers to police the area following event to ensure any litter or debris is cleared.*
7. *Contact Inspectional Services Department for tent permit and inspection.*
8. *Contact Fire Department if any cooking equipment is to be used on site.*
9. *Vendors to contact Health Department 3 weeks before event for food permit and to schedule inspections.*
10. *Organizer to provide a solid waste and recycling plan for the event.*

PERMIT FEE \$4,200.00 (21 x \$200/day) **FILING FEE** \$10.00

DEPOSIT \$1,000.00 *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT Wounded Warrior Soldier Ride

NAME Wounded Warrior Project Inc., Sharda Perez
Falmouth Military Support Group, Carole Kenney

MAILING ADDRESS P.O. Box 2247, Teaticket, MA 02536

EVENT DAY & DATE Friday, May 29, 2020

RAIN DATE None.

EVENT LOCATION Bike Path – North Falmouth to Woods Hole to North Falmouth

EVENT TYPE Bike Ride – Community Support for Wounded Veterans

SET-UP ARRIVAL TIME 7:00 am – 2:00 pm **EVENT HOURS** 8:00 am – 1:00 pm

NUMBER OF ATTENDEES 50 **# OF VEHICLES** 2 buses/2 u-hauls/1 van

ADDITIONAL DETAILS Old Dock Road to Woods Hole. Park at N. Falmouth start of bike path. Will have 1 ADA portable toilet and 2 standard toilets brought to start location for the day.

CONDITIONS:

1. Please observe Shining Sea Bike Path rules, attached.
2. Contact Falmouth Fire Rescue Department for EMS coordination.
3. Organizers to police the bike route to ensure that no litter or debris is left behind.
4. Contact Health Department prior to event if food (other than water) will be provided.
5. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$25.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Refundable at conclusion of event if no litter or damage has occurred)*

BOARD OF SELECTMEN:

_____	_____
_____	_____
_____	_____



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Pedal to Parcels

NAME The 300 Committee Land Trust

MAILING ADDRESS 157 Locust Street, Falmouth, MA 02540

EVENT DAY & DATE Sunday, May 31, 2020

RAIN DATE None.

EVENT LOCATION Start and Finish at Tony Andrews Farm

EVENT TYPE Guided bicycling tour of selected conservation lands in Falmouth

SET-UP ARRIVAL TIME 9:00 a.m. **EVENT HOURS** 9:00 a.m. – 12:00 p.m.

NUMBER OF ATTENDEES 30 **# OF VEHICLES** 20

ADDITIONAL DETAILS Route attached. Small lawn signs at conservation area stops.

CONDITIONS:

1. Organizers to contact detail sergeant 30 days prior to the event to coordinate proper safety and security measures.
2. Organizers to police the bike route to ensure that no litter or debris is left behind.
3. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$25.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT Falmouth Classic Car Show

NAME Falmouth Classic Car Club

MAILING ADDRESS P.O. Box 535, Falmouth, MA 02541

EVENT DAY & DATE Sundays: June 14, 2020; July 19, 2020 and August 9, 2020

RAIN DATE None.

EVENT LOCATION Bandshell & Marina Park

EVENT TYPE Classic Car Show

SET-UP ARRIVAL TIME 8:00 a.m. **EVENT HOURS** 9:00 a.m. – 2:00 p.m.

NUMBER OF ATTENDEES 50-60 **# OF VEHICLES** 50 - 60

ADDITIONAL DETAILS Use of restrooms at Harbormaster office. Electricity required from bandshell for P.A. system. Request extra trash cans from DPW.

CONDITIONS:

1. Event organizers to police the area following the event to ensure its cleanliness.
2. Food vendor to contact Health Department in advance to apply for temporary food permit and to schedule inspections.
3. Contact Fire Department for event packet and to schedule inspection of food cooking equipment.
4. Contact Inspectional Services Department 30 days in advance for tent permit and schedule inspections.
5. Contact the Recreation Department the Friday before the event to obtain key for electrical panel at bandshell.
6. Monitor amplification of music in accordance with the Town's Anti-Noise By-Law.
7. Damage to grounds shall be repaired at the expense of the applicant, subject to approval by the Parks Superintendent.
8. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$600.00 **FILING FEE** \$10.00

DEPOSIT \$1,000.00 (Deposit refundable at conclusion of event if no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Juneteenth Festival

NAME Woods Hole Diversity Advisory Council, Hauke Kite-Powell, President

MAILING ADDRESS 171 Woods Hole Road, Falmouth, MA 02540

EVENT DAY & DATE Saturday, June 20, 2020

RAIN DATE None.

EVENT LOCATION Peg Noonan Park

EVENT TYPE Community Celebration of Juneteenth

SET-UP/BREAKDOWN TIMES 9:00 a.m. / 4:30 p.m. **EVENT HOURS** 10:00 a.m. – 3:00 p.m.

NUMBER OF ATTENDEES 49 **# OF VEHICLES** 10

ADDITIONAL DETAILS Guest speaker, poetry reading, music, African drumming, fitness/ Zumba class, set up tables with activities for children. One ground sign. Use of electricity for sound equipment.

CONDITIONS:

1. Contact Health Department in advance of event to apply for temporary food service permit and to schedule inspection, if there will be food or food vendors at event.
2. Contact Inspectional Services Department prior to event for tent permit and to schedule inspection, if there will be a tent.
3. Contact Department of Public Works, Facilities Department (508) 457-2543 in advance of event, if access to electricity is needed at the park.
4. Organizers to check Peg Noonan Park area following event to remove any litter and debris.
5. Organizer to provide a solid waste and recycling plan for the event

PERMIT FEE \$25.00 **FILING FEE** \$10.00
DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 10th Annual Falmouth Education 5K (formerly Flag Day 5K)

NAME Lindsay Benson

MAILING ADDRESS 7 Johnson Street, Falmouth, MA 02540

EVENT DAY & DATE Sunday, June 21, 2020

RAIN DATE None.

EVENT LOCATION Start/Finish at Falmouth Heights Ball Field

EVENT TYPE 5K Run/Walk

SET-UP/BREAK DOWN 7:00 a.m. /12:00 p.m. **EVENT HOURS** 7:00 a.m. – 12:00 p.m.

NUMBER OF ATTENDEES 400 **# OF VEHICLES** _____

ADDITIONAL DETAILS: To benefit Falmouth Education Foundation. Start at Casino, east along the water side of the road via Grand Avenue and onto Menauhant Road, turning around at 1.55 miles and retracing the route along the water side of the road. Request beach parking lots. Casino lot provided. Tent on Falmouth Heights field on southeast corner near the parking spots on Grand Avenue (so as not to interfere with softball field). Put tent up Friday morning and down by noon on Monday morning. Two portable restrooms at ball field. Music at start/finish.

CONDITIONS:

1. Contact detail officers of Police and Fire Departments at least 3 weeks prior to event to arrange for details.
2. Runners to assemble in parking spaces next to ball field then line up on south, water-side, lane of Menauhant Road. Runners restricted to south (water-side) of Menauhant Rd.
3. Additional volunteers and a bike officer will be assigned monitor the race course and keep runners within designated area.
4. Increase use of cones to manage points of congestion on outgoing and return route.
5. Increase signage on race day and prior to race day, plus emails to every runner, on Facebook and web site regarding safety, the use of the water side of the road, and that the roads will also be open to vehicles.
6. Tent permit is required from Inspectional Services Department.
7. Falmouth Heights area to be checked for cleanliness following event. Provide rubbish collection along the route, particularly where the water station will be.
8. Maximum number of attendees capped at 400.
9. Contact Health Department to determine of temporary food permit needed for food/beverages.
10. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$350.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event if no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Walk for HOPE

NAME Housing Assistance Corp., Deanna Bussiere

MAILING ADDRESS 460 West Main St., Hyannis, MA 02601

EVENT DAY & DATE Sunday, June 28, 2020

RAIN DATE None.

EVENT LOCATION Sidewalks – Start and Finish at Mullen-Hall School

EVENT TYPE Fundraiser walk for HAC's services and programs

SET-UP/BREAK-DOWN 12:00 p.m./5:00 p.m. **EVENT HOURS** 2:00 p.m. – 5:00 p.m.

NUMBER OF ATTENDEES 50 - 75 **# OF VEHICLES** 25 - 50

ADDITIONAL DETAILS Route attached. Participants to walk on sidewalks; where there are no sidewalks, walk in small groups on the side of the road. Wait for traffic to stop at intersections. Water stops along route. Support vehicle circling route to pick up walkers for emergency purposes.

CONDITIONS:

1. No markings on pavement.
2. Contact Inspectional Services Department 30 days prior to event for permit and inspection of tents in excess of 400 sq. ft.
3. Organizers to police route after event to be sure no litter or debris left behind.
4. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 9th Annual Run Jack Run

NAME Samantha Pearsall Mueller, Jack's PACT President

MAILING ADDRESS P.O. Box 232, Falmouth, MA 02541

EVENT DAY & DATE Saturday, July 4, 2020

RAIN DATE None.

EVENT LOCATION Trotting Park Soccer Field and Track

EVENT TYPE Family fun run/walk to benefit Jack Pearsall Memorial Scholarship

SET-UP/BREAK DOWN 7:00 a.m./10:00 a.m. **EVENT HOURS** 7:00 a.m. – 10:00 a.m.

NUMBER OF ATTENDEES 250 **# OF VEHICLES** 100

ADDITIONAL DETAILS Entire event and one mile trail race at Trotting Park fields. D.J. for music and announcements. Parking at Trotting Park fields. Porta-potty reserved.

CONDITIONS:

1. Contact Detail Sergeant, Police Department, one month before event for any public safety requirements.
2. Contact Health Department 30 days prior to event for food service permit and inspections.
3. Race organizers to check the fields following the event to remove any litter or debris.
4. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$150.00 **FILING FEE:** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event if no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT Falmouth 4th of July Fireworks

NAME Falmouth Fireworks Committee, Carolyn Woods

MAILING ADDRESS 64 Cranberry Run Rd., E. Falmouth, MA 02536

EVENT DAY & DATE Saturday, July 4, 2020 *Notify Town by noon if cancellation*

RAIN DATE Sunday, July 5, 2020

EVENT LOCATION Falmouth Heights Beach and Ball Field

EVENT TYPE Annual 4th of July Fireworks

SET-UP/BREAK-DOWN 8:00 am / 11:00 pm **EVENT HOURS** 9:00 p.m. – 11:00 p.m.

NUMBER OF ATTENDEES Thousands

ADDITIONAL DETAILS Fireworks, entertainment on ball field (Army band), banner, Concessions LLC.

CONDITIONS:

1. Coordinate this activity with the Police, Fire, DPW, Harbormaster and the U.S. Coast Guard prior to the event. Attend a pre-event meeting on the last week in June 2020.
2. Contact Inspectional Services Dept. 48 hours prior to event for tent permit and inspections.
3. Contact Fire Department to arrange for inspection of food cooking equipment, if applicable.
4. Sustain traffic plan from 2013.
5. Organizer to increase the number of porta-potties to the Falmouth Heights area.
6. Falmouth Fireworks has exclusive use of the Falmouth Heights Ballfield.
7. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:

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**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 26th Annual Falmouth Sprint Triathlon

NAME New England Endurance Events, LLC, Kathleen Walker

MAILING ADDRESS 39 Eldridge Rd., Brewster, MA 02631

EVENT DAY & DATE Sunday, July 12, 2020

RAIN DATE None.

