

TOWN OF FALMOUTH
SELECT BOARD
AGENDA
MONDAY, SEPTEMBER 21, 2020 – 7:00 P.M.
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the September 21, 2020 public meeting of the Falmouth Select Board shall be physically closed to the public to avoid group congregation.

Alternative public access to this meeting shall be provided in the following manner:

1. *The meeting will be televised via Falmouth Community Television.*
2. *Real-time public comment can be addressed to the Select Board utilizing the Zoom virtual meeting software for remote access. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments will be read into the record at the appropriate points in the meeting.*
 - a. *Zoom Login instructions:*
 - i. *Instructions and the meeting link for this specific meeting can be found at the following web address: <http://www.falmouthmass.us/BOS>.*
 - ii. *Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.*
3. *Additionally public comments may be sent in advance of the meeting to selectboard@falmouthma.gov at least 5 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email. Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized or displayed during the meeting at the discretion of the chair.*
4. *Applicants, their representatives and individuals with enforcement matters before the Board may appear remotely and are not required to be physically present. Applicants, their representatives and individuals with enforcement matters before the Board may contact the Town Manager/Select Board's Office to arrange an alternative means of real time participation if unable to use the Zoom virtual meeting software. Documentary exhibits and/or visual presentations should be submitted in advance of the meeting to the Town Manager's Office at townmanager@falmouthma.gov so they may be displayed for remote public access viewing.*

AGENDA

7:00 p m. OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Recognition
4. Announcements
5. Public Comment
6. Vote to affirm appointment of Water Superintendent

7:15 p m. SUMMARY OF ACTIONS

1. Licenses
2. Administrative Orders
 - a. Approve request from Citizens for the Protection of Waquoit Bay (CPWB) to place a dog bag dispenser at the town landing on Seapit Road
 - b. Vote to approve proposed changes in the 2020-2021 Shellfish Regulations
 - c. Vote to accept donation in the amount of \$2,000.00 from The Clam Man to Falmouth Fire & Rescue
 - d. Affirm past Letter of Support for EDIC grant initiative

3. Special Events

Recurring - Recommended:

- a. Chris Wetherbee Memorial Toy Run; motorcycle ride from Bourne through Falmouth to the Navigator on Ashumet Road, East Falmouth – Sunday, November 1, 2020

Recurring – Not Recommended: n/a

New – Recommended:

- a. Wedding Ceremony – Brewster – Falmouth Heights Beach – Saturday, October 10, 2020, 1:30 – 3:00 pm
- b. Wedding Ceremony – Saucier – Old Silver Beach – Saturday, October 17, 2020, 4:00 – 6:00 pm

New – Not Recommended: n/a

7:30 p m. BUSINESS

1. Discussion/update on COVID-19 issues
2. Discussion on proposed MAARNG Machine Gun Firing Range at Camp Edwards
3. Request for a sign variance for the supporting structure of a sign at 187 Teaticket Highway for Green Ocean Car Wash – Matt Anderson, Kiwi Signs. The supporting structure exceeds the total of 8.0 sq. ft. to be considered incidental to the sign area.
4. Capital Plan Presentation and Budget Policy – Jennifer Mullen, Finance Director
5. Vote articles and execute warrant for November 2020 Town Meeting
6. *Interview, Vote and Appoint Committee Members*
 - a. *Affirmative Action Committee – Deb Berglin*
 - b. *Beach Committee – James Downey*
 - c. *Beach Committee – Joseph A. Strazzulla*
 - d. *Beach Committee - Colin W. Reed*
 - e. *Commission on Disabilities – Kathleen Haynes*
 - f. *Human Services Committee – Johnny Hatem, Jr.*
 - g. *Human Services Committee - Milene V. Chioatto*
 - h. *Recreation Committee – Patricia Morano*
7. Report – Council on Aging
8. Chamber of Commerce presentation on proposed virtual holiday parade
9. Minutes of Meetings:
 - a. Public Session – April 6, 2020; July 2, 2020;
 - b. Executive Session – August 10, 2020
10. Individual Select Board Member’s Reports
11. Town Manager’s Report

Megan English Braga, Chair
Select Board

WORK EXPERIENCE

TOWN OF STOUGHTON, Stoughton, MA

Water & Sewer Superintendent and Assistant DPW Director, 2015 – Present

Working full time for the Stoughton DPW as the Water & Sewer Superintendent and Assistant DPW Director primarily in charge of the water & sewer department and also manage the entire DPW in the Superintendent's absence, including highway, forestry, sanitation, and vehicle maintenance. Managing 15 people in all aspects of day-to-day operations of the Town water & sewer operations and construction projects by Town forces and/or contractors. Water supply consisting of seven (7) groundwater supply wells, one (1) MWRA inter-connector, 155 miles of distribution piping and four (4) water storage tanks. Sewer collection of approximately 70% of the Town's 30,000 residents including operation and maintenance of 13 sewer pump stations. Responsible for managing the combined \$12 million water & sewer enterprise funds, estimating and presenting Town Meeting Articles and managing Capital projects from conception, design, bidding, and through construction. Meet with Board of Selectmen (as water & sewer commissioners) on a regular basis to present, discuss operations, on-going projects, and system improvements. Most recently saved the Town \$1 million annually in the water operating budget due to improvements made in the water pump stations, allowing for a significant reduction of MWRA purchased water from 50% to less than 5% of the Town's Daily Demand. Continue to manage over \$18 million of water and sewer infrastructure improvements in the last 3 years, including a new water treatment plant, water pump station replacement, 2.5 miles of water main replacement, seven (7) backup generators, meter reading upgrades from drive-by to fixed network reading, chemical conversions for pH & disinfection, SCADA Upgrades, water hydraulic model upgrades, sewer pump station upgrades, and five (5) phases of sewer infiltration & inflow construction.

TOWN OF NORFOLK, Norfolk, MA

DPW Water & Sewer Superintendent, 2012 - 2015

Worked full time for the Norfolk DPW as the water & sewer Superintendent. Managed all aspects of day-to-day operations of the Town water supply consisting of four (4) groundwater supply wells, 73 miles of distribution piping and two (2) storage tanks. Responsibilities included managing water meter installs, hydrant, water main and service repairs, hydrant flushing program, pump station maintenance, leak detection surveys, back-flow testing and cross-connection surveys, SCADA monitoring and upgrades, water main installation inspections & testing for subdivisions and commercial sites and plan reviews for the same. Investigating & pump testing for new water sources. Also responsible for managing the operation of a 30,000 GPD on-site waste water package treatment plant in the downtown area. Administrative duties include establishing and managing the water enterprise fund and sewer budget, preparing contracts for outside services, and correspondence with the DEP drinking water and waste water. Also assist with Town snow removal operations & plowing subcontractors.

POLARIS CONSULTANTS, LLC, Quincy, MA

Partner/Project Manager, 2007 - 2012

Worked full time as a one-third owner of private Civil Engineering Company for 5 years. Designed, publically-bid, and managed municipal water main and water supply projects, wastewater treatment and sewer collection rehabilitation projects, Inflow/Infiltration investigations, site designs, large residential development projects, roadway construction, stormwater management/drainage, large membrane and asphalt shingle roofing systems for municipal buildings. Also authored a sewer master plan and provided construction administration services.

ENVIRONMENTAL PARTNERS GROUP, Quincy, MA

Senior Project Engineer/Project Manager, 2001 - 2007

Worked full time for a private Civil Engineering/Environmental Consulting Company. Designed, Bid and managed trenchless sewer rehabilitation and directional drilling projects, residential subdivision projects, synthetic & natural turf athletic fields and parks, industrial and commercial site designs, and on-site sanitary disposal systems, large and small. Designed small to medium sized sewer pump stations, roadway construction, dredging, sewer collection, stormwater management/drainage, and water distribution systems. Designed and provided construction over-site for replacement a municipal well field and associated water main project for water supply.

HAYWARD-BOYNTON & WILLIAMS, INC., Taunton, MA

Senior Project Engineer/Project Manager, 1998 - 2001

Worked full time for a private Civil Engineering /Land Surveying Company. Designed and managed residential subdivision projects, industrial and commercial site designs, and septic systems. Designed small to medium sized sewer pump stations, roadway construction, dredging, sewer collection, storm water management/drainage, and water distribution systems. Prepared building & sanitary construction as-built plans. Represented clients at various Board and City Council meetings to permit the projects. Performed soil evaluations and perc-tests as part of septic and storm water designs. Responsible for cost estimating, contracts and billing for projects. Proficient at Word, Excel, and AutoCAD.

SEA CONSULTANTS, INC., Cambridge, MA.

Senior Project Engineer/Resident Engineer, 1990 - 1998

Worked full-time for a private architectural/engineering company in the Civil and Environmental Divisions. Represented company as Resident Engineer and/or lead designer on a wide variety of civil engineering projects including the Auburn Road Landfill Superfund Site in Londonderry, NH, the Dennis, MA Landfill capping and transfer station and the construction of tunnels for installation of a 5 foot diameter sewer main from Dedham to Dover, MA. Responsibilities included overall project coordination, designs, advertising, permitting, bidding, cost estimating, and shop drawing reviews, project health and safety, pay requisition, and coordinating project activities with clients and regulatory agencies. Designed water mains and performed Title V septic inspections for various Towns and the DEM. Designed plans and specifications for a central business district roadway drainage system for the MHD. Completed environmental permits and plans for the dredging of ponds and rehabilitation of the impounded dams. Represented company on a number of soil/rock foundation investigations involving field sampling and testing.

DEPARTMENT OF PUBLIC WORKS, North Reading, MA

Assistant Town Engineer, 1988 - 1990

Worked full-time in the Engineering Department for the Town of North Reading. Designed and engineered DPW construction projects, such as storm water drainage, roadway paving, and parks. Provided engineering assistance to other town boards. Reviewed subdivision plans for conformance with town rules and regulations, and by-laws. Performed field inspection of subdivision construction, i.e., water main installation and testing, drainage pipe and structure installation, detention basins, gas mains, and roadway construction. Acted as agent for the Conservation Commission, reviewing Notices of Intent and performing site inspections to ensure conformance with the Wetland Protection Act.

GEI CONSULTANTS, INC., Winchester, MA

Engineer, 1986 - 1988

Worked full-time for a private geotechnical engineering consulting firm. Acted as a field representative on a number of geotechnical construction projects and investigations including dams, building foundations, and landfills. Responsibilities included inspecting bearing surfaces for foundation construction, soil density testing for compaction control, vibration monitoring during blasting, caisson inspection, pile driving inspections, and overseeing soil boring and groundwater well installation programs. Involved in extensive laboratory testing to determine the performance of landfill caps.

EDUCATION Northeastern University - Bachelor of Science in Civil Engineering, 1986

CERTIFICATIONS

- ☞ Professional Engineer License No. 38100
- ☞ Drinking Water - D3 Distribution License & T2 Treatment Operator License
- ☞ 10 hours Construction Safety (OSHA)
- ☞ DEP Soil Evaluator Certification & DEP Title V System Inspector

AWARDS

- 2008 As Designer on Uncle Tim's Bridge Rehab Project received ACEC Engineering Excellence Award
- 2006 As Co-Designer/Resident Engineer on Peddocks' Island Directional Drilling / Utility Project, EPG received ACEC Innovative Technology Silver Award
- 1994 As Resident Engineer on Auburn Road Landfill, SEA received ACEC Engineering Excellence Award
- 1990 Distinguished Service Award from SEA Consultants, in recognition of exceptional performance

Diane Davidson

From: ebiscoe@massed.net
Sent: Sunday, August 16, 2020 6:23 PM
To: Falmouth Town Manager
Cc: Matthew Patrick
Subject: Fwd: Dog Bag Dispenser
Attachments: Photo of Dog bag dispenser.jpg; boat landing IMG_6272.JPG

Dear Mr. Julian Suso,

My name is Eloise "Pam" Biscoe and I'm writing to you on behalf of the Citizens for the Protection of Waquoit Bay (CPWB). We are a nonprofit organization started in 1981 working on a variety of projects to improve and secure the health of Waquoit Bay. One of our projects is to keep dog waste from polluting the Waquoit Bay watershed by installing dog bag dispensers. So far, we have put up dog bag dispensers on Seconsett Island, Seacoast Shores, and at several trail heads of the Mashpee National Wildlife Refuge. (Our website <https://www.protectwaquoitbay.org/about-us/> and our FaceBook page <https://www.facebook.com/protectwaquoitbay/posts/4171511369589803> include more information.)

We would like to install a dog bag dispenser at the town landing on Seapit Rd.! We think it would be a ideal place to provide folks with bags for their pets as they head out to or come back from the Bay. The dispenser is free of charge, and it includes a sign to remind people to clean up after their dogs. We do the installation! I've attached a photo of the dispenser. We check the dispenser periodically to make sure it is well stocked. Please note that it does not include a waste bin to dispose of the used bags. A kiosk is already at the landing with several announcements still posted. There is plenty of room for a dispenser next to this kiosk. I've also attached a photo of the kiosk at the landing where we think it would be appropriate to place a dispenser.

If you are interested, I would be very happy to meet you at the landing one day soon to confirm a specific site for the dispenser. Please let me know your response at your earliest convenience.

Thank you! Pam Biscoe

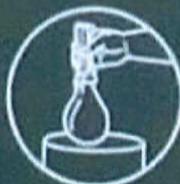


**DOG WASTE IN
TRIBUTARIES CLOSES
SHELLFISH BEDS!**

**PLEASE PICK UP AFTER YOUR DOG, BRING IT
HOME AND DISPOSE OF IT IN YOUR TRASH**

CITIZENS FOR THE PROTECTION OF WAQUOIT BAY

**please clean up
after your dog**





Diane Davidson

From: Julian Suso
Sent: Monday, August 17, 2020 1:44 PM
To: Diane Davidson
Subject: RE: Dog Bag Dispenser

Great, thanks.
Julian

From: Diane Davidson <diane.davidson@falmouthma.gov>
Sent: Monday, August 17, 2020 1:13 PM
To: Julian Suso <julian.suso@falmouthma.gov>; Frank Duffy <frank.duffy@falmouthma.gov>
Cc: Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Irie Mullin <irie.mullin@falmouthma.gov>; Kim Fish <kimberly.fish@falmouthma.gov>
Subject: RE: Dog Bag Dispenser

Julian,

I can add this to the September 14 agenda.

Diane

From: Julian Suso
Sent: Monday, August 17, 2020 9:38 AM
To: Frank Duffy <frank.duffy@falmouthma.gov>
Cc: Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Irie Mullin <irie.mullin@falmouthma.gov>; Kim Fish <kimberly.fish@falmouthma.gov>
Subject: RE: Dog Bag Dispenser

Very good Frank. This went to the Select Board agenda with Diane's assistance. Diane – can we place on a September agenda?
Julian

From: Frank Duffy <frank.duffy@falmouthma.gov>
Sent: Monday, August 17, 2020 9:35 AM
To: Julian Suso <julian.suso@falmouthma.gov>
Cc: Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Irie Mullin <irie.mullin@falmouthma.gov>; Kim Fish <kimberly.fish@falmouthma.gov>
Subject: RE: Dog Bag Dispenser

Julian: I suggest we process this request as we did the request by water stewards to place water bottle filling stations in Peg Noonan Park and various other locations around town. Both are public services with no associated cost to the town.

Frank K. Duffy, Town Counsel
Town of Falmouth

157 Locust Street
Falmouth, MA 02540
(508) 548-8800 fax (508) 540-0881

CONFIDENTIALITY NOTICE: This communication and any accompanying document(s) are confidential and privileged. They are intended for the sole use of the addressee. If you receive this transmission in error, you are advised that any disclosure, copying, distribution, or the taking of any action in reliance upon the communication is strictly prohibited. Moreover, any such inadvertent disclosure shall not compromise or waive the attorney-client privilege as to this communication or otherwise. If you are not the intended recipient and have received this communication in error, please contact the sender immediately and delete the original message. Thank you.

From: Julian Suso
Sent: Monday, August 17, 2020 8:30 AM
To: Frank Duffy
Subject: FW: Dog Bag Dispenser

Hello Frank,
FYI. Any suggestions/insight on what (if any) permitting might be required? Thanks.
Julian

From: ebiscoe@massed.net <ebiscoe@massed.net>
Sent: Sunday, August 16, 2020 6:23 PM
To: Falmouth Town Manager <townmanager@falmouthma.gov>
Cc: Matthew Patrick <repmattp@gmail.com>
Subject: Fwd: Dog Bag Dispenser

Dear Mr. Julian Suso,

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If you are interested, I would be very happy to meet you at the landing one day soon to confirm a specific site for the dispenser. Please let me know your response at your earliest convenience.

Thank you! Pam Biscoe

Shellfish Division
2020-2021 Annual Shellfish
Resource Management Regulations

September 21, 2020

**TOWN OF FALMOUTH
OYSTER REGULATIONS
2020-2021 SEASON**

Family/Recreational: Between **October 3, 2020 and March 31, 2021**, both dates inclusive, not more than (10) quarts of oysters per week may be taken from areas open to the taking of shellfish. Seed oysters (less than 3" in length) must be culled from the shells of adult oysters at the harvest site. After shucking, oyster shells must be returned to the harvest site or to the shell collection site located at the Falmouth DPW (416 Gifford Street), on the right leading up the hill. *Recreational harvesters are not required to have completed Vibrio training to harvest from areas between October 1, 2020 and October 19, 2020.*

Commercial: Between **October 20, 2020 and March 31, 2021**, both dates inclusive, commercial harvest of oysters shall be limited to no more that (2) level town-approved containers per day. Commercial fishing is allowed on **Tuesdays, Thursdays and Saturdays only**. Culling of seed oysters from the shells of adult oysters must take place at the harvest site.

DRAFT

**TOWN OF FALMOUTH
2020-2021 FAMILY PERMIT SCALLOP REGULATIONS**

Pursuant to MGL Chapter 130, Section 52, the following regulations for the taking of scallops by Falmouth Permit Holders effective **OCTOBER 1, 2020 through MARCH 31, 2021** are hereby adopted:

1. Scallop season will open for all FAMILY shellfish permit holders on **October 1, 2020** throughout the town including areas "Closed to Shellfishing" for quahogs, clams, oysters and mussels.
2. Skin diving using mark, snorkel and fins may be used in any area.
3. Scuba diving with air tanks is allowed in Megansett Harbor, with the exception of the "Family Shellfishing Area, Buzzards Bay, Great Harbor Woods Hole and Vineyard Sound from shore only.
4. Skin and Scuba divers shall display a diver's flag.
5. Scallop boats shall not position themselves between the shoreline and any diver's flag. While towing scallop dredges, all boats shall remain outside a 100-foot radius of any dive flag.
6. Dredging is prohibited in West Falmouth harbor and all family shellfish areas.
7. Beginning on **November 1, 2020 until November 30, 2020**, dredging will be permitted in marked navigational channels except on the Atlantic Oyster grant in Seapit River and West Falmouth Harbor. Great Harbor and Little Harbor Woods hole will open for dredging on November 1, 2018.
8. FAMILY CATCH LIMIT: (1) bushel per week of bay scallops.
9. Dredges are limited to 3-foot width and two dredges per boat. Dredges must have two-inch or larger rings in the construction of the bag. Boats shall be limited to two permit holders per boat.
10. All bay scallops taken from Falmouth waters shall be landed in Falmouth. Scallops may not be shucked prior to landing.
11. The use of dredges shall be prohibited in any Family Shellfish Area.

**TOWN OF FALMOUTH
2020-2021 COMMERCIAL SCALLOP REGULATIONS**

Pursuant to MGL Chapter 130, Section 52, the following regulations for the taking of scallops by Falmouth Permit Holders effective **OCTOBER 1, 2020 through MARCH 31, 2021** are hereby adopted:

1. No Commercial Scallop Fishing on Sundays.
2. Skin diving using mask, snorkel and fins may be used in any area.
3. Scuba diving with air tanks is allowed in Buzzard Bay, Megansett Harbor, Vineyard Sound and Great Harbor Woods Hole from shore only.
4. Skin and Scuba divers shall display diver's flag and commercial divers shall display their permit numbers in 3" numbers on their dive flag.
5. Scallop boats shall not position themselves between the shore and diver's flags. While towing scallop dredges, all boats shall remain outside a 100-foot radius of any dive flag.
6. Commercial season opens on **October 1, 2010** in Buzzards Bay, Vineyard Sound and Great Harbor Woods Hole. All other areas to include Waquoit Bay and West Falmouth Harbor shall open on Monday, **October 5, 2020** to commercial scalloping. Commercial permit holders may take (1) bushel per week in coastal ponds from **October 1, 2020 until October 5, 2020**. NOTE: Family shellfish areas are not open too commercial shellfishing of any species.
7. Beginning on **November 1, 2020 until November 30, 2020** dredging will be permitted in marked navigational channels, except in the Seapit River on the Atlantic Oyster Shellfish grant and in West Falmouth Harbor. Dredging of scallops in Great Harbor and Little Harbor Woods Hole shall be permitted from **November 1, 2020 to March 31, 2021**.
8. COMMERCIAL CATCH LIMIT: **October 1 through October 31st**, on (1) bushel per week. Beginning on **November 1st**, five (5) bushels per open days in coastal ponds. Beginning **October 1st**, the limit is ten (10) bushels per open day in the waters of Vineyard Sound, Megansett harbor and Buzzards Bay.
9. Dredges are limited to 3-foot width and two dredges per boat except in the waters of Vineyard Sound, Megansett Harbor and Buzzards Bay where 1 dredge not exceeding 5 feet in width is permitted in place of the 2 three foot dredges. Dredges must have two inch or larger rings in the construction of the bag. Boats shall be limited to two permit holders per boat.
10. All bay scallops take in Falmouth waters shall be landed in Falmouth. Scallops may not be shucked prior to landing.
11. Scallop shells may not be discarded in the water at any town landing.

**TOWN OF FALMOUTH
2020-2021 SHELLFISH REGULATIONS**

Pursuant to MGL Chapter 130, Section 52 the following changes to the Shellfish Regulations are hereby adopted:

Closing of Area for Shellfish Resource Management

WAQUOIT BAY SC-15

The Falmouth Waters of Waquoit Bay shall be closed to the taking of softshell calms and quahogs from **November 12, 2020** until **May 1, 2021**.

SOUTHERN BOURNES POND SC-13

The waters of Southern Bourne's Pond (Family Area) shall be closed to the taking of softshell clams and quahogs from sunset on **November 8, 2020** until sunrise on **May 1, 2021**.

DRAFT

**TOWN OF FALMOUTH
2020-2021 SHELLFISH REGULATIONS**

Pursuant to MGL Chapter 130, Section 52 the following changes to the Shellfish Regulations are hereby adopted:

Opening of closed areas

GREAT POND SC-11

For 2020, the waters of Great Pond to include all connected inlets and wetland will be opened **November 1, 2020**.

The Family Shellfish area between Priscilla St and Bourne St. will be opened on Saturday, **November 1, 2020** and remain open on Saturdays and Sundays until **April 25, 2021**. This regulation does not apply to the taking of scallops in Great Pond.

GREEN POND SC-12

For 2020, the waters of Great Pond to include all connected inlets and wetland will be opened **November 1, 2020**.

DRAFT

**TOWN OF FALMOUTH
2020-2021 SHELLFISH REGULATIONS**

Per order of the Falmouth Board of Selectmen

Date: September 21, 2020

Megan English Braga, Chairwoman

Douglas C. Brown, Vice Chairman

Douglas H. Jones

Samuel H. Patterson

Nancy Taylor

DRAFT

Sept 21

Fire Donation

Phyllis Downey

From: Kim Strohm
Sent: Tuesday, September 15, 2020 1:16 PM
To: Phyllis Downey
Cc: Diane Davidson
Subject: Selectman agenda request

Good afternoon

The FFRD received a donation from the Clam Man in the amount of \$2,000. Would you kindly include this on the next Selectmen agenda for approval and confirm that you received this email?

Many thanks,

Kim

*Kim Strohm
Administrative Assistant/
Assistant Emergency Management Director
Falmouth Fire Rescue Department
399 Main Street
Falmouth, MA 02540
508-495-2517
508-495-2519 (fax)
kim.strohm@falmouthfirema.gov*



TOWN OF FALMOUTH

Office of the Town Manager & Selectmen

59 Town Hall Square, Falmouth, Massachusetts 02540

Telephone (508) 495-7320

Fax (508) 457-2573

September 10, 2020

MassDevelopment
South Regional Office
275 Martine Street, Suite 201
Fall River, MA 02723

Christine Madore
Vice President
Mass Development

Subject: Application from Falmouth EDIC for Technical Assistance Grant

Dear MassDevelopment Staff:

We are writing in support of the Falmouth Economic Development and Industrial Corporation's (EDIC) recent application to MassDevelopment for an FY21 Real Estate Services Technical Assistance Grant. This application was transmitted to MassDevelopment on Friday, September 4 as per the deadline specified in MassDevelopment's "Call for Proposals." This project proposal includes a request for \$50,000 in State grant funding, to be supplemented by the EDIC's pledge to provide an additional \$25,000 in in-kind services. This is for the purpose of developing a comprehensive plan for the existing 3.14 acre site of the Falmouth Station Depot. The historic Falmouth Depot had, unfortunately, fallen into considerable disrepair in the past, but was recently renovated by the EDIC through a grant provided through MassDOT. It is the now the cornerstone of a potential economic development area in the Town of Falmouth.

Given the tight timelines and the challenges provided by the COVID-19 pandemic, the Falmouth Select Board is unable to respond more timely. As per the Town's protocol, this letter of support will be presented to the Board for their formal, voted concurrence at an upcoming public meeting yet this month. Thank you for your understanding and assistance; we greatly appreciate your consideration and support for this strategic initiative.

Megan English-Braga, Chair
Falmouth Select Board

Sincerely,

Julian M. Suso
Falmouth Town Manager

Cc Falmouth Select Board
Falmouth EDIC
Falmouth Town Planner
Senator Susan Moran
Representative David Vieira
Representative Dylan Fernandes



**TOWN OF FALMOUTH
SPECIAL EVENT PERMIT**

EVENT NAME Chris Wetherbee Memorial Toy Run 2020

NAME Tammy Baptiste, Coordinator

MAILING ADDRESS 152 Palmer Avenue, Falmouth MA 02540

EVENT DAY & DATE Sunday, November 1, 2020

RAIN DATE none

EVENT LOCATION Buzzards Bay to Ashumet Road -Navigator

EVENT TYPE Fundraiser Motorcycle Ride

SET-UP ARRIVAL TIME 8:30 a.m. EVENT HOURS 1:30 p.m.

NUMBER OF ATTENDEES 50-100 # OF VEHICLES 50 - 100

ADDITIONAL DETAILS Motorcycle ride from Eagles Hall in Buzzards Bay to the Navigator at 55 Ashumet Road, East Falmouth. Route map attached. Charity toy drive to benefit children of Cape Cod.

CONDITIONS:

- 1. Event organizer and participants to follow the social distancing and wearing of masks per the Governor's COVID-19 Order in place at the time of the event. (COVID-19 Order No. 46 dated August 7, 2020 is attached for your reference).**
- 2. No more than 50 participants should gather at any one time. Gatherings should occur only if there is adequate space for participants and staff to maintain 6' social distancing.**
- 3. No spectators allowed for sports and activities played by individuals 21 years and older.**
4. Organizers to instruct riders at start of ride to keep noise level down.
5. Organizers to contact detail sergeant 30 days prior to the event to coordinate proper safety and security measures.
6. Organizers to police the ride route to ensure that no litter or debris is left behind.

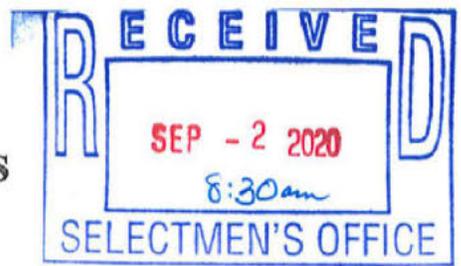
PERMIT FEE \$200.00 FILING FEE \$10.00

DEPOSIT \$300.00 (Refundable at conclusion of event provided provided that no litter or damage has occurred)

BOARD OF SELECTMEN:



Town of Falmouth Application for Special Events



CONTACT INFORMATION

Applicant's Name: Tammy Baptiste
 Mailing Address: 152 Palmer Ave Falmouth MA 02040
 Phone: [REDACTED]
 E-Mail: Chriswetherbee Toy Run@gmail.com Fax #: _____

EVENT DETAILS

Name of Event: 21st Annual Chris Wetherbee Memorial Toy Run
 Type of Event: Charity Motorcycle Ride
 Event Day & Date: Sunday, November 1, 2020
 Rain Date: None
 Event Hours: From: 8:30AM To: 1:30pm
 Set-up/Break-down Date(s): November 1 Time(s): 7AM - 10:30AM

Location Requested:

1st Choice: N/A
 2nd Choice: _____

Number of Attendees: 50-100 Number of Vehicles: 50-100

Parking Plan: at Eagles Hall + Navigators

- Will event include chairs, barriers, tents? Yes or No (tent permit application, if necessary)
- Will event include signs? Yes or No (sign permit application, if necessary)
- Will event be a road race? Yes or No (a. include route map, b. see reverse side for road race rules, and sign)
- Will event include use of Shining Sea Bike Path? Yes or No (see reverse side for bike path rules, and sign)
- Will event include food or beverages? Yes or No (temporary food permit application)
- Will event include alcoholic beverages? Yes or No (one-day liquor license application)
- Will event include entertainment? Yes or No What type? _____

ADDITIONAL INFORMATION

Provide additional detail of your event including requests for use of restroom facilities, electricity, etc.
Please See

Applicant's Signature: Tammy Baptiste Date: 9/1/2020

- References:
1. Greg + Dorie Ketterer
 2. Irene Buckley
 3. Ryan + Chelsea Ketterer

BOARD OF SELECTMEN



Dear Madam Chairperson and the Falmouth Selectboard:

This has certainly been a unique year. This pandemic has created so many changes in our community, and many other communities on Cape Cod. Many people have been laid off, and are struggling to make ends meet. With the holidays fast approaching they are going to need our help more than ever. We know that we cannot do a Toy Run like we have in previous years because of the changes in the world. However, we still feel we need to have the ride for all of the members of the community who come out, and so we can continue to support the children on Cape Cod. We have made some adjustments to the Toy Run, that we feel will allow us to still support our community, while keeping everyone safe. We are going to do our registration outside, having tables 6 feet apart, and limiting the number of people allowed in line at a time with social distance markers. Raffles will be limited in number, and there will be no gathering at the end of the ride. The toy truck will be unloaded, and the toys will be loaded into the vehicle provided by JTEC Corp. We will be promoting social distancing, have hand sanitizer available, and we have noted on all our flyers and promotional material that masks are required at this ride.

Given the state of the community and the need increasing this year, I hope you all will approve our Special Event Permit, and waive the permit fee. Please be assured, that we will certainly be doing our best to provide a safe ride all the way around.

Thank you for your consideration.

Sincerely,



Tammy A Baptiste

Coordinator

Chris Wetherbee Memorial Toy Run

TOY RUN ROUTE NOVEMBER 1, 2020

BEGIN AT EAGLES HALL, COHASSETT AVENUE, BUZZARDS BAY. TAKE A RIGHT AND THEN A LEFT ON TO MAIN STREET BUZZARDS BAY. FOLLOW MAIN STREET TO THE ROTARY AND OVER THE BRIDGE TO TROWBRIDGE ROAD IN BOURNE. TURN RIGHT ONTO TROWBRIDGE ROAD WHICH BECOMES SHORE ROAD. CONTINUE ON SHORE ROAD THROUGH MONUMENT BEACH AND POCASSETT. TAKE A RIGHT FROM SHORE ROAD ONTO TO COUNTY ROAD. AT THE INTERSECTION OF COUNTY ROAD AND 28A IN NORTH FALMOUTH GO RIGHT AND CONTINUE DOWN 28A TO BRICK KILN ROAD. TURN LEFT ON TO BRICK KILN ROAD TO SANDWICH ROAD. AT SANDWICH ROAD TURN LEFT AND CONTINUE DOWN TO ASHUMET ROAD. TURN LEFT ONTO ASHUMET ROAD AND NAVIGATOR IS ON THE LEFT.

**21st Annual Chris Wetherbee
Memorial Toy Run
Benefiting the Children of Cape Cod**

SUNDAY, NOVEMBER 1, 2020

**Registration 8:30 to 10:00 A. M.
At Eagles Hall, 39 Cohasset Avenue,
Buzzards Bay**

Leaving at 11:00 A.M. Sharp

****Riding to the Navigator*****

******55 Ashumet Rd, East Falmouth******

Donations \$10 per person or a new unwrapped toy
(Please no stuffed animals or violent toys)

RIDE ONLY NO LUNCHEON
DUE TO COVID-19 RESTRICTIONS



**MASKS MUST BE WORN PURSUANT
TO GOVERNMENT GUIDELINES**

If unable to make the ride toys can be dropped off at:
Cape Cod Harley, 750 MacArthur Blvd, Pocasset

To Make a Donation or for more information please contact: Tammy Baptiste @
chriswetherbeetoyrun@gmail.com or (508)648-1025; Joe Wetherbee @
csawce2004@yahoo.com or (508)776-4548; or Clarissa Wetherbee @
(774)392-2164

Chris Wetherbee Toy Run - Estimated Out of Pocket Expenses

| | |
|---|--------------|
| Office Expenses - Ink, paper, raffle tickets, bags, etc. | \$200-\$250 |
| Transportation - Meetings with HAC/ CCJTEC, etc. | \$100-\$125 |
| Raffle prizes not donated | \$175-\$200 |
| Toys purchased from 50/50 raffle money and family donations | \$250-\$300 |
| Money to make change for the registration | \$200-\$250 |
| | |
| Total Estimated Expenses | \$925-\$1125 |

For the most part the expenses listed above come out of our pockets directly. Thus we are asking the Selectboard to waive the \$200.00 fee for the permit.

Phyllis Downey

From: Brian Reid
Sent: Wednesday, September 2, 2020 3:52 PM
To: Phyllis Downey
Subject: RE: Special Event- 21st Wetherbee Memorial Run

We have no objection to this application.

Captain Brian L. Reid

Operations Division
Falmouth Police Department
750 Main Street
Falmouth, MA 02540
Office 774-255-4527 Ext. 4502
Fax 508-457-2566
brian.reid@falmouthpolicema.gov

CONFIDENTIALITY NOTICE: This communication and any accompanying document(s) are confidential and privileged. They are intended for the sole use of the addressee. If you receive this transmission in error, you are advised that any disclosure, copying, distribution, or the taking of any action in reliance upon the communication is strictly prohibited. If you are not the intended recipient and have received this communication in error, please contact the sender immediately and delete the original message. Thank you.

From: Phyllis Downey
Sent: Wednesday, September 2, 2020 10:20 AM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Subject: Special Event- 21st Wetherbee Memorial Run

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May we please request your recommendations by September 16th in order for the Select Board to review the application at the meeting on September 21st?

Thank you,
Phyllis

Phyllis Downey
Administrative Assistant

Town Administration
508-495-7325

Be advised that most emails to, and from, municipal offices and officials are public record. Confidentiality should not be expected.

Phyllis Downey

From: Joe Olenick
Sent: Wednesday, September 2, 2020 10:32 AM
To: Phyllis Downey; Bob Shea; Boyd Demello; Brian Reid; Maggie Clayton; Diane Davidson; Jeremiah Pearson; Jim Grady; Julian Suso; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Sean Doyle; Timothy Smith
Subject: RE: Special Event- 21st Wetherbee Memorial Run

Recreation is ok with event, Maybe they should a staggered start to space everyone out on the road. Joe

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Wednesday, September 02, 2020 10:20 AM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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Phyllis Downey
Administrative Assistant
Town Administration
508-495-7325

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Phyllis Downey

From: Maggie Clayton
Sent: Wednesday, September 2, 2020 10:27 AM
To: Phyllis Downey
Cc: Bob Shea; Boyd Demello; Brian Reid; Diane Davidson; Jeremiah Pearson; Jim Grady; Joe Olenick; Julian Suso; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Sean Doyle; Timothy Smith
Subject: Re: Special Event- 21st Wetherbee Memorial Run

No recommendations from the Beach Dept.

Maggie Clayton
Acting Beach Superintendent
Town of Falmouth
(774)392-6900

On Sep 2, 2020, at 10:20 AM, Phyllis Downey <phyllis.downey@falmouthma.gov> wrote:

Good morning,

Attached please find the application for the 21st Annual Chris Wetherbee Memorial Toy Run to be held on November 1, 2020, from 8:30 am to 1:30 pm. The application for this recurring event has been adapted to maintain social distancing protocols and there will be no lunch or gathering at the end of the event. In past years a police escort has been provided. The Governor's Order #46 regulating gatherings is attached. Please feel free to contact me if further information is needed.

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Phyllis

Phyllis Downey
Administrative Assistant
Town Administration
508-495-7325

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<COVID Order #46 dated 08.07.20.pdf>
<Wetherbee 21st Memorial Ride application 2020.pdf>

Phyllis Downey

From: Timothy Smith
Sent: Wednesday, September 2, 2020 10:51 AM
To: Phyllis Downey; Bob Shea; Boyd Demello; Brian Reid; Maggie Clayton; Diane Davidson; Jeremiah Pearson; Jim Grady; Joe Olenick; Julian Suso; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Sean Doyle
Subject: RE: Special Event- 21st Wetherbee Memorial Run

Phyllis,
No issues noted with the FD after a review of the application.
Have a great day.
Tim

Timothy Smith, Acting Fire Chief
Falmouth Fire Rescue Department
Work: (508) 495-2514
Cell: (508) 274-6410

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Wednesday, September 2, 2020 10:20 AM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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Thank you,
Phyllis

Phyllis Downey
Administrative Assistant

Town Administration
508-495-7325

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Phyllis Downey

From: Jim Grady
Sent: Wednesday, September 2, 2020 11:15 AM
To: Phyllis Downey
Subject: RE: Special Event- 21st Wetherbee Memorial Run

Hi Phyllis, No issues from highway

From: Phyllis Downey
Sent: Wednesday, September 02, 2020 10:20 AM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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Thank you,
Phyllis

Phyllis Downey
Administrative Assistant
Town Administration
508-495-7325

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Phyllis Downey

From: Sean Doyle
Sent: Wednesday, September 2, 2020 4:56 PM
To: Phyllis Downey; Bob Shea; Boyd Demello; Brian Reid; Maggie Clayton; Diane Davidson; Jeremiah Pearson; Jim Grady; Joe Olenick; Julian Suso; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Timothy Smith
Subject: RE: Special Event- 21st Wetherbee Memorial Run

Good afternoon,

If Scott McGann is good with it – then the PD is good with it. We would just ask that the organizers **contact a day shift supervisor in** advance so that they can make sure that they are playing from the same sheet of music.

Thank you,

Sean Doyle

From: Phyllis Downey
Sent: Wednesday, September 02, 2020 10:20 AM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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May we please request your recommendations by September 16th in order for the Select Board to review the application at the meeting on September 21st?

Thank you,
Phyllis

Phyllis Downey
Administrative Assistant
Town Administration
508-495-7325

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Phyllis Downey

From: Phyllis Downey
Sent: Thursday, September 17, 2020 4:37 PM
To: chriswetherbeetoyrun@gmail.com
Subject: Special Event application review & vote
Attachments: AGENDA - 2020-09-21.pdf

Good afternoon Tammy,

This is to confirm that the application for the 21st Annual Chris Wetherbee Memorial Toy Run is scheduled to be heard by the Select Board at the meeting on **Monday September 21, 2020, at 7:15 pm**. Please plan to log on 10 - 15 minutes early, about 7:00, to confirm you have access to the virtual meeting. The Select Board will be meeting held via Zoom virtual meeting.

Please note there are some COVID-19 related Conditions for Special Events at this time, as listed below:

CONDITIONS:

1. *Event organizer and participants to follow the social distancing and wearing of masks per the Governor's COVID-19 Order in place at the time of the event. (COVID-19 Order No. 46 dated August 7, 2020 is attached for your reference).*
2. *No more than 50 participants should gather at any one time. Gatherings should occur only if there is adequate space for participants and staff to maintain 6' social distancing.*
3. *No spectators allowed for sports and activities played by individuals 21 years and older.*
4. *Organizers to instruct riders at start of ride to keep noise level down.*
5. *Organizers to contact detail sergeant 30 days prior to the event to coordinate proper safety and security measures.*
6. *Organizers to police the ride route to ensure that no litter or debris is left behind.*

Zoom Meeting Instructions are as follows:

a. Zoom Login instructions:

- i. *Instructions and the meeting link for this specific meeting can be found at the following web address: <http://www.falmouthmass.us/BOS>*
- ii. *Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.*

Please contact this office if there are any questions or we can be of any assistance.

Thank you very much,
Phyllis Downey

Phyllis Downey
Administrative Assistant
Town Administration
508-495-7325

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**Town of Falmouth
Application for Wedding Ceremony
and/or Parking Permit**



PAID

CONTACT INFORMATION

Applicant's Name: Rachel Brewster
 Mailing Address: _____
 Home Phone: _____
 E-mail: _____

CEREMONY DETAILS

Ceremony Day and Date: October 10th, 2020
June – September: Events must start after 4:00 p.m.
 Set-up Arrival Time: 1:30
 Ceremony Hours: 2:00 pm am / pm to: 3:00 pm am / pm
 Venue Requested:
 1st Choice: Falmouth Heights
 2nd Choice: Surf Drive Beach

Number of Guests 33 Number of Vehicles 6 + limo
 Time needed for parking of vehicles 1:00 pm am/pm to 3:00 pm am/pm
 Will you be providing group transportation to and from this venue? Yes No
 Will your ceremony include live or pre-recorded music? Yes No
 Will photography be taken immediately following the Ceremony? Yes No

ADDITIONAL INFORMATION

Please provide any additional details of your ceremony including special requests such as the use of Falmouth's beach wheelchair, restroom facilities (if available):

Applicant's Signature: Date: 8/24/20

BOARD OF SELECTMEN

Phyllis Downey

From: Brian Reid
Sent: Tuesday, September 1, 2020 9:46 PM
To: Phyllis Downey
Subject: Re: Beach Wedding application - Brewster 10.10.20

No objection

Sent from my iPhone

On Sep 1, 2020, at 4:22 PM, Phyllis Downey <phyllis.downey@falmouthma.gov> wrote:

Good afternoon,

Attached please find the application by Rachel Brewster for a Beach Wedding at Falmouth heights Beach on October 10, 2020, with set up at 1:30 – concluding at 3:00 pm. Rachel has been advised to contact Maggie Clayton for any special instructions.

May we please request your recommendations by September 16th? The Select Board will review the application at the meeting on September 21st.

Thank you,
Phyllis Downey
508-495-7325
<20200901152615451 (002).pdf>

Phyllis Downey

From: Sean Doyle
Sent: Tuesday, September 1, 2020 7:03 PM
To: Phyllis Downey
Subject: RE: Beach Wedding application - Brewster 10.10.20

The PD has no issues with the request.

From: Phyllis Downey
Sent: Tuesday, September 01, 2020 4:23 PM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Cc: Phyllis Downey <phyllis.downey@falmouthma.gov>
Subject: Beach Wedding application - Brewster 10.10.20

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May we please request your recommendations by September 16th? The Select Board will review the application at the meeting on September 21st.

Thank you,
Phyllis Downey
508-495-7325

Phyllis Downey

From: Timothy Smith
Sent: Tuesday, September 1, 2020 5:08 PM
To: Phyllis Downey; Bob Shea; Boyd Demello; Brian Reid; Maggie Clayton; Diane Davidson; Jeremiah Pearson; Jim Grady; Joe Olenick; Julian Suso; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Sean Doyle
Subject: RE: Beach Wedding application - Brewster 10.10.20

Phyllis,
No issue noted by the Fire Department.
Thank you.
Tim

Timothy Smith, Acting Fire Chief
Falmouth Fire Rescue Department
Work: (508) 495-2514
Cell: (508) 274-6410

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Tuesday, September 1, 2020 4:23 PM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Cc: Phyllis Downey <phyllis.downey@falmouthma.gov>
Subject: Beach Wedding application - Brewster 10.10.20

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May we please request your recommendations by September 16th? The Select Board will review the application at the meeting on September 21st.

Thank you,
Phyllis Downey
508-495-7325

Phyllis Downey

From: Maggie Clayton
Sent: Tuesday, September 1, 2020 5:02 PM
To: Phyllis Downey; Joe Olenick; Bob Shea; Boyd Demello; Brian Reid; Diane Davidson; Jeremiah Pearson; Jim Grady; Julian Suso; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Sean Doyle; Timothy Smith
Subject: RE: Beach Wedding application - Brewster 10.10.20

With current parking blocked off, Heights has 32 spaces and Surf Drive has 74 spaces, plus another 60 at Mill Rd.

The Kirwin/Murray Tour de Falmouth is using the Ellen T. Mitchell Bathhouse as their base of operations for their charity bike ride on Sunday 10/11, but don't think they have any day-before set-up that would hinder wedding proceedings...

Best,

Maggie Clayton
Acting Beach Superintendent
Town of Falmouth
(774)392-6900

From: Phyllis Downey
Sent: Tuesday, September 1, 2020 4:31 PM
To: Joe Olenick <joe.olenick@falmouthma.gov>; Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Subject: RE: Beach Wedding application - Brewster 10.10.20

Hi Joe,

Thank you for that information. I will recommend the applicant's second choice which is Surf Drive Beach and confirm with the group.

Best,
Phyllis

Phyllis Downey
Administrative Assistant
Town Administration
508-495-7325

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From: Joe Olenick

Sent: Tuesday, September 1, 2020 4:25 PM

To: Phyllis Downey <phyllis.downey@falmouthma.gov>; Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>

Subject: RE: Beach Wedding application - Brewster 10.10.20

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From: Phyllis Downey <phyllis.downey@falmouthma.gov>

Sent: Tuesday, September 01, 2020 4:23 PM

To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>

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May we please request your recommendations by September 16th? The Select Board will review the application at the meeting on September 21st.

Thank you,
Phyllis Downey
508-495-7325

Phyllis Downey

From: Jim Grady
Sent: Wednesday, September 2, 2020 9:30 AM
To: Phyllis Downey
Subject: RE: Beach Wedding application - Brewster 10.10.20

Hi Phyllis, The Highway division has no issues with the attached application.
Thanks you,

James F Grady Jr
Superintendent of Highways
Town of Falmouth
416 Gifford St
Falmouth Ma 02540
508-457-2543 Ext 3005
508-548-1537 Fax
jim.grady@falmouthma.gov

From: Phyllis Downey
Sent: Tuesday, September 01, 2020 4:23 PM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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508-495-7325

Phyllis Downey

From: Scott McGann
Sent: Wednesday, September 2, 2020 3:31 PM
To: Phyllis Downey
Subject: RE: Beach Wedding application - Brewster 10.10.20

No issues with Health

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Tuesday, September 1, 2020 4:23 PM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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508-495-7325

Phyllis Downey

From: Jeremiah Pearson
Sent: Wednesday, September 2, 2020 7:22 AM
To: Joe Olenick; Phyllis Downey; Bob Shea; Boyd Demello; Brian Reid; Maggie Clayton; Diane Davidson; Jim Grady; Julian Suso; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Sean Doyle; Timothy Smith
Subject: RE: Beach Wedding application - Brewster 10.10.20

Hello Phyllis, No issue from Parks!

Jeremiah

From: Joe Olenick
Sent: Tuesday, September 1, 2020 4:25 PM
To: Phyllis Downey <phyllis.downey@falmouthma.gov>; Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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May we please request your recommendations by September 16th? The Select Board will review the application at the meeting on September 21st.

Thank you,



**Town of Falmouth
Application for Wedding Ceremony
and/or Parking Permit**



CONTACT INFORMATION

Applicant's Name: Danielle Saucier

Mailing Address: [Redacted]
Home Phone: [Redacted]
E-mail: dan
CEREMONY [Redacted]

Ceremony Day and Date: October 17, 2020

Set-up Arrival Time: 4 pm
June - September: Events must start after 4:00 p.m.

Ceremony Hours: 5:00 am/pm to: 6:00 am/pm

Venue Requested:
1st Choice: Old Silver Beach

2nd Choice: Megansett Beach

Number of Guests 30 Number of Vehicles 12

Time needed for parking of vehicles 4:30 am/pm to 6:00 am/pm

- Will you be providing group transportation to and from this venue? Yes No
- Will your ceremony include live or pre-recorded music? Yes No
- Will photography be taken immediately following the Ceremony? Yes No

ADDITIONAL INFORMATION

Please provide any additional details of your ceremony including special requests such as the use of Falmouth's beach wheelchair, restroom facilities (if available):

Applicant's Signature: [Signature] Date: 9-2-2020

BOARD OF SELECTMEN

Phyllis Downey

From: Boyd Demello
Sent: Thursday, September 3, 2020 9:58 AM
To: Phyllis Downey; Bob Shea; Brian Reid; Diane Davidson; Jeremiah Pearson; Jim Grady; Joe Olenick; Julian Suso; Maggie Clayton; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Sean Doyle; Timothy Smith
Cc: Boyd Demello
Subject: RE: Wedding Ceremony Application - Saucier 10.17.20 Old Silver

Phyllis,

No issues with Fire Rescue

Boyd W. DeMello
Fire Prevention Inspector
Falmouth Fire Rescue Department
boyd.demello@falmouthfirema.gov
508-495-2534 - Office
774-836-2436 - Cell Phone

CONFIDENTIALITY NOTICE: This message is privileged and confidential for the addressee(s) named above. If you are not the intended recipient, you are prohibited from disseminating, using, or copying the contents and should notify the sender immediately that you received this message in error.

From: Phyllis Downey
Sent: Thursday, September 3, 2020 8:55 AM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
Subject: Wedding Ceremony Application - Saucier 10.17.20 Old Silver

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Thank you,
Phyllis

Phyllis Downey
Administrative Assistant
Town Administration
508-495-7325

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Phyllis Downey

From: Joe Olenick
Sent: Thursday, September 3, 2020 10:02 AM
To: Phyllis Downey
Subject: RE: Wedding Ceremony Application - Saucier 10.17.20 Old Silver

Recreation is all set with this wedding.

From: Phyllis Downey <phyllis.downey@falmouthma.gov>
Sent: Thursday, September 03, 2020 8:55 AM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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Town Administration
508-495-7325

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Phyllis Downey

From: Maggie Clayton
Sent: Thursday, September 3, 2020 1:48 PM
To: Boyd Demello; Phyllis Downey; Bob Shea; Brian Reid; Diane Davidson; Jeremiah Pearson; Jim Grady; Joe Olenick; Julian Suso; Peter Johnson-Staub; Peter McConarty; Rod Palmer; Scott McGann; Sean Doyle; Timothy Smith
Subject: RE: Wedding Ceremony Application - Saucier 10.17.20 Old Silver

No issues from the Beach Dept.

Some points to note:

- Parking spaces (They said they only have 12 vehicles, so shouldn't be an issue)

| Old Silver | 100% open | Current available |
|-----------------|-----------|-------------------|
| Public (Paved)* | 370 | 208 (44%) |
| Public (Dirt)* | 108 | 0 |
| Resident | 86 | 48 (55%) |

- Bathrooms
Bathhouses will be closed at that point
Portable Toilet units are available (until 10/19)
- Tides
Low Tide at 2:45 p.m.
High Tide at 9:10 p.m.

Maggie Clayton
Acting Beach Superintendent
Town of Falmouth
(774)392-6900

From: Boyd Demello
Sent: Thursday, September 3, 2020 9:58 AM
To: Phyllis Downey <phyllis.downey@falmouthma.gov>; Bob Shea <bob.shea@falmouthma.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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Boyd W. DeMello
Fire Prevention Inspector
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Town Administration
508-495-7325

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Phyllis Downey

From: Sean Doyle
Sent: Thursday, September 3, 2020 7:18 PM
To: Phyllis Downey
Cc: Brian Reid
Subject: RE: Wedding Ceremony Application - Saucier 10.17.20 Old Silver

The PD has no objection.

From: Phyllis Downey
Sent: Thursday, September 03, 2020 8:55 AM
To: Bob Shea <bob.shea@falmouthma.gov>; Boyd Demello <boyd.demello@falmouthfirema.gov>; Brian Reid <brian.reid@falmouthpolicema.gov>; Diane Davidson <diane.davidson@falmouthma.gov>; Jeremiah Pearson <jeremiah.pearson@falmouthma.gov>; Jim Grady <jim.grady@falmouthma.gov>; Joe Olenick <joe.olenick@falmouthma.gov>; Julian Suso <julian.suso@falmouthma.gov>; Maggie Clayton <maggie.clayton@falmouthma.gov>; Peter Johnson-Staub <peter.johnson-staub@falmouthma.gov>; Peter McConarty <peter.mcconarty@falmouthma.gov>; Rod Palmer <rod.palmer@falmouthma.gov>; Scott McGann <scott.mcgann@falmouthma.gov>; Sean Doyle <sean.doyle@falmouthpolicema.gov>; Timothy Smith <timothy.smith@falmouthfirema.gov>
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TOWN OF FALMOUTH

Office of the Town Manager & Selectmen

59 Town Hall Square, Falmouth, Massachusetts 02540

Telephone (508) 495-7320

Fax (508) 457-2573

August 31, 2020

Mr. Keith J. Driscoll
Massachusetts Army National Guard
Hanscom Air Force Base, MA 01731

Subject: Proposed New Machine Gun Firing Range, Joint Base Cape Cod

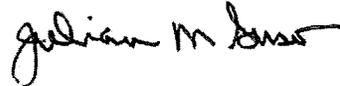
Dear Mr. Driscoll,

I am writing on behalf of Falmouth Select Board Chair Megan English-Braga and Vice-Chair Doug Brown. This proposed Machine Gun Firing Range has recently come to the attention of the Falmouth Select Board. The Board has received considerable email communications from residents raising significant concerns regarding this proposed clear-cutting of 170 forested acres on Joint Base Cape Cod and the continued concerns about environmental damage potentially caused by the routine operation of this Firing Range to be located within the extremely sensitive Upper Cape Water Supply Reserve. This strategic water supply reserve serves the Upper Cape Towns of Bourne, Falmouth, Mashpee and Sandwich and occupies a fundamental location within Cape Cod's sole source aquifer.

We are respectfully requesting that the Army National Guard extend the allowable public comment period on the Environmental Impact Report for an additional thirty days, beyond the specified deadline of September 7 to allow a more adequate opportunity for public review, discussion and input. The timing of this notification process, in the midst of the present COVID-19 pandemic and with the upcoming Labor Day Holiday has presented difficult scheduling circumstances for a reasonable Board discussion. We join with other Upper Cape Towns in urging a formal public presentation on this project by the Massachusetts Army National Guard in advance of this coming deadline. Thank you for your consideration of this request. The Falmouth Select Board will be further

reviewing/discussing this matter at one/more upcoming business meetings in the month of September.

Sincerely,

A handwritten signature in black ink that reads "Julian M. Suso". The signature is written in a cursive style with a prominent loop at the end of the last name.

Julian M. Suso

Falmouth Town Manager

Cc Falmouth Select Board
Falmouth Town Counsel
Falmouth Public Works Director Peter McConarty
US Senator Edward Markey
US Senator Elizabeth Warren
Congressman Bill Keating
Governor Charlie Baker
State Senator Susan Moran
Representative David Vieira
Representative Dylan Fernandes
Kristy Senatori, Cape Cod Commission
Town Managers, Towns of Bourne, Mashpee, Sandwich

Multi-Purpose Machine Gun (MPMG) Range

Summary Sheet

Camp Edwards at Joint Base Cape Cod

September 4, 2020

In 2015, the Massachusetts Army National Guard (MAARNG) was awarded a MILCON (Military Construction) project to construct a Multi-Purpose Machine Gun Range (MPMG) on Camp Edwards at the current KD Range. The approximately \$11.5 million project consists of \$9.7 million for range construction and \$1.8 million for targetry.

The need for the MPMG is based on MAARNG's force structure and the required training for those Soldiers. Currently, MAARNG Soldiers must travel to either Camp Ethan Allen in Vermont (270 miles away) or Ft. Drum (385 miles away) to complete necessary training. Constructing an MPMG at Camp Edwards reduces soldier travel time while maximizing the time available for conducting required, mission-essential training activities at Camp Edwards.

An MPMG is a standard range where soldiers train and qualify with automatic weapons, primarily the M249 and M240 and .50 caliber. The project consists of eight firing lanes, which are 800 meters long with automated targets. All ammunition used on this range would be copper ammunition, no lead ammunition will be fired.

The MAARNG is proposing to construct the MPMG on KD range. This location can accommodate the surface danger zone (the area that any fired bullet could possibly travel, a one in a million probability) to fit entirely within the boundary of Joint Base Cape Cod. KD Range was in use for many years; currently it is used for Unmanned Aircraft System training.

KD Range encompasses approximately 40 acres. To accommodate the MPMG, the MAARNG would have to clear up to 170 acres for the range footprint, facilities, utility extensions, access, and firebreaks to maintain or improve the habitat while reducing wildfire hazard.

As part of the planning process, Camp Edwards conducted a test fire at KD Range in August 2015 to simulate noise from the proposed MPMG range. Bordering neighborhoods were notified and asked for input. As a result of this test, the MAARNG shifted the location of the MPMG range north to reduce potential noise in bordering neighborhoods.

Additional surveys were conducted to support project planning and environmental review including an archaeological survey with no "finds" reported. Numerous in-depth biological surveys were conducted for federal and state listed rare species (such as bats, moths, bees, and turtles) and general ecosystem health surveys such as for breeding birds.

All active ranges at Camp Edwards operate under an Operations, Maintenance, and Monitoring Plan to ensure oversight and monitoring of the environment to protect groundwater resources. This is also in compliance with the state's Environmental Performance Standards of Chapter 47 the Acts of 2002.

Over the past five years, the MAARNG has coordinated with multiple state and Federal agencies including MA Division of Fisheries and Wildlife's Natural Heritage and Endangered Species Program (NHESP) to ensure that adverse impacts to natural resources (including state-listed rare species) were avoided or mitigated, and the Environmental Management Commission, which has oversight of the approximately 15,000-acre Camp Edwards Training Site (also known as the Upper Cape Water Supply Reserve), where the MPMG would be built. The MAARNG developed a comprehensive mitigation strategy and a Conservation Management Plan/Permit in conjunction with NHESP. Mitigation for the project will be on a 4 to 1 ratio (four acres mitigated for every acre impacted) and a direct transfer of 260 acres of land to Crane Wildlife Management area, which abuts the base.

Formal environmental review of the project began in May 2018 and was conducted under both the *National Environmental Policy Act* (NEPA) and the *Massachusetts Environmental Policy Act* (MEPA). The MEPA process was completed in July 2020 when the MAARNG received a certificate signed by the Massachusetts Secretary of Energy and Environmental Affairs that determined the Single Supplemental Environmental Impact Report (Single Supplemental EIR) submitted for the project **adequately and properly complies** with MEPA and its implementing regulations. The NEPA process is ongoing; an Environmental Assessment was completed and submitted in August 2020 for a 30-day public comment period, which ends September 8, 2020.

Multi-Purpose Machine Gun (MPMG) Range

Fact Sheet

Camp Edwards at Joint Base Cape Cod

September 4, 2020

Key Messages

- An MPMG Range at Camp Edwards would provide Soldiers the necessary, modernized training capabilities to meet mission training objectives, while reducing Soldier travel time from the closest MPMG range in Vermont (270 miles).
- The Massachusetts Army National Guard (MAARNG) has extensively coordinated the MPMG environmental process, including mitigation activities, with multiple state and federal agencies, including the Massachusetts Division of Fisheries and Wildlife, the Environmental Management Commission, Department of Environmental Protection, and the National Guard Bureau Impact Area Groundwater Study Program. Additionally, the state and federal environmental review processes have been fully engaged with a Massachusetts Environmental Policy Act Certificate received in July 2020.
- Camp Edwards has extensive environmental oversight and partnerships to ensure the compatibility of military training activities with the quality of groundwater and wildlife habitat. There is an extensive process for approval of construction, use, and maintenance of small arms ranges, other Army training, and land management.
- The MAARNG has a dedicated Environmental Affairs Program charged with environmental health, regulatory compliance, and conservation for sustainable military training within a healthy ecosystem. Long-term management planning and conservation actions are developed and implemented with a broad base of partner agencies and organizations with the goal of demonstrable net benefit for natural communities, rare species, and other sensitive resources.

Background

In 2015, the Massachusetts National Guard was authorized a MILCON (Military Construction) project to construct a Multi-Purpose Machine Gun Range (MPMG) on Camp Edwards at the current KD Range. The approximately \$11.5 million project consists of \$9.7 million for range construction and \$1.8 million for targetry.

An MPMG is where soldiers train and qualify with automatic weapons, primarily the M249, M240 and M2. The project consists of eight firing lanes, which are 800 meters long with automated targets. Ammunition used on this range would be limited to copper ammunition, no lead ammunition will be fired. Currently, the Massachusetts National Guard doesn't have a location to meet the training requirements set forth by the Department of the Army and must travel to either Camp Ethan Allen in Vermont (270 miles away) or Ft. Drum in New York (385 miles away) to complete necessary training. Utilizing an MPMG range at Camp Edwards would reduce soldier travel time while maximizing the time available for conducting higher quality, mission-essential training activities at Camp Edwards.

The MAARNG is proposing to build a MPMG on the current KD Range due to its flat topography and because its Surface Danger Zone (the area that any fired bullet could possibly travel) is entirely within the boundary of Joint Base Cape Cod. KD Range was in use for many years as a small arms and sub-caliber rocket range and now primarily supports unmanned aerial vehicle training. KD Range encompasses approximately 40 acres, currently cleared of vegetation. It is necessary to clear up to 170 acres of vegetation to accommodate the MPMG range footprint, and to construct firebreaks to maintain and improve the habitat while reducing wildfire hazard.

Over the past five years, the MAARNG has coordinated the design of the proposed MPMG Range with multiple state and federal agencies including the Massachusetts Division of Fisheries and Wildlife Natural Heritage and Endangered Species Program to ensure that adverse impacts to natural resources (including state-listed endangered species) within the footprint of the proposed MPMG Range were avoided or mitigated. In addition, the Environmental Management Commission, which has oversight of the approximately 15,000-acre Camp Edwards Training Site (also known as the Upper Cape Water Supply Reserve) has reviewed and commented on the design of the proposed MPMG Range. The MAARNG developed a Camp Edwards-wide comprehensive natural resources mitigation strategy (i.e. a Conservation and Management Plan), within which consideration of the MPMG Range construction is included. Mitigation for the proposed MPMG Range will be on a 4 to 1 ratio (four acres mitigation for every acre impacted) and a direct transfer of 260 acres of land to Crane Wildlife Management area, which abuts JBCC. The Conservation and Management Plan provides a net-benefit for rare species and wildlife habitat that will also continue to improve conditions for game species and for recreational sportsmen/women that utilize Camp Edwards. The proposed MPMG Range will not result in a loss of land utilized for hunting and other authorized recreation on Camp Edwards.

Environmental review of the project began in May 2018, and is reviewed under both the *National Environmental Policy Act* (NEPA) and the *Massachusetts Environmental Policy Act* (MEPA). The MEPA process was completed in July 2020 when the MAARNG received a certificate signed by the Massachusetts Secretary of Energy and Environmental Affairs that determined the Single Supplemental Environmental Impact Report (Single Supplemental EIR) submitted for the project adequately and properly complies with MEPA and its implementing regulations. The NEPA process is ongoing; an Environmental Assessment was completed and submitted in August 2020 for a 30-day public comment period, which ends September 8, 2020.

As part of the preliminary planning process, Camp Edwards conducted a test fire at KD Range on August 14, 2015 to simulate noise from the proposed MPMG Range. Bordering neighborhoods were notified and asked for input. As a result of this test, the MAARNG shifted the location of the proposed MPMG Range north to reduce potential noise in bordering neighborhoods.