EVENT LOCATION Surf Drive Beach

EVENT TYPE Swim-Bike-Run Triathlon

SET-UP TIME Sat., 7/11, 6 am then 7 pm **EVENT HOURS** 7:00 a.m. – 10:00 a.m.

NUMBER OF ATTENDEES 750 **NUMBER OF VEHICLES** 500

ADDITIONAL DETAILS Access to electricity, water and restrooms at Surf Drive Beach. Organizer will also provide portable restrooms. 9.25 mile bike, 3.1 mile run, 3/10-mile swim. Route attached.

CONDITIONS:

1. No parking on Main Street.
2. No parking on Katharine Lee Bates Road from Library Lane to Gifford Street.
3. Parking plan same as that used in 2015.
4. Contact the Police Department Detail Sergeants 30 days prior to event to schedule appropriate safety provisions.
5. Contact Fire Department 30 days prior to event to arrange for EMS or fire detail.
6. Contact Marine and Environmental Services Department (MES) for boat detail for the in-water portion of the race.
7. Contact Inspectional Services Department 30 days in advance for tent permit and to schedule inspections.
8. Contact Health Department 30 days prior to event for temporary food permit.
9. No markings on pavement.
10. Event organizers to police the race route following the event to ensure any litter or debris is cleared.
11. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$450.00 **FILING FEE** \$10.00

DEPOSIT \$1,000.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred.)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT Rockin' Recovery (Beach Concert)

NAME Recovery Without Walls, William Dougherty

MAILING ADDRESS P.O. Box 591, West Falmouth, MA 02574

EVENT DAY & DATE Wednesday, July 29, 2020

RAIN DATE Thursday, July 30, 2020

EVENT LOCATION Old Silver Beach (resident side)

EVENT TYPE Fundraiser for Recovery Without Walls

SET-UP/BREAK DOWN 4:00 p.m. / 9:00 p.m. **EVENT HOURS** 6:00 p.m. – 8:30 p.m.

NUMBER OF ATTENDEES 1,000 **# OF VEHICLES** 300

ADDITIONAL DETAILS Music from 6:00 p.m. to 8:15 p.m. Use of electricity. Use of beach parking lots. Use of restrooms. Alcohol-free event. Parking in 3 Town lots and one private lot at St. Elizabeth Seton Church. Will also provide 2 port-a-potties.

CONDITIONS:

1. No alcoholic beverages to be consumed on the premises.
2. No fires on the beach.
3. Event organizer to provide trash receptacles at each exit from beach, walk beach after the event to pick up trash, and load onto pick-up trucks and haul away.
4. Six beach parking attendants to work during event to assist in parking.
5. Event organizer to contact Harbormaster (MES) to hire a boat detail.
6. Cover electrical cords to avoid trip hazard.
7. Provide site plan to Fire, Police and Beach department prior to event.
8. Contact Police Detail Sergeant to hire two police details for event traffic.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$1,000.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



TOWN OF FALMOUTH SPECIAL EVENT PERMIT

EVENT Coast Fest

NAME Luke Vose

MAILING ADDRESS 42 Minot St., Falmouth, MA 02540

EVENT DAY & DATE Saturday, August 1, 2020

RAIN DATE None.

EVENT LOCATION Bandshell

EVENT TYPE Music Concert

SET-UP ARRIVAL TIME 7/31 - 8:00 am / 8/2 - 5:00 pm **EVENT HOURS** 4:00 pm – 10:00 pm

NUMBER OF ATTENDEES 1,500 **# OF VEHICLES** 100

ADDITIONAL DETAILS National and local live bands. Auxiliary parking at Mullen-Hall School and Lawrence School with shuttle bus. One dollar per ticket to benefit the Falmouth Service Center and the Big Brothers Big Sisters of Cape Cod.

CONDITIONS:

1. Police and Fire details are required. Contact 30 days prior to event to arrange for public safety requirements.
2. Submit a site plan to Police and Fire showing locations of tents, sizes, alcohol service area, and safety plan.
3. Fence off section where alcoholic beverages will be sold and consumed. No alcoholic beverages outside of fenced-off designated area.
4. Alcohol service stops 15 minutes before end of event.
5. Proof of liquor liability insurance required.
6. Contact Health Department 30 days in advance of event for Temporary Food Service Permit for alcoholic beverage vendors and for food vendors and to schedule inspections.
7. Contact Inspectional Services Department 30 days prior to event for tent permit and to schedule inspection. Limit number of people in tent.
8. Contact Harbormaster for use of restrooms and/or arrange for port-a-potties.
9. Pick up key at Recreation Department by Friday, July 31, 2020 to access electricity to Bandshell.
10. Organizers to contract private rubbish collection for event.
11. Organizers to provide a solid waste and recycling plan for the event.
12. Organizers to check Bandshell/Marine Park area following event to remove any litter and debris.
13. Organizers to advertise traffic, parking and shuttle plan on its website.
14. Organizers to post signage indicating parking for event and no parking at neighboring businesses.

PERMIT FEE \$400.00 **FILING FEE** \$10.00

DEPOSIT \$1,000.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:

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**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Butterfly Garden Day

NAME Spohr Gardens, William Kerfoot

MAILING ADDRESS 766-B Falmouth Road, Mashpee, MA 02649

EVENT DAY & DATE Saturday, August 8, 2020

RAIN DATE Saturday, August 15, 2020

EVENT LOCATION Spohr Gardens – Fells Road

EVENT TYPE Butterfly Garden Exposition

SET-UP/BREAK DOWN 8:00 a.m./5:00 p.m. **EVENT HOURS** 9:00 a.m. – 4:00 p.m.

NUMBER OF ATTENDEES 350 **# OF VEHICLES** Approx. 50

ADDITIONAL DETAILS Road closed for Saturday. Parking supervised. One tent for visitors.

CONDITIONS:

1. Contact Detail Sergeant at Police Department and Department of Public Works two weeks prior to event to arrange for adequate public safety and traffic control requirements.
2. Roadway should be clearly marked at both ends for safety purposes.
3. Any barricades placed in the roadway should be portable and a person assigned to remove them to allow passage of public safety equipment.
4. Tents exceeding 400 sq. ft. require a permit and inspection by the Inspectional Services Dept. and Fire Prevention Dept.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME The Falmouth Walk

NAME Tom Walrath

MAILING ADDRESS 23 Rivers End Rd., Teaticket, MA 02536

EVENT DAY & DATE Saturday, August 15, 2020

RAIN DATE None

EVENT LOCATION Sidewalks - Start at Town Hall Square; End at St. Barnabas Church

EVENT TYPE 30th Annual Falmouth Walk

SET-UP/BREAK-DOWN 8:30 a.m./11:00 a.m. **EVENT HOURS** 9:30 a.m. – 11:00 a.m.

NUMBER OF ATTENDEES 800 **# OF VEHICLES** None

ADDITIONAL DETAILS Walk to raise funds for 13 Falmouth charities. Followed by a picnic at St. Barnabas. Map attached. Parking at St. Barnabas and Mullen-Hall School.

CONDITIONS:

1. Organizers to police route after event to be sure no litter or debris left behind.
2. No markings on pavement.
3. Contact Inspectional Services Department 30 days prior to event for permit and inspection of tents in excess of 400 sq. ft.
4. Contact Health Department 30 days prior to event for temporary food permit.
5. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$250.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:

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**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME New Balance Falmouth Road Race

NAME Falmouth Road Race, Inc. - Jennifer Edwards, General Manager

MAILING ADDRESS P.O. Box 732, Falmouth, MA 02541

EVENT DAY & DATE Sunday, August 16, 2020

RAIN DATE None.

EVENT LOCATION Woods Hole to Falmouth Heights, and Use of Bandshell and Ball Field

EVENT TYPE 7-mile road race

Woods Hole & Fal. Hts.

SET-UP/BREAK DOWN 5:00 am/11:00-1:00 pm **EVENT HOURS** 8:00 a.m. – 1:00 p.m.

NUMBER OF ATTENDEES 12,800 registrants **VEHICLES** Approx. 90 buses

ADDITIONAL DETAILS 1) Band at Bandshell. 2) Bike valet program at parcel located on corner of Grand Ave. & Crescent Ave. from 6:15 a.m. – 7:45 a.m. (approximately 300). 3) Buses on Katharine Lee Bates Rd. for staging. 4) Temporary use of beach parking lots. 5) DJ at Nobska and at finish, 1-3 person bands along route. 6) Tents only at Worcester Ct.

CONDITIONS:

1. Submission of a Certificate of Insurance in the amount of \$1,000,000, including directors and officers coverage, naming the Town of Falmouth and Board of Selectmen as additional insured.
2. Contact Police detail sergeant to arrange for public safety requirements.
3. Contact Fire Rescue Department to arrange medical plan and EMS detail.
4. Contact Harbormaster to arrange for MES detail.
5. Contact Inspectional Services Department 30 days before event for tent permit and to schedule inspections.
6. Contact Health Department 30 days before event for temporary food permits and to schedule inspections.
7. Provide barricading.
8. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$450.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



TOWN OF FALMOUTH SPECIAL EVENT PERMIT

EVENT NAME Falmouth Rotary Club Craft Fair

NAME Falmouth Rotary Club, William Kerfoot

MAILING ADDRESS c/o 766-B Falmouth Rd., Mashpee, MA 02649

EVENT DAY & DATE Saturday, September 5, 2020 & Sunday, September 6, 2020

RAIN DATE Monday, September 7, 2020

EVENT LOCATION Bandshell & Marina Park (both sides)

EVENT TYPE Annual Falmouth Rotary Craft Fair Fundraiser
9/4 at 5:00 a.m.

SET-UP/BREAK-DOWN TIMES 9/6 by 5:00 p.m. EVENT HOURS 8:00 a.m. – 4:00 p.m

NUMBER OF ATTENDEES 75 Vendors NUMBER OF VEHICLES 100

ADDITIONAL DETAILS Use of Harbormaster office restroom facilities; water from hose;
parking in designated stalls and south park; use of shelter electric supply and under canopy.
Will erect tent for food service; fence for admissions. Music.

CONDITIONS:

1. Organizer to provide additional trash receptacles/pick-ups if necessary.
2. Organizer to police the area following the event to ensure that there is no litter or debris left.
3. Pick up key for electric supply from Recreation Department on or before Friday, 9/4/20.
4. Coordinate with Harbormaster for use of restrooms.
5. Contact the Falmouth Health Department 30 days prior to event for temporary health permit and inspections for food vendors.
6. Contact Inspectional Services Dept. 30 days prior to event for tent permit and to schedule inspections.
7. Contact Fire Dept. 30 days prior to event to schedule tent inspections.
8. Tents exceeding 400 sq. ft. require a permit reviewed and approved by the Inspectional Services Dept. and Fire Prevention Dept. Tents with sides require emergency lighting, exit lights and signs, and extinguishers. All tents must have a label for flame and smoke and must meet the requirements of the Massachusetts State Building Code Chapter 24.
9. Weekend or after hour inspections require a one-week notice and an additional fee is required.
10. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$800.00 FILING FEE \$10.00

DEPOSIT \$1,000.00 (Deposit refundable at conclusion of event
provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



TOWN OF FALMOUTH SPECIAL EVENT PERMIT

EVENT NAME Striper Fest

NAME On The Water LLC – Chris Megan, Publisher/Owner

MAILING ADDRESS 707 Teaticket Highway, East Falmouth, MA 02536

EVENT DAY & DATE Saturday, September 26, 2020

SET-UP / BREAK-DOWN Thursday, 9/24/20 / Sunday, 9/27/20

RAIN DATE Sunday, 9/27/20

EVENT LOCATION Marina Park and Bandshell

EVENT TYPE Fishing Festival and Awards Ceremony

EVENT HOURS 12:00 noon – 6:00 p.m.