Other surveys included an Archeological Survey in 2016 (no "finds" reported), habitat condition surveys, and numerous wildlife surveys including surveys and searches for federal and state listed rare species and more general surveys such as bees and breeding birds.

Q&As

How much will the project cost?

The approximately \$11.5 million project consists of \$9.7 for range construction and \$1.8 million for targetry. The project is funded through Military Construction (MILCON) funds.

When is the project expected to be complete?

Pending environmental agency approval, initial construction is planned for late 2020 and the project would be scheduled for completion approximately two years later.

How long have you been working on this initiative?

An MPMG type range has been in discussion since 2012. In 2015, Camp Edwards began the preliminary planning process for this range. Environmental review of the project began in May 2018 under the National Environmental Policy Act (NEPA) and the Massachusetts Environmental Policy Act (MEPA), both of which require a public process. During the entire process, the MAARNG has provided updates to the Environmental Management Commission and its advisory bodies, which meet publicly several times per year.

Where is the MPMG going to be located?

The proposed location for the MPMG is planned for the current KD Range. The existing KD Range, which presently covers 40 acres would be expanded to accommodate the MPMG range.

What weapons will soldiers train with on the MPMG?

A standard MPMG range supports the use of machine guns (M249, M240, and M2 (0.50 caliber), shotguns, pistols, and the MK19 grenade launcher. However, the proposed MPMG Range at Camp Edwards was designed to support only the M249 (5.56mm) and M240 (7.62mm) machine guns. All weapons systems proposed for usage on the MPMG must go through the EMC for approval.

What ammunition will be used on the MPMG?

The M249 uses 5.56mm copper rounds. The M240 uses 7.62mm copper rounds. All ammunition utilized on the MPMG range will be copper-only ammunition. The Department of Defense has moved entirely to copper ammunition for many of its weapons systems. No lead ammunition is authorized—or available—for use on this range.

What is the Environmental Management Commission and how does it provide oversight?

The Environmental Management Commission (EMC) was established in 2002 to provide oversight of the Upper Cape Water Supply Reserve, which is contiguous with the northern 15,000 acre training area of Camp Edwards. The Commission is comprised of the commissioners of the Department of Fish and Game, the Department of Environmental Protection and the Department of Conservation and Recreation. The EMC oversees compliance with, and enforcement of, the Environmental Performance Standards specifically created through the MEPA process to protect the resources in the Reserve. The EMC's Environmental Officer (EO) is tasked with monitoring military and civilian use of the Reserve and has unrestricted access to all data and information from the various environmental and management programs. The EO also has full access to all points the Reserve and conducts inspections at any time in

order to monitor, oversee, evaluate and report to the EMC on the environmental impact of military training and other activities. The EO coordinates and consults with the MAARNG on projects, initiatives and issues.

Aside from the MEPA/NEPA process, what is the process to approve ranges at Camp Edwards?

All active small arms ranges are approved by the Environmental Management Commission (EMC) in accordance with Chapter 47 of the Acts of 2002 and its associated Environmental Performance Standards (EPSs) and in coordination with the MAARNG. Small arms range design and *Operations, Maintenance, and Monitoring Plans* (OMMPs) are approved by the EMC. Once approved, the range can become active for live fire. The range design and the OMMP are developed to reduce environmental impacts to the greatest extent possible with adaptive management and continuous review and approval.

Once constructed, what happens at the range? Monitoring?

After construction is complete and live firing begins, the MAARNG, along with the EMC's EO, ensures the range is functioning as designed and the Operations, Maintenance and Monitoring plans are approved and implemented. In the Operations, Maintenance and Monitoring Plan, the MAARNG will establish a monitoring schedule where samples will be taken of the range's soil and groundwater to ensure protection of groundwater resources. The MAARNG samples its other active small arms ranges to ensure the health of the habitat and groundwater.

How will the groundwater be protected?

All operational ranges on Camp Edwards are managed to minimize harmful impacts to the environment within the Upper Cape Water Supply Reserve. The MPMG is designed to have individual earthen impact berms behind each target. These impact berms are designed to capture the expended ammunition to the maximum extent practicable. These berms will also assist in the recovery of copper for recycling, prevention of fragmentation and ricochets and prevention of subsurface percolation of residue associated with range operations. The MPMG will also have an Operational Maintenance and Monitoring Plan that will require the MAARNG to conduct regular groundwater and soil sampling to determine if range operations are protective of the environment.

What is the impact to the habitat? How will this project be mitigated?

Army infrastructure development occurs within a framework of conservation land management and long-term planning. While habitat is being removed for the range, this impact has been planned for and addressed within the conservation management at Camp Edwards. The focus of Army conservation is to manage for healthy ecosystems and rare species populations so that even large scale training support projects do not result in significant ecological impact. A long-term mitigation and Net Benefit plan has been developed with the MA Division of Fisheries and Wildlife and the overall conservation management is guided by the MAARNG's Integrated Natural Resource Management Plan for Camp Edwards. The INRMP provides for sustainable land management integrating regional conservation issues and trends, Army training needs, on-site resource monitoring results, and active habitat management. The loss of habitat for the range is being directly offset by significant habitat improvement over many hundreds of acres and a perpetual conservation management requirement.

The MAARNG has already implemented much of the habitat and rare species mitigation tactics, including a 4:1 mitigation ratio for rare species habitat improvement (four acres preserved for every acre impacted) and an expanded Crane Wildlife Management area through direct land transfer of 260 acres. A total of 542 acres of habitat restoration was completed as mitigation in FY2019 with an additional 157 funded in FY2019. Additional mitigation and Net Benefit for rare species is addressed through long-term surveys and monitoring of rare plants and animals and overall ecosystem health indicators. This allows for adaptive management and demonstration of ecological impacts from development and habitat management.

Why can't the MPMG be built at another MAARNG facility?

Camp Edwards is the only MAARNG training site with an active range complex and the ability to accommodate the amount of land required for the MPMG range footprint and Surface Danger Zone. All other MAARNG facilities are either Armories, Maintenance Shops or Training Facilities and do not have the land required to accommodate the range.

How can you consider building this at Camp Edwards?

All training must be compatible with environmental protection and as the MA ARNG has done for all other small arms ranges at Camp Edwards, Best Management Practices are established and the range is run with an Operation, Maintenance and Monitoring plan to ensure protection of the environment. The Operation, Maintenance and Monitoring Plan is approved by the Environmental Management Commission's Environmental Officer.

What is a Surface Danger Zone? Why do you need more than 5,000 acres for it?

The Surface Danger Zone (the area that any fired bullet could possibly travel) is determined utilizing an Army model for potential bullet impacts from range use calculating a 1 in a million probability of bullet impact from direct fire and ricochet. The SDZ is an administrative safety boundary and not part of the project implementation. It is a model and map utilized to ensure areas of potential hazard are closed during range use and that ranges are sited properly during the planning phase.

What is being done to protect the environment/plants/animals, etc.?

The MAARNG has been proactively implementing mitigation actions for the proposed MPMG Range since early 2019. The mitigation plan has been in development in partnership with MADFW since 2018 to ensure comprehensive planning and sufficient mitigation as discussed above. Long-term surveys of plants and animals have provided strong understanding of the natural resources at Camp Edwards, which facilitates planned and effective conservation. The overall Camp Edwards Training Site is managed for constantly increasing ecosystem health and long-term sustainability with Army training. Long-term planning of both range development and conservation ensure efficient use of resources and minimization of environmental impacts. Active habitat restoration and management is combined with active research and monitoring to ensure natural resource objectives are met and are improving the environment.

Southeastern Massachusetts and Camp Edwards host a globally rare pitch pine and scrub oak barrens natural community with a large number of rare plants and animals that use it. The barrens ecosystem is dependent on frequent natural disturbances or active management such as conservation forestry and prescribed fire. The rare flora and fauna of the community decline if the barrens become overgrown

and transition into forest. Based on the history of Cape Cod most remnant forests are the result of heavy logging followed by neglect and are generally unhealthy from crowding and at risk of pests and pathogens. Management of Camp Edwards for a barrens ecosystem, including the area proposed for the MPMG Range, restores rare species populations and results in healthier trees and woodlands.

Building the MPMG will cause an increase in traffic, especially over the aging Bourne and Sagamore bridges.

Range operations could result in increased traffic from units traveling to Camp Edwards to utilize the MPMG Range, other small arms ranges and training lands and facilities; however, these impacts are not anticipated to be significant given the proposed training would only occur sporadically throughout the training year.

Building the MPMG is “militarizing” Cape Cod.

Camp Edwards has been in use continuously since training began in the area in 1911. Small arms range training is a historical—and current—use of Camp Edwards. Camp Edwards currently operates six small arms ranges and numerous areas that support soldier training activities such as land navigation, bivouacs, and engineer/infantry/artillery skills training.

Was the Massachusetts Environmental Policy Act process completed?

Yes. An expanded Notice of Project Change to the Final Area Wide Environmental Impact Report for Massachusetts National Guard Properties at JBCC–MPMG was published on February 10, 2020 and a Single Supplemental Environmental Impact Report was published for agency and public review on June 10, 2020. On July 7, 2020, a certificate from the Secretary of Energy and Environmental Affairs determined the proposed MPMG adequately and properly complied with MEPA and its implementing agencies.

Has the public been involved? Is there any public awareness?

The MAARNG first determined the need for an MPMG range in 2012 as part of its Range Complex Master Planning process. The MAARNG first discussed the range in 2012 at a public meeting of the Science Advisory Council. Plans for the MPMG were presented at public meetings of the Environmental Management Commission and its two advisory councils (the Science and Community Advisory Councils) in 2015, 2016, 2018, and 2019. The Upper Cape towns have appointed representatives sitting on the Community Advisory Council. Information on the range was also presented annually in the MAARNG’s Annual State of the Reservation Report beginning in 2015 when a noise study was conducted at KD Range, near the base boundary that included a mailing to the 700 homes near the base boundary requesting feedback from residents.. A subsequent live fire noise study was completed in 2019 to accommodate the moving of the proposed range northward to reduce noise impacts. Both MEPA and NEPA have a public process.

Will there be any impact to residences near the base?

During construction residents may notice temporary increased traffic due to construction vehicles and some noise associated with construction activities. When range operations begin, residents may see additional convoys transporting soldiers and equipment to the base and may hear some noise from weapons firing. The MAARNG will establish a noise notification protocol to provide public notification of

upcoming training events, particularly the .50 caliber activity. It will also create a noise complaint hotline that will be available to the public. Noise testing will be conducted once the range is fully operational and noise minimization measures would be considered if needed.

What about impacts to endangered species on the base such as box turtles or moths?

The Conservation and Management Plan was developed in collaboration with the MA Division of Fisheries and Wildlife to address overall rare species protection and long-term Net Benefit. Project design was developed to avoid and minimize impacts to rare species, such as avoiding potential rare plant locations. Field surveys were conducted to evaluate potential or certain rare species occurrence and compare to surrounding areas. Pre-construction and construction phase protective measures have been developed, approved, and are already underway for species such as the eastern box turtle. The project area itself is an insignificant impact to rare species that do occur due to current habitat conditions, overall project size within the Camp Edwards landscape, and mitigation offsets. Mitigation for this range has provided an opportunity for much larger scale pine barrens habitat restoration and species protection than would previously have been achievable.

How will the public be informed in the future?

As the MPMG project moves forward, the MAARNG will continue to provide updates at the Environmental Management Commission and advisory council meetings. Information on the MPMG may also be found on the Massachusetts National Guard's Environmental & Readiness Center's website: <https://www.massnationalguard.org/ERC/index.html>

DRAFT FINDING OF NO SIGNIFICANT IMPACT (FNSI)
MASSACHUSETTS ARMY NATIONAL GUARD
PROPOSED CONSTRUCTION AND OPERATION OF A MULTI-PURPOSE MACHINE GUN
RANGE
CAMP EDWARDS, JOINT BASE CAPE COD
BARNSTABLE COUNTY, MASSACHUSETTS

1. Introduction

The Massachusetts Army National Guard (MAARNG) prepared an Environmental Assessment (EA) to identify and evaluate potential environmental effects from the proposed construction of a new Multi-Purpose Machine Gun (MPMG) Range at Camp Edwards, which is situated within Joint Base Cape Cod in Barnstable County, Massachusetts. This EA has been prepared in accordance with the National Environmental Policy Act of 1969 (NEPA; 42 United States Code [USC] 4321 et seq.), the Council on Environmental Quality (CEQ) Regulations Implementing the Procedural Provisions of NEPA (40 Code of Federal Regulations [CFR] Parts 1500-1508), and 32 CFR 651 (Environmental Analysis of Army Actions, Final Rule, 29 March 2002). As set forth in Department of Defense (DoD) Directive 5105.77, *National Guard Bureau (NGB)*, the NGB is a joint activity of the DoD and as such must comply with the NEPA.

2. Description of the Proposed Action and Alternatives

Proposed Action. The Proposed Action includes the construction and operation of an eight lane MPMG Range with six lanes 800 meters long by 25 meters wide at the firing line and by 100 meters wide at a distance of 800 meters. The two middle lanes would extend an additional 700 meters to a distance of 1,500 meters long to accommodate the use of .50 caliber rifles. The range would include two primary components: (1) the physical range footprint, consisting of the firing positions, targetry, support structures, and associated facilities; and (2) the Surface Danger Zones (SDZs), the area where projectiles fired on the range would land based on the types of weapons and ammunition used.

The physical range footprint would consist of firing positions and lanes, targetry, and support structures. Construction activities would include up to 199.0 acres of disturbance and would require up to 170.5 acres of tree clearance to accommodate the range footprint, small arms range operations and control area facilities, utility extensions, access and maintenance road development, and firebreaks to reduce wildfire hazards from tracers and other ignition sources. Approximately 5,197 acres would be required for the MPMG Range to accommodate the SDZs associated with the proposed weapons and ammunition.

The MPMG Range would be available for all MAARNG units as well as other DoD organizations as scheduling permits. Under the Proposed Action, it is anticipated that Camp Edwards site usage could increase by up to 18.6 percent (or by up to 17,650 man-days) as a result of military personnel utilizing the MPMG Range.

The purpose of the Proposed Action is to provide the requisite range and training facilities at Camp Edwards to allow the MAARNG to efficiently attain small arms training and weapons qualifications requirements within Massachusetts. The MPMG Range would provide Soldiers and units the necessary modernized training capabilities to be effective in contemporary and future operating environments while meeting mission training objectives. The Proposed Action is needed to: 1) address shortfalls in required small arms training facilities and capabilities within Massachusetts, 2) allow multiple units to attain required weapons qualification levels simultaneously and efficiently, and 3) support the MAARNG's and other military users' Federal and State missions.

A MPMG Range does not currently exist within Massachusetts. To receive training on an MPMG Range and meet weapons qualifications standards and training requirements as set forth under Department of the Army (DA) Pamphlet (PAM) 350-38, *Standards in Weapons Training*, soldiers and units must travel to a nearby MPMG range, with the closest being Camp Ethan Allen in Jericho, Vermont, approximately 270

miles away. The need for travel causes the loss of critical training resources MAARNG units need and reduces the time available for conducting required training exercises at Camp Edwards. Implementation of the Proposed Action would support higher quality, mission-essential training activities at Camp Edwards, while limiting the need for out-of-state travel.

Alternatives Considered. NEPA, CEQ regulations, and 32 CFR 651 require all reasonable alternatives to be explored and objectively evaluated. Alternatives that are eliminated from detailed study must be identified along with a brief discussion of the reasons for eliminating them. For purposes of analysis, an alternative was considered "reasonable" only if it would enable the MAARNG to accomplish the primary mission of providing land, facilities, and resources at Camp Edwards and to meet the purpose of and need for the Proposed Action. "Unreasonable" alternatives would not enable the MAARNG to meet the purpose of and need for the Proposed Action.

The MAARNG considered but dismissed from further analysis the following unreasonable alternatives: 1) use a training site at another installation; 2) use an undisturbed area at Camp Edwards; 3) use a different existing range at Camp Edwards; 4) implement a standard-size MPMG range; and 5) use an alternate location 100 meters south of the Proposed Action.

The EA examines three alternatives in-depth, the Preferred Action Alternative, which would carry out the Proposed Action; the Reduced-Scale Alternative, which would carry out a modified, smaller version of the Proposed Action; and the No Action Alternative, which would not carry out the Proposed Action but is carried forward to provide a comparative baseline against which to analyze the effects of the Proposed Action, as required in CEQ Regulations (40 CFR Part 1502.14). Currently, Military Construction (MILCON) funding has not been appropriated for the implementation of the Preferred Action Alternative. At the time of programming the MPMG MILCON funding request, the MAARNG did not include a provision for the additional M2 lanes. As such, the additional features associated with this alternative (e.g., extension of the two middle lanes from 800 feet to 1,500 feet) are not currently funded. These additional features would need to be constructed at a later date.

3. Environmental Analysis

The potential environmental impacts associated with the Proposed Action are fully described in the EA. The EA identifies the environmental resources that could be affected by the Proposed Action, and determines the significance of the impacts, if any, to each of these resources. Based on the EA's analysis, the MAARNG determined that the known and potential adverse impacts from the Proposed Action would be less than significant on land use and cover, air quality and climate, noise, soils, groundwater, biological resources, infrastructure, and hazardous and toxic materials and wastes. The implementation of Best Management Practices and Regulatory Compliance Measures specified in the EA, such as establishing a Noise Notification Protocol and implementing a 24-hour noise complaint point of contact, would further avoid or reduce less-than-significant impacts. Regional air quality may experience long-term beneficial impacts. The Proposed Action would have no effect on cultural resources.

4. Mitigation

Under the Preferred and Reduced-Scale Alternatives, no significant impacts would be anticipated; therefore, no mitigation measures are required.

5. Regulations

The Proposed Action would not violate NEPA, the CEQ Regulations, 32 CFR Part 651, or other Federal, state, or local environmental regulations.

6. Commitment to Implementation

The NGB and the MAARNG affirm their commitment to implement this EA in accordance with NEPA. Implementation is dependent on funding, and this project will be a Military Construction funded project. The

MAARNG and the NGB will ensure that adequate funds are provided to achieve the goals and objectives set forth in this EA.

7. Public Review and Comment

The final EA and draft FNSI will be made available for public review and comment for 30 days following publication of a public notice in the local newspaper *Cape Cod Times*. Copies of the final EA and draft FNSI will be available for public review online at <https://www.massnationalguard.org/ERC/publications.htm>.

The public may obtain information on the status and progress of the EA, as well as submit written comments on the EA during the 30-day public review period to: Keith J Driscoll, MAARNG, 2 Randolph Road, Hanscom Air Force Base, MA 01731 or via e-mail to Keith.J.Driscoll.nfg@mail.mil.

8. Draft Finding of No Significant Impact

After careful review of the EA, I have concluded that implementation of the Proposed Action would not generate significant controversy or have a significant impact on the quality of the human or natural environment. Per 32 CFR Part 651, the Final EA and draft FNSI will be made available for a 30-day public review and comment period. Once any public comments have been addressed and if a determination is made that the Proposed Action will have no significant impact, the FNSI will be signed and the action will be implemented. This analysis fulfills the requirements of NEPA and the CEQ Regulations. An Environmental Impact Statement will not be prepared, and the NGB is issuing this FNSI.

Date

Anthony Hammett
COL, EN
Chief, ARNG G9

4 September 2020

Dear Mr. Suso,

I am writing to express my concerns over the proposed MAARNG Machine Gun Firing Range to be situated at Camp Edwards. My husband and I moved to Falmouth six and a half years ago and live adjacent to Ashumet Pond. We learned of the plume emanating from Joint Base and migrating through our neighborhood and southward, when we moved here. The well for our house was contaminated and the house received town water, courtesy of Joint Base.

The water from Ashumet Pond is deemed safe for swimming but not for eating fish caught in it. In fact, Small-mouthed bass are found with multiple tumors and their tissues contain toxins. We are alarmed that the proposed development of a machine gun firing range will further contaminate an already fragile watershed. They are planning to use only Copper artillery shells and claim that they are perfectly safe. Copper based paint on boats is well known for its toxicity to marine life. The decades of pollution from lead artillery shells is still being mitigated today. We do not need more toxic ingredients added to the existing stew of contaminants.

Douglas Karson, from Joint Base, contacted us about testing our well in 2017, as we use the well for watering vegetable and flower gardens. Dioxanes and PFOAS were detected. We received a second letter this summer inquiring whether we would agree to have it tested a second time. I emailed him that we would like to have a retest. I received a phone call two days ago telling me that a retest isn't necessary because "nothing has changed". I asked how he knew that nothing had changed without a new sample taken. He said monitoring wells in our area determined that all was the same. We would have felt more comfortable with a retest.

The MAARNG Environmental Assessment Report (EA) for the proposed project defines Camp Edwards as "The largest intact area relatively unfragmented forest remaining on Cape Cod. It serves as an important refuge for wildlife that require large interior forest habitat to live in and breed". With several species of state listed flora and fauna found on Camp Edwards, the preservation of as much of that remaining unfragmented forest as possible, is critical.

Our hope is that they will take our concerns into consideration and look more carefully at the proposed version as it stands. Reduction in size and scope, some other medium for artillery shells, or even construction of a virtual range will lessen the impact on the forest, water, wildlife and surrounding neighbors.

Sincerely,

Marcy Klattenberg [REDACTED]

[REDACTED]
East Falmouth, MA

Town of Falmouth Sign Permit Application (rev. 9/10)
 (508) 495-7470 Fax (508) 548-4290

For office use only:

BD Permit#: _____ Fee*: _____ HDC App. #: _____ DRC App. #: _____

*The Sign Permit Fee is \$25.00 per sign, payable to the Town of Falmouth (special event and promotional signs under § 184-30 are no charge) – please submit the required fee to the Building Department along with the completed sign permit application.

DATE: 9.9.2020
 STREET ADDRESS FOR PROPOSED SIGN(S): 187 Teaticket Hwy.
 APPLICANT NAME: Matt Anderson PHONE: 508 444 6149
 MAILING ADDRESS: 56 Scranton Ave TOWN/STATE/ZIP: Falmouth
 BUSINESS NAME: Green Ocean Car Wash.
 BUSINESS OWNER: Clint Kendall ADDRESS/PHONE: 617 844 1720
 PROPERTY OWNER: 187 Teaticket LLC ADDRESS/PHONE: _____
 CONTRACTOR / SIGN COMPANY: Kiwi Signs & Marine Graphics, LLC
 ASSESSOR'S PARCEL ID: 39 14 024B 000 ZONING DISTRICT: B2

IS THE PROPOSED SIGN LOCATED WITHIN A LOCAL HISTORIC DISTRICT? Y / N

If YES, the applicant must first submit this application to the Historic District Commission (HDC) for their approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a detailed description of the HDC requirements.

FREESTANDING SIGN(s) § 184-25; Projecting sign(s) § 184-35

List number and sizes of each sign that presently exist for each street frontage: _____
 Area of proposed standing sign is: 31" x 73.5" = 15.8 square feet.
 Do the frames, borders, etc. exceed 8 square feet in area: N 11.38 sqft.
 The proposed standing sign will be set back from 1st Teaticket Hwy. street line 10 feet.

WALL SIGN(s) § 184-37; Awning(s) § 184-22

List number and sizes of each wall and roof sign that presently exist on building: _____
 Size of proposed wall sign is: _____ x _____ = _____ square feet.
 The lineal frontage of the wall supporting the sign is: _____ lineal feet.
 The proposed sign will face _____ street/parking lot

ROOF SIGN(s) § 184-37

List number and sizes of each wall and roof sign that presently exist on building: _____
 Size of proposed roof sign is: _____ x _____ = _____ square feet.
 The wall that the sign will be above is: _____ lineal feet.

PROMOTIONAL/SPECIAL EVENT SIGN(s) § 184-30

Size of proposed sign is: _____ x _____ = _____ square feet.
 Start date: _____; End date: _____ Total number of days that the sign will be displayed: _____

If the sign is eight (8) square feet or greater, this application must be submitted the Design Review Committee (DRC) for approval. See attached 'Town of Falmouth Sign Permit Process and Required Submittals' for a description of the DRC requirements.

OFF-PREMISES SIGN(s) § 184-32; VARIANCE § 184-20

The Board of Selectmen must approve all off-premise signs.

Proposed location: _____ Size: _____ square feet.

Board of Selectmen License No.: _____ *(Note: A copy must be attached)*

INSTRUCTIONS TO APPLICANT: (1) Attach a separate sheet with a site plan showing the location of the proposed sign on the lot as well as a sketch of the proposed sign with dimensions and the approximate appearance. (2) All signs in local Historic Districts must receive approval from the Historic District Commission (HDC) before the sign permit application is filed with the building department. (3) All applications for signs at a size of eight (8) square feet or greater that are located outside of local historic districts must be submitted to the Design Review Committee (DRC) for approval.

 9.9.2020
 Signature of Applicant Date

 Historic District Commission Date or Design Review Committee Date

With the following conditions: _____

 Building Commissioner/Inspector Date
 With the following conditions: _____



SIGN SPECS

1. Interior steel angle frame to support sign face and electrical components.
2. Painted ACM aluminum Composite Sheet with folded returns.
3. 0.5" thick acrylic push through letters, internally illuminated with 12v LED modules
4. 1" stacked PVC painted Grey to match building base.
5. Removable side for service access.
6. 110v power feed, supplied by customer.
7. Jandrs rock blocks

LIGHTING SPECS

- 12v 0.72watt cool white Harley LED modules
- 100w 12v power supply

COLORS (Paint)

- Pantone Process Blue C
- Pantone 2291 C
- White
- Sterling Grey

Sign face **15.8 sf.** Supporting structure **11.38 sf.**

Artwork may be purchased from Kiwi Signs & Marine Graphics

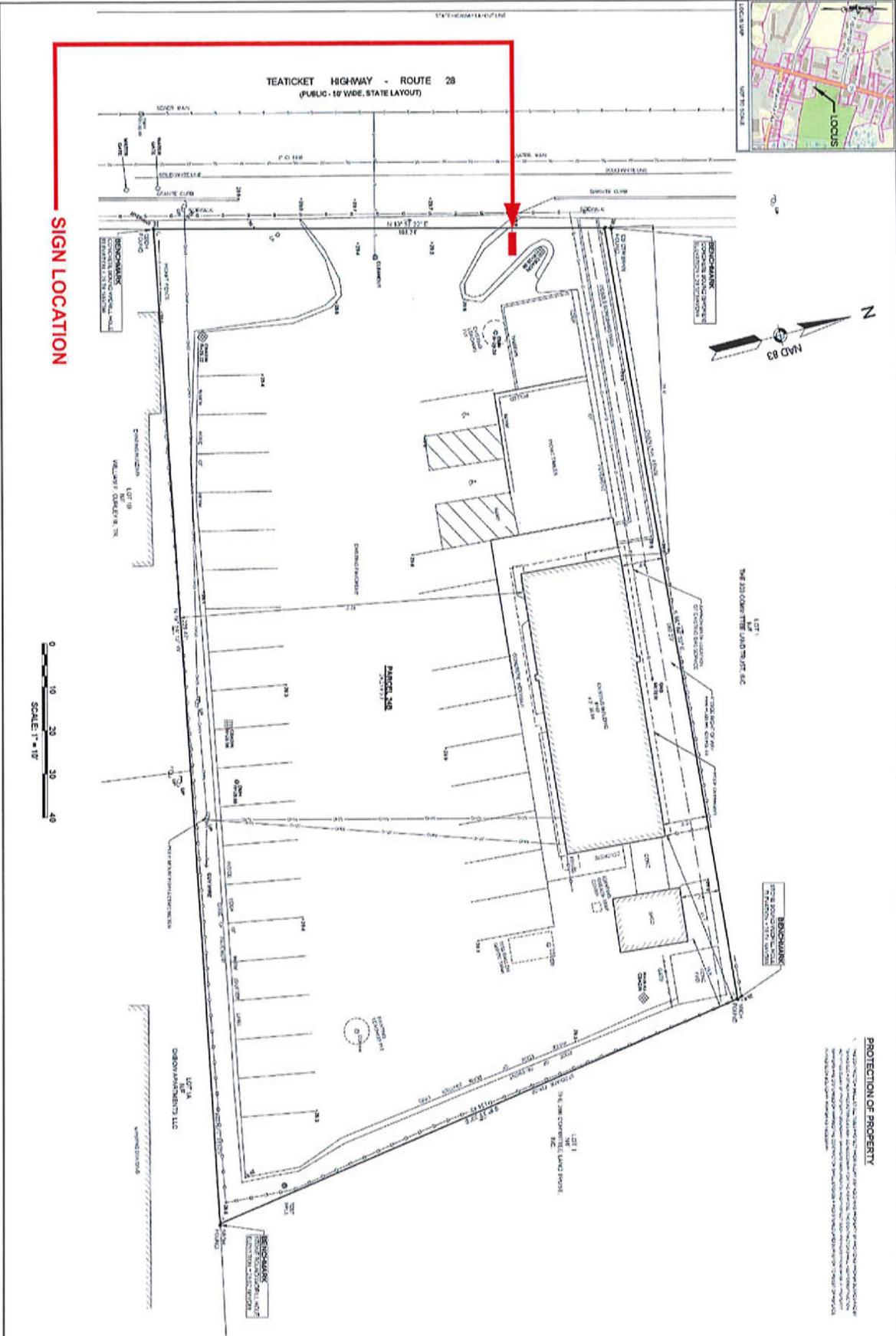
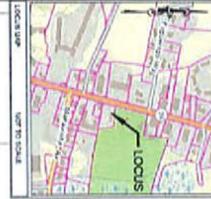
KIWI SIGNS
 & MARINE GRAPHICS
 508.444.6149 www.kiwi-signs.com

Green Ocean Car Wash

| | |
|-------|--|
| DATE | |
| DRAWN | |
| PM | |
| SCALE | |

SIGN LOCATION

TEATCKET HIGHWAY - ROUTE 28
(PUBLIC - 16' WIDE, STATE LAYOUT)



PROTECTION OF PROPERTY
THE DESIGNER SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES. THE DESIGNER SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES. THE DESIGNER SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES.

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| PREPARED FOR 187 TEATCKET HIGHWAY IN EAST PALMOUTH, MASSACHUSETTS | Rev. Date Description _____ _____ _____ | DRAWING TITLE SITE PLAN EXISTING CONDITIONS PLAN | SHEET NO. 101 | DATE 11/11/2011 | PROJECT NO. 11111 | DRAWN BY WJ | CHECKED BY WJ | APPROVED BY WJ | SCALE AS SHOWN | NOTES THIS PLAN IS NOT TO BE USED FOR CONSTRUCTION WITHOUT THE APPROVAL OF THE ENGINEER. THE ENGINEER SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES. THE ENGINEER SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES. THE ENGINEER SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES. | CAPE & ISLANDS ENGINEERING 100 W. 4th Street East Palm Beach, FL 33411 Phone: 561-437-1111 Fax: 561-437-1112 |
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**TOWN OF FALMOUTH
SELECT BOARD
Fiscal Year 2022
Operating Budget Policy
Voted September 21, 2020**

INTRODUCTION

The Town of Falmouth, Select Board hereby establishes the following Fiscal Year 2022 budget policy in order to continue to strengthen the financial position of our community as memorialized in **FY2021-2025 Strategic Plan Goal II.A - Promote Long-Term Financial Stability of Town Operations.**

This policy recognizes and amplifies the existing financial policies of the Town and clarifies strategies for meeting the goals contained therein. The Fiscal 2022 Budget Policy is intended to establish guidelines to ensure the strong fiscal health of the Town of Falmouth as we continue to strengthen the management practices in order to move toward meeting the Town's financial goals in order to promote quality of life for Falmouth residents.

The FY2022 budget shall be based on conservative and achievable estimates of available revenues. The COVID 19 pandemic has disrupted planning for sustainable future revenues. The FY2021 budget established a baseline for municipal services offered within a sustainable operating budget taking into account reduced revenues due to the current pandemic. Recommended expenses shall continue to be analyzed within a framework of local revenues. Early action shall be taken to address projected shortfalls to ensure that the Town is providing service levels that can be supported within our anticipated revenue stream over the next few years.

The Town of Falmouth will seek to establish a level service budget which limits increases in order to sustain operations under the proposition 2½ levy capacity. The Town will not rely on the use of non-recurring revenues such as free cash, stabilization or other one-time revenues to sustain the operating budget, but will continue to monitor its stream of recurring revenues with

the ongoing goal of identifying additional local revenues that could continue to support maintaining and enhancing service levels in our community.

In establishing a budget ceiling for the coming fiscal year, the Selectmen adopt a maximum tax revenue growth of 2.5% above the fiscal year 2021 levy and an estimated new growth component of \$700,000.

The operating budget is supported by four major revenue sources; tax levy, state aid, local receipts and other available funds. Among those, the tax levy is the only source of revenue projected to increase. This additional revenue shall be allocated to operating budgets primarily for fixed costs and the Board of Selectmen's Strategic Plan.

After a one-year hiatus due to the pandemic, the Town will fund appropriations to the Capital Projects Fund and Other Prost Employment Benefits (OPEB) funds in the amount of \$1,532,079 from recurring revenues that have been designated as a portion of the operating budget.

The Board may revisit a budget ceiling based on any significant unanticipated, but documented revenue increases which may provide additional flexibility. The Board notes that revenue increases do not necessarily indicate automatic line item budget increases. Individual line item budgets may require reductions or lower proportional growth in order to live within the overall budget increase.

To assist the Town Manager and our Department Managers as they develop an operational budget for the Board of Selectman's review, the following policies will apply:

REVENUE POLICY

Local Estimated Receipts

The Town will continue to maintain the goal of conservatively budgeting local estimated receipts to responsibly avoid any future revenue deficits and to help meet the Town's goals for financial stability. The uncertainty of the local economy due to the pandemic makes it difficult to predict FY2022 revenues. For the last six months, local receipt revenues have been adequate to justify a modest increase from Fiscal Year 2021 estimates. Fiscal Year 2021 estimated receipts were significantly decreased due to the public health crisis. We will continue to monitor receipts and adjust accordingly.

State Revenues

As of September 21, the FY 2020 state budget has not been finalized, however the legislature has declared that there will not be a cut to state aid in the current fiscal year. The uncertainty surrounding state aid at this early juncture is difficult to predict. In FY 21 The Town projected a \$770,000 state aid decrease and will project the same amount for FY 2022.

Property Taxes

The Town will present an operating budget that is consistent with the revenues available within the limits of proposition 2 ½ and no additional property taxes beyond this are proposed to support 2022 operations. The Board shall continue to evaluate temporary property tax increases including capital and debt exclusions for the financing of significant capital improvements or other one-time, major expenses, but will avoid the use of permanent overrides to fund the operating budget.

APPROPRIATION POLICY

To protect the Town's conservative budget strategy, appropriations shall be limited to the existing programs and fixed cost increases. Town Departments shall endeavor to limit any significant increase in appropriations unless there is a fixed cost increase in place to support a current service that the Town offers. Department Heads will submit budgets that do not exceed a 1.5%% annual increase.

Strategic Priorities

To further guide the Town Manager in the development of the 2022 Budget, the Select Board has adopted a five-year Strategic Plan FY 2021-2025. Priority shall be placed on maintaining public health and public safety and basic municipal services.

Increase Reserves

This section shall address four separate reserves; General Stabilization Fund, Capital Stabilization Fund, OPEB Trust Fund and the Worker's Compensation Trust Fund. For the third year, the Town will not further appropriate funds into the General Stabilization Fund. The Fund balance is \$6,752,364 which is within range of the overall policy goal of 5% of the previous year's operating budget not including excluded debt. The Town will fund the Other Post Employment Benefit Trust Fund in the amount of \$500,000. The Town will no longer fund the workers compensation trust since the liability has been incorporated into the operating budget.

There shall be an appropriation to the Capital Stabilization Fund in the amount of \$1,032,079. After assessing basic service needs, the Town will continue to review revenue growth and make recommendations as necessary to responsibly increase reserves that may be in excess of the budget policy.

TOWN OF FALMOUTH
FISCAL 2021
CAPITAL IMPROVEMENT PLAN

| Description | Dept. | FY 20 Voted | FY 21 Request | FY 21 Proposed | FY 22 Program | FY 23 Program | FY 24 Program | FY 25 Program | FY 26 Program | FY 27 Program | FY 28 Program | FY 29 Program | FY 30 Program |
|--|-------|-------------------|-------------------|------------------|-------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|------------------|-------------------|
| CAPITAL PROGRAM & BUDGET | | | | | | | | | | | | | |
| CAPITAL PROGRAM & BUDGET SUMMARY: | | | | | | | | | | | | | |
| General Government | | 877,285 | 269,500 | 181,500 | 305,000 | 105,000 | 0 | 68,000 | 0 | 50,000 | 0 | 0 | 0 |
| Public Safety | | 714,903 | 1,284,280 | 1,247,280 | 2,696,572 | 2,231,889 | 2,266,163 | 4,749,285 | 3,154,103 | 4,170,577 | 2,452,089 | 1,521,608 | 1,712,630 |
| Community Development | | 237,000 | 112,000 | 12,000 | 100,000 | 112,000 | 100,000 | 112,000 | 100,000 | 112,000 | 100,000 | 112,000 | 100,000 |
| Public Works | | 7,851,000 | 8,029,000 | 4,051,000 | 23,353,000 | 8,320,000 | 5,555,000 | 83,055,000 | 3,710,000 | 4,750,000 | 4,655,000 | 4,005,000 | 43,975,000 |
| Community Services | | 159,350 | 37,747 | 18,000 | 251,727 | 516,354 | 506,000 | 75,000 | 50,000 | 400,000 | 400,000 | 700,000 | 0 |
| Schools | | 1,295,000 | 1,025,000 | 1,025,000 | 1,350,000 | 1,350,000 | 1,550,000 | 1,060,000 | 1,060,000 | 1,060,000 | 360,000 | 700,000 | 0 |
| Total Capital Budget | | 11,134,138 | 10,757,527 | 6,534,780 | 28,056,299 | 12,635,243 | 9,977,163 | 89,119,285 | 8,074,103 | 10,542,577 | 7,967,089 | 6,338,608 | 45,787,630 |
| Funding Sources: | | | | | | | | | | | | | |
| Free Cash (capital) | | 9,641,138 | | 5,664,780 | | | | | | | | | |
| Free Cash (non-capital) | | | | | | | | | | | | | |
| Capital Stabilization Fund | | 1,000,000 | | 870,000 | | | | | | | | | |
| Waterways Improvement Funds | | | | | | | | | | | | | |
| Overlay Surplus | | 250,000 | | | | | | | | | | | |
| Other Articles | | 243,000 | | | | | | | | | | | |
| Total Funding Sources | | 11,134,138 | 0 | 6,534,780 | | | | | | | | | |
| General Government | | | | | | | | | | | | | |
| Network Upgrades | IT | 24,000 | 30,000 | | 30,000 | 30,000 | | | | | | | |
| Network Switch Rotational Update | IT | 75,000 | 71,500 | 71,500 | | | | | | | | | |
| Infrastructure Upgrade | IT | 59,000 | 58,000 | | 60,000 | 60,000 | | | | | | | |
| Hardware and Software | IT | 58,285 | | | | | | | | | | | |
| Fire Dept Security & Access Control Upgrade | IT | 55,000 | | | | | | | | | | | |
| GIS Flyover | IT | | 20,000 | 20,000 | 15,000 | 15,000 | | | | 50,000 | | | |
| GIS - Move Public App Site to Cloud | FIN | 250,000 | | | | | | | | | | | |
| Revaluation | GG | 75,000 | | | | | | | | | | | |
| ESCO Phase II Continuation | GG | 52,000 | 50,000 | 50,000 | | | | | | | | | |
| Golf Equipment | GG | 220,000 | | | | | | | | | | | |
| Laseriche upgrade (document Management) | GG | 40,000 | 40,000 | 40,000 | | | | | | | | | |
| Election Booths | GG | 10,000 | | | | | | | | | | | |
| Human Service Relocation | GG | | | | 200,000 | | | | | | | | |
| Town Hall Modifications | GG | 877,285 | 269,500 | 181,500 | 305,000 | 105,000 | 0 | 68,000 | 0 | 50,000 | 0 | 0 | 0 |
| Total General Government | | 877,285 | 269,500 | 181,500 | 305,000 | 105,000 | 0 | 68,000 | 0 | 50,000 | 0 | 0 | 0 |
| Public Safety | | | | | | | | | | | | | |
| Police Department | | | | | | | | | | | | | |
| Police Vehicle Replacement | PD | 164,000 | 100,000 | 100,000 | 233,259 | 244,922 | 257,168 | 270,026 | 283,528 | 297,704 | 312,589 | 328,219 | 344,630 |
| Workstations and software | PD | 35,000 | | | 12,000 | | | | 35,000 | | | | |
| Support Vehicle | PD | | | | | | | | | | | | 140,000 |
| Vehicle/Detective | PD | | | | | | | | | | 37,500 | | |
| Security Cameras | PD | | | | | | | | | 150,000 | | | |
| Ford F250 | PD | | | | | | | | | | | | 82,000 |
| SRO Vehicle | PD | | | | | 61,231 | | | | | | | |
| Mobile Data Terminals | PD | 17,903 | 20,000 | 20,000 | | | 15,295 | 49,398 | | | | 51,868 | |
| Fingerprint software (Central Processing) | PD | | | | 17,079 | | | | | 21,798 | | 19,521 | |
| Fingerprint software (Booking) | PD | | | | | | | | | | | | |
| Traffic Radar | PD | | | | | 35,000 | | | | | 40,000 | | |
| Police Vehicle Radios | PD | | | | | | | 120,000 | | | | | |
| Portable Radios (Police, Fire, DPW, MES) | PD | | | | | | | | 250,000 | | | | |
| Security Gates | PD | | | | | | | | | 35,000 | 35,000 | | |
| Building Security | PD | | | | | | | | | 60,000 | 60,000 | | |
| Firearms (Long Guns) | PD | | | | 86,234 | 30,736 | | | | | | | |
| Firearms (Handguns) | PD | | | | | | | 118,161 | | | | | |
| Office Furniture | PD | | | | | | | 15,000 | | | 15,000 | | |
| Public Safety Network Segregation (Main Phase) | IT | 216,903 | 39,580 | 39,580 | 348,572 | 371,899 | 272,463 | 572,585 | 568,528 | 564,502 | 500,089 | 399,608 | 566,630 |
| Subtotal Police | | 216,903 | 159,580 | 159,580 | 348,572 | 371,899 | 272,463 | 572,585 | 568,528 | 564,502 | 500,089 | 399,608 | 566,630 |

| Description | Dept | FY 20 Voted | FY 21 Request | FY 21 Proposed | FY 22 Program | FY 23 Program | FY 24 Program | FY 25 Program | FY 26 Program | FY 27 Program | FY 28 Program | FY 29 Program | FY 30 Program |
|--|------|-------------|---------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Fire/Rescue Department | | | | | | | | | | | | | |
| Fire Chief Vehicle (C11) | FD | 80,000 | | | | 50,000 | | | | | | | 90,000 |
| Deputy Chief Vehicle (C12) | FD | | | | | 150,000 | | | | | | | |
| Dive Support Vehicle | FD | | | | | | | | | | | | |
| Ambulances | FD | | | | 375,000 | | 375,000 | | | 385,000 | 55,000 | | 425,000 |
| Utility Vehicle (C27) | FD | 55,000 | | | | | | | | | | | |
| Fire Equipment/Protective Gear (PPE & SCBA) | FD | 100,000 | | | | 425,000 | 45,000 | | | | 185,000 | 185,000 | |
| FPI Vehicle (C14) | FD | | | | | | 45,000 | | | | | | |
| Fire Prevention Officer Vehicle (C13) | FD | | | | | | 50,000 | | | | | | |
| EMS Supervisor Vehicle (C33) | FD | | | | | | | | | | | | |
| Forestry Vehicle | FD | | | | 115,000 | | | | | | | | |
| Fire Engine | FD | | 870,000 | 870,000 | | | | 900,000 | 925,000 | | 400,000 | | |
| Marine 1 | FD | | | | | | | | | | | | |
| Rescue Boat (RB2) | FD | | | | 40,000 | | | | | | | | |
| Mechanic Vehicle w/loop (car 29) | FD | | | | | | | | | | 80,000 | | |
| Monitors/Defibrillators | FD | | | | | | | | | 235,000 | | | |
| Shift Commander Vehicle (car 28) | FD | | | | 65,000 | | | | | | | 75,000 | |
| Paramedic Vehicle (34) | FD | | | | 60,000 | | | | | | | | |
| Fire Gear/Washer | FD | | | | | | | | | | | 20,000 | |
| Emergency Generators | FD | | 90,000 | 90,000 | | | | | 75,000 | | | | |
| Station Alerting System | FD | | | | 400,000 | | | | | | | | |
| Subtotal Fire/Rescue | FD | 235,000 | 960,000 | 960,000 | 1,055,000 | 625,000 | 515,000 | 900,000 | 1,000,000 | 620,000 | 720,000 | 280,000 | 515,000 |
| Consolidated Communications | | | | | | | | | | | | | |
| Replace Computer Aided Dispatch (CAD) System | CC | 0 | 0 | 0 | 700,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal Consolidated Communications | | | | | 700,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Marine and Environmental Services | | | | | | | | | | | | | |
| Annual Inlet Dredging | MES | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Boat Trailers | MES | | | | 20,000 | | | | | | | | |
| MES 1 - Director Vehicle - 2015 Interceptor | MES | | | | 37,000 | 37,000 | | | | | | 37,000 | |
| MES 2 - Dep Director Vehicle - 2014 F-150 | MES | | | | | | | | | | | | |
| MES 3 - DNR Truck - 2013 F-150 | MES | | 37,000 | 37,000 | | | | | | | | | |
| MES 4 - Fisheries/MES Truck - 2017 F-150 | MES | | | | | | 35,000 | | | | | | |
| MES 5 - Animal Control Vehicle - 2018 F-150 | MES | | | | | | | 35,000 | | | | | |
| MES 6 - 2019 F350 Maintenance Truck | MES | | | | | | | 40,000 | 45,000 | | | | 40,000 |
| Engines 104 (2) | MES | | | | | | | | | | | | |
| Engine 105 | MES | | | | 20,000 | | | | | | 20,000 | | |
| Engines 106 (2) | MES | | | | | 30,000 | | | | | 30,000 | | |
| Engine 107 | MES | | | | | | 18,000 | | | | | | 18,000 |
| Engine 108 | MES | | | | | 8,000 | | | | | | 8,000 | |
| Engine 109 (shellfish) | MES | 7,600 | | | | | | | 12,000 | | | | |
| Patrol Boat Replacement (104) | MES | | | | | | | | | | | | 250,000 |
| Patrol Boat Replacement (105) | MES | | | | | 95,000 | | | | | | | |
| Patrol Boat Replacement (106) | MES | | | | | | | | | 150,000 | | | |
| New Pump-out Boat (107) | MES | | | | | | | 10,000 | | | | | |
| Boat Replacement (108) | MES | | | | | | | | 25,000 | | | | |
| Boat Replacement (109) | MES | | | | | | 45,000 | | | | | | |
| Fork lift/lift truck | MES | | | | 14,000 | | | | | | | | 14,000 |
| Marina Generator | MES | 35,000 | | | | | | | | | | | |
| Shellfish Gear | MES | | | | 25,000 | | | | 25,000 | | | | 25,000 |
| In Town Shellfish Relay | MES | | | | | 15,000 | | | | | 15,000 | | |
| Aids to Navigation/Lights | MES | | | | | 10,000 | | | | | 10,000 | | |
| Manna Power Pedestals | MES | | 7,700 | 7,700 | | | 7,700 | | | 7,700 | | | 7,700 |
| Security Cameras/Equipment | MES | | | | 20,000 | | | | | | | | |
| Radio Replacement | MES | | | | | 20,000 | | | | | | | |
| Remodel Restrooms | MES | | | | | 50,000 | | | | | | | 50,000 |
| Dinghy Racks | MES | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Computers | MES | | | | 10,000 | | | | | | | | |
| Replace AEDs | MES | | | | | | | | | | | 12,000 | |
| Storage Shed Replacement | MES | | | | | | 7,500 | | | | | | |
| Boat Electronics Replacement | MES | | | | | 20,000 | | | | | | | |
| Coastal Pond Studies | MES | | | | | 15,000 | | 15,000 | | 15,000 | | 15,000 | |
| Abolish 1 Pipe | MES | | | | | | | | | | | | |
| Flex to 14 Herring Run | MES | | | | | 50,000 | 28,000 | | | | | | |

| | Dept | FY 20 Voted | FY 21 Request | FY 21 Proposed | FY 22 Program | FY 23 Program | FY 24 Program | FY 25 Program | FY 26 Program | FY 27 Program | FY 28 Program | FY 29 Program | FY 30 Program |
|---|------|-------------|---------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Rod / Jet Trailer | HWY | | | | 65,000 | | | | | | | | |
| Fleet Services | | | | | | | | | | | | | |
| Replace E-2 Ford Explorer | ENG | | 34,000 | | 34,000 | | | | | | | | |
| Replace F-42 Ford E-350 | FAC | | 34,000 | | 34,000 | | | | | | | | |
| Replace F-43 Chevy 1,500 Pick-Up | FAC | | 34,000 | 34,000 | | | | | | | | | |
| Replace H-5 1996 Chevy 1500 | HWY | 47,000 | | | | | | | | | | | |
| Replace H-6 Ford F-350 P/U | HWY | | 55,000 | 55,000 | | | | | | | | | |
| Replace H-12 Ford F350 Dump Truck | HWY | | 60,000 | 60,000 | | | | | | | | | |
| Replace H-13 Ford F350 Dump Truck | HWY | | 60,000 | 60,000 | | | | | | | | | |
| Replace H-14 2003 Ford F-350 Dump Truck | HWY | 75,000 | | | | | | | | | | | |
| Replace H-27 2000 Chevy Dump Truck | HWY | 220,000 | | | | | | | | | | | |
| Replace H-52 Morbark Chipper | PKS | | 65,000 | | 65,000 | | | | | | | | |
| Replace I-3 Ford Explorer | HWY | | 34,000 | 34,000 | | | | | | | | | |
| Replace I-7 Ford Explorer | HWY | | 50,000 | | 50,000 | | | | | | | | |
| Replace P-4 2006 Ford F-350 Utility Truck | PKS | 70,000 | | | | | | | | | | | |
| Replace P-13 Ford F350 Bed Dump Truck | PKS | | 60,000 | 60,000 | | | | | | | | | |
| Replace P-16 2006 Ford F-350 Dump Truck | PRK | 70,000 | | | | | | | | | | | |
| Replace P-42 John Deere Tractor | PRK | | 75,000 | 75,000 | | | | | | | | | |
| Replace W-2 Ford Explorer | WTR | | 50,000 | | 50,000 | | | | | | | | |
| Replace W-3 Ford F350 Utility | WTR | | 55,000 | 55,000 | | | | | | | | | |
| Replace W-16 Utility Vehicle | WTR | | 58,000 | 58,000 | | | | | | | | | |
| Replace W-11 Ford F-350 Utility | WTR | 52,000 | | | | | | | | | | | |
| Replace W-47 2010 Ford Ranger Pick-Up | WTR | 32,000 | | | | | | | | | | | |
| New W-65 Utility Trailer | WTR | 1,536,000 | 10,000 | | 10,000 | | | | | | | | |
| Subtotal Highway | | | 1,214,000 | 911,000 | 1,383,000 | 1,125,000 | 1,070,000 | 1,070,000 | 1,080,000 | 1,080,000 | 1,080,000 | 1,080,000 | 1,100,000 |
| Water | | | | | | | | | | | | | |
| Water shed protection plan | WTR | | 20,000 | 20,000 | | | | | | | | | |
| Tech Park Tank Painting | WTR | 2,000,000 | | | | | | | | | | | |
| Backflow Survey | WTR | 150,000 | | | | | | | | | | | 40,000 |
| Leak Detection Survey | WTR | | 40,000 | | | | | 40,000 | | | | | |
| Water Meters | WTR | 175,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | | | | | |
| Upgrades: Wells, Water Tanks, MMR & CP/WTP | WTR | 40,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | | | | | |
| Wells, Connecting Mains, Treatment Plant | WTR | | | | | | | | | | | | |
| Water Main Replacement and Rehabilitation | WTR | | 700,000 | | 700,000 | 900,000 | 900,000 | 900,000 | 900,000 | 900,000 | 900,000 | 900,000 | 900,000 |
| Residuals Disposal | WTR | | | | 350,000 | | | | | 350,000 | | | |
| Subtotal Water | | 2,365,000 | 960,000 | 120,000 | 1,250,000 | 1,100,000 | 2,100,000 | 20,040,000 | 900,000 | 1,250,000 | 900,000 | 900,000 | 940,000 |
| Wastewater | | | | | | | | | | | | | |
| Wastewater System Equipment | WW | 225,000 | 225,000 | | 225,000 | 325,000 | 325,000 | 325,000 | 425,000 | 425,000 | 425,000 | 425,000 | 425,000 |
| SCADA Communication Upgrades | WW | | | | | 225,000 | | | | | | | |
| Vulnerability Assessment, ERP, Coastal Resilency Plan | WW | | 75,000 | | | | | | | | | | |
| Evaluate WWTF for Future Upgrades | WW | 95,000 | | | | | | | | | | | |
| Preliminary Design WWTF TASA Improvements | WW | | 300,000 | 300,000 | | | | | | | | | |
| Design WWTF Upgrades (debt exclusion) April 2021 | WW | | 1,410,000 | | | | | | | | | | |
| Construct WWTF Upgrades (debt exclusion) April 2021 | WW | | | | 19,000,000 | | | | | | | | |
| Sewer Main Rehab | WW | | | | | 700,000 | | | | 600,000 | | | |
| WWTF Fuel Tank Replacement | WW | | | | | | 800,000 | | | | 900,000 | | |
| Lift Stations Upgrades (existing) | WW | | | | | | | | | | | | |
| Nutrient Mngmt / Sewer Const Appropriation (SRF loan) | WW | | | | | | | 60,000,000 | | | | | 40,000,000 |
| Sewer Cleaning (Vac-Jet) Truck Replacement | WW | | 470,000 | 470,000 | | | | | | | | | |
| Woods Hole Park Road LS or Low Pressure System | WW | | | | | 675,000 | | | | | | | |
| Woods Hole Force Main Relocation | WW | | | | 3,000,000 | | | | | | | | |
| Subtotal Wastewater | | 320,000 | 2,480,000 | 770,000 | 19,225,000 | 4,700,000 | 1,350,000 | 60,325,000 | 425,000 | 1,025,000 | 1,325,000 | 425,000 | 40,425,000 |
| Engineering/Admin | | | | | | | | | | | | | |
| Coastal erosion | ENG | 2,360,000 | 925,000 | 925,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 |
| Bridge Maintenance | ENG | 150,000 | 450,000 | | 120,000 | 150,000 | 150,000 | 160,000 | 160,000 | 175,000 | 180,000 | 180,000 | 200,000 |
| Rivers/Pond Maintenance | ENG | 100,000 | 225,000 | | 25,000 | 30,000 | 30,000 | 30,000 | 30,000 | 40,000 | 40,000 | 50,000 | 50,000 |
| NPDES Compliance | ENG | 75,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Transportation Engineering Services | ENG | 75,000 | 450,000 | | 250,000 | 350,000 | 105,000 | 105,000 | 105,000 | 105,000 | 105,000 | 105,000 | 105,000 |
| Fleet Services Maintenance Facility Upgrade | ADM | | | | | | | | | | | | |
| U/G Municipal Fuel Tank Removal & Replacement | ADM | | 1,150,000 | 1,150,000 | | | | | | | | | |
| House Demolition 630 Waquoit Highway | ADM | 125,000 | | | | | | | | | | | |
| Subtotal Engineering | | 2,960,000 | 3,300,000 | 2,175,000 | 835,000 | 945,000 | 735,000 | 745,000 | 745,000 | 770,000 | 770,000 | 785,000 | 805,000 |

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|----------------------------------|-------------------------------|---------------|-------------------|--|
| Department: | I.T. | Submitted/Prepared By: | Greg Banwarth | Priority # | |
| Project Title/Description: | Network Switch Rotational Update | | | | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|-----------------------------------|
| Capital: | Cost | Comments |
| Equipment | 60,500 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | 11,000 | Vendor Programming / Installation |
| Contingency | | |
| Total Capital | 71,500 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 71,500 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

Our current 'Networking Maintenance' CIP covers yearly upgrades for a 5 year network switch rotation (20% of switches replaced per annum). There are presently 11 switches that are 6 years or older and are in need of replacement throughout the Town that the Network Maintenance plans cannot cover - this plan would get the Town fully up to speed on essential switching hardware so the yearly maintenance plans can keep the five year rotational schedule.

Network switches are the backbone of all essential data services for the town, and are a focal point for security and compliancy regulations when the hardware fleet is out of date.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|---|-------------------------------|----------|
| Department: | GIS | Submitted/Prepared By: | Bob Shea |
| Project Title/Description: | Move GIS Public application site to cloud | Priority # | 1 |

| Estimated Costs | (attach additional information if available) | Comments |
|-------------------------|--|----------|
| Capital: | Cost | |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | 20,000 | |
| <i>Contingency</i> | | |
| Total Capital | 20,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 20,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | 3500 |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|----------|---|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | Possibly | Art for imagery and planimetric updates |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Public GIS site has been lost due to networking problems with the web server a few times this year and our current product (GPV) will no longer be covered by a maintenance agreement. This becomes more complex each year. To alleviate this problem for the future it has been suggested that we move the GIS Public application site to the cloud where it will not depend on local networks to be up and running. 24/7. Our current vendor has a cloud product available and is used by many municipalities for their Public GIS sites. An estimate of the cost would be 15-20K depending on the level of service we desire, this would be a one time setup fee including the 1st years maintenance. The annual maintenance would also increase, again depending on level of service from \$2500 to 4-6 thousand a year. This does come at another cost, the data will no longer be live so changes I make will not be seen immediately, generally there is a once a year data refresh this why there is range of dollars needed based on negotiating more than 1 update per year.

There may be funds available from the existing article for GIS updates of imagery and planimetrics

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|-----------------------|-------------------------------|---------------------|
| Department: | Town Manager | Submitted/Prepared By: | Peter Johnson-Staub |
| Project Title/Description: | Golf Course Equipment | Priority # | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 50,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 50,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | | |
| FY 2022 | 50,000 | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

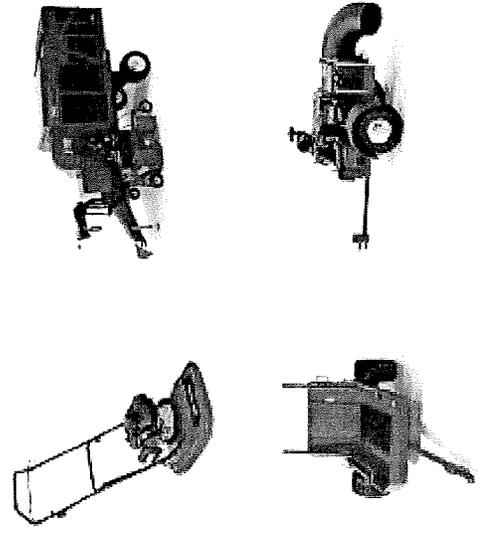
| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| C-PA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

This is a request for equipment needed to maintain the Falmouth Country Club. Maintaining a golf course requires a considerable inventory of equipment. Regular replacement of equipment is needed to ensure reliability and avoid excessive down time and repair costs. Under the terms of the existing lease, the Town is obligated to allocate \$50,000 for equipment in FY21. The priorities and cost estimates identified are identified below. Pricing of individual items is subject to change but expenditures shall not exceed \$50,000.

- 2 HoverPro 450 - \$2,000
- 1 Versa Vac - \$27,000
- 1 Transpro 100 \$2,000
- 2 Pro Force Debris Blower \$16,000



CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|-----------------|-------------------------------|----------------------------|-------------------|--|
| Department: | Elections | Submitted/Prepared By: | Michael Palmer, Town Clerk | Priority # | |
| Project Title/Description: | Election Booths | | | | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 40,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 40,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 40,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The town's present voting booths are over 50 years. Over time many of the wooden voting booths have become damaged. In 2013 the Town voted to replace voting booths for two precincts and redistribute the remaining booths to be use at the other precincts. The majority of our polling places are not town owned buildings not allowing for the storage at the polling locations, a contributing factor to more booths becoming damaged during set up, break down, storage and transportation.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|-----------------|-------------------------------|--------------------------|-------------------|--|
| Department: | Police | Submitted/Prepared By: | Lt. Christopher Hamilton | Priority # | |
| Project Title/Description: | Police Cruisers | | | | |

| Estimated Costs | (attach additional information if available) | Comments |
|-------------------------|--|----------|
| Capital: | Cost | |
| <i>Equipment</i> | 100,000 | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | | |
| <i>Contingency</i> | | |
| Total Capital | 100,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 100,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

Need: As of 2020, Ford Motor Company offers a Hybrid Police Utility Vehicle, the result of its discontinuation of the Police Interceptor Sedan. The Town elected to purchase three of these vehicles in an effort to reduce its carbon footprint. The newly designed Hybrid Police Utility (PI) Vehicle cost is \$55,000.00 plus (with a 5% increase in cost each year). Due to the new design, much of the current emergency equipment will not be reusable, resulting in an increased cost. The request would supplement our current budget and allow the Department to purchase and outfit 4 vehicles (1/3 of marked fleet).
 Goal: To maintain a dependable / reliable fleet that will assist the Department's Personnel in its everyday operations.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|--------------------------|-------------------------------|---------------|
| Department: | Police Department | Submitted/Prepared By: | Robert Segrin |
| Project Title/Description: | PD MDT Computer Upgrades | Priority # | |

| Estimated Costs | (attach additional information if available) | | Comments |
|----------------------|--|--|---|
| Capital: | Cost | | |
| Equipment | 14,600 | | MDT Tablets, Docks and Mounting hardware for cruisers |
| Maintenance | | | |
| Planning/Study | | | |
| Design | | | |
| Construction | | | |
| Land Acquisition | | | |
| Other | 5,400 | | Labor: Installation |
| Contingency | | | |
| Total Capital | 20,000 | | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 20,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| C-PA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:
 Upgrade and replace cruiser Mobile Data Terminal(s) (MDT) equipment in cruiser fleet including MDT Tablet, dock, mounting hardware and peripherals for the Police Department.
 Current MDTs in Cruiser fleet have reached end-of-life and are no longer covered under the manufacturer's warranty. MDTs will be replaced with a standardized build across the fleet that will allow for ease of maintenance and equipment swaps to keep cruisers on the road more often and spend less time being serviced at HQ. MDT equipment in cruisers will be replaced with comparable equipment designed to meet the departments technical and operational needs.
 An industry standard 3-year manufacturer warranty will be applied to each MDT setup, with an expected plan to replace MDTs after the 3-year manufacturer warranty has expired. The MDT tablet, docking system, mounting hardware and required equipment have been configured to optimize performance and reliability while minimizing overall footprint and equipment layout in the cruiser, allowing more space for other critical operational equipment.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|--|-------------------------------|---------------|-------------------|--|
| Department: | I.T. | Submitted/Prepared By: | Greg Banwarth | Priority # | |
| Project Title/Description: | Public Safety Network Segregation Main Phase | | | | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|-------------------------------|
| Capital: | Cost | Comments |
| Equipment | 23,030 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | 11,550 | Programming / Install |
| Contingency | 5,000 | Fiber GBICS, other essentials |
| Total Capital | 39,580 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 39,580 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

2020 saw a shift in technical supportive services for Public Safety that included an in-resident IT support staff, requiring a segregation of essential network services for security and compliance. While the I.T. department has performed most of the network segregation for the public safety, the most important components need funding - namely firewall services and essential network routing/programming.