NUMBER OF ATTENDEES approx. 3,000 # OF VEHICLES 500+ over course of day

ADDITIONAL DETAILS Entertainment-background band. Requesting use of marina park restrooms. Will also provide portable restrooms. Beer & wine application submitted. Parking at Island Queen, Cape Cod 5 lots, grassy area by park and shuttle from Lawrence School.

CONDITIONS (the following conditions must be met prior to event):

1. Contact Police Detail Sergeant one month before event to arrange for adequate public safety requirements. Recommend two (2) detail officers to clear traffic and buses on Scranton Ave. & Main St.
2. Rope off section where alcoholic beverages will be sold and consumed.
3. Proof of liquor liability insurance required.
4. Alcohol service stops 15 minutes before end of event.
5. Contact Health Department 30 days in advance of event for Temporary Food Service Permit for alcoholic beverage vendors and for food vendors and to schedule inspections.
6. Coordinate liquor ticket sales to provide time for redemption. Consider earlier end to liquor sales cutoff.
7. Fire Department requires a site plan that indicates tent sizes and locations. Will also need to know locations of any grills, propane tanks, etc.
8. Contact Inspectional Services Department 30 days prior to event for tent permit and to schedule inspection.
9. DPW recommends the applicant explore possibility of contracting the rubbish collection portion of this event.
10. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$800.00 (\$200/day x 4) FILING FEE \$10.00

DEPOSIT \$1,000.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME The Kirwin and Murray Memorial Bike Ride

NAME Matthew C. Patrick for Falmouth Housing Corp.

MAILING ADDRESS P.O. Box 3252, Waquoit, MA 02536

EVENT DAY & DATE Sunday, October 11, 2020

RAIN DATE Monday, October 12, 2020

EVENT LOCATION Surf Drive Beach start/finish

EVENT TYPE Bike ride

SET-UP ARRIVAL TIME 6:00 a.m./2:00 p.m. **EVENT HOURS** 7:00 a.m. – 12:30 p.m.

NUMBER OF ATTENDEES 100 **NUMBER OF VEHICLES** 50-70

ADDITIONAL DETAILS Route attached. Parking at Surf Drive beach lot. Organizer will provide porta-potties. Use of Surf Drive bathhouse facilities.

CONDITIONS:

1. Contact the Police Department Detail Sergeants 30 days prior to event to schedule appropriate safety provisions.
2. Contact Fire Department 30 days prior to event to arrange for EMS or fire detail.
3. Contact Inspectional Services Department 30 days in advance for tent permit and to schedule inspections.
4. Contact Health Department 30 days prior to event for temporary food permit.
5. No markings on pavement.
6. Event organizers to police the race route following the event to ensure any litter or debris is cleared.
7. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$250.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event
Provided that no litter or damage has occurred.)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 41st Annual Falmouth in the Fall Road Race

NAME Cape Cod Moves, Carl Gustafson, President

MAILING ADDRESS 104 Brigantine Dr., Hatchville, MA 02536

EVENT DAY & DATE Sunday, November 1, 2020

RAIN DATE None.

EVENT LOCATION Woods Hole to Falmouth Heights

SET-UP/BREAK DOWN 10:00 a.m. / 4:30 p.m. **EVENT HOURS** 1:00 p.m. – 3:00 p.m.

NUMBER OF ATTENDEES 750 **# OF VEHICLES** 2 buses + 5 cars

ADDITIONAL DETAILS One 10'x10' tent on Falmouth Heights ball field. D.J. at Falmouth Heights ball field. Race will provide 4 portable toilets at Woods Hole and 3 at Falmouth Heights. Parking at Falmouth Heights Beach parking lot. Use of electricity from telephone pole base at Falmouth Heights ball field.

CONDITIONS:

1. Contact the Police detail sergeant one month before the event to arrange for adequate public safety requirements.
2. Contact Fire Rescue Department EMS officer for EMS or fire detail coordination.
3. Event organizers to police race route and locations to clean up any litter or debris following the race.
4. Contact Inspectional Services Department 30 days prior to event for permit for tent in excess of 400 sq. ft. and to schedule inspection.
5. Contact Health Department 30 days prior to event for a temporary food permit and to schedule inspection.
6. No parking on Worcester Court Greenway.
7. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$450.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 *(Deposit refundable at conclusion of event provided that no litter or damage has occurred)*

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Falmouth June Jog

NAME Melissa Keefe, East Falmouth Elementary PTO

MAILING ADDRESS 66 Vidal Avenue, East Falmouth, MA 02536

EVENT DAY & DATE Sunday, June 7, 2020

RAIN DATE None.

EVENT LOCATION Falmouth Heights Beach to East Falmouth Elementary School

EVENT TYPE 4-Mile & 10K Run/Walk

SET-UP ARRIVAL TIME 7:00 a.m./1:00 p.m. **EVENT HOURS** 9:00 a.m. – 12:00 p.m.

NUMBER OF ATTENDEES 250 **NUMBER OF VEHICLES** 5

ADDITIONAL DETAILS Portable toilets (4) in the area at corner of ball fields near the BBC. They will be delivered on Saturday evening 6/6/20 and removed on 6/8/20. Race route is attached. Parking at East Falmouth Elementary School. Use of electricity by BBC.

CONDITIONS:

1. Contact Falmouth Police Detail Sergeant to ensure safe pedestrian, runner and vehicular traffic is maintained on Menauhant Road, at Bridge, and in the area of Bristol Beach.
2. Event organizers to police route following event to ensure that no litter or debris is left behind.
3. Parking limited at Falmouth Heights Beach. Organizer to arrange for additional parking in another location if needed.
4. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$200.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Zooma Women's Half Marathon and 10K

NAME Be Inspired Events LLC, Sarah Ratzlaff; Matt Auger

MAILING ADDRESS Sarah Ratzlaff, 5021 Wise Bird Dr., Windermere, FL 34786

EVENT DAY & DATE Sunday, September 27, 2020

RAIN DATE None.

EVENT LOCATION Start/Finish Seacrest Beach Resort, N. Falmouth, Bike Path, Old Silver Beach resident and non-resident parking lots

EVENT TYPE Half Marathon and 10K Road Race

SET-UP ARRIVAL TIME 6:00 a.m. **EVENT HOURS** 7:00 a.m. – 11:00 a.m.

NUMBER OF ATTENDEES 1,000 **# OF VEHICLES** _____

ADDITIONAL DETAILS Route: See attachment to this permit (starts and ends at Seacrest Beach Hotel). Portable toilets provided by race organizers. Trash receptacles and pick-up provided by race organizers.

CONDITIONS:

1. No complete road closures.
2. No permanent markings on road pavement or bike path. Route markings must be either temporary signs or chalk markings or suitable alternative approved by DPW.
3. Contact police detail sergeant at least 30 days prior to event to arrange for adequate public safety requirements.
4. Contact Fire/Rescue Department at least 30 days prior to event to secure required EMS detail.
5. Event locations, parking lots and race route must be checked for cleanliness following the race.
6. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE \$450.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Shakespeare at the Bandshell

NAME Richard Mover

MAILING ADDRESS 378 Davisville Rd., Unit #13, E. Falmouth, MA 02536

EVENT DAY & DATE August 8, 10, 11, 2, 17, 18, 19, 21, 22 and 23, 2020

RAIN DATE None.

EVENT LOCATION Bandshell, Marina Park

EVENT TYPE Live Theater – The Taming of the Shrew

SET-UP/BREAK DOWN TIMES 6:00 pm / 9:30 pm **EVENT HOURS** 7:00 pm – 9:00 pm

NUMBER OF ATTENDEES Not known. New event. Open to public. **# OF VEHICLES**

ADDITIONAL DETAILS Use of electricity at Bandshell.

CONDITIONS:

1. Pick up key at Gus Canty Recreation Center, 790 Main Street, the day before the event(s) to access electricity to Bandshell.
2. Organizers to check Bandshell/Marine Park area following event to remove any litter and debris.

PERMIT FEE Events up to 49 people \$25/day (\$25 x 10 days = \$250.00) **FILING FEE** \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
WEDDING CEREMONY AND PARKING PERMIT**

NAME Kristy Adams Alfieri – Douglas Johnson

MAILING ADDRESS 87 South Jefferson Rd., S. Burlington, VT 05403

CEREMONY DAY & DATE Saturday, September 26, 2020

LOCATION Old Silver Beach (Public Beach)

SET-UP ARRIVAL TIME 4:00 p.m. **CEREMONY HOURS** 5:30 p.m. – 5:00 p.m.

NUMBER OF GUESTS 60 - 70 **NUMBER OF VEHICLES** 30

TIME NEEDED FOR PARKING VEHICLES 4:00 p.m. – 5:30 p.m.

ENTERTAINMENT Music. Photography.

CONDITIONS:

1. Consumption of alcoholic beverages prohibited on Town beaches and parking areas.
2. Public parking is on a first come first serve basis.
3. Bathhouse will be closed this time of year.

PERMIT FEE \$150.00 **FILING FEE** \$10.00

DEPOSIT \$300.00 (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME 4th of July Bike Parade

NAME Falmouth Village Association, Patricia Cosgrove, Manager

MAILING ADDRESS P.O. Box 614, Falmouth, MA 02541

EVENT DAY & DATE Saturday, July 4, 2020

RAIN DATE --

EVENT LOCATION St. Barnabas Lot – Main Street – Library Parking Lot

EVENT TYPE Bike and Carriage Parade

SET-UP ARRIVAL TIME 9:30 a.m. **EVENT HOURS** 10:00 a.m. – 11:00 a.m.

NUMBER OF ATTENDEES 200 +

ADDITIONAL DETAILS Parade begins 10:00 a.m. Request that Main Street be closed starting at 9:45 a.m. from St. Barnabas parking lot to Mullen-Hall School parking lot during parade.

CONDITIONS:

1. Contact Falmouth Police Department Detail Sergeant two weeks prior to the event for adequate public safety planning.
2. Event organizer to enlist volunteers to help with crossing and safety along parade route.
3. Organizer to provide a solid waste and recycling plan for the event.