Please find an attached quote for Fortinet Firewall and Switching segregation project for the FD/PD network - we have also asked for an allocation of 5,000 USD for any other associated costs with this project (such as fiber interconnects [gbics] and/or monitoring/logging software).

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|---------------|-------------------------------|---------------|
| Department: | Fire / Rescue | Submitted/Prepared By: | Timothy Smith |
| Project Title/Description: | Fire Engine | Priority # | |

| Estimated Costs | (attach additional information if available) | |
|-------------------------|--|----------|
| Capital: | Cost | Comments |
| <i>Equipment</i> | 870,000 | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | | |
| <i>Contingency</i> | | |
| Total Capital | 870,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|---------|
| FY 2021 | | 870,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

Funding will replace a 1992 pumper, purchased used in 2016. This truck was decommissioned last year due to multiple safety failures resulting from its advanced age. The emergent loss of this apparatus has left the Department without a spare pumper, which is vital to ensure continuity of operations across the entire Town. A continual replacement program needs to be in place on major fire apparatus and equipment as a means of responsible departmental management. Replacement of such equipment in a planned manner allows for and encourages expedient, efficient, effective and safe responses of the Emergency Services personnel and the fire apparatus on the roads within the community.

Within 20 years of a life span of a fire engine technology increases and the amount of equipment and the use of equipment and space for said equipment changes and becomes a very important issue to the future and quality of fire and emergency services.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|---------------------------------|-------------------------------|---------------|
| Department: | Fire / Rescue | Submitted/Prepared By: | Michael Small |
| Project Title/Description: | Emergency Generator (Station 1) | | |
| | | Priority # | |

| Estimated Costs | (attach additional information if available) | Comments |
|----------------------|--|----------|
| Capital: | Cost | |
| Equipment | 90,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 90,000 | |

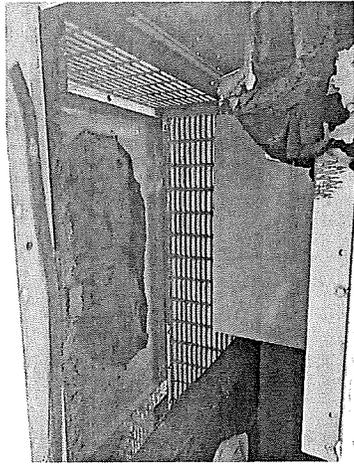
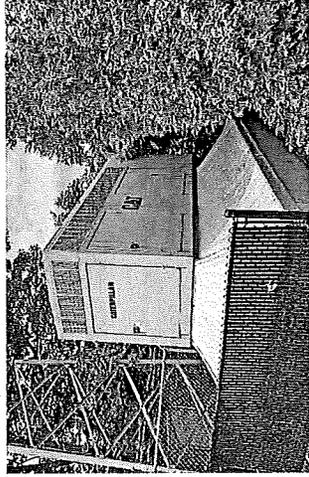
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 90,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| C-PA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

Fire Stations need to be under power at all times during all weather conditions. An emergency generator is a vital part of any manned fire station. Additionally, the HQ fire station serves as the Towns' Emergency Operations Center during severe storms and other potential natural or man-made disasters. Replacement of this aged generator is necessary at this time. The exterior housing is corroded beyond repair, and replacement of the exterior housing only is cost prohibitive.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|--------------------------------|-------------------------------|--------------|-------------------|---|
| Department: | MES | Submitted/Prepared By: | Gregg Fraser | Priority # | 1 |
| Project Title/Description: | Dredging/Engineering & Permits | | | | |

| Estimated Costs | (attach additional information if available) | | Comments |
|----------------------|--|----------------|----------|
| Capital: | Cost | | |
| Equipment | | | |
| Maintenance | | | |
| Planning/Study | | 50,000 | |
| Design | | | |
| Construction | | | |
| Land Acquisition | | | |
| Other | | 50,000 | |
| Contingency | | | |
| Total Capital | | 100,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 100,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| C-PA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

This request consists of two parts. The first is the annual inlet dredging, associated engineering, permitting and beach renourishment for \$50,000. Each year the south facing inlets are surveyed and dredging is performed by the county to insure the inlets remain safe to navigate for boaters in town. The additional \$50,000 of this request will be used to hire an engineering and permitting consultant to renew the town's 10-Year Comprehensive dredging, beach renourishment, and water quality permit. The current permit expires in February of 2022. A new comprehensive permit will be required from the Conservation Commission, State Department of Environmental Protection and the Federal Army Corp of Engineers. The town has been advised to apply for a new permit earlier than normal as several regulatory agencies are reporting a significant back log of applications and numerous delays in issuing new permits.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|------------------------------------|-------------------------------|--------------|
| Department: | MES | Submitted/Prepared By: | Gregg Fraser |
| Project Title/Description: | Marina Power Pedestal Replacements | Priority # | 3 |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 7,700 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 7,700 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 7,700 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:
 This request is to fund the purchase and replacement of (5) marina power pedestals. We will replace older failing units with new ones of the same Eaton Lighthouse model. Each lighthouse unit will have two 30 and 50 amp breakers on each side. The cost per unit is \$1,541.00

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|---|--|-------------------|---|
| Department: MES | Submitted/Prepared By: Gregg Fraser | Priority # | 4 |
| Project Title/Description: Dinghy Racks | | | |
| Project Need/Goals and Performance Measurement: | | | |
| This will fund year two of our multi year installation of dinghy racks in various locations around town. MES will work with the Conservation Department to determine where the units will be placed to provide maximum benefit to the environment by removing dinghies from town resource areas. We anticipate the racks will be manufactured on site by BCS prisoner work crews. | | | |

| Estimated Costs | (attach additional information if available) | Comments |
|-------------------------|--|----------|
| Capital: | Cost | |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | | |
| <i>Construction</i> | 20,000 | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | | |
| <i>Contingency</i> | | |
| Total Capital | 20,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 20,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>C-PA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

CAPITAL IMPROVEMENT REQUEST FORM

| | | |
|-----------------------------------|--|-----------------|
| Department: | Jennifer L. Lincoln | Priority |
| Project Title/Description: | Submitted/Prepared By: Beach Profile Surveys | |

| Estimated Costs | (attach additional information if available) | Comments |
|-------------------------|--|-------------------|
| Capital: | Cost | |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | 12,000 | bi-annual surveys |
| <i>Contingency</i> | | |
| Total Capital | 12,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 12,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Beach and Conservation Departments are requesting \$12,000 for bi-annual beach survey profiles to be completed as recommended by the Beach Management Plan and the Conservation Commission Order of Conditions. The bi-annual beach profiles are important to determine which beaches are experiencing erosion/accretion and at what rate.

The surveys would be conducted at the following beaches:

- Megansett (1 profile)
- Old Silver (4 profiles)
- Chappy (3 profiles)
- Woodneck (2 profiles)
- Surf Drive (3 profiles)
- Falmouth Heights (2 profiles)
- Bristol (2 profiles)
- Menauhant (4 profiles)

Beach profiles would be collected from the edge of parking lot/road to ~2 Mean Low Water (MLW).

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|-----------------------------------|-------------------------------|--------------------|
| Department: | DPW-Highway Division | Submitted/Prepared By: | James F. Grady Jr. |
| Project Title/Description: | Road Maint/Construction/Sidewalks | Priority # | 1 |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | | |
| Maintenance | 300,000 | |
| Planning/Study | | |
| Design | 100,000 | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 400,000 | |

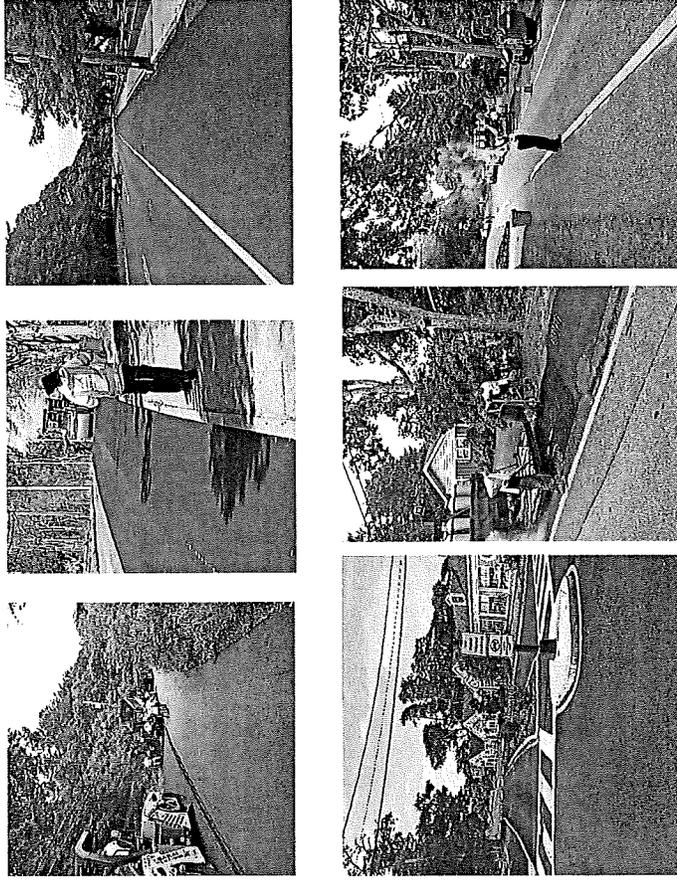
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|---------|
| FY 2021 | | 400,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Department of Public Works Highway Division is requesting continued funding to maintain and make improvements to the streets and sidewalks within the community. Previous funding has allowed the Highway division to make necessary drainage upgrades in areas of need, many sidewalk improvements with new ADA accommodations as well as roadway resurfacing and maintenance on multiple streets within the community. Making sidewalks within the community safer and more accessible for pedestrians of all kinds will continue with this funding. Planning and design for future roadway projects is a necessary part of the process and the funding will also assist in that process.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|---|-------------------------------|--------------------|-------------------|---|
| Department: | Bicycle Accommodations | Submitted/Prepared By: | James F. Grady Jr. | Priority # | 2 |
| Project Title/Description: | Bike Path Annual Maintenance and Improvements | | | | |

| Estimated Costs | (attach additional information if available) | Comments |
|----------------------|--|----------|
| Capital: | Cost | |
| Equipment | | |
| Maintenance | 80,000 | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 80,000 | |

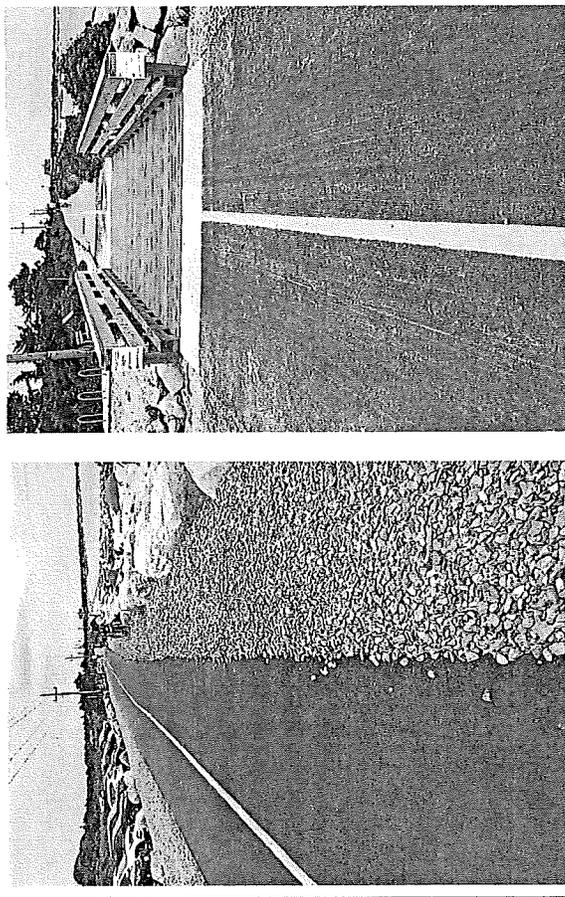
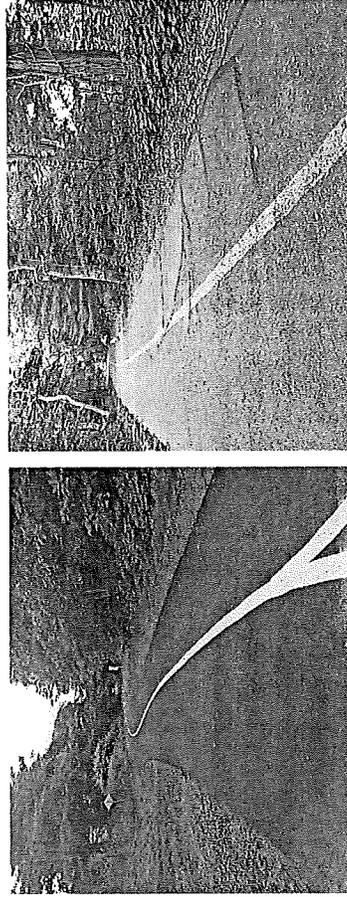
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 80,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| C/PA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Department of Public Works Highway Division requests continued funding for general repair to the Shining Sea Bikeway. These repairs include Asphalt Paving, Paint Markings, Signage and Tree Pruning / Removal to name a few. Continued funding will allow the Highway division to continue with the repaving of areas affected by cracking and root bumps from trees which create a hazard for bikers and pedestrians.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|--|-------------------------------|-----------|
| Department: | Fleet - Facilities Div. | Submitted/Prepared By: | Jim Grady |
| Project Title/Description: | Replace F-43 - 2002 Chevy Pickup Truck | | |
| Priority # | | | |

| Estimated Costs | (attach additional information if available) | Comments |
|----------------------|--|----------|
| Capital: | Cost | |
| Equipment | 34,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 34,000 | |

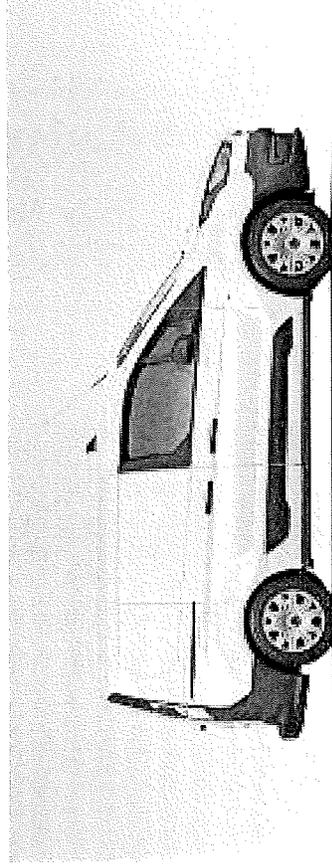
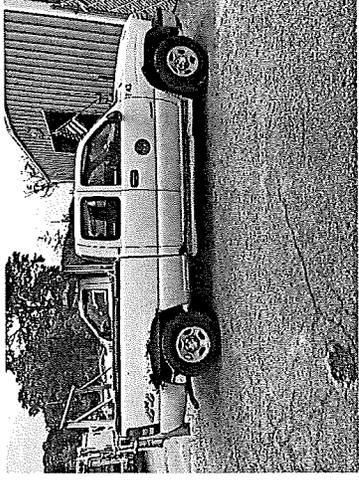
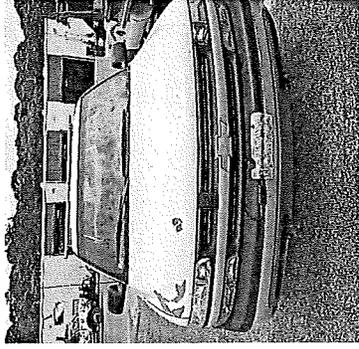
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 34,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

Requesting the replacement of F-43, a 2002 Chevy Truck, VIN # 2GCEK19T621376549 with 97,685 K miles. This vehicle is driven by the Facilities Department to service town buildings. Replacing this truck with a smaller Transit Connect van will allow the custodial / Maintenance staff to store and secure products, supplies and tools used in the daily maintenance routine at our public buildings.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|---------------------------------------|-------------------------------|-----------|
| Department: | DPW-Fleet (Hwy Division) | Submitted/Prepared By: | Jim Grady |
| Project Title/Description: | Replace H-6 - 1998 Ford F-350 Pick-up | | |
| Priority # | | | |

| Estimated Costs | (attach additional information if available) | Comments |
|----------------------|--|----------|
| Capital: | Cost | |
| Equipment | 55,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 55,000 | |

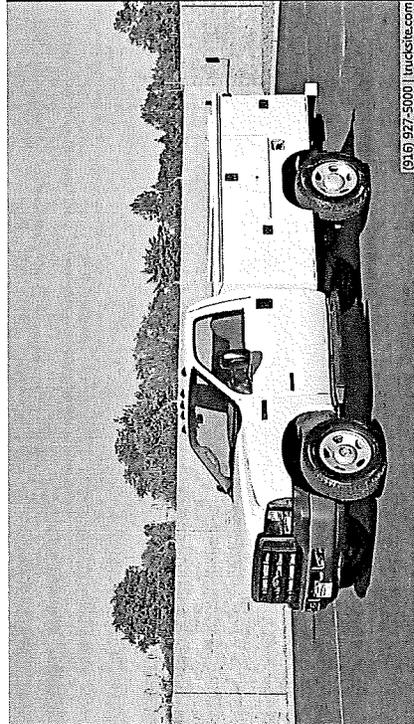
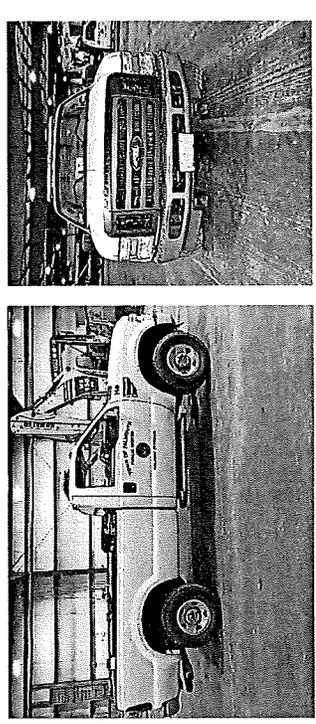
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 55,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Highway Division is requesting the replacement of H-6, a 1998 Ford F-350 pick-up VIN # 1FTWF31R88ED92415 with 129,170 K Miles. If approved this truck will be replaced with a new single rear wheel, gas powered F-350 utility. This truck is used for sign installation and repair on a daily basis as well as snow and ice control. Replacing this truck with a utility truck will give the division the ability to store tools and sign stock on board.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|---|-------------------------------|-----------|
| Department: | DPW-Fleet (Hwy Division) | Submitted/Prepared By: | Jim Grady |
| Project Title/Description: | Replace H-13 - 2006 Ford F-350 Dump Truck | | |
| | | Priority # | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 60,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 60,000 | |

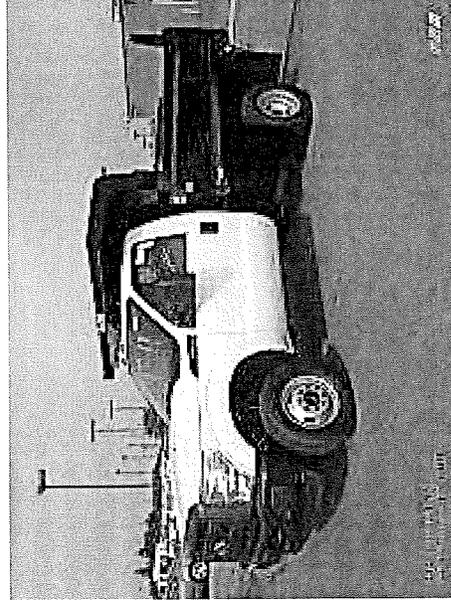
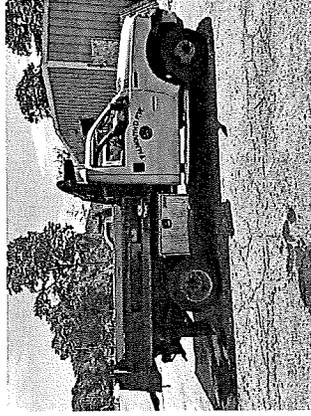
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | | |
| FY 2022 | 60,000 | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

This request is for the replacement of H-13, a 2006 Ford F-350 dump, VIN# 1FDWF37P56EC93771 with 90,954 K miles. This vehicle has met its life cycle with age and miles and should be replaced. H-13 is one of the primary roadway maintenance vehicles used daily for asphalt patching and repair as well as snow and ice control. If approved this vehicle will be replaced with one of the same but with a gas engine to keep costs down.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|----------------------------------|-------------------------------|-----------|
| Department: | DPW-Fleet (WW Division) | Submitted/Prepared By: | Jim Grady |
| Project Title/Description: | Replace I-3 - 2002 Ford Explorer | Priority # | |

| Estimated Costs | (attach additional information if available) | Comments |
|----------------------|--|----------|
| Capital: | Cost | |
| Equipment | 34,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 34,000 | |

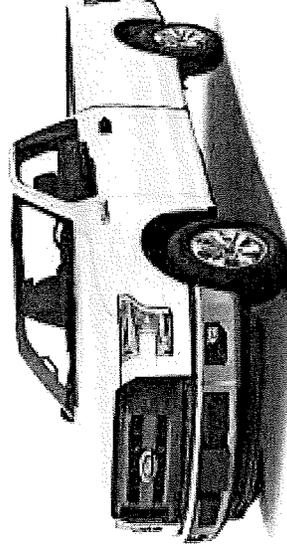
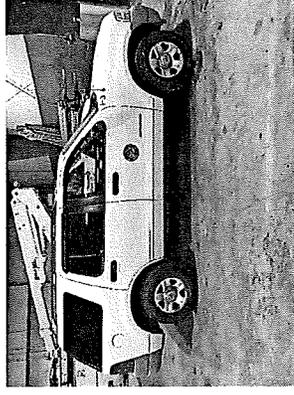
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 34,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

This request is for the replacement of I-3, a 2002 Ford Explorer, VIN # 1FMZU72E9UC71269 with 107,773 K Miles. This vehicle is used by the Inspectional serviced department. It has met its life cycle and has become costly to repair. S-1, a 2008 Ford Taurus sedan, VIN # 1FAHP24W28G120013 with 50,165 miles. The sewer Division is in need of an additional versatile vehicle to maintain the sewer system expansion. Replacing this Taurus with a pick-up will help in the day to day maintenance needs of the division. If approved I-3 will be replaced with a full size F-150 4x4 gas pick-up which will go to the Sewer Division and S-1 (Ford Taurus) will be assigned to Inspectional Services.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | | |
|----------------------------|--------------------------------------|------------------------|----------|------------|
| Department: | DPW-Fleet (Parks Division) | Submitted/Prepared By: | J. Grady | Priority # |
| Project Title/Description: | Replace P-13 - 2008 F-350 Dump Truck | | | |

| Estimated Costs | (attach additional information if available) | |
|------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 60,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 60,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 60,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|--------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Parks Division is requesting the replacement of a 2008 F-350 Dump Vm # 1FDWW37R58ED98668 with 156,000 miles. This truck is used for field maintenance, moving crews, tree work as well as snow and ice control. It has met its life cycle in years/miles and should be replaced. This truck will be replaced with regular cab flat bed truck in place of the current 4-door crew cab.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|--|-------------------------------|-----------|
| Department: | DPW-Fleet (Parks Division) | Submitted/Prepared By: | Jim Grady |
| Project Title/Description: | Replace P-42 - 2000 John Deere Tractor | Priority # | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 75,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 75,000 | |

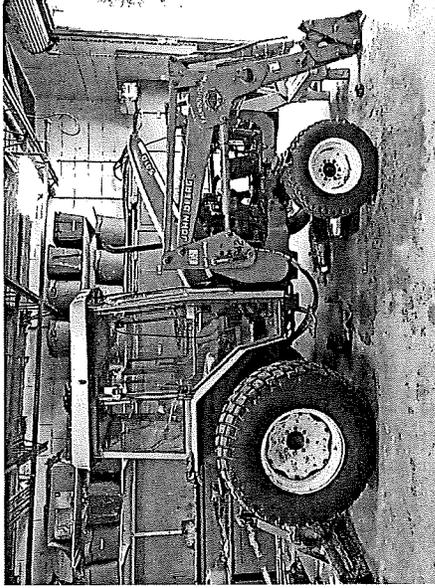
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 75,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Parks Division is requesting the replacement of P-42, a 2000 John Deere Tractor. This Tractor is used for ball field maintenance as well as roadside mowing. The replacement will be a Kubota Tractor of the same caliber.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|---|-------------------------------|-----------|
| Department: | DPW-Fleet (Water Division) | Submitted/Prepared By: | Jim Grady |
| Project Title/Description: | Replace W-3 - 2008 Ford F-350 Utility Truck | Priority # | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 55,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 55,000 | |

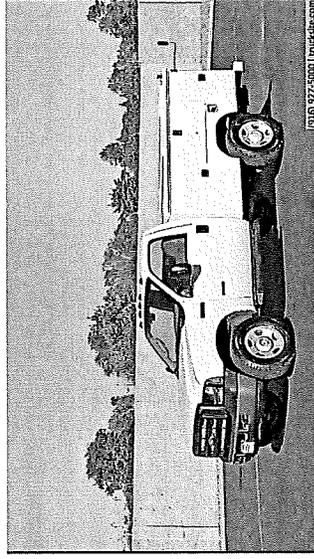
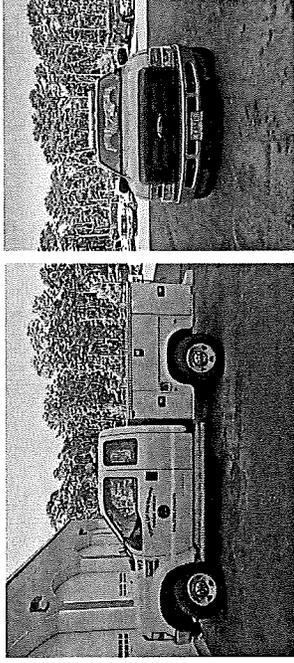
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 55,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| C/PA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Water Division is requesting the replacement of W-3, a 2008 F-350 utility, VIN # 1FTWX31R78EC06225 with 185,687 K Miles. This Truck is used by the Water Division on a daily basis to maintain the water infrastructure as well as snow and ice control in the winter. If approved, this vehicle will be replaced with one of the same but with a gas engine.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|--|-------------------------------|-----------|-------------------|--|
| Department: | DPW-Fleet (Water Division) | Submitted/Prepared By: | Jim Grady | Priority # | |
| Project Title/Description: | Replace W-11 - 2008 Ford F-350 Utility Truck | | | | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 58,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 58,000 | |

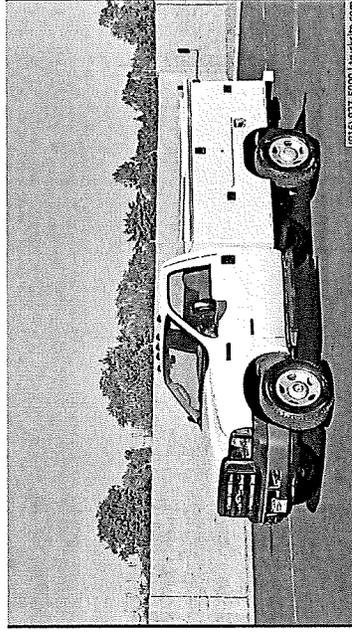
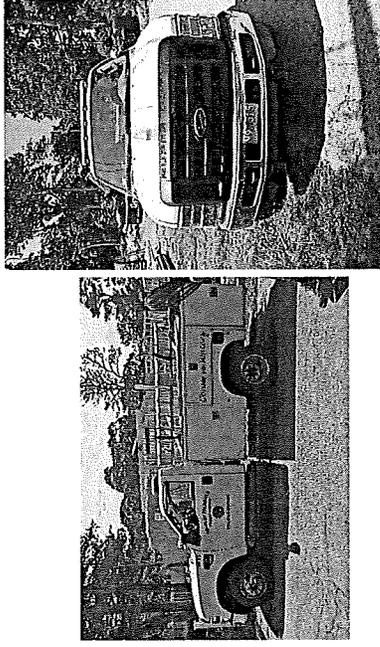
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 58,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Water Division is requesting the replacement of a 2008 Ford F-350 Diesel Utility truck VIN#1FDWF37R38ED98667 with 145,268 K Miles. This truck is part of the Water Division fleet, working to maintain the water infrastructure as well as snow and ice control in the winter. Due to age, miles and repair costs this truck should be replaced. If approved, this vehicle will be replaced with one of the same but with a Gas engine.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|---------------------------|-------------------------------|------------------|
| Department: | DPW-Water | Submitted/Prepared By: | Stephen Rafferty |
| Project Title/Description: | Watershed Protection Plan | | |
| | | Priority # | 1 |

| Estimated Costs | (attach additional information if available) | Comments |
|-------------------------|--|----------|
| Capital: | Cost | |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | 20,000 | |
| <i>Design</i> | | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | | |
| <i>Contingency</i> | | |
| Total Capital | 20,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 20,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:
 The DEP has mandated that with the LPWTP on line that we update our Watershed Protection Plan to reflect current conditions. The requested amount is based upon a budgetary figure from our Engineer to complete the study in accordance with DEP requirements.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|---------------------------------|-------------------------------|------------------|-------------------|---|
| Department: | DPW - Water | Submitted/Prepared By: | Stephen Rafferty | Priority # | 3 |
| Project Title/Description: | Water Meter Replacement Program | | | | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 100,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 100,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 100,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

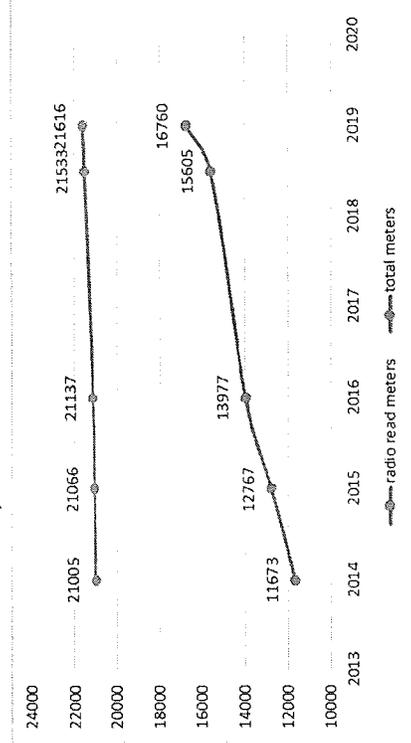
This Capital Request is year 8 of an initial 10 year program to convert all meters in Town to Radio Read meters. We are requesting a capital allocation of \$100,000 this year. We are currently at over 80% radio read meters. As we get into the last 20% we are finding that the ability to change a lot of meters is challenging. Contacting summer residents, chasing down reluctant homeowners. Therefore we are reducing the request from 200K to 100K and stretching out the end until FY2025.

The benefit of having all radio read meters are

1. Ability to change the billing and revenue collection cycle from bi-annual to quarterly providing improved cash flow during the fiscal year.
2. Improved ability to identify and manage delinquent accounts.
3. Improved ability to detect abnormal water consumption - out of range excess usage is potentially a leak and is brought to the attention of property owners thereby minimizing waste of water and financial hardship to the homeowner.
4. With radio readers the labor and time to read meters is reduced allowing the Town to migrate to quarterly readings without having to increase staff.

Currently the operational budget has a line item, 01-450-5865, funded at \$175,000 which is 3.5% of the \$5M capitalized value of the metering system. This appears to be an adequate line item for annual maintenance and repair. Since the most equitable means of financing water system O&M and Capital Improvements is via accurate metering, an ongoing meter replacement of 1,000 meters / year keeps the metering system life cycle at 20 years.