PERMIT FEE -- **FILING FEE** --

DEPOSIT -- (Deposit refundable at conclusion of event provided that no litter or damage has occurred)

BOARD OF SELECTMEN:

Diane Davidson

From: Julian Suso
Sent: Friday, February 21, 2020 1:48 PM
To: Diane Davidson
Subject: FW: Request of the Falmouth Village Association to be put on the Selectmen's Agenda

Diane,
Here is the email. Thanks.
Julian

From: Donna Buckley [REDACTED]
Sent: Wednesday, January 29, 2020 11:31 AM
To: Megan English Braga [REDACTED]; Julian Suso <julian.suso@falmouthma.gov>
Cc: Palmer House Inn [REDACTED]; Black Dog Falmouth [REDACTED]; Le Roux Kitchen <[REDACTED]>; Liam Maguire's Irish Pub [REDACTED]; Mark Cilfone [REDACTED]; Nicole Fox [REDACTED]; PATRICIA COSGROVE [REDACTED]
Subject: Request of the Falmouth Village Association to be put on the Selectmen's Agenda

The Falmouth Village Association is requesting to be put on the agenda for a February meeting of the Select Board to discuss the decision of the Town's events and planning committee to REJECT a request by the FVA for a permit to hold the July 4th bike parade on July 4th.

Thank you for your prompt attention to the matter.
Donna Buckley,
Secretary, FVA

Diane Davidson

From: Diane Davidson
Sent: Friday, February 21, 2020 2:58 PM
To: [REDACTED]
Cc: PATRICIA COSGROVE
Subject: Special Events Applications - Invitation to Board of Selectmen Meeting

Dear Donna,

On Monday, February 24, 2020 at 7: 15 p.m. the Board of Selectmen will review and vote to approve a group of special events applications reviewed by the Internal Working Group for Special events on January 28. Among the events reviewed was the 4th of July Bike Parade, which the Working Group did not recommend be held on that date due to the number of events held on July 4th and the demands on the public safety personnel that weekend. You and/or a representative of your organization are invited to attend the meeting to talk about your event and answer any questions the Board may have. The meeting is held in the Selectmen's Meeting Room, town hall.

Thank you,

Diane

*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Selectmen
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
diane.davidson@falmouthma.gov
(508) 495-7321*

MEMORANDUM OF UNDERSTANDING

Continued Operations, West Falmouth Fire Station

February 20, 2020

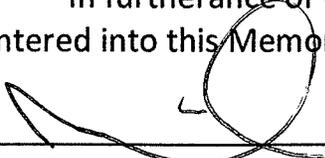
The Town of Falmouth Board of Selectmen, working through Town Manager Julian Suso and Fire Chief Michael Small, is committed to continuing operation of the West Falmouth Fire Station for the time period beginning July 1, 2020 until the completion of the planned, new Fire Station intended to provide enhanced service to the Town of Falmouth;

Beginning July 1, 2020 the Town has budgeted staffing resources to provide for the assignment of fourteen (14) firefighters at the start of each of the Town's four shifts to be working from the Headquarters, East, Woods Hole and North Falmouth Fire Stations;

Chief Small and Town Manager Suso are working closely with Fire Union leadership to solicit the voluntary overtime staffing of two (2) additional firefighters per shift beginning July 1, 2020 – these same two supplemental firefighters to be assigned on shift to the West Falmouth Fire Station;

As the Town, in collaboration with the Fire Union, has been routinely and successfully utilizing this same system of voluntary overtime staffing to allow a supplemental firefighter to report to the Woods Hole Fire Station to staff the ambulance housed there for the past eighteen months, we are confident that we can continue to utilize this same, tested approach now to be directed to the West Falmouth Fire Station;

In furtherance of this important partnership and collaboration, we have entered into this Memorandum of Understanding.



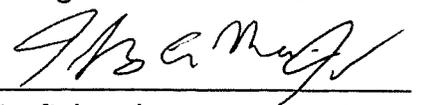
Fire Chief Michael Small

Town Manager Julian M. Suso

BOS Chair Megan English-Braga



Firefighter's Union President



Firefighter's Union Vice-Pres



Richard Pooley
28 Whittier Road
East Falmouth MA 02536

January 28, 2020

Board of Selectmen
Megan English Braga, Chairman
Falmouth Town Hall
59 Town Hall Square
Falmouth MA 02540

3Z

Dear Ms. Braga,

Farming Falmouth, a 501(c)(3) organization requests that the Board of Selectmen add a meeting agenda item to approve a portion of the former Emerald House property on Davisville Rd for use as a community garden.

Last fall we became aware of plans to design and build an inclusive playspace on that town owned property. We are eager to have additional land made available for a community garden. Last year we relocated the former Falmouth Service Center garden from Gifford St to the town owned land at Andrews Farm. We are pleased that it is now more than 80% occupied, and we expect it will soon be full.

One of the action items identified for implementation in Falmouth's 2016 Local Comprehensive Plan is to acquire resource areas which have some potential use for agriculture. The Emerald house property fulfills this potential and would continue the legacy of Manuel Emerald.

The site has long been foreseen by East Falmouth residents like Joe Netto and Richard Kendell as an ideal location for a community garden. Farming Falmouth's goal is to take this one step further by developing an accessible and inclusive space to enable people of all ages and ability to garden side by side. We plan on a part of the garden having wheelchair accessible pathways and raised beds. We have discussed this plan with both Joe Olenick and Kathleen Haynes and both fully support it. The proximity to the planned inclusive playspace, East Falmouth Elementary School and the surrounding residential neighborhood make it a very attractive location.

Megan English Braga

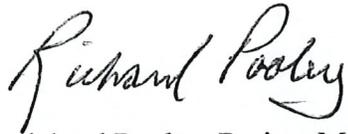
January 28, 2020

Page 2

Enclosed is a conceptual site plan depicting a general layout for the proposed garden adjacent to the planned playspace. We propose a fenced area and buffer approximately one half acre in size, located primarily in the mainly level and lightly vegetated area where strawberry fields once flourished.

Approval by the Board of Selectmen will help keep agriculture alive in Falmouth.

Sincerely,



Richard Pooley, Project Manager, Farming Falmouth



Enclosure

cc: Julian M. Suso, Town Manager

Peter Johnson-Staub, Asst. Town Manager

Joe Olenick, Recreation Director

Kathleen Haynes

WORLDWIDE
ARCHITECTURE
1000
1000

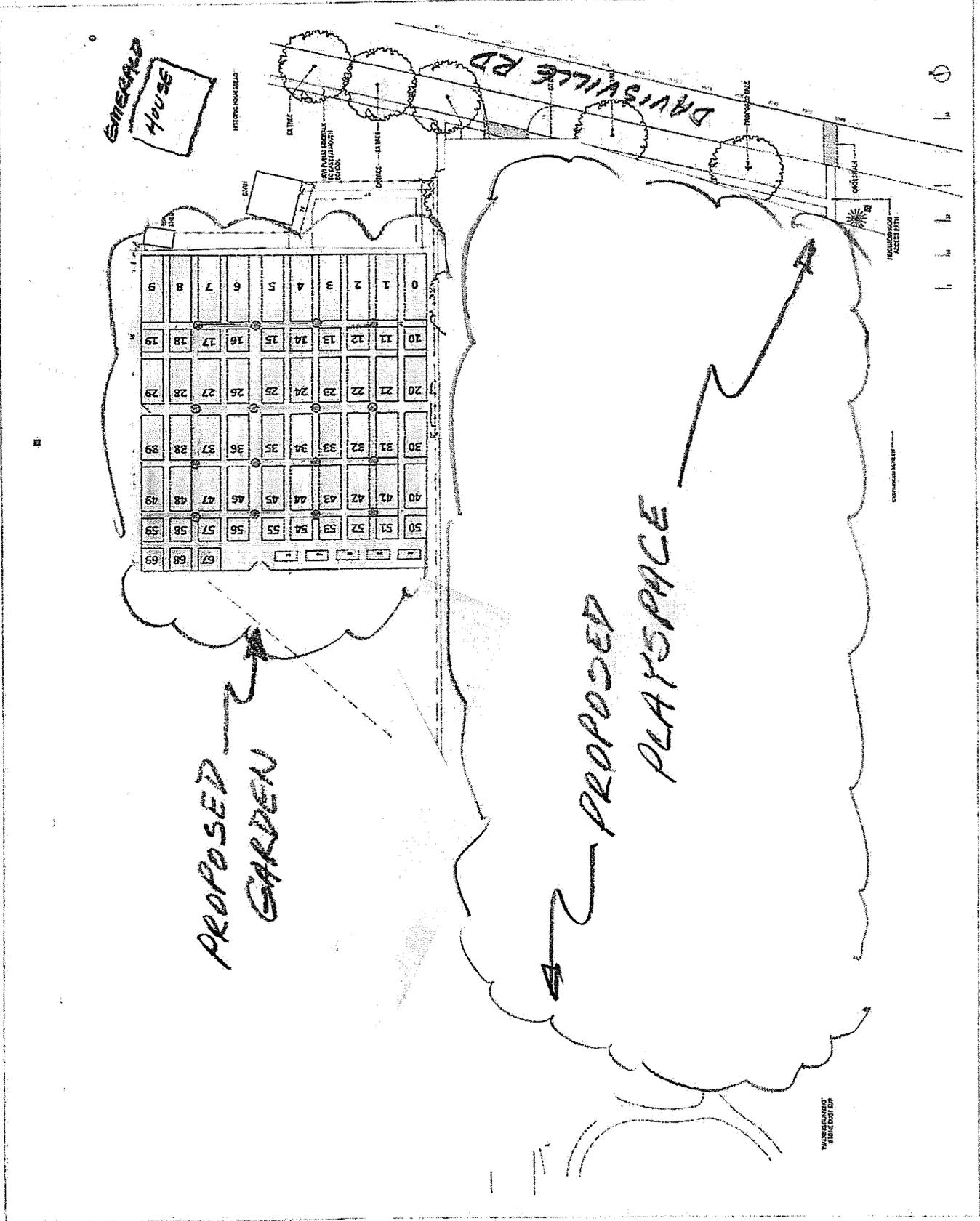
HORRUCH & SOLIER
LANDSCAPE ARCHITECTS

FALMOUTH
PLAYGROUND
67 DAVISVILLE RD
EAST FALMOUTH, MA

PROPOSED
PLAYWAY
ORIGINALLY
SITE VISIT

SITE PLAN

L1



To: Falmouth Board of Selectmen

From: Corey Pacheco Assistant Town Planner & Thomas Bott, Town Planner

Date: February 21, 2020

RE: Emerald House Property, 67 Davisville Road; uses allowed under current zoning

The Town owned property located at 67 Davisville Road, assessor map number 33 14 001 000, known as the Emerald Farm House stands on a 4.67 acres abutting East Falmouth Elementary to the north and a vacant town owned parcel to the south. Falmouth Town Meeting voted to purchase the property on November 6, 1995. The Emerald Family owned the property from 1906 to 1995, the homestead was instrumental in bringing strawberry farming to Falmouth which strengthened the local economy as well as highlighted the vital role Portuguese immigrants played in the growth of the Town.

As mentioned in previous correspondence with the Town Manager the existing building could be used for a museum (§ 240-30. Permitted community service uses. A.). Under the Public Use zoning, a museum use is a primary permitted community service use. Office use could potentially be allowed as a permitted accessory use though some might interpret the office use as incidental to the museum use and not as an unrelated office space.

The following pages list zoning options with pertinent section in larger print.

PUBLIC USE ZONING DISTRICT ALLOWED USES:

The property is zoned Public Use (PU). Please see below for allowed uses for Public Use districts.

Article VII. Public Use Districts

§ 240-29. Permitted residential uses.

Permitted residential uses:

- A. One-family detached houses.
- B. Semidetached and two-family dwellings.
- C. Public or nonprofit housing for the elderly

§ 240-30. Permitted community service uses.

Permitted community service uses:

- A. Churches, schools, libraries, *museums*, parish houses, hospitals, sanatoria, educational, research and philanthropic institutions, cemeteries, group day-care homes and child day-care centers.
- B. All municipal purposes, including the administration of government, parks, playgrounds, recreation buildings, Town forests, watershed, water towers and reservoirs, beaches, fire and police stations and armories.
- C. Passenger stations, Town wharves and landings.

§ 240-31. Other permitted principal uses.

A. Agriculture, horticulture and floriculture. If involving the raising and keeping of livestock other than for the private use of the residents of the premises, only on parcels of five acres or larger.

B. Piers, floats and docks, when approved by the Conservation Commission and Board of Selectmen as a common pier, float or dock.

§ 240-32. Permitted accessory uses.

Permitted accessory uses:

A. Such accessory uses as are customarily incidental to any of the above uses.

B. The taking of four or fewer boarders within a single-family dwelling by a family resident on the premises.

C. A home occupation.

D. Television or radio antennas not exceeding 50 feet above ground level.

E. Access drives to Business and Industrial Districts.

F. Accessory science and technology research and development, including production as limited herein, by public or private institutions or firms, whether for profit or otherwise, but only if accessory to operations of a nonprofit educational institution or government agency, provided that such use is on a lot or contiguous lots in common ownership containing a total of not less than 40 acres in the Public Use District, that such production shall not be located within 100 feet of any other zoning district where residential uses are permitted and that the total floor area used for such production shall not exceed one-half percent (.50%) of such total lot area. Any such production shall be in compliance with § 240-110 and shall involve or be derived from research and development activities of such nonprofit educational institution or government agency. Prior to commencement of each new production activity, written notice describing such production shall be filed with the Falmouth Hazardous Waste Coordinator, the Falmouth Fire Chief and the Falmouth Board of Health.

§ 240-33. Special permit uses.

The special permit granting authority for the following uses shall be the Board of Appeals except where noted otherwise within this chapter:

A. Commercial accommodations. (See Article XXVII.)

B. Conversion of a dwelling in existence on the lot as of 1 January 1980 into up to four dwelling units if the conversion involves no material change to the exterior of the existing dwelling, and if the Board of Appeals determines that the size of the dwelling and the lot are suitable for the remodeling.

C. Private clubs not conducted for profit.

D. Television or radio antennas exceeding 50 feet above ground level.

E. Roadside stand for the sale of only the products of the land of the owner of the premises.

F. Telephone exchange, provided there is no service yard or garage.

G. The following accessory uses:

(1) Garage space for more than two cars if:

(a) The lot is 30,000 square feet or less or;

(b) The footprint of the garage is more than 900 square feet or 50% of the footprint of the principal structure whichever is less.

(2) A home occupation. (See §§ 240-162.F(1), 162.F(2) and 162.F(3) for special permit requirements for some home occupations)

(3) Scientific research. (See § 240-158.)

(4) The outside parking of more than one commercial light panel, delivery or pickup truck; or any school bus; or any tow truck. For the purposes of this section, temporary parking of school buses for two hours or less per day shall not require the issuance of a special permit, provided no school buses shall be parked on a public way.

(a) Any motor home, travel trailer or fifth-wheel trailer not located within the minimum front, side (parking) or rear yard setback requirements;

(b) Any commercially registered vehicle with a gross vehicle weight of more than 13,000 pounds.[1]

H. Campgrounds (including all such incidental and accessory activities associated with campgrounds).

I. Boat storage as a commercial operation under the following standards in addition to the requirements of Article XLII.

(1) The lot shall be a minimum of two acres.

(2) The side and rear yard setbacks shall be a minimum of 50 feet. Lesser setbacks to a minimum of 30 feet may be allowed when a combination of landscaping and natural features provide visual screening as necessary and in proportion to the need to buffer from adjacent land uses. All allowed structures, fencing and walls must meet these setback requirements. The dimensional requirements of Article XIV shall otherwise apply.

(3) Sailboats shall be demasted and no boat on its cradle or other support system shall be higher than 18 feet at any point.

(4) No structure or signs other than security fencing, one security dwelling which meets all other requirements of this district and boat supports shall be allowed. Stacking of boats higher than 18 feet shall be prohibited.

(5) No activity such as cleaning, waxing, repairs or painting shall be allowed. All activities must be specifically approved by the Board of Appeals.

(6) To assure the proposed site shall not be located within developed or established residential neighborhoods, the proposed site shall have a common boundary of not less than 20 feet with an industrial or commercial use (a home occupation does not apply), or be located directly across the street

from the same so that if property lines were extended across the street, at least 20 feet of street center line would be common boundary.

(7) This special permit is only for marinas and boatyards within Falmouth's Marine Zoning District.

(8) This special permit shall not apply to any Watershed Protection Overlay District.

J. Common driveway, by special permit from the Planning Board.

K. Wind energy systems, subject to the requirements of Article XXXIV (34).

§ 240-67 DIMENSIONAL REGULATIONS:

If this lot were to be developed under current zoning, the proposed lot sizes would need to meet the standards set forth for Public Use districts in Article XIV. Dimensional Regulations § 240-67. Minimum lot dimensions.

Minimum Lot Area: 45,000 s.f.	Minimum Lot Width: 150 feet	Minimum Frontage: 100
--------------------------------------	------------------------------------	------------------------------

Existing lot area	Minimum Lot width	Minimum Frontage
214,448 square feet	195 lineal feet	205 lineal feet

- These numbers are estimates taken from the Town GIS system and assessor data base.

§ 240-68 SETBACKS:

Minimum setback from the street is 25 feet.

Side and Rear Yard Setback: For other structures in Public Use and Business 1 Districts, no requirement. For structures of less than 3,000 square feet in the Public Use District to be used for municipal purposes no setback is required.

§ 240-69 MAXIMUM LOT COVERAGE:

District	By Structure	Parking, Paving and Structure
Public Use	40%	70%

§ 240-70 MAXIMUM BUILDING HEIGHT:

In Public Use Districts, the maximum building height for permitted community service uses is three stories, not to exceed 50 feet, except that the municipal purposes found in § 240-30B shall not be subject to the height provisions of this bylaw.

BOS PROPOSED MISSION STATEMENT *draft only 2-21-20*
Transportation Management Committee

Introduction and Background

This Committee was created by action of the Board on 10/21/19. It includes five at-large representatives and three members to be designated from each of the following Town Committees: Bikeway and Pedestrian Committee, Historical Commission and Disability Commission.

Mission/Purpose

This Committee is to convene upon all members being appointed and designated. They are to select a Chair, Vice-Chair and Recording Secretary from their membership and will designate an agreeable meeting date, time and place and will post all Committee meetings, prepare and approve minutes consistent with the Commonwealth Open Meeting Law.

The Committee is charged with:

- Reviewing and analyzing all aspects of the Town's transportation system in close collaboration and involvement with appropriate Town staff members having responsibility in transportation-related areas;
- Identifying transportation issues affecting the Town and proposing potential solutions for consideration by the Board of Selectmen;
- Coordinating suggested transportation-related actions with the Department of Public Works and the Planning Department, and facilitating input from other involved Town Committees and departments, including Police and Fire;
- Reviewing the current Transportation Master Plan to identify and evaluate potential transportation solutions to downtown areas and other major transportation sensitive areas of Town, including potential solutions intended to address issues such as parking management, truck deliveries, wayfinding and other signage;
- Prepare and present annually to the Board of Selectmen a comprehensive summary report on recommended actions to address and alleviate critical transportation-related issues of a large and significant nature.
- Other specific transportation-related requests that may be made from time-to-time by the Board of Selectmen.

TOWN OF FALMOUTH
BOARD OF SELECTMEN
Meeting Minutes
MONDAY, FEBRUARY 10, 2020
SELECTMEN'S MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

Present: Megan English Braga, Chair; Doug Brown, Vice Chair; Susan Moran; Doug Jones; Sam Patterson.

Others present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager.

1. Open Session called to Order by Chair Braga at 6 p.m.
2. Pledge of Allegiance
3. Proclamation – 100th Anniversary – League of Women Voters Day – February 14, 2020

Mr. Jones read the proclamation in the packet as a motion. Second Ms. Moran. Vote: Yes-5. No-0.

Sylvia Szulkin, Chair Steering Committee of the League of Women Voters and expressed gratitude to the Board of Selectmen (BOS). They support active participation in the government. Two weeks after League was founded, the last arrests of suffrage were still taking place in MA. Nonpartisan organization, more than 500 chapters across the U.S. and men are also active members of the league. All are welcome.

BUSINESS (PART 1)

1. Interview, Vote and Appoint Committee Members:

NOTE: Applicants will have 2 minutes to introduce themselves, followed by questions by the BOS.

- a. Citizens Advisory Committee – Future Fire Station(s):

The BOS reviewed the mission, it is not a closure of West Falmouth Fire Station, the mission will be looking at how many fire stations we need in Town and where we should be looking.

Chair English Braga reviewed the draft mission of the committee to consist of 9 members, convene meetings, organize meetings, complete meeting minutes, and post agenda. The committee will review background information in the final report by the contractor hired by the Town. Supplemented by input and information provided from FFD Chief Small, Mr. Suso, and other Town staff and citizens. Final recommendation on 1 or more feasible sites for fire station.

The BOS noted there were originally 27 total applicants, 3 have withdrawn. Nine will be appointed.

Dan Mahoney

Lives near Old Silver Beach, he applied as soon as it was advertised and wants to give back to the community and the first responders who saved him years ago when he went off a roof. Important to have well trained firefighters and in the location most applicable to many people as they can. Mr. Mahoney worked in municipal service as supervisor for 32 years.

Alden Cook

Retired firefighter/paramedic and involved with FFD since 1973, he is interested in it's operation and wants to ensure all citizens are served equitably with equipment and correct number of people are on staff to operate the equipment.

Patricia Johnson

Lived in Falmouth for 38 years on Wild Harbor Road, active Town Meeting Member for 35 years. Ms. Johnson has served on boards that searched, evaluated open space, and made recommendations to Town Meeting. She also encouraged the bike path extension to North

Falmouth. Good listener, build consensus and support the decision. She has biked almost every road in Falmouth, has a good idea of what it looks like. She has supported the idea of a new fire station in North Falmouth, attended the hearing at West Falmouth Library last fall and BOS recent forum at the FHS. This committee's recommendation will increase response time to her home, she understands the focus of the committee to find suitable location that will benefit all in Hatchville, North, and West Falmouth communities. She has the time to work on the committee.

Marc Finneran

One of the first applicants and he has been interested for a long time. About 12 years ago he saw the study for the Hatchville Fire Station and placement near Ranch Road. In 2013/14, he asked General Steel for pictures of fire stations they had built across the station. He is a proponent of saving money. He lives in Precinct 2 in family home since 1933, property in Teaticket and Maravista, member Falmouth Heights/Maravista Association and would like to be part of this committee.