An annual allocation of \$250,000 was included in the 2016 water and sewer rate analysis.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|---|-------------------------------|------------|-------------------|---|
| Department: | DPW-Wastewater | Submitted/Prepared By: | Amy Lowell | Priority # | 2 |
| Project Title/Description: | Preliminary Design WWTF TASA Improvements | | | | |

| Estimated Costs | (attach additional information if available) | Comments |
|-------------------------|--|----------|
| Capital: | Cost | |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | 300,000 | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | | |
| <i>Contingency</i> | | |
| Total Capital | 300,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|---------|
| FY 2021 | | 300,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

In November of 2019, Town Meeting authorized \$95,000 (Article 3 11/19) for an Evaluation of the Town's Main Wastewater Treatment Facility (WWTF) to determine what WWTF improvements would be required to accommodate additional flow from the Teaticket-Acapesket Service Area (TASA) and from the existing sewer service area while meeting the WWTF's groundwater discharge permit and protecting water quality. The evaluation focused primarily on three areas: secondary/tertiary treatment capacity, the sludge processing equipment, and the operations building. That evaluation has been completed, and as planned we are now requesting funds take the next step, which is to prepare the preliminary design for the recommended upgrades to the facility. The funds to complete the remainder of the design will be requested at the April 2021 Town Meeting, when funds for construction will be requested. Below, the major recommendations of the evaluation are summarized.

Secondary/Tertiary Treatment Capacity– The cost and projected performance results of the addition of a third Sequencing Batch Reactor (SBR) to meet increased flow and load requirements was compared to that of converting the facility to a Membrane Bioreactor System of equivalent capacity. It was determined that adding a third SBR would cost less (for construction and operation) and would provide more flexibility in operations. In addition, the evaluation concluded that adding more influent equalization storage capacity would help reduce the diurnal fluctuation in influent load to the treatment system, which would in turn help improve WWTF performance.

The main WWTF accepts an average of approximately 30,000 gallons per day of septage from properties in the Town of Falmouth. In addition, a certain amount of sludge is removed from the SBRs every cycle. When the WWTF was upgraded in 2005, three SOMAT units (pictured right) were installed for sludge thickening. The manufacturer of SOMAT no longer sells these types of units for wastewater sludge thickening because they have been found to wear fast, to require frequent maintenance and to be challenging to operate at the pace required at our facility.

Thickening (gravity belt thickener and rotary drum) and dewatering (belt filter press, screw press, fourmier press and centrifuge) technologies were evaluated for sludge handling at the WWTF, and the regional market for liquid and "cake" sludge was evaluated. It was determined that the gravity belt thickener (GBT) was the best choice for Falmouth's upgrade because of its durability and ease of maintenance and because it produces liquid sludge which is projected to continue to be less costly to dispose of regionally. A preliminary layout of the GBT's is shown below. To accommodate any of the technologies evaluated, the sludge processing building would need to be modified, and to accommodate future volume, additional tanks would be required as shown below on the right.

The Operations Building (adjacent photo) was constructed in the mid 1980s. Minimal upgrades have been completed on or within this building since that time, though other facilities have been constructed around it. The Wastewater Division had 3 employees and served approximately 600 properties in the years after the building was constructed. The wastewater treatment facility was a simple lagoon treatment system and the 6 lift stations were connected to the WWTF via "tone telemetry" (photo of current communication line board on right). The Wastewater Division now has 8 employees, serves approximately 2400 properties, operates two tertiary treatment systems, and 11 lift stations communicate to the WWTF via a variety of methods (7 of them with SCADA communication via radio). Photo of electrical room to right shows many equipment control cabinets tagged out because original equipment is no longer in use. Old/unused items in this building can be demolished to make more efficient use of the space.

The Town and the Engineering firm GHD evaluated the existing building and identified and prioritized needs, then evaluated multiple layout options for an upgraded building. The Engineer concluded that the core structure of the existing buildings was solid and could be used, with modifications to non-structural features. The initial layouts considered all included expansion of the building footprint. However, it was determined that if the electrical room equipment was consolidated and relocated to the basement, and mechanic's room and garage area were consolidated into a new compact garage facility, then the top priority needs for the operations building could be incorporated into the existing operations building footprint. Preliminary basement and first floor plans shown below include a larger modernized SCADA/control room, upgraded electrical room, meeting/training room, and improved

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|--|-------------------------------|------------|-------------------|---|
| Department: | DPW-Wastewater | Submitted/Prepared By: | Amy Lowell | Priority # | 3 |
| Project Title/Description: | Sewer Cleaning (Vac-Jet) Truck Replacement | | | | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 470,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 470,000 | |

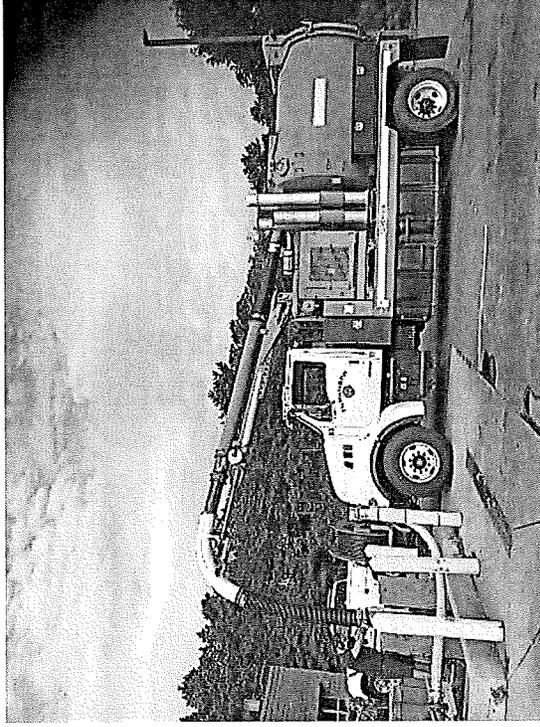
| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 470,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Vacuum-Jet Truck is used by the Wastewater Division to clean gravity sewers, to clean tanks and wet wells, and to flush low pressure sewer lines in the Little Pond Sewer Service Area. The equipment is also used by the Highway Division to clean storm drains and catch basins. Having this essential equipment on hand allows the town to respond quickly to sewer back ups and to perform both emergency and maintenance work in house at a much lower cost than would be required to hire outside contractors for the service. The equipment is now more than 17 years old and is requiring increasing maintenance. We spent \$23,000 in 2015 to rehabilitate the truck, and we have spent another \$20,000 in the past 18 months on additional repairs. When the Vacuum-Jet Truck is out for service, the Wastewater Division has to pay a private company to perform any emergency sewer cleaning that is required, which costs approximately \$2,000-\$3,000 per event. In order to ensure availability of this essential equipment and to avoid increasing maintenance cost, it is requested that the Vacuum-Jet Truck be replaced this fiscal year.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|--------------------------------------|-------------------------------|------------------|-------------------|---|
| Department: | DPW-Engineering | Submitted/Prepared By: | James McLoughlin | Priority # | 1 |
| Project Title/Description: | Coastal Erosion Repair & Maintenance | | | | |

| Estimated Costs | (attach additional information if available) | Comments |
|-------------------------|--|------------|
| Capital: | Cost | |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | | |
| <i>Construction</i> | 925,000 | Chapoquoit |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | | |
| <i>Contingency</i> | | |
| Total Capital | 925,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 925,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

Capital improvement funds for Coastal Erosion Repair are necessary for performing work along Chapoquoit Road. This capital request will repair the final section of Chapoquoit Road that is currently experiencing undermining. It is anticipated that the undermining will become progressively worse as has already occurred in sections of the road to the immediate south which have been repaired. The proposed work consists of installing sheet piling behind the existing undermined concrete sea wall, removing and rebuilding the upper section of the wall and rebuilding the stone revetment in front of the wall. New guard rail and pavement will complete the work. The work will extend from the previously repaired section north approximately 275 feet to the end of the Public Way. Sheet Piling, Wall and Revetment Reconstruction, Guard Rail and Pavement are estimated at \$925,000.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|---|-------------------------------|------------------|-------------------|---|
| Department: | DPW-Engineering | Submitted/Prepared By: | James McLoughlin | Priority # | 2 |
| Project Title/Description: | National Pollutant Discharge Elimination System (NPDES) | | | | |

| Estimated Costs | (attach additional information if available) | |
|-------------------------|--|------------|
| Capital: | Cost | Comments |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | 100,000 | Compliance |
| <i>Contingency</i> | | |
| Total Capital | 100,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|---------|
| FY 2021 | | 100,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

Funding for the Town's National Pollutant Discharge Elimination System (NPDES) program are necessary to comply with the EPA/DEP General Permit for Storm Water Discharges for small municipal separate storm sewer systems located in the Town of Falmouth. Funds are necessary to track, monitor, sample, and report on the Town's significant number of drainage structures and implement the required Storm Water Program including storm water improvements, regulation creation, education and outreach to the public.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|--|-------------------------------|-----------------|-------------------|---|
| Department: | DPW-Administration | Submitted/Prepared By: | Peter McConarty | Priority # | 1 |
| Project Title/Description: | Underground Municipal Fuel Tank Removal (Includes Software, Equipment, Security Systems, Lighting & Barrier Fence) | | | | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | | |
| Maintenance | | |
| Planning/Study | 75,000 | |
| Design | | |
| Construction | 1,075,000 | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 1,150,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|-----------|-----|
| FY 2021 | 1,150,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The existing fuel island is located at the Public Works Facility at 416 Gifford Street and provides fuel for all Police, Fire, Public Works and Town Hall vehicles and equipment.

The island and underground tanks were installed in 1987 and are currently past their life expectancy.

The underground tanks need to be replaced before any possible fuel spills happen, resulting in a hazardous material cleanup and requiring major permitting and cleanup costs for the Town.

The fuel island does not have an overhead canopy that would provide proper fire suppression, coverage from weather and ample lighting.

The fuel dispensers are experiencing frequent breakdowns and are in need of replacement. The current system does not have a proper vapor recovery system.



CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|----------------------------|-------------------------------|------------------|
| Department: | DPW-Parks | Submitted/Prepared By: | Jeremiah Pearson |
| Project Title/Description: | Athletic Field Maintenance | | |
| Priority # | | | |

| Estimated Costs | (attach additional information if available) | Comments |
|----------------------|--|----------|
| Capital: | Cost | |
| Equipment | | |
| Maintenance | 40,000 | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 40,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|--------|
| FY 2021 | | 40,000 |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:
 This maintenance package would encompass different turf management practices beyond the scope of what Public Works can provide. The Town has built 3 new fields and in the process of rebuilding another, this package would allow us to sub-contract management practices like weed/pest control, deep tine aeration and infield replenishment. It is the Parks Departments goal to keep the fields we build to a level of care that keeps them healthy for generations to come.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|----------------------------------|-------------------------------|------------------|-------------------|--|
| Department: | DPW - Parks | Submitted/Prepared By: | Jeremiah Pearson | Priority # | |
| Project Title/Description: | Phase 2 Urban Reforestation Plan | | | | |

| Estimated Costs | (attach additional information if available) | |
|-------------------------|--|----------|
| Capital: | Cost | Comments |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | 35,000 | |
| <i>Contingency</i> | | |
| Total Capital | 35,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 35,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The Parks Department is committed to maintaining a healthy urban forest along Falmouth roads, parks commons and schools. Over this past year the Parks Department was able to remove hundreds of dead trees along our main roads with the first phase of this Capital request. We wish to continue our efforts by getting capital funds to support our newly received Department of Conservation Go Green Grant that includes a Tree Risk Management plan and large scope planting plan.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|--|-------------------------------|---------------|-------------------|--|
| Department: | Library | Submitted/Prepared By: | Linda Collins | Priority # | |
| Project Title/Description: | Carpet Replacement at East Falmouth Branch Library | | | | |

| Estimated Costs | | (attach additional information if available) |
|----------------------|---------------|--|
| Capital: | Cost | Comments |
| Equipment | | |
| Maintenance | 18,000 | Carpet Replacement |
| Planning/Study | | East Falmouth Branch Library |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 18,000 | |

| Estimated Cash Flow: | | Capital | O&M |
|----------------------|--|---------|-----|
| FY 2021 | | 18,000 | |
| FY 2022 | | | |
| FY 2023 | | | |
| FY 2024 | | | |
| FY 2025 | | | |
| FY 2026 | | | |
| FY 2027 | | | |
| FY 2028 | | | |
| FY 2029 | | | |
| FY 2030 | | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

New carpet squares have been installed in the adult collections room of the East Falmouth Branch Library. A shelving collapse in that room called for a replacement of all the old shelving. After removing the collections and the shelving we took advantage of the empty space to replace the existing carpeting. This work would have been a major expense of replacing the carpeting at a later date. We chose the same carpet squares that were installed at the North Branch Library in 2014 as they have worn exceedingly well and we have a number of boxes for spot replacement at either branch. [Geometry II, color Contour #9947 from Atkinson Carpet and Flooring]. There are three areas left to carpet; the Children's room, the Young Adult Room, and the Main Reading Room. None of these areas will require the moving of shelving units or collections. The estimated cost to finish this work is as listed. Attached is a copy of the proposal for the one room that was completed which included the prevailing wage rate.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|---------------------------------|-------------------------------|----------------|-------------------|---|
| Department: | Falmouth Schools | Submitted/Prepared By: | Patrick Murphy | Priority # | 2 |
| Project Title/Description: | High School Chiller (Secondary) | | | | |

| Estimated Costs | (attach additional information if available) | |
|----------------------|--|----------|
| Capital: | Cost | Comments |
| Equipment | 425,000 | |
| Maintenance | | |
| Planning/Study | | |
| Design | | |
| Construction | | |
| Land Acquisition | | |
| Other | | |
| Contingency | | |
| Total Capital | 425,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 425,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| Personnel | | |
| Expense | | |
| Other | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|----------------------------|--------|---------|
| Federal | | |
| State | | |
| CPA | | |
| Existing Articles/Funds | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:

The district needs to prioritize proactively adding a second building chiller to FHS. The current chiller is 16 years old and required significant emergency maintenance last summer. Dehumidifiers needed to be run throughout the building in order to prevent lasting damage to the facility.

The design of the building with internally facing (windowless) classrooms/offices/workspaces and other spaces without windows that open to allow fresh air requires the airflow that is handled by the chiller.

The strategy would be to invest in a new chiller now which would allow us to utilize the older chiller as a back up and extend its life beyond the typical 20 years. An allocation of \$425,000 is estimated for this project. Estimates provided by vendors that service the FHS HVAC system.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | | | |
|-----------------------------------|--|-------------------------------|----------------|-------------------|---|
| Department: | Falmouth Schools | Submitted/Prepared By: | Patrick Murphy | Priority # | 1 |
| Project Title/Description: | Morse Pond Ceiling Tile Replacement and Asbestos Remediation (Final Phase) | | | | |
| Estimated Costs | (attach additional information if available) | | | | |
| Capital: | Cost | Comments | | | |
| Equipment | | | | | |
| Maintenance | | | | | |
| Planning/Study | | | | | |
| Design | | | | | |
| Construction | 500,000 | | | | |
| Land Acquisition | | | | | |
| Other | | | | | |
| Contingency | | | | | |
| Total Capital | 500,000 | | | | |
| Estimated Cash Flow: | Capital | O&M | | | |
| FY 2021 | | 500,000 | | | |
| FY 2022 | | | | | |
| FY 2023 | | | | | |
| FY 2024 | | | | | |
| FY 2025 | | | | | |
| FY 2026 | | | | | |
| FY 2027 | | | | | |
| FY 2028 | | | | | |
| FY 2029 | | | | | |
| FY 2030 | | | | | |
| O & M Costs: | One Time | Annual/Ongoing | | | |
| Personnel | | | | | |
| Expense | | | | | |
| Other | | | | | |
| Total O & M | | | | | |
| Available/Potential Funds: | Amount | Comment | | | |
| Federal | | | | | |
| State | | | | | |
| CPA | | | | | |
| Existing Articles/Funds | | | | | |
| Total Available | | | | | |

Project Need/Goals and Performance Measurement:

The district's top priority is to continue our progress in replacing the Morse Pond ceiling tiles. This requires us to remove the asbestos containing ceiling tiles and in some cases double ceilings throughout the building. The final phase of the project is estimated to require an additional \$500,000 allocation. Estimate is based upon current costs during Phase 1 of the project completed during the summer of 2020.

CAPITAL IMPROVEMENT REQUEST FORM

| | | | |
|-----------------------------------|----------------------------------|-------------------------------|----------------|
| Department: | Falmouth Schools | Submitted/Prepared By: | Patrick Murphy |
| Project Title/Description: | Teaticket Roof- Design/Architect | Priority # | 3 |

| Estimated Costs | (attach additional information if available) | Comments |
|-------------------------|--|----------|
| Capital: | Cost | |
| <i>Equipment</i> | | |
| <i>Maintenance</i> | | |
| <i>Planning/Study</i> | | |
| <i>Design</i> | 100,000 | |
| <i>Construction</i> | | |
| <i>Land Acquisition</i> | | |
| <i>Other</i> | | |
| <i>Contingency</i> | | |
| Total Capital | 100,000 | |

| Estimated Cash Flow: | Capital | O&M |
|----------------------|---------|-----|
| FY 2021 | 100,000 | |
| FY 2022 | | |
| FY 2023 | | |
| FY 2024 | | |
| FY 2025 | | |
| FY 2026 | | |
| FY 2027 | | |
| FY 2028 | | |
| FY 2029 | | |
| FY 2030 | | |

| O & M Costs: | One Time | Annual/Ongoing |
|------------------------|----------|----------------|
| <i>Personnel</i> | | |
| <i>Expense</i> | | |
| <i>Other</i> | | |
| Total O & M | | |

| Available/Potential Funds: | Amount | Comment |
|--------------------------------|--------|---------|
| <i>Federal</i> | | |
| <i>State</i> | | |
| <i>CPA</i> | | |
| <i>Existing Articles/Funds</i> | | |
| Total Available | | |

Project Need/Goals and Performance Measurement:
 The district would like to request an allocation of \$100,000 to provide initial architectural design and estimating services for the Teaticket roof replacement project. This project has been submitted to the MSBA repair program. We do not know if the project has been accepted yet. Regardless, the first step is to get formal plans completed and current project estimates. The initial estimates in 2019 suggested an overall cost of \$1 million to \$1.5 million dollars but current market conditions may change that amount. Estimates provided by OPM assigned to the district for previous MSBA projects.

WARRANT FOR THE NOVEMBER ANNUAL TOWN MEETING

Monday, November 16, 2020 AT 7:00 p.m.

For action on articles in the Warrant

COMMONWEALTH OF MASSACHUSETTS

Barnstable, SS To either of the constables of the Town of Falmouth, in said county:

In the name of the Commonwealth of Massachusetts you are directed to notify and summon the inhabitants of the Town of Falmouth qualified to vote in Town Affairs to meet at the High School Field House, 874 Gifford Street, Falmouth; Monday, November 16, 2020 at 7:00 p.m. for the purpose of acting on the articles contained in the following warrant:

ARTICLE 1: To see if the Town will vote to appropriate a sum of money for the purpose of funding Capital Improvements, to determine how the same shall be raised and by whom expended.

Or do or take any other action on the matter. On request of the Select Board.

ARTICLE 2: To see if the Town will vote to appropriate a sum of money for the purpose of funding Non-Capital projects, to determine how the same shall be raised and by whom expended.

Or do or take any other action on the matter. On request of the Select Board.

ARTICLE 3: To see if the Town will vote to amend section 3 of Chapter 140, LICENSES and PERMITS, of the Code of Falmouth so as to read:

Sec. 140-3. Furnishing of List by Tax Collector.

The tax collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the tax collector, shall annually, and may periodically, furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses and permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments, or other municipal charges, and that such party has not filed in good faith a pending application for an abatement or such tax or a pending petition before the appellate tax board.

Or do or take any other action on this matter. On request of the Select Board.

ARTICLE 4: To see if the Town will vote to transfer a parcel of land at the southwesterly corner of the Mullen Hall School property near the intersection of Katherine Lee Bates Road and the abandoned portion of Hamlin Avenue, which parcel has been declared not needed for school purposes by vote of the School Committee, from the School Committee to the Select Board for municipal purposes and further that the Select Board is thereafter authorized to lease the parcel for a defined lease term not to exceed 30 years upon such terms and conditions as it deems appropriate.

Or do or take any other action on the matter. On request of the Select Board.

ARTICLE 5: To see if the Town will vote to authorize the Board of Assessors, with the concurrence of the Select board, to enter into a two (2) Payment in Lieu of Taxes (PILOT) Agreements with SCS Nathan Ellis 011282 Falmouth West, LLC and SCS Nathan Ellis 011282 Falmouth East, LLC for that portion of the Barnstable County Agricultural Society's property to be developed for two (2) photovoltaic solar arrays for the purpose of determining the value of the personal property to be taxed and establish a schedule of equal amortized payments due and payable each year, said PILOT Agreement to be upon such terms and conditions as said board determine in the best interests of the Town.

Or do or take any other action on the matter. On petition of Jay Zavala for the Barnstable County Agricultural Society, Inc.

ARTICLE 6: To see if the Town will vote to adopt the following amendments to Article III, Select Board, of the Falmouth Home Rule Charter, by amending sections C3-3A and 3B, Policy Leadership, relative to the local planning process, so as to read:

C3-3A. The Board shall serve as the chief executive goal-setting and policy-making governmental body of the Town. The Board shall set a Strategic Plan of no less than five (5) years to be examined annually, modified as needed, and evaluated for consistency with the Local Comprehensive Plan. The Board shall issue procedures to assure that the actions of town agencies are evaluated for consistency with the Strategic Plan and the Local Comprehensive Plan. The Board shall cause the Strategic Plan to be regularly printed in the Annual Town Report.

C3-3B. The Board shall schedule public meetings with such other governmental bodies as it deems necessary, and shall hold them jointly, for consideration of the town's Local Comprehensive Plan and other planning and policy initiatives. The Select Board shall participate actively with the Planning Board in the formulation of goals and policies of the Local Comprehensive Plan, meeting with the Planning Board to develop consensus whenever possible, and then shall be responsible to fulfill the Plan as voted by Town Meeting.

Or do or take any other action on the matter. On request of the Select Board and the Charter Review Committee.

ARTICLE 7: To see if the Town will vote to adopt the following amendment to Article IV, Other Elected Town Governmental Bodies and Officers, of the Falmouth Home Rule Charter by amending section C4-6C relative to the Planning Board's role in development and review of the Local Comprehensive Plan, so as to read:

C4-6C. The Planning Board shall be responsible for the development and periodic review of a Local Comprehensive Plan or portions thereof and shall seek the active participation of the Select Board in developing and fulfilling all elements of the Plan. Such plan may include all or portions of plans developed by other governmental bodies, but these inclusions must be approved by a vote of the Planning Board. The Local Comprehensive Plan shall be submitted to Town Meeting and then to the Cape Cod Commission.

Or do or take any other action on the matter. On request of the Select Board and the Charter Review Committee.

ARTICLE 8: To see if the Town will vote to adopt the following amendment to Article V, Town Manager, of the Falmouth Home Rule Charter by amending section C5-3A, Powers and Duties, to direct the Town Manager to assure actions of town agencies agree with planning initiatives, so as to read:

- A. The Town Manager shall be the chief administrative officer of the Town and shall be responsible for administration and coordinating all employees, activities and departments placed by general law, this charter or bylaws under the control of the Select Board and the Town Manager. The Manager shall implement the goals and carry out the policies of the Select Board. The Manager, pursuant to procedures set by the Select Board [C3-3A], shall assure that the actions of town agencies are evaluated for consistency with the Local Comprehensive Plan, the Strategic Plan and the Capital Improvement Plan.

Or do or take any other action on the matter. On request of the Select Board and the Charter Review Committee.

ARTICLE 9: To see if the Town will vote to adopt the following amendment to Article VII, Appointed Town Governmental Bodies of the Falmouth Home Rule Charter by amending section C7-2G, General Provisions, providing for the determination of a member's unexcused absence, so as to read:

G. The unexcused absence, without good cause, of a member from one half (1/2) of the total number of meetings during any twelve month period, or from four (4) or more consecutive meetings of any such governmental body shall serve to vacate the office. The vacancy shall be determined by the chairperson and confirmed by a majority vote of the governmental body. When such vacancy has been so determined, it shall be filled in accordance with the General Laws, when applicable, or the process to fill the vacancy shall begin within thirty (30) days.

Or do or take any other action on the matter. On request of the Select Board and the Charter Review Committee.

ARTICLE 10: To see if the Town will vote to adopt the following amendments to Article VII, Appointed Town Governmental Bodies, of the Falmouth Home Rule Charter by deleting references to four (4) governmental bodies whose inclusion in the Charter is not necessary and adding membership language to the Community Preservation Committee, as follows:

DELETE section C7-10 relative to the Recreation Committee, section C7-11 relative to the Waterways Committee, section C7-12 relative to the Beach Committee and section C-13 relative to the Human Services Committee; and

AMEND C7-16 so as to read:

C7-16. A Community Preservation Committee shall be appointed as provided by Massachusetts General Laws Chapter 44B and applicable town bylaw consisting of nine (9) voting members, four (4) members to be appointed by the Select Board, and one (1) each appointed by the following five (5) governmental bodies: Conservation Commission, Historical Commission, Housing Authority, Planning Board and Recreation Committee.

Or do or take any other action on the matter. On request of the Select Board and the Charter Review Committee.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hand this 21st day of September in the year of our Lord Two Thousand Twenty.

Megan English Braga, Chairman
Douglas C. Brown, Vice Chairman
Douglas H. Jones
Samuel H. Patterson
Nancy Taylor

Town Committee Vacancies

The Falmouth Board of Selectmen has announced the following vacancies on Town committees:

| Committee | Term Until |
|---|---------------------------|
| Affirmative Action Committee (1 position) | 6/30/21 |
| Beach Committee (1 position) | 6/30/23 |
| Board of Survey (2 positions) | 6/30/21 |
| Building Code Board of Appeals (1 position) | 6/30/25 |
| Cable Advisory Committee (1 position) | 6/30/23 |
| Coastal Pond Management Committee (4 at-large positions) | 6/30/22, 6/30/23 |
| Commission on Disabilities (3 positions) | 6/30/22, 6/30/23 |
| Community Preservation Committee (1 position) | 6/30/23 |
| Constable (1 position) | 6/30/21 |
| Council on Aging (2 positions) | 6/30/22, 6/30/23 |
| Edward Marks Building Advisory Committee (1 position) | 12/31/20 |
| Energy Committee (2 positions) | 6/30/23 |
| Historical Commission (1 Architect - full position, 1 alternate position) | 6/30/21 |
| Human Services Committee (4 positions) | 6/30/21, 6/30/22, 6/30/23 |
| Recreation Committee (1 position) | 6/30/23 |
| Sign Review Committee (4 full positions, 2 alternate positions) | 6/30/21, 6/30/22, 6/30/23 |
| Transportation Management Committee (1 position) | 6/30/21 |

Applications are available on the Town website <https://ma-falmouth.civicplus.com/647/Town-Committees>. Please submit applications to the Office of the Board of Selectmen.



**TOWN OF FALMOUTH
BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM**

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: Deb Berglin

Address: [Redacted] Village: East Falmouth ZIP: 02536

Mailing Address: same as above Village: _____ ZIP: _____

Home Telephone: [Redacted] Email: [Redacted]

How long have you been a Resident (date: 1996) / Taxpayer (date: 1996)

Amount of time you are available to give: several hours/week

Town Committee, Board or Commission you are interested in serving on:

1. Affirmative Action Committee
2. _____
3. _____

Seeking: Permanent Position Alternate Position

Relevant affiliation & work & personal experiences on the Human Services Committee, Director of Boston University School of Social Work Cape Cod Campus, on the BUSSW Equity and Inclusion Committee, on the High School Committee, facilitating racial justice book groups for Falmouth High and have coordinated several workshops on diversity and social justice issues for the community.

Town offices held in Falmouth or elsewhere and dates of years served: none

Briefly describe the particular skills you feel you will add to the committee or board: _____

an understanding of community need from a social service and diversity perspective, educational background in social work and social justice issues. Significant experience with organizing and planning events.

| Three (3) References: | | | |
|-----------------------|-----------------|---|------------|
| | Name | Title | Phone |
| 1. | Liz Rogers | Social Worker-Falmouth Human Services | [REDACTED] |
| 2. | Suzie Hauptmann | Director--Falmouth Human Services | [REDACTED] |
| 3. | Patricia Oshman | Co-Chair Affirmative Action and Diversity Committee | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

7/28/20
DATE

Deb Berglin (electronically signed on 7/28/20)
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Deb Berglin, LICSW

<http://www.debberglin.com>

Education and Training

Internal Family Systems (IFS) Couples Treatment Certification, 2017
Cognitive Behavioral Treatment Certification, 2016
Sensorimotor Practitioner Level I Training Certification, 2010
Internal Family Systems Practitioner (IFS) Level I Training Certification, 2009
Eye Movement, Desensitization and Reprocessing (EMDR) Certified Practitioner, 2008
Advanced Certification in Trauma Studies, Boston University, 2003
Mediator Training Certification, Cape Cod Center for Dispute Resolution, 2003
Eye Movement, Desensitization and Reprocessing (EMDR) Level II Certification, 2002
Licensed Independent Clinical Social Worker (LICSW), MA 1997
Masters Degree, Clinical Social Work (MSW), Boston University, 1994
Bachelors Degree, Psychology/English (BA), Oberlin College, 1989

Professional and Volunteer Experience

Program Director

Boston University School of Social Work Cape Cod Campus, Barnstable and Boston, MA

9/10-Present

- Oversee general operations of graduate off-campus Social Work program at CCCC
- Identify new internship placements and match students to appropriate placements
- Organize community/alumni events/trainings to raise professional awareness
- Supervise Faculty Advisors and orient new Instructors
- Teach Integrative Seminar and Online New Field Instructor Seminar
- Oversee Problem Resolution Process for academic and field issues
- Conduct Prospective Student Information Sessions

Mediator (volunteer)

Cape Cod Dispute Resolution, Barnstable, MA

9/07-12/14

- Provide court mediation to small claims and summary process cases in Cape courts

Private Practice Owner/Behavioral Health Practitioner

Deb Berglin, LICSW, Falmouth, MA

10/06-Present

- Provide clinical consultation to agencies on behavioral health issues with a trauma focus
- Provide private clinical supervision
- Provide professional behavioral health training to community agencies and professionals
- Provide individual and family treatment to children and adults with a focus on complex trauma

Clinic Director

Massachusetts Society for the Prevention to Cruelty to Children, Hyannis, MA

6/00-10/06

- Oversaw daily operations of mental health clinic serving 650 clients
- Supervised clinical supervisors
- Provided ongoing consultation and training to other agencies
- Organized and provided clinical training to staff and community partners
- Provided mental health treatment, diagnostic and parenting assessments

Clinical Supervisor 9/98-6/00
 Massachusetts Society for the Prevention of Cruelty to Children, Hyannis, MA

- Supervised Masters-level clinicians and graduate interns from Massachusetts graduate schools
- Provided direct service to a large caseload of clients of all ages, primarily with PTSD and Dual Dx
- Provided diagnostic assessments and parenting assessments as requested
- Provided clinical consultation on mental health/behavioral issues

Behavioral Health Clinician 9/96-9/98
 Massachusetts Society for the Prevention of Cruelty to Children, Hyannis, MA

- Serviced a large caseload of clients, ages 3-adult, with complex presenting problems
- Provided consultation on mental health/behavioral issues to preschool and afterschool programs
- Provided parent education courses to DCF-mandated clients

Adolescent/Family Therapist 6/94-9/96
 Family Counseling Center, Everett, WA

- Provided outpatient/outreach treatment to dual dx, homeless, and at-risk youth and their families
- Led multidisciplinary treatment teams to meet treatment objectives
- Assisted in program development for dual diagnosis youth

Family Service Worker 6/94-6/96
 Head Start Program, Bellevue, WA

- Provided case management to ethnically diverse low-income families
- Recruited for and enrolled families in the program
- Facilitated parent meetings and group trainings

Domestic Violence Hotline Counselor/Group Facilitator (volunteer) 9/94-6/96
 New Beginnings, Seattle WA

- Provided counseling, crisis services, and referrals to hotline callers and shelter residents
- Planned and co-facilitated support/psycho-educational groups for women with DV histories

Residential Relief Counselor 1993-94
 Alternative Homes, Inc., Newton, MA

- Provided crisis intervention and supportive counseling to chronically mentally ill adults
- Planned and supervised activities and daily living skills

Community Education Coordinator 1989-92
 Planned Parenthood of Northern New England, St. Albans, VT

- Managed community health ed department, including supervision of volunteers and development of curriculums
- Provided workshops for school-aged and adult audiences on sexual health topics
- Developed nationally recognized sexual abuse prevention program for children ages 5-10
- Organized and facilitated county's first support group for pregnant and parenting teens
- Organized and co-facilitated county's AIDS task force
- Co-founded Family Advisory Board at the Northwest State Correctional Facility
- Provided 1:1 pregnancy options counseling

Committee/Board Positions

Boston University School of Social Work Equity and Inclusion Committee Member 2020-Present
 Town of Falmouth Affirmative Action/Diversity Committee Attendee 2019-Present
 Town of Falmouth Human Services Committee Member 2019-Present
 Falmouth High School Council (Elected) 2019-Present
 NASW MA Chapter Committee on Nominations and Leadership (Elected) 2018-Present

Date: August 21, 2020

Re: Affirmative Action / Diversity Committee Membership

Dear Members Falmouth Select Board and Mr. Julian M. Suso,

2020 is a year we will never forget! The work you do for our town to guide us through these historic times is valued and valuable. Thank you.