George Rogers

Resident for 1.5 years in Teaticket, 35 years in fire service as a firefighter/EMT, 5 years as Fire Chief, and on the Homeland Security Council in SE MA. He spoke to Chief Small, who indicated he may need some help. Mr. Rogers from a similar size community, got safer grant for his fire department. Currently Program Manager at National Grid. He will bring his experience as a firefighter and background with a different perspective.

Oliver Egleston

Retired architect and his skills/experience may be of value, 90% of work of an architect is decision making and making choices. This is done by evaluating alternatives against criteria, which is often in conflict. The committee will need to consider alternatives and there may be tension between criteria. He would be happy to serve. He is familiar with schools and institutional buildings including hospitals and universities. He served on the West Falmouth Library Board for 8 years, he has also served on the West Falmouth Village Association and others.

Patricia Favulli

50 year resident of Falmouth, grew up in East Falmouth, now resident of Precinct 8. She is interested in what they will do. The whole Town needs the service of the committee, she knows the parcels available. Reviewed her memberships on committees, familiar with budgets and financing.

Mark Lowenstein

West Falmouth resident, his goal is equitable services to all. His professional background includes being an attorney, high tech executive, and college professor; he brings analytical and business skills to this group. It is important to have good services for all and the FFD is a critical part of that.

Wayne Lingafelter

Reside in E. Falmouth. He is interested because he had 35 year career in commercial real estate and experience with site selection, understands how the committee needs to work with community organizations and consultants, then report the information. He has critical thinking skills necessary and communication is a strength of his; he also brings an independent mindset. He would like to come away with an independent and well reasoned recommendation.

Charles Olson

43 Hudson St., Falmouth Heights, an EMT and teaches CPR; sensitive to needs for rapid response. He has an open mind and would like to offer his time. He has been on Recreation Committee in the past.

Edward Schmitt

Lives in northwest corner of Hatchville, served on the Conservation Commission for 10 years, CPC, and now on the Coastal Resiliency Action Committee. He believes there is a wealth of very talented people and appreciates the fire fighter experience. New faces are encouraging as well. He is not available until April 2020. He will be actively providing input and ideas.

Michael Heylin

162 Clifford Lane, he is involved in Recreation Committee, helping Senior Center, and the new FHS fields. Holds an engineering degree and a Masters in Business. He has been working with another town trying to build a public safety building. He would like to use his experience to find a location that suits the needs of the community. He makes his voice heard, will make sure the best thing happens for the community. He runs a television station in Raynham and worked with town departments to get designs and worked with the town engineer and architects. He facilitates communications, helps the Town Building Inspector when he needs help with communication.

M. Reginald Soares-withdrew

Joseph Voci

Grew up in Silver Beach, he felt compelled to apply. 20 years ago they had a house fire, first responder was from Mashpee FD. Bourne was the first responder when there was a medical emergency. He is concerned about that area of Town getting services. He is retired after working in the restoration business for 35 years. Has the time to put into it and expertise. He is familiar with all the villages in Town.

Maureen Harlow-Hawkes

Familiar with the entire Town and would like to assist in getting same protection and response time for all.

Todd Taylor

West Falmouth resident, retired firefighter, served Falmouth for 37 years, and would like to continue his service on this committee. Retired for 2.5 years, he is concerned about the community's safety.

Michael Duffany

He has had interested for a long time, was a call firefighter in West Falmouth. His concern is response time and he sat on previous committee. He would appreciate the opportunity.

Frank Brian Keefe

East Falmouth resident, Precinct 4 Town Meeting Member, on the Rules and Procedures Committee, subcommittee on electronic voting response system, and a Boy Scout Pack 39 Scout Leader. He worked in pharmacy contracting, then into pharmacy supply chain, which has similarities to assets available, asset demand, and transit timing. He brings a familiarity with tools they can leverage from business intelligence. There are many different areas of Town that could use help, if this is not done right, then taking things out of sequence.

Matthew Handley

710 Thomas B. Landers Road, brings diversity and practical experience to the issue. He is a tradesperson, his company works on fire apparatus. He wants to make sure the station is sited properly. He understands the proper siting of a station, type of equipment, response time, and the type of roads. He worked in Boston in building trades, was a Construction Supervisor, reviewed his experience in that area. He can help the Town have a proper station and make the most of money. He has volunteered in Guatemala, volunteered his time in recovery operations during volcano eruption.

David Haddad

Town Meeting member since 1997, on the ZBA, the BOS knows how he conducted himself on the ZBA. Retired from Barnstable County Sheriff's Office, fire safety officer, call firefighter/EMT in the 1980's, served as civilian dispatcher, saw all operations of how the fire department works. He lived on Blacksmith Shop Road, owns business of Thomas Landers Road, and now lives off John Parker.

Stephane Cattin

Has lived in Hatchville for about 4 years, background in fire service, just retired from Salem, NH as shift commander/captain/paramedic. He has a good working knowledge of the fire service. One advantage is he can bring a fresh set of eyes into this issue. He attended the FHS meeting, this can be an emotional issue for people, and he can provide more of an analytical and objective

view of the issue. It is important to stay focused on mission, look at data and site feasibility and make the best decision to allocate resources to do the most good. He has been looking for opportunity to serve the community and this caught his eye because his background may benefit the Town.

Sallie Riggs Corgan

Chair English Braga noted she is not present tonight, lives in the Knowles area, multiple membership on committees. Tax payer for 29 years, retired and has much time to contribute upon her return to Town on 3/16/20.

Annie Hart Cool-withdrew

Lawrence "Michael" DeMello

Lives on Hayway Road and has lived in Town all his life, retired firefighter. Brings some construction skills, his concern is safety of the entire community.

Michael Stuart

Provided the BOS with a document.

17 year tax payer, moved here from Weymouth. Many different communities similar to Falmouth. He raised his family in Weymouth. One of his children had seizure at 1 and needed med flight. He was Chair of Fair Housing Commission, Co chair School Building Committee, and Town Meeting Member. He has real estate and insurance background that would assist with the siting of a new station.

Kurt Raber

Resident for 24 years, volunteered in little league and lacrosse. He is an architect, has overseen construction of 7 fire stations. Familiar with response time computer programming and analysis; he is confident he can help. He has worked on at least 40 municipal projects.

Chair English Braga listed the which villages represented by the applicants.

Ms. Moran values direct information and experience about firefighting process, time, and rescue. Helpful to transfer that information in a way that the general public can understand. Also values the ability to move forward with committee agendas for a quick process, new volunteers bring ideas that others have not heard before.

Mr. Jones noted village representation and there are no applicants who represented Woods Hole and Waquoit, but he is okay not waiting for them.

Mr. Brown motion to appoint Todd Taylor. Second Ms. Moran. Vote: Yes-5. No-0.

Ms. Moran motion to appoint Alden Cooke. Second Mr. Jones. Vote: Yes-4. No-1 (Mr. Patterson).

Mr. Jones motion to appoint Maureen Harlow Hawkes. Second Ms. English Braga. Vote: Yes-2. No-3 (Ms. Moran, Mr. Brown, and Mr. Patterson.)

Ms. Moran motion to appoint Patricia Johnson. Second Mr. Brown. Vote: Yes-5. No-0.

Ms. English Braga motion to appoint Dan Mahoney. Second Mr. Jones. Vote: Yes-3. No-0 (Mr. Brown and Mr. Patterson.)

Ms. Moran motion to appoint Michael Duffany. Second Mr. Patterson. Vote: Yes-3. No-2 (Ms. English Braga and Mr. Brown.)

Mr. Jones motion to appoint George Rogers. Second Ms. Moran. Vote: Yes-5. No-0.

Ms. English Braga motion to appoint Mark Finneran. Second Mr. Brown. Vote: Yes-4. No-1 (Mr. Patterson.)

Mr. Jones motion to appoint Stephane Catlin. Second Mr. Patterson. Vote: Yes-4. No-1 (Mr. Patterson).

Mr. Patterson motion to appoint Patricia Favullil. Second Ms. Moran. Vote: Yes-5. No-0.

Mr. Suso asked that all successfully appointed provide email address to the Town Manager's office and they will receive communications for suggested first meeting date.

Public Comment:

Walter Bennett reviewed an exhibit he made for Chief Rogers, he drew 3 mile radius from each fire station in Falmouth. The area 4 is large, 6 miles from center point, if that station is closed, there is nothing between Bourne and Main Street if North Falmouth station is on a run. He is concerned about it for those folks who live in that area. He further noted that station could have two pieces of apparatus in it, because when North Falmouth is out and West station is in East Falmouth, this same area is not covered.

Joe Netto, 72 year resident of E. Falmouth, asked the BOS to resolve the issue of the W. Falmouth fire station before Town Meeting. Public safety is being jeopardized and concern to all citizens. It is BOS elected responsibility to set policy under the Charter. He would like to keep the station open. A couple applicants of the committee noted that all the citizens of the Town be protected equally. Falmouth is made up of villages, each village is unique, but no village that should have less services starting July 1. The contract the BOS signed does not close that station, BOS has the responsibility to protect the citizens of N. Falmouth.

Alia Franton, Old Main Rd., W. Falmouth, Precinct 5 Town Meeting Member, representing a group of citizens and concern about Palmer Ave. and Main Street at village green, near the BOA. She made proposal to Traffic Advisory Committee, it was then passed to the State. Propose cobblestone or physical median triangle with stop line where Palmer St. drivers need to turn left onto Main Street. Provided a copy of the proposal she made to the Traffic Advisory Committee. She provided a petition with signatures from residents and visitors.

b. Bicycle and Pedestrian Committee:

Neel Aluru

He has been a resident for 11 years, regular user of bike path and sidewalks and would like to serve the Town. He attended meetings 8-9 years ago.

Ms. Moran motion to appoint Martha Pentegast to a term ending 6/30/22. Second Mr. Patterson. Vote: Yes-2. No-3 (Mr. Brown, Mr. Jones, Ms. English Braga.)

Mr. Jones motion to appoint Neel Aluru to a term ending 6/30/22. Second Ms. Moran. Vote: Yes-4. No-1 (Mr. Brown).

c. Commission on Substance Use:

Samantha Bauer

Received no place for hate Falmouth civic engagement award. Inspirations Everywhere.

Mr. Patterson motion to appoint to a term ending 6/30/20. Second Ms. Moran. Vote: Yes-5. No-0.

2. Recognition

Mr. Brown noted the passing of Leslie McDonald who was active in Town.

Mr. Brown noted the passing of a young man in tree trimming accident last week and wished his family the best.

3. Announcements – Update on Pending Temporary Closure of John Parker Road

Mr. Suso noted Jim McLaughlin present regarding the closure update.

Jim McLaughlin, Town Engineer, said the closure was applied for a street opening by the contractor. The lower bog section of the river was restored back to natural channel, he reviewed a PowerPoint presentation. They are restoring the middle and upper bogs, also replacing existing 3 24' culverts that run under the road. When project completed, it will be a 24' span across the river. Explained the structure and utilities that will be replaced. Once old culverts removed, a couple of footings on each side will be installed, river bed restored with stone, and a natural river bank above. Precast structure placed above that; 6 total footings as demonstrated on the plan reviewed. Contractor has a road closure plan with detour that will run from Rte. 28 to Oxbow, then to Sandwich Road and where John Parker meets Sandwich Road. They will install electronic signs at each end, both sections will be open to local traffic. Foot traffic will not be able to access the construction site areas. Proposal is to close it from 2/24 -4/15/20 and involves putting in a bypass and then the work is to be done.

Mr. Suso noted coordinating with police, fire, and school transportation department. It was originally suggested to be 90 days, it is much less than that.

Senior Center Grand Opening will be 3 to 5 pm on 3/20/20 and all are invited to attend.

4. Public Comment

Mark Finneran, Solid Waste Advisory Committee, explained that 15-25% trash picked up at curb is food waste, if it can be removed from trash, the Town can save money. Mark Bunker Ryder, Compost with Me, is holding informative sessions Wednesday 7 p.m. at Gus Canty and Friday at noon to learn how to compost at home.

Unidentified woman asked if anything was done on Fire Dept. She noted question about taxes a few weeks ago, she has been to meetings and listened, seems like the BOS votes and no one goes against. The woman also stated that asbestos was a bad thing and is aware it is being corrected by the Town. Chair English Braga noted the BOS cannot comment.

SUMMARY OF ACTIONS

1. Licenses

- a. Vote to Approve Shellfish Aquaculture License – Matthew Weeks – 4.99 acre area in waters of Nantucket Sound offshore of Washburn Island
Matthew Weeks explained species growing on the site, it was subspecies discovered of clams that were in the waters, and they used to be further south. They grow better in warmer waters and more likely to be successful for the culture. Decreased the size of the sites from 7.5 acres, but when time to pay the nature species fee, they wanted \$1,000 because it was over 5 acres, so he went with smaller acreage.

Ms. Moran motion approval. Second Mr. Brown. Vote: Yes-5. No-0.

- b. Application for a Change of Hours for an All Alcoholic Common Victualler License – East End Tap, Inc. d/b/a East End Tap, 734 Teaticket Highway, East Falmouth

Paul Pendleton, owner/mgr, requesting opening 10 a.m. to accommodate a brunch on Sat and Sunday.

Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.

2. Administrative Orders

- a. Vote to Accept FY20 Barnstable County Substance Abuse Prevention Collaborative (SAPC) Grant in the amount of \$2,000.00

This is for tote bags and officer overtime hidden in plain sight events.

Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.

- b. Vote to authorize Town Counsel to prepare appropriate answers to Interrogatories in the case of Dundulis v. Falmouth Board of Selectmen and further authorize the Town Manager to sign said answers

Ongoing case, need to move forward.

Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.

- c. Vote authorization to allow the School Superintendent to submit to the Massachusetts School Building Authority a Statement of Interest Form for the Teaticket School

Superintendent Dr. Deur explained they need replacement for a new roof for the Teaticket School and begin by asking the State if there is any support. They need statements from BOS and School Committee in order to submit. This is no guarantee for financial support from the State, but it is the process they need to follow.

Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.

7:30 p.m. PUBLIC HEARINGS

1. Application for Transfer of an All Alcoholic Club License, Entertainment License and Pledge of License – Green Pond Yacht Club LLC d/b/a Green Pond Yacht Club, 366 Menauhant Road, East Falmouth

Chair English Braga read the hearing notice.

Kevin Klauer, Attorney Ament and Klauer Law Firm, representing applicant, here with Kevin Harrington Jr., owner of license. Transferring to a separate entity, restaurant leased back to the current owner and wants the license transferred on their own behalf. Owner is the manager of restaurant and owner of property.

Public Comment: none.

Mr. Jones motion to close the hearing. Second Mr. Patterson. Vote: Yes-5. No-0.

Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.

2. Application for a New All Alcoholic Common Victualler License – Moto Pizza Falmouth, LLC d/b/a Moto Pizza, 500 Waquoit Highway, East Falmouth

Chair English Braga read the hearing notice.

Al Dinapoli, atty representing the applicant. The previous owner did not do the transfer papers in November, so they need to go through this process for a new license. He had abutters notices and certificate of liability and handed it to Mr. Johnson-Staub.

Mr. Jones was unclear on where the alcohol will be stored and served. Why all liquor rather than beer/wine license? According to the applicant, it was an all alcohol license previously and why they are going with that license. The alcohol will be stored in display area with 2 lockable coolers. There is not a seating area, there is a 4 seat bar where they could serve. Fast casual type restaurant, they would get beverage at the counter. There will be limited, beers, wines, and specialty cocktails that do not require a lot of ingredients. Servers will be employees of age to serve and TIPS certified. They have underage employees, but they do not work in that area. Order drinks at the counter, there is no table service; they bring out food, but not table service.

Mr. Jones is more comfortable with malt license, once approved there is nothing the BOS can do to prevent it from being a full bar. Other locations are take out. This location has 8 tables, a wall bar at the window that seats 6, and a little bar that seats 4. Applicant will be manager of record and understands he is responsible for the service of liquor.

Public comment: none.

Mr. Jones motion to close the hearing. Second Mr. Patterson. Vote: Yes-5. No-0.

Mr. Patterson motion approval. Second Mr. Jones. Vote: Yes-5. No-0.

BUSINESS (PART 2)

1. Presentation by Consultant on Fire Station Location Study

Dr. Tim McGrath, CEO McGrath Consulting. Hired by Town for fire station analysis. Provided PowerPoint presentation, Chief Don Markowski was Lead Fire Consultant, Seteve Rivero.

4 minutes matter because 60 seconds dispatch process call, 60-80 seconds for fire dept to respond, 90% time they should be able to arrive within 4 minutes. 4 minute patient survival rate is 45 percent. Brain damage occurs within 4-6 minutes without patent intervention.

Don Markowski explained the mapping, focused on the maps and how they are created so the committee understands what that maps are actually saying.

Map looking at travel time, using US Dept Transportation posted speed limits. Reds are 8 minutes. Then look at call volume map; 22,500 calls for past 3 years after scrubbing of data; each call represents a blue dot. Multiple calls to same location only shows as blue dot. Next they look at it and grid it out to look at a perfect scenario, software analyzes it and shows where the best place would be for the 5 fire stations based on the three years of call volume. One above headquarters in E. Falmouth area; most fire stations are properly placed where they should be. They were supposed to look at north and west Falmouth area, grid now just two locations, optimum spot for station is close to north Falmouth station, in that case it could respond to the 4 minute catchment 47% of the time. In the report there are different illustrations with various response times and locations for fire stations. They wanted to explain how the mapping system works in the report.

Chair English Braga asked about given a Town that looks different between tourist season and off season, is there a way to take that information in when looking at the data. Dr. McGrath explained they took the data and laid it against federal, they tried to find the general above average of the calls. In that case it was 6 minutes laid out for response on a Wednesday at 3p p.m. that was not going to suffice. They looked at 7/4 foggy, rainy, crowded, they ask if it happened in the last 3 years, if so it would be included in the heat map. There is a map that shows how long it took to get to the event in the report. There is not a place that breaks down summer response times; only by station.

There was one map done with six stations, Dr. McGrath does not know if that was included in the report. After the BOS reads the report and reviews the reports, the BOS will have sufficient information and, if not, they will send the 6 station map.

Ms. Moran asked if there is a map that shows if you eliminated west Falmouth, would there be other areas in red? There was nothing in the report that eliminated West Falmouth, it focused on consolidation of northwest Falmouth station. Will they be available to the committee to answer those questions, Dr. McGrath will be available within reason to the committee to answer their questions.

Mr. Johnson-Staub asked the 5 station model be pulled up, this is showing the green and red symbols are the ideal locations based on the software analysis of 3 years to get to 70% of the calls in a 4 minute response time.

The software only looks at the overall response time.

Peter Hargraves, Precinct 9, asked when this would be available on Town website? Mr. Suso said it would be online within a week or so.

Mark Finneran asked if the committee comes up with a location, they would make the request through staff and BOS and they would reach out to the consultants. People were thinking combining North and West Falmouth at the end of Thomas Landers road, it is in the report. There is one for that location in the report.

Unnamed person Precinct 6, noted the one in Hatchville does not exist, West Falmouth will be closed, can they do the travel time rate without either West Falmouth station and Hatchville Station? The software will do anything asked to do, just have to input what you are looking for. Also asked if there was any consideration for touching base with Planning Department about strategic future development areas? If you want comprehensive coverage plan, would you need to look at future development projection? That was not part of the scope, so McGrath did not look into that.

Martha Asendorf, Precinct 6 West Falmouth, liked the green yellow, red map and wondered if that could be done for the 5 station proposal and for the potential 4 station proposal? And what it would look like with 5 as proposed.

Joe Netto, East Falmouth, heat map addresses, they have 2 things going on: future and present. If West Falmouth closes, look at the blue dots that surround the West Falmouth Fire Station. Until the new station is located and built. Chair English Braga noted the contract changes and challenges that creates on July 1 and what the town is exploring to address that. So, that idea that no one will be in West Falmouth as of July 1 is not accurate statement. Chief Small, Town staff, and the BOS are looking at ways to address this concern. This has been a challenging 5 station model for a long time given geography and limits of resources.

Mr. Suso noted many questions were raised are answered in the report.

2. Petition Article Presentations for April 2020 Town Meeting (5 Minutes Each):

NOTE: There will be no public discussion of articles; the proper place for such public discussion is Town Meeting floor.

- a. Present Petition Article #15 – Marc Finneran
All are aware of the concern, hopes this article can be withdrawn. This is three separate issues and if not handled in the previous article that is why it is there.
- b. Present Petition Article #31 – Sandra Faiman-Silva
Joanne Tristman, Precinct 2, and Patricia Ostrom, Falmouth Diversity Inclusion Committee, create position of Affirmative Action Outreach Coordinator. A group of citizens want to see this happen, 5 years ago there was a coordinator position, when George Spivey resigned, that position was left vacant. Discouraged there is no one in the community doing the work that they feel is necessary. They looked at other things that need to be done in town, investigating harassment complaints, assistance for the Commission on Disabilities, there are things that needed to be done, but they are volunteers. This would create the position, on second page, while there is a need for additional circumstances her staff is doing a good job under the current circumstances. Making sure there is someone in the community that can address some issues identified; this is a Town where things happen, people know about it, what can we do to be proactive in our community. People are excited about the idea. All should feel comfortable in our community.
- c. Present Petition Article #32 – Sandra Faiman-Silva
Raise and appropriate the funding for the position, probably bachelors or masters level, will need about \$80,000 for salary and benefits, bringing speakers in, etc.

Mr. Suso said that Town Counsel is looking into the class and title for this position, which is expected to be different than the previous title.

- d. Present Petition Article #33 – Christine Kircun

Sale of single use plastic water bottles.

Kristine Kircun, Precinct 6, reviewed single use plastic bottle problem via PowerPoint presentation. Initiated a commercial use single water bottle ban, effective 9/1/2021 with exemption of the ban if emergency affecting the water quality.