Our committee is working to do what it can to support the Town of Falmouth – always – and this year in particular - with the national and local awakening to the challenges of systemic racism and the Town's role in combatting this.

We are proud that the Town approved budget for a Diversity Officer position and happy to support the Town in hiring and supporting this person. We have a lot of work to do and are ready to do it.

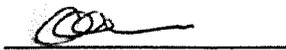
Our committee would be most effective if we had a full team. Since July we have had only 4 out of 5 members – a 5th potential member applied early this year and has yet to be confirmed. Deb Berglin applied in March – her application was lost, then resubmitted and now she is on her 3rd date to appear before the Select Board – it keeps getting pushed back. We learned at our committee meeting last night that the new date is late September.

Our committee needs Deb's time and talent now. We realize the tremendous challenges you are helping Falmouth navigate, and appreciate that we do not know all of the challenges competing for your attention.

We ask you to process Deb's application to our committee as soon as possible so that our committee can best do its part to help our Town.

IDEALLY
MONDAY Aug 24!

On behalf of the Affirmative Action & Diversity Committee,



Patricia Oshman



Meghan Hanawalt

Co-Chairs - Affirmative Action and Diversity Committee

Town of Falmouth

Diane Davidson

From: Meghan Hanawalt
Sent: Friday, August 21, 2020 8:13 AM
To: Falmouth Selectboard; Falmouth Town Manager
Cc: Patricia Oshman
Subject: Affirmative Action & Diversity Committee membership request
Attachments: AA&DC Letter to SB for Deb Berglin.pdf

Good morning - please see attached letter from the Falmouth Affirmative Action & Diversity Committee.

Kind Regards,
Meghan

Meghan Hanawalt
She / Her




TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION APPLICATION FORM

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Name: James Downey

Address: [Redacted] Village: Falmouth Heights ZIP: 02540

Mailing Address: _____ Village: _____ ZIP: _____

Telephone: [Redacted] Email: [Redacted]

How long have you been a Resident _____ (date: _____) / Taxpayer (date: 1981)

Amount of time you are available to give: AS MUCH AS NEEDED

Town Committee, Board or Commission you are interested in serving on:

1. Beach Committee
2. NA
3. N/A

Seeking: Permanent Position Alternate Position _____

Relevant affiliation & work & personal experiences liaison to beach committee for the Falmouth Heights - MARAVISTA neighborhood Association and Attended Beach Comm. meeting last 2 years. Retired Certified Public Accountant

Town offices held in Falmouth or elsewhere and dates of years served: None

Briefly describe the particular skills you feel you will add to the committee or board: Falmouth Beaches ARE the reason we have all bought our homes in Falmouth. I have been going to these beaches for 40 years and want them to be the best beaches on the Cape

Three (3) References:

| Name | Title | Phone |
|------------------|---------------------------------|------------|
| 1. Boovie O'Neil | neighbor | [REDACTED] |
| 2. Paula Lichter | former member of Heights Assoc. | [REDACTED] |
| 3. Carol Ziemian | " " " " | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

August 13, 2020
DATE

James Downey
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

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Name: Joseph A. Strazzulla

Address: [Redacted] Village: W. Falmouth ZIP: 02540

Mailing Address: From Nov. to April [Redacted] Village: Hopkinton ZIP: 01748

Telephone: [Redacted] Email: [Redacted]

How long have you been a Resident _____ (date: 1998) / Taxpayer _____ (date: 1998)

Amount of time you are available to give: Whatever time is needed.

Town Committee, Board or Commission you are interested in serving on:

1. Beach Committee
2. _____
3. _____

Seeking: Permanent Position Alternate Position

Have you attended any meetings of the committee for which you are applying? Not yet

Relevant affiliation and work and personal experiences My three sons have been life guards at Falmouth Beaches, and we have been using Falmouth Beaches for over 25 years.

Town offices held in Falmouth or elsewhere and dates of years served: I have been a member and Chairman of the Planning Board (1989-92) Board of Selectmen (1992-95), School Committee (1996-99) and High School Building Comm. (1996-2000) in the Town of Hopkinton, MA.

Briefly describe the particular skills you feel you will add to the committee or board: As a small business owner and Property Manager, I have worked with many employees, tenants and trades to produce a cohesive organization. I work well with others in committees & groups, listening, learning and aiding in reaching a consensus.

List three (3) references:

| | <u>Name</u> | <u>Title</u> | <u>Phone</u> |
|----|-----------------------|--------------------------|-------------------|
| 1. | <u>Paul Miskovski</u> | <u>Chair Beach Comm.</u> | <u>[REDACTED]</u> |
| 2. | <u>Susan Moran</u> | <u>State Senator</u> | <u>[REDACTED]</u> |
| 3. | <u>_____</u> | <u>_____</u> | <u>_____</u> |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

September 6, 2020
DATE


APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH
BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

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Name: Colin W. Reed

Address: [REDACTED] Village: East Falmouth ZIP: 02536

Mailing Address: [REDACTED] Village: East Falmouth ZIP: 0 2 5 3 6

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident Yes (date: 08/2018) / Taxpayer (date:)

Amount of time you are available to give: 5 to 10 hours per week

Town Committee, Board or Commission you are interested in serving on:

1. Beach Committee (preferred)
2. Recreation Committee (alternate)
3. Affordable Housing (alternate)

Seeking: Permanent Position Yes Alternate Position

Relevant affiliation & work & personal experiences I work for the Woods Hole Oceanographic Institution and am interested in applying my skills in administration and my connections to researchers to assist in making sure Falmouth's beaches remain stable, sustainable, and safe.

Town offices held in Falmouth or elsewhere and dates of years served: N/A

Briefly describe the particular skills you feel you will add to the committee or board:

As the Senior Advisor to the President & Director of WHOI, my job is to be fair and balanced while

applying and implementing a strategic plan. These skills will help me navigate the challenges and opportunities facing the committee.

Three (3) References:

| Name | Title | Phone |
|---------------------|---|------------|
| 1. Mark Abbott | President and Director of WHOI, mabbott@whoi.edu, | [REDACTED] |
| 2. Robert Gagosian | President and Director of WHOI (retired), | [REDACTED] |
| 3. Stephanie Madsen | Sustainability Director, | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

-9/04/2020
DATE

Colin Reed (digital via email)
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



TOWN OF FALMOUTH
BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

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Name: Kathleen J Haynes
Address: [REDACTED] Falmouth ZIP: 02540

Mailing Address: same Village: _____ ZIP: _____

Telephone: [REDACTED] Email: [REDACTED] net

How long have you been a Resident 5 yrs (date 1964) Taxpayer _____ (date: _____)

Amount of time you are available to give: several hrs weekly

Town Committee, Board or Commission you are interested in serving on:

- Commission on Disability
- _____
- _____

Seeking: Permanent Position Alternate Position _____

Relevant affiliation & work & personal experiences
former member on COD, including chair
disabled citizen of Falmouth

Town offices held in Falmouth or elsewhere and dates of years served: none

Briefly describe the particular skills you feel you will add to the committee or board:
I believe I possess the leadership
skills and knowledge of ADA, AABA
other relevant documents reflecting
disability laws, town laws & personal
experience as having a disability

Three (3) References:

| Name | Title | Phone |
|------------------------|--------------|------------|
| 1. Megan English-Braga | Selectperson | [REDACTED] |
| 2. Julien Suso | Town Manager | [REDACTED] |
| 3. Frances Dupuis | Friend | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

07/04/2020
DATE

[Handwritten Signature]
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Three (3) References:

| Name | Title | Phone |
|--------------------|-------|------------|
| 1. Troy Clarkson | | [REDACTED] |
| 2. Roger Gonsalves | | [REDACTED] |
| 3. Kent Clarkson | | [REDACTED] |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

8-12-20
DATE

[Signature]
APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.



**TOWN OF FALMOUTH
BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM**

If you are interested in serving the Town of Falmouth in any capacity, please fill out this form and mail it to: The Board of Selectmen, Falmouth Town Hall, 59 Town Hall Square, Falmouth, MA 02540. Information received will be available to all Town Boards and Officials, although the filling out of this form does not assure appointment. If selected for an interview, you may wish to submit a resume or additional information. This form and a listing of all boards and committees can be found on the Falmouth website: www.falmouthmass.us.

Name: MILENE V. CHIOATTO

Address: [REDACTED] Village: FALMOUTH ZIP: 02540

Mailing Address: SAME Village: _____ ZIP: _____

Home Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Resident (date: 1998) / Taxpayer (date: 1998)

Amount of time you are available to give: 3 or 4 HOURS / MONTH

Town Committee, Board or Commission you are interested in serving on:

1. FALMOUTH HUMAN SERVICES
2. _____
3. _____

Seeking: Permanent Position Alternate Position

Relevant affiliation & work & personal experiences SOCIAL WORKER, MEDICAL INTERPRETER for Portuguese and Spanish Patients HEALTH CARE NAVIGATOR. WORKING @ CHE OF CAPE COD SINCE 2002

Town offices held in Falmouth or elsewhere and dates of years served: NONE

Briefly describe the particular skills you feel you will add to the committee or board: _____

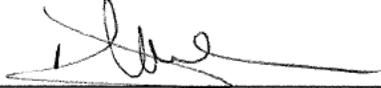
GOOD UNDERSTANDING OF THE BRAZILIAN COMMUNITY IN FALMOUTH, CAPE COD AND THE ISLANDS. INTERESTED IN GETTING INVOLVED IN COMMUNITY ISSUES TO ADDRESS DISPARITIES. I HAVE SOME SOCIAL

| Three (3) References: | | |
|-----------------------|---------------|----------------|
| Name | Title | Phone |
| 1. DIANE DELAUTER | Social Worker | ([REDACTED]) |
| 2. CAROL REYNOLDS | CNA | ([REDACTED]) |
| 3. REBECCA WEBB | | ([REDACTED]) |

I hereby certify that I have been provided a summary of Massachusetts General Law 268A, the Conflict of Interest of Law, I have read the material provided, and to the best of my understanding have no potential or actual conflict of interest.

I have received a copy of the Board of Selectmen's Appointment Policy and read the material provided.

8/21/2020
DATE


APPLICANT'S SIGNATURE

In the event the applicant cannot sign this statement, you should provide an explanation of the reason (s) why if you still wish consideration for appointment.

Milene Chioatto

SUMMARY AND SKILLS:

Social Worker, Community Health Work/ Patient Navigator with over 10 years experience in Health Care in Massachusetts. Perform real-time translation and interpreting in a medical environment in Portuguese and Spanish. Strong administrative and management skills. Computer literacy includes Windows and Mac OS environments; Microsoft Office, several medical record systems including Epic, Practice Partner and NextGen; local networks, e-mail, and Internet.

EDUCATION:

- 2014 **MSW – Masters in Social Work**
Bridgewater State University
- 2009 **Certificate in Community Health Center Management.**
Suffolk University and Massachusetts League of Community Health Centers Program
- 2007 **Certificate in Medical Interpretation (Spanish/English)**
Cape Cod Community College
- 1999 **Certificate in Medical Interpretation (Portuguese/English)**
Cape Cod Community College
- 1986-1992 **Eight semesters of coursework toward B.A., Arts and Letters, Portuguese and Spanish languages.** *Universidade de São Paulo, São Paulo, Brazil*
- 1985 **B. A., Business Administration and Foreign Commerce.**
Faculdades Associadas de São Paulo, São Paulo, Brazil

EXPERIENCE:

Behavior Health Services Clinician

COMMUNITY HEALTH CENTER OF CAPE COD

October 2014 - present

- Assessing CHC behavioral health patients for depression, anxiety and addictions, and referring them to appropriate community referral sources when necessary
- Collaborate with medical and other CHC staff to assure that CHC clients with behavioral health issues are treated in accordance with CCD objectives and towards the overall goal of full integration between primary care and behavioral health at all participating CHC.
- Maintain case records in accordance with CHC policies and procedures.
- Interact with referral sources and other internal and external sources as necessary to insure the coordination of patient behavioral health care.
- Participate in staff supervision, in-service trainings and other CCD and CHC meetings

BSU – Concentration Year Internship

DUFFY HEALTH CENTER

September 2013 – May 2014

- Responsible for providing clinical therapy services to clients, including individual and group treatment.
- Work includes assessing behavior, performing thorough intake assessments, diagnosing problems and developing treatment plans with measurable goals and objectives.

BSU - Foundation Year Internship

FALMOUTH HUMAN SERVICES

September 2011 – May 2012

- Initial assessments for Falmouth residents seeking free counseling services.
- Assist clients to access services in the community such as Food Stamps, Transitional Assistance and legal services.
- Referral to housing, emergency funds, and food pantries in the community.

Program Coordinator

**SPECIALTY NETWORK FOR THE UNINSURED (SNU)
COMMUNITY HEALTH CENTER OF CAPE COD**

May 2005 – September 2014

- Recruit and retain Medical Specialists to assist Uninsured and Underinsured patients on Cape Cod and Martha's Vineyard.
- Coordinate Specialty Clinics in the 5 Communities Health Centers (CHC) on Cape Cod.
- Assist referral staff in CHC's in contacting patients, scheduling and follow-ups.
- Request interpreter services from CHC Interpreter Service Program.
- Collect data from Doctors' offices and SNU Clinics and prepare reports of appointment activity for quarterly presentation to Working Committee Group.

Administrative Supervisor

COMMUNITY HEALTH CENTER OF CAPE COD

November 2002 – April 2005

- Patient registration and scheduling using Practice Partner software
- Maintained database of patients with different types of insurance or uninsured; assist billing company with charges accordingly.
- Prepared daily report of clinic revenue by coverage, source residence area, and shift load.
- Assisted patients with application for Health Safety Net, Mass Health and Pharmacy Assistance Program.
- Coordinated referrals to specialty providers and clinics, including Men's Health partnership with VNA of Cape Cod.
- Assisted Administrative Director with daily tasks: accounts payable, purchase orders, reports to DPH and VA.

Medical Interpreter, Visiting Nurse Association of Cape Cod

2000 – 2002

FALMOUTH HOSPITAL, CAPE COD FREE CLINIC IN FALMOUTH.

Program Assistant/Nutritionist Assistant

1998 – 2004

CAPE COD WIC PROGRAM (Women, Infants & Children Nutrition Program)

- Determined nutritional risk, and provided counseling and education for prenatal and postpartum women and their babies and children
- Assisted in planning and development of educational materials and group nutrition education activities
- Performed quality assurance, procedural compliance and monitored accountability and security for check supply and check processing system and compiled monthly statistics, reports, graphs, and charts.

TRAINING AND AFFILIATIONS

Solution Focus Therapy

Leadership Training at Cape Cod Community College

Environmental Leadership Training at Waquoit Bay Reserve

Board Member of Mid-Upper Cape Community Health Center from 2000 to 2007.

Board member of Cape Cod Immigrant Center from 2007 to 2012. Vice-president 2008-2010, President 2010-2011.



TOWN OF FALMOUTH

BOARD, COMMITTEE OR COMMISSION
APPLICATION FORM

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Name: PATRICIA A. MORANO

Address: [REDACTED] Village: TENTICKET ZIP: 02536-7522

Mailing Address: SAME AS ABOVE Village: _____ ZIP: _____

Telephone: [REDACTED] Email: [REDACTED]

How long have you been a Full Time Resident 1999 (date: _____) / Taxpayer _____ (date: _____)

Amount of time you are available to give: _____

Town Committee, Board or Commission you are interested in serving on:

1. RECREATION DEPARTMENT
2. _____
3. _____

Seeking: Permanent Position Alternate Position

Relevant affiliation & work & personal experiences I BRING WITH ME THE EXPERTISE I HAVE AS A LONG TIME PHYSICAL EDUCATOR, FORMER COACH AND OFFICIAL OF MULTIPLE SPORTS. AFTER WORKING AT THE RECREATION DEPARTMENT FOR OVER 12 YEARS WITH MULTIPLE AFFILIATIONS
Town offices held in Falmouth or elsewhere and dates of years served: _____

RECREATION DEPARTMENT 2006-2017, TOWN MEETING MEMBER 2016 - PRESENT

Briefly describe the particular skills you feel you will add to the committee or board: As a former member of the recreation committee, I have a full appreciation of the responsibilities of the recreation committee and its service to the community. I thoroughly enjoyed my previous tenure and look forward to bringing enthusiasm and commitment back as a new member.

Patricia A. Morano

East Falmouth, MA 02536

Home: [REDACTED] Cell: [REDACTED]

CERTIFICATION: Commonwealth of Massachusetts, Department of Education
TEACHER - #0276649

EDUCATION: C.A.G.S. University of New England
M. Ed. Cambridge College
B.S. Westfield State University

PROFESSIONAL EXPERIENCE:

Mashpee Public Schools, Mashpee, MA
TEACHER – MASHPEE HIGH SCHOOL

Holbrook Public Schools, Holbrook, MA
TEACHER – HOLBROOK JUNIOR/SENIOR HIGH SCHOOL

Johnson & Wales University, Providence, RI
RESIDENCE HALL DIRECTOR
*Responsible for the safety and security of 290 resident students
*Engaged in crisis intervention
*Served as judicial hearing officer
*Supervised seven paraprofessional staff
*Effectively managed hall budget and planned fundraising activities

Westfield Public Schools, Westfield, MA
TEACHER - FRANKLIN AVENUE ELEMENTARY SCHOOL

Bridgewater State College, Bridgewater, MA
Wheaton College, Norton, MA
Westfield State College, Westfield, MA
VISITING LECTURER - MOVEMENT ARTS, HEALTH
PROMOTION AND LEISURE STUDIES
*Responsible for the program planning, teaching, and
implementation of Physical Education courses

Young World, Inc., Quincy, MA
PHYSICAL EDUCATION TEACHER
*Instructed physical education classes for grades Kindergarten
through eighth grade at the following schools:
St. Joseph's School, Holbrook, MA
St. Bridget's School, Abington, MA
St. Casimir's School, Brockton, MA
Sacred Heart School, Brockton, MA

Recreation Department, Town of Falmouth, MA
RECREATION ASSISTANT

Diane Davidson

From: Patricia Morano <[REDACTED]>
Sent: Thursday, August 20, 2020 10:23 PM
To: Diane Davidson
Subject: Re: Date Change for Interview for Recreation Committee

Hi Diane,

Thank you very much for letting me know about the change in schedule.

I look forward to the next opportunity to interview for a position on the Recreation Committee.

Sincerely,
Patricia Morano

On Aug 20, 2020, at 12:28 PM, Diane Davidson <diane.davidson@falmouthma.gov> wrote:

Dear Patricia,

The Select Board has made modifications to the draft agenda for August 24 and requested that the committee interviews be scheduled during one of its meetings in September. The Board is scheduled to meet on Monday, September 21 and September 28. I will send you an email inviting you join the Select Board for an interview for the Recreation Committee at one of these meetings.

Thank you for your understanding,

Diane

*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Select Board
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
diane.davidson@falmouthma.gov
(508) 495-7321*

From: Diane Davidson
Sent: Tuesday, August 18, 2020 5:20 PM
To: [REDACTED]
Subject: Invitation to Interview for Recreation Committee

Dear Patricia,

We have received your application expressing interest in serving as a member of the Recreation Committee. The Select Board invites you to appear for an interview on Monday, August 24, 2020 at 7:45 p.m.

The Select Board will be conducting its meeting via "Zoom" virtual meeting software for remote access. You will be able to log into the meeting through the Town's website. I will provide you with the instructions and a copy of the agenda by the end of this week.

Please confirm that this date and time are possible for you.

Thank you,

Diane

*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Select Board
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
diane.davidson@falmouthma.gov
(508) 495-7321*

Diane Davidson

From: Bobby Brown - [REDACTED]
Sent: Wednesday, August 19, 2020 1:05 PM
To: Diane Davidson
Cc: Joe Olenick
Subject: Re: Applicant for Recreation Committee

Thank you. Patricia is wonderful addition to the committee.

Robert A. Brown

On Aug 18, 2020, at 2:48 PM, Diane Davidson <diane.davidson@falmouthma.gov> wrote:

Dear Robert,

Attached is a copy of an application we have received for the open position on the Recreation Committee. I will send an invitation to the applicant for an interview with the Select Board on Monday, August 24, 2020 at 7:45 p.m.

Diane

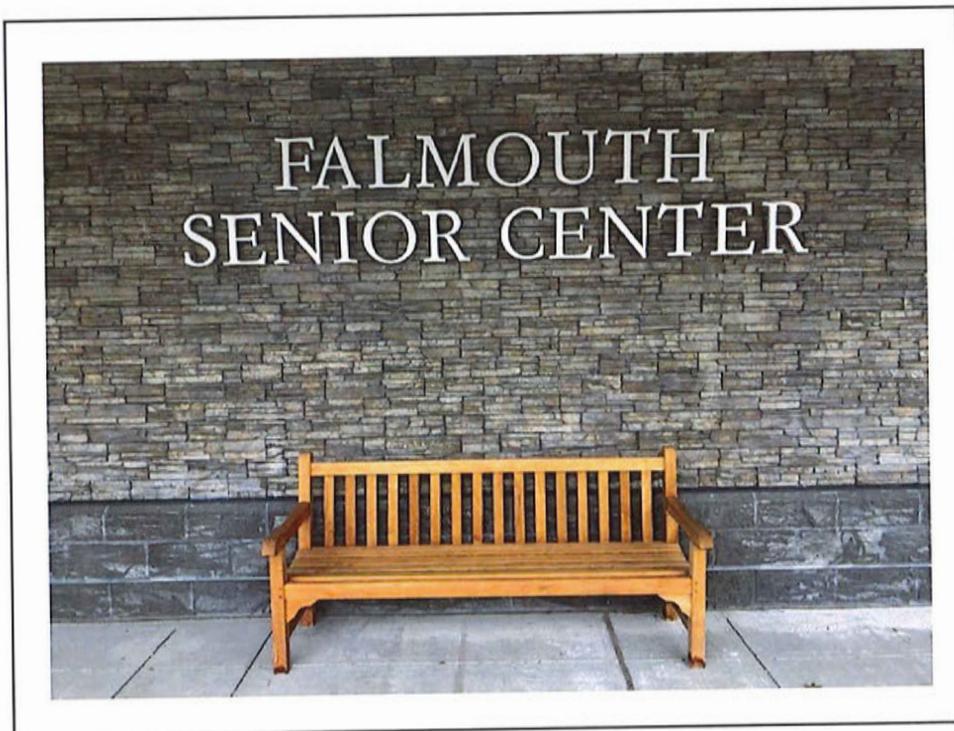
*Diane S. Davidson
Office Manager/Licensing
Office of the Town Manager and Select Board
Town of Falmouth
59 Town Hall Square
Falmouth, MA 02540
diane.davidson@falmouthma.gov
(508) 495-7321*

<Comm App-Recreation Comm-Morano.pdf>



Council on Aging

Committee Report ~ September 21, 2020





PROGRAM OF SERVICES.... Essential Services provided during this COVID Pandemic.

- **TRANSPORTATION:** SENIOR Shuttle mini-bus transportation to essential medical appointments, grocery stores and pharmacies. Safety protocols are in place.
- **FOOD DISTRIBUTION:** Falmouth Senior Services staff will pickup "ToGo" Bags of groceries provided by the Service Center Food Pantry and deliver them directly to the home of a senior.
- **OUTREACH SERVICES:**
 - Weekly "Check-in" calls for food distribution.
 - Falmouth SENIOR Services has trained staff available to speak with any senior if they are feeling anxious, worried or isolated because of the COVID 19 Coronavirus pandemic.
 - Counseling and Support Group programming via ZOOM online.
- **PROGRAM OF SERVICES:**
 - Support group(s) programming continues via ZOOM online.
 - Educational presentations and wellness exercise programs via ZOOM online will begin this Fall.
 - SHINE Medicare Open Enrollment begins Oct 15th. Appointment via telephone only.
 - Fuel Assistance recertification and new applications assistance.

Please don't hesitate to contact the [Falmouth SENIOR Center](https://www.falmouthseniorcenter.com) at 508-540-0196

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**Census
2020**

Spread the Word: The Time to Act is Now

**Time is running out.
Respond now.**



Shape
your future
START HERE >

United States[®]
**Census
2020**

2020census.gov



Your Community Connection

Alternative Plan for the 2020 Christmas Parade "Home for the Holidays"

In an effort to continue the tradition of the Falmouth Chamber of Commerce Annual Christmas Parade, we have developed a plan that we believe will enable us to provide a hybrid version of this event while adhering to the safety protocols in place due to COVID-19.

Our plan includes hosting a smaller, locally-focused outdoor event which will take place in a controlled environment at a date to be determined in November. The intention of this event will be to produce a video which can be aired and shared with the public at a later date.

The event would be closed to public viewing and volunteers will be stationed at all entrances to ensure that only participants are admitted to the secured area.

We propose using Marine Park which can be easily closed to the public for a short period of time where vehicles and walking groups can be staged in the upper parking lot which runs parallel to Scranton Avenue.

Vehicles and walking groups will be organized into two, separate rows maintaining a 20-foot separation between groups. Once the parade begins, groups will be blended into one line continuing with a 20-foot separation between groups.

The vehicles and walking groups will move along the lower road next to the harbor in single file and be filmed by FCTV.

Groups will continue along this road and back to the upper parking lot where they can disperse safely once they are finished so that no large group of people will be formed.

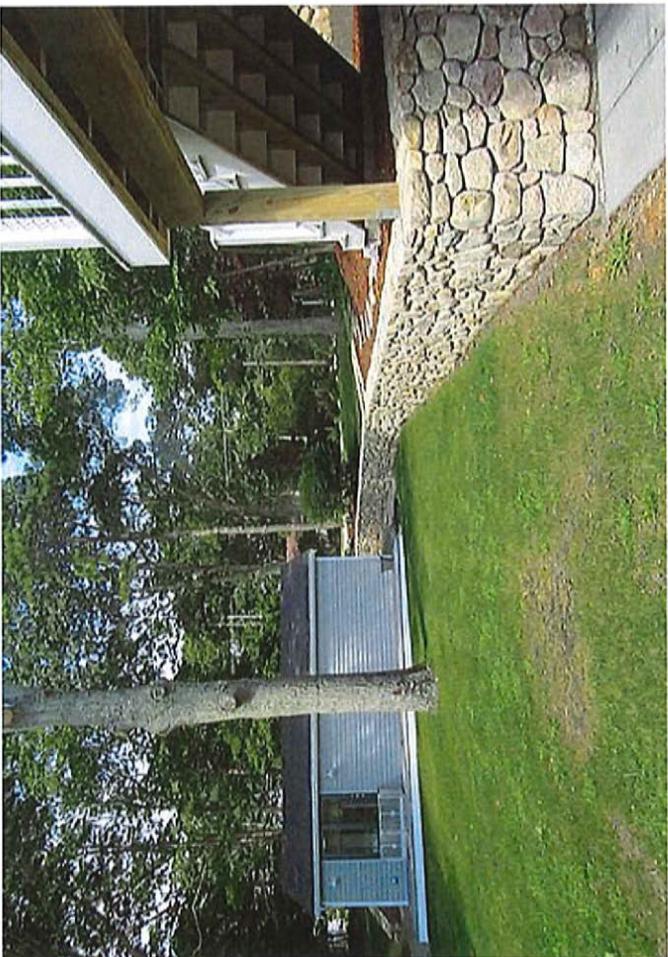
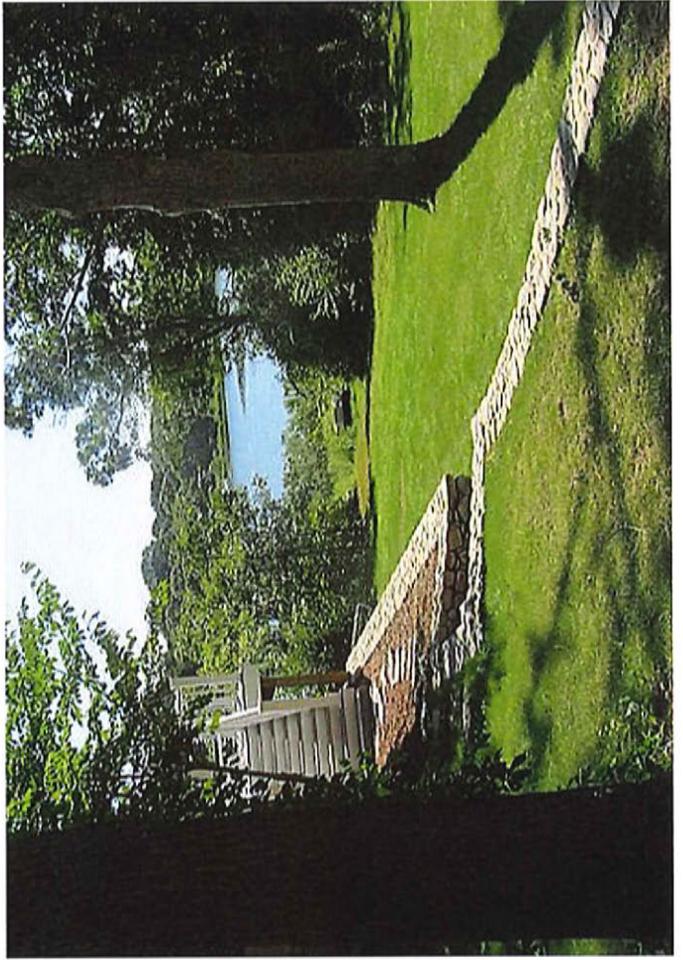
The event will be limited to small groups and strict adherence to social distancing will be enforced.

Walking groups will be limited to six people who may walk 2 abreast and in 3 rows. All individuals will remain at least 6 feet apart.

Vehicles will be limited to 1 driver and only as many people on the back or on attached trailers who may safely remain at least 6 feet apart from each other.

Voice over commentary will be added in the studio at a later date and the video will be aired on Sunday December 6th at 12:00 noon which is the regularly schedule time.





TOWN OF FALMOUTH
BOARD OF SELECTMEN
Open Session
Meeting Minutes
MONDAY, APRIL 6, 2020
SELECTMEN'S MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the March 23, 2020 public meeting of the Falmouth Board of Selectmen was physically closed to the public to avoid group congregation.

Alternative public access to this meeting was provided via Falmouth Community Television and utilizing Zoom virtual meeting software. Applicants, their representatives, and individuals required to appear before the BOS may appear remotely and were not required to be physically present.

Public Comments, documents, audio files, or video files could be sent in advance of the meeting to selectmen@falmouthma.gov at least 5 hours prior to the beginning of the meeting. Submitted emails and documents would be made a part of the meeting record.

Present: Megan English Braga, Chair; Doug Brown, Vice Chair; Doug Jones; Susan Moran; Sam Patterson.

Others Present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager.