- e. Present Petition Article #34 – Ron Klattenburg

Peter Hargraves, Precinct 9, Falmouth Litter Reduction Team, prohibit the sale of alcoholic beverages in single use packaging less than or equal to 100ml. Presented Power point presentation. There is an amendment they will bring to Town Meeting floor related to enforcement, compliance would be that compliance with this bylaw is required to obtain or renew a liquor license in the Town of Falmouth. These are single use class of packaging and about a social problem of safety of our streets. Nips were determined to be 32% of the roadside litter.

f. Present Petition Article #35 – Ronald Zweig

\$45,000 free cash for water quality monitoring. Mr. Zweig, member Water Quality Management Committee and board chair of the Cape Light Compact. This is to finance the continuing program for monitoring if Bourne's Pond is still needed. This is a placeholder, pending results. This could lead to over 100 million in sewer infrastructure.

g. Present Petition Article #36 – J. Malcolm Donald

Before any reroofing of municipal building, it shall be evaluated for solar collection, if feasible, it will be required. Mr. Donald asking the Town to install solar panels should they be going to reroof a municipal building. It would be up to the Town as to whether to purchase or lease. There is no timeline, it would be before you get a permit, and you would have to have a project in place to put the solar panels in. A definition for what is economically feasible will need to be determined. Mr. Jones prefers this be set by the BOS rather than a bylaw.

h. Present Petition Article #37 – Rosemary Carey

Climate emergency declaration. This is a coordinated Cape wide effort led by several organizations across the Cape with the goal to encourage all 15 towns on the Cape adopt this resolution. It is also part of a global effort to respond to the ecological crisis we are facing. Request the BOS take measures within their scope as may be necessary to facilitate such policy. The world is getting warmer due to human causes. Acknowledgement of the threat, declaration of climate emergency, and adoption of policy to reduce greenhouse gas emissions. Discretion left to Town leaders while gathered by Town Meeting.

3. Policy Discussion on Process for 40B Letters of Comment

The BOS took vote last meeting, concerns from Planning Board the BOS did not consider certain pieces of that request. Mr. Brown asked to have a further conversation of whether the process bears more consideration.

Mr. Suso noted Planning Board members reached out after the BOS acted at last regular meeting to adopt the letter on comments for 511 Brick Kiln Rd project, some were based on misinformation that the BOS acted in advance of the panning board meeting. Letter in packet from Tom Bott, Town Planner. Mr. Bott, Mr. Suso, and Mr. Johnson-Staub have met and meet with staff members involved in the development process and seek input/comments on these proposed projects. They only have 30 days to respond, if the BOS wants to have any impact; the 30 days has gone. Enforcement of state statute is limited; local regulations do not regulate 40B development. There is a meeting planned next month with the Planning Board and a good topic to discuss with them potentially coordinating comments from the two elected bodies. Official letter of comment comes from the BOS.

Mr. Johnson-Staub explained the part of the process we are focused on is the BOS opportunity to provide comment to the State Department of Housing and Community Development regarding input/comments on 40B Housing permit. They can be taken into consideration by the developer and DHCD, the wishes of the BOS do not become automatically accepted by those entities.

Mr. Johnson-Staub said it is the same with sewer system, Title V state regulation that can be enforced by the Town; they cannot avoid Title V. Falmouth has an overlay district which calls for enhanced treatment for certain zones, that is not the issue with 511 Brick Kiln, it is Long Pond, not within a zone 2, there is a zone a and b that protect surface waters.

Mr. Brown asked if they had thought it through regarding housing projects? Maybe improve the process, try to get it to the Planning Board, even if just the Chair, for comment. Add that resource for a nudge before the meeting would be helpful. If a staff response, it should be labeled as a staff response, but Mr. Suso and Mr. Johnson-Staub noted it is the one chance to make a comment because only 30 days to

respond. Alternative is to try to improve the quality of the response, even if not legally binding. Give feedback to developer, give him a hook to do a LIP program, as another way to do this project.

Percival Rd, behind the Cape Verdean Club.

Mr. Johnson-Staub noted all BOS comments on point, continuing to learn and get better. Some developers ask for input before project eligibility status/before they spend a lot of money. How to get agreement on what type of density in what places? As we get more precise, we will avoid these disconnects. Planning Board wants to consider an amendment to the Housing Production Plan, such as density. Very few LIP projects come through the door. If they come in early, potentially a friendly 40B local initiative could be considered.

Chair English Braga noted they have been talking about having an in depth conversation about this, how we are guiding development in a way that is good for our community. The way we meet our needs will be through large projects that are LIPS or 40B. It would be interesting to find out what other Towns are doing.

Mr. Brown will research how other Towns do it. Chair English Braga noted it also have do with conversations around zoning.

Ms. Moran suggested outreach to developers and bringing that to the joint Planning Board meeting. Interesting if proposed organizational format should be created and sent to Planning for their input.

Mr. Patterson noted the Cape Cod Commission has done work in this area, but no tools have been given. It will need to be a State level change other than what the state regulations are. We have a single source aquifer and this needs to go to the state.

Mr. Bott said the deadline for the consultants regarding the Davis Straights Zoning is 2/7/20. Until zoning in place in areas better for housing, we do not have a lot to offer. The big change will be zoning in Davis Straights.

4. Consideration of Vote to Supplement Comments on 511 Brick Kiln Road Project

Tom Bott noted that the letter he wrote to Planning Board, since then talked with some in house folks. 511 is not in Zone 2, is within the water resource district. It falls in the water resource district, but not marked zone b, c, and a, working with Mr. Rafferty, re: Locustfield Development, reviewed that diagram. What is allowed in aqua is local, but does not apply to 40B. If not in zone a, likely will not have significant impact on the water surface. Water Superintendent said even in 511 density atypical will not have an impact on water quality. Mr. Rafferty noted that this development won't have affect on water quality.

Mr. Brown is concerned about water, it is not the target area for affordable housing, however Mr. Johnson-Staub noted that is and Chair English Braga noted it is doable. The Planning Board will send a letter identifying those concerns. Mr. Brown suggested a letter that they support the Planning Board's letter, hope to work with developers to do cluster zoning with denitrying septics. Mr. Jones noted MA Housing will not send developer a LIP. More letters may confuse them. Chair Moran feels confident that the Planning Boards' recommendation will be sufficient.

Mr. Johnson-Staub noted that the Planning Board letter says the project should not go forward without sewer, which is not feasible, or some other alternative such as enhanced septic, which is more expensive and can make an affordable project not feasible and unclear it is needed for this site.

Chair English Braga noted Falmouth is unique because of the single source aquifer and other challenges we have. She is comfortable with the letter, they can address concerns looking forward to the next development, working better with developers and where we want to see it.

The BOS is comfortable leaving the Planning letter as it is.

5. Presentation of Draft Mission Statements for Citizens Advisory Committee-Future Fire Station(s) and for Transportation Management Committee

Transportation Management Committee, Mr. Suso will get that to the BOS before the next BOS meeting.

Citizen Advisory Committee: looking at just one or leaving it up to the committee for more than 1. 10 year capital plan shows 1 fire station and primary charge of the consultant. Mr. Suso noted if more issues in play, they may have obstacles in the way of getting a site and build. This BOS would receive pros and cons for alternatives for a site. Ms. Moran reviewed a document that she edited that was used for Route 28 committee.

Do they want to put a guideline to time table. Timeline known, but not in the mission statement. Mr. Suso said it would be great to get the design money by the November Town Meeting. Looking at having article for design funds in November Town Meeting with consensus on a location. Report would be needed in mid summer, community forum, BOS time for review. Give them a recommendation by July 1, have public forum in summer.

Mr. Jones motion approval of mission statement as edited by Ms. Moran and recommendation by July 1, 2020. Second Ms. Moran. Vote: Yes-5. No-0.

6. Minutes of Meetings:

Public Session
October 17, 2019

Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-3. No-0. Abstain-2.

January 27, 2020

**Mr. Patterson motion approval with edits. Second Ms. Moran. Vote: Yes-4. No-0. Abstain-1.
(Chair English Braga.)**

7. Individual Selectmen's Reports

Mr. Jones:

Attended the first meeting of the SSA task force on local issues, they are working on citizen concerns.

Mr. Patterson:

Met with Friends of Nobska Light board as liaison, their fundraising not going as well as they would like and unsure if there will be public access this summer due to site work and occupancy permit. Exterior is complete, keepers house is now weather tight. Site work for handicap accessibility is impacted.

8. Town Manager's Report

Grand opening of the Senior Center will be coming up soon and Mr. Patterson asked for a summary update on punch list items.

Attended last weeks' Finance Committee Meeting.

The next BOS meeting will be on 2/24/20.

On 2/25/20 at 7 p.m. at the Hermann Room in the Main Library there will be a public form to talk about the Fire Station budget and override and the BOS was invited. The Finance Committee will try to get questions in advance so they can have a productive conversation about questions people have that are shared by the public as well.

Mr. Jones motion to adjourn at 10:13 p.m. Second Ms. Moran. Vote: Yes-5. No-0.

Respectfully Submitted,

Jennifer Chaves
Recording Secretary

REPORT

TO: Board of Selectmen

FROM: Julian M. Suso JMSuso

DATE: February 21, 2020

- Selectmen will be considering a number of housekeeping items on Monday evening under “Summary of Actions.” Among those will be a discussion regarding the Board’s consideration for transmitting a letter of concern to the State on the reconstruction of the storm-damaged revetment adjacent to the Shining Sea Bikeway near Trunk River. The State’s unwillingness to allow the extended use of “larger” protective stones is disappointing and not an efficient expenditure of taxpayer resources given the certainty that a future “minor” storm is likely to cause this damage to reoccur. Selectman Doug Brown and I have discussed this and Peter McConarty will be with us on Monday evening to further discuss. At a minimum, we would hope that the State – in denying our use of larger stones in this present revetment repair – will nonetheless allow us to make a more permanent repair the next time around and cease this misguided approach. We hope to have one/more photos demonstrating this situation.
- The Board will be considering the lion’s share of upcoming Special Event requests for the coming calendar year. You will also be considering a request for “reconsideration” of our staff (including Police) request for a change of schedule or location for the proposed Fourth of July downtown bike parade which has evolved into a major strain on available Police resources during this busiest, most safety-challenged time. Chief Dunne will be joining us as well.
- Under separate cover, we have included in your Board packet a Memorandum of Understanding which we have developed with Chief Small and Fire Union leadership to actively proceed with the proposed voluntary overtime staffing beginning July 1. As we have indicated, this supplemental staffing will allow Chief Small to assign two firefighters to the West Falmouth Fire Station maintaining operations there ideally until the planned, new fire station is constructed and open for business (and ultimately replacing the West Falmouth Fire Station). Conceptually, this voluntary, supplemental overtime would only continue until the passage of the proposed Override to hire eight additional firefighters would bring on

this additional staffing as permanent hires. We are pleased and appreciative of the Fire Union continuing to work closely with us in this important initiative. All are recognizing that we will be entering a critical phase of Fire Department operations beginning July 1, ultimately to the public safety benefit of both firefighters and Falmouth taxpayers.

- As we have discussed, I have drafted a proposed Mission Statement for the Board's Transportation Management Committee, included in your packet under separate cover.
- On Tuesday evening, I attended the Finance Committee weekly meeting.
- On Thursday evening, I convened the initial meeting of the Board's Citizens Advisory Committee for Future Fire Station Location.
- On Tuesday, February 25, we look forward to joining the Finance Committee at 7PM in the Library's Hermann Room for their discussion/deliberation on the proposed FY21 budget for the Fire Department as well as the proposed Override to hire eight additional firefighters.