1. Call to Order by Chair English Braga at 7pm.
2. Pledge of Allegiance
3. Proclamation: Rachel Carson Day / 50th Anniversary of Earth Day
Mr. Jones read the proclamation in the packet. Second Mr. Patterson. Roll Call Vote: Chair English Braga, aye;
4. Recognition
Mr. Brown expressed appreciation for those working in the community, including grocery store workers, emergency personnel.

Chair English Braga recognized all individuals volunteering to make masks along with those contributing professional masks to healthcare and first responders.

5. Announcements:
 - a. Woods Hole Waterfront Park Water Bottle Refill Station – Falmouth Water Stewards
Pictures were shown, they will be in service post COVID. Thanked the Water Stewards for making this happen. The DPW Water Department does the installation of these stations.

Water Department's website has specific information around C19 and water usage at this time.
 - b. Emergency removal of dead tree on Palmer Avenue near Queens Buyway (related to proceeding with approved Palmer Avenue reconstruction project)

Mr. Suso noted the pictures in the packet. The tree is on the edge of the sidewalk, roadway reconstruction is underway in that area and the tree is dead, it has been removed. It was endangering the roadway and adjacent building.
6. Public Comment-none.
Public may send in anything they would like the BOS to read into the record.
7. Update/Discussion on Coronavirus Issues

Goal of this item is to have discussion and share information.

Scott McGann, Health Agent, said that 70 positive Falmouth residents. This number may get higher each day during the peak. VNA has requested more staffing for contact tracing, the state just hired 1,000 people to help work on contact tracing. The number does not include the asymptomatic, that would put the Town over 100. Transient people here, the reports go to the town in which they reside. Barnstable County 383 cases as of today, we average about 20% of the cases in the county. Continue social distancing, the Health Department continues taking all calls and following up. Tighten up areas where people are congregating, shop weekly or biweekly, get away from being out on the streets, minimize time you go out. Numbers will jump in the next week or so. The better we do at social distancing, the better our numbers will be. Chair English Braga noted that concerns about people congregating are all being addressed daily. Not all calls and emails will be returned, but each is being followed up on. We are being asked to social distance and stay at home. Mr. Patterson noted the CDC is asking people to wear face coverings. Mr. McGann noted masks help prevent asymptomatic individuals by keeping large droplets from spreading far.

Ms. Moran said the MA legislature House Bill to waive late penalties for tax bills and extended the deadline for exemptions and deferrals of property tax. Clerk Michael Palmer sent request for folks to use special state election early ballot application before the May 14 election.

Mr. Suso said that Town Hall and Buildings are closed to the public, though employees are working daily and performing critical services. Some provided remotely as well. Preparing buildings for COVID-19 and reviewed the cleaning and disinfectant of all areas and materials used. Limit employees to 1 person to Town vehicle, cleaned daily, employees to perform handwashing and social distancing. Payment and information drop is available at the main entry to Town Hall.

Mr. Suso noted the cloth covering for ones' face information is on the Town website and the Town is consistent with these national recommendations. Town website is updated frequently.

Chair English Braga asked how to get the summary of Mr. McGann's information into the newspaper weekly. Mr. McGann does a spot every Friday on FCTV and will do an update weekly for the newspaper, go to falmouthmass.us and go to the COVID page. FCTV spot is up there.

Mr. Jones noted beach parking lots, there are repercussions that may not have been intended. The people who want to go to the beach are going to the small lots, making them much busier. Mr. Jones is impressed with how the community is responding to social distancing. He questions if shutting down the beach parking lots is the way to go. Chair English Braga noted the Town closed the lots and within a day or so, the Governor talked about closing the beach parking lots. Mr. Suso said that Gov. Baker's order does not specifically address municipal beach parking lots, but has since closed beach parking lots serving State facilities. The beach parking lots served as a gathering point for people in the parking lots and on the beaches. If we stay the course over the next 2-4 weeks, we have an opportunity to minimize the suffering, though we may have some inconvenience and irritation. Mr. McGann said first things to open would be things like a beach parking lot and suggested getting over the next few weeks and then see how it goes.

Chair English Braga noted the police still have regular public safety job to take care of, tasking them with exposing themselves to parking lots with individuals and to police parking lots during this time period and engage with folks when we are supposed to be public distancing is a poor use of a very stretched public resource.

Ms. Moran feels they struck the right balance, the economic vitality of the Town depends a lot on tourism and open up in time to catch some economic benefit. It is crucial for ongoing businesses for us to follow the rules and do the right thing.

There may be a shift in the usage, some lots not locked may become problematic and they will keep an eye on that.

Mr. Brown asked if there is any new information on temporary field hospitals in the area. Mr. McGann said Royal Nursing patients are moving to the nursing home next to Morse Pond School, Royal will be a COVID-19 facility. Gov. Baker said next field hospital would be at Joint Base Cape Cod and run by Cape Cod Healthcare.

Facilitating the Royal Nursing Home as a C19 facility has been in the works recently, these are the types of things happening within the community: collaboration and problem solving.

SUMMARY OF ACTIONS

1. Administrative Orders

- a. Vote to Accept Donation from Gosnold in the amount of \$500.00 to the Human Services Donation Account
Mr. Jones motion approval. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.
- b. Approve Request for Change in Shellfish Regulations – Southern Bournes Pond (family area)
Mr. Jones motion approval. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.
- c. Approve Letter to Governor Baker regarding Plymouth Pilgrim Nuclear Power Plant
Mr. Jones motion approval. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.
- d. Vote to Place Charter Amendments on the Town Ballot
Mr. Jones motion to put the articles on ballot. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.
- e. Notice of Conveyance – 110 Altons Lane 1B
Mr. Suso noted a copy of a letter from Housing Coordinator Carla Feroni, she provided information and analysis on this and recommends no action be taken at this time. This is a deed restricted affordable unit, there is an eligible purchaser identified and seller is motivated.
- f. Approve Letter of Support for Woods Hole Oceanographic Institution (WHOI) Application to U.S. Department of Commerce for Funding in Support of WHOI Waterfront Redesign Efforts
Mr. Jones motion approval. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.
- g. Approve Letter of Support for Edward Marks Building Committee's Application for Massachusetts Preservation Projects Fund (MPPF) Round 26 for Pre-Development Project Funding for an Historic Structures Report for the Edward Marks Building/Poor House
Mr. Jones motion approval. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

7:30 p.m. PUBLIC HEARINGS

1. Pursuant to the Falmouth Town Code Chapter 231-15.1 (D) – Public Hearing for Proposed Amendment to Chapter 269 (Mooring Regulations)

Chair English Braga read the hearing notice.

Greg Frasier, MES Director, hoping to add this regulation, we have significant eel grass locations in Town and these moorings will allow the eel grass to be preserved and comeback. Partners with Buzzards Bay Coalition and recently got a grant to replace some moorings with Eco moorings.

Mr. Frasier explained the equipment will be paid for by the grant in West Falmouth. These moorings require annual cleaning and the fouling removed. After West Falmouth, they will look at Great Harbor. 40 people will have the cost paid for by the grant.

Mr. Brown said the Coastal Resiliency Committee will be meeting again in the future and considered using these in Green Pond to increase the moorings.

Public Comment: none.

Mr. Jones motion to close the hearing. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

Mr. Jones motion approval. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

BUSINESS

1. Discussion on COVID-19 Limitations on Planned, Upcoming Special Events (Late Spring, Summer)

The BOS wanted to let the community know that we need to think about what events will take place in Falmouth in the coming months. Chair English Braga would like to direct the Town Manager and staff to reach out to event applicants to have a conversation about where to go in the next few months. The BOS will then need to consider steps to take. .

Mr. Patterson recognized many of the events are fundraising events for groups that contribute to the Town. He would like a reasonable sunset, that anything up to a certain point, the applicant would need to choose a postpone date or skip for a year. May want to think about deciding about June at the next BOS meeting. It is possible we will open up and then experience a peak of infections.

Mr. Brown noted we will have this problem through May, so events in May likely will not be able to occur.

Chair English Braga said that first responders will have just come through a difficult time and as we think about larger events, just the logistics of policing and making our Town safe when we have enormous numbers of people, that should be taken into consideration.

Mr. Suso noted the BOS has a list of special events into December, would the ones through June be specifically addressed? Chair English Braga noted that the larger events such as the Fireworks and Barnstable County Fair need to be addressed and the conversations should begin with those organizations. The idea is to minimize the harm.

2. Interview, Vote and Appoint Committee Members:
Zoning Board of Appeals 1 vacancy, full voting, 6/30/20:

a. Edwin P. Zylinski II

He was on the board previously filling a seat that became available until June 2014 and did not seek reappointment because of a new position at work. Past experience in excavation, reading plans, he could help the board with challenging times. Decorum is important in making public comfortable with the process.

b. Gerald C. Potamis

The ZBA did not excuse his absence for good cause under the charter, his absence was health related. Mr. Potamis watches the meetings, attends trainings at his own expense, and his experience on the board was current. He believes it best to balance the letter of the law with the spirit of the law. If appointed, this Thursday he can vote on two continuations that could be heard in April, they were partially continued because it was only a 4 person board when they were looking at these things. Most applicants want a 5 person board, if a controversial project you want another person to discuss it.

c. Mary Patricia Barry

last ten months Ms. Barry has been serving in an alternate position and has gained experience in all aspects of the work and appreciation for the responsibility and robust workload. She is a temporary voting member, she finds it challenging and does her homework. She will go to the address, research, relevant case law reviewed. Listen to testimony and ask questions. Analyze the facts and reach a supportable decision. She watches the BOS meeting when housing issues on the agenda, she also watches the Planning Board. She has not missed a meeting. Professional background in housing, analytical work, work interpreting laws and regulations.

Mr. Brown asked if she feels up to speed on the plans? He notices that she asks questions that to him seem obvious.

Ms. Barry would be willing to continue being an alternate.

d. Andrew Reed

He brings a different background, he and his wife are new members of the community at 1.5 years, he wants to get involved with Falmouth. He resided in Seattle for 8 years, he was involved in a local housing advocacy group. Interested in affordable housing and housing livability.

Mr. Reed is interested in participating in a housing related group.

Mr. Jones noted that two months of filling in unexpired term is not something for a new person.

Ms. Moran motion to appoint Mr. Zylinski II. Second Mr. Brown. Roll Call Vote: Ms. Moran, aye; Mr. Jones, nay; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, nay.

Motion passed with a 3:2 vote.

Mr. Jones noted that he thinks the best person for continuity is to appoint Gerry Potamis.

Board of Assessors:

e. Robert Dolan

Mr. Dolan thanked the BOS.

Mr. Jones motion approval. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

3. Vote to Approve the Questions to be Placed on the Election Warrant

Mr. Jones motion to put the twelve questions on the ballot as listed. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

4. Vote to Execute the Election Warrant for Planned May 19, 2020 Municipal Election

Mr. Jones motion to execute the Election Warrant. Second Mr. Patterson. Roll Call Vote: Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye. Recused: Ms. Moran.

MEB motion to use stamps for documents requiring BOS signatures. Second Mr. Patterson. **Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.**

5. Requests for Waiver of Special Events Permit Fees:

a. Arts Alive and Jazz Stroll

b. Sunday Worship Services

Mr. Patterson motion to approve item a. fee waivers and item b. reduction of waiver fee. Second Mr. Brown. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

6. Requests for Sign Variance – Off-Premise Promotional Signs:

a. Arts Alive and Jazz Stroll – “Connect with the Arts in Falmouth” Flags on Main Street

Mr. Jones motion approval. Second Mr. Patterson. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

b. The Falmouth Walk

Mr. Jones motion approval. Second Mr. Patterson. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

7. Approve 2020 Annual/Seasonal License Renewals:

Second Hand Dealer

Home Again, 93 East Falmouth Highway, East Falmouth
Falmouth Stamp & Coin, 11 Town Hall Square, Falmouth
Cape Cod Gold & Silver Coin, 424 Main Street, Falmouth

Mr. Jones motion approval. Second Mr. Patterson. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

Bowling Alley/Pool Table

Grumpy's Pub, 29 Locust Street, Falmouth

Mr. Jones motion approval. Second Mr. Patterson. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

8. Minutes of Meetings:

a. Public Session
March 9, 2020

Mr. Patterson motion approval. Second Mr. Brown. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

9. Individual Selectmen's Reports

Mr. Patterson:

Very impressed with the teachers working to teach their students and thanked for the extra effort.

Chair English Braga:

Reminded committees that it would be challenging for IT to make all those meeting public as required, so the BOS has asked they suspend their meetings. Chairs and liaison to the committee are here and if there is something pressing to address with the liaison, please do so.

Ms. Moran:

Thanked FCTV for continuing the lifeline of communication to the community.

Mr. Jones:

Shining Sea Bikeway closed at Trunk River for bridge repair.

10. Town Manager's Report

Mr. Suso noted the Conservation Commission and the ZBA held regular meetings this week via Zoom. Mr. Suso continues to advise nonregulatory committees to defer their monthly meetings consistent to Gov. Baker's order and ask to delay meetings to June 2020. The next BOS meeting will be on 4/27/20 and held virtually.

Mr. Johnson-Staub noted the Town website is updated daily, COVID-19 information is easily found. There is a button called Notify Me that you can sign up to receive automatic updates on information on the website.

Mr. Jones motion to adjourn. Second Ms. Moran. Roll Call Vote: Ms. Moran, aye; Mr. Jones, aye; Mr. Brown, aye; Mr. Patterson, aye; Chair English Braga, aye.

Respectfully Submitted,

Jennifer Chaves
Recording Secretary

TOWN OF FALMOUTH
SELECT BOARD
Open Session
Meeting Minutes
THURSDAY, JULY 2, 2020
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the July 2, 2020 public meeting of the Falmouth Select Board shall be physically closed to the public to avoid group congregation.

Alternative public access to this meeting shall be provided in the following manner:

1. *The meeting will be televised via Falmouth Community Television.*
2. *Real-time public comment can be addressed to the Select Board utilizing the Zoom virtual meeting software for remote access. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments will be read into the record at the appropriate points in the meeting.*
 - a. *Zoom Login instructions:*
 - i. *Instructions and the meeting link for this specific meeting can be found at the following web address: <http://www.falmouthmass.us/BOS>.*
 - ii. *Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.*
3. *Additionally public comments may be sent in advance of the meeting to selectboard@falmouthma.gov at least 5 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email. Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized or displayed during the meeting at the discretion of the chair.*
4. *Applicants, their representatives and individuals with enforcement matters before the Board may appear remotely and are not required to be physically present. Applicants, their representatives and individuals with enforcement matters before the Board may contact the Town Manager/Select Board's Office to arrange an alternative means of real time participation if unable to use the Zoom virtual meeting software. Documentary exhibits and/or visual presentations should be submitted in advance of the meeting to the Town Manager's Office at townmanager@falmouthma.gov so they may be displayed for remote public access viewing.*

1. Call to Order at 7pm by Chair English Braga.
2. Pledge of Allegiance
3. Recognition

Mr. Brown noted that MA citizens have been responsible, wearing masks, and doing what we need to do.

Mr. Patterson noted more traffic and people in Town at this time.

4. Announcements-none.
5. Public Comment-none.

BUSINESS

1. Discussion/Update on COVID-19 Issues

Mr. McGann reported we had 1 case over last 7 days and that person cleared isolation. Population is increasing, when doing contact tracing we only have access to our residents. State metrics look good. All the numbers show a downward trend. Gov. Baker announced a two step Phase 3, it will take a long time. Mr. McGann reviewed what is open during Phase 3. 14 day quarantines are not necessary if travelling to Town from NY, NJ, and New England states. Mr. McGann is prioritizing the indoor complaints, he would defer to Ms. Clayton on whether to increase parking at the beach parking lots.

Mr. Jones asked if it would make sense to make decisions about some parking lots that could be expanded a little bit: Heights, Surf Drive, and Mill Rd. parking lot. What is Mr. McGann's opinion on the likelihood of passing virus even without masks and walking by someone, is it very low chance? Yes, that is Mr. McGann's understanding as well. Mr. Jones said the complaints may be more the problem than the problem itself; once outside in the open air makes a huge difference than being inside.

Chair English Braga said that the reality is that the practicality of having small children on bikes with masks in the heat riding on the bike path, we are making hard decisions that are hopefully guided by science, and need to strike a balance. We are a tourist community, we invite them, and need them. We are asking all to comply and be safe, but also be reasonable and know there is a limitation to what we can do about those things.

Mr. Johnson Staub noted that there is widespread noncompliance with social distancing requirements at the beaches, worse at Old Silver, but also at Falmouth Heights, and other beaches.

Ms. Clayton reported compliance with masks in the bathroom, beachgoers are not wearing masks in their spot on the beach, but if they are leaving that area, a mask should be worn. Stony can get close to the lifeguard chairs, the parking attendants taking a lot of heat from people who are upset about the length of a queue line or at Old Silver. She is open to adjusting parking lot barriers, but wants to make sure there is support for the staff. The complaints at the bath house about Chappy and Old Silver, because we have no way to equitably block access, it is a beach by beach preference. Surf Drive is populated, but not crowded. We would need more evidence, including from her staff, that there is frequent noncompliance and she is concerned that if it is opened up, we will have even more noncompliance.

Ms. Clayton said that fencing at Menahaunt West has been boarded up, the DPW worked on this before the beaches opened. There are 2 lifeguards posted close by.

The Select Board asked for Ms. Clayton to report back at the next meeting on July 13, 2020.

Mr. McGann said active virus testing is available at Falmouth Hospital and walk in clinics; there is testing available. Through Cape Cod Healthcare you need a doctor's order to be tested, they can make arrangements. Antibody tests can be gotten at Quest.

2. Discuss Seafood Sam's Application for Temporary Outdoor Seating

Mr. Suso issued a letter to Seafood Sam's regarding the challenges of issuing the permit because no liquor can be served unless food is served with it, seated and served at tables by waiters and waitresses, but this is not the way that Seafood Sam's operated. Bad Martha's was not, either, but they were going to make that adjustment. The other issue is the patio area of Seafood Sam's: a ZBA permit was issued in 2003 for service in that area, however per records, that was never brought to the BOS for requisite approval. Those could all be overcome temporarily through November if Seafood Sam's were to provide seated service by waiters and waitresses.

Atty Irie Mullen noted that the restaurant definition is seated table service of food, that differs from counter or takeout service. The ABCC Executive Director has told municipalities during conference calls that seated table service of food by waiters/waitresses, what is allowed to be operating is specifically table service. The Governor granted to BOS' ability to override Zoning, Planning, and temporarily amend alcohol service permits and common victualler licenses. The Quarterdeck was approved because it meets the ABCC requirements.

Prior to COVID-19, at Seafood Sam's sometimes customers get alcohol at the counter prior to meal, but often with meal at the counter. Atty Mullen said that was the practice that was occurring the last 17 years, but the alcohol service license was never updated to include the newly constructed patio area; it did not alter the existing license.

Chair English Braga said that the last step for the BOS did not take place, the ZBA notes indicate it was very in depth, but the issue of the patio can be set aside at this time and deal with that at a later date.

Michael Lewis told the Select Board that he takes this situation serious, he is confused about whether the issue was the patio issue, beer and wine issue, or outdoor seating in general. In March he went to complete takeout until Phase 2 was okay. Staff wear masks, customers wear masks, maximum 5 persons in at a time, when allowed back inside, he opened the dining area that abuts the patio. If you order at the counter and exit a separate door and all are wearing a mask, he believes the operation is doing a better job preventing

the spread of COVID-19. Everyone involved in the business transaction is masked through the entire transaction. Takeout pickups are the same if going to sit at a picnic table. If it is a beer and wine issue, he does not want to lose the person who would go elsewhere because they want alcohol with their clam plate. DJ noted if those tables were Town tables, this would all be legal.

Atty Mullen said if takeout is picked up and taken to a public park with picnic tables; food can be consumed there, any consumption of alcohol in a public park is open container. The patio could be considered take out tables, the problem is that Seafood Sam's is subject to a special permit because the lot is under sized. Expansion would be a violation of the special permit. If not subject to a zoning problem, it would have been possible to add tables. If the Select Board approved a plan that does not entirely meet the guidance issued by the Gov., the risk of Seafood Sam's following the Select Board approved plan would be not for the Select Board, it would be for the license holder.

Mr. McGann said it appears to be fine, he has not gotten complaints. No COVID-19 related complaints and the process appears to be adequate.

Mr. Lewis noted beer and wine inside is fine and food on the existing patio is fine.

Chair English Braga said any service you have right now is supposed to be table service, but Seafood Sam's model is not table service, it is pickup. Phase 2 standards say existing restaurant takeout may be consumed at tables for takeout consumption provided they are cleaned. Either the BOS can vote to approve it, if the ABCC feels it is not appropriate, it falls to Mr. Lewis. Or he could switch his model to table service.

Mr. Lewis said the table service will not work for his business. Other businesses have similar models, people are eating outside, such as Papa Ginos, Dunkin Donuts. The beer and wine outside seems to be the issue. Most of his staff are high school kids, he has 5 TIPS certified staff behind the counter. There are tables open indoors. He will do whatever he can to make this work, including having liquor service with food inside and food outside. Most people want to be outside.

Mr. Patterson has an issue with congregating around the counter waiting to order and pay with no control. That is why they want table service to spread people out and control the intermingling of people. Spacing the area at the counter would be a minimum needed. If he could do takeout through a window and people could space themselves out, he would feel better about that.

Mr. McGann said a bottleneck could be created, one way to solve that would be a partition between them or have main entrance and exit another door. Mr. Lewis agrees with that, not allowed to wait there, wait for takeout in one area, if eat in people can wait at their table until the food is ready to be picked up.

Ms. Taylor asked if there is an issue for the Select Board or Town if they vote to set aside what the ABCC is requiring people to do. Atty Mullen said it is an ABCC requirement and part of the Gov. order for Phase 2 standards. The BOS has a limited grant of power by the Gov. Chair English Braga noted we are in extraordinary times, this business is not a bar, does not function as a bar. Mr. Lewis is being accurate and candid about his business model, most of his work force are not of age to carry alcohol. Bad Martha's changed that, but every business is unique and we are up against some real challenges. We are talking about some variation or deviating from those specific standards for specific businesses. The ABCC has been active, it cannot be taken lightly, but she is unsure how to get a workaround for this business to open. Mr. Brown noted that 10 workers were denied their visas, we do not want to put anyone out of business, he suggests findings that will go along with the decision the BOS makes. It is not disregarding the Gov.'s orders, just trying to work with it.

Mr. Patterson noted good decisions will limit the spread of Covid-19; we need to see the way of conducting business to minimize that spread. Plexi glass partitions are being used and need to be structure to separate employee from their customers.

Chair English Brown read a statement from Wendy Brown asked if people place their order, could he have a runner deliver the order so they are not coming back and forth. Mr. Lewis said that would be difficult. How about if people were not allowed to go back in the foyer; staff will meet them in the dining room with the tray. This would help his business model and the kids could bring it to the dining room. Beer and wine are given at the beginning of the order.

Mr. McGann could make it contingent to being approved by the Health Department.

Mr. Lewis would have to see if his actual ticket could assign a number to the order for pickup. That may cut down the back and forth.

Mr. Jones asked where they can take their beer/wine when they pick it up? Can they take it to the tables? Atty Mullin said the alcohol would have to be kept within the licensed premises, the building. Also seated table service by waiters. If the BOS wants to exceed or adjust the parameters of those things, she cannot opine whether the patio is different than the lawn.

Atty Mullin said that the reason it was drafted was to minimize the people going back and forth. Chair English Braga said the way it will be managed, people will make their order, go to their table, and a runner will bring them their food.

Mr. Lewis has a couple of employees that run back and forth as people ask for napkins, ketchup, etc. for customers in order to limit the movement of customers.

Findings:

1. Large groups of customers will be directed outside and one customer orders.
2. Runner delivers the order.
3. No additional customers going in to order.
4. Mr. McGann will make an assessment regarding any modifications needed to the premises to keep traffic flow in a safe pattern and other comments Mr. McGann.
5. Individuals in the ordering area would be a number that can social distance 6 feet apart and masked.
6. Mr. Lewis testified that his business model does not allow him to accommodate tableside service ordering due to number of employees and POS system.
7. The patio never came back to the BOS, but until the Nov. date that this runs out that is included.
8. The patio, lawn are all parts of the business that the BOS is allowed to extend the alcohol consumption to.

The purpose of Seafood Sam's is to sell food, Mad Martha's is to sell alcohol.

Mr. Brown motion to approve. Second Mr. Patterson. Roll call vote: Chair English Braga, aye; Mr. Brown, aye; Mr. Patterson, aye; Ms. Taylor, aye; Mr. Jones, aye.

3. Vote to Appoint Member to Assembly of Delegates to Fill Unexpired Term

Chair English Braga explained that Ms. Moran was member of the Assembly and stepped down, the Select Board advertised for the position, there was a 21 day deadline for the Town to appoint someone. They could not advertise immediately because it was a Friday, advertised the following week, it ran a couple weeks per usual, and no applications were received, which is still the case. Mr. Brown provided his application, no others were received. Received a letter that they missed the deadline, the Assembly said they may appoint their own member. Mr. Suso followed up immediately with a letter and noted that they would like to have Mr. Brown represent the Town and no other applications were received. Mr. Brown was appointed yesterday, but the Select Board has to vote for their appointee.

Mr. Jones motion to appoint Mr. Brown as the Town Representative to the Delegates. Second Ms. Taylor. Roll call vote: Chair English Braga, aye; Mr. Patterson, aye; Ms. Taylor, aye; Mr. Jones, aye. Abstain: Mr. Brown.

4. Discuss and Vote to Approve Application for Special Event – Falmouth Village Association – Movies Under the Stars, Falmouth Public Library Lawn, 300 Main Street, Falmouth

This was proposed and reviewed internally, it falls within the timeframe the Select Board cancelled events through August. The applicant assured that this proposal would meet all social distancing requirements and monitored by volunteers, along with assistance by Mr. McGann. The Library Trustees have endorsed this plan.

Mr. McGann noted the library lawn is not a formal venue. The 100 may apply to this event. Atty Mullen noted the order only applies to enclosed outdoor spaces, but unenclosed outdoor locations may not be included.

Donna Buckley said that the Gov. referenced the 100 people does not apply to unenclosed outdoor spaces. They would like to start July 8, 2020 and are using it as an opportunity to promote safe social distancing behavior, public service announcement will be included about that. The Village Association owns this event themselves, show the movies and create an intangible connection with the village in a time when there are not a lot of safe options for things to do. The screen is elevated 20 feet in the air and will be kitty corner on the right up to the shore Street Ext. facing toward the Library.

Mr. Jones motion approval. Second Mr. Patterson. Roll call vote: Chair English Braga, aye; Mr. Brown, aye; Mr. Patterson, aye; Ms. Taylor, aye; Mr. Jones, aye.

5. Discuss and Vote to Approve Application for Special Event – Drive-in Movies, Barnstable County Fairgrounds, 1220 Nathan Ellis Highway, E. Falmouth

Mr. Jones motion approval. Second Mr. Patterson. Roll call vote: Chair English Braga, aye; Mr. Brown, aye; Mr. Patterson, aye; Ms. Taylor, aye; Mr. Jones, aye.

Wendy Brown said they will not run the drive in on a Wednesday night. Fifty percent of the ticket price goes to the cost of the movie. She would like to carry this into next year.

Kevin Pacheco, Promoter, Vivid Events Productions, a local production company. Positive response to the concept of the drive in at the fairgrounds and hopes to bring the public into the local community. They will follow Covid-19 guidelines. Barnstable County Agricultural Society is their partner in this venture. Fees will vary, \$40 closer to the screen, \$30 farther from the screen, and a \$250 seasonal pass may be offered. Two different movies on two different screens, one to be built as they see the need for it. FM radio 88.9 will broadcast the movie and emergency notices. A public address system will also be used. They have a plan for missing persons during events. Website and Facebook have been built, not live yet, but upon approval by the Select Board they will begin promoting the events. They will look for sponsorships and partners in Town to combine tickets with dinner and a movie or hosting a night.

6. Beach Update

Maggie Clayton, Acting Superintendent, provided an update. Signage has been increased, Barnstable County Reopening Task Force issued 45 aluminum signs. Staff is fully back, orientation held via Zoom and small group trainings. Staff issued two masks as part of their uniform, asking public when they come to the beach, staff as asked to wear a mask when w/in 6 ft from patrons. Parking attendants wear masks when within 6 feet of a person. Clerks wear masks their entire shift in the building, only two due to social distance. 9,600 resident taxpayer stickers sold, lower than usual but a promising number of people accessing the beaches; normally we would be about 11-12,000 at this time. Staffing levels: 57 full time lifeguards, 30 full time parking attendants, 5 full time clerks, along with full time administrative and part time staff.

Mr. Jones asked if they made the beach parking larger, could we continue with social distancing. Groups are to be 12 feet apart, the parking lots at 50% have fully filled around Town.

Scott McGann noted there are complaints about the beaches being too crowded, generally Old Silver Beach, occasionally Chappy. Depends on the beach on whether the parking can be handled.

Mr. Brown asked if Falmouth Heights Beach parking lot could be opened fully.

Ms. Clayton said on 6/4/20 she and other department staff looked at barricade placement, that is when they added the blocks to Megansett, adjusted placement of blocks for several beaches to allow water view areas open and marsh side closed. Still seeing crowds at 50%. As we go into the 4th of July, many businesses are closed and observing tomorrow, so there are extra staff on over the weekend. The Beach Dept. has worked with other departments and as of 7/1/20 police officers are assigned to the Heights Beach and Old Silver; ask public to be patient with Beach Dept. staff, no live parking and queuing at select beaches only. No shower or changing rooms available, shower towers will be installed next week, portable toilets are available, and Surf Drive restrooms are available for use.

Mr. Jones motion to adjourn. Second Mr. Patterson. Roll call vote: Chair English Braga, aye; Mr. Brown, aye; Mr. Patterson, aye; Mr. Jones, aye. Absent: Ms. Taylor due to technical difficulties.

Respectfully Submitted,

DRAFT

REPORT

TO: Board of Selectmen

FROM: Julian M. Suso

JMSuso

DATE: September 18, 2020

- At the Board's upcoming virtual session, set for 7PM on Monday, September 21, you will take up a number of housekeeping items. I am also requesting that you affirm my appointment of Mr. Phil McNulty as the new water superintendent for the Town of Falmouth, succeeding Stephen Rafferty. Mr. McNulty emerged as the best qualified candidate following an extensive search process. He has been serving as the Water and Wastewater Superintendent of the Town of Stoughton for several years, is a licensed professional engineer and comes highly recommended. I am also requesting a waiver from the residency requirement, as Mr. McNulty currently resides in Foxboro. Thank you.
- As in the past, we will have a briefing/update on COVID-19 related issues including Health Agent Scott McGann.
- Under separate cover, we have transmitted several pages of summary information on the Environmental Impact Review conducted by the Army National Guard for the proposed machine gun range at Camp Edwards. As you know, multiple emails expressing concern have been received on this topic. With your Board packet, we have also included a letter which I transmitted on behalf of the Town expressing concern and asking for consideration of a formal public presentation on this matter by the Army National Guard. I have invited a representative to attend/participate in our upcoming virtual meeting; no response has been received as of this writing.
- Finance Director Jennifer Mullen will be making the Annual Capital Plan and Select Board Budget Policy presentation for your consideration.
- The schedule for the November Town Meeting requires that the Board vote to approve the articles which you wish to include on the warrant for the upcoming November 16 meeting. Of the ten proposed articles, you recall that this specifically includes five "carryover" articles from the Charter Review Committee.
- The Board will be interviewing multiple individuals for potential service on various Committees where vacancies now exist.

- On Thursday evening, I was pleased to join Doug Brown in a meeting of the Steamship Authority Long-Range Transportation Task Force
- Thank you to the Board for your assistance and support in bringing the spring Town Meeting to successful closure on Monday evening.
- I understand that the School Department begins remote classes in the coming week, to be followed by some “in-school” sessions beginning the week of September 28. We continue our collaboration with the School Department in ensuring School building HVAC preparations as needed (essentially filtration adjustments) as well as in other areas of support for this important return to school process.
- We continue the preparation and transition process for Town Hall and Town administrative buildings as well to maintain and enhance all basic operations in serving the public in this continuing era of social distancing